VILLAGE OF GREENPORT
COUNTY OF SUFFOLK STATE OF NEW YORK
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PLANNING BOARD
REGULAR SESSION
----------------------------------------------------x
Third Street Firehouse
Greenport, New York
September 1, 2016
5:50 p.m.
B E F O R E:
DEVIN McMAHON - CHAIRMAN
BRADLEY BURNS - MEMBER
PETER JAUQUET - MEMBER
LUCY CLARK - MEMBER
JOHN COTUNGO - MEMBER
JOSEPH PROKOP, ESQ. - VILLAGE ATTORNEY


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CHAIRMAN McMAHON: All right. I'm very sorry about the wait. There was an unexpected Board of Trustees meeting which means we don't have some of our representatives from the Village, we do have the Village Attorney, but we don't have the Village Administrator here.

I guess I will start the meeting.
This is the regular session of the Village of Greenport Planning Board for September 1, 2016.

Item number 1, continued discussion on the application for site plan review, an amendment to the previous site plan approved on November 4, 2015 is required.

The applicant Robert I. Brown, Architect is representing Stirling Square LLC, Brent Pelton. The applicant has proposed to remodel four existing apartment units into five inn units and one handicap-accessible unit on the ground floor for a total of six additional inn units, bringing the Flynn Stenography \& Transcription Service (631) 727-1107

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total of inn units for American Beech Inn to 11 inn units.

The proposal includes a renovation of suite 308C, a ground floor space into a lobby for the inn incorporating a new glass facade with interior and new exterior seating and a water feature in the courtyard.

The proposal includes additional bluestone hardscape for easier handicap accessibility and several ramps providing accessibility to each of the commercial units.

Additional plans were received on 8/29/2016 amending the application to include a retractable awning over the American Beech cedar pergola outdoor dining area.

The property is located in the Historic District. The Historic Preservation Commission will be reviewing the exterior installation of the ductwork for the kitchen exhaust and the retractable awning at the Flynn Stenography \& Transcription Service (631) 727-1107
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September meeting.
Suffolk County Tax Map number 1001-4-7-29.1.

Mr. Brown, would you like to speak?

MR. BROWN: Rob Brown, architect for the owner.

There was, at the work session, some concern over the wording of Mr. Pelton's letter. I do have a revised letter to distribute if I may

CHAIRMAN McMAHON: Okay sure.
MR. BROWN: -- which I believe clarifies his intentions (handing).

ATTORNEY PROKOP: Thank you.
CHAIRMAN McMAHON: This is for public consumption, correct?

MR. BROWN: Yes.
CHAIRMAN McMAHON: Okay.
Do you want to read it, or would
you like me to read it into the record?
MR. BROWN: I will read it.
Dear Planning Board Members, thank

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you for your consideration of my
revised application for alterations to take place at 300-308 Main Street. I am very excited to proceed with my planned alterations, and I look forward to the September 12, 2016 meeting before the Historic Preservation Board. So long as we receive final approval from Historic Preservation, we will then be back next month seeking final approval of the updated site plan from the Planning Board.

As you are aware, my updated application maintains the conversion of four existing apartment units to hotel rooms plus creates a handicap-accessible unit at ground level.

The use of the hotel reception area will be limited to the American Beech Hotel Reception and Gift Shop.

Based on comments received at prior Planning Board meetings, I understand the Planning Board has been Flynn Stenography \& Transcription Service (631) 727-1107

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concerned regarding utilization of the hotel reception for an event space. In order to alleviate that concern, the updated plan limits the hotel reception space to hotel reception and gift shop. There will be no alcohol sales within the hotel reception and gift shop.

I believe that this should alleviate the Planning Board's concerns regarding potential noise while allowing me to make productive use out of the space.

I appreciate your time and attention to this matter as well as your commitment and service toward the community.

Wishing you all a happy and safe, albeit likely wet Labor Day Weekend. Respectfully submitted, Brent Pelton.

CHAIRMAN McMAHON: Thank you very much.

I believe that was -- you know my major concern was alcohol sales, who was responsible for what within the Flynn Stenography \& Transcription Service (631) 727-1107

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courtyard. I know I don't have any concerns with a lobby space for the hotel, I think that makes sense, that's a good use of the space. I think we have previously discussed the conversion of the apartments into hotel rooms, and I don't have any issue with lobby, I believe that was a permitted use for the building anyway.

Does anyone have any comments or questions?

MS. CLARKE: No, just that in the letter, it's called a hotel reception and gift shop and on the the plans it's hotel lobby; it will be the lobby and gift shop, right, not reception?

MR. BROWN: Well, not reception in terms of having a party, but --

MS. CLARKE: Well --
MR. BROWN: -- reception in terms of welcoming guests.

MS. CLARKE: I think it should say lobby.

CHAIRMAN McMAHON: The plans --

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MS. CLARKE: -- which the plans
does. That's right I'm just --
MR. BROWN: The intention is the lobby --

MS. CLARKE: -- controversy in the wording.

MR. BROWN: The intention is
lobby, $I$ can assure you of that.
MS. CLARKE: The use will be
lobby, correct.
ATTORNEY PROKOP: So with this is
the final version of the application, we just have to finish up the coordinated review and we'll be ready to act on it at the next meeting.

CHAIRMAN McMAHON: Okay.
But we have to wait for the Historic Board.

ATTORNEY PROKOP: We have to go back too and notify everybody that the application --

CHAIRMAN McMAHON: Okay.
We have to give more notification.
ATTORNEY PROKOP: Yes.

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be the final application?
ATTORNEY PROKOP: We'll amend the existing notification, but it will be done in time for the next meeting.

CHAIRMAN McMAHON: Does anyone have any other questions or concerns?

I mean, I do see that you -- so you now have a, you included on the plans the awning which is fully retractible.

MR. BROWN: That's correct.
CHAIRMAN McMAHON: And the ductwork will be discussed at the HPC.

MR. BROWN: Those two issues both will be --

CHAIRMAN McMAHON: Both the awning and the ductwork, okay.

I don't believe there is any other street-facing exterior changes that are being made maybe the doors, but I don't have any issue there.

Does anyone have any concerns or
questions with regard to this?

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MR. COTUNGNO: No.
MR. JAUQUET: No.
MR. BURNS: No.

MS. CLARKE: No.

MR. BROWN: I can tell you that the doors had been addressed by Historic Preservation in the past and approved them.

CHAIRMAN McMAHON: All right.
Where are we? Do you know where we are in this application?

ATTORNEY PROKOP: As of tonight, we have a full application here.

CHAIRMAN McMAHON: We have a full application now; do you know how we're doing with the timeline with regard to --

ATTORNEY PROKOP: Well, I think we should ask for additional time until the meeting and then what we'll do is, I'll have a -- maybe I can have a proposed decision at the next meeting.

CHAIRMAN McMAHON: Okay.
ATTORNEY PROKOP: And then we'll

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CHAIRMAN McMAHON: Okay.

Would you be amenable to that? We need to wait until -- just with regard to, we have an issue with once you receive an application, we have to act on it within a certain time. I believe we extended it far enough forward to get us to the next meeting, but can we just reconfirm that we're extending the timeline until we can address it at the next meeting?

MR. BROWN: That's my understanding.

ATTORNEY PROKOP: Thank you.

CHAIRMAN McMAHON: Okay.

I guess I would need to make a motion that we're confirming that the -- $I$ don't know what it's called, the period --

ATTORNEY PROKOP: So the application is 300-308 Main Street is adjourned until the October meeting, for the October meeting. There may be Flynn Stenography \& Transcription Service (631) 727-1107

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discussion at the work session in September.

CHAIRMAN McMAHON: I will so motion.

Do I have a second for that?
MS. CLARKE: Second.
CHAIRMAN McMAHON: All in favor?

MR. JAUQUET: Aye.
MR. BURNS: Aye.
MS. CLARKE: Aye.
MR. COTUNGNO: Aye.
CHAIRMAN McMAHON: Motion carries.

Do you have any questions for us before we move on?

MR. BROWN: Just for clarification because I will be reporting back to Mr. Pelton; at this point, we're talking about, assuming approval from Historic Preservation that it will be addressed at the next Planning Board meeting.

CHAIRMAN McMAHON: Yes.
ATTORNEY PROKOP: For action on
it.

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And I think the other thing is, we need to vote to accept the applicant's consent to the adjournment.

So the applicant, it's a motion to accept the applicant's consent to the extension of time until the October meeting.

CHAIRMAN McMAHON: I will so motion.

Do I have a second?
MR. JAUQUET: Second.
CHAIRMAN McMAHON: All in favor?

MR. JAUQUET: Aye.

MR. BURNS: Aye.
MS. CLARKE: Aye.
MR. COTUNGNO: Aye.

CHAIRMAN McMAHON: Motion carries.

Thank you very much.
MR. BROWN: Thank you very much.
CHAIRMAN McMAHON: Item Number 2

Vacant Lot east of 217 Monsell Place.

Table discussion of the
pre-submission conference for Bryan
Nicholson pending ZBA determination.

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The applicant proposes to develop the vacant parcel which he is currently under contract to purchase. Bryan Nicholson is before the board to discuss the proposed construction of a one-family house on the property located east of 217 Monsell Place.

The pre-submission package includes a site plan, floor plans, and elevations. The project as proposed will require one variance.

It is scheduled to be on the ZBA agenda for the September meeting. A revised site plan will be submitted for consideration upon the completion of the Zoning Board Appeal process.

The property is located in the R-1 One-Family Residential District of the Village of Greenport.

The property is not located in the Greenport Village Historic District.

Suffolk County Tax Map number 101-2-2-29.

MR. FARRELL: Good evening. For
the applicant Bryan Nicholson John C.
Farrell with the firm of San Ward
Coschignano, 333 Earle Ovington
Boulevard, Suite 601, Uniondale, New York.

I believe we're at this point waiting for the Zoning Board on this matter, so $I$ guess we will just extend the hearing until that next, until the Board makes its decision.

CHAIRMAN McMAHON: Okay.
I don't believe we -- we actually
accepted this application, I guess we accepted it and denied it, so I don't think it's before us right now.

MR. JAUQUET: Yeah.
CHAIRMAN McMAHON: We denied it so it could go to the ZBA because it was, there were variances required, so we had to --

MR. FARRELL: Okay.
You issued the denial and they --
CHAIRMAN McMAHON: We issue a
denial so they'll have to come back, so

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I don't believe we need to extend the timeline for this particular application because it's technically, it's on our agenda but it's not before us.

MR. FARRELL: Right, it's stayed until the Zoning Board makes its decision, understood.

CHAIRMAN McMAHON: I believe we're still waiting for the ZBA on that.

I don't really believe we have any additional business with that application this evening.

Does anyone have anything they
want to address?
(No response.)
I'm going to make a motion to move onto Item number 3.

Do I have a second for that?
MS. CLARKE: Second.
CHAIRMAN McMAHON: All in favor?

MR. JAUQUET: Aye.
MR. BURNS: Aye.
MR. COTUNGNO: Aye.

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MS. CLARKE: Aye.
CHAIRMAN McMAHON: Motion carries.
Item Number 3 Vacant Lot south of
525 Second Street.

Motion to accept and to act on the application for site plan review from Bryan Nicholson.

The applicant proposes to develop the vacant parcel which he is currently under contract to purchase.

Bryan Nicholson is before the Board to discuss the proposed construction of a one-family house on the property located south of 525 Second Street.

The pre-submission package includes a site plan, floor plans, and elevations. The property is located in the R-2 One- and Two-Family Residential District of the Village of Greenport and is not located in the Greenport Village Historic District.

Suffolk County Tax Map number 1001-2-6-14.2.

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Would you like to speak to that?
MR. FARRELL: Yeah, same
appearance as the previous application.

Yes. I believe my client submitted revised plans. Last time we discussed the Board's preference that the bathroom with the, connected with the bedroom on the first floor be converted to a three-quarter bathroom so only a shower stall.

My client, this week, I believe submitted revised plans to reflect the three-quarter bathroom on that first floor; and we would like to, you know, see if the Board has any comments with respect to those revised plans.

At this stage, I don't know how much there is to say, other than to get feedback from the Board.

CHAIRMAN McMAHON: Comments, questions?

MR. JAUQUET: My comment is on the the three-quarter bath was to replace the half and full with a three-quarter, Flynn Stenography \& Transcription Service (631) 727-1107 so at least there was one bathroom downstairs.

What's you're reaction to that?

CHAIRMAN McMAHON: If anyone --
MR. FARRELL: That's why I'm --
MR. JAUQUET: I just want a
reaction to that without any prejudice.
MR. FARRELL: I think the feeling on that is that, you know, to have the powder room with just the toilet and a space to wash your hands is preferable just so that you don't have people going into somebody's, you know, private room, somebody's bedroom or somebody's office space to use their bathroom. That's their preference.

CHAIRMAN McMAHON: My personal opinion, I don't have -- I'm fine with the application. I believe we have, we just have a difference of opinion amongst the members of the Board.

I don't have an issue with the application. That's my position. MR. BURNS: Will we accept it?

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MR. JAUQUET: Is this one an
extension to the --
CHAIRMAN McMAHON: This, I believe this is --

MR. JAUQUET: (Inaudible.)
CHAIRMAN McMAHON: I don't know if we're at a point where this is a --

MS. CLARKE: I have one question.
Your client's intention for the bedroom on the first floor was due to aging parents?

MR. FARRELL: Yes, parents and grandparents.

MS. CLARKE: That could not climb stairs?

MR. FARRELL: Yes, they cannot climb stairs.

MS. CLARKE: Yet the laundry room is on the second floor.

MR. FARRELL: I understand that
the laundry room is on the second
floor. I think they would get
assistance with the laundry. Really,
its the up and down stairs to use the

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bedroom that's the problem for them.
I understand that the Board, you know, has expressed concerns over this being a short-term rental. I think my client has testified at several
hearings, several meetings that he has been at that he has no intention of doing that and that this is going to be for family members to reside in full time.

I believe he brought -- I wasn't here at that meeting, but I believe he brought the members of his family that would reside in the house to one of the hearings so that you could see that he is serious, and this is what he wants to do.

You know, if the issue is with a short-term rental, I know the Board of Trustees is currently working on an ordinance, it's had a couple of hearings on it already to address the short-term-rental issue throughout the Village. Obviously my client would be Flynn Stenography \& Transcription Service (631) 727-1107

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subject to any ordinance adopted by the Village, so if that's a concern, I really think that's in the purview of the Board of Trustees to address; and they have done that. I mean one of the more the extensive sections of the Village ordinance, Village code has to deal with rental units, rental housing, rent permits, et cetera, I mean, I think it's like 13 pages, 20 percent of the code pages are dedicated to rental housing, I understand the Board of Trustees is active in trying to address this, and my clients would be subject to the same rules and regulations as everyone else, and they fully intend to comply with the code, that's why they're here making all the necessary applications, doing everything the right way. They don't want to, you know, they don't want to violate the code and then have problems with the Village.

MR. BURNS: Where are we with

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this?

CHAIRMAN McMAHON: This was
submitted for pre-submission conference at the last series of meetings that we have had. I don't believe we ever had an affirmative vote to accept the application. We essentially, pre-submission conference replied with our comments and thoughts, then the applicant comes back with the application which is then formally accepted by the Board or rejected if it doesn't meet basic criteria, but generally it would be accepted by the Board and then after review, it would be presented for an up or down vote for approval or denial from the Board. I believe that this application was submitted for pre-submission conference, we addressed our concerns at the last meeting, and now I believe it's before the Board whether to accept the application, it's not approval, but accept the application and then we Flynn Stenography \& Transcription Service (631) 727-1107
would have to the ability to either approve or deny. I believe that's where we're at. Anybody can correct me if --

ATTORNEY PROKOP: It's on for it to be accepted, and then after that we can take action on it.

MR. JAUQUET: So what should we do for the next time?

CHAIRMAN McMAHON: No we can do it this evening.

MR. JAUQUET: Do we have an application?

CHAIRMAN McMAHON: Yes, we have the application. It was the original application, all the paperwork remains the same.

ATTORNEY PROKOP: What was the condition that was offered by the applicant?

CHAIRMAN McMAHON: I'm not certain. I think there was actually some disconnect between -- I'm not sure if that was ever really --

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offer?

MR. FARRELL: We would convert the bathroom in the bedroom on the first floor to a three-quarter bathroom instead of a full bath.

MR. JAUQUET: I didn't really care. It does make a difference to me, you know full, you know, either three-quarter or full is not going to make a difference to me.

CHAIRMAN McMAHON: I agree. I don't have any --

MR. JAUQUET: So I think you should leave it the way it is.

CHAIRMAN McMAHON: Personally, I think -- I don't think we really should be delving any further into this. I think it seems like a fine application to me. That's my personal opinion.

MR. FARRELL: I mean, this project was carefully thought out by my clients. They're not building an oversized house. They're well Flynn Stenography \& Transcription Service (631) 727-1107
undersized for what they're permitted to build on this lot.

The intention was to keep it as a small cottage-like house very similar to a house directly across the street from the firehouse here. It meets all the setbacks in the code. It, you know, they're going to landscape it, they're going to improve the lot. They're gonna, you know, put in a nice big driveway. They're gonna make it a nice house and it's gonna be a nice addition to the community.

CHAIRMAN McMAHON: I agree.
MR. FARRELL: From a site plan perspective, it's on the money.

CHAIRMAN McMAHON: So right now, we need to have --

All right, does anyone have any issues?

I know you're still saying you're concerned about the application, correct?

MR. COTUNGNO: Right.

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concern.

CHAIRMAN McMAHON: Okay.

Lucy, how do you feel?

MS. CLARKE: I have to trust that
this man's word is true; you know,
that's what I have to trust.

MR. FARRELL: Appreciate it.

CHAIRMAN McMAHON: I'm going to
make a motion that we accept the
application as originally submitted.

Do I have a second for that?

MR. BURNS: Second.

CHAIRMAN McMAHON: All in favor?

MR. BURNS: Aye.

MR. JAUQUET: Aye.

CHAIRMAN McMAHON: Did you all
vote; I didn't hear?

MR. JAUQUET: I did.

MS. CLARKE: Aye.

CHAIRMAN McMAHON: Your vote?

MR. COTUNGNO: No.

CHAIRMAN McMAHON: No. Okay.

So we have four ayes and one no.

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Motion carries.
I'm -- unless anyone again has any new concerns or other issues, I'd like to make a motion.

ATTORNEY PROKOP: Your first motion is SEQRA, we need to adopt lead agency status, determine that it's an unlisted action for purposes of SEQRA, the approval of the application will not have a negative impact on one or more aspects of the environment.

CHAIRMAN McMAHON: I would so motion.

Do I have a second for that?
MR. JAUQUET: Second.
CHAIRMAN McMAHON: All in favor.

MR. JAUQUET: Aye.
MR. BURNS: Aye.
MR. COTUNGNO: Aye.
MS. CLARKE: Aye.
CHAIRMAN McMAHON: Motion carries.

And now I would like to make a
motion that we approve the application
as submitted. Do I have a second for

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that?
MS. CLARKE: Second.
CHAIRMAN McMAHON: All in favor.

MR. JAUQUET: Aye.
MR. BURNS: Aye.
MS. CLARKE: Aye.
MR. COTUNGNO: Aye.
CHAIRMAN McMAHON: Motion carries.
I believe that was the last thing on the agenda.

MR. FARRELL: Thank you very much.
I really appreciate the time. You guys are fantastic. Thank you.

CHAIRMAN McMAHON: Thank you very much.

I think that's the last --

Excuse me.
Item Number 4. 201 Manor Place, Eastern Long Island Hospital.

Motion to accept and motion to
approve the application for Site Plan
review for Eastern Long Island
Hospital.
Applicant John Condon has been

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authorized to submit plans for a 66 foot seawall/curb on the east, south and, west sides of the hospital.

The proposal also includes the construction of a raised concrete platform for a new electrical generator, located in the rear service area.

This property is not located within the Historic District.

Suffolk County Tax Map number 1001-2-3-2.

I believe this was raised at the Board of Trustees meeting; is that correct, there was discussion as to whether or not they were gonna take lead agency status for SEQRA review? ATTORNEY PROKOP: Yes. I don't know that there is a decision yet. I'm sorry.

There is a wetland's application before the Board.

CHAIRMAN McMAHON: Okay.
ATTORNEY PROKOP: I think --

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CHAIRMAN McMAHON: If the SEQRA review hasn't been completed, we can't move forward with an approval.

ATTORNEY PROKOP: Let me see.
(Whereupon, Attorney Prokop makes a phone call.)

CHAIRMAN MCMAHON: With regard to the actual application.

MS. CLARKE: Do we even entertain an application to discuss it when there is no one here as a representative to that application?

CHAIRMAN McMAHON: If we have questions for that, if we have issues we need to raise with them, oftentimes we'll push it back until there is someone on the their behalf.

It's my understanding that they're doing this as a safety measure to flooding reasons in the back, and I think there was concern along the waterfront portion, there could be environmental impact and I was told that perhaps it had already moved Flynn Stenography \& Transcription Service (631) 727-1107
forward and --

MS. CLARKE: The DEC would have to be involved in this, yes?

CHAIRMAN McMAHON: Yes, so there would, I mean, that would be a -- to me that's pretty clear --

MS. CLARKE: And the State possibly.

CHAIRMAN McMAHON: I think that would be something I certainly don't feel --

ATTORNEY PROKOP: So it's -- the first thing is that it's about half-built approximately. It's approximately one-third built.

MS. CLARKE: What?

ATTORNEY PROKOP: So the piece that has been built is the piece that is in the wetlands, so the Trustees will be looking at that.

I don't think we have to wait for the Trustees, I think we can act on it -- if we want, we can act on it. Of course it would be subject to the Board Flynn Stenography \& Transcription Service (631) 727-1107

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of Trustees approving that portion that's in the wetlands. I understand the portion in the wetlands is about 30 feet of 1,000-foot wall, so it's a very tiny piece of this wall.

My only comment is that there is
potential storm-water implications that have been raised because there's a question of if the wall actually causes flooding because it directs storm water, so I think that --

MS. CLARKE: Where is the DEC in all this?

ATTORNEY PROKOP: The DEC just
wants us to do a proper environmental review. I'm sorry, I think that they require, they may have required DEC approval, I'm not sure.

MS. CLARKE: Yes. Absolutely, wetlands, absolutely.

ATTORNEY PROKOP: I think what we should do is, we need, the problem is we need the applicant here. I think we need the applicant here to answer a Flynn Stenography \& Transcription Service (631) 727-1107

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couple of questions, and I think what we can do is table it to the work session to act on at the work session.

CHAIRMAN McMAHON: I don't think we could intelligently act on this right now. The SEQRA review really hasn't been completed, this could have clear negative impact in the environment, it could potentially cause flooding. I don't think we can give a blanket approval.

MS. CLARKE: There's a lot of agencies involved.

CHAIRMAN McMAHON: So I make a motion to table this until our next meeting --

MS. CLARKE: Second.

CHAIRMAN McMAHON: Work session at the end of this month.

Second.

All in favor?

MR. JAUQUET: Aye.

MR. BURNS: Aye.
MR. COTUNGNO: Aye.

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MS. CLARKE: Aye.
CHAIRMAN McMAHON: Motion carries.
I believe that is now the last application.

Motion to adjourn.
MS. CLARKE: Second.
CHAIRMAN McMAHON: All in favor?
MR. JAUQUET: Aye.
MR. BURNS: Aye.
MR. COTUNGNO: Aye.
MS. CLARKE: Aye.
CHAIRMAN McMAHON: Motion carries.

Thank you very much.
(Time noted: 5:57 p.m.)

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C ERTIEICATE

I, STEPHANIE O'KEEFFE, a shorthand
reporter and Notary Public within and for the State of New York, do hereby certify that the within is a true and accurate transcript of the proceedings taken on September 1, 2016.

I further certify that $I$ am not related to any of the parties to this action by blood or marriage, and that $I$ am in no way interested in the outcome of this matter.

IN WITNESS WHEREOF, I have hereunto set my hand this lIst day of September, 2016.


STEPHANIE O'KEEFFE


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