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VILLAGE OF GREENPORT
COUNTY OF SUFFOLK STATE OF NEW YORK

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BOARD OF TRUSTEES

WORK SESSION

-----x

Old Schoolhouse Building
Greenport, New York

April 21, 2016
7:01 p.m.

B E F O R E :

- GEORGE W. HUBBARD - MAYOR
- JACK MARTILOTTA - DEPUTY MAYOR
- MARY BESS PHILLIPS - TRUSTEE
- DOUGLAS ROBERTS -- TRUSTEE

- JOSEPH PROKOP - VILLAGE ATTORNEY
- SYLVIA PIRILLO - VILLAGE CLERK
- ROBERT BRANDT - TREASURER

1
2 (Whereupon, the meeting was called
3 to order at 7:01 p.m.)

4 MAYOR HUBBARD: I call the meeting
5 to order. Pledge to the flag.

6 (Whereupon, all stood for the
7 Pledge of Allegiance.)

8 MAYOR HUBBARD: Okay. The first
9 order of business, we have the new
10 chief is away on vacation, so we have
11 the First Assistant Chief Jeffrey
12 Weingart and the newly elected Second
13 Assistant Chief Sooty Jimenez.

14 Come on up and join us.

15 ASSISTANT CHIEF WEINGART: Since
16 Mayor Hubbard already introduced, new
17 chief.

18 MAYOR HUBBARD: Congratulations.

19 ASSISTANT CHIEF WEINGART: Chief
20 Miller apologizes for not being
21 present. He's away on vacation.

22 MAYOR HUBBARD: Good for him.

23 ASSISTANT CHIEF WEINGART: I only
24 have a couple things.

25 We'd like permission for a road

1
2 closure on 4/23 which is this Saturday
3 at 1:00 p.m. for approximately
4 one-and-a-half hours.

5 CLERK PIRILLO: Chief, I'm sorry.

6 At last month's meeting, we
7 already approved the road closure.

8 MAYOR HUBBARD: We did that, yes.

9 ASSISTANT CHIEF WEINGART: Okay.

10 CLERK PIRILLO: So you can take
11 that off your plate.

12 ASSISTANT CHIEF WEINGART: And
13 Wayne just wanted to know how the
14 process -- whether the bid for the new
15 chief's cars is coming along,
16 basically.

17 MAYOR HUBBARD: We just got the
18 paperwork from the -- it's part of the
19 work session report last week.

20 ASSISTANT CHIEF WEINGART: Okay.

21 MAYOR HUBBARD: So we'll be
22 discussing that and that will go out --
23 we'll vote on going out to bid at our
24 regular meeting. It will be on the
25 agenda after tonight.

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ASSISTANT CHIEF WEINGART: Okay.
Cool.

TRUSTEE ROBERTS: Is that on the
State contract?

MAYOR HUBBARD: It's not on State
contracts. We're going to have to
go -- it's just going to be an open
bid.

TRUSTEE ROBERTS: Okay, why aren't
we doing the State contract?

MAYOR HUBBARD: There was no
vehicles on there at this time. That
type of vehicle is not on there.

TRUSTEE ROBERTS: There are no
Chevy Tahoes?

MAYOR HUBBARD: No.
It had expired in the beginning of
2015, and they haven't done a new one
yet.

TRUSTEE ROBERTS: Okay. So no
vehicles at all?

CLERK PIRILLO: Not a Chevy Tahoe.

TRUSTEE ROBERTS: Why do we
specifically need a Chevy Tahoe?

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2 ASSISTANT CHIEF WEINGART: Because
3 they more -- they have more room than
4 the Expedition. As a chief's car, and
5 if you take a look at my car, it's
6 pretty well packed up with all our gear
7 and all that.

8 TRUSTEE ROBERTS: Okay.

9 MAYOR HUBBARD: Right, and
10 normally, the Chevy Tahoe is usually
11 cheaper than the Ford Expedition.

12 TRUSTEE ROBERTS: That was my next
13 question.

14 MAYOR HUBBARD: Yeah. It's a
15 cheaper vehicle, so that's why we try
16 to stick with that.

17 I mean it's probably going to end
18 up being the same as it was when it was
19 on State bid, but it's just going to be
20 an open bid.

21 TRUSTEE ROBERTS: I saw something
22 about a BOCES something or other.

23 ASSISTANT CHIEF WEINGART: That
24 was from Nassau BOCES and the Village
25 doesn't belong to the association.

1
2 MAYOR HUBBARD: Right. For them
3 to hone that price, you would have to
4 buy into the association to be able to
5 use it, and that was the closest bid on
6 Long Island. Suffolk County BOCES had
7 none and the State had none.

8 TRUSTEE ROBERTS: Okay. That's
9 the price point you used.

10 MAYOR HUBBARD: Yes. That's the
11 price of the base vehicle and then the
12 add-ons with the chief package that
13 they put in with the lights and the
14 compartments and stuff in the back.

15 TRUSTEE ROBERTS: Okay. We're not
16 buying through BOCES, we're doing our
17 own -- the BOCES was just a reference.

18 MAYOR HUBBARD: Yes.

19 ASSISTANT CHIEF WEINGART: Correct

20 TRUSTEE ROBERTS: And what
21 association is that we're not a part
22 of?

23 MAYOR HUBBARD: Nassau County
24 BOCES, Board of Cooperative Educational
25 Services.

1
2 TRUSTEE ROBERTS: What does that
3 have to do with fire departments?

4 MAYOR HUBBARD: They're the only
5 ones that had a bid on a Chevy Tahoe.

6 TRUSTEE ROBERTS: Oh, yeah, we're
7 not part of BOCES, got it.

8 CLERK PIRILLO: Especially not
9 Nassau BOCES.

10 ASSISTANT CHIEF WEINGART: It
11 costs something like \$400, I think, to
12 join from what I heard.

13 MAYOR HUBBARD: It's going to be
14 easier just to go out, just do the open
15 bid on it and then we'll see what
16 prices we get and that will be it.

17 ASSISTANT CHIEF WEINGART: The
18 Tahoes that we're getting is not like a
19 regular personal Tahoe you could buy.
20 It's a special services vehicle which
21 is all made to handle all our
22 electronics and all that, so that's
23 another reason why we just can't go to
24 a dealer and purchase it.

25 TRUSTEE ROBERTS: How many miles a

1
2 year do you expect are going to go on
3 these?

4 TRUSTEE PHILLIPS: How old are the
5 ones now?

6 ASSISTANT CHIEF WEINGART: I've
7 got a 2012 Tahoe and that's got 49,000
8 on it. We've got a 2005, it's a
9 Suburban, it's got 130,000, that's one
10 of the vehicles that we're looking to
11 replace. We have a 2003 Chevy Tahoe
12 that's got like another 130,000, that's
13 a first responder vehicle, that we're
14 looking to replace. We were going to
15 keep my Tahoe as a chief's car and
16 hopefully get the two new chiefs' cars
17 Tahoes and then take the Ford
18 Expedition that we have which is his
19 vehicle, it's got about 60,000 miles on
20 it to be the first-responder vehicle.

21 TRUSTEE ROBERTS: So it's between
22 ten and 15,000 per year.

23 Is there something -- I haven't
24 read your bylaws all the way through,
25 but I should, but is there something in

1
2 the bylaws about where these vehicles
3 can and cannot go?

4 ASSISTANT CHIEF WEINGART: Anywher
5 e in the county.

6 TRUSTEE ROBERTS: Anywhere in the
7 county?

8 So like Smithaven Mall to go
9 shopping?

10 ASSISTANT CHIEF WEINGART: Sure.

11 TRUSTEE ROBERTS: Okay.

12 Even if it's not fire department
13 business?

14 ASSISTANT CHIEF WEINGART: Um-hum.

15 TRUSTEE ROBERTS: Okay.

16 Is that standard for fire
17 departments?

18 ASSISTANT CHIEF WEINGART: Um-hum.

19 TREASURER BRANDT: They are on
20 call twenty-four/seven, if you will, so
21 they have to be at the ready.

22 ASSISTANT CHIEF WEINGART: And
23 this way, if I'm going up west or
24 something like that, or anybody is
25 going up west, if we -- something we

1
2 come across, we have our equipment,
3 being able to help.

4 TRUSTEE ROBERTS: I see. Thanks.

5 ASSISTANT CHIEF WEINGART: Any
6 other question?

7 MAYOR HUBBARD: Any other
8 questions for the chiefs?

9 TRUSTEE ROBERTS: I have one on a
10 different topic.

11 ASSISTANT CHIEF WEINGART: Okay.

12 TRUSTEE ROBERTS: I heard, read in
13 your minutes, the discussion about the
14 issue in the bylaws with service and
15 physicals and all that.

16 Is that something that you just --
17 has that always been in the bylaws? Is
18 that a new bylaw? Can you just tell me
19 about what --

20 ASSISTANT CHIEF WEINGART: It's
21 always been in the bylaws that --

22 TRUSTEE ROBERTS: Yeah. What
23 happened?

24 ASSISTANT CHIEF WEINGART: It kind
25 of got thrown by the wayside.

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TRUSTEE ROBERTS: How so?

ASSISTANT CHIEF WEINGART: That was prior to me being a chief.

TRUSTEE ROBERTS: All right, but I guess my question is, did you -- it was in the bylaws and you just decided to start enforcing it or --

ASSISTANT CHIEF WEINGART: Well, what NFPA says, 1582 says that every member needs to get a physical.

TRUSTEE ROBERTS: Right.

ASSISTANT CHIEF WEINGART: Whether you're doing interior work, fire, police, or you just want to go to meetings or whatever.

We used to get physicals, it was really mandatory for the interiors and exteriors to get physicals and now that Dr. Bono (phonetic) is our chief medical officer and he's the one that's now doing the physicals, he says that everybody has to get a physical no matter what.

TRUSTEE ROBERTS: He gives us a

1
2 great deal. I've seen that.

3 ASSISTANT CHIEF WEINGART: Yeah.

4 I mean, but it's covered because if
5 somebody drops, God forbid that
6 happens, it's going to come back to
7 bite us if they didn't get a physical.

8 We need to make sure everybody is
9 capable of doing stuff, that's why
10 we're classifying each member as their
11 own classification of what they can and
12 can't do, and they're aware of that
13 now; so if you do something that you're
14 not supposed to be doing, something
15 happens to you, you're going to be held
16 liable as a person, not us.

17 TRUSTEE ROBERTS: So in the middle
18 of an emergency, you have to know.

19 ASSISTANT CHIEF WEINGART: There's
20 a list, each company officer has a list
21 of what everybody can do. There's a
22 list at both firehouses of what
23 everybody can and can't do, and there's
24 a list of each category of what you are
25 classified as to do.

1
2 TRUSTEE ROBERTS: Okay.

3 Just a little extra background on
4 that.

5 We had -- Dr. Schiff (phonetic)
6 used to be medical officer along with
7 Tommy Watkins, who was our medical
8 officer from the fire department, and
9 they have done physicals over the past
10 fifteen years in a different variety of
11 ways here, there, some in the
12 firehouse, some at the auxiliary
13 building at the hospital, and it was
14 all done kind of piecemeal; and getting
15 a straight answer, who needs a
16 physical, how often, and what's
17 involved in it.

18 Dr. Bono is doing three other
19 departments on the north fork and he
20 said that the protocol of how he's
21 doing Southold, East Marion and, I
22 believe, Mattituck, this is what he
23 does, he rates the firemen, so it's not
24 up to the chiefs, the wardens or
25 whatever. You go in, you do your

1
2 physical, he says, you're exterior
3 only, you allowed to do only EMS,
4 you're only allowed to do fire, police,
5 and he's categorizing all the members
6 so that they are covered by the bylaws
7 and by the State standard, NFPA.

8 So it would kind of put it
9 together to make sense of the whole
10 thing, and that was started last year
11 so that everybody had to get their
12 physical during 2015. The people that
13 didn't are people that got letters that
14 said, until you get your physical, you
15 are not allowed to respond.

16 That's kind of the background of
17 where it's been going over the past ten
18 years, trying to get a straight answer,
19 who needs it, whatever.

20 The one point they said everybody
21 needs it, everybody needs it every
22 year, and they're going to take a young
23 guy like Jeffrey and give him a chest
24 x-ray every year because he wears an
25 air pack, and he wears it maybe three

1
2 or four times a year, it didn't make
3 sense. When I was on the Board, we're
4 like, we got to get some kind of rules
5 of how we go about doing this because
6 you spend a lot of money in giving a
7 young guy tests he doesn't need, and
8 like myself, I don't go in burning
9 buildings anymore, I don't wear the air
10 packs, I shouldn't have to go through
11 the same stuff as the younger guys who
12 are crawling around in the third story
13 of a building. I'm outside with a hose
14 or a ladder, and that's what my
15 physical says I'm allowed to do.

16 It kind of just made it -- put it
17 all together and made reason out of
18 what was trying to be done over the
19 past ten years or so.

20 TRUSTEE PHILLIPS: Jeff, let me
21 ask a question because I notice the
22 amount that was paid out this year for
23 the physicals.

24 This year all of them are going to
25 be done in the same time, or it's going

1
2 to be alternated or just if you're
3 budgeting for something, how are you
4 doing that?

5 ASSISTANT CHIEF WEINGART: Every
6 member gets one. We have a list, it
7 was Dr. Bono's decision to go by
8 everybody's, the month that they were
9 born, so if we have ten members that
10 were born in January, those ten members
11 get a physical that month.

12 TRUSTEE PHILLIPS: So it won't all
13 be at one time. Okay.

14 That's what I was asking.

15 ASSISTANT CHIEF WEINGART: There's
16 a maximum of fourteen, there are seven
17 slots, it's two nights the last week of
18 each month; so it starts at like 4:45
19 and goes to 7:30 or something like
20 that.

21 TRUSTEE PHILLIPS: I'm just asking
22 because when I saw the bill, I kind of
23 was --

24 ASSISTANT CHIEF WEINGART: Yeah, I
25 mean, some months have like fifteen

1
2 people that have their birth month, you
3 know, some months have four people.

4 TRUSTEE PHILLIPS: As long as you
5 are aware that that's part of your
6 budget.

7 TRUSTEE ROBERTS: I was curious
8 about it just because as I understand
9 the State law, I could be wrong on
10 this, as I understand it, we are the --
11 technically the fire commissioners in
12 the Village.

13 MAYOR HUBBARD: Correct.

14 TRUSTEE ROBERTS: So, you know, I
15 was thinking, why wouldn't the
16 commissioner of -- and this sounds like
17 a pretty big and important thing that
18 you did, in general as Chief Miller
19 gets into it, pass on to him that if we
20 can help with something like that, if
21 they're going to make a big and
22 potentially
23 unpopular-for-some-of-your-members
24 decision, it's going to come to us as
25 trustees, so we can talk about it

1
2 together and, you know, also maybe help
3 you just sort of get the word out and
4 have your back, but it was surprising
5 to hear form you what's going on.

6 This year would be great if I can
7 kind of kick those around here at these
8 meetings.

9 ASSISTANT CHIEF WEINGART: Some
10 members thought it was a game and they
11 were going to try to play the game and
12 it backfired on them and they found out
13 the hard way, you know.

14 TRUSTEE ROBERTS: Leadership
15 decided, you've got to make those
16 calls.

17 ASSISTANT CHIEF WEINGART: They're
18 suspended and they can't go to
19 anything, they can't go to the company
20 meetings, they can't go to the station
21 until they get a physical.

22 TRUSTEE ROBERTS: Okay. Thanks
23 for the update.

24 MAYOR HUBBARD: Anything else for
25 the chiefs?

1
2 (No response.)

3 MAYOR HUBBARD: Thank you both for
4 coming.

5 ASSISTANT CHIEF WEINGART: Have a
6 good night.

7 MAYOR HUBBARD: Okay. Sylvia is
8 doing Paul's report because Paul is up
9 at the NYAP Convention.

10 CLERK PIRILLO: I'll do my best.

11 As usual, I'm going to start with
12 an add-on, it doesn't just apply to my
13 report.

14 Jeff DeBoe of Adventure Trips
15 submitted his resignation to the
16 Village, and that resignation is dated
17 the 13th of April, it is, therefore,
18 effective the 13th of May, so with the
19 Board's permission, I'd like a
20 resolution to be voted on for tonight
21 approving the termination of the
22 contract between Adventure Trips and
23 the Village of Greenport per the letter
24 received by Jeff DeBoe at Adventure
25 Trips dated April 13, 2016 and further

1
2 directing Clerk Pirillo to notice an
3 advertisement for Marina Management for
4 the Village of Greenport Mitchell Park
5 Marina.

6 The reason I'm asking for it
7 tonight is because time is of the
8 essence. It would help very much to
9 save a week so that potentially we
10 could get an ad in the paper for next
11 Thursday instead of the following week,
12 and begin the interview process for a
13 replacement.

14 TRUSTEE MARTILOTTA: That's a good
15 idea.

16 TRUSTEE PHILLIPS: So you're
17 looking for someone to make that motion
18 that you just --

19 CLERK PIRILLO: I am.

20 TRUSTEE PHILLIPS: I'll make that.
21 So moved.

22 CLERK PIRILLO: Thank you.

23 TRUSTEE ROBERTS: Second.

24 CLERK PIRILLO: Thank you.

25 MAYOR HUBBARD: All in favor?

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TRUSTEE MARTILOTTA: Aye.

TRUSTEE ROBERTS: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Opposed?

(No response.)

Motion carried.

CLERK PIRILLO: Thank you so much.

TRUSTEE ROBERTS: May I ask on that, the mayor has appointed me liaison; can we just look at the spec together and -- I don't -- do you have a draft written?

CLERK PIRILLO: No.

TRUSTEE ROBERTS: Okay.

CLERK PIRILLO: Since I was away last week, I was literally made aware of this resignation and asked for this vote tonight, so we need to make up a spec, say tomorrow.

TRUSTEE ROBERTS: I'm not asking in the way that --

CLERK PIRILLO: I understand.

TRUSTEE ROBERTS: -- I'm just saying where are we and can I -- can we

1
2 work on it together.

3 Thank you.

4 TRUSTEE PHILLIPS: Sylvia,
5 since we brought up the subject of
6 Jeff, and since I noticed something
7 with the campground manager and I
8 notice that Paul has it as a resolution
9 he wants to put on April 28th, is there
10 something for us to review yet for a --
11 I believe he had a contract, did he
12 not, from the RFP?

13 CLERK PIRILLO: He has a contract
14 that's also part of this report. We
15 can talk about it now.

16 Paul is asking for a renewal of
17 the contract between the Village and
18 Harry Monroe for campground services.
19 At this moment, Harry makes fifteen
20 dollars per hour, and Paul is
21 suggesting an increase to sixteen.

22 TRUSTEE PHILLIPS: Okay, but we
23 see that paperwork at some point before
24 next; is that my understanding?

25 CLERK PIRILLO: The paperwork,
Flynn Stenography & Transcription Service
(631) 727-1107

1
2 yes, but the paperwork would be that
3 the contract would remain the same as
4 before, I'm sure that Attorney
5 Prokop --

6 MAYOR HUBBARD: It's renewing the
7 same contract they had this past year.

8 CLERK PIRILLO: Same contract.

9 ATTORNEY PROKOP: I will circulate
10 the contract before the meeting.

11 TRUSTEE PHILLIPS: That would be
12 helpful because I think it should have
13 dates changed on it, and also I think
14 it behooves us all to just kind of
15 refresh our memory as to what it says.

16 CLERK PIRILLO: Understand.

17 TRUSTEE ROBERTS: There were bills
18 in there.

19 TRUSTEE PHILLIPS: Which I pulled.
20 I pulled them on --

21 TRUSTEE ROBERTS: I didn't see the
22 voucher, but okay.

23 TRUSTEE PHILLIPS: No, I pull them
24 out, that's why the voucher wasn't --

25 CLERK PIRILLO: I think that's why

1
2 you're probably alluding to a date
3 change.

4 TRUSTEE PHILLIPS: Right, because
5 I pulled them out and asked where the
6 contract was to be attached to the --
7 why he was working when the campground
8 wasn't open and that's -- I also
9 noticed there was a lapse of dates.

10 CLERK PIRILLO: Okay.

11 Another addendum to the Village
12 Administrator's report is a request for
13 a hiring of Shawn Peterson as a
14 part-time worker at the marina office
15 at the pay of ten dollars per hour.

16 Third addition is a resolution
17 regarding our pump-out station. We
18 enter into an agreement with Southold
19 Town every year. This year, again time
20 is of the essence, we don't need it
21 tonight, but we need it to get onto
22 Thursday's agenda, so it's already been
23 added into the system.

24 At the meeting on the 19th in
25 Southold Town, Southold Town approved

1
2 that we enter into the same
3 relationship we've entered into every
4 year.

5 TRUSTEE PHILLIPS: This is for the
6 pump-out boat, correct?

7 CLERK PIRILLO: Correct.

8 And that runs from May 14, 2016
9 through October 31st.

10 TRUSTEE ROBERTS: That's them
11 pumping into our -- who pumps to whom?

12 CLERK PIRILLO: They pump to us.

13 MAYOR HUBBARD: They pump to us.

14 CLERK PIRILLO: They pay us --

15 TRUSTEE ROBERTS: They have their
16 own pump-out boat, right?

17 CLERK PIRILLO: -- and then pay us
18 per gallon.

19 MAYOR HUBBARD: Yes, but their
20 boat they're using, they're using the
21 pipe at our marina.

22 TRUSTEE ROBERTS: Got it.

23 CLERK PIRILLO: Going onto the
24 report.

25 This is not part of the report,

1
2 but I just wanted to update this Board
3 on the LWRP. Paul has a new contact at
4 the consultant which is VHB and they
5 are working together on the previously
6 submitted harbor management plan. That
7 needs to be incorporated into this
8 draft and soon to be hopefully final
9 LWRP. They have also made some
10 progress on the formatting issue,
11 working well together to ensure the
12 changes meet the State requirements.
13 It would appear that the issue may be
14 solved by VHB sooner rather than later.

15 TRUSTEE ROBERTS: And that would
16 mean?

17 CLERK PIRILLO: That would mean
18 that we had large formatting problems
19 and the format was not acceptable to
20 the State and previously VHB was not
21 able to help us make alterations. It
22 is now able to help us make the
23 alterations so that we can get the
24 final product to the State sooner
25 rather than later.

1
2 TRUSTEE ROBERTS: What if the new
3 Board wanted to take a look at the
4 document and make changes before we
5 submit it to the State?

6 MAYOR HUBBARD: Okay. I don't
7 know the procedure on that.

8 TRUSTEE PHILLIPS: Did we have the
9 final public hearing?

10 MAYOR HUBBARD: We have never
11 voted, no. It's still open.

12 CLERK PIRILLO: We never voted on
13 it.

14 TRUSTEE PHILLIPS: It's still an
15 open --

16 CLERK PIRILLO: That's why the
17 Harbor Management Plant still needs
18 incorporation, it's not a finalized
19 document.

20 ATTORNEY PROKOP: You should look
21 at it as soon as possible and come up
22 with comments and maybe set a meeting
23 for that.

24 TRUSTEE PHILLIPS: It's been a
25 while since the process and I'm not

1
2 sure that we finished getting to the
3 last part of the process of the final

4 --

5 MAYOR HUBBARD: No, we did not.
6 It's been sitting there for two years
7 with no action on it, trying to get all
8 this other stuff done, so I think if
9 they format it, put the whole thing
10 together, it will come back to be
11 reviewed by all of us and then we would
12 have public hearings on it before
13 anything else is done.

14 TRUSTEE ROBERTS: Before it goes
15 to the State?

16 MAYOR HUBBARD: Well, see, the
17 State has to look at it to see if
18 they're even going to approve what we
19 do, so the process was to get it
20 formatted, put together to them in
21 draft form so they could say this is
22 legal or not, and then it would come
23 back to us, so we're not putting
24 something down that's going to be
25 against the environment or whatever, so

1
2 that's where -- the State is waiting
3 for them to approve what we had as a
4 draft and our consultants never even
5 submitted to them because it didn't
6 match the State's format.

7 TRUSTEE PHILLIPS: It was cut and
8 pasted, okay, there was a lot of papers
9 that were photocopied or cut and pasted
10 and not retyped or redone into a
11 format, it was --

12 TRUSTEE ROBERTS: And we paid for
13 that?

14 TRUSTEE PHILLIPS: I don't know
15 exactly what happened.

16 MAYOR HUBBARD: It was part of a
17 grant that was doing it and all and it
18 was a flat fee for doing the whole
19 thing. Somewhere in the middle of the
20 process, the State changed it, they
21 did, I believe it was fourteen
22 questions, they did it a
23 fourteen-question format. The State
24 wanted it as a six-section format, so
25 our fourteen sections went to the six,

1
2 and they were like, well, that's not
3 going to work and then it kind of
4 just -- it's kind of been sitting on a
5 desk waiting for something to be done.

6 TRUSTEE PHILLIPS: The State has
7 more control over LWRP than anybody
8 really realizes because every step has
9 to be approved by them. If they don't
10 like it, it gets kicked back to you to
11 do over again.

12 CLERK PIRILLO: Part of what is
13 being worked on, by the way, is VHB not
14 charging us, hopefully, to rework.

15 TRUSTEE ROBERTS: So over the next
16 several months, we're going to have a
17 process where we look at it, engage
18 with the public, get it --

19 CLERK PIRILLO: Yes. Post it on
20 the website, having another hearing.

21 TRUSTEE PHILLIPS: Sylvia, maybe
22 in there, maybe it would be a good idea
23 that in the next month, not before the
24 meeting, but after the meeting that we
25 get an outline for the Board as to

1
2 what's been done with LWRP and where we
3 need to go so that we're all on the
4 same page with it. I think that would
5 be comfortable, everyone --

6 TRUSTEE MARTILOTTA: Yeah. That
7 would be helpful.

8 TRUSTEE PHILLIPS: -- because the
9 two of you weren't involved in the
10 beginning process of it, and I think it
11 would give you a better idea of where
12 we're at and how the process goes.

13 TRUSTEE ROBERTS: To be honest
14 with you, I'm not sure that the one
15 that I read is the one that is in
16 this -- I think I read the one --

17 TRUSTEE MARTILOTTA: I was
18 wondering the same thing.

19 TRUSTEE PHILLIPS: Which is the
20 one that's currently -- yeah, that one.

21 TRUSTEE ROBERTS: We don't have it
22 on our website, right?

23 TRUSTEE PHILLIPS: Yes, we do.
24 The draft is on there, yes.

25 CLERK PIRILLO: We do.

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TRUSTEE ROBERTS: Okay.

CLERK PIRILLO: It's been. The most recent version has been.

TRUSTEE ROBERTS: I didn't memorize it yet, so I'll read it again.

CLERK PIRILLO: We have a variety of hirings.

The conference that Mr. Pallas is asking to attend is in June, just for information. We have a proposal submitted by MICRA Electric for the fire alarm system at the power plant. I want to call to the Board's attention the fact that we only received one proposal for that. It was approximately \$118,000. The engineer that was reviewing the paperwork has told Paul that this is a reasonable price.

TRUSTEE ROBERTS: The question I wanted to ask about this, Paul's not here, but given the issues we have there, is this still 120 whatever thousand dollars the top priority, or

1
2 can we put that money into something
3 else, or do we have to do this for some
4 regulatory reason?

5 MAYOR HUBBARD: From what I'm
6 told, it's something that was required
7 to have, and we should have done it a
8 long time ago, and it's something that
9 we're technically in violation of by
10 not having something there in case of
11 an accident so we'll find out, we'll
12 double check with Paul on that. We may
13 want to just rebid it, see if we can
14 get -- I always like to have at least
15 two prices so we know exactly what
16 we're getting. The gentleman says
17 118,000 is a good price, I don't know
18 that, so I'm taking somebody else's
19 word for it, so we'll probably end up,
20 you know, rejecting the bid, try to
21 rebid it again, see if we can reach out
22 and get at least one second price.

23 TRUSTEE ROBERTS: But if we've
24 waited this long, we can wait another
25 six months and put that 100,000 into

1
2 more staff or training or something to
3 make sure we can go online, that might
4 be a re-prioritization we can consider.

5 TRUSTEE PHILLIPS: Well, isn't the
6 fence part of the capital budget for
7 the upgrade?

8 MAYOR HUBBARD: Yes, it is.

9 TRUSTEE PHILLIPS: So that --

10 TRUSTEE ROBERTS: This is the
11 alarm, right?

12 TRUSTEE PHILLIPS: I'm sorry, the
13 alarm, excuse me, isn't that part of
14 the --

15 MAYOR HUBBARD: Well, it's a fire
16 suppression.

17 TRUSTEE PHILLIPS: So that's part
18 of the capital budget for the upgrade,
19 so that's not really going to be used
20 for salary or any other items as to
21 what you're talking about.

22 TRUSTEE ROBERTS: It can be used
23 for a contractor who --

24 MAYOR HUBBARD: But what he's
25 saying is stuff could be moved around

1
2 to do whatever. I mean, we can get
3 other things accomplished beforehand,
4 but it's something that we've
5 technically been written up for that
6 was supposed to be done a while ago and
7 hasn't been done.

8 CLERK PIRILLO: We performed a
9 DMNC test recently that was successful
10 and approved by NYISC. I think you're
11 aware of that, but I just wanted to
12 make that public.

13 The MS4 report which is going to
14 be submitted in June will be posted on
15 the website as usual and will be open
16 to comment from the public. We
17 normally don't receive comment, but
18 it's open nonetheless. I wanted to let
19 everyone know that.

20 Cooling tower bid for the power
21 plant has been extended. It was
22 initially going to be opened on the
23 18th, but it's now going to be opened
24 tomorrow in the afternoon, I believe.

25 For the bike racks, we're working

1
2 with Southold Town to install racks
3 through various Village locations. I
4 believe there are nine total for the
5 bike racks.

6 MAYOR HUBBARD: Yes.

7 CLERK PIRILLO: So that's in
8 progress.

9 MAYOR HUBBARD: The road crew and
10 marina crew have been working together.
11 The park openings and the marina
12 openings are really taking priority at
13 this point.

14 Also, we'll be working with the
15 road crew on the installation of the
16 playground equipment for the Third
17 Street Playground for which I also
18 received pricing on engineered wood
19 fiber, which is what was suggested to
20 be ADA compliant.

21 TRUSTEE MARTILOTTA: For the
22 flooring?

23 CLERK PIRILLO: Only for that
24 piece of equipment.

25 TRUSTEE MARTILOTTA: Okay.

1
2 CLERK PIRILLO: The one price I
3 received was \$3,150 because it's quite
4 a large area. In order to do the rest
5 of the equipment with the engineered
6 wood fiber, we would need another
7 truckload which would cost
8 approximately as much. That's where we
9 are.

10 Shortly -- again, for the
11 playground equipment, shortly we'll be
12 meeting with Pete Manwaring and the
13 representative from the equipment
14 company, Landscape Structures and prior
15 to that we'll receive a schematic so
16 that the road crew can begin boring
17 holes and doing what they need to do.

18 TRUSTEE ROBERTS: Are you going
19 with the fiber or no?

20 CLERK PIRILLO: I believe we
21 should go with the fiber, it's what's
22 been recommended. I don't know that we
23 have to do it through that company. I
24 think I'm going to get other prices.

25 TRUSTEE ROBERTS: You said it's

1
2 3,000.

3 CLERK PIRILLO: Three thousand one
4 hundred fifty is the quote that I got,
5 and that's from the same supplier that
6 is used by Landscape Structures which
7 is the company from which we are buying
8 the equipment.

9 TRUSTEE ROBERTS: So Beachwood or
10 somebody might --

11 CLERK PIRILLO: They might have
12 it, absolutely, but that's our starting
13 point.

14 TRUSTEE MARTILOTTA: Out of
15 curiosity, how many yards is that?

16 CLERK PIRILLO: A truckload. I
17 don't know. I can -- I have it, I have
18 it written down.

19 TRUSTEE MARTILOTTA: I was just
20 curious.

21 MAYOR HUBBARD: I don't know what
22 size truck it is.

23 CLERK PIRILLO: A big one. I have
24 it written down. I can get that to
25 you.

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TRUSTEE MARTILOTTA: That's fine.

Thank you.

TRUSTEE ROBERTS: Can we have a party, celebration for this when it's done, like, for kids like a grand opening?

MAYOR HUBBARD: Yes.

CLERK PIRILLO: Sure.

TRUSTEE ROBERTS: Maybe ask Margo to.

CLERK PIRILLO: Why not? Absolutely.

TRUSTEE ROBERTS: Someone can donate some money and get like a juggler or some kind of clown.

CLERK PIRILLO: Skipping all the way to the collection system. The system was cleaned in March. We had some issues. Potentially the issues are due to inadequate grease traps for some or all of the restaurants in the area. Paul is discussing with code enforcement how to handle that moving forward because that is a bit

1
2 problematic.

3 TRUSTEE PHILLIPS: Do we have
4 something in the code dealing with the
5 restaurants --

6 CLERK PIRILLO: We do.

7 TRUSTEE PHILLIPS: -- and the
8 grease traps and that kind of thing?

9 CLERK PIRILLO: We do.

10 That's why he needs to meet with
11 code enforcement.

12 MAYOR HUBBARD: Some of that was
13 on new applications, not on the old
14 stuff --

15 TRUSTEE PHILLIPS: It was on new
16 applications.

17 MAYOR HUBBARD: Yeah, the FOG
18 policy that Mr. Nailer (phonetic) had
19 put together for us like five years
20 ago, fats, oils and greases.

21 TRUSTEE MARTILOTTA: Right. Now I
22 remember, but it was only new
23 construction or when a restaurant --
24 when someone was doing --

25 MAYOR HUBBARD: When you get a

1
2 building permit, you have to be in
3 compliance with it. The older
4 buildings that doesn't have anything
5 going on, it's hard to go in and say
6 you got to tear your floor up and put
7 this in there when they're already
8 existing. Hopefully they saw, as all
9 the new construction and everything
10 else, everybody has it in there, and
11 then, you know. That's where it's
12 supposed to be going, but we can bring
13 a copy of the FOG policy, I think we
14 still have it at Village Hall,
15 circulate it to the Board and we can,
16 you know, everybody sees what it is.

17 TRUSTEE PHILLIPS: Let me finish
18 my thought. The Planning Board, are
19 they aware of that also when they're
20 discussing restaurants? Joe, has that
21 been brought to their attention?

22 ATTORNEY PROKOP: It's not brought
23 up now, but we could do it in the
24 future. The Planning Board handles use
25 evaluations and site plans, it would

1
2 come up with the site plan, it would
3 not necessarily come up with a use
4 evaluation, but I can mention to Paul
5 to put it on the agenda for them.

6 TRUSTEE PHILLIPS: They have to
7 start thinking about it.

8 TRUSTEE ROBERTS: I had a Road
9 Department question.

10 Are we -- that storage container
11 is going to go at some point, right?

12 CLERK PIRILLO: Yes.

13 TRUSTEE ROBERTS: Okay. Soon?

14 CLERK PIRILLO: Yes.

15 MAYOR HUBBARD: Which one?

16 TRUSTEE ROBERTS: The one that's
17 sitting in the middle of Mitchell Park,
18 the ice rink.

19 MAYOR HUBBARD: There's none
20 there.

21 TRUSTEE ROBERTS: Is it gone
22 already?

23 CLERK PIRILLO: Yes.

24 MAYOR HUBBARD: Yes.

25 CLERK PIRILLO: There is a chapter

1
2 here about the work on the governor for
3 engine number 4 and Paul is saying that
4 the unit was being worked on, will be
5 reinstalled, tested when complete, that
6 was all completed, so all that work was
7 done, so I just wanted to make sure to
8 announce that.

9 Any other questions thus far?

10 MAYOR HUBBARD: I just want to
11 highlight everybody, Peconic Landing
12 had their grand opening today, the
13 ribbon cutting, and also I received a
14 check from Bob Syron for \$360,000, the
15 second half of their payment for the
16 sewer hookup. So talk about sewers,
17 everybody knows, you know, he made the
18 payment, so that was nice.

19 CLERK PIRILLO: Going to the
20 Building Department. The building
21 inspector attended training classes at
22 Stony Brook. There is one more class
23 that needs to be completed so that the
24 twenty-four-hour requirement is met,
25 then we'll be finished for the year.

1
2 Only two complaints were received
3 via the anonymous complaint line online
4 on the website and those were
5 circulated to the Board and followed up
6 on.

7 Any question there for building?

8 (No response.)

9 Reverting back to the marina,
10 Mitchell Park and the recreation
11 center, one lifeguard has already been
12 hired, scholarships were awarded,
13 actually the local scholarships were
14 awarded via the scholarship program
15 that happened last month and is ongoing
16 so we are hoping that following
17 successful training, we can have more
18 recruits.

19 TRUSTEE ROBERTS: If we don't, my
20 fear is that right now plan B is
21 catchers can, and we'll have days where
22 there are no lifeguards just like last
23 year.

24 Is that plan B?

25 CLERK PIRILLO: That's not plan

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Be.

TRUSTEE ROBERTS: What's plan B?

CLERK PIRILLO: Because that's not a plan.

TRUSTEE ROBERTS: Thank you.

CLERK PIRILLO: You're welcome.

So plan B is also to be in contact with Southold Town, which was already done and reach out to them and they have already provided a name or two, but we're trying to go, stay very local instead.

TRUSTEE ROBERTS: Right.

The plan B I have been touting for a while is a little more expensive, but it's what all the guard districts use, they have, there's this lady who has, you know, we need to pay her a consulting fee, but if we come to May, sorry, if we come to June and there are kids swimming on the beach without lifeguards, I'm gonna say, why didn't we do that?

CLERK PIRILLO: We'll make that

1
2 plan C. Okay?

3 TRUSTEE ROBERTS: Okay.

4 CLERK PIRILLO: We wanted to thank
5 Jo Jo Jackson who has volunteered her
6 time on Saturdays to give dance lessons
7 to the children. Volunteer, the kids
8 are loving it, it's great, so we just
9 wanted to say that we appreciate her
10 time and effort.

11 Carousel revenues are up almost
12 \$2,000 over last year's total. Ice
13 rink was down, not unexpected given the
14 weather going either way, either too
15 warm or not.

16 TRUSTEE PHILLIPS: Sylvia, could
17 you please request to Paul again that
18 we tried to get these reports in a
19 spreadsheet --

20 CLERK PIRILLO: Yes.

21 TRUSTEE PHILLIPS: -- so that we
22 can at least compare from year to year.
23 I know this is easier for everyone, but
24 spreadsheets, once you get them set up,
25 are pretty much --

1
2 CLERK PIRILLO: Yes. I will
3 request no manual spreadsheet.

4 TRUSTEE ROBERTS: If you can get
5 the budget in a spreadsheet, that would
6 be great.

7 TRUSTEE PHILLIPS: Getting back to
8 the permit applications for the
9 carousel and the beach, the beach one
10 is dealing with Suffolk County?

11 CLERK PIRILLO: Yes.

12 TRUSTEE PHILLIPS: The carousel is
13 with the Department of Labor?

14 CLERK PIRILLO: Yes, and possibly
15 Department of State. They have either
16 all been applied for or all been
17 received.

18 TRUSTEE PHILLIPS: Okay.

19 CLERK PIRILLO: And we continue to
20 work also with Department of Labor and
21 Department of Health for our own
22 children's center which has only minor
23 issues such as lights on the emergency
24 exit sign which are on order.

25 TRUSTEE PHILLIPS: Getting to the

1
2 beach just because bunkers are around,
3 and the Suffolk County Health
4 Department closes the beach down, what
5 format are we doing to tell people that
6 they can't use Fifth and Sixth Street
7 Beach because Suffolk County has closed
8 it down?

9 CLERK PIRILLO: We'll post it on
10 the website and post something at the
11 site, of course, on the chairs
12 particularly.

13 TRUSTEE PHILLIPS: I'm just making
14 mention of it.

15 TRUSTEE ROBERTS: Is that a risk?

16 CLERK PIRILLO: It was last year
17 as well, but we weren't closed down
18 last year, but it's potentially always
19 a risk, but luckily we were not closed
20 down last year.

21 I like to have something in place,
22 a procedure that takes care of it.
23 Okay.

24 CLERK PIRILLO: Understood.

25 TRUSTEE PHILLIPS: As I look in

1 Sterling Creek every day and pray that
2 it doesn't happen because that's a big
3 fish trap.
4

5 CLERK PIRILLO: Any other
6 questions for the Village
7 Administrator's report?

8 (No response.)

9 Do you want to go or do you want
10 me to keep going?

11 TREASURER BRANDT: Do you want to
12 go?

13 CLERK PIRILLO: I'll roll.

14 Would you mind, Mr. Mayor?

15 MAYOR HUBBARD: No, that's fine.
16 Go ahead.

17 We'll do the Village Clerk's
18 report.

19 CLERK PIRILLO: Add-ons. 'Tis the
20 season for the mass public assembly
21 permits.

22 So we have a permit request for
23 library via Joe Cortel (phonetic) and
24 this is an annual event where the
25 children are read stories and eat ice

1
2 cream and ride the carousel, and it is
3 one free carousel per child similar to
4 our other events, the Halloween Parade,
5 the Egg Roll, the other events that we
6 have.

7 We have a permit request from
8 Lacrosse Association, again, an annual
9 permit request. We have had some
10 issues there, mostly due to
11 overcrowding and parking. Chief
12 Flatley has requested that we request
13 of this association that they control
14 the parking themselves a little bit
15 better, and that we advise them that
16 tickets will be handed out.

17 I have a call already in to the
18 founder of the event so that we can
19 make them aware of these new
20 conditions.

21 TRUSTEE MARTILOTTA: What does
22 Chief Flatley mean by control parking?

23 CLERK PIRILLO: What he means is
24 that they should have someone standing
25 there that is someone in their group

1
2 that tells people how to park better.

3 TRUSTEE MARTILOTTA: The only
4 reason I -- I didn't mean that to be
5 sarcastic or anything.

6 CLERK PIRILLO: Understood.

7 TRUSTEE MARTILOTTA: If you've
8 been to the school when this happens,
9 there are a million people there.

10 CLERK PIRILLO: I have, and that's
11 part of the problem and that's why I
12 called it overcrowding.

13 TRUSTEE MARTILOTTA: That's why
14 I'm saying when you say control, I mean
15 are they all going to park -- I have
16 honestly no idea where they would go.

17 CLERK PIRILLO: The reason that
18 they're even asking us for a permit is
19 because the overflow goes to us.

20 TRUSTEE MARTILOTTA: Sure. Up and
21 down Moores Lane, it's insane.

22 CLERK PIRILLO: Right. It's been
23 problematic for a couple of years.

24 TRUSTEE PHILLIPS: So they park in
25 the school as well as --

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TRUSTEE MARTILOTTA: Oh, my God.

CLERK PIRILLO: Yes.

TRUSTEE MARTILOTTA: I spend the whole day chasing them off the football field.

CLERK PIRILLO: Absolutely.

TRUSTEE PHILLIPS: Let me ask you a question, and this is just a throw-out suggestion, that we tell them how they need to park across there and that's just it. They have to do it. If they have to hire somebody and tell them where the parking spots are and map it out for them and say this is the way it has to be.

MAYOR HUBBARD: I think what happened last year is they lined up both sides of the roads and the old fireman's track, that was all full, then they started double- or triple-parking in the middle of Moores Lane, and you couldn't dive down the road.

TRUSTEE MARTILOTTA: And they were

1
2 parking on the field as well.

3 MAYOR HUBBARD: Right, and that's
4 the ones that are going to be ticketed
5 when they're parked in the middle of
6 the street and leave their car to go
7 over to watch the tournament, they are
8 the ones that are going to be ticketed
9 or towed.

10 TRUSTEE PHILLIPS: As I said, I
11 stayed away from it because I knew it
12 was there and driving would be
13 impossible getting down the road.

14 TRUSTEE MARTILOTTA: It's a
15 madhouse.

16 ATTORNEY PROKOP: So if a
17 resolution is required to improve this,
18 why don't we put in the resolution the
19 condition that the parking be --

20 MAYOR HUBBARD: -- managed and
21 controlled, yes.

22 ATTORNEY PROKOP: And, you know,
23 agree on the wording so we can give
24 them a copy of the resolution.

25 MAYOR HUBBARD: The clerk is

1
2 working with Chief Flatley to make sure
3 that because they get permission from
4 the school and from the Town Hall so
5 we're all on the same page on this
6 because they approached Mr. Ganberg
7 (phonetic) and myself at the DARE
8 graduation, the lieutenant did and
9 said, if you have this again, we want
10 to be involved in the permitting
11 process and that's why this came up
12 today. I spoke to Chief Flatley about
13 it, and the clerk's working that out,
14 so we all give them the same
15 permission, we'll all tell them the
16 same thing, so hopefully they'll listen
17 to what's being said.

18 TRUSTEE MARTILOTTA: Hopefully.

19 MAYOR HUBBARD: Well, it's also
20 the Police Athletic League, so, you
21 know --

22 TRUSTEE MARTILOTTA: I understand.

23 MAYOR HUBBARD: -- we know the
24 rules and everything else, but, you
25 know, for a cop to write a cop a

1
2 ticket, it's, you know, so we're just
3 informing them ahead of time so they
4 know to prepare.

5 TRUSTEE MARTILOTTA: It's a great
6 event, but it's pretty swollen over
7 there, it really is.

8 MAYOR HUBBARD: Okay.

9 CLERK PIRILLO: The next assembly
10 permit application we have is from
11 HATPAS, Hellenic-American Taxpayers
12 Association of Southold Town and that
13 is again an annual event.

14 We have, the Board has questioned,
15 lately and discussed our contract with
16 Cablevision. Attorney Prokop and I
17 have contacted them. Our contract was
18 renewed with them in 2011; it's a
19 ten-year contract, ends in 2021.

20 We were asked to determine if, in
21 fact, the various sites that should
22 have free cable do, and, in fact, they
23 do, and these sites, I corrected with
24 Cablevision, a lot of the addresses for
25 the sites and a lot of the locations,

1
2 and Attorney Prokop was helpful
3 speaking with Joan Gilroy and we
4 determined that the free package value
5 that we have is a value approximately
6 \$650 a month, it's actually 649.50, so
7 Cablevision is, in fact, doing
8 everything properly.

9 TRUSTEE PHILLIPS: You're talking
10 about the sites within the Village
11 properties, correct?

12 CLERK PIRILLO: I am, but I'm also
13 including Greenport High School because
14 Greenport High School is included in
15 our package because at the time the
16 contract pre-dates all of us. They saw
17 the name Greenport and thought it
18 should be in our package. It's
19 immaterial, so instead of being
20 included with Southold, it's included
21 with us.

22 MAYOR HUBBARD: Right. We also
23 use them as our evacuation center, so
24 they have it for weather updates or
25 whatever.

1
2 TRUSTEE PHILLIPS: I'm just
3 asking.

4 CLERK PIRILLO: The other location
5 that's also included with us is the
6 library.

7 TRUSTEE PHILLIPS: So there are
8 sites, the library and the school are
9 all within the Cablevision contract of
10 free TV.

11 CLERK PIRILLO: Free TV.

12 We have our highway building,
13 Village Hall, the rec center, the light
14 plant, the sewer plant and three fire
15 department location.

16 ATTORNEY PROKOP: And this
17 building.

18 CLERK PIRILLO: And this building.

19 TREASURER BRANDT: This building
20 isn't on their municipal list when we
21 do pay for it. We pay for the
22 Cablevision, we don't have TV here
23 though.

24 CLERK PIRILLO: No, but we could.

25 TREASURER BRANDT: I saw the list

1
2 of the buildings.

3 CLERK PIRILLO: Yes, thank you.

4 TREASURER BRANDT: All right.

5 Sorry.

6 CLERK PIRILLO: It's okay.

7 TRUSTEE ROBERTS: What is the
8 termination clause of that contract?

9 CLERK PIRILLO: The out clause?

10 TRUSTEE ROBERTS: Yes.

11 CLERK PIRILLO: I'm sorry. I
12 don't know that offhand.

13 ATTORNEY PROKOP: I don't think
14 there is one. I think the agreement is
15 regulated by the Public Service
16 Commission and I don't believe that it
17 has the termination provision; however,
18 the one thing to keep in mind about the
19 contract, Cablevision started insisting
20 on long-term contracts, so they went
21 from the typical five-year contract
22 that they used to do ten years ago and
23 before then and when they went to the
24 longer contracts, it was during a time
25 where there was other options available

1
2 for municipalities for competing
3 services, so there's a variety of
4 services that are available that I can
5 bring to the Board's attention to
6 either supplement or replace some of
7 the services that are provided by
8 Cablevision.

9 To circle back to your question,
10 there is not a specific termination
11 provision in the contract that I'm
12 aware of, we could make an application
13 to the Public Service Commission if we
14 felt it was necessary; however, it's
15 not an exclusive contract, so we would
16 be able to have a competing service
17 come in, provide service to the
18 residents or to the Village if that's
19 what we wanted to do for some reason,
20 and it is being done in some
21 municipalities.

22 CLERK PIRILLO: I wanted to -- if
23 you would, please, pass these around.

24 I wanted to call to the Board's
25 attention the fact that the Suffolk

1
2 County Legislature will be holding
3 meetings in Riverhead, and this is
4 quite a coo. Legislator Krupski worked
5 very hard to ensure that meetings would
6 be held in Riverhead for the ease and
7 convenience of the Eastend
8 municipalities, so I have provided
9 everyone with a schedule of which
10 meetings will be held and when, agendas
11 are normally available online through
12 the County as we get closer to the
13 date.

14 ATTORNEY PROKOP: This is really
15 good. This is a big deal.

16 CLERK PIRILLO: Yes, it is. He
17 worked very hard.

18 MAYOR HUBBARD: Can I say Al
19 Krupski at the Eastend Mayors and
20 Supervisors Association encouraged the
21 Eastend to show up to these because he
22 had worked really hard to try get this
23 and he'd hate to have everybody come
24 out and have a meeting there and have
25 nobody show up, so he encouraged all of

1
2 us to talk to everybody and try to get
3 as many questions and as many people
4 there as possible to prove that it's
5 worth it to everybody else and not have
6 everything up in Hauppauge, to have
7 stuff out in Riverhead.

8 CLERK PIRILLO: Exactly.

9 TRUSTEE PHILLIPS: The agendas for
10 these are usually posted on the Suffolk
11 County legislative website, not the
12 County execs website, but the
13 legislative website, usually a week
14 before, so you can click on it to see
15 exactly what they're going to discuss,
16 but they do have public comment periods
17 at some portion of the committee, these
18 are committee meetings.

19 CLERK PIRILLO: Under contracts
20 and agreements in my report, I have
21 stated that two contracts were returned
22 for the rounding boards. We actually
23 have all four for all four artists
24 fully executed, so that's great
25 progress; and I wanted to thank Gail

1
2 Horton for her work on that as well.

3 Webcasting meetings will begin
4 next week. We'll be webcasting our
5 Regular Meeting. I'd like to thank
6 Jeanmarie Odden, my deputy, who has put
7 in a inordinate amount of time and
8 effort in making this happen, and Daryl
9 has helped her as has Jay Webster.
10 Jeanmarie will be at next week's
11 meeting, as will Jay. Jay also is
12 fully aware of how to operate the
13 equipment that's required. They have
14 already done a test run, albeit without
15 sound, so that went very well, and we
16 will, of course, be letting the public
17 know how to get to the webcast as soon
18 as we have that information available.

19 I also would like to reach out to
20 Excella and see if perhaps we can get
21 an extension of our one month free
22 being that, in that it took us about
23 that amount of time to actually make
24 this all happen. They have been
25 excellent. Their support has been

1
2 excellent, I'll try and see what
3 happens.

4 Any questions?

5 TRUSTEE MARTILOTTA: The
6 coordinated review for SAKD Holdings --
7 I'm sorry, I'm playing catch-up. Did
8 we receive anything last month for that
9 at the work session?

10 CLERK PIRILLO: Not that I
11 remember.

12 ATTORNEY PROKOP: Coordinated
13 review period and it's fine for us to
14 comment if we would like to comment.

15 TRUSTEE PHILLIPS: So is that -- I
16 mean, is this the meeting we have to
17 comment or we have another meeting?

18 ATTORNEY PROKOP: No. This is the
19 cycle of meetings that we should
20 comment.

21 TRUSTEE ROBERTS: I'm supposed to
22 have comments prepared tonight for the
23 coordinated review?

24 TRUSTEE PHILLIPS: That's what I'm
25 just asking, the question is --

1
2 TRUSTEE ROBERTS: Did you know
3 that?

4 TRUSTEE PHILLIPS: No, I didn't
5 because I missed the meeting last
6 month. I don't know when -- I only
7 got -- was able to read the minutes
8 yesterday, so I didn't get through all
9 of it, so.

10 TRUSTEE ROBERTS: Did I miss that
11 at the last meeting?

12 MAYOR HUBBARD: Was a letter sent
13 out or was anything sent requesting
14 that?

15 ATTORNEY PROKOP: We sent a letter
16 out. It comes out in -- it's our
17 function to send the letter out. We
18 actually sent the letter out, so it's
19 our own letter. Now, we have --

20 TRUSTEE ROBERTS: I don't think
21 I'm the only person on the Board who is
22 not aware.

23 TRUSTEE PHILLIPS: We all have the
24 same look on our face.

25 MAYOR HUBBARD: No, none of us

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are.

CLERK PIRILLO: We have forty-five days from when the letter was sent for comment, so we'll check tomorrow and find out when the letter was sent.

TRUSTEE ROBERTS: Okay.

Maybe, I propose that, give us a week and we can do that at the regular meeting before we --

TRUSTEE PHILLIPS: If we're going to follow the process, I mean, we need to catch up, and I'm usually pretty good about it, but I don't remember seeing the letter. I don't remember seeing something come, as I said, I was not here last work session because my body decided to do something else, so I just don't remember it, that's why I'm asking.

CLERK PIRILLO: I'll have it circulated, recirculated and we'll check the date.

Attorney Prokop and I will let us know what we need to do next.

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TRUSTEE ROBERTS: Thank you.

CLERK PIRILLO: You're welcome.

Anything else?

ATTORNEY PROKOP: In the future, I will send a reminder e-mail to the Board because I -- the Clerk's office sends out the letter when it comes in, but the Clerk's office doesn't participate in either the ZBA or the Planning Board meeting where these things are discussed and I'm aware of when those meeting dates are coming up and what is happening with the applications, so I'll come back to the Board and I'll send out a reminder e-mail that we need to discuss it at an upcoming meeting.

TRUSTEE PHILLIPS: Who is keeping the checklist of when an applicant has to have certain required documents, who's keeping a checklist of that; isn't that within the Building Department?

ATTORNEY PROKOP: It's a planning

1
2 function.

3 TRUSTEE ROBERTS: The new hire, I
4 would hope.

5 MAYOR HUBBARD: Yes.

6 CLERK PIRILLO: Okay.

7 MAYOR HUBBARD: Anything else for
8 the clerk?

9 (No response.)

10 Thank you.

11 CLERK PIRILLO: Thank you.

12 MAYOR HUBBARD: Robert, Treasurer.

13 TREASURER BRANDT: We have a few
14 budget modifications this month.

15 The first one was from the fire
16 department as mentioned in their
17 report. They are purchasing turn-out
18 gear off a State contract in amount of
19 \$18,310.98 and new supply hose in the
20 amount of \$5,290; that's a budget
21 transfer, transferring funds from
22 available funds in one line into the
23 other.

24 TRUSTEE MARTILOTTA: If I may real
25 quick. Just out of curiosity, what is

1
2 turn-out gear?

3 MAYOR HUBBARD: That's the boots,
4 pants and jacket.

5 CLERK PIRILLO: It's what they
6 wear going into a fire.

7 TRUSTEE MARTILOTTA: Just curious,
8 weird name.

9 ATTORNEY PROKOP: When you turn
10 out to go to a fire or response, not
11 fire response.

12 TRUSTEE MARTILOTTA: Honestly,
13 just curious.

14 Thank you.

15 TREASURER BRANDT: The second
16 budget amendment I have is concerning
17 the playground equipment for Third
18 Street. I would like to change the
19 amount right now because I just found
20 out about this potential fiber that we
21 might be putting in, so I have the
22 original budget amendment for \$34,706,
23 I'd like to change it to \$37,856 which
24 would include that engineered fiber
25 that was just mentioned.

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MAYOR HUBBARD: Um-hum.

TRUSTEE PHILLIPS: So there will be a separate PO for that.

TREASURER BRANDT: There's going to have to be, yes.

CLERK PIRILLO: Yes.

MAYOR HUBBARD: Yes. It's from a different vendor and all, so yes, it will be.

I'm sure if they need cement to do footing or whatever, there'll be additional small amount with our road crew with the work that they're doing. You know, that's from their routine budget, I mean, you know, if they're going to put a border around, they get some two-by-fours to keep everything in, I mean, that's stuff that will be in the regular budget. It's not something we have to transfer money over for, that will be in a regular line item.

TREASURER BRANDT: Okay.

All right, the next one is a

1
2 good-news budget amendment. We
3 received the -- you submitted for the
4 grant and we received it, \$12,000 for
5 the Tree Committee, and now I'd like to
6 amend the budget, increase the revenue
7 in the expense so they can now use that
8 for purchasing more trees, also
9 fundraising the totes that they have
10 put an order in for.

11 The next resolution is for the
12 park benches, and they're going to be
13 at two different locations, Larry
14 Tuthill Park. By the way, I changed
15 that in the system, now it says Larry
16 Tuthill Park.

17 MAYOR HUBBARD: Okay.

18 TREASURER BRANDT: And Mitchell
19 Park. I didn't have the total of how
20 many there are though. Want to say --

21 CLERK PIRILLO: Nine.

22 MAYOR HUBBARD: It was nine.

23 TREASURER BRANDT: Total benches?

24 CLERK PIRILLO: Yes.

25 TREASURER BRANDT: Okay.

1
2 CLERK PIRILLO: One of which will
3 be paid for.

4 TREASURER BRANDT: Yes.

5 MAYOR HUBBARD: There is a
6 donation of the one that's going in
7 Larry Tuthill Park.

8 TRUSTEE PHILLIPS: Is this funding
9 for the benches, is this part of the
10 Tall Ships?

11 TREASURER BRANDT: Yes, this would
12 be part of that revenue.

13 We still have residual left in
14 that available of 15,489 actually will
15 be left after the purchase of the
16 benches.

17 MAYOR HUBBARD: Okay.

18 TREASURER BRANDT: The last one is
19 Suffolk County Water Authority purchase
20 line has become overdrawn due to their
21 increase. We're asking for a budget
22 transfer to take funding from another
23 expense line to cover the projected
24 expenses to get us through the end of
25 the year.

1
2 The new utility biller has started
3 his training, my deputy has been
4 keeping close tabs and he's quite
5 impressed with his performance so far,
6 and he's kept -- there has been no lag
7 time with getting the bills out at this
8 point, so I have good hopes for him.

9 Significant payments, we had a
10 bond interest for the 2014 issue of
11 59,690. Significant collections, you
12 just mentioned Peconic, rents received
13 for the month of 77,800, Tree Committee
14 grant, of course, which we just
15 mentioned. We did receive the first
16 part of the East-West Fire District
17 payment, and we received our annual
18 sewer revenue sharing from Suffolk
19 County, that's a tax they have on their
20 sewer districts and we get a percentage
21 of that, and that was \$26,984.

22 Anyone have any questions?

23 (No response.)

24 MAYOR HUBBARD: No questions for
25 treasurer. All right.

1
2 Thank you, Robert.

3 TREASURER BRANDT: Thank you.

4 MAYOR HUBBARD: Okay. Attorney
5 Prokop.

6 ATTORNEY PROKOP: Thank you.

7 There are just a few things I
8 wanted to touch on. The first is that
9 there is an active litigation that the
10 Village is involved in that there are a
11 few developments that I need to discuss
12 with you and possibly get decisions on.
13 That should be done at the executive
14 session. It doesn't have to be
15 tonight, it could be at your
16 convenience. It could also be done at
17 a separate meeting if you would like to
18 do that.

19 You can have a meeting with the
20 attorney to discuss something like
21 that, not subject to public notice, and
22 we can make it, again, at your
23 convenience, but I need probably
24 fifteen or twenty minutes of time just
25 to make you aware of a development, and

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I need some direction on it.

MAYOR HUBBARD: Okay.

ATTORNEY PROKOP: It's significant, otherwise I wouldn't bother you.

TRUSTEE PHILLIPS: Mr. Mayor, I just am going to ask, and would that also include part of the Genesis issues that are going on because I'd like to be updated on that at some point?

ATTORNEY PROKOP: When you say Genesis issues, what do you mean Genesis?

TRUSTEE PHILLIPS: The litigation against Genesis.

ATTORNEY PROKOP: The litigation against Genesis, yes.

TRUSTEE PHILLIPS: That's part of the discussion?

ATTORNEY PROKOP: That's the discussion.

TRUSTEE PHILLIPS: Okay.

ATTORNEY PROKOP: Which I didn't want to say, but now I said it.

1
2 TRUSTEE PHILLIPS: It's public
3 knowledge that we're doing it, okay, so
4 we can announce we're going into
5 executive session to discuss Genesis, I
6 mean, that's allowable.

7 ATTORNEY PROKOP: Yes, it is.

8 I said what I want to say, but
9 yes, it's involving that litigation.

10 I just wanted to bring to your
11 attention that there has been several
12 matters that have been longstanding in
13 the complicated zoning, excuse me, code
14 enforcement matters regarding zoning
15 applications that needed to be
16 processed or completed or filed that
17 have been pending in the Southold
18 Justice Court. On probably three of
19 these, we have not been able either to
20 get compliance or any constructive
21 motion, and each of them will be set
22 for trial. One of them actually is set
23 for trial now, and there will probably
24 be two other cases that will be set for
25 trial shortly; so I wanted to bring

1
2 that to your attention.

3 And there has been a lot of
4 cooperation received recently from
5 the -- excuse me, there has always been
6 cooperation from the Southold Town
7 Justice Court which I appreciate very
8 much and wish to bring to your
9 attention; but there has been a lot of
10 cooperation more recently regarding the
11 implementation of the FBS system and
12 also working with the Village in terms
13 of matching the calendar call for the
14 Village with the calendar call for the
15 Town because the Town often has 100
16 tickets, and that takes, you know,
17 two-and-a-half hours to call or three
18 hours to call and the Village has
19 anywhere from three tickets to thirty
20 tickets; and the judges have understood
21 the fact that the Village, they're
22 trying to work with us in efficiently
23 handling the Village calendar, and I
24 want to thank them for that, and let
25 you know that that's going on.

1
2 With regard to the Habitat For
3 Humanity, there were two lots that were
4 mentioned originally. One of the lots,
5 324 Johnson Court, was agreed at the
6 last meeting to start the process of
7 working forward with this.

8 I contacted the Habitat For
9 Humanity right after the meeting and
10 had several conversations with the
11 representative from that agency,
12 Catherine Dunleber (phonetic). I also
13 had a discussion with the County Real
14 Estate offices, the office that is
15 working on the resolution and the
16 approval that we needed.

17 The County Real Estate office,
18 when I contacted her and told her that
19 we had the resolution done by the
20 Board, said that she wanted to go back
21 and get the original resolution that
22 was adopted by the County when the
23 County transferred the property to the
24 Village because there was, one of the
25 restrictions that's in our deed, she

1
2 said is unusual and wanted to see if
3 there was anything that's in the
4 resolution about that. She has gotten
5 the old resolution and said that it's
6 okay to proceed now.

7 She notified Legislator Krupski's
8 office and it's my understanding that
9 the resolution is being done by
10 Legislator Krupski now to present to
11 the Suffolk County Legislature. So
12 that resolution will do two things,
13 hopefully; it will free up the ability
14 of the Village to transfer the property
15 to Habitat For Humanity and also
16 provide an additional two years from
17 the date of that transfer for Habitat
18 For Humanity to complete the
19 construction at the property.

20 There's a number of things that we
21 have to go through, you know, survey,
22 certain tests that have to be performed
23 at the site, but it will be moving
24 ahead now.

25 Does anybody have any questions

1
2 about that?

3 (No response.)

4 We did have a Notice of Claim that
5 was filed against the Village for one
6 of the enforcement actions that we're
7 doing. I just want to say as we're
8 going through this that it was the very
9 serious matter that Ed Ward spent a lot
10 of time on. There were health and
11 safety issues that could have
12 potentially become a serious situation.
13 Ed Ward, with the direction of Paul
14 Pallas, did a great job working with
15 this, but through what I understand is
16 landlord coalition, if I'm not
17 mistaken, the owner was assisted in
18 preparing a Notice of Claim, which we
19 turned over to our insurance carrier
20 and their attorney.

21 I don't have anything else unless
22 somebody would like -- oh, do we have
23 local laws on for next week?

24 CLERK PIRILLO: We do.

25 ATTORNEY PROKOP: And it's the

1
2 environment and parking; is that what
3 it is?

4 CLERK PIRILLO: There are three
5 public hearings for next week, one is a
6 wetlands permit application, one is the
7 making of a two-way street from Wayne
8 Street and the other is adding a stop
9 sign at Wiggins and Third.

10 ATTORNEY PROKOP: Okay. So it
11 doesn't -- it's none of the ones that
12 involve me?

13 CLERK PIRILLO: Correct.

14 ATTORNEY PROKOP: Does anybody
15 have any questions about my report or
16 anything else; is there anything else
17 you would like me to discuss?

18 MAYOR HUBBARD: I don't.

19 Anybody else?

20 TRUSTEE MARTILOTTA: No, sir.

21 ATTORNEY PROKOP: Thank you.

22 MAYOR HUBBARD: Thank you.

23 Under discussions, we have the
24 public hearing on Chapter 132, Vehicle
25 and Traffic, that's the new parking

1 tickets. We discussed it, copies were
2 circulated around to everybody. I
3 spoke to Chief Flatley today about
4 that. Once we get tickets ordered, he
5 want's me to show that his officers
6 have our tickets with them for the ones
7 that are working the 806 sector, so
8 that they're writing them on our
9 tickets, not on theirs just to clarify
10 it, so we actually need to vote next
11 week on approving the tickets itself.
12 Everybody has seen copies of it.
13 That's the last step we have to amend
14 our code to have that enforced.

15
16 ATTORNEY PROKOP: Yes.

17 MAYOR HUBBARD: So we'll just have
18 a resolution to approve that, unless
19 there's any other discussions on it.

20 TRUSTEE MARTILOTTA: You're
21 comfortable with it? I mean, you're
22 the attorney.

23 ATTORNEY PROKOP: Yes.

24 TRUSTEE MARTILOTTA: The only
25 tickets I ever see are on my windshield

1
2 in Manhattan, but that's a little
3 different.

4 ATTORNEY PROKOP: We're going
5 through the, going back and forth with
6 the Court about the tickets and we're
7 almost at the point where the Court is
8 happy with them, this is one of the
9 things I talked about, and the code
10 sections, the Court is happy with, so
11 that's taken care of.

12 Thank you.

13 TRUSTEE MARTILOTTA: Thank you.

14 MAYOR HUBBARD: Okay.

15 Report of committees.

16 Audit Committee, we met, we went,
17 looked over the RFP for our yearly
18 audits. The treasurer will discuss
19 that, he put together a little synopsis
20 of it. Everybody saw it, there's a lot
21 of paperwork and stuff involved in all
22 that and the variant prices and all.

23 TREASURER BRANDT: One of the --

24 MAYOR HUBBARD: Hang on. Let's
25 wait for Trustee Roberts to get back.

1
2 We looked over the -- we'll go
3 over the other stuff first and wait for
4 him to come back before you go into
5 that.

6 The fuel meter reading logs from
7 the power plant with everybody working
8 with the fobs and the vehicles and all,
9 we got the spreadsheet on that of who
10 is getting what and when. It can be
11 broken down a half a dozen different
12 ways. Paul ran a quick run of what
13 happened in the past month, of who got
14 what and what vehicle and all. They're
15 going to be tying that into mileage
16 also in the next one when they do it;
17 and those will be monthly reports that
18 we'll be getting, just so everybody can
19 see how much fuel, how much we're
20 buying, how much we're selling and what
21 vehicles are using it all.

22 TRUSTEE MARTILOTTA: Sure.

23 MAYOR HUBBARD: That was pretty
24 much all we talked about except for the
25 audit and I'll let the treasurer

1
2 discuss the audit.

3 TREASURER BRANDT: Okay.

4 We got responses from seven
5 companies for the Village-wide audit.
6 Three companies, three of those
7 companies responded to the electric
8 audit as well. The price ranges went
9 for the electric from 4,500 for the
10 first year all the way up to 34,000.
11 On the Village-wide just as wide a
12 swing, from twenty-two nine all the way
13 up to fifty-nine five.

14 One of the issues that came up was
15 out-of-pocket expenses. I contacted
16 all the companies to verify that that
17 was inclusive in the price. All of
18 these companies except for one are
19 local to Long Island, the other one is
20 from Upstate, Albany, and that would be
21 Sax BST who we have done business with
22 in the past.

23 The one company had quoted a very
24 low price for the electric, and if you
25 read their response to the proposal,

1
2 they were going to bill us by the hour,
3 and they weren't clear as to what the
4 actual -- there was no cap put on that,
5 so that kind of threw a wrench in the
6 works.

7 TRUSTEE MARTILOTTA: I got you.

8 TREASURER BRANDT: Discussing it
9 at audit, one of the things that came
10 up was we felt more comfortable with a
11 company that would handle both aspects,
12 the electric audit as well as the
13 Village-wide. In fact, one of these
14 companies that responded to the
15 Village-wide only was going to charge
16 us 11,000 and change to review the
17 electric report done by another
18 company, so there was some issues and
19 some conflicts there with the reporting
20 of the financials on that, so it was
21 discussed and we feel strongly that it
22 should be the same company working on
23 both sides of that.

24 That narrowed the field down
25 considerably, and Trustee Phillips

1
2 recommended that we stay the course
3 with Sax BST due to the light plant
4 upgrade almost at completion. I concur
5 with that. I am comfortable that they
6 have a handle on the fixed assets, the
7 capital assets, the tracking of the
8 whole project, inventory specifically,
9 that's always been a point of
10 contention. So that was my
11 recommendation to the Board is that we
12 renew with Sax BST, and I think you
13 kind of agreed with that, if I'm not
14 mistaken.

15 TRUSTEE PHILLIPS: I feel strongly
16 that our fixed asset report has been
17 not a true figure of what we have. We
18 have inventory issues, we've had them
19 in the past, and I think it's starting
20 to get caught up. I think Paul is
21 starting to have each department deal
22 with that. BST also, from the electric
23 point of view, and this was the-- I
24 asked, out of the forty-eight utilities
25 within the State that have to have

1
2 audits done for the electric audits,
3 BST does forty of them, so I think
4 they're pretty well versed in that
5 subject, and they have been very
6 helpful in the past in giving us ideas,
7 what to look for with the audits and
8 they give us a service that is a little
9 bit above and beyond what you would
10 expect an accounting firm to do. They
11 will give us ideas of management
12 issues, especially with the electric
13 department because Bill Freitag is very
14 interested in that, he does it very
15 well, and he usually has some very good
16 thoughts on where to look, and I think
17 that is a comfortable -- for me, that's
18 a comfortable -- I asked for the RFP to
19 go out because it's part of our
20 corrective-action plan with the State
21 Comptroller's office. I also think it
22 keeps their fee down. It makes them
23 aware to check what they're charging
24 us, you know, they don't get
25 comfortable with doing additional

1
2 charges. I do know that they keep
3 things really tight, so I'm comfortable
4 with it, but as I said, that's up to
5 the rest of the Board. It's a
6 resolution that needs to be passed by
7 us.

8 TREASURER BRANDT: I just want to
9 quickly address the forty out of
10 forty-eight.

11 I was asked what the other eight
12 municipalities do; six of them do
13 in-house and two of them use a CPA firm
14 out of Rochester upstate, so I thought
15 that was interesting that six were
16 doing it in-house and not going through
17 the full external audit on their
18 electric. I think it's an important
19 factor of keeping the books tight to
20 have the external set of eyes on it.

21 MAYOR HUBBARD: Thank you.

22 I did have a discussion with the
23 treasurer on it and I agree with
24 sticking where we are for right now,
25 but we did discuss when this contract

1
2 is up. I think a different pair of
3 eyes looking at our books and
4 everything else from a different
5 perspective. We have been with them a
6 few years now, let them finish up what
7 we've got going on, but I think next
8 time it goes back up for an RFP -- I
9 don't want anybody getting too
10 comfortable with it and somebody else
11 looking at it, I think would be
12 advisable next time around, so when we
13 do the RFP, we both concurred on that
14 just, sometimes people, their way of
15 doing it, we get comfortable with them,
16 somebody looking at it a different way
17 might think a little bit differently
18 about it; so that's --

19 TRUSTEE ROBERTS: And that's the
20 reason why we need to continue every,
21 what is it, every contract period time
22 going out for a new RFP.

23 MAYOR HUBBARD: Yes. For what
24 they're doing for their price and
25 everything else.

1
2 TRUSTEE MARTILOTTA: Sure.

3 MAYOR HUBBARD: It's the best
4 value on it, but if we get somebody
5 that's comparable in price the next
6 time, I think we might try to switch to
7 somebody else, but that will be for the
8 next one.

9 Okay. That's all we had under
10 committees, so we'll go to trustee's
11 reports.

12 TRUSTEE MARTILOTTA: I'm just
13 going to try to do this quickly.

14 I met with Mr. Pallas and
15 discussed how we're working currently,
16 how we might work with that additional
17 staff that we have in the budget, you
18 know, what the breakdowns would be.
19 Also, we spoke about what would the
20 timelines be for hires. At this point
21 after the adoption of the budget,
22 they're going to have to put out an
23 advertisement.

24 Another thing I did want to point
25 out, work is going on on the carousel

1 doors. They had an engineer come in.
2 He seems to have found, as we discussed
3 in the past, there was some sort of
4 bearing in the bottom of the door, the
5 door was too heavy, they had some sort
6 of caster. The caster was large
7 because they happened to have one
8 laying around. They're looking for a
9 smaller one, but Mr. Pallas seemed to
10 be pretty positive about it.
11

12 The scanners, progress continues.
13 Kind of waiting for, unless there has
14 been a change in the last couple of
15 days, all right, still waiting for the
16 word from the Southold attorney to
17 write up something --

18 CLERK PIRILLO: An agreement.

19 TRUSTEE MARTILOTTA: -- so we can
20 take their three old scanners over to
21 Greenport. It's far more complicated
22 than I anticipated but as that happens
23 and we have somebody available to do
24 it, from what I understand, it's
25 getting close to that point of

1
2 execution.

3 Did some more looking at the
4 Moores Woods. Man, there is a lot of
5 work, so I'm going to keep looking into
6 that, see if I can't come up with
7 something.

8 What did I miss here?

9 Dances in the Park. I apologize,
10 I skipped that.

11 I apologize to everybody for not
12 having it in the report. I just
13 couldn't get it to you.

14 TRUSTEE ROBERTS: I left copies
15 for people up there.

16 TRUSTEE MARTILOTTA: You did?
17 Great.

18 Do you want to cover that?

19 TRUSTEE ROBERTS: You can.

20 TRUSTEE MARTILOTTA: I'll cover
21 it.

22 In speaking with Ms. Movane, one
23 of the things we were looking at was
24 expanding it by a couple of weeks.
25 She's concerned with trying to raise

1
2 the extra money, and one of the things
3 that she proposed to me was, what if we
4 increase the quality of the bands that
5 we have for the eight weeks instead of
6 going longer weeks because, she makes a
7 good point, it's difficult to raise
8 \$17,000, you know, so --

9 TRUSTEE PHILLIPS: Wait a minute.

10 TRUSTEE MARTILOTTA: Go ahead.

11 TRUSTEE PHILLIPS: So she wants to
12 decrease -- at first she wanted, it was
13 an increase in weeks, now you want to
14 decrease in weeks?

15 TRUSTEE MARTILOTTA: Now.

16 TRUSTEE ROBERTS: No. Go back to
17 last year's.

18 TRUSTEE PHILLIPS: Schedule.

19 TRUSTEE ROBERTS: Go back to the
20 nine-week schedule. She started
21 talking to bands, and I think she got
22 excited about a couple of the ones she
23 met and they were a little more than
24 bands we had last year, so she's
25 basically asking to go back to the nine

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weeks.

TRUSTEE PHILLIPS: Okay.

TRUSTEE ROBERTS: The numbers basically -- this would have us, so if we raise money at the same level -- do you mind if I --

TRUSTEE MARTILOTTA: Go, please.

TRUSTEE ROBERTS: If we raise money at the same level that we did last year which was Friends of Mitchell Park is already committed for a 3,500 bid if they can kick in again, last year they did 2,500. Last year IGA did 8,000, which was generous. I think we're not sure we'll get that, but we'll certainly try. One thousand six hundred individual merchants and then we collected 4,200 and change at the concerts, so if we hit those numbers again with Diane's new budget, we'd actually be 2,900 cash flow positive, so it just --

TRUSTEE PHILLIPS: That will take care of your -- you got to the audio

1 signed. I didn't see JC Productions --

2 TRUSTEE ROBERTS: JC is in there,
3 yes. A little advertising and her, you
4 know, her mileage and stuff going to
5 evaluate the bands, so I think Diane is
6 sort of signaling to us, and she's a
7 volunteer, so I want to listen to her,
8 she's saying, you know, this is what I
9 think I can do. I don't think she
10 wants this to become stressful to try
11 to have to hit a financial number, so
12 she's going to get more bands -- sorry,
13 get less bands, she's going to spend
14 more per band, so it's at 13,004 for
15 the nine bands and JC is in there as
16 well.

17
18 The shows were going longer and so
19 we were sort of, we've increased the
20 budget per show for Joe because we were
21 really underpaying him based on the
22 original sort of verbal agreement
23 because everything was going longer
24 than the two, I think it originally was
25 supposed to be two hours, so he's

1
2 bumped a little bit in this budget, so
3 that's Diane's proposal, so I don't
4 know if we need to do a resolution to
5 get rid of the June and Labor Day event
6 because we --

7 TRUSTEE PHILLIPS: Did we pass a
8 resolution?

9 TRUSTEE ROBERTS: -- we passed a
10 resolution to have it on those days.

11 CLERK PIRILLO: On those days?

12 TRUSTEE ROBERTS: Yes.

13 ATTORNEY PROKOP: We said we were
14 going to expand it, we're just
15 approving the contract amount to do the
16 Dances in the Park at the seventeen
17 five is what the resolution said.

18 TRUSTEE MARTILOTTA: So we didn't
19 have the dates in there?

20 TRUSTEE ROBERTS: It did actually,
21 I'm pretty sure. Monday nights from
22 June something, June 24th or something.

23 MAYOR HUBBARD: If we have to
24 modify that, we can modify that
25 resolution. We'll check on that and

1
2 see what that's awarding and what the
3 resolution was.

4 CLERK PIRILLO: Are we still
5 intending on individual sponsorships as
6 we did last time which involved
7 contracts with merchants or
8 individuals?

9 TRUSTEE ROBERTS: That probably
10 depends on, we did the -- thank you for
11 getting the bid application in early,
12 so we will know that number earlier
13 now, so, you know.

14 CLERK PIRILLO: I have a very
15 particular reason for asking. We have
16 a corporate sponsor, potential
17 corporate sponsor who has suggested
18 that if we continue on the track of
19 last time where the majority of
20 sponsorships were \$500 for which we
21 created contracts, we may want to tier
22 sponsorships similar to the Tall Ships
23 Festival, and this came directly from
24 that company. I don't think it's a bad
25 idea, but if we're not going to have

1
2 our \$500 sponsorships, then we don't
3 have to talk about it. I don't know if
4 you were still continuing on that
5 track, and if you are, we need to
6 create contracts.

7 TRUSTEE ROBERTS: Honestly, it was
8 let's raise some money.

9 MAYOR HUBBARD: Get some
10 information and come back with an idea?

11 TRUSTEE ROBERTS: I want to hear
12 more about what you're talking --

13 CLERK PIRILLO: We can talk about
14 that separately.

15 TRUSTEE MARTILOTTA: That will
16 probably help us.

17 Thank you.

18 CLERK PIRILLO: Okay. You're
19 welcome.

20 TRUSTEE MARTILOTTA: And the last
21 piece.

22 TRUSTEE PHILLIPS: I just have a
23 question because I know it's going to
24 come up, but the facility, since the
25 concerts were going longer, we're going

1
2 to work out a schedule for the
3 bathrooms to be kept open long because
4 last year there were some disgruntled
5 people who -- because things got shut
6 earlier than the concert was over.

7 TRUSTEE ROBERTS: I think maybe
8 just at the first one, but I think --

9 TRUSTEE MARTILOTTA: I think we
10 had it addressed after the initial --

11 CLERK PIRILLO: I believe it was
12 only the first or perhaps second time
13 and then after that -- the issue was
14 that the marina was closing at 8
15 o'clock and the bathrooms were closing
16 at the same time, but then I believe we
17 had staff in place.

18 TRUSTEE MARTILOTTA: Yes.

19 CLERK PIRILLO: That was handled.

20 TRUSTEE PHILLIPS: So that's going
21 to be the same plan as last year?
22 That's why I'm asking.

23 MAYOR HUBBARD: Yes. There will
24 be no change with that.

25 TRUSTEE ROBERTS: It got pretty

1
2 smooth by the second third week.

3 TRUSTEE PHILLIPS: It's just a
4 thought.

5 TRUSTEE MARTILOTTA: I appreciate
6 it. We didn't anticipate that at the
7 first one last year. It was humbling,
8 but we got it.

9 The last thing I just -- you know,
10 as we have been going though the
11 budget, I want to make sure I thank the
12 mayor, you know, it's a responsible
13 budget and I really appreciate it. I
14 think everybody does.

15 I just, I did want to add in a
16 couple things which we had spoken
17 about.

18 I think it's important, if we can,
19 to find some way to fund a part-time
20 grant writer, there are community
21 development fund grants available. I
22 understand the position that we're in,
23 it may be more difficult to get some
24 grants; however, it is very difficult
25 if we don't apply. I think that that

1
2 will be money well spent.

3 The other thing is, I'd like to,
4 as we go forward, one of the things
5 that I think would help us, and again,
6 something we spoke to, sir, some sort
7 of five-year capital plan, three-year
8 capital plan, something looking
9 forward.

10 As we are here, people come to us
11 with great ideas or fairly serious
12 needs, be it the sewer expansion or the
13 firehouse or, I don't know, I'm sure we
14 can -- you know, paving roads, insert
15 any number of things that we've heard
16 at the table. I think that if we were
17 to line them up and create some sort of
18 an order or merit list and some way
19 forward to make often, and certainly
20 less so in this budget, I feel that
21 we're reactionary, and some of this is
22 reactionary, we're in government, I do
23 understand that, but in order to
24 address some of these larger problems,
25 I think it might behoove us as a group

1
2 to start coming up with something along
3 those lines, so that we can look a
4 little bit forward.

5 With that said, you know, these
6 are just suggestions, I thought it was
7 very good and thank you.

8 That's it for me.

9 MAYOR HUBBARD: Okay. The
10 treasurer would also like to see that
11 five-year plan, so he can try to figure
12 out what we're doing because I pop up
13 on him and say, oh, we're using that
14 extra money to get the playground
15 equipment. He's like, what extra
16 money? It would be easier for
17 everybody to have something down in
18 writing. It's just, I've never had the
19 time to sit there and lay out what I'm
20 thinking about two years from now or
21 whatever, but we'll sit down with a
22 suggestion list from all the trustees
23 and the treasurer and try to put
24 something more together on --

25 TRUSTEE MARTILOTTA: Even if it's

1
2 something that took us six or eight
3 months to come up with, you know these
4 are problems that we foresee.

5 But it's just my thoughts.

6 TRUSTEE ROBERTS: I think it could
7 be argued that the first year you were
8 also running around fixing almost
9 emergent situations with the roads
10 and --

11 MAYOR HUBBARD: Yes.

12 TRUSTEE ROBERTS: So we got
13 through that.

14 TRUSTEE MARTILOTTA: All set,
15 thank you.

16 Oh, I want to apologize to
17 everybody for being late; it was
18 back-to-school night, and I was trying
19 desperately to leave the room, and
20 didn't happen.

21 MAYOR HUBBARD: Got to take care
22 of the kids.

23 TRUSTEE MARTILOTTA: Didn't
24 happen, somebody's mom was mad.

25 Thank you.

1
2 MAYOR HUBBARD: Trustee Roberts.

3 TRUSTEE ROBERTS: So piggy backing
4 on what Jack had said, I put in here my
5 plea for the grant writer. I made a
6 specific request for a \$20,000 capital
7 outlay. I don't know what these people
8 make, but I figured that even if it's
9 forty dollars an hour, which might be
10 on the high side, it's 500 hours of a
11 resource to work with Robert and you
12 and Paul and Sylvia to go try to --
13 basically, the first grant the person
14 should write is to pay for a grant
15 writer, and it could continue to go on
16 a contract basis so we don't pick up
17 the liability. I think a lot of
18 municipalities, particularly small ones
19 do it that way. I think we can also
20 come up with a situation where the
21 grant writer -- I've talked to a couple
22 people who do this, not around here or
23 else I'd refer them to you, but, you
24 know, some sort of contingency, so a
25 smaller hourly and then, you know, they

1
2 get a piece of the pie if they get a
3 grant.

4 TRUSTEE PHILLIPS: They get a
5 stipend.

6 TRUSTEE ROBERTS: Yeah. Right.

7 So, you know, I started with
8 community outlook --

9 ATTORNEY PROKOP: No, he's talking
10 about something else.

11 When you said a piece of the pie,
12 it's not a stipend, you're talking
13 about getting a percentage of the
14 amount that they obtain, right?

15 TRUSTEE ROBERTS: Potentially we
16 would have to be -- it would depend on
17 the rules of the individual grant,
18 right. Some would not allow that, I'm
19 sure, and they would want a stipend.

20 ATTORNEY PROKOP: Right.

21 TRUSTEE ROBERTS: But either way,
22 a way for basically us to reduce risk
23 up front and, you know, say to the
24 person, go write us a great grant.

25 I also don't think we should, if

1
2 we're going to do this, we shouldn't be
3 pennywise and pound foolish,
4 particularly with community dollars.
5 What I have learned about it is that
6 it's somewhat complex, these block
7 grants, and there are a group of people
8 out there with the knowledge in their
9 brains of how to write these things;
10 and we probably should find one of
11 those, and if we have to pay a couple
12 extra bucks to make sure we get it.

13 It's frustrating to me, frankly,
14 to drive around town and see, you know,
15 I don't begrudge our second-home
16 owners, but you see people putting lots
17 of money into homes, and, you know, we
18 used to have
19 community-development-block-grant money
20 around here for people who needed to
21 fix a porch that's falling down or, you
22 know. As a community, I think if this
23 money is out there and we're not
24 working to go get it, then I think
25 we're letting folks down, so I hope we

1
2 can put this in.

3 I put a bunch of grants in here
4 that I think, you know, we would be
5 eligible for. I understand we have an
6 interesting demographic and that we
7 have higher property values, yet our
8 median income is still quite low,
9 that's, you know, been the subject of a
10 lot of discussion around the Island,
11 particularly the east end, but I think,
12 you know, we got to be in it to win it.

13 So I don't know how you recommend
14 we can take action on this, maybe no
15 one else does besides the two of us,
16 but I feel pretty strongly that we
17 should be pursuing money.

18 MAYOR HUBBARD: We can do an RFP
19 and get prices on it. I know the last
20 couple of times that Dave Avatelli
21 (phonetic) had applied for the block
22 grants we had submitted for them and we
23 were denied on them. Our application
24 wasn't strong enough or whatever. He
25 had worked on that. He is no longer

1
2 here. That was something he was doing,
3 but we had applied for it but we were
4 denied. We did not receive anything,
5 but it was attempted.

6 TRUSTEE MARTILOTTA: Do you know
7 why we were denied? Did they give a
8 reason for the denial?

9 MAYOR HUBBARD: They did. I don't
10 remember what it was. I don't know --

11 CLERK PIRILLO: On the last one or
12 two it was -- a lot of these are
13 scored, actually, they have points
14 attached to each part of the answer, if
15 you will.

16 TRUSTEE MARTILOTTA: Okay.

17 CLERK PIRILLO: A lot of it is
18 like a big essay test, so in the last
19 two, we actually didn't score highly
20 enough on what they consider to be
21 important categories to even make the
22 cut for the program.

23 And you may argue that we just
24 maybe didn't have the right fit and it
25 wasn't for us, but it happened with the

1
2 last two or three CDBG, which then was
3 renamed to, I believe Small Cities.

4 TREASURER BRANDT: Oh, yeah.

5 CLERK PIRILLO: Right. So it
6 happened in the last two or three, so
7 I'm not sure if it's indicative of the
8 fact that they're actually tightening
9 the reins quite a bit on that.

10 MAYOR HUBBARD: Or it could be
11 just the way we were putting it
12 together, where somebody that does it
13 all the time might be able to put
14 together a stronger application.

15 TRUSTEE PHILLIPS: Doug, can I
16 just throw an idea out since I agree
17 with you that the community development
18 portion has some opportunities. What
19 if we were to put out an RFP for a --
20 that we want someone to come in to
21 write it? In other words, instead of
22 taking staff time, put our criteria
23 out, what we think, put it in an RFP
24 and have people come in where they
25 actually will write in their own

1
2 administrative fees into the grant so
3 we're not paying them, they're paying
4 themselves, and see what comes out of
5 it. They may see a different
6 perspective of the Village than you and
7 I would if they're doing CDBG grants,
8 you know, they may see something
9 different.

10 TRUSTEE ROBERTS: So you're
11 proposing that we ask someone to do it
12 to not be paid until we win the grant
13 and if we don't win the grant, they get
14 nothing?

15 TRUSTEE PHILLIPS: Right. That's
16 an added incentive.

17 TRUSTEE ROBERTS: I don't know how
18 they do it enough.

19 TRUSTEE PHILLIPS: I can only go
20 by past experience with other
21 organizations; and what concerns me is
22 as we were writing the grants, we would
23 have to hire employees to deal with
24 stuff and then when the grant was
25 ended, then all of a sudden, you're

1
2 scrambling around to get another grant
3 that may not be the benefit of the
4 community or for the organization just
5 to keep the employees going.

6 But it's an idea to throw out. I
7 haven't really talked to anybody from
8 the past organization to see how grants
9 are going, because they were extremely
10 successful with it, and see if they
11 are -- and it's just a thought to throw
12 out, just a thought.

13 TRUSTEE ROBERTS: I hear what
14 you're saying.

15 I'm worried we would not, we might
16 lose some of the really great pros at
17 this if there is no cash at all for
18 them, but we could also put an RFP and
19 say, tell us what you would charge us.

20 CLERK PIRILLO: That's what an RFP
21 is.

22 If we go out to RFP and we leave
23 the parameters broad enough, you may
24 get what you're suggesting and you may
25 get what you're suggesting and anything

1
2 in between.

3 TRUSTEE ROBERTS: Right.

4 CLERK PIRILLO: So it depends how
5 much you want to restrict your
6 parameters. If you leave them broad,
7 you may have someone that says, I'll
8 work and I'll take a percentage or you
9 may have somebody that says, I won't
10 take anything, and I'll write my costs
11 in and you'll have someone that says I
12 want this much per hour.

13 TRUSTEE PHILLIPS: It's just a
14 thought.

15 TRUSTEE ROBERTS: Let's see what
16 we get.

17 CLERK PIRILLO: So we can do it
18 that way and throw it to the wind, if
19 you will.

20 MAYOR HUBBARD: Right.

21 We also have to have control from
22 Village Hall because we don't want
23 people applying and saying, all right,
24 you've got \$4 million worth of grants
25 that are seventy-five percent matching

1
2 and if we have to come up with \$3
3 million to get the million, so I
4 just --

5 CLERK PIRILLO: Right. We have to
6 be very careful.

7 MAYOR HUBBARD: Right. I just
8 want to be careful where we're going
9 with the whole thing to make sure
10 we're --

11 TRUSTEE ROBERTS: Yeah. We're
12 able to select a person or people and
13 then they will work at the direction of
14 someone here.

15 CLERK PIRILLO: We also need
16 editing capability and editing power.

17 TRUSTEE PHILLIPS: That's part of
18 what you put into the RFP.

19 MAYOR HUBBARD: Right.

20 TRUSTEE ROBERTS: The mayor has to
21 sign anything that goes out.

22 TRUSTEE PHILLIPS: Right.

23 TRUSTEE ROBERTS: Okay. Thank
24 you.

25 I think we went over carousel

1
2 community stuff, I just put notes from
3 our last meeting to transition it to
4 Trustee Robbins.

5 At some point, I will throw out as
6 my last thing as formal liaison, if at
7 some point there is to be discussion of
8 putting things up in the carousel to
9 honor donors and stuff, I just think
10 this Board should discuss that if that
11 ever becomes a reality.

12 I think it's early in their
13 process that they have not proposed
14 anything specific, so I'm sure we'll
15 work with Julia to figure that out, but
16 I just want to throw that out that I
17 think that would be something I think
18 this Board would want to discuss.

19 MAYOR HUBBARD: Yes, we definitely
20 would before somebody hangs anything up
21 inside there that we know about it.

22 TRUSTEE ROBERTS: The farmers
23 market would like to partner with us
24 again this year, same exact as last
25 year, Memorial Day through Columbus

1
2 Day, excluding Maritime weekend.

3 I know that some had concerns
4 about the site, so I want to mention
5 that and see if the Board is happy --
6 first of all, if we want to partner
7 with them again. Secondly, if we do,
8 is that the right site or does anybody
9 want to talk about switching it?

10 MAYOR HUBBARD: Well, I'd like to
11 ask, was the site, did it work out well
12 there; were there issues or problems?

13 MS. McNEIL: Lara McNeil.

14 So there was car problems. So we
15 had a lot of days we had cars in the
16 parking lot even though I would go on
17 Friday afternoons and try to block it
18 off and put signs up and put stuff on
19 people's cars. There's a lot of people
20 that live in that area, the park, like,
21 in the apartments above the liquor
22 store.

23 Overall, the spot, we did not have
24 as much traffic as we have had in
25 previous years. Is that to do with the

1
2 spot or is it to do with the fact that
3 we have to keep moving? I don't know
4 what the real answer to that is.

5 So I think the important thing is
6 to kind of consider that we get a spot
7 that we can kind of stay in for a while
8 because it's been really the pop-up
9 market at this point and nobody knows
10 where to find us, and now I'm in the
11 position where we just put in our
12 farmers market nutrition program at the
13 State and I'm going to, you know, I
14 have to tell them where we're going
15 because it goes out to all the WIC
16 offices in Suffolk County, and I need
17 to get them an address and yadda,
18 yadda, yadda.

19 I don't know. That's the answer.

20 Right?

21 AUDIENCE MEMBER: Yeah.

22 If we could possibly get any
23 signage letting the, you know, folks in
24 town, as well as the visitors know that
25 Greenport does host the farmers market,

1
2 you know, a vibrant one. We got a lot
3 of interest this year.

4 MS. McNEIL: Yeah, a lot of new
5 vendors.

6 AUDIENCE MEMBER: A lot of new
7 vendors.

8 MAYOR HUBBARD: So if we put you
9 back in the same location and try to
10 work on getting the cars out of there,
11 would that be appropriate?

12 I think it was a better spot, I
13 know you talked about over by the, on
14 Wiggins Street, the parking lot over
15 there. I just think with ferry traffic
16 and other things moving and trying to
17 park over there, I think that would be
18 harder there, plus that is filled with
19 cars parking there, especially if we
20 make Wiggins a two-way again, that's
21 going to be used for people, instead of
22 parking on the road, I would like to
23 shy away from that.

24 So maybe give them another year in
25 the same location, people know it now,

1
2 try to do that, I'd be comfortable just
3 redoing the contract with where they
4 were last year, and we'll work -- we
5 can have the highway crew notify people
6 more and say Friday nights you can't be
7 here for Saturday morning and try to
8 work on that.

9 MS. McNEIL: We did buy some signs
10 so I started putting them out, and I
11 think some people started to learn as
12 they came out to their cars after we
13 already set the tents up, they had
14 difficulty getting their car out, so
15 they didn't do it the next week, so
16 it's a learning curve which we may not
17 have this year because we taught them
18 last year.

19 MAYOR HUBBARD: Okay.

20 TRUSTEE ROBERTS: I thought it was
21 fine, but I know that there was concern
22 expressed last summer, so just I wanted
23 to throw it out.

24 MAYOR HUBBARD: I have no problem
25 renewing the contract with where you

1
2 were last year.

3 MS. McNEIL: It's convenient for
4 me.

5 TRUSTEE ROBERTS: The fence gate,
6 I put some thought out. I wanted to
7 share with everybody in my report, I
8 forgot an end quote at the end of that
9 first paragraph there, that is Denny
10 Gordon ZBA member, I thought she shared
11 a wise thought in the e-mail that was
12 circulated, I thought the public who
13 were not on those e-mails might be
14 interested.

15 I just felt that this fence issue,
16 and I can hear the criticism that,
17 well, this is just two properties and a
18 citizen has shared a document with some
19 of us, maybe all of us that --

20 TRUSTEE PHILLIPS: All of us.

21 TRUSTEE ROBERTS: -- that there
22 are way more than just these two who
23 have this problem, and so I'm thinking
24 that we need to, we should, as people
25 have been doing, take a look at this

1
2 code and make sure that we're
3 comfortable with it.

4 I felt as if the ZBA was put in a
5 tough spot because I'm not aware -- but
6 I'm fairly good at reading things and I
7 couldn't tell what I was supposed to do
8 with my fence if I lived on a corner
9 lot based on all the different things I
10 read. So my thought was, again, this
11 is a layperson, not a legal scholar
12 saying this, but we have a clear
13 definition of front yard and backyard,
14 and I think if you go and poll people
15 in the Village who don't follow these
16 proceedings, you know, if you live in
17 this corner lot, where is your front
18 yard, where is your backyard, they
19 would all tell you the same thing that
20 it says in that part of the code, the
21 backyard is behind your house, and if
22 you're a corner lot, that happens to
23 also be on the street. So we might
24 consider simplifying, and I put my
25 suggestions here, simplify in this code

1
2 so that every front, you know, putting
3 in Denny's piece is about making sure
4 that it's safe, that we don't have
5 six-foot-tall things that are blocking
6 views at corners, but otherwise we look
7 at this lot and make it clear for
8 people because we're probably going to
9 get -- many more of these are going to
10 start coming through the works and it's
11 going to take time and money and
12 resources, and I don't want ZBA tied
13 down with corner lots. I think that's
14 not necessarily fair to them, not fair
15 to the homeowner, so I put my thoughts
16 here, and I don't know where we go from
17 here, but I for one would be interested
18 to see if a public hearing and maybe a
19 draft of some language and try to work
20 on this.

21 But if I'm the only person who
22 thinks we should change it, then there
23 are my thoughts.

24 MAYOR HUBBARD: Okay.

25 TRUSTEE ROBERTS: The rest of

1
2 this, you can read. There are a couple
3 of items since that I just want to
4 update, the group from St. Joseph's
5 College has finished a lot of their
6 surveys. They've just been walking
7 around town and going to the IGA and
8 knocking on doors, have picked up about
9 120-ish surveys on housing in the
10 Village. They want to present the
11 results to us at some point. We talked
12 about a tentative date for them to do
13 it for the public. For a variety of
14 reasons, they need to do it on a
15 Tuesday because that's when all the
16 students are together, so they're sort
17 of waiting for us to tell them how we
18 would like the results presented to us,
19 and there is a wide array of options.
20 They could send us something, they
21 could come talk to us at one of those,
22 you know, they come later on, and she
23 could come without the student, but I
24 think we should, I think we owe them a
25 response, so I'd like to give them one

1
2 and before we discuss it, I just want
3 to say this is a really great,
4 interesting, energetic group of people
5 who have put a lot of time into our
6 Village and I'm grateful for what they
7 did and grateful to you all for
8 allowing them to do.

9 MAYOR HUBBARD: You put a
10 tentative date of March 3rd out there.

11 TRUSTEE ROBERTS: May 3rd, yes.

12 MAYOR HUBBARD: May 3rd, excuse
13 me.

14 That's a Tuesday, we can have a
15 special meeting for that, but we've got
16 to notice that and you'll get the word
17 out that we're doing it to try to get
18 people to respond.

19 TRUSTEE ROBERTS: I would propose
20 that we ask that this Board or you,
21 Mr. Mayor, ask Professor Durovich
22 (phonetic) to give us a draft of what
23 the results are because if we're going
24 to call a public meeting, I think we
25 should know what it is that's --

1
2 MAYOR HUBBARD: Without a doubt.

3 TRUSTEE ROBERTS: It's possible
4 with research sometimes things go
5 wrong, it's possible that, you know,
6 there is some bad data or something and
7 then we have gathered people for, you
8 know, I'm behind this project, you
9 know --

10 MAYOR HUBBARD: I'll give her a
11 call and ask her, you know, to put
12 something together when she's ready and
13 we could review it, and then decide
14 what we're going to do as a public
15 meeting with it.

16 I'd love to have the students meet
17 everybody else --

18 TRUSTEE ROBERTS: It would be
19 nice.

20 MAYOR HUBBARD: To have them meet
21 the public, and I know they met some
22 people, but to give them some
23 recognition for the work that they did.

24 We'll reach out to Joann at the
25 beginning of the week, and talk to her

1
2 and see what she's going to -- how she
3 wants to go about presenting her data
4 to us.

5 TRUSTEE PHILLIPS: I'm still
6 catching up from being sick. How did
7 the focus groups go, or the focus group
8 go?

9 TRUSTEE ROBERTS: It didn't happen
10 because of just life. One of the
11 students had a severe illness in the
12 family so we had to postpone it a week
13 and then the postponement, we lost the
14 people.

15 TRUSTEE PHILLIPS: That's too bad.

16 MAYOR HUBBARD: Two o'clock in the
17 afternoon was --

18 TRUSTEE PHILLIPS: As I said, I'm
19 just -- it would have been interesting
20 to see how that went.

21 TRUSTEE ROBERTS: We can do it
22 after the session; square peg, round
23 hole. We can also do one at a time
24 that's more convenient, you know, we're
25 dealing with all these, these students

1
2 are all full-time parents and also
3 full-time employees and we try --

4 TRUSTEE PHILLIPS: It was a great
5 idea, so that's why I was just
6 wondering how it went.

7 TRUSTEE ROBERTS: Yeah,
8 unfortunately, it didn't.

9 But they used the time to go
10 around and get more surveys.

11 TRUSTEE PHILLIPS: I saw them out
12 in front of IGA one afternoon. They
13 picked a good time right before
14 dinnertime when everybody is running in
15 and out to get something.

16 TRUSTEE ROBERTS: We had been
17 discussing the taxi stand and whether
18 we're going to just leave it open or --
19 we put out an RFP and we had a
20 respondent, and are we going to, you
21 know, invite them officially, are we
22 going to -- what's your, what is our
23 plan on that, or what should our plan
24 be?

25 MAYOR HUBBARD: I got

1
2 clarification on that from NYCOM about
3 if we give them exclusive right to a
4 parking spot, not appropriate.

5 TRUSTEE ROBERTS: Okay.

6 MAYOR HUBBARD: We have handicap
7 spots, we have bus stops, we have a
8 taxi spot, to say nobody can park here
9 but the one person on public property.

10 TRUSTEE ROBERTS: Or the one
11 company.

12 MAYOR HUBBARD: To one company,
13 this is only for Joe's Taxi, that's not
14 appropriate to do that in a public
15 parking lot.

16 TRUSTEE ROBERTS: Okay.

17 So then can we put out some sort
18 of communication, you know, dear
19 taxi -- I mean, I will certainly talk
20 to anybody I know, but dear taxi
21 companies, this spot is available for
22 you, please use it.

23 MAYOR HUBBARD: That's fine. You
24 know, just a handicap spot, it's for
25 anybody with a handicap sticker, so any

1
2 taxi could use it, and I know we want
3 to have somebody there all the time,
4 and if he picks somebody up and he's
5 going to East Marion, there's nobody
6 there. There is another taxi in town,
7 they could use it, but we can't really
8 sign a contract with him, like you're
9 there because we're giving one person
10 exclusive rights to a piece of public
11 property, and NYCOM didn't think that
12 was appropriate.

13 TRUSTEE PHILLIPS: Can I give you
14 an observation over the winter because
15 my curiosity was piqued, no one parked
16 in the taxi stand.

17 TRUSTEE ROBERTS: I've noticed.

18 TRUSTEE PHILLIPS: It was
19 interesting.

20 MAYOR HUBBARD: Sure.

21 TRUSTEE ROBERTS: So how would
22 that work? We let, you know, both
23 groups use our park, you know, they can
24 put up a tent and have a private party
25 in the park; is that governed by the

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same?

TRUSTEE PHILLIPS: They're paying fees --

ATTORNEY PROKOP: The uses in the park are specifically conditioned on the fact that they will not prevent public use of the park.

TRUSTEE ROBERTS: So if I wanted to walk up there with my kid, I could?

ATTORNEY PROKOP: Yes.

TRUSTEE ROBERTS: All right, fair enough.

The last thing I wanted to discuss is something that's developed in the last week, I think this Board should consider giving policy direction to our ZBA and Planning Boards, particularly around some of the applications that I know are coming up. Particularly in commercial retail specifically and not specifically the applications but just in looking at the commercial retail code, I know right now everything is -- I think most things are running through

1
2 the site-plan process, 150-9-18, this
3 is commercial retail accessory
4 apartments above retail, this code
5 seems -- I won't read it to everybody,
6 but if you want to look it up,
7 150-9-18, no site plan that this is an
8 allowed use and the property owner has
9 to prove that it's a year-round tenant,
10 can't be a seasonal tenant, and there's
11 inspection and all that stuff.

12 We have a housing problem in this
13 region. We have a rental housing
14 problem here in this village as well.
15 People can afford to find rentals, we
16 discussed this, it factors into
17 everything, what we do with short-term
18 rentals, et cetera. The best, most
19 efficient solution to this is that we
20 have a bunch of vacant apartments above
21 a lot of our retailers, and so this
22 code, when it went into effect, is all
23 about helping to make sure there could
24 be rental housing in our Commercial
25 Retail District. It's a retail

1 district, not a residential district,
2 so I would like to put out to this
3 Board that we should be providing
4 policy direction to -- so if I -- now,
5 I know that the specific one that's
6 before planning now includes a retail
7 piece, so there has to be a site plan,
8 but if, for example, let's say
9 theoretically, somebody who has a store
10 now that doesn't have, that's got
11 vacant upstairs and they want to go for
12 a residential, all they should need is
13 a building permit from the building
14 inspector, no Planning board, certainly
15 no ZBA, but there is no variance
16 required for that kind of a project.
17 There is no interpretation required for
18 that kind of a project in my opinion,
19 and I would urge us as a Board to make
20 sure that that is, sort of, policy and
21 it's a pro-housing policy, it's a
22 pro-rental-housing policy, it's
23 pro-young-Greenporter policy.

24 The last thing we want to
25

1
2 communicate to anybody around here is,
3 you know, if you're going to put
4 residential above commercial retail,
5 you're going to have to, you know what
6 they always say, you're going to run me
7 through the ringer with the Village
8 Boards and all that stuff, so the code
9 seems pretty clear, not to mention
10 that, you know, if we were not to
11 follow this code, and we were to give
12 people trouble, we would obviously be
13 at risk for Article 78.

14 Any thoughts?

15 TRUSTEE PHILLIPS: First of all,
16 we have checks and balances dealing
17 with our code. This is how I feel, and
18 having been on ZBA and having been on
19 Planning, ZBA is our judicial board and
20 this Board can only give any kind of
21 advice via changing the code, we have
22 to change the code.

23 Planning Board is a board that is
24 a separate section of people giving
25 their thought of what the Village

1
2 should look like, of course going
3 according to code. The Village Board
4 is the last stop on somebody who is
5 disputing things, i.e. going into an
6 Article 78.

7 I think that our role as Trustees
8 are to be the overseers and not the
9 directors. If that's the case, our
10 direction is through the code. If
11 you're suggesting that we need to take
12 a look at that and make it a clearer
13 description of the code, that's fine.
14 I just don't feel that it's our place
15 as trustees to tell the Planning Board
16 and ZBA a policy because that's the
17 checks and balances that we have.

18 TRUSTEE ROBERTS: We are a board
19 that develops policy, that's what we
20 do.

21 TRUSTEE PHILLIPS: Right, but the
22 policy is done through the code.

23 TRUSTEE ROBERTS: Right.

24 But there are interpretations,
25 right, and so, for example, there is an

1
2 interpretation of the code that
3 required this business owner to draw a
4 map of where my desks would be in my
5 office to get approval for a use
6 evaluation, which by the way, the
7 phrase use evaluation does not appear
8 in this code. I'm not complaining
9 about it, but I did it, it's fine, but,
10 you know, that's --

11 TRUSTEE PHILLIPS: I have argued
12 that that's not in the code's use
13 evaluation for a long time.

14 MAYOR HUBBARD: Right.

15 TRUSTEE PHILLIPS: So we need to
16 make it clearer in the code, so that's
17 where we need to be, looking at the
18 code and say, let's make it clear what
19 is needed for a site plan. You need a
20 site plan for X, Y and Z or you just go
21 through the Building Department
22 application.

23 I understand where you're coming
24 from, it's frustrating. There have
25 been some interpretations that have

1
2 been done through the ZBA because they
3 were asked for it either by the
4 applicant or they were asked by the
5 Building Department. We as a board
6 have the opportunity to review those
7 interpretations and either change the
8 code, okay, so there is, you know, it
9 conforms to a new public process or to
10 question the interpretation. We as a
11 board can question that, ask for it to
12 be re-reviewed again. I recently asked
13 that question because of that
14 particular code that you're talking
15 about. I'm open to having a discussion
16 about that section of the code and
17 having a thoughtful process.

18 I think the Planning Board and our
19 ZBA is getting up to speed, for a
20 while, it was floundering. I think
21 that they themselves are starting to
22 take an active role that wasn't being
23 done for a long time. I mean, it was
24 being done, but it was, a lot of stuff
25 was short notice. They were receiving

1 applications that were incomplete.
2 They were not being given all the
3 information that they needed. I think
4 in Paul's defense, he has moved that
5 forward. I understand that at the last
6 ZBA, the Board members refused to
7 accept applications because all the
8 paperwork that they needed wasn't
9 there. I think that's a change that I
10 had seen happen with the Planning Board
11 and with the ZBA.
12

13 I think the mayor, hopefully, he
14 has been able to find another person
15 for Planning, but he's moved around
16 Lucy Clark from Historic to Planning,
17 and I think those things are positive
18 changes, and I think we'll start seeing
19 things move forward. A lot of people
20 got frustrated with Planning and
21 Zoning. Believe me, I got totally
22 frustrated, okay, and I think you did
23 too drawing the map where to put your
24 desks inside your office.

25 TRUSTEE ROBERTS: I did.

1
2 TRUSTEE MARTILOTTA: If I may just
3 so I understand what -- clarification.

4 What you're saying is that, do you
5 want to clarify, do you want to clarify
6 the code to the boards; is that what
7 you are saying, or are you saying --
8 because you're saying you want to make
9 some sort of policy statement on
10 something that seems to be relatively
11 clear.

12 TRUSTEE ROBERTS: Right. I'm
13 worried that the default right now, I
14 think that because of, I don't know if
15 it's because of public comment, if it's
16 because of the dynamics, I don't know
17 why, but I'm concerned that right now
18 the default is that everything goes to
19 the boards.

20 TRUSTEE MARTILOTTA: I see what
21 you're saying.

22 TRUSTEE ROBERTS: And in this
23 case, if I were running a store
24 downstairs and I wanted to take, you
25 know, apartments that had maybe housed,

1
2 you know, transient sailers in the
3 1920s and now I want to make them real
4 apartments and rent them to people who
5 live here for something that would be
6 affordable for somebody around the
7 median income, that I would have to go
8 through boards and boards and so I want
9 to dispel that notion with the public
10 because that's not what the code says.
11 B, I want to have a policy that
12 everyone is clear and that, you know,
13 that our Planning Board is also clear
14 as to where this board stands on its
15 interpretation of 150-18, that that's
16 sort of an application is not, I mean,
17 it's before Planning now and I get that
18 they have got to look at the stuff
19 downstairs and there's other things
20 that Planning has to act on, but the
21 housing part of it, this does not
22 require, this doesn't require talk
23 about parking, doesn't require a site
24 plan, that's what the law says, so I
25 want to make sure it's followed.

1
2 TRUSTEE PHILLIPS: Maybe we should
3 put in discussion of parking again.

4 TRUSTEE MARTILOTTA: Historic
5 buildings, I think.

6 TRUSTEE PHILLIPS: Let's put it on
7 the table, okay.

8 TRUSTEE ROBERTS: Um-hum.

9 TRUSTEE PHILLIPS: Maybe we need
10 to take a look at that code.
11 Originally, the parking was dispelled
12 because they was trying to build up the
13 excitement of making it easier, but now
14 we have issues with parking and have
15 gone in the total opposite direction,
16 so, you know, understand that we need
17 to put that all out there.

18 TRUSTEE ROBERTS: We have that --

19 TRUSTEE PHILLIPS: We need to put
20 that all out there. If you read the
21 Planning Board minutes and the ZBA
22 minutes, they have had some tough
23 issues dealing with some weak spots in
24 that code. It behooves us to take a
25 look at it and say, okay, here is

1
2 what's going on.

3 Similar to what should happen
4 every year is the ZBA chair should be
5 presenting to the Board if they have a
6 fair amount of ZBA amendments that are
7 the same thing all the time. Okay.
8 They should be presenting to the Board,
9 okay, people, you need to take a look
10 at this. This exception is coming up
11 all the time. That was a role that was
12 taught to me as ZBA chair. It was the
13 role the previous Planning Board chairs
14 have taken through the Village
15 Administrator to the Village Board to
16 say, we need to take a look at this.
17 Okay. I think that that's what the
18 Code Committee was supposed to
19 originally be. It didn't turn out that
20 way, so we have an opportunity, and we
21 should be discussing this stuff. Okay.
22 We are the managers of that code, so we
23 should have a dialogue. I would love
24 to have a dialogue because I have read
25 that code upside, downside and every

1
2 way and dealt with some difficult
3 projects under ZBA, learned a lot, have
4 always learned a lot, and I think we
5 all can learn that from each other to
6 make our village a little less
7 contentious, okay, and in a positive
8 way for everybody. Okay. We have
9 gotten a lot of negative lately, and I
10 think the negative hurts us. I think
11 we need to start moving in a positive
12 way on dealing with our issues.

13 That's how I feel.

14 MAYOR HUBBARD: One way to clarify
15 this is that that application should
16 never go before the Planning Board
17 because it would be handled by the
18 Village Administrator. The Village
19 Attorney would give the interpretation
20 on it through the Building Department,
21 and where it goes to should be handled
22 by Village Hall staff before it even
23 gets to the Board. If it doesn't need
24 the Board, it shouldn't be on the
25 agenda, it shouldn't be sent there.

1 TRUSTEE MARTILOTTA: Sure.

2
3 MAYOR HUBBARD: So between -- the
4 same subject came up. The gentleman
5 spoke to me also today, and I'm going
6 to have the Village Attorney look at
7 that and say -- I know he's afraid he's
8 going to get sent to all the boards.
9 If he doesn't need to, that's what Joe
10 is for. Joe will say, no, the code
11 says you don't have to do that, and
12 then he shouldn't be directed from the
13 Building Department or anybody else to
14 go and get unnecessary stuff he doesn't
15 need. I'd rather keep us out of
16 planning and zoning, from those boards,
17 let them interpret what that have to
18 because if they deny something, then it
19 does end up coming back to us and then
20 we're prejudicing telling them what to
21 do before they do their job, so I think
22 this application is, where it says very
23 clearly in the code the Building
24 Department shouldn't put him on an
25 agenda to get a use evaluation because

1
2 it's not required so --

3 TRUSTEE ROBERTS: Well, he does
4 have retail, so as I understand --

5 MAYOR HUBBARD: For that part.

6 TRUSTEE ROBERTS: For that part,
7 right.

8 MAYOR HUBBARD: Where it says
9 second and third stories, it could be
10 whatever up there, we have another
11 application for Carpenter Street that's
12 coming up in front of the Planning
13 Board next week, same thing.

14 TRUSTEE ROBERTS: Yes. Also
15 residential, right.

16 MAYOR HUBBARD: It's a house now,
17 they want to take the downstairs make
18 it commercial and put an apartment
19 upstairs, same thing, same application,
20 so that should only be -- the agenda
21 should only be for what has to be done
22 and that should come from the Village
23 Attorney, through the Village
24 Administrator, this is all they need to
25 look at and have them just look at what

1
2 section of the code we say is needed
3 and not send them to do other things
4 that they don't need to.

5 TRUSTEE PHILLIPS: That's why I
6 asked where the checklist is on the
7 building permits because that should be
8 established for the applicant, okay,
9 the application comes in, the Village
10 Administrator reviews it, the Village
11 Attorney reviews it, the Building
12 Inspector gives some suggestions, but
13 that checklist should tell the
14 applicant, okay, you need to do one,
15 two, three and that's it, okay; and
16 that's something that is not done, it's
17 wily nilly, I'm sorry. It's just
18 handled wily nilly and I think it's
19 time.

20 I'm glad you brought the subject
21 up because I was going to, so that's
22 okay. I think it's time that we, the
23 Board and Mr. Mayor, I think, you know,
24 it's something that we should talk
25 about every work session, some section

1
2 of that code.

3 TRUSTEE MARTILOTTA: Thank you.
4 You cleared that up because that was my
5 confusion. I didn't understand why it
6 was even going before the Board, why
7 was even the Building Department, going
8 to the boards.

9 MAYOR HUBBARD: Somebody else is
10 making that interpretation and it's got
11 to be by legal advice or by the code or
12 by State law.

13 TRUSTEE MARTILOTTA: That makes a
14 lot more sense.

15 MAYOR HUBBARD: If State law says
16 it has to then it has to. If State law
17 says it doesn't, then the Village
18 Attorney would say, no, this doesn't
19 need that by reading the code and
20 that's a legal, what we're going to go
21 by because if we do something against
22 the code, we're going to get sued, and
23 we are going against legal advice.

24 TRUSTEE MARTILOTTA: Sure.

25 MAYOR HUBBARD: So that's where it

1
2 should be going and that's what Joe
3 should be doing, he'll do his job and
4 say, no, it doesn't need this, this,
5 and that way people don't have to do
6 stuff that's not required.

7 TRUSTEE MARTILOTTA: That makes
8 sense.

9 MAYOR HUBBARD: Also, I believe
10 once we do have a senior building
11 inspector structuring the whole thing,
12 hopefully this will take care of a lot
13 of that stuff and people don't get sent
14 in the wrong direction when they don't
15 need to.

16 TRUSTEE PHILLIPS: Because we
17 still have to deal with State code and
18 that's what the building inspector
19 should be dealing with, is the State
20 code as to the fire suppression systems
21 or however, but as I said, to Paul's
22 credit and he has spent far more time
23 on it than I would like to see him
24 spend time, I think that it's more
25 important that he get back to the light

1
2 plant and hopefully the senior building
3 inspector will be the buffer that's
4 needed between him and the questions
5 that are continuously asked and the
6 interruptions that are done on his
7 part. My observation as Village Hall
8 liaison, that's been my observation as
9 of the last year.

10 ATTORNEY PROKOP: Can I say two
11 things?

12 MAYOR HUBBARD: Sure.

13 ATTORNEY PROKOP: The first thing
14 I would like to say is, the people that
15 come to you about applications that
16 they have because they're your
17 constituents as property owners or
18 residents, they often simplify the
19 applications in their discussions with
20 you and many of these applications,
21 especially ones that were mentioned
22 tonight, are extremely complex. They
23 involve decisions by many boards and
24 complex decisions by the Building
25 Department and are not -- you know,

1
2 people will come and say, I don't
3 understand, I'm just putting in X, Y,
4 Z, I looked at the code and it doesn't
5 say anything; and that's not the case.
6 Many of these applications are
7 extremely complex. They include
8 parking lots being rearranged, access
9 being rearranged, they may involve an
10 apartment on the inside, but there's
11 changes on the outside requiring fire
12 department, you know, emergency access
13 or egress, drainage, many different
14 situations, so it's not as easy as is
15 portrayed to you. You know, when
16 people grab your ear for a minute,
17 which is a good thing and you should
18 listen to comments like that, but it's
19 often not the situation; and I
20 encourage you to think about that.
21 There is a lot going on in this village
22 in a little amount of space and many of
23 these things have to be planned
24 correctly by the people that have been
25 involved.

1
2 I would just mention again, the
3 things that are happening in the
4 Historic District were entrusted by the
5 fact that we're recognized on the
6 National Register of Historic Places to
7 preserve properties in that district,
8 and that's another consideration.

9 There is a dichotomy that's set
10 forth in Village law between this board
11 as the legislative body of the Village,
12 for instance, the Zoning Board of
13 Appeals and specifically a trustee
14 cannot be on the Zoning Board and
15 there's a reason why that is because
16 this Board speaks through legislation,
17 and what is normally done and what you
18 can do is, if you have a section of the
19 code that you would like to even not
20 change but even if the language of the
21 code is fine, but you feel that maybe
22 it's not being implemented in the way
23 that you would like to see, what you
24 could do is, you could, if it's
25 section, just to throw out the number,

1
2 I forget the number that you say.

3 TRUSTEE ROBERTS: That is it.

4 ATTORNEY PROKOP: That you adopt
5 18A and you have purpose and intent,
6 and in that section, you have what this
7 Board -- this is just as an example,
8 I'm not saying that you should do this,
9 and I don't know that I agree that you
10 should, but just as an example, 18A is
11 purpose and intent and it's this
12 Board's purpose and intent for Section
13 18, so normally when you adopt zoning
14 sections, you have as a prelude the
15 purpose and intent, the reason for the
16 adoption and you state what those
17 reasons are and delineate it, so then
18 when the Zoning Board looks at this and
19 we've had several applications where
20 the Building Department to their credit
21 has gone back and looked at the
22 resolutions from twenty or thirty years
23 ago or more and to try to figure out
24 exactly what the Board meant at the
25 time, and we're able to do that, but if

1
2 it's in the code as the prior section
3 or an accompanying section, then when
4 the Zoning Board or the Planning Board
5 goes to it, we can say, wait a second,
6 here's what the Board has as purpose
7 and intent and those boards can try to
8 follow that, so that's really -- and
9 then I'll just say the same thing I
10 said last month that it looks like
11 we're engaged as a Board now with the
12 LWRP, and the LWRP is really our policy
13 document and many of the things that
14 I'm sure that are concerns of this
15 Board are things that we can write into
16 the LWRP as our policy.

17 MAYOR HUBBARD: Thank you.

18 TRUSTEE ROBERTS: Thank you.

19 That was the end of my report.

20 MAYOR HUBBARD: Trustee Phillips.

21 TRUSTEE PHILLIPS: I will
22 apologize. As I sent the e-mail out
23 the other day, Daryl and I have been
24 working on this document that we would
25 like to work in coordination with the

1
2 Town of Southold Transportation
3 Commission.

4 What is happening is in the past
5 there are items that come through
6 Village Hall or items come to the
7 attention of a staff member dealing
8 with New York State DOT, and we miss
9 out on opportunities to comment or to
10 bring to the attention of New York DOT
11 that we're here, we deal with a lot of
12 your traffic, a lot of your State
13 traffic.

14 The traffic congestion within the
15 east end of Long Island has started to
16 max out. Part of it is because it's an
17 easy route to go down from northeast
18 across Cross Sound Ferry, go through
19 the Village to go on the North Ferry,
20 the South Ferry, get to the south fork.
21 The goal is to work as partners, not
22 only with the Town of Southold but
23 other municipalities through the other
24 transportation, the East End
25 Transportation Committee through

1
2 Suffolk County which also Southold Town
3 Transportation Committee is part of and
4 Daryl and Paul are our representatives
5 to the Suffolk County one, that we need
6 to bring to their attention that we
7 either need funding, infrastructure
8 funding which has been part of a fight
9 from NYCOM to begin with the New York
10 State budget. To bring to their
11 attention, perhaps we need a traffic
12 study that the State needs to pay for.
13 That is what Southold Town -- if you
14 just read in the newspaper today,
15 Mattituck, Love Lane, Southold Town was
16 talking about, you know, working
17 towards getting a traffic study. I
18 think we should be part of that. I
19 think we have an opportunity, as long
20 as we start to partner with other
21 municipalities to create that buzz to
22 Senator LaValle, to Assemblyman
23 Palermo, to Governor Cuomo that we're
24 here, we need your help; and if we can
25 get them to pay, the State to pay for,

1
2 which I think we can, especially if we
3 have -- part of this would be this
4 Committee would reach out to other
5 municipalities, they would reach out to
6 the mayor and supervisors to push it,
7 so we did a lot of research. There is
8 a lot of history here. I don't know if
9 you've had a chance to read it.

10 As I say, I apologize, I'm playing
11 catch-up and it was a lot of work that
12 went into this, a lot of research; so
13 hopefully you'll agree with this so
14 that we can move forward with the mayor
15 and myself and Daryl with the Southold
16 Town Transportation Commission.

17 That's pretty much it.

18 MAYOR HUBBARD: Who is going to,
19 you say these other groups to contact
20 and all, is that going to be contacts
21 through the Southold Town
22 Transportation Commission?

23 TRUSTEE PHILLIPS: Yes.

24 MAYOR HUBBARD: Somebody has to do
25 that as a presentation, so I would want

1
2 to know who --

3 TRUSTEE PHILLIPS: No. It would
4 be --

5 MAYOR HUBBARD: You're asking them
6 to do this through the Town.

7 TRUSTEE PHILLIPS: That's what
8 he's planning on doing because he is
9 trying to get -- Supervisor Russell has
10 talked to him and is trying to combine
11 everyone to come as a joint effort and
12 that's what they're trying to do with
13 the committee.

14 MAYOR HUBBARD: Okay. I just
15 wanted to be clear on that because when
16 it's talking about doing a traffic
17 study and everything else, that's not
18 something that we're going to be doing.

19 TRUSTEE PHILLIPS: No. That's not
20 the goal. The goal of it is to get
21 someone else to do it.

22 MAYOR HUBBARD: Okay.

23 TRUSTEE PHILLIPS: And I
24 understand there is some discussion
25 within, I know there is a new buzz

1
2 going around about Peconic East End
3 Transportation Committee, Commission;
4 we need to be at the table for that
5 too. Okay. They can be commissioned
6 to death, but my goal is to kind of
7 start looking for the funding through
8 New York DOT.

9 TRUSTEE ROBERTS: This group is
10 going to, you know, ask for meetings
11 with all these people to discuss all of
12 this?

13 TRUSTEE PHILLIPS: Yes, because
14 they're also all part of the Suffolk
15 County East End Transportation group
16 that meets once a month also, so all of
17 these people are at that meeting
18 already, and Neb attends that as well
19 along with Heather Lanza who happens to
20 be the chairman of the committee, so we
21 have an advantage at the moment that
22 instead of discussing south side
23 traffic, we can discuss north side
24 traffic; so that's where that's coming
25 from. Weather and sports side traffic

1
2 so that's where that's coming from.

3 TRUSTEE ROBERTS: The height
4 preparation is going to take that
5 meeting?

6 TRUSTEE PHILLIPS: They are being
7 asked to participate in it also.

8 The meeting that you attended with
9 the Southold Town Transportation
10 Commission, Neb has a very controlled
11 meeting, as I'm sure you noticed. He
12 tells the press what they can print and
13 what they can't print.

14 TRUSTEE ROBERTS: Yeah.

15 He told us to spend a bunch of
16 money doing a study and all this other
17 stuff.

18 TRUSTEE PHILLIPS: Right. That
19 was, you know, that's him, okay, but
20 it's a think tank group, but it has the
21 connections and it has a lot of people
22 who have the east end in mind, so
23 that's where I'm headed, and that's
24 what the story is.

25 As I said, the mayor allowed me to

1
2 go along with Daryl on those meetings
3 to kind of get an idea of what's going
4 on. Okay. So maybe even put out a
5 grant writer do something for us that
6 way too.

7 TRUSTEE ROBERTS: Is that group at
8 all talking about the stuff happening
9 up the island with transportation
10 and -- I know it's far from us.

11 TRUSTEE PHILLIPS: No, not at all,
12 they haven't been talking about it. To
13 be honest with you, I didn't attend
14 last meeting with Daryl, and I haven't
15 had a chance to catch up because I was
16 really kind of pushing to get this out.

17 As I said, just we need to talk
18 traffic. I've heard people already
19 starting to complain about the
20 congestion, you know, the weekend,
21 apparently, I wasn't downtown all
22 weekend, but apparently it was a little
23 crazy. All I have are people pulling
24 u-turns in front of me, so that's okay.
25 That seems to be common occurrence

1
2 lately.

3 Other than that, I think that was
4 pretty much it for me. I wanted to get
5 that on the table and get it out.

6 MAYOR HUBBARD: Thank you.

7 Trustee Robbins had submitted a
8 report; anybody have any questions on
9 that?

10 TRUSTEE MARTILOTTA: No, sir.

11 MAYOR HUBBARD: Okay.

12 So that's the end of trustees.

13 Myself. Most of the stuff, I
14 already talked about.

15 Mr. Gisari (phonetic), we're
16 having ongoing conversations with that,
17 no progress yet, but we are discussing
18 all his options and everything else, so
19 that's just a brief update on that,
20 when something, anything does happen, I
21 will keep everybody informed on it.

22 That's it. That's all I have.

23 TREASURER BRANDT: Excuse me,
24 Mayor.

25 MAYOR HUBBARD: Yes.

1
2 TREASURER BRANDT: One thing, if
3 you can indulge me. I do have a
4 resolution in the system already for
5 adopting the tentative budget. It's
6 not on my work session, I just wanted
7 everyone aware.

8 MAYOR HUBBARD: Yes.

9 TREASURER BRANDT: All right.

10 MAYOR HUBBARD: We said that at
11 the public hearing that we're going
12 to --

13 TREASURER BRANDT: I just wanted
14 to officially say it, it's already in
15 the system.

16 Thank you.

17 MAYOR HUBBARD: Okay. Open up to
18 the public to anybody who wants to
19 address the Board.

20 MS. HORTON: My name is Gail
21 Horton, and I'm from 190 Sterling
22 Street, Greenport. Nice to see you
23 all.

24 I'm here tonight on behalf of the
25 Sterling Historical Society which I'm

1 president of, and I see vice president
2 and somebody disappeared already, but
3 anyway, we are, along with the
4 Oysterponds Historical Society and the
5 Southold Historical Society
6 participating on June 4th in Rites of
7 Spring Music Program, and one of our
8 local news sources, they had an
9 article, actually, about it today in
10 the paper; and they're doing several
11 things of which I'm leaving some
12 material about, some books and things,
13 which are taking, going on during the
14 month and the event that we are
15 involved in is on June 4th, and it will
16 begin at 11:00 a.m. at Oysterponds
17 where people will pick up a box lunch,
18 people who kept private tickets, go to
19 a concert, a brief concert, which
20 beforehand they will be told the
21 historic nature of the building they're
22 in, then they'll have a twenty-minute
23 concert, they they'll motor on down to
24 Greenport which I've asked you, George,

1
2 about the parking for that. Which they
3 will be gone by noon to go on to the
4 next concert in Southold and there are
5 a couple there.

6 It's really great to be
7 participating in this. You can all
8 read the article, and so I just wanted
9 to let you know that that's going on,
10 we're doing it, and it should really be
11 interesting. There are many other
12 things going on in that.

13 Then I'm going to just tell you
14 quickly and I'll get out of here
15 because I know it's late.

16 On April 30th, we'll have in this
17 building an Oysters Now and Then
18 presentation, which will talk about
19 oystering when Greenport was oysters
20 and about the oyster industry now; and
21 that's at 3:00 in the afternoon and
22 then -- oh, I know, I just finished up
23 today the Education Committee of the
24 Sterling Historical Society had, for
25 the Greenport schools visits to the

1
2 local museums that come see Don down
3 there and they go to the Maritime
4 Museum, and it's under our umbrella,
5 and they go to the Greenhills Cemetery,
6 and I would say I -- over -- they
7 visited the Historic House today, the
8 Margaret Island House and then they
9 came to our archive center which is
10 almost set up, almost; and I taught
11 them how to make pomander balls and
12 discussed their implications in history
13 then and now, and I think there were
14 close to thirty-five fourth graders I
15 had and they were a lot of fun and they
16 all said please and thank you and sang
17 some good music and I had a good time.

18 So I thank you for your time.

19 MAYOR HUBBARD: Just so I could be
20 clear, what Gail had talked to me about
21 is they want to close off a section of
22 Adam Street parking lot by the side of
23 the Op Shop and just have our highway
24 crew, when you come in and go to the
25 right side by the Op Shop to close that

1
2 off so they have places for these
3 people to come and park for the hour,
4 hour-and-a-half that they're there and
5 then move on; so we will be closing the
6 north side of the Adam Street parking
7 lot by the Op Shop between the Ireland
8 House and the Burger House and just
9 give them a special, like VIP parking
10 for that couple hours.

11 MS. HORTON: Right. Thank you,
12 George.

13 MAYOR HUBBARD: That's what she's
14 asking from us, so we need a resolution
15 to close off that section of parking,
16 the highway crew could just put a
17 couple barricades out and let them park
18 to that side of the parking lot for a
19 short amount of time.

20 MS. HORTON: So it should be fun.
21 I'll bring more. I got two -- I was
22 making pomander balls and getting --

23 TRUSTEE PHILLIPS: Mr. Mayor,
24 after public section, I forgot to bring
25 up something dealing with the

1
2 application for the property at the end
3 of Fourth Street.

4 MAYOR HUBBARD: Okay.

5 TRUSTEE PHILLIPS: I'm sorry. I
6 forgot.

7 MAYOR HUBBARD: All right.

8 Sylvia, do you have what she wants
9 for that?

10 CLERK PIRILLO: That's fine.

11 MS. ALLAN: Chatty Allan, Fifth
12 Avenue.

13 On a dovetail on what was talked
14 about tonight about fences, I think
15 what you need to define, you have a
16 corner, okay, goes all the way back to
17 a side yard to a backyard, you need to,
18 like, in my personal feeling, you need
19 the sight line to be clear, okay, so
20 where the corner is from here to a
21 certain amount, from here to a certain
22 amount nothing, not just fences,
23 nothing should be higher than four
24 feet.

25 Now, this is a Southold Town issue

1
2 that I deal with on Ninth Street, Ninth
3 and Wiggins, Ninth and Flint, Ninth and
4 Linnet, they have four-foot fences, but
5 they've got ten, twelve-foot hedges.

6 I'm in the school bus, I'm a lot higher
7 than a car, you can't see around that.

8 I think, I personally feel the two
9 fences that were denied should not have
10 been denied. One is so far away from
11 the sight line from the corner and the
12 second one doesn't impede anything, so
13 I think you need to define more your
14 corner, not two, three front yards; and
15 that nothing, fence, tree, hedges
16 should be more than four feet. I think
17 the idea of the four-foot fence
18 originated for a sight line. You know,
19 you come up to a corner, you need to be
20 able to see to turn either way; and
21 like I said, the ones that I deal with,
22 you know, they're so high, you can't
23 see in a car, I can't see in a bus, but
24 something that is not near the sight
25 line gets denied when it's way further

1
2 back.

3 MR. SALIDINO: What about when
4 it's coming out of a driveway?

5 AUDIENCE MEMBER: It's supposed to
6 be four foot.

7 MR. SALIDINO: Exactly.

8 MS. ALLAN: But I'm saying, if
9 it's not blocking a sight line, there
10 is a lot of, you know, my problem is
11 more with the hedges than it is fences,
12 to be honest. You know, you can put
13 four-foot fence and then put a
14 twelve-foot hedge; that defeats the
15 purpose of keeping your sight lines
16 open.

17 MAYOR HUBBARD: Okay.

18 MS. ALLAN: You know, and I think
19 something -- I know at one point,
20 hedges were taken out of that and my
21 point more is your sight lines, nothing
22 should be more than four feet.

23 Thank you.

24 MAYOR HUBBARD: Thank you.

25 MR. SALIDINO: Can I respond?

1
2 MAYOR HUBBARD: Go ahead.

3 MR. SALIDINO: John Salidino,
4 Sixth Street.

5 Since we bought up two fences that
6 were denied, they were both denied
7 because of the interpretation the
8 previous ZBA made about the code and
9 because of sight lines. One was next
10 to a piece of property and it was next
11 to a driveway.

12 I don't feel I should have to
13 explain this, but apparently we do.
14 You know, if somebody is really curious
15 about it, perhaps you should read the
16 ZBA minutes and it will justify it.

17 I want to thank the attorney for
18 pointing out that legislators only get
19 a thirty-second tidbit from a
20 disgruntled applicant in IGA and there
21 is usually a whole lot more involved
22 than that.

23 I'm making Billy laugh, I don't
24 know why.

25 The other thing I wanted to

1
2 mention about the code was 150-9-18,
3 there is a previous interpretation.
4 It's, you're looking for a nonexistent
5 problem where none exists. I mean, the
6 ZBA interpreted that you're allowed to
7 have residential apartments over
8 commercial buildings. What is it that
9 you want to change of it? You want to
10 go back to the old -- I'm not sure what
11 you're asking for. Do you want to go
12 back to the old way?

13 And in the interest full
14 disclosure, I'm a member of the ZBA. I
15 don't know if that matters or not.

16 MAYOR HUBBARD: That's fine.

17 MR. SALIDINO: But with the
18 property that you spoke to the owner
19 about, I think that absolutely should
20 go through Planning. First of all,
21 because if commercial space downstairs
22 and also Planning should understand,
23 Planning should be aware and Planning
24 does know that when you put residential
25 apartments over commercial buildings,

1 the majority of the commercial
2 buildings are in the downtown area,
3 whether it's CR or WC. Now, if you
4 open it up because we need housing, you
5 open it up to 150 new apartments, 300
6 new families or 150 new families, 300
7 cars, 400 cars, I just heard a lament
8 about parking in the Village, now
9 you're looking because we need housing,
10 we're going to expand the downtown,
11 which is -- and that interpretation
12 that I spoke of with apartments over
13 commercial, I spoke to it. I was in
14 favor of it, I think it's okay. I have
15 the problem with multifamily
16 apartments, you know, I don't see the
17 difference between commercial and
18 residential when it comes to
19 multifamily housing, some people do,
20 the Building Department for one, but
21 you can't have it both ways. You can't
22 say, well, we're going to expand
23 commercial buildings, the Mills
24 Building or the arcade, you could put

1
2 six apartments, eight apartments above
3 them, and if you look all over the
4 Village, I don't know how many it would
5 come out to, 100, 150 and two cars in
6 each family or a car in each family.
7 Where are you going to park 150 cars
8 downtown?

9 So by quoting this section of the
10 code, that one of the trustees wants to
11 have a good look at, I'm just not sure
12 what you're looking at. What is it
13 that you're looking for?

14 Could I ask that? Is that
15 inappropriate? Can I ask, is that
16 inappropriate?

17 TRUSTEE ROBERTS: I was looking
18 for a discussion, which we had. I was
19 looking for what the mayor said, which
20 is we need to look at whether that
21 application should have ever gone to
22 Planning, and I'm looking for us to
23 have a conversation about that section
24 of the code and make sure everyone is
25 clear about what it says and doesn't

1
2 say and refer to that application.

3 MAYOR HUBBARD: When the gentleman
4 spoke to me, John, he said he was told
5 that he probably was going to have to
6 go through a whole site plan review and
7 everything else, and I said, I read the
8 same copy, he gave me a highlighted
9 copy of that one section and said I'm
10 going to the Village attorney and we'll
11 get his interpretation of where it
12 should go because I don't want the
13 Building Department or a code
14 enforcement officer interpreting the
15 code and telling an applicant they have
16 to do something without the Village
17 Attorney saying it goes before this
18 board or that board and that's what I
19 told him. I said I would talk to the
20 attorney this weekend, so that's where
21 it came from this morning. That was my
22 discussion with him, and yes, the code
23 book is this thick and he's got two
24 pages and they're highlighted and says,
25 yeah, I can do this or that, so that's

1
2 why I'm referring to Mr. Prokop to get
3 his interpretation of where it goes and
4 that way he can tell the Building
5 Department where that application
6 should go and what should be done. I
7 wanted to take the hearsay out of it.

8 MR. SALIDINO: No, I think that's
9 totally appropriate, but to reinvent
10 the wheel is something else. I mean,
11 for somebody to be concerned about a
12 well-defined portion of the code, when
13 actually there might be an ulterior
14 motive involved. The same applicant
15 just had two applications denied,
16 rejected because they were incomplete
17 because him and his attorney thought
18 this is enough, this should be plenty,
19 this is fine, and it wasn't, so these
20 guys when they come to you and they
21 tell you this, a lot of them, they
22 don't speak in ex cathedra. You know,
23 they're allowed to, they often make
24 mistakes, it's good Joe is on the job.

25 I was on a little rant there, I

1
2 apologize.

3 MAYOR HUBBARD: It's fine.

4 MR. SALIDINO: I have a question.
5 Who chose the questions for the housing
6 survey?

7 TRUSTEE ROBERTS: The questions
8 were drafted by -- what was the
9 process? I shared a draft with this
10 Board.

11 MAYOR HUBBARD: Right. And we
12 gave it to Joann Durovich, the
13 professor and she gave it to her
14 administration.

15 MR. SALIDINO: The questions
16 themselves.

17 TRUSTEE ROBERTS: For the survey?

18 MR. SALIDINO: Yes.

19 TRUSTEE ROBERTS: It started with,
20 we brought -- Paul, Jack and I went to
21 see the class in February on a
22 horrible, horrible rainy night. We
23 brought an outline of some potential
24 questions based on discussion here.
25 Joann and her students went and made

1
2 them more official and research based
3 or whatever, appropriate for research.
4 We brought the draught of the questions
5 back to this Board, asked for comments.
6 I believe they were in one of the Work
7 Session reports. After that, I sent
8 them back to Joann, she brought them to
9 the Research Review Board at St. Joe's
10 which approved it.

11 MR. SALIDINO: I'm just curious as
12 to some of them. Some of them, you
13 know, some of them asked about
14 development in Moores Woods, some of
15 them asked is it appropriate that the
16 Village has multi-family housing and
17 stuff. I don't see those questions
18 coming from St. Joseph, you know, I
19 didn't see St. Joseph's knowing we have
20 a Moores Woods, let alone should we
21 build houses there.

22 TRUSTEE ROBERTS: Right. This
23 Board participated and had
24 opportunities to weigh in and make
25 change, et cetera.

1
2 MAYOR HUBBARD: There was a
3 questionnaire that was given to the
4 Board Members saying, what do you think
5 we should ask in the survey, and that's
6 where stuff was generated from.

7 MR. SALIDINO: Okay.

8 And the last thing I have, you
9 want to hire a grant writer for twenty
10 grand, and you keep saying community
11 development, community development. We
12 have a director of development who is
13 going to have less duties.

14 Isn't that part of the director of
15 development's job to write grants?

16 MAYOR HUBBARD: I believe that's
17 in her job description, yes.

18 MR. SALIDINO: So without getting
19 into dynamics of what's going on, is it
20 in our best interest to hire somebody
21 for 20,000 when we have somebody for
22 60,000 whose job description is exactly
23 that?

24 I like the idea where you get
25 somebody and you pay them -- if they

1
2 give you a price and if they get the
3 grand, you know, they take their end
4 out of it, I kind of like that.

5 MAYOR HUBBARD: I think going out
6 for the RFP to get the information, by
7 the time that gets through, we'll have
8 other stuff in place and then we can
9 allocate who we want to be doing what.

10 MR. SALIDINO: Just as an FYI with
11 the hotel project on the corner, I
12 believe the coordinated review, the
13 letter went out on 3/14, and I believe
14 it's a thirty-day comment period.

15 MAYOR HUBBARD: We're already
16 beyond that.

17 TRUSTEE PHILLIPS: No. I think we
18 changed it to forty-five.

19 MR. SALIDINO: Thirty days for the
20 public and --

21 TRUSTEE PHILLIPS: No. I think we
22 changed it to forty-five.

23 MR. SALIDINO: Oh, you changed it.

24 MAYOR HUBBARD: We changed it to
25 forty-five days. We're close.

1
2 TRUSTEE PHILLIPS: To cover the
3 overlapping so that we wouldn't get
4 into the panic mode that we're in now.

5 MR. SALIDINO: I was just going to
6 say.

7 MAYOR HUBBARD: I think we're in
8 panic mode.

9 ATTORNEY PROKOP: I think it was
10 even sixty days because it was supposed
11 to be two meeting cycles. It was
12 supposed to be two meeting cycles of
13 all the boards.

14 MAYOR HUBBARD: We'll go back and
15 review. We've got to get on the ball
16 with it.

17 MR. SALIDINO: The DEC thinks it's
18 thirty days. I don't know with the
19 Board.

20 MAYOR HUBBARD: Okay.
21 We'll clarify that and let
22 everybody know.

23 MR. SALIDINO: Just as a heads up,
24 I'm going to talk the entire time that
25 Swiskey is up here.

1
2 MR. SWISKEY: Not a problem.

3 William Swiskey, 184 Fifth Street.

4 Just 150-9-18, now, there was
5 something in there about if the
6 apartments were in existence as of
7 1992. Well, did Joe review this, and
8 what determination did we come to?

9 MAYOR HUBBARD: Bill, the person
10 was standing in front of my shop when I
11 showed up to work at 8 o'clock this
12 morning. I have not spoken to Joe
13 about the determination on it yet. He
14 just gave it to me today, spoke to
15 Trustee Roberts and I'm handing the
16 paper to Joe this evening.

17 MR. SWISKEY: Not to be smart, but
18 he's not a lawyer and I'm not a lawyer,
19 but I read that code, and it was almost
20 pretty clear that these apartments had
21 to be there in 1992 or you couldn't
22 have them, it would call for a
23 variance.

24 Now, that's why I was asking Joe
25 if he reviewed this and that was his

1
2 opinion that the code said something
3 else than what it says.

4 ATTORNEY PROKOP: It's still being
5 reviewed. The point that you mentioned
6 has been brought up, and it's still
7 being reviewed.

8 MR. SWISKEY: So we don't have
9 real information.

10 ATTORNEY PROKOP: One of the
11 problems before all the boards and this
12 has come up most recently with the ZBA
13 this week is with important questions
14 like the one you're stating now which
15 have major impacts on the Village, the
16 boards are forced to operate based on
17 verbal recollections of people. People
18 come up at the meetings and say, well,
19 I remember there was something, and
20 that's not going to happen anymore.
21 With all these boards, we need to have
22 documented background as to what was
23 there, and that's being developed on
24 this particular question.

25 MR. SWISKEY: But what I'm saying

1
2 is, you're the one that should be
3 reviewing that to see if it says what
4 he says it says or I say it says and
5 you should be able to document it in
6 other words; and if you haven't
7 documented it yet, then it's not, it's
8 not basically the policy. Until you
9 say this is the policy we should be
10 following or the interpretation of it,
11 that's how we should interpret it, but
12 that hasn't been done yet, has it?

13 ATTORNEY PROKOP: No, actually the
14 ZBA --

15 MR. SALIDINO: November of 2014,
16 the ZBA made a determination.

17 TRUSTEE PHILLIPS: Yes, they did.
18 We made an interpretation in November
19 of 2014.

20 MR. SWISKEY: Do you remember
21 which building that was about?

22 MR. SALIDINO: Carpenter Street.

23 ATTORNEY PROKOP: 211 Carpenter
24 Street.

25 TRUSTEE PHILLIPS: Right.

1
2 MR. SWISKEY: But 211 Carpenter
3 Street was always a residential
4 property. You know who owned that
5 building, I forget the name.

6 MAYOR HUBBARD: Yes, Crenshaw
7 (phonetic).

8 MR. SWISKEY: But that was always
9 a residential property or it was --
10 sometimes it was a single-room
11 occupancy, it was never a commercial
12 property with, basically, apartments
13 above it.

14 MAYOR HUBBARD: But that ruling
15 said it could be, could be commercial
16 downstairs.

17 MR. SWISKEY: It could be, yeah,
18 could be, but we have here a commercial
19 property and not to be argumentative,
20 and the code is quite clear, it wasn't
21 there in 1992. That's why Joe needs to
22 interpret it because that
23 interpretation he is talking about, I
24 don't think fits this.

25 ATTORNEY PROKOP: I don't

1
2 interpret --

3 MAYOR HUBBARD: Which one are you
4 talking about, the new building or are
5 you talking about --

6 MR. SWISKEY: I'm talking about
7 Meson Ole, that's what --

8 TRUSTEE PHILLIPS: I have to get a
9 clarification from -- okay, that's an
10 open application before the Planning
11 Board at the moment?

12 ATTORNEY PROKOP: Before the
13 Planning Board, right.

14 TRUSTEE PHILLIPS: Okay. Do we as
15 a board need to be cautious as to how
16 we answer that question?

17 ATTORNEY PROKOP: Right. What I
18 said in the beginning is it's still
19 being reviewed, that is the answer. We
20 shouldn't really have a conclusion or
21 answer tonight.

22 MR. SWISKEY: Well, Mr. Roberts
23 seemed to have a conclusion that he
24 thought it was, but I guess it isn't,
25 is it? If the Village Attorney hasn't

1
2 spoken on it yet, that's what I'm
3 getting at; am I right, Mary Bess?

4 TRUSTEE PHILLIPS: I think it's
5 just that getting into specifics of
6 naming an applicant --

7 MR. SWISKEY: No, we weren't
8 naming anybody, but what I was asking
9 was just for a legal review of what
10 that chapter says because it's --

11 TRUSTEE PHILLIPS: I think that's
12 where it's at.

13 TRUSTEE ROBERTS: That's what I
14 was asking for.

15 TRUSTEE PHILLIPS: I think that's
16 what Joe is trying to tell you, Bill,
17 is that it's --

18 MR. SWISKEY: It hasn't been made
19 yet.

20 TRUSTEE PHILLIPS: It hasn't been
21 made yet, it's still being reviewed and
22 I think that there is a lot of research
23 going on at Village Hall to produce
24 background from previous actions that
25 were taking place.

1
2 ATTORNEY PROKOP: Please listen to
3 what I'm saying because this is really
4 critical to the Village. We have, in
5 all of these boards now, people come,
6 and you just did this, you mention a
7 section and the key component is what
8 was in existence in 1992, and you are
9 standing in front of the Board and you
10 want us to make a --

11 MR. SWISKEY: No. I asked -- Mr.
12 Roberts said that --

13 ATTORNEY PROKOP: Let me finish.

14 You want us -- this happens to the
15 ZBA and the Planning Board all the
16 time. You want us to make a major
17 decision based on your recollection
18 tonight that, your verbal statement
19 that in 1992, you remember there was an
20 apartment there, and it's not going to
21 happen like that. We had -- the person
22 that wants to develop Front and Third
23 was told, and it's a major investment
24 for that person and it's going to be a
25 major impact on this Village, that

1
2 person was told that we're not going to
3 make a decision based on people coming
4 in with their --

5 MR. SWISKEY: It wasn't Front and
6 Third we were talking about anyway,
7 Joe.

8 ATTORNEY PROKOP: No, but as an
9 example, he showed up at the meeting on
10 Tuesday night and said that he has a
11 map which shows X, Y, Z, and he didn't
12 give us the map and he wanted us to
13 make a major --

14 MR. SWISKEY: What I'm saying is
15 Mr. Roberts made a statement about what
16 150-9-18 says, and I asked you, is that
17 your interpretation that you gave him
18 to make that statement, or if you
19 haven't made it, then no member of the
20 Village Board should be making that
21 statement. Am I right, George?

22 MAYOR HUBBARD: Right. He brought
23 up a comment that somebody brought up
24 to him, but the Village Attorney has
25 not given a ruling on it, I haven't

1
2 asked for it.

3 MR. SWISKEY: That's what I was --

4 TRUSTEE ROBERTS: I need to
5 correct the record. I brought up a
6 discussion about a section of the code.
7 I did not discuss an application.

8 MR. SWISKEY: No. You said it was
9 quite clear what it said.

10 TRUSTEE ROBERTS: What the code
11 said.

12 TRUSTEE PHILLIPS: What the code
13 said.

14 TRUSTEE ROBERTS: I told you what
15 this trustee, and I talked about
16 housing, right --

17 MR. SWISKEY: You talked about it
18 like it was a done deal, and that's why
19 I asked if --

20 MAYOR HUBBARD: No.

21 MR. SWISKEY: That's all I needed
22 to know. I'm sorry if there is any
23 other thing, but that shouldn't be
24 happening. In other words, that's part
25 of the problem with the way the code

1
2 has been going around here.

3 MAYOR HUBBARD: That's what we're
4 trying to correct and make sure we do
5 it properly and do it legally equal for
6 everyone, yes.

7 MR. SWISKEY: All right. Let's
8 get back to -- the ferry fee, is there
9 any progress on that? Did we get any
10 further legal interpretation?

11 MAYOR HUBBARD: I haven't
12 gotten -- they were asking for a second
13 opinion, we haven't gotten anything on
14 that yet.

15 TRUSTEE ROBERTS: I got a -- I
16 just got it today, but I got somebody
17 who said, I didn't want to give you an
18 official opinion, but I can give you
19 some feedback, so I would have to
20 paraphrase that and --

21 MR. SWISKEY: I realize that, yes,
22 because --

23 TRUSTEE ROBERTS: I got some
24 questions that we need to look into,
25 specific to the Bridgeport case, but so

1
2 far, and there have been other
3 discussions.

4 MR. SWISKEY: What I'm saying is,
5 does it look like if we decide to spend
6 money and pursue this that we could
7 probably be successful because just in
8 my opinion, I think we could, even if
9 we have to go -- just because Suffolk
10 County is worried other ferries might
11 start charging this fee, you know,
12 other towns and municipalities, that's
13 not a reason to turn this down. In
14 other words, just because some
15 politician might become unpopular. If
16 we have a legal right to do it, we
17 should pursue it.

18 MAYOR HUBBARD: It was in the
19 Shelter Island Reporter two weeks ago
20 that Shelter Island Town Attorney
21 reviewed it and gave the same opinion
22 that Joe Prokop had.

23 MR. SWISKEY: Well, who do you
24 think --

25 MAYOR HUBBARD: Bill, it's another

1 attorney, it's somebody else that read
2 it. They're advising on what it is --

3 MR. SWISKEY: There's no conflict
4 of interest?

5 MAYOR HUBBARD: I didn't say that,
6 but, Bill, if you want another opinion,
7 it's another lawyer that gave ruling,
8 that's what they said to their Town
9 Board because the supervisor
10 reactivated their Ferry Committee to go
11 because they're adamantly opposed to
12 it. This is the Town Board, not the
13 Heights Association or anybody else.
14 That's the Town Board ruling, that's
15 what was in the paper. I don't know if
16 you read the Reporter. I'm relaying
17 the information that I read in the
18 paper to you, that's all I'm doing.

19 MR. SWISKEY: I think we should
20 spend a little money and get an
21 independent counsel. If it costs us
22 five grand and we find out we can't,
23 okay, but if we find out we can --
24 because we should be pursuing this. I

1
2 mean, we eat garbage all summer because
3 of Shelter Island. They send nothing
4 back here. I mean, face it, they
5 don't. We're just a transit, and the
6 people on Wiggins Street suffer. I'll
7 go into it when you have the hearing
8 for the two-way.

9 But if you're going to set aside
10 parking in part of that parking lot on
11 Wiggins Street, say for the use of the
12 people whose parking spaces you're
13 going to take away, how are you going
14 to enforce it? How are you going to
15 keep the city people from parking there
16 and somebody comes home and suddenly he
17 doesn't have a parking space. I mean,
18 it's really got to be thought out.

19 MAYOR HUBBARD: I agree, but that
20 little parking lot, most people that
21 park a long term do not park in that
22 parking lot.

23 MR. SWISKEY: Joe mentioned a
24 Notice of Claim; who is suing us?
25 That's not a State secret.

1
2 ATTORNEY PROKOP: I said it was an
3 applicant, I mean a code enforcement
4 issue. There is a -- we got a Notice
5 of Claim from Kevin Hudson, excuse me,
6 Greenport Gardens LLC.

7 MR. SWISKEY: Oh, I know -- all
8 right. I was just curious.

9 Jack, the carousel doors.

10 TRUSTEE MARTILOTTA: Yes, sir.

11 MR. SWISKEY: Do they have a
12 design or something? I mean --

13 TRUSTEE MARTILOTTA: They made a
14 design, so they -- the flaw in the
15 original design --

16 MR. SWISKEY: The bearing was too
17 small.

18 TRUSTEE MARTILOTTA: The bearing
19 was too small so what they were looking
20 at is, the other problem with the
21 bearing is, it's running on cement, and
22 I believe, I could be mistaken, but I
23 believe it wasn't like a greasable-type
24 fixture.

25 MR. SWISKEY: No, it wasn't. It

1
2 was just a roller bearing.

3 TRUSTEE MARTILOTTA: So, you know,
4 over time, it's worn out and with the
5 excessive weight, so what they're
6 looking to do is put a caster
7 essentially on it.

8 MR. SWISKEY: A tank roller maybe
9 or something like that?

10 TRUSTEE MARTILOTTA: I haven't
11 seen it, and speaking to Paul, he used
12 the word caster, I don't know, you
13 know, I don't know what level it was.
14 They had one in the shop and they were
15 going to try it and see how it worked.
16 It seemed to have worked fine. I don't
17 know if they were looking to get a
18 smaller physical one, so I don't know
19 if it was a tank roller or not to be
20 totally frank, I haven't seen it.

21 MR. SWISKEY: It will be
22 interesting.

23 The block grants, the
24 administrative fees, that's usually how
25 you pay your employee who writes -- we

1
2 had Bill Dahouley (phonetic) for years,
3 that's how we paid him and then it was
4 David Avatelli (phonetic), but I think
5 what you really got to do since you
6 don't want to go back that far, you
7 have to figure out what grants you
8 really want to try for and then you
9 hire somebody to go out and try to get
10 them for you, then you pay them a flat
11 fee and after that, your own people can
12 administer them, but it would be the
13 best way, George, rather than --
14 because nobody is going to work on
15 commission, you know. We know that.
16 If this grant is really worth going
17 after, let's get a real professional.
18 If it costs us ten grand with that
19 professional, we get the grant, we're
20 also going to get administrative fees
21 that we can put back to the Village and
22 pay one of our employees so we save
23 money, we get the money back.

24 There was a couple of other things
25 because I really didn't have much to --

1
2 I wanted to ask about the blackout but
3 Paul's not here. I mean, supposedly
4 our engines were running offline.

5 MAYOR HUBBARD: Yes, they were,
6 two of our three were running.

7 MR. SWISKEY: Two out of two.

8 MAYOR HUBBARD: Two out of three.

9 MR. SWISKEY: Two out of three.

10 Which one wasn't running, number
11 six? Because that usually --

12 MAYOR HUBBARD: I can't answer
13 that. I asked them --

14 MR. SWISKEY: Why couldn't they
15 get them online.

16 MAYOR HUBBARD: They ran into a
17 problem with the breaker trying to put
18 them from running to kick them in, they
19 tried it numerous times, and the
20 breaker just kept popping back out.
21 They were on the phone with A&F Testing
22 trying to go through the procedure.
23 Doug was talking to them. They were
24 trying to troubleshoot.

25 MR. SWISKEY: You're talking about

1
2 breakers on two engines.

3 MAYOR HUBBARD: When they were
4 trying to put them online to start
5 generating, you go through, I don't
6 know the exact procedure, you know the
7 procedure.

8 MR. SWISKEY: Yes. That's why I
9 don't understand why the breaker
10 wouldn't -- the only reason the breaker
11 wouldn't close is they have -- did they
12 have the sink switch closed because if
13 you don't close the sink switch, the
14 breaker is just going to kick back?

15 MAYOR HUBBARD: That I can't
16 answer.

17 MR. SWISKEY: That was amazing to
18 me when I heard that, that just --
19 there's something -- you need to take a
20 real hard look at what's going on out
21 there.

22 MAYOR HUBBARD: A&F Testing is
23 coming tomorrow to go through and find
24 out what happened, why it wasn't
25 working and they're going to be here

1
2 tomorrow to work on that. Paul Pallas
3 just --

4 MR. SWISKEY: This is getting to
5 be silly now, we've got a lot of money
6 and we're not getting any --

7 MAYOR HUBBARD: Without a doubt,
8 Bill. I asked them that morning, I was
9 talking to Paul every fifteen minutes,
10 between reporters, L and G, Newsday and
11 everybody calling me and trying to talk
12 to Paul and get information, they were
13 ready to put it on, Doug was trying,
14 they were kicking it in and the breaker
15 kept popping out, it would not hold.

16 MR. SWISKEY: The only reason the
17 breaker won't go in, and it has to go
18 in on a black start because it's not
19 fighting anything, if you didn't have a
20 certain switch closed, if your switch
21 is in a certain position, you can't
22 close that breaker, you can hit it with
23 a hammer and it's not going to close.

24 MAYOR HUBBARD: Then that's what
25 they were trying to go through and they

1
2 were talking with A&F Testing and
3 that's where it went. Paul can give
4 you more information. We'll have a
5 report from A&F testing after they're
6 here tomorrow and I'll find out what
7 they found out.

8 MR. SWISKEY: This is just, like I
9 say, to me it was just amazing and
10 it's -- the whole process is this --
11 there's three switches on those cables
12 you had to open, they're on one pole.
13 Then you go down three poles and you
14 close another switch, and you should
15 have been back because you've been on
16 the end of one of PSE&G's distribution
17 feeders. Did anybody communicate with
18 PSE&G or was there any --

19 MAYOR HUBBARD: Ten minutes after
20 it happened, we were on the phone with
21 them constantly.

22 MR. SWISKEY: Yeah, but were you
23 looking at the right things?

24 MAYOR HUBBARD: We went and looked
25 at where we had the trouble before,

1
2 they looked at that, looked at all the
3 fuses and everything else from the
4 problem we had last time, that was all
5 fine. PSE&G sent somebody out to the
6 substation, they had people working all
7 around Chapel Lane and Route 25 during
8 it, and the first guy that was out
9 there wasn't able to go inside and
10 switch us over to another feed. The
11 second gentleman came, he switched to
12 the other feed and said the problem was
13 definitely on their side, they
14 confirmed that because they threw their
15 breaker back in, it blew right back
16 out. Then they went to the other feed
17 and they isolated that and re-powered
18 us up.

19 MR. SWISKEY: The other feed is a
20 cold switch right about three poles
21 down from your meter.

22 It sounds to me almost like
23 somebody doesn't know the system, but
24 this is the third or fourth time in
25 less than two years. We can't have

1
2 this --

3 MAYOR HUBBARD: I agree. The
4 gentleman who was running the engines
5 before is no longer with us, and
6 Mr. Jacobs is doing a crash course and
7 trying to get this in. He ran into
8 issues the other day and we're trying
9 to rectify them as soon as possible.

10 I'm as frustrated as you and
11 everybody else, Bill, and we are trying
12 to get the answers on it and get it up
13 and running as best we can.

14 MR. SWISKEY: Maybe it's time you
15 shook some people up, George.

16 MAYOR HUBBARD: I agree.

17 Anybody else that want's to
18 address the Board?

19 Mr. Corwin.

20 MR. CORWIN: My name is David
21 Corwin. I'm a little tired, so you're
22 going to have to bear with me.

23 MAYOR HUBBARD: That's fine.

24 MR. CORWIN: I filed two
25 complaints in April. One about a house

1
2 on Front Street in the Residential
3 District that is being used as a hotel.
4 The complaint was carefully researched
5 and documented. The complaint in form
6 of a letter was addressed to the
7 Village Administrator.

8 The second complaint to the
9 Village Administrator was about
10 floating liquified petroleum gas. I
11 sent a copy of the complaint to Trustee
12 Martilotta.

13 Would you say your name for me, I
14 never --

15 TRUSTEE MARTILOTTA: Martilotta.
16 That's fine. It was great.

17 MR. CORWIN: I sent a copy to
18 Trustee Martilotta as liaison to the
19 Building Department. At the April
20 annual meeting, Trustee Martilotta
21 informed me that both complaints were
22 received and the floating LPG tanks
23 were being followed up on. Concerning
24 the complaint about the dwelling unit
25 being used as a hotel, I was informed

1
2 that there was no law against this. I
3 replied I didn't believe that. Trustee
4 Martilotta replied to me, he didn't
5 think that the story there was no law
6 against operating a hotel in a
7 Residential District was accurate
8 either. In other words, he said the
9 same thing I'm saying, no. Our
10 conversation and, apparently, my hotel
11 complaint ended there.

12 At the April ZBA meeting, the
13 attorney mentioned that I had written a
14 letter about the Front Street house and
15 wished he had known about that when
16 approval for a curb cut for the
17 dwelling unit came through the Planning
18 Board.

19 I made the assumption that the
20 no-law story came from the attorney,
21 but after talking to Trustee Martilotta
22 and then the attorney, I have to draw
23 the conclusion that the no-law story
24 came from the Village Administrator or
25 the Building Inspector. Who is

1
2 responsible for ducking this complaint,
3 the Building Department or the Village
4 Attorney?

5 I state emphatically there is a
6 law in the Village of Greenport that
7 precludes the operation of hotel space
8 in Residential Districts and that no
9 one has a right to rent any dwelling
10 unit for less than thirty days in the
11 Village of Greenport. Check the
12 Vacation HomeAway advertisements on the
13 Worldwide Web, and you'll see that none
14 of the advertisements include a name
15 and address. They know they are doing
16 something outside the Village code.
17 They know they are getting away with
18 something. They know they are doing
19 something wrong.

20 I brought this subject up over a
21 year ago. Last month you heard Shelter
22 Island resident and Greenport landlord
23 James Olinkiewicz complain about
24 Vacation HomeAway-type rentals, and
25 what it is doing in Greenport.

1
2 Mr. Olinkiewicz and I are on opposite
3 ends of the spectrum on most things.
4 When you have two people on opposite
5 ends of many issues complaining about
6 the same problem, you should take from
7 that that you have a real problem. To
8 date, the Village Board has done
9 nothing about this problem.

10 Now let me give you a rundown on
11 what transpired at the April ZBA
12 meeting. There were only four members
13 present as the chairman of the ZBA was
14 out of town, as he has been since
15 sometime in December. As usual, there
16 was no one there from the official
17 newspaper of the Village of Greenport,
18 so how is anyone to know what
19 transpired, other than reading three
20 hours of minutes from the meeting, a
21 task I find daunting and do not care to
22 do. There was an application of a
23 swimming pool on Central Avenue that
24 was accepted with some noted changes
25 that were deleted before a public

1 hearing. There were two applications
2 for subdivisions on Fifth Avenue
3 because the survey, the site plans
4 provided by the applicant for both of
5 these projects were very busy and there
6 was some information missing. The
7 applicant's lawyer was told to make
8 changes before the applications would
9 be accepted. Interestingly, the
10 subdivision code required information
11 be submitted twenty-five days before
12 the next meeting and the applicant and
13 his attorney will be hard pressed
14 dealing with many ZBA agendas for
15 acceptance. The SAKD hotel, restaurant
16 and retail project on the corner of
17 Front and Third Streets which has been
18 on the agenda for three months or more
19 was again on the agenda. The problem
20 here has been the conflict between the
21 Wednesday meetings of the ZBA at 5
22 o'clock and the Board of Fire Wardens
23 meetings at 7 o'clock that forced the
24 ZBA to cut the meeting short before a
25

1
2 thorough examination of the SAKD
3 application could be undertaken. The
4 ZBA has moved its meetings to third
5 Tuesday at 6 o'clock to try and
6 eliminate this problem. I note that
7 the April meeting, the Board of Fire
8 Wardens was held on the third Tuesday,
9 as was the April ZBA. The ZBA meeting
10 was at the red schoolhouse, and the
11 Wardens meeting was at Fire Station
12 Number 2 because of the primary
13 election. I hope the Wardens didn't
14 inadvertently move their meeting to the
15 third Tuesday too, ensuring that we are
16 both in each other's way. The SAKD
17 application had asked for
18 interpretations of several sections of
19 the building code to try and avoid
20 needing variances. One interpretation
21 is defining what the five-foot height
22 restriction meant with the applicant
23 arguing it meant the building roof and
24 the ZBA determining that it included
25 things such as the enclosure for the

1
2 elevator and a proposed trellis.

3 Another interpretation was whether the
4 project needed a loading space. The
5 applicant cited hotel space was under a
6 cited area, they didn't need a loading
7 space. The ZBA said they did need the
8 loading space or a variance for no
9 loading space.

10 A third interpretation for parking
11 with the applicant arguing that
12 property was improved as of 1991 and as
13 per code did not need any parking. One
14 ZBA member had a lecture to give at
15 Peconic Landing and wanted to vote on
16 the issue so the discussion was cut
17 short and a motion was in the negative
18 that parking was needed because the
19 property which had been improved at one
20 time was, in fact, unimproved. The
21 motion in the negative was a two-to-two
22 tie vote. Three votes are needed for
23 any motion to pass. The applicant took
24 that vote to be a positive answer to
25 the interpretation. The fourth member

1
2 rushed out the door to deliver a
3 lecture at Peconic Landing, and I was
4 left wondering what had just happened.

5 I don't know what the implications
6 of the two-to-two tie vote in the
7 negative are. I'll let the Village
8 Attorney answer that. Since the
9 applicant seemed happy with the failed
10 vote, I think the implications of this
11 vote could reverberate way beyond SAKD.

12 This brings up the problem of
13 having a board member, the chairman no
14 less, that is absent for five months a
15 year. It makes tie votes a real
16 problem. You can't put the vote off
17 until the next meeting because the
18 member is still not going to be
19 present. Not only does the chairman
20 take off five months a year, he keeps
21 trying to pull string in Florida, or
22 wherever he goes. Chairman Moore does
23 a good job as chairman when he is here,
24 but he is not here for almost two
25 quarters. As far as I'm concerned,

1
2 Chairman Moore should resign from the
3 ZBA. We have had two votes in the past
4 two months, the repercussions of the
5 SAKD tie vote are unknown to me at this
6 point, but I think they are good.

7 Thank you.

8 MAYOR HUBBARD: Thank you.

9 Anybody else who wants to address
10 the Board?

11 MS. CAMPBELL: Hi. I'm Donna
12 Campbell, and I have a question about
13 the propane tanks.

14 I have property out here, and we
15 were just served a notice that the
16 tanks need to be elevated, so that was
17 kind of a surprise to us, and I just
18 wanted to know what happened, is it a
19 new law, and what's going on with that?

20 ATTORNEY PROKOP: It's in the New
21 York State Fire Code.

22 Where is your property located?

23 MS. CAMPBELL: On Sterling.

24 ATTORNEY PROKOP: It's near the
25 water?

1
2 MS. CAMPBELL: Yes.

3 ATTORNEY PROKOP: There are
4 certain considerations that you have to
5 meet. You may have to meet also the
6 FEMA regulations. The tank has to be
7 elevated to the FEMA elevation which is
8 base flood plus two. The tank has to
9 be affixed to a structure to be secure,
10 and if it's close to a parking area, it
11 also needs a barrier, some kind of
12 barrier.

13 MS. CAMPBELL: Thank you very
14 much.

15 Where can I get all those specific
16 guidelines then, because we weren't
17 given them and we're just like
18 surprised that, number one, we have to
19 do something, and then two, we want to
20 see all of the specifics pertaining to
21 it.

22 AUDIENCE MEMBER: The gas company
23 should give the specifics.

24 ATTORNEY PROKOP: The gas company
25 should fill the tank, install and fill

1
2 the tank unless it's in compliance.

3 MS. CAMPBELL: They were not aware
4 of it, so --

5 ATTORNEY PROKOP: Mr. Ward can't
6 give you legal advice, but he can tell
7 you what's not in compliance. The code
8 is online. It's the New York State
9 Fire Code and I think it's Chapter 38.

10 MS. CAMPBELL: When was that
11 effective?

12 TRUSTEE PHILLIPS: After Sandy.

13 MS. CAMPBELL: After Sandy,
14 because I've had the property and this
15 is the first that we're notified.

16 TRUSTEE PHILLIPS: I think a lot
17 of people don't realize and just
18 because I've been involved with it with
19 one of my own properties FEMA has
20 changed their requirements of upping
21 tanks above sea level because during
22 Sandy, there were a lot of propane
23 tanks that were floating because they
24 came loose which is a dangerous
25 situation, so that's part of it.

1
2 MS. CAMPBELL: Okay. We will
3 comply, and I'm glad that I found out
4 the answer.

5 ATTORNEY PROKOP: How many pounds
6 is the gas tank?

7 MS. CAMPBELL: I don't know that.

8 ATTORNEY PROKOP: Is it big or
9 small?

10 MS. CAMPBELL: We have three
11 different propane tanks and they were within
12 a thousand feet of Sterling Harbor.

13 Thank you very much.

14 MAYOR HUBBARD: Thank you.

15 Anybody else wish to address the
16 Board?

17 Okay. Trustee Phillips forgot
18 something.

19 TRUSTEE PHILLIPS: I'm sorry. I
20 forgot something.

21 We received a notice from the
22 Suffolk County Division of Planning and
23 Environment. We have a property in the
24 Village of Greenport at 200 Fourth
25 Street that has applied for an Ag

1
2 District, becoming a certified
3 Agricultural District which our Village
4 of Greenport doesn't talk to that in
5 our code, so the New York State Ag
6 District that Suffolk County follows
7 kind of creates some conflict with our
8 code and with their right to farm.

9 My question is, I'm not quite
10 clear on this application whether she
11 or he is really talking about their
12 underwater property that they pay taxes
13 on for their oyster operation or if
14 it's encompassing their residence as
15 well. What I would like to request is
16 that the mayor, on behalf of all of us,
17 the public hearing for it is April
18 28th, to write a letter that we as a
19 Village Board, given the fact that we
20 do not, we are not the typical farmland
21 or agricultures area, that we are
22 highly, you know, we're a densely
23 populated are, that we would like to
24 see the site plan of exactly what the
25 applicant is applying for in the Ag

1
2 District because when you look at your
3 application, you can't tell, you can't
4 tell what she is doing.

5 MAYOR HUBBARD: We can go to the
6 Suffolk County website and find out
7 what they have there, and we can put a
8 letter or call in tomorrow.

9 TRUSTEE PHILLIPS: I got the
10 application, you just can't tell what
11 she's trying to do.

12 TRUSTEE MARTILOTTA: That's a good
13 point because I looked --

14 MAYOR HUBBARD: We will contact
15 the County tomorrow and find out more
16 information for you.

17 TRUSTEE PHILLIPS: Okay.

18 I would like to at least make it
19 known that the Village of Greenport is
20 acknowledging the fact that -- because
21 it has two issues, first of all, it has
22 tax abatement. In other words, they
23 get some tax credits for being a farm
24 operation, agriculture falls into it,
25 also accessory buildings become an

1
2 issue with the zoning and their
3 operations could expand in residential
4 areas. I think the neighbors should be
5 aware of it.

6 I'm sorry. I meant to do it
7 before.

8 TRUSTEE MARTILOTTA: Fair point.
9 Thank you.

10 MAYOR HUBBARD: We'll get a
11 clarification from the County on that.

12 Anybody have anything else?

13 TRUSTEE ROBERTS: Do we need a
14 motion to go to executive session?

15 MAYOR HUBBARD: What?

16 TRUSTEE ROBERTS: The attorney
17 requested an executive session. Do you
18 need a motion for that?

19 ATTORNEY PROKOP: It doesn't have
20 to be tonight. It's up to you. We
21 could do it tonight quickly or we could
22 do it some other time, it's up to you.

23 MAYOR HUBBARD: Why don't we do it
24 when we're all back in, so after the
25 regular meeting.

1
2 TRUSTEE ROBERTS: I'll make a
3 motion to adjourn.

4 MAYOR HUBBARD: All in favor?

5 TRUSTEE PHILLIPS: Aye.

6 TRUSTEE ROBERTS: Aye.

7 TRUSTEE MARTILOTTA: Aye.

8 MAYOR HUBBARD: Opposed?

9 (No response.)

10 Motion carried. We are adjourned.

11 Thank you for coming.

12 TIME NOTED: (9:57 p.m.)

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C E R T I F I C A T E

I, STEPHANIE O'KEEFFE, a shorthand reporter and Notary Public within and for the State of New York, do hereby certify:

That the within statements are a true and accurate record of the stenographic notes taken by me.

I further certify that I am not related to any of the parties to this action by blood or marriage, and that I am in no way interested in the outcome of this matter.

Stephanie O'Keeffe

STEPHANIE O'KEEFFE

**ASSISTANT
CHIEF**

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236 Third Street
Greenport NY
11944

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MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

April 21, 2016 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Front and First Streets

Old Schoolhouse Building

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT - CHIEF WAYNE MILLER**
Including compilation of all monthly meeting minutes

MONTHLY REPORTS FOR:

- o **VILLAGE ADMINISTRATOR - PAUL J. PALLAS, P.E.**
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER - ROBERT BRANDT**
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK - SYLVIA PIRILLO, RMC**
- o **VILLAGE ATTORNEY - JOSEPH PROKOP, ESQ.**

DISCUSSIONS:

Proposed amendment to Chapter 132 (Vehicles and Traffic) of the Greenport Village Code, creating new parking regulations.

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



236 THIRD STREET
GREENPORT NY 11944

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MAYOR
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EXT. 215

TRUSTEES
JACK MARTILOTTA
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JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 14, 2016
Meeting: April 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department Work Session Report

Attachments:

Fire Department Work Session Report 4_21_2016 (PDF)

CHIEF WAYNE MILLER
1ST ASST CHIEF JEFFREY L WEINGART
2ND ASST CHIEF SUSANO JIMINEZ
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845
Requests and Resolutions

(631) 477-9801 STATION 1
(631) 477-8261 STATION 2
(631) 477-1943 – CHIEFS OFFICE
(631) 477-4012 – FAX
311 3RD STREET P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Please accept all monthly reports for the month of March 2016
We would like to make a budget transfer from account #A3410.403 fire uniforms in the sum of \$10,000.00 and account #A3410.462 fire medical insurance-custodian in the sum of \$8,311.00 into account #A3410.200 to cover funding of Fire Fighter turnout gear. We also request a budget transfer from account #A3410.462 Fire medical insurance-custodian in the sum of \$5,290.00 to account #3410.200 to cover the cost of new 5" supply hose.

We would also like to request the Village clerk advertise a bid for (2) 2016 Red Chevy Tahoes Chiefs vehicles SSV package specifications attached. Vehicles to be paid for using funds from account #A.0221.110 Fire Apparatus.

The department would also request a resolution to close 3rd St. between Center and South St. on April 23rd at 1pm for approximately 1 hour to 2pm.

Respectfully submitted,

Wayne D. Miller

Chief Engineer

2016 Chevrolet Tahoe
CK15706 4WD 4dr Commercial



Photo may not represent exact vehicle or selected equipment.

Specifications for one 2016 Chevrolet Tahoe

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

<u>Code</u>	<u>Description</u>
CK15706	2016 Chevrolet Tahoe 4WD 4dr Commercial

SELECTED VEHICLE COLORS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

<u>Code</u>	<u>Description</u>
-	Interior: Jet Black
-	Exterior 1: Special Paint RED
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

Description

SPECIAL PAINT

COMMERCIAL PREFERRED EQUIPMENT GROUP Includes Standard Equipment
CREDIT

KEY, 6 ADDITIONAL KEYS NOTE: programming of keys is at customer's expense.
Programming keys is not a warranty expense

EXTERIOR BODY COLORED PARTS, VICTORY RED Provides Victory Red special paint WA9260 and Victory Red special painted exterior body parts in lieu of glossy Black color normally installed with special paint. Victory Red painted parts will consist of front fascia, rear bumper fascia, rear liftgate handle, and door handles. Mirrors, rear D-pillar applique and liftgate spoiler will remain Black (Requires SEO (TGK) special paint and (V76) recovery hooks. Not available with (RWK) painted body-side moldings, LPO.)

IDENTIFIER FOR SPECIAL SERVICE VEHICLE (Must be specified.)

WIRING, HORN AND SIREN CIRCUIT (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

FLASHER SYSTEM, HEADLAMP AND TAILLAMP, DRL COMPATIBLE with control wire (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

SEATS, DRIVER AND PASSENGER FRONT INDIVIDUAL SEATS IN CLOTH TRIM Power driver and passenger bucket seats in base cloth trim. Derived from RPO (AZ3) 40-20-40 split bench seat with the 20% section removed. Does not include a floor console. All exposed floor area will remain untrimmed. (Requires (AZ3) 40/20/40 split bench seat, trim code (H0U) Jet Black cloth.)

REMOTE KEYLESS ENTRY PACKAGE includes 6 additional transmitters NOTE: programming of remotes is at customer's expense. Programming remotes is not a warranty expense (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

SEAT DELETE, THIRD ROW PASSENGER (Deletes rear storage compartment.)

(Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle.) *CREDIT*

SEATING, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER includes 6-way power driver and 2-way front passenger seat adjuster, driver and front passenger power lumbar control and power reclining, center fold-down armrest with storage, storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets (With vinyl, does not include (AG1) Driver 6-way power seat adjuster or (AG2) Front passenger 6-way power adjuster.) (STD)

WARNING -- THE CONFIGURATION LOGIC FOR THIS VEHICLE HAS BEEN DISABLED

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Customer File:

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

Description

REMOTE VEHICLE START

GVWR, 7300 LBS. (3311 KG) (Requires 4WD model.)

DOOR HANDLES, BODY-COLOR (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

REAR AXLE, 3.42 RATIO (Included and only available with (NHT) Maximum Trailing Package. Is available with (5W4) Special Service Vehicle without (NHT) Maximum Trailing Package.)

JET BLACK, CLOTH SEAT TRIM

INSTRUMENTATION, ANALOG with certified 140 mph speedometer, odometer with trip odometer, engine hour meter, fuel level, voltmeter, engine temperature, oil pressure and tachometer (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

AUDIO SYSTEM, AM/FM STEREO WITH CD PLAYER AND AUXILIARY INPUT JACK includes USB port (STD)

TRAILER BRAKE CONTROLLER, INTEGRATED (Included and only available with (NHT) Maximum Trailing Package.)

BATTERY, AUXILIARY, 730 CCA

KEY, 2-SIDED (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

ALTERNATOR, 170 AMPS, HIGH OUTPUT (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

ENGINE, 5.3L ECOTEC3 V8 WITH ACTIVE FUEL MANAGEMENT, DIRECT INJECTION AND VARIABLE VALVE TIMING includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm) (STD)

LUGGAGE RACK, DELETE (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode (STD)

EMISSIONS, CONNECTICUT, DELAWARE, MAINE, MARYLAND, MASSACHUSETTS, NEW JERSEY, NEW YORK, OREGON, PENNSYLVANIA, RHODE ISLAND, VERMONT AND WASHINGTON STATE REQUIREMENTS
MAX TRAILERING PACKAGE (Includes (GU6) 3.42 rear axle ratio, (JL1) Trailer brake controller and (Z85) Suspension Package. 4WD models also include (NQH) 2-speed active Transfer case.)

TRANSFER CASE, ACTIVE, 2-SPEED ELECTRONIC AUTOTRAC with rotary controls, includes neutral position for dinghy towing (Requires 4WD model. Included with (9C1) Police Vehicle, (5W4) Special Service Vehicle and (NHT) Maximum Trailing Package.)

FRONT UNDERBODY SHIELD (Requires 4WD models and a Fleet or Government sales order type. Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

EXTERIOR ORNAMENTATION DELETE (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

POWER OUTLETS, 4 AUXILIARY, 12-VOLT includes 1 on the instrument panel, 1 in armrest, and 2 in the cargo area (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

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Customer File:

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

Description

POWER SUPPLY, 100-AMP, AUXILIARY BATTERY, REAR ELECTRICAL CENTER (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

POWER SUPPLY, 50-AMP, POWER SUPPLY, AUXILIARY BATTERY passenger compartment wiring harness (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

POWER SUPPLY, 120-AMP, (4) 30-AMP CIRCUIT, PRIMARY BATTERY relay controlled, passenger compartment harness wiring (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

WHEELS, 18" X 8.5" (45.7 CM X 21.6 CM) ALUMINUM WITH HIGH-POLISHED FINISH

TIRE, SPARE P265/70R17 ALL-SEASON, BLACKWALL (STD)

TIRES, P265/65R18 ALL-SEASON, BLACKWALL

SPECIAL PAINT, SOLID, ONE COLOR All normally body colored non-sheet metal parts will be gloss Black. This includes front and rear fascias, liftgate handle, 'D' Pillars, mirrors and liftgate spoiler. Door handles will be flat Black. Body-side moldings will be deleted. May require extended lead time. (Requires (01U) Special Paint with any SEO paint selection. Not available with (RWK) Painted bodyside moldings, LPO. May require extra lead time and GM will require 5 orders before sending to the plant.)

THEFT-DETERRENT SYSTEM, VEHICLE, PASS-KEY III (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

RADIO SUPPRESSION PACKAGE, WITH GROUND STRAPS (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

GROUND STUDS, AUXILIARY, REAR COMPARTMENT (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

RECOVERY HOOKS, 2 FRONT, FRAME-MOUNTED, BLACK (Standard on 4WD Commercial models. Available on 2WD, Police and Special Service models.

Required on all models going to Alaska, Guam, Hawaii, Puerto Rico and Virgin Islands.)

LICENSE PLATE FRONT MOUNTING PACKAGE (Included on orders with ship-to-states that require a front license plate.)

SHIP THRU, PRODUCED IN ARLINGTON ASSEMBLY and shipped to Kerr Industries and onto Arlington Assembly

FLEET PROCESSING OPTION

LPO, MOLDED SPLASH GUARDS (dealer-installed)

PAINT CODE 1. PAINT SCHEME: J001

SUSPENSION PACKAGE, STANDARD, INCREASED CAPACITY, PREMIUM SMOOTH RIDE with Air leveler (Included and only available with (NHT) Maximum Trailering Package.)

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Customer File:

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

ENTERTAINMENT

- Audio system, AM/FM stereo with CD player and auxiliary input jack includes USB port
- Audio system feature, single-slot CD/MP3 player
- Audio system feature, 6-speaker system
- SiriusXM Satellite Radio, delete
- Bluetooth for phone personal cell phone connectivity to vehicle audio system
- OnStar with 4G LTE and built-in Wi-Fi hotspot to connect to the internet at 4G LTE speeds, includes 3GB or 3 months OnStar Data Trial (whichever comes first) (Requires (UE1) OnStar Guidance plan. Available 4G LTE Wi-Fi requires compatible mobile device, active OnStar subscription and data plan after trial)

EXTERIOR

- Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel
- Tires, P265/70R17 all-terrain, blackwall
- Tire, spare P265/70R17 all-season, blackwall
- Wheel, full-size spare, 17" (43.2 cm) steel
- Tire carrier, lockable outside spare, winch-type mounted under frame at rear
- Fascia, front body-color
- Fascia, rear color-keyed
- Assist steps, Black (Deleted when (RVQ) Assist step kit, Black, LPO or (VXH) Assist step kit, Chrome, LPO are ordered.)
- Daytime Running Lamps, with automatic exterior lamp control
- Mirrors, outside heated power-adjustable, manual-folding and color keyed driver mirror includes spotter mirror
- Glass, deep-tinted (With (9C1) Police Vehicle or (5W4) Special Service Vehicle includes all windows, except light-tinted glass on windshield and driver- and front passenger-side glass)
- Wipers, front intermittent, Rainsense
- Wiper, rear intermittent with washer
- Liftgate, rear manual

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Customer File:

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

INTERIOR

- Seating, front 40/20/40 split-bench, 3-passenger includes 6-way power driver and 2-way front passenger seat adjuster, driver and front passenger power lumbar control and power reclining, center fold-down armrest with storage, storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets (With vinyl, does not include (AG1) Driver 6-way power seat adjuster or (AG2) Front passenger 6-way power adjuster.)
- Seat trim, cloth
- Seat adjuster, driver power, multidirectional (Included and only available with (AZ3) 40/20/40 split-bench front seat.)
- Seat adjuster, front passenger 6-way power
- Seats, second row 60/40 split-folding bench, manual
- Seat, third row manual 60/40 split-folding bench, fold flat
- Floor covering, Black rubberized-vinyl
- Steering column, Tilt-Wheel
- Steering wheel, urethane
- Steering wheel controls, mounted cruise controls
- Display, driver instrument information enhanced, one color
- Warning tones headlamp on, key-in-ignition, driver and right-front passenger safety belt unfasten and turn signal on
- Door locks, power programmable with lockout protection (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, Auto Lockout is disabled on Driver door.)
- Remote Keyless Entry, extended-range
- Windows, power, with Express-Down and Express-Up on front doors and lock out features
- Cruise control, electronic with set and resume speed
- Climate control, tri-zone automatic with individual climate settings for driver, right-front passenger and rear passengers (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, includes dual-zone automatic, front and rear air conditioning electronic controls)
- Defogger, rear-window electric
- Power outlet, 110-volt
- Mirror, inside rearview manual day/night
- Conversation mirror
- Assist handles, all seats (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, front passenger assist handle is removed when (7X7) Spot lamps are ordered.)
- Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions. With (9C1) Police Vehicle or (5W4) Special Service Vehicle, interior lighting includes dome light, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions
- Cargo management system
- Cargo net
- OnStar Basic plan for 5 years including limited RemoteLink mobile app services, Advanced Diagnostics and Dealer Maintenance Notification (Basic Plan available for 5 years from the date of vehicle delivery, and is transferable. Does not include Emergency, Security or Navigation services.)

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Customer File:

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

MECHANICAL

- Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm)
- Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode
- Rear axle, 3.08 ratio (Not available with (NHT) Max Trailering Package.)
- Suspension Package, Premium Smooth Ride (Not available with (NHT) Max Trailering Package.)
- GVWR, 7300 lbs. (3311 kg) (Requires 4WD model.)
- E85 FlexFuel capable
- Transfer case, active, single-speed, electronic Autotrac with rotary controls, does not include neutral. Cannot be dinghy towed (Requires 4WD model. Not available with (NHT) Max Trailering Package.)
- Differential, heavy-duty locking rear
- 4-wheel drive
- Air cleaner, high-capacity
- Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator (With (9C1) Police Vehicle or (5W4) Special Service Vehicle includes heavy-duty oil-to-coolant integral to driver-side of radiator.)
- Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil
- Battery, 720 cold-cranking amps with 80 amp hour rating
- Alternator, 150 amps
- Trailering equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way sealed connector and 2" trailering receiver
- Recovery hooks, 2 front, frame-mounted, Black
- Suspension, front coil-over-shock with stabilizer bar
- Suspension, rear multi-link with coil springs
- Steering, power

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Customer File:

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

SAFETY

- Brakes, 4-wheel antilock, 4-wheel disc, VAC power
- StabiliTrak, stability control system with brake assist, includes traction control
- Air bags, frontal and side-impact for driver and front passenger and head curtain side-impact for all rows in outboard seating positions (Included and only available with (AZ3) 40/20/40 split-bench front seat. With (9C1) Police Vehicle or (5W4) Special Service Vehicle requires (AZ3) 40/20/40 split-bench front seat and (9U3) SEO front center seat (20% seat) delete. Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Automatic Occupant Sensing System sensor indicator inflatable restraint, front passenger/child presence detector
- OnStar Guidance Plan for 6 months including Automatic Crash Response, Stolen Vehicle Assistance, Roadside Assistance, Turn-by-Turn Navigation, Advanced Diagnostics and more (trial excludes Hands-Free Calling) (Visit www.onstar.com for coverage map, details and system limitations. Services may vary by model and conditions.)
- Rear Park Assist with audible warning
- Rear Vision Camera
- LATCH system (Lower Anchors and Top tethers for Children), for child safety seats; lower anchors and top tethers located in all second row seating positions, top tethers located in third row seating positions
- Tire Pressure Monitor System air pressure sensors in each tire with pressure display in Driver Information Center
- Theft deterrent, electrical, unauthorized entry

WARRANTY INFORMATION

WARRANTY INFORMATION - 2016 Fleet/Non-Retail CK15706 4WD 4dr Commercial

WARRANTY

Basic:

3 Years/36,000 Miles

Drivetrain:

5 Years/60,000 Miles

Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion:

3 Years/36,000 Miles

Rust-Through

6 Years/100,000 Miles

Roadside Assistance:

5 Years/60,000 Miles

Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance:

2 Years/24,000 Miles

2 visits

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Customer File:

Light Bar	Code 3 52" RX 2700 linear multi-color LED loaded with led alley lights and full scene take down mode
Head light flasher	Code 3 direct plug in head light flasher
Siren & Light control	Code 3 master com light controller 100w siren speaker
Grill Lights	2 red white 6 up LED warriors grill lights
Hide-a-Way Strobes	Hide-a-way strobes 4 way kit led rear and 2 red white led split color led front fog or head lamps
Rear Hatch Lights	2 red/amber split LED's 2 slim line on the side of gate red.
Rear arrow stick	2 Code 3 39" Led x arrow stick with red ends
Work Lights	2 4"led work lights in rear hatch, flush mount
Rear warning	Rear 8' head red blue warning citi-del under spoiler split kit
Center Console	1 custom center console Tahoe and face plate kits arm rest and cup holders usb holder and interface Tahoe
Radio's	Install customer supplied radio equipment
Scanner kit	Bear cat scanner kit
Lettering	Graphics and Lettering package as per existing trucks
Harness	Pro extreme duty emergency lighting harness kit

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN

Finance Meeting
March 8, 2016



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Attendance: Chief Breese, 1 Ast. Chief Miller, Wardens W. Jensen, J. Kalin, J. A. Pirillo A. Volinski & Administrative Assistant Richter

All bills and the fire safety account reviewed

Company Requests:

- 831- Reimbursement for light & Budget
- 832- Camera
- 833- Absent
- 834- Budget
- 835- Budget
- Rescue Squad-
 - Hammer Medical: \$709.70
 - Emergency Medical Products: \$725.61
 - Reimbursement for EMS Training & Supplies: \$453.73
 - STAT Packs: \$160.00
- Water Rescue- none
- Fire Police- none
- ABG Antivirus for chief's room computers
- 5-inch hose: \$5380.00 South Shore \$5290 Firematic
- 40 Chairs and 5 tables for St. 2: \$3583.00 AR Kropp & Sons
- 2 New Chiefs Cars: \$52,694 - ~~Nessinger 112 Chevrolet & Proliner~~ CARS UNLIMITED OF SUFFOLK
- Reimbursement for EMS Supplies to Jeff Corazzini: \$931.66

Respectfully submitted,

Harry R. Breese
Chief Engineer

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



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Company Officers Meeting
March 15, 2016

Opening: Chief Breese opened the meeting @ 19:00 with the Pledge to the Flag & moment of silence for departed members.

Attendance: Chiefs Breese, Miller, Weingart; Captains J. Clark, Birmingham & Hays, Lieutenants B. Corwin, N. Corwin, Dimos, P Harris, Hollid, C. Hydell, Pope, Fire Police Ray Corwin.

Reading of Previous Minutes: M/M/S/C Hays/Harris to dispense with reading of previous minutes.

Communications: Safety Officer Rand resigned from Dept

Committee Reports: Washington's 8-day Reports need to be turned in. 8-3-5, 8-3-2 and 8-3-4 have been turned in.

P. Harris brought up about pushing the Washington's Day Parade back a week

Company Requests: 8-3-1. Budget 8-3-2. Budget/Camera; 8-3-3. LDH/Budget; 8-3-4. Budget; 8-3-5. Budget; 8-3-16. no one present; FP Budget


Good of the Department:

- Chief Breese thanked the officers for their services for the past year and it was a pleasure to work with them. Also thanked them for their support while being Chief for the past 5 years.
- Montauk Parade 3/20 8-3-1 leaving at 8am
- Chief Miller stated that a list will be given to each company Captain of their members of when they need to get physicals and it will be their responsibility to remind them to get them done.
- Chief Weingart brought up about the Dept Picnic and the 2nd Lts will be in charge of it and should form a committee and come up with a date. The picnic can't be on July 16th because of the GHS All Class Reunion being held on that date.
- Captain Hays brought up about the wet down for the new 8-3-3 will be held on 4/23/16 at 1pm.

Reading of Minutes: M/M/S/C Harris/Hollid to dispense with reading of tonight's minutes,

Adjourn: M/M/S/C Hays/Dimos to adjourn @ 19:13

Respectfully submitted,


Jeffrey L Weingart
2nd Asst. Chief

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



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MEETING OF THE BOARD OF WARDENS

Wednesday March 16, 2016

OPENING:

Chief Harry Breese opened the meeting at 7:12 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE:

1st Assistant Chief Wayne Miller, 2nd Assistant Chief Jeff Weingart Wardens Warren Jensen, Joe Milovich, Tony Volinski, Norma Corwin, Ray Corwin, Joe Barszczewski James J. Pirillo, James A Pirillo, James Kalin, & John Grilli.

Peter Harris, Robert Corwin, Jamie Clark, Paul Dimos, Pat Carey.

THOSE WISHING TO SPEAK TO THE BOARD: Peter Harris mentioned that at the Company Officers Meeting it was brought up that they would like the board take serious consideration to move the date of the Washington Birthday Celebration back a week to the actual day of the Washingtons Birthday, due the fact many people go on vacation the week we have the Parade and the attendance is getting lower each year.

Bob Corwin spoke on behalf of the American Legion, they would like the use of the Fire Department on May 30th for after the Memorial Day Parade to use for refreshments.

Paul Dimos asked the board about the Physicals, wanted to know if member does not get the physical what is he or she able to do if suspended make calls not make calls he has gotten mixed answers when asked the question. Warden Volinski mentioned they can only do mandatory trainings. Much discussion on this matter still goes back to the bylaws. Paul also asked if there is a change in status of a member will the officer be notified, yes as per Chief Wayne officers will be notified of any change.

APPLICATION(S) FOR NEW MEMBERSHIP:

1. Krista Bracken
2. Scott Ellis

Motion by _____, seconded by _____, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Warden Joe Milovich spoke to Rob McGuiness to look at the doors, will give Joe a quote. Joe also mentioned he called C-Cat not getting a return call from them.

Received quotes on the Lanterns for around the building, as per Chief Breese need to get quote for labor also, cannot just go with the quote for the lanterns.

Warden Joe Barszczewski mentioned that the entrance door near the Chiefs room should have hinges on the opposite side , so the wind wont catch it and blow it open.

2.

3.

BY-LAWS: none

FINANCE: Chief Harry Breese read the Finance report. Chief Breese did mention that Jeff Corazzini did request reimbursement of \$931.66 for supplies he has purchased on his own for his medical bag. Warden Norma Corwin questioned why is he not going to the supply locker like all others do to stock his bag and do we know what he carries in that bag ? As per Chief Breese Mike Richter has gone through the bag and it is fine and Jeff was told to no longer order his own supplies.

Motion made by Warden Ray Corwin to purchase and to pay for all item in report. Seconded by Warden James Kalin. Motion carried

FIRE DISTRICT:

PRE-INCIDENT PLANNING:

SERVICE AWARDS:

STAR HOSE CO. # 3 Finance / Budget, Permission for 833 to have wet down for new truck on April 23, 2016 @1pm, Warden Ray Corwin also asked to have outlet replaced for truck, with overhead retractable cords . Chief Wayne Miller asked if all companies would like a retractable cords.

STANDARD HOSE CO. # 4 Finance / Budget, Warden James A. Pirillo requested new pagers

PHENIX HOOK & LADDER CO. # 1 Finance / Budget Warden John Grilli requested the use of the Van for members that may want to go to South Carolina when the old 833 truck is delivered. Also would like to see that the Day of the Washingtons Birthday Parade be moved also to a different weekend. Warden John Grilli also requested executive session.

RESCUE SQUAD Finance / Budget permission for use of fire house March 22, 2016 @ 7pm

WATER RESCUE

FIRE POLICE

UNFINISHED BUSINESS Chief Wayne Miller also mentioned having a resolution written up to village for both new Chiefs cars. The resolution to read as, we would like to make a resolution to amend the budget and transfer the amount of \$105,388 dollars from account # A.0221.110 Fire Apparatus to account # A.3410.200 Fire Dept equipment, for the purchase and payment of two (2) 2016 special service vehicle Chevrolet Tahoe's to be purchased from cars unlimited of Suffolk LLC through the Nassau County BOCES Municipal Bid # 13/15-016.

Motion made by Warden James Kalin to have resolution drawn up to purchase two new chiefs cars out of correct line items stated above, Seconded by Warden John Grilli, Motion Carried.

Questioned asked what two cars are being replaced and it will be the 30 & 31 car Chief Wayne's car will be the 80 car.

REPORT OF DELEGATES

NEW BUSINESS Warden James A. Pirillo asked how the service awards are per Warden James Kalin mentioned the problems with the computers and the software , Mike Richter has been on the phone with the computer tech's , is there going to be a problem with the state? Pen flex knows of our problem. Warden James J Pirillo asked if there will be a grievance day, yes as soon as we get the print out of points.

GOOD OF THE DEPARTMENT

1. Chief Breese thanked the board for a great job and it was a pleasure working with all of them.

7. Warden Joe Milovich requested to have the fence company come back to fix the dirt around the new fence. The Company will charge to have this done, will have houseman do it.

EXECUTIVE SESSION Motion by James A Pirillo seconded by Warden James Kalin to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at 8:47 pm.

Motion by Warden John Grilli seconded by Warden Ray Corwin to return to the regular meeting. Motion carried. Regular meeting at 9:58 pm.

READING OF THE MINUTES


Motion made by Warden James Kalin seconded by Warden Warren Jensen, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Warden Tony Volinski seconded by Warden James Kalin to adjourn.

Motion carried. The meeting was adjourned at 9:58 pm

Respectfully Submitted by,


Jennifer Grilli

Recording Secretary



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
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EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 12, 2016
Meeting: April 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

April 21, 2016

Administrator's Office

Statistics

Work Orders:

Electric = 24 Written, 24 Completed
Water = 10 Written, 10 Completed
Sewer = 60 Written, 60 Completed
Road = 58 Written, 58 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 04-07-2016. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 04-15-2016.

Resolutions:

Rehiring of Gus Klavas as Park Attendant

Rehiring of Fiona Faherty as Marina Office staff

Rehiring of Elizabeth Powe as Marina Office staff

Hiring of Brian Doherty as Park Attendant

Hiring of Erika Martinez as Carousel Employee

Hiring of Jasmine Luke as Camp Counselor

Administrator Pallas to attend APPA National Conference

Proposal as submitted by Bancker Electric for Fire Alarm System

Topics of Discussion:

MS4 Report Submittal: June 1, 2016

Bike Racks

Road/Water Department

Statistics

Water Distribution:

3,939,600 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.51 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.50 mg/L

The form, DOH-360, was filed with the DOH on April 7, 2016 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed Water Machine maintenance.
- ❖ Cleaned the tops of all storm drains.
- ❖ Made repairs to the roads, driveway aprons, and grassy areas that were damaged during the winter.
- ❖ Put up some new street and “No Parking” signs.
- ❖ Removed the “Welcome to Greenport” sign on the North Road and brought it to be repaired.
- ❖ Made repairs to some garbage cans and cleaned up flower beds throughout the downtown.
- ❖ Repaired a plow on G-55 and sent G-36 out to be repaired.

Projects:

The Road Crew worked assisted the Marina crew with several items. They dismantled and stored the Ice Rink at No. 10 Building. Took the bleachers from Mitchell Park and brought them back to the Skate Park. They also brought the mooring boat to the Baymen’s Dock.

The Crew worked to prepare the baseball fields on Moores Lane for little league and t-ball.

The Crew has also been continuing to remove trees around the village as part of our tree trimming project.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of March = 7,537,000 gallons.

Average Daily Flow = 0.243 million gallons day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 97% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 98% Permit limit = 75 %

Coliform Fecal General = < 4.2 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 21 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 2.9 mg/L, and 6.2 lbs/day

Sludge Removal:

28,000 Gallons of sludge hauled during March.

Report

❖ Treatment Plant:

The air-rotor in the North Basin needs to be repaired due to a failed chain pulley. The contents were successfully transferred, except for some solids that have settled in the bottom. We are working to have them removed so that the chain can be repaired.

Two new control valves for the Huber Screen were installed.

A leak in a 2" force main in the basement of the laboratory caused a water heater to fail. The main was repaired and the water heater was replaced.

❖ Collection System:

The system was routinely cleaned during March but we still had issues with blockages along Front Street. The blockages were caused by grease accumulation in the lines.

The alarm dialers for each pump station were serviced. A new alarm dialer was installed at the Peconic Landing Pump Station.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = March 27 @ 146.65 Mwh
Minimum usage day = March 13 @ 61.02 Mwh
Average usage for the month per day = 73.91 Mwh
Monthly total usage = 2217.44 Mwh

Service calls/call outs = 0

Street light repairs = 4

Customers shut off for none payment = 1

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services/Service Upgrades = 1

Tasks Accomplished:

- ❖ Trimmed trees along Moore's Lane
- ❖ Replaced a pole at the North Ferry Dock.
- ❖ Did pole transfers to a pole that was hit by a garbage truck on the corner of Carpenter Street and Central Avenue. The pole was replaced by Verizon Communications.
- ❖ We had a company come to perform work on the governor for engine #4. The unit is now being worked on and will be re-installed and tested when complete.

Projects:

Switching from Transformer #2 to #1 was successful. Breaker testing was completed. The breakers tested were within acceptable testing values.

The installation of the garage door openers is complete.

DMNC testing of all three engines was completed successfully. The Electric Department was able to perform these tests without the assistance of a third party. The units were run higher at a higher output than previous tests.

Attachments:



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Submitted: April 12, 2016
Meeting: April 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

April 21, 2016

Building Inspector's Office

Statistics

Summary of Transactions:

Building Permits Issued	3
Building Permit Applications	4
Fence Permits	1
Use Evaluation Application	0
Wetland Permit Application	1
Wetland Permit Issued	1
HPC Application	3
Zoning Board Applications	3
Planning Board Applications	3
CO Searches	23
CO Fees	4
Yard Sale	0
Road Opening	0
Sewer Inspection Fee	0
Dumpster Permit	0
Sign Permit	0
Rental Permit Fees	5

Demo Permit 0

Total Fees Collected: \$12,558.00

Reports

- ❖ The Building Department is very busy with new applications and permits. The month of March was a record breaking month for fees collected. The majority of the applications are coming from the residential sector. The business sector has been relatively slow.
- ❖ The Building Inspector attended trainings in Stony Brook last month. There are more mandatory classes to be offered in July.

Code Enforcer's Office

Reports

- ❖ The Code Enforcement Officer issued sixteen (16) tickets to two of the owners of a Village restaurant and bar for violating the conditions of the Site Plan approval, violations of the Village Code and violations of the State Fire Code.
- ❖ The Code Enforcement Officer issued two (2) additional tickets to the owner of a multi-family rental property for failing to provide a tenant with smoke alarms and as a result, smoke alarms were installed in the apartment.
- ❖ The Code Enforcement Officer issued a ticket to a commercial property owner, who failed to respond to an Order to Remedy Violation Notice, for improperly installed LP-Gas storage containers.
- ❖ The Code Enforcement Officer issued an additional ticket to a residential property owner for erecting a fence without a permit.
- ❖ The Code Enforcement Officer issued four (4) tickets to a residential property owner for continuing to operate a B&B in violation of Village and State Codes.
- ❖ The Code Enforcement Officer issued an additional ticket to a residential property owner who has failed to respond to an Order to Remedy Notice and a ticket for failing to maintain a detached garage.
- ❖ The Code Enforcement Officer conducted the mandatory NYS Fire Safety and Property Maintenance Inspections of four (4) commercial buildings containing twenty (20) apartments.
- ❖ The Code Enforcement Officer conducted Village Rental Permit Inspections of three (3) houses containing six (6) apartments.
- ❖ The Code Enforcement Officer issued an Order to Remedy Violation Notice to a commercial property owner for a maintenance violation.

- ❖ The Code Enforcement Officer issued an Order to Remedy Violation Notice to four (4) separate commercial property owners for improperly installed LP-Gas containers.
- ❖ The Code Enforcement Officer appeared at Southold Town Justice Court on one date.
- ❖ The Code Enforcement Officer visited Village businesses and reminded the owners, managers or employees that they cannot have signs, displays, tables, etc. on the Village sidewalk.
- ❖ The Code Enforcement Officer drafted a Village Parking Ticket and a general purpose Ticket.
- ❖ The Code Enforcement Officer conducted Brush Patrol, reminding residents not to place their brush in the street before Saturday, April 9th.

Code Enforcement Worksheet is attached.

Attachments:

April 2016 Edited Worksheet (XLSX)

March 2016 Code Enforcement Worksheet

Appearance Tickets Issued this Month:

Date	SCTM#	Address of Occurrence:	Charge:	Defendant's Address:	Ticket #
3/1/2016	4.-10-30	Rhumblin 34 Front Street	150-30.C.(7) Village Code. Fail to Submit to Periodic Review of Site Development Plan.	Oradell, NJ 07649	16023
3/1/2016	4.-10-30	Rhumblin 34 Front Street	150-30.A Village Code. Fail to Abide by Conditions of Site Development Plan.	Oradell, NJ 07649	16024
3/1/2016	4.-10-30	Rhumblin 34 Front Street	150-30.A Village Code. Fail to Abide by Conditions of Site Development Plan.	Oradell, NJ 07649	16025
3/1/2016	4.-10-30	Rhumblin 34 Front Street	65-2.A(1) Village Code. Commence Construction without a Building Permit.	Oradell, NJ 07649	16026
3/1/2016	4.-10-30	Rhumblin 34 Front Street	65-6.A Village Code. No Certificate of Occupancy.	Oradell, NJ 07649	16027
3/1/2016	4.-10-30	Rhumblin 34 Front Street	2403.2 Fire Code. Erect, Operate or Maintain a Canopy without a Building Permit.	Oradell, NJ 07649	16028
3/1/2016	4.-10-30	Rhumblin 34 Front Street	2404.2 Fire Code. Fail to Submit Certification of Flame Propagation Performance Treatment.	Oradell, NJ 07649	16029
3/1/2016	4.-10-30	Rhumblin 34 Front Street	1029.4 Fire Code. Fail to Post Occupant Load.	Oradell, NJ 07649	16030
3/7/2016	4.-10-30	Rhumblin 34 Front Street	150-30.C.(7) Village Code. Fail to Submit to Periodic Review of Site Development Plan.	Farmingdale, NY 11735	16031
3/7/2016	4.-10-30	Rhumblin 34 Front Street	150-30.A Village Code. Fail to Abide by Conditions of Site Development Plan.	Farmingdale, NY 11735	16032
3/7/2016	4.-10-30	Rhumblin 34 Front Street	150-30.A Village Code. Fail to Abide by Conditions of Site Development Plan.	Farmingdale, NY 11735	16033

3/7/2016	4.-10-30	Rhumblin 34 Front Street	65-2.A(1) Village Code. Commence Construction without a Building Permit.	Farmingdale, NY 11735	16034
3/7/2016	4.-10-30	Rhumblin 34 Front Street	65-6.A Village Code. No Certificate of Occupancy.	Farmingdale, NY 11735	16035
3/7/2016	4.-10-30	Rhumblin 34 Front Street	2403.2 Fire Code. Erect, Operate or Maintain a Canopy without a Building Permit.	Farmingdale, NY 11735	16036
3/7/2016	4.-10-30	Rhumblin 34 Front Street	2404.2 Fire Code. Fail to Submit Certification of Flame Propagation Performance Treatment.	Farmingdale, NY 11735	16037
3/7/2016	4.-10-30	Rhumblin 34 Front Street	1029.4 Fire Code. Fail to Post Occupant Load.	Farmingdale, NY 11735	16038
3/11/2016	5.-1-17.1	137-C Ludlam Place	701.2 Property Maintenance Code. Insufficient Smoke Alarms.	Wading River, NY 11792	16039
3/11/2016	5.-1-17.1	137-C Ludlam Place	701.2 Property Maintenance Code. Insufficient Smoke Alarms.	Wading River, NY 11792	16040
3/21/2016	4.-7-24	400 Main Street	3807.4 Fire Code. Fail to protect LP-Gas containers from vehicle impact.	Port Saint Luice, FL 34953	16041
3/22/2016	4.-9-29	514 Wiggins Street	150-13.F(4) Village Code. Erect a Fence without a Permit.	Atlantic Beach, NY 11509	16042
3/23/2016	6.-6-18.1	424 Fourth Street	65-6.A Village Code. No Certificate of Occupancy for extension.	Greenport, NY 11944	16043
3/23/2016	6.-6-18.1	424 Fourth Street	150-6.A Village Code. More than 3 guest rooms in a B&B.	Greenport, NY 11944	16044
3/23/2016	6.-6-18.1	424 Fourth Street	65-6.A Village Code. Use building after alterations without a Certificate of Occupancy.	Greenport, NY 11944	16045
3/23/2016	6.-6-18.1	424 Fourth Street	107.4 Fire Code. Unlawful Structure. (Convert a B&B to a 2-family dwelling)	Greenport, NY 11944	16046
3/28/2016	2.-4-29	507 Third Street	302.7 Property Maintenance Code. Fail to maintain a detached garage.	Glen Cove, NY 11542	16047

Properties Inspected this Month:

Date	SCTM #	Address	Reason for Inspection	Results/Remediation	Pass/Fail
3/1/2016	4.-5-14	318 Fifth Ave	Village Rental Permit	<p><u>3/1/2016</u>: Smoke alarm is required in the front bedroom.</p> <p><u>3/2/2016</u>: Owner submitted a receipt dated 3/1/2016 for a smoke alarm and a picture of the alarm installed on the ceiling of the bedroom.</p>	Passed on 3/2/2016
3/2/2016	2.-6-47	611 Main Street	NYS Fire Safety and Village Rental Permit	<p><u>3/2/2016</u>: Smoke alarm is required in the bedroom of Apt A. Smoke alarm and CO alarm is required in the bedroom and a centrally located CO alarm is required in Apt B. Smoke alarm is required in the bedroom of Apt C. A centrally located smoke alarm is required on the 1st floor and in the bedroom of Apt D. Property owner states that he will install them today. 1649 hours: The property owner sent an email describing that he installed smoke and CO alarms as required and a scan of a Costco receipt for the purchase of the alarms.</p>	Pass
3/2/2016	2.-4-10.1	633 Third Street	Village Rental Permit	<p><u>3/2/2016</u>: Smoke alarm is required in the basement.</p>	Fail
3/5/2016	6.-4-8	345 Wiggins Street	Village Rental Permit	<p><u>3/5/2016</u>: Apt A: Smoke alarms are required in the basement and upstairs, center bedroom. CO alarm is required in the upstairs hallway outside of the bedrooms. Apt B: Smoke alarm in basement must be repaired or replaced. Smoke alarm is required in the upstairs, center bedroom. CO alarm is required in the upstairs hallway outside of the bedrooms.</p> <p><u>3/8/2016</u>: The property owner emailed documentation (consisting of a receipt for the purchase of smoke and CO alarms and photos of the new alarms installed at the property) showing that the safety violations at the property have been corrected.</p>	Passed on 3/8/2016
3/30/2016	4.-1-20.4	Lakeside Garden Apartments, Bldg A, North Street	NYS Fire Safety	<p><u>3/30/2016</u>: Failed to maintain the alarm system and fire extinguishers. A1: GFCI required in kitchen. A2: GFCI broken in bathroom, outlets without covers, light fixture with exposed wiring. A3: No smoke alarms, GFCI required in kitchen, light fixture has exposed wiring. A4: GFCI required in kitchen, smoke alarm in hallway beeping. A5: Smoke alarm needed in bedroom. A6: Not inspected at this time.</p>	Fail

3/30/2016	4.-1-20.4	Lakeside Garden Apertments, Bldg B, North Street	NYS Fire Safety	3/30/2016; Failed to maintain the alarm system and fire extinguishers. Laundry Room: Dryer vents have not been maintained, thermostat pulled from wall. B7: Not inspected. B8: Fire extinguisher expired. B9: Exterior light has exposed outlet, outlet without cover, thermostats without covers have exposed wiring, broken and inoperable doors. B10: Not inspected. B11: GFCI required in kitchen, smoke alarm in hall inoperable. B12: Smoke alarm in hall inoperable.	Fail
3/30/2016	4.-1-20.4	Lakeside Garden Apertments, Bldg C, North Street	NYS Fire Safety	3/30/2016; Failed to maintain the alarm system and fire extinguishers. Apt 16: Exterior light fixture is smashed, outlets without covers, expired fire extinguisher, broken closet doors.	Fail

Property Inspections Awaiting Repairs:

Date	SCTM #	Address	Reason for Inspection	Results/Remediation	Pass/Fail
2/23/2016	4.-6-34.7	100 South Street	NYS Fire Prevention and Village Rental Permit	<p><u>2/23/2016</u>: Fire extinguishers required in common area outside of the apartments and in the Hampton Jitney office. Owner will provide copies of the tests and certifications for the alarm system, sprinkler system and RPZ valve. Unable to access the restaurant at this time and will reschedule to complete the inspection.</p> <p><u>3/17/2016</u>: Left message for the property owner.</p> <p><u>3/30/2016</u>: Left message for the property owner.</p>	Pending submission of required certifications and completion of the building inspection.
2/24/2016	6.-2-25	105 Third Street	Village Rental Permit	<p><u>2/24/2016</u>: Smoke alarms are required in both bedrooms in the downstairs apt. The unit is not rented or occupied at this time.</p> <p><u>3/17/2016</u>: Telephone interview with property owner who states that they will send evidence that the smoke alarms were installed.</p> <p><u>3/18/2016</u>: Property owner provided an invoice from electrical contractor for the installation of 2 smoke alarms.</p>	Passed on 3/18/2016
2/29/2016	2.-2-18	302 Monsell Place	Village Rental Permit	<p><u>2/29/2016</u>: GFCI outlet is required in upstairs bathroom before new tenant moves in.</p>	Fail
1/13/2016	6.-2-23.1	Sterlington Commons 313 Third Street Sterlington Deli	NYS Fire Safety	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Install vehicle protection for LP-gas tanks, install CO Alarms, and correct other less serious violations.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	Fail

1/13/2016	6.-2-23.1	Sterlington Commons 313 Third Street Rinconcito Hispano Restaurant and storage area #6 Ferretti & Odell CPA	NYS Fire Safety	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Restaurant- Install vehicle protection for LP-gas tanks, GFCI required in bathroom outlet, remove extension cords and multiplug adapters. Storage Area- Install smoke alarm and fire extinguisher, repair roof leak. CPA- unlock rear exit, repair ceiling sheetrock, repair roof leak, GFCI required in bathroom outlet, install smoke alarms and fire extinguisher, remove extension cords.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/26/2016</u>: Interview with the owner of the restaurant to explain the Vehicle Impact protection requirements.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	Fail
1/13/2016	6.-2-23.1	Sterlington Commons 313 Third Street #8 Bernadette Gilda LCSW-R #9 Platinum Prepaid Wireless Plus #10 Vacant 2- 2-bedroom apartments on 2nd flr.	NYS Fire Safety and Village Rental Permit	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Office- Install fire extinguisher. Wireless Store- Install smoke alarm, certify fire extinguishers, remove extension cords and power strips. Common Area: Certify fire extinguishers, replace dryer vent with rigid vent, cover bare bulbs with globes. Apartments: #A- install cover on outlet in kitchen, remove CO Alarm or make operational. #B- remove CO Alarm or make operational.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/3/2016</u>: Telephone interview with owner of Platinum Prepaid. His questions were answered and he stated that he will make all necessary corrections by the end of the month. <u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	Fail

1/13/2016	6.-2-23.1	Sterlington Commons 313 Third Street #15 Irene's Tailor Shop #18 Suki's Spa #19 Edward Kondak DDS #22 Suffolk County Family Services	NYS Fire Safety	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Irene's- remove combustible material from work area around iron, install GFCI in bathroom outlet, remove extion cords, clear furniture and clothing from exit aisles and upstairs exit window. Suki- unlock exit doors, certify fire extinguishers, remove extension cords. Dentist- unlock exit door, install fire extinguisher. County Office- illuminate exit sign.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>2/26/2016</u>: Re-inspected Edward Kondak, DDS, and observed that the violations have been corrected.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	Fail
1/13/2016	6.-2-23.1	Sterlington Commons La Capricciosa Pizza 135 Third Street 4- upstairs apartments	NYS Fire Safety and Village Rental Permit	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Pizza- remove loose wiring on floor behind counter, install CO Alarms, properly mount fire extinguishers, unlock exit doors, remove multiplug adapter. Apts- No CO Alarms. Agent purchased and installed CO Alarms in apartments at end of inspection. Remove old tv, mattress, junk and debris from rear of building.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	Fail
11/19/2015	5.-3-18	140 Main Street	NYS Fire Safety and Rental Permit.	<p><u>11/19/2015</u>: Violations were observed with exit signs, fire extinguishers, fire-resistance rating, and access to the entire building was not available during the inspection. Owner will correct the problems and reschedule the inspection.</p> <p><u>12/10/2015</u>: Observed that the exit signs violations have been corrected, the fire extinguishers have been replaced, and the sheetrock has been repaired. Still need to inspection the smoke alarms in the front rental apartment. Owner will reschedule when the tenant is available to let us in.</p>	Fail

11/23/2015	3.-5-5.1	520 Carpenter Street	Rental Permit	<p><u>11/23/2015</u>: Smoke alarm outside of front bedrooms in first floor apartment was removed and needs to be replaced. The exterior of the electrical panel box located in the basement is rusted and corroded. Owner advised to have a licensed electrician inspect/replace the panel.</p> <p><u>12/10/2015</u>: Telephone interview with the property owner who stated that she has been waiting for the electrician to become available.</p> <p><u>1/8/2015</u>: Telephone interview with the property owner who stated that the repairs have been completed and she will schedule an inspection next week when she is in town.</p> <p><u>1/15/2015</u>: Telephone interview with the property owner who stated that she will not be in Greenport until February.</p> <p><u>3/17/2016</u>: Left message for the property owner.</p> <p><u>3/31/2016</u>: Telephone interview with the property owner. 2nd inspection scheduled for April 6th.</p>	Fail
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Notices of Violation / Order to Remedy Violation Notices Issued this Month:

Date	SCTM #	Address	Nature of Violation	Remediation	Closed:
3/1/2016	4.-9-23.5	214-216 Front Street	3807.4 Fire Code. LP-gas tanks installed without required vehicle impact protection.	<u>3/1/2016</u> : Order to Remedy Violation Notice issued. <u>3/21/2016</u> : Telephone interview with Paraco Gas Company in reference to Code requirements.	
3/16/2016	5.-4-23.1	37 Front Street	Commenced construction without a Building Permit.	<u>3/16/2016</u> : Stop Work Order issued. <u>3/25/2016</u> : Building Inspector reports that she inspected the property and that a Building Permit is not required.	3/25/2016
3/17/2016	4.-9-28.2	110 Front Street	3807.4 Fire Code. LP-gas tanks installed without proper vehicle impact protection.	<u>3/17/2016</u> : Order to Remedy Violation Notice issued.	
3/17/2016	4.-10-31	39-42 Front Street	3807.4 Fire Code. LP-gas tanks installed without required vehicle impact protection.	<u>3/17/2016</u> : Order to Remedy Violation Notice issued. <u>3/22/2016</u> : Telephone interview with the property owner in reference to correcting the violation.	
3/17/2016	4.-10-29	30 Front Street	3807.4 Fire Code. LP-gas tanks installed without proper vehicle impact protection.	<u>3/17/2016</u> : Order to Remedy Violation Notice issued.	
3/21/2016	4.-10-28.3	14 Front Street	304.9 Property Maintenance Code. Ripped and torn front awning.	<u>3/21/2016</u> : Order to Remedy Violation Notice issued.	

New Complaints Received this Month:

Date	SCTM#	Address	Nature of Violation	Remediation	Closed:

Open Cases: Waiting for the owner to correct the violation.

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
2/12/2016	4.-7-24	Emillo's of Greenport 400 Main Street	3803.1 Fire Code. Improperly installed LP- gas storage tanks.	<p>2/12/2016: Issued Order to Remedy Violation Notices.</p> <p>3/17/2016: Inspected the property and observed that the violation has not been corrected.</p> <p>3/18/2016: Photographed violation at the property.</p> <p>3/21/2016: Issued Ticket # 16041 to the property owner.</p>	
2/24/2016	4.-9-24.2	Noah's Restaurant 136 Front Street	3803.1 Fire Code. Improperly Installed LP- gas storage tanks.	<p>2/24/2016: Issued Order to Remedy Violation Notices.</p>	
1/22/2016	6.-2-23.1	Sterlington Deli Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety Inspection.	<p>1/22/2016: Issued Order to Remedy Notice.</p> <p>2/23/16: Telephone interview with property manager who states that they are making progress.</p> <p>3/3/16: Telephone interview with property manager for an update on the status of repairs.</p> <p>3/18/16: I called the property manager to schedule a 2nd inspection.</p> <p>3/24/16: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	
1/22/2016	6.-2-23.1	Ferretti & Odell, CPA #6 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety Inspection.	<p>1/22/2016: Issued Order to Remedy Notice.</p> <p>2/23/16: Telephone interview with property manager who states that they are making progress.</p> <p>3/3/16: Telephone interview with property manager for an update on the status of repairs.</p> <p>3/18/16: I called the property manager to schedule a 2nd inspection.</p> <p>3/24/16: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	
1/22/2016	6.-2-23.1	Rinconcito Hispano Restaurant Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety Inspection.	<p>1/22/2016: Issued Order to Remedy Notice.</p> <p>2/26/2016: Interview with the owner of the restaurant to explain the Vehicle impact protection requirements.</p> <p>2/23/16: Telephone interview with property manager who states that they are making progress.</p> <p>3/3/16: Telephone interview with property manager for an update on the status of repairs.</p> <p>3/18/16: I called the property manager to schedule a 2nd inspection.</p> <p>3/24/16: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	

1/22/2016	6.-2-23.1	Bernadette Gildea, LCSW R #8 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>
1/22/2016	6.-2-23.1	Platinum Prepaid Wireless Plus #9 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/3/2016</u>: Telephone interview with owner of Platinum Prepaid. His questions were answered and he stated that he will make all necessary corrections by the end of the month.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>
1/22/2016	6.-2-23.1	Common area and Apartments Bldg #3 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>
1/22/2016	6.-2-23.1	Irene's Tailor Shop #15 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>

1/22/2016	6.-2-23.1	Suki's Spa Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	
1/22/2016	6.-2-23.1	Suffolk County Family Services #22 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	
1/22/2016	6.-2-23.1	La Capricciosa Pizza Sterlington Commons 135 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	
1/29/2016	6.-2-23.1	Apartments Bldg #6 (above Pizzeria) Sterlington Commons 135 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p>	
1/29/2016	2.-2-34	210 Atlantic Ave	Abandoned and Unlicensed Vehicles.	<u>1/29/2016</u> : Issued an Order to Remedy Violation Notice.	
1/29/2016	2.-2-33	214 Atlantic Ave	Property Maintenance Violation. Peeling, flaking and chipped paint and bare wood surfaces.	<p><u>1/29/2016</u>: Issued an Order to Remedy Violation Notice.</p> <p><u>2/29/2016</u>: Inspected the property and observed that the house was being painted.</p>	

12/17/2015	4.-7-5	414 First Street	Public Nuisance. Junk and Debris stored on property.	<u>1/29/2016</u> : Issued an Order to Remedy Violation Notice.
12/17/2015	2.-5-12	200 Broad Street	Fence violation.	<u>12/17/2015</u> : Inspected the property and observed that the fence does not comply with Code. Called the property owner and left a message.
12/28/2015	6.-4-4	444 Fifth Street	Public Nuisance. Junk and debris on porch and in yard. Abandoned Vehicles.	<u>12/23/2015</u> : Order to Remedy Notices issued. <u>3/10/2016</u> : Inspected and photographed violations at the property.
10/9/2015	4.-4-13	527 Madison Ave	Abandoned vehicle.	<u>12/28/2015</u> : Order to Remedy Notice issued. <u>1/27/2016</u> : Telephone interview with the vehicle owner who stated that she is in the process of getting the car registered.
10/22/2015	5.-2-13	160 Bay Ave	Complainant reports that there is a hole in her neighbor's fence that allows deer to enter her yard.	<u>10/15/2015</u> : Inspected the fence, observed the hole, and left a telephone message for the complainant. <u>11/17/2015</u> : Unable to contact property owner at the property. Order to Remedy Notice issued to property owner. <u>12/10-2015</u> : Telephone interview with the property owner who stated that he would repair or replace the fence.
9/21/2015	7.-1-1	311 Sixth Street	Shrubbery is encroaching upon the sidewalk and the fence is not being maintained.	<u>10/22/2015</u> : Inspected the property and observed that the shrubbery is overgrown and is encroaching upon the sidewalk and the fence does need some attention. <u>10/26/2015</u> : Inspected the property again with the father of the complainant. <u>11/6/2015</u> : Order to Remedy Violation Notice issued to the property owner. <u>11/13/2015</u> : Telephone interview with the property owner who described the ongoing neighbor dispute and stated that she will have the landscaper trim the hedges and will call a fence company to repair the fence. <u>11/30/2015</u> : Inspected the property and observed that the hedges have been trimmed.
4/20/2015	2.-4-2	320 Johnson Court	90-2. Public Nuisance. Junk and debris in the yard. Violations of the Property Maintenance Code of NYS. Holes in the roof and siding.	<u>5/29/2015</u> : Inspected the property and observed that nothing has changed.

11/12/2014	7.-4-11	149 Fifth Street	90-2. Public Nuisance. Roof of detached garage has caved in.	<p><u>1/7/2015</u>: Telephone interview with the property owner who stated that her daughter is in the process of buying the house and that the daughter plans on fixing or removing the garage.</p> <p><u>1/8/2015</u>: Telephone interview with the daughter who stated that when they buy the house, they will either repair or remove the garage.</p>	
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Open Cases: Waiting while the owner seeks a variance or other approval.

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
4/14/2015	6.-3-17	431 Fifth Street	Shed too close to the property line.	<p><u>5/29/2015</u>: Telephone interview with the property owner who stated that he will begin the process next week to seek a variance for the shed.</p> <p><u>7/14/2015</u>: Left message for the property owner.</p> <p><u>7/16/2015</u>: Left message for the property owner.</p> <p><u>7/17/2015</u>: Telephone interview with the property owner who stated that he has begun the process to seek a variance.</p>	

Open Cases: Summonses have been issued and are pending in Southold Town Court.

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
2/1/2016	5.-1-17.1	137-C Ludlam Place	Property Maintenance Violations	<p><u>2/1/2016</u>: Inspected the apartment at the request of the tenant with the Building Inspector and the tenant. Observed that there were insufficient smoke alarms, plumbing violations, wiring violations and a broken window. Emailed the property owner to install smoke alarms.</p> <p><u>2/4/2016</u>: Tenant reports that she installed the smoke alarms herself and that the front step is broken.</p> <p><u>2/5/2016</u>: Emailed the owner to fix the step. The owner emailed a photo showing that the step had been repaired.</p> <p><u>2/9/2016</u>: Issued Tickets 16005 & 16006 for the smoke alarm violations and issued Order to Remedy Notices for the other violations.</p> <p><u>3/10/2016</u>: Received a forwarded email from the owner's attorney stating that the violations have not been corrected because the owner has been unable to gain access to the apartment.</p> <p><u>3/11/2016</u>: Contacted the tenant who stated that the owner has not contacted her or attempted to contact her to correct the problems. Re-inspected the property and observed that none of the violations have been corrected and that there are no smoke alarms. Tenant stated that she returned the smoke alarms because they are not her responsibility. 1258 hrs: emailed the property owner advising him to immediately install the required smoke alarms. Issued Tickets 16039 and 16040 to the property owner for insufficient smoke alarms.</p>	
12/23/2015	6.-7-18	306 Fifth Street.	Porch, Roof and Exterior Walls in a state of disrepair, in violation of the Property Maintenance Code of NYS.	<p><u>12/17/2015</u>: Order to Remedy Notice issued.</p> <p><u>1/27/2016</u>: Inspected and photographed property. No improvement observed.</p> <p><u>1/28/2016</u>: Issued Tickets 16001, 16002, 16003 & 16004 to the property owner.</p> <p><u>3/18/2016</u>: Inspected the property and observed that some repairs are underway.</p>	

7/14/2015	6.-6-18.1	Harbor Knoll B&B 424 Fourth Street	Anonymous reports a Trip Advisor review of the property in which the reviewer writes that they visited as part of a group of 16 persons and stayed in a 3rd floor guest room.	<p><u>9/24/2015</u>: Investigated the complaint by researching the property and the internet. It was observed that the property's website advertises 4 guest rooms that can accommodate a total of 10 guests.</p> <p><u>9/30/2015</u>: Investigation determined that the property owner is advertising four rooms for rent with a total occupancy of ten guests. Tickets 15083, 15084 and 15085 were issued to the property owner.</p> <p><u>3/21/2016</u>: Observed that the property owner is advertising to rent 3 guest rooms in the B&B on her website and a separate, attached apartment on VRBO. Issued tickets 16043, 16044, 16045 & 16046.</p>	
5/7/2015	5.-1-1	117 Ludlam Place	90-2. Public Nuisance. Junk and debris in yard, exterior siding and walls in a state of disrepair, and unmaintained porch. 112-11. Abandoned Vehicle.	<p><u>6/25/2015</u>: Inspected and photographed the property.</p> <p><u>7/14/2015</u>: Issued an Order to Remedy Violation Notice to the property owner.</p> <p><u>8/20/2015</u>: Inspected and photographed the property.</p> <p><u>8/21/2015</u>: Issued Tickets 15069, 15070, 15071 and 15072 to the property owner.</p> <p><u>9/8/2015</u>: Inspected the property and observed that the abandoned vehicle has been removed but the debris still remains.</p> <p><u>9/24/2015</u>: Received a letter from the property owner stating that the abandoned vehicle has been removed, the yard has been cleaned, and a contractor has been hired to paint the house.</p> <p><u>9/25/2015</u>: Inspected the property and observed that some of the debris has been removed but that there is still more work required.</p> <p><u>10/01/2015</u>: Inspected the property and observed that the violations still remain.</p> <p><u>11/6/2015</u>: The property owner and his lawyer appeared in Southold Town Court. They stated that they could not get the tenants to clean the property and requested that we send them a Notice of Violation.</p> <p><u>11/17/2015</u>: Order to Remedy Notices issued to the 2 tenants and copies emailed to the attorney.</p> <p><u>11/23/2015</u>: Interview at Village hall with one of the tenants who stated that the junk does not belong to her family. She stated that they own the dog cage on the porch and the children's toys in the yard but that they are not unused objects.</p>	

5/21/2015	2.-6-50	629 Main Street	Illegal Apartment in Rear Garage.	<p><u>5/8/2015</u>: Telephone interview with the 1st complainant.</p> <p><u>5/11/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/13/2015</u>: Inspected the property from the property line during the evening. No activity observed.</p> <p><u>5/14/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/15/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/18/2015</u>: Inspected the property from the property line. No activity observed.</p> <p>Telephone interview with the 1st complainant. Later the 1st complainant called back and left a message that the tenants were home in the garage at approximately 5:15 PM.</p> <p><u>5/19/2015</u>: The 1st complainant left a message that the male tenant was home in the garage at approximately 5:45 PM.</p> <p><u>5/20/2015</u>: Telephone interview with the 1st Complainant.</p> <p><u>5/21/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/26/2015</u>: Received a written complaint from the 2nd complainant. Inspected the property from the property line. No activity observed.</p> <p><u>5/27/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/28/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/29/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>6/1/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>6/3/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>6/4/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>6/6/2015</u>: 1025 hrs, Observed a 2011 VW NY reg # FJF7525 parked in front of the garage. Interviewed the property owner who stated that the garage is rented to a husband and wife during the period of April through the end of June, but that the building was used as a cottage long before he purchased the property.</p> <p><u>6/18/2015</u>: Ticket numbers 15054 and 15055 were issued to the property owners for a zoning violation.</p> <p><u>7/10/2015</u>: The owners appeared in Southold Town Justice Court to answer the tickets. The case was adjourned while they seek a zoning variance.</p>	
12/15/2014	3.-4-3	610 Main Street	Illegal Apartment	<p><u>4/20/2015</u>: Issued Ticket # 15044 to property owner.</p> <p><u>6/5/2015</u>: Owner and his attorney appeared in Court and requested an adjournment while they go before the Zoning Board of Appeals.</p>	

11/12/2014	2.-4-29	507 Third Street	Abandoned vehicles. Debris and junk behind garage. Garage in deteriorated condition.	<p>Notice of Violation sent via USPS certified mail. Returned "Not deliverable as addressed, unable to forward."</p> <p><u>12/04/2014</u>: Researched the property owner and reissued Notice of Violation to his home address.</p> <p><u>12/21/2014</u>: Served the Notice of Violation by conspicuously posting the Notice on the front door of the property.</p> <p><u>1/4/2015</u>: Notice of Violation that was sent to the owner's home address was returned by USPS as unclaimed.</p> <p><u>1/12/2015</u>: Inspected the property and observed that the abandoned vehicles have been removed but not much else has changed. During a telephone interview with the owner, he stated that he is working to get the tenants to clean up.</p> <p><u>2/23/2015</u>: Issued ticket 15006 for Failure to Maintain Accessory Structures and ticket 15007 for Public Nuisance. <u>2/26/2015</u>: Telephone interview with the property owner who stated that he has removed the debris and that he will begin to repair the garage as soon as the weather breaks. Inspected the property and confirmed that the debris has been removed.</p> <p><u>5/29/2015</u>: Inspected the property and observed that no repairs have been made to the garage.</p> <p><u>7/10/2015</u>: The property owner failed to appear in Court to answer the summons.</p> <p><u>3/24/2016</u>: Inspected and photographed the detached garage. No repairs have been made.</p> <p><u>3/28/2016</u>: Issued Ticket # 16047 to the property owner for Failure to Maintain Accessory Structure.</p>	
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11/15/2014	4.-4-16	515 Madlson Ave	112-11. Abandoned vehicles.	<p><u>11/24/2014</u>: Family representative called and stated that the two cars aren't abandoned. The owner was arrested for DWI, lost his license and can't register the cars. Rep was advised that the Village can be patient while they find a solution but that they can't continue to store the two abandoned cars in a residential driveway.</p> <p><u>1/7/2015</u>: Telephone interview with Family rep who stated that they don't have a plan yet for removing the abandoned cars. I advised that they need to make it a priority.</p> <p><u>3/30/2015</u>: Called the Family Rep who again stated that they don't have any plan for removing the cars. A deadline was set to remove the cars by April 15.</p> <p><u>04/22/2015</u>: Issued Ticket numbers 15045 and 15046 to the property owners.</p> <p><u>6/25/2015</u>: Issued Ticket # 15057 to the owner of the vehicles.</p> <p><u>7/10/2015</u>: The owner of the vehicles failed to appear in Court to answer the summons.</p> <p><u>7/24/2015</u>: The owner of the vehicles failed to appear in Court.</p> <p><u>8/20/2015</u>: Inspected the property and observed that the vehicles still remain.</p> <p><u>3/4/2016</u>: The vehicle owner appeared in Court.</p> <p><u>3/7/2016</u>: Interview with vehicle owner who states that he will remove the cars.</p> <p><u>3/17/2016</u>: Inspected the property and observed that the vehicles have not been removed.</p> <p><u>3/18/2016</u>: Telephone interview with the vehicle owner who states that he will move the vehicles this weekend.</p>
1/21/2015	4.-6-35	411 First Street	Garage is dilapidated. Roof is falling in and building is leaning to the north.	<p><u>01/21/2015</u>: I went to the property and interviewed the property owner who stated that she is aware of the problem and is considering her options.</p> <p><u>3/30/2015</u>: Issued Ticket # 15025 to the property owner for Public Nuisance.</p> <p><u>5/29/2015</u>: Inspected the property and observed that nothing has changed.</p> <p><u>7/24/2015</u>: The property owner failed to appear in Court.</p> <p><u>3/30/2016</u>: Advised that the property owner passed away.</p>



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EXT. 217

Submitted: April 12, 2016
Meeting: April 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

April 21, 2016

Marina/Mitchell Park

- ❖ The Ice Rink has been dismantled and stored for the season.
- ❖ Our Marina crew has been cleaning up the landscaping throughout the park.
- ❖ The bumper tires have been put out on the East Pier to prepare for the upcoming season. Some will need work, which will be done in place.
- ❖ Sterling Harbor mooring buoys are ready to be put in place. We had them repaired and repainted.
- ❖ We are preparing to move the Visitor's dock into place for the season.
- ❖ The Marina has been booking many reservations. We have some yachts that are looking at booking entire blocks on the East Pier. We also have some that are planning to stay for a month or two. The Marina should be very busy this season.
- ❖ Revenue for the Marina was up by \$200.00 from this time last year.
- ❖ Campground revenue was \$3,815.00 over compared to last year.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =35 Enrolled in After School Program

Reports

- ❖ Permit applications for the Carousel and Beach have been submitted. We are waiting to have the required inspections.
- ❖ The Recreation Department is actively seeking employees for the Carousel, Recreation Center and Marina Office. We also continue to secure additional lifeguards for the beach. This has proved to be a difficult undertaking. We are working with a CPR/First Aid instructor with the American Red Cross to assist with canvassing for additional life guards. We have already hired one life guard but would like to hire another.
- ❖ We are accepting applications for summer camp.
- ❖ Our Afterschool Program continues to be a huge success. The children really enjoy all the programs and field trips.
- ❖ Afterschool Program Supervisor Jo Jo Jackson has volunteered her time on Saturdays to do dance lessons for children of the program. The children are really excited about the new program.
- ❖ Carousel revenue is up by \$1,374.25 over last year's total. Ice Rink revenue was down by \$4,856.00

Campground

- ❖ Road Crew cut down some trees and cleared overgrown land in preparation for the opening.
- ❖ We are in the process of preparing the campground for the upcoming season

Attachments:

Rev Rec Report 04212016 (PDF)

Marina

March 2016

DEPARTMENT

March 2015

MONTH/YEAR

MONTH/YEAR

2015/16

2016/17

2014/15

2015/16

	2015/16	2016/17	2014/15	2015/16
1		50-		
2		100	100	
3				
4			50	200
5				
6				
7				
8				
9				
10				
11	750	550	200	
12			100	
13				
14				
15		150		
16				150
17		200		50
18				
19				
20				250
21				
22				
23	100	200		
24				
25		100	50	150
26		50		
27				
28			100	150
29				
30		150		
31				150

350-

1550-

1700

1900

TOTAL

McCanns

March 2016

DEPARTMENT

March 2015

MONTH/YEAR

MONTH/YEAR

2015/2016

2016/2017

1			
2	50		
3			
4			
5			
6			
7			
8			
9			
10			
11	150		
12			
13			
14		550-	
15			
16			
17			
18	500-		
19			
20			
21			
22			
23			
24			
25		1060-	
26			
27			
28			
29	506	785	
30		620	
31			

1200-

2,615-

0

TOTAL

3815-

ICE RINK

March 2016
MONTH/YEAR
DEPARTMENT
March 2015
MONTH/YEAR

1	Closed - SOFT ICE	448 284
2	Closed SOFT ICE	Closed Snow
3	16-	90
4	43-	Closed Snow
5	375-PRIV. RENT #507-4356(22)	" "
6	300 Hockey #628, 4(A-C.L.)	20 111
7	CLOSED Ice 7 Melted	372 966 400
8		463 549
9		16
10		26
11		Closed Location
12		" "
13		41
14	1295.12 Opening Bank	
15	Re-deposited	3915 (MR Ryan dks) 63 137
16		
17	Do Not Add in	325
18	TOTALS	
19		
20		
21		
22		
23		
24	300 (Ad money) - Sam Simen	
25		
26		
27		
28		
29		
30		
31	300 (Ad money) Woodwright Wide Blank	
<u>3,371.00</u>		<u>8227</u>
TOTAL		

CAROUSEL

March 2016
 MONTH/YEAR

DEPARTMENT

March 2015
 MONTH/YEAR

1			
2		152	
3			
4			
5	383		
6	15 T-shirt, \$4.04, \$12.25 (BOOKS/CD'S/NOV. FEELZ)		
7		182	
8		354	30
9			
10			
11			
12	648-		
13	4(20, 15 T-shirt)		
14		75	
15		358	15
16			
17			
18			
19	312, +15 (T-shirt)		
20	214		
21			
22		312	
23		374	10
24			
25	318, +10 (Ornam.)		
26	971, 45 (30rn+T)		
27			
28		218	
29		368	
30			
31			

3710 ✓ 112.25 2448
3822.25 TOTAL



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILLOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 12, 2016
Meeting: April 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

Treasurer's Report

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 2605, to fund the purchase of turnout gear and new supply hose for the Fire Department, and directing that Budget Transfer # 2605 be included as part of the formal meeting minutes for the April 28, 2016 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2556, to fund the purchase of playground equipment for Third Street Park, and directing that Budget Amendment # 2556 be included as part of the formal meeting minutes for the April 28, 2016 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2622, to increase the revenue and expenses in the Tree Committee lines due to receipt of grant funding and directing that Budget Amendment # 2622 be included as part of the formal meeting minutes for the April 28, 2016 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3247, to fund the purchase of park benches for Mitchell Park and Larry Tuthill Park, and directing that Budget Amendment # 3247 be included as part of the formal meeting minutes for the April 28, 2016 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 3250, to fund additional expense in the SCWA - Water Purchase line, and directing that Budget Transfer # 3250 be

included as part of the formal meeting minutes for the April 28, 2016 regular meeting of the Board of Trustees.

UTILITY BILLING

- New Utility Biller is currently in training. Meter reading is currently on schedule.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

- a) 6 recertifications and 2 interims were performed.
- b) 1 current voucher holder is looking for housing.
- c) 2 new vouchers were issued, one leased as of 4/1/2016.
- d) HUD Quality Control Study for correct rental calculations and tenant eligibility was conducted on 3/8/16.

SIGNIFICANT PAYMENTS

- Bond Interest - 2014 Issue- \$ 59,690.63

SIGNIFICANT COLLECTIONS

- Rents Received - March 2016 - \$ 77,817.46
- Tree Committee Grant - \$ 12,000.00
- East West Fire District \$ 363,545.50
- Suffolk County - Sewer Revenue Sharing \$ 26,984.00

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report
- CD/HA Monthly Financials - See attached

Attachments:

BILLING STATISTICS MARCH 2016 (PDF)
CD FINANCIALS MARCH 2016 (PDF)
HA FINANCIALS MARCH 2016 (PDF)
HOUSING AUTHORITY MINUTES FEBRUARY 2016 (PDF)
BANK ACCOUNT BALANCES FOR MARCH 2016 (PDF)
BUDGET AMENDMENT 2556 - PARK EQUIPMENT (PDF)
BUDGET TRANSFER 2605 - FIRE DEPT (PDF)
BUDGET AMENDMENT 2622 - TREE COMMITTEE (PDF)
BUDGET AMENDMENT 3247 - PARK BENCHES (PDF)
BUDGET TRANSFER 3250 - SCWA (PDF)

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total
Electric	2 - Electric - Flat Charge	14	0	0	0	0	0	675.38			9.07	684.45
	9 - Residential (1, 1)	1338	0	515725	63,036.53	0	0		76.69		1,518.07	64,631.29
	10 - Water Heating (2, 2)	14	0	1757	136.72	0	0		0.28		3.45	142.45
	11 - All Electric (3, 3)	334	0	223309	25,155.26	0	0		34.64		626.76	25,816.66
	13 - Demand - Class 3 (5, 5)	5	0	250200	13,986.18	970.4	11,402.21		38.76	307.03		25,734.20
	14 - Village St. Lighting (6, 6)	5	0	35866.25	4,128.21	0	0		5.57			4,133.78
	15 - Town St Lighting (7, 7)	1	0	4348.75	500.54	0	0		0.67			501.21
	19 - Traffic Lights (11, 11)	1	0	1416	146.65	0	0		0.22			146.87
	20 - Contract St Lighting (12, 12)	1	0	0	0.00	0	0					0.00
	21 - Sterling Harbor (13, 13)	2	0	1553.125	178.77	0	0		0.24	15.44		194.45
Electric Total		1715	0	1034175.125	107,270.86	970.4	11,402.21	675.38	157.09	322.47	2,157.35	121,985.36
Sewer	3 - Sewer - Flat Charge	41	0	0	2,160.70	0	0					2,160.70
	4 - Sewer - Flat Charge	1	0	0	63.70	0	0					63.70
	23 - Sewer - VILL 3/4" W/SEWER (14, 14)	872	721	1437.4	30,450.48	0	0					30,450.48
	25 - Sewer - VILL 1" W/SEWER (15, 15)	29	18	58.4	1,941.73	0	0					1,941.73
	27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	6	226.8	2,586.02	0	0					2,586.02
	29 - Sewer - VILL 2" W/SEWER (17, 17)	27	17	468.9	5,302.49	0	0					5,302.49
	31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	0	35.04	0	0					35.04
	33 - Sewer - VILL 4" W/SEWER (18, 19)	2	1	8.6	80.59	0	0					80.59
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	76	64	570.9444	10,912.27	0	0					10,912.27
	57 - SPLIT SEWER BILLING (52, 52)	1	0	100	0.00	0	0					0.00
	62 - DRIFTWOOD COVE 52	1	1	118.4832	2,735.20	0	0					2,735.20
	63 - DRIFTWOOD COVE 49	1	1	109.0584	2,577.40	0	0					2,577.40
	64 - PECONIC LANDING 253	1	1	828	13,307.80	0	0					13,307.80
	65 - CLIFFSIDE CONDOS-SEWER	1	1	18	3,682.00	0	0					3,682.00
Sewer Total		1066	832	3944.586	75,835.42	0	0					75,835.42
Water	5 - Water - Flat Charge	22	0	0	554.35	0	0					554.35
	22 - VILL 3/4" W/SEWER (14, 14)	879	447	1549.6	14,564.04	0	0					14,564.04
	24 - VILL 1" W/SEWER (15, 15)	28	10	176	824.34	0	0					824.34
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	8	252	1,134.30	0	0					1,134.30
	28 - VILL 2" W/SEWER (17, 17)	28	23	521	2,593.98	0	0					2,593.98
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0	0					36.90
	32 - VILL 4" W/SEWER (19, 19)	2	2	8	73.80	0	0					73.80
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0	0					36.90
	47 - VILLAGE 2" (43, 43)	8	6	302	1,308.36	0	0					1,308.36
	48 - VILLAGE 3/4" (44, 44)	97	80	1039	5,353.44	0	0					5,353.44
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	0	0.00	0	0					0.00
	52 - FIRE SPRINKLERS (49, 49)	24	0	0	0.00	0	0					0.00
	53 - OUTSIDE RES SEWER (50, 50)	72	0	625.328	0.00	0	0					0.00
Water Total		1179	578	4572.928	26,480.41	0	0					26,480.41
electric-small commercial	12 - Commercial (4, 4)	370	0	459818.3	57,009.82	0	0		75.86	3,716.77		60,802.45
	16 - Operating Municipall (8, 8)	18	0	18424	2,302.11	0	0		3.01			2,305.12
	17 - Water Department (9, 9)	3	0	1006	144.93	0	0		0.15			145.08
	18 - Sewer Department (10, 10)	10	0	63208	6,887.35	0	0		9.79			6,897.14
electric-small commercial Total		401	0	573454.3	66,344.21	0	0		88.81	3,716.77		70,149.79
Grand Total		4381	1410	1616146.939	275,930.90	970.4	11,402.21	675.38	245.90	4,039.24	2,157.35	294,450.98

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - March 2016

\$ 4,615.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327	UNIT 3	HOUSE	
Rent	\$ 1,125.00	\$ 1,240.00	1,125.00	\$ 1,125.00	
Late Fees	\$ 75.00	\$ -			
TOTAL REVENUE	\$ 1,200.00	\$ 1,240.00	\$ 1,125.00	\$ 1,125.00	\$ -
EXPENSES:					
	EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 8327	8328	HOUSE - 8590 RE/8361 SW	
<u>Utilities</u>					
Electric	\$ 85.56				
Water/Sewer	\$ 63.94			\$ 53.16	
Propane/Heating Oil				\$ 244.67	
<u>Admin</u>					
Salary (\$4.08 X 2 payperiods 140 hrs=\$571.20 divide by 25% and 75%)	\$ 142.80			\$ 428.40	\$ 571.20
Payment Agreement to Village				\$ 1,000.00	
Total	\$ 292.30	\$ -	\$ -	\$ -	\$ 1,726.23
					\$ 1,726.23
	MAINTENANCE: 213 Center 213 CENTER	MAINTENANCE: 278 2nd Street UNIT 1	UNIT 2	UNIT 3	HOUSE
<u>Maintenance Repairs/Other</u>					
Greenport Plumbing and Heating	\$ 120.95				
VGHA Admin Fee Deficit					3,100.00
Pine Oaks Landscaping					
Total Expenses	\$ 120.95	\$ -	\$ -	\$ -	\$ 3,100.00
	\$ 413.25				\$ 3,100.00
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET			
Interest Earned					
Total Revenue	\$ 1,200.00		\$ 3,490.00		
Total Expenses	\$ 413.25		\$ 4,826.23		
NET REVENUE	\$ 786.75		\$ (1,336.23)		
EXCESS (DEFICIENCY) OF TOTAL REVENUE					
OVER (UNDER) TOTAL EXPENSES	\$ 786.75		\$ (1,336.23)		

Financial Data Schedule - Monthly Revenue & Expenses - Mar 16				78	TOTAL UNITS	TOTAL HAP & PORT PAYMENT	\$ 67,750.00	330.00	\$ 5,398.00
Account Description						TOTAL HAP, PORT, UTILITIES	\$ 68,080.00		
REVENUE:									
706	PHA HUD Operating Grants	\$ 67,021.00							
706a	Admin fee revenues	\$ 6,727.00	\$ 2,699.00	Fraud Recovery HAP (7) (1010)					
711	Interest Earned - HAP		\$ 2,699.00	Fraud Recovery					
	Interest Earned - ADMIN								
714	Fraud recovery	\$ 5,398.00	\$ 3,100.00	Admin Fee Supplemental from CD					
700	TOTAL REVENUE	\$ 82,246.00							
EXPENSES:									
Administrative									
912	Auditing fees								
	Salaries - Asha (\$24.04) Robert Column E J			Admin Salaries Total					
911	payperiod	\$ 5,049.18	\$ 334.62	\$ 5,383.80					
911a	Medical	\$ 1,872.87	\$ 33.56	\$ 1,906.83	Medical Total	PORT IN	DATE	BILLED	ADMIN FEE
911b	Dental	\$ 179.24	\$ 2.93	\$ 182.17	Dental Total				
911c	Pension 20.1% of paycheck	\$ 1,014.89	\$ 51.20	\$ 1,066.08	Pension Total				
914	Payroll Taxes FICA	\$ 386.26	\$ 25.60	\$ 411.86	FICA Total				
915	Employee Benefit Contribution TOTAL	\$ 3,027.00	\$ 88.00	\$ 3,115.00	Benefits Total	TOTAL PORT IN		\$ -	\$ -
914	Compenated absences					PORT OUT			
	Quill Corp	\$ 140.95					11/13/2015	\$ 370.00	\$ 63.90
							3/1/2016		YES
917	Nina IG Stewart, Esq	\$ 875.00							
	A Gallacher Reimb								
918	A Gallacher Mileage	\$							
916	Office Expenses Total	\$ 140.95							
910	Administrative Total	\$ 9,115.59	\$ 9,460.74	Village of Greenport total		TOTAL PORT OUT		\$ 370.00	\$ 63.90
962	Other General Expenses (Office Rent)	\$ 350.00							
969	TOTAL OPERATING EXPENSES	\$ 10,540.59							
EXCESS OPERATING REVENUE OVER OPERATING EXPENSES									
970	PHA Utility Allowance	\$ 330.00	\$ 1,985.41						
972.1	HAP payments	\$ 67,389.00							DECEASED
	PORT payments	\$ 370.00							ABSORBED
973	(HAP, PORT and UTILITY TOTAL)	\$ 68,080.00							3/1/16
	HAP & UTIL less Port payments	\$ 67,710.00							
1117	Total Admin Revenue	\$ 12,526.09							
1118	Total Hap Revenue	\$ 69,720.00							BELINGUISHED
1118-02	Net HAP	\$ 1,640.00							
	Net ADMIN	\$ 1,985.41							
900	TOTAL EXPENSES	\$ 78,620.59							
1000	EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 3,025.41							
									TOTAL CASH DISBURSEMENTS



Village of Greenport Housing Authority Regular Board Meeting

MINUTES 2/23/2016

The regular monthly meeting was held on Tuesday, February 23, 2016.

Those present were: Tina Finne, Karen Jimenez, Marilyn Corwin, Valerie Shelby Robert Brandt and Asha Gallacher.

Meeting was called to order by Chairperson Tina Finne at 5:00 pm.

1. Section 8 Housing Update:

- a) 7 recertifications and 3 interims were performed. There are a couple more pending according to Asha.
- b) 2 current vouchers moved into new units as of 03/01/2016.
- c) 1 new voucher leased in place as of 03/01/2016.
- d) #20VC passed inspection and a new HAP contract was written 02/01/2016. Because there was no contract in place we do not owe any back rent to the landlord.
- e) Fair Hearing Officer rendered a decision to allow #15 HAP to keep their voucher, but the participant must sign a Letter of Understanding which details specific conditions in order to remain on the program.
- f) Since this meeting falls early in the month the monthly expenditures have not been finalized. We will ratify at next meeting.

2. Community Development:

- a) Since this meeting falls early in the month the monthly expenditures have not been finalized. We will ratify at the next meeting.

3. Resolutions:

- a) Motion was made by Tina Finne to approve minutes of January 26, 2015 and second by Valerie Shelby. Motion carried.

Tina Finne made motion to adjourn second by Karen Jimenez. Motion carried.

Meeting adjourned at 5:19 pm

Respectfully submitted by: Marilyn Corwin, Secretary

**BANK ACCOUNT BALANCES
FOR THE MONTH OF MARCH 2016**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	727,877.91	
A	General Fund III	A.0201.000	Cert of Deposit	351,758.09	
A	Greenhill Cemetery	A.0201.100	Savings	33,235.58	
A	Clarks Beach Savings	A.0201.120	Savings	82,156.47	
A	Clarks Beach Reserve CD	A.0201.120	Cert of Deposit	676,068.41	
A	Money Market	A.0201.130	Money Market	302,008.04	
A	Fire Apparatus	A.0221.110	Money Market	421,717.14	
A	General Fund Capital	A.0230.200	Cert of Deposit	213,017.80	
A	Bulding Department Escrow	A.0235.101	Checking	6,375.00	
A	Parks and Recreation	A.0200.200	Checking	40,062.54	
				TOTAL GENERAL FUND	2,854,276.98
CD	Small Cities Rehab.	CD.0200.000	Savings	71,477.41	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,724.25	
CD	Watkins	CD.0201.001	Savings	21,738.85	
				TOTAL COMMUNITY DEVELOPMENT	99,166.72
E	Light Depreciation Savings	E.0116.100	Savings	1,439,405.60	
E	Light Ban	E.0118.000	Checking	749,437.70	
E	Light Fund	E.0121.100	Checking	880,808.24	
E	TTC Collections	E.0121.120	Money Market	628,046.15	
E	Consumer Deposit Savings	E.0191.100	Savings	125,190.01	
E	Consumer Deposit Checking	E.0244.200	Checking	1,565.49	
				TOTAL LIGHT FUND	3,824,453.19
F	Water	F.0200.000	Checking	405,999.52	
F	Water Fund Capital	F.0200.400	SAVINGS	8,350.20	
F	Water Fund CD	F.0201.000	Cert of Deposit	200,839.84	
F	Water Fund Money Market	F.0201.130	Money Market	100,546.06	
				S	715,735.62

G	Sewer	G.0200.000	Checking	402,955.07	
G	NYS DEC Consent	G.0201.000	Savings	31,153.06	
G	Sewer Fund III	G.0201.120	Cert of Deposit	715,023.56	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,112.54	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	1,347,206.85
H	Capital	H.0200.000	Checking	119,371.54	
H	Capital Reserve	H.0200.400	SAVINGS	49,384.93	
				TOTAL CAPITAL FUND	168,756.47
TA	Trust & Agency	TA.0200.000	Checking	74,184.12	
TA	Retirement Savings	TA.0201.000	Savings	48,741.04	
TA	WWI Memorial Trust	TA.0201.001	Savings	727.87	
TA	T & A Special Escrow	TA.0201.002	Savings	6,574.90	
TA	Justice Court	TA.0201.004	Savings	4,772.45	
TA	Concert Fund	TA.0201.008	Savings	2,276.63	
TA	Global Common	TA.0201.009	Savings	270,918.91	
TA	Accounts Payable	TA.0202.000	Checking	188,352.05	
				TOTAL TRUST & AGENCY FUND	596,547.97
	Wire Account			491.00	
	Utility Clearing			169,174.90	
					169,665.90
				TOTAL VILLAGE WIDE	9,775,809.70

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2016 Period: 4 Trans Type: B2 - Amend Status: Batch
 Trans No: 2556 Trans Date: 04/12/2016 User Ref: ROBERT
 Requested: Approved: Created by: ROBERT 03/29/2016
 Description: TO APPROPRIATE FUND BALANCE FOR THE PURCHASE OF PARK EQUIPMENT
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	34,706.00
A.8843.900	TRANSFER TO CAPITAL..	34,706.00
H.2816.500	TRANSFER FROM GENERAL..	34,706.00
H.7111.293	PARK IMPROVEMENTS..	34,706.00
Total Amount:		138,824.00



236 THIRD STREET
GREENPORT NY 11944

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Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 14, 2016
Meeting: April 28, 2016 7:00 PM
Regular Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk Department

Village Clerk April Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on April 21, 2016

Report of Sylvia Lazzari Pirillo, Village Clerk

Announcements

Bids & RFP's

- o The Village-wide Annual Audit RFP responses were opened on March 21, 2016.
- o The Village-wide Annual Electric Audit RFP responses were opened on March 21, 2016.
- o The Cooling Tower project (for the Power Plant) was noticed in the March 31st edition of the paper.
- o The bid opening for the fire alarm installation at the Power Plant was held on March 31st. There was one respondent - Baltray Enterprises - at a quoted price of \$ 118,400.
- o The bid opening for the sliding gates at the Power Plant was held on March 31st. There were no respondents.

Board Discussion Reminder

- o Proposed amendment to Chapter 132 (Vehicles and Traffic) of the Village Code, per the public hearing on March 24, 2016.

Contracts and Agreements

- The contract between the Village and Johnson Tree was fully executed on March 18th.
- The contracts for the artists re: the Carousel Rounding Boards were sent to each of the artists on March 22nd. The contract between the Village and Keith Mantell was fully executed on April 1st.
- The contract between the Village and Accela [for the webcasting of Village meetings] was signed by the Mayor on the 28th of March. It was fully executed on the 30th of March.

Coordinated Review

- The NYS DOT responded - via a letter received on March 18th - regarding the SAKD Holdings Notice of Coordinated Review. The project is under review by the NYS DOT.

Dances in the Park

- The 2016 BID Funding Application was completed and submitted to the BID on March 17, 2016.

Financial

- A check was received on March 14th in the amount of \$ 26,984 from Suffolk County, as the subsidy for the sewage treatment facility.
- A check was received on March 28th in the amount of \$ 4,331.41 for the pump-out boat, as part of the Clean Vessel Assistance Program.
- The SEC Filing Requirement Agreement between the Village and Munistat was fully executed on March 28, 2016.

Fire Department

Grants

- The fully executed Amendment # 1 for GIGP 702 (Water Quality Improvements grant) was received by the Village on March 11th.
- On March 28th, the Project Status Form was submitted to the NYSDOS for the Bulkhead Feasibility Study grant, at which time a one-year extension of the project deadline date was requested.
- The extension - to December 3, 2017 - for the Downtown Lighting grant was executed by Mayor Hubbard on April 4th.

Informational

- Permit # 51-C405 was issued by Suffolk County for the Summer Camp, following approval of the Camp Safety Plan as submitted by Margaret DeVito.
- Updates to the Campground brochure were made on March 23rd and sent to the printer on the same day.
- The NOAA Habitat Restoration Grant support letter for Widows Hole Oysters was signed by Mayor Hubbard on March 28th.
- The letter to the NYS Liquor Authority regarding the Rhumbline liquor license applications was sent on April 8th.

Legal Notices

- Annual Organizational Meeting
- Notice of change of location for the April 21st work session meeting
- Notice of public hearing regarding the Tentative Budget
- Wetlands Permit Application for Stirling Cove Condominiums
- Local law public hearing to add a stop sign at Third and Wiggins Streets
- Local law public hearing to make Wiggins Street a two-way street

Liquor License Applications

- New application for Rhumblin received on the 17th of March and noticed on the 24th.
- New application for Rhumblin received on the 18th of March and noticed on the 24th.

Requested Resolutions

RESOLUTION ratifying approval of the issuance of a Purchase Order to Site Specialists Ltd. in the amount of \$ 34,706.00 for the purchase of playground equipment for the Third Street Park, to be expensed from account H.7111.293 (Park Improvements).

RESOLUTION directing the Conservation Advisory Council to review the Wetlands Permit Application submitted by Wayne Turett and Jessica Leighton for the property at 746 Main Street, Greenport, New York, 11944 and directing the Conservation Advisory Council to provide the corresponding report to the Village of Greenport Board of Trustees by May 12, 2016.

RESOLUTION scheduling a public hearing for May 26, 2016 at 7:00 p.m. at the Third Street Firehouse, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by Wayne Turett and Jessica Leighton for the property at 746 Main Street, Greenport, New York, 11944 to: dredge from the dock at 746 Main Street to the dock at Townsend Manor, to a depth of approximately 5' at MLW; and directing Clerk Pirillo to notice the public hearing accordingly. The resulting 94 cubic yards of material will be placed on the property at 746 Main Street, Greenport, New York, 11944.

RESOLUTION approving the attendance of Mayor Hubbard, Trustee Robins, Clerk Pirillo, and any other interested Board or staff member, at the SCVOA Municipal Training session in Riverhead, New York from 5:30 p.m. through 9:30 p.m. on May 10, 2016; with the \$ 65 per person seminar cost and all applicable mileage reimbursement to be expensed from the corresponding account(s)

Attachments:



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 14, 2016
Meeting: April 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Jeanmarie Oddon, *Deputy Clerk*
Department: Village Clerk Department

Village Trustee Martilotta Work Session Report

Building Department

- Met with Mr Pallas to discuss current operations
- Discussed proposed additional staff, and possible implications for priorities of work for the respective positions
- Discussed timelines for the hires
- Work continues on the doors at carousel. A solution has been engineered,

Scanning

- Progress continues -

Dances in the Park -

- lineup is almost complete, the full writeup was not available at this time, however it will be available at the work session, and the board will be briefed.

Moore's Woods

- Met with a few contractors to get a feel for the scope of the project, and it is enormous
- The consensus seems to be to that we will have to start clearly by blocking entrances, which the highway department has already begun. Second we will have to restore the trail in pieces, by bringing in fill to replace the trails, and addressing the drainage culverts individually. I have been unable to find any schematics on how the park was originally engineered, and I will be looking for subject

matter experts. Please contact me if anyone knows of such plans.

Budget

I would like to commend the Mayor for presenting a responsible budget that addresses several needs for our community

- I feel strongly that we need to find a way to hire a part time grant writer in some capacity. This individual does not have to be full time, however we have multiple large projects that have been dormant for far too long, and with additional funding, might get the momentum needed for projects to begin.

- While the budget is well conceived, and addresses many of our needs, one place I feel that we can improve is to develop a five year capital improvement budget, to look at large projects that will need to be done, so that our budget looks forward into the future. Roads, large scale maintenance at the sewer plant, expansion of the sewer lines, work at the power plant, bulkheads, work at the fire house and upgrades to village hall are just a few projects that we will need to look at over the next several years. By having the discussion in advance, establishing an order of merit list, and considering funding options, we as a village could be budgeting less in a reactionary fashion, and more in a planning mentality.

Attachments:



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Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Village Trustee Roberts Work Session Report

Attachments:

Village Trustee Roberts Work Session Report 4_21_2016 (PDF)

MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Trustee Roberts

RE: April 2016 Work Session Report

1. Grant Writer

- a. Our Community Development funds are almost bottomed-out, and these are not difficult to acquire if we have the right staff in place to submit an application. These funds improve the overall economy of The Village, providing assistance to people who need to make renovations or improvements to distressed homes, among other things.
- b. Our Sewer expansion is estimated to cost \$5M. Each day more nitrogen is dumped into Sterling Harbor and the Bay. It's going to be difficult for us to get there without applying for financing or grants such as:

EFC Green Innovation: <http://www.efc.ny.gov/Default.aspx?tabid=461>

USDA Water and Waste Disposal Program:

<http://www.rd.usda.gov/programs-services/water-waste-disposal-loan-grant-program>

Considering that this issue is in the paper almost every day, this would seem the opportune time to put resources against finding this funding.

- c. Suffolk County Downtown Revitalization Grants: Due May 25.
<http://www.suffolkcountyny.gov/Portals/0/ecodev/Round%2014%20GUILDLINES%20final.pdf>

Could be used for parking improvements, sidewalk improvements, etc. We have no shortage of parking issues around here.

- d. LI Community Foundation provides up to \$25K grants for community development, arts, and youth projects (i.e. gang awareness).
<http://licf.org/GrantSeekers/GrantmakingatLICF.aspx>. Next app due 8/15.
- e. Wal-Mart offers grants for local community engagement and disaster preparedness. Next round due 8/29/16.
<http://corporate.walmart.com/foundation/apply-for-grants/state-giving-program>

The Mayor and Board have put capital dollars to good use on behalf of the Village. We've fixed roads, we've shored up our parks, and we're about to put a brand new play structure in 3rd Street Park. As great and as needed as all these investments are, none of them will provide a financial return. It's time for us to blend in an investment in developing more revenue so we can make the next round of improvements to The Village.

The Mayor's budget adds two new and very much needed FT positions in the building dept, as well as 2 PT positions for TCO and HarborMaster. Years ago when the Village had a leaner staff, we had somebody on staff whose job it was to lead community development and grant efforts- one such community development director eventually became a mayor who built Mitchell Park, among other things.

It's time to get to basics on Community Development.

I propose that the next dollars spent out of our capital fund be for a contracted grant writer for \$20K. At \$40/hour, this would give Paul and Robert 500 hours of a resource to seek and prepare grants for the upcoming cycles. The initial priority would be to find grant money for community development, including funding for the grant-writing position itself. Once the grant-writer funding is extended for the year, we can turn our attention to the sewer expansion, youth programs, and other opportunities.

We need to make an investment that will provide a return. Our capital fund is eventually going to be tapped out. If the enterprise is a success, then perhaps the case is made for budgeting for this position in 2017.

Request a Resolution to go out to bid for a contracted Grant Writer.

2. Carousel Committee

The Carousel Committee would like to auction off the original images from the Rounding Board project to raise money for carousel improvements and maintenance (i.e. repairing horses). Is there any objection from the board to this? Does the Village want to have copies of these images somewhere in Village Hall?

The committee also wanted to put up plaques in the Carousel structure indicating the supporters who had purchased the artwork.

Presenting this for discussion and transition to new Carousel Committee Liaison, Trustee Robins.

3. Farmer's Market

The Farmer's Market would like to work with the Village again this year for every Saturday morning, 9AM-1PM, from Memorial Day through Columbus Day (excluding Maritime Festival Weekend).

Last year they were at the Adams Street Parking Lot. The north lot at the MTA site might be a better fit?

Request Resolution providing access to the Farmer's Market.

4. Fences and Corner Lots

Dinni Gordon, ZBA Member, made an excellent suggestion I'd like to highlight for your consideration:

"Revise Chapter 150-13 F (1) (at the end) of the village code to read as follows: "Reasonable and appropriate exceptions to this provision shall be determined by the Planning Board/ZBA for properties with two front yards upon consideration of physical or other conditions that impose an undue burden on the property owner. Such exceptions shall not obstruct vision at street intersections." Is that not the point of a ZBA? To look at reality and make a decision in the best interests of the community and the homeowner?

Let's use some common sense and let's not put our ZBA in a difficult position interpreting and then ruling on a law that, frankly, confuses more than it clarifies. The definition of "Front Yard" and "Rear Yard" in our code are pretty clear (<http://www.ecode360.com/10977442#10977442%3EAn>), yet in the section of the code about fences on corner lots we lose sight of those basic definitions. Let's start with the real world and make our law reflect it: The "Front Yard" is between your house and the street. The Rear Yard is behind your house. Short fence in front of the house, tall fence behind the house. Propose that we ask our attorney to draft code as such.

5. Reminder: Memorial Day Fun Run in Moore's Woods 1pm

6. Soccer

Waiting on a proposal from North Fork United. Hope to have before Work Session.

7. A Cappella Festival

All set! Greenport HS A Cappella, Riverhead HS A Cappella, Princeton Nassoons, Hofstra Sigma' Cappella, Northport's Multi-Colored Ties and Multi-Colored Tights, plus three groups from JFK HS in Plainview. Performance

begins at 2:00 and should be done by 4:00. Friends of Mitchell Park have approved covering the audio engineering services and are paying for the headline college group.



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Department: Mayor and Board of Trustees

Village Trustee Robins Work Session Report

Attachments:

Trustee Julia Robins Work Session Report-Amended 4_15_2016 (PDF)

Carousel Committee

I want to thank Mayor Hubbard for appointing me as liaison to the Carousel Committee. I have a history with the Carousel since its arrival here in Greenport.

I was a member of the committee and team that originally brought the Carousel to Greenport.

It was always a vision of mine to have a waterfront carousel in Greenport, and I am committed to maintaining this precious asset.

It is one of our prime generators of revenue.

I have reached out to the members of the committee and look forward to working with them.

Here is a review of the minutes from the last meeting on March 1, 2016.

There was discussion about the pictures to be used for the rounding boards. Gail Horton has historical pictures showing firefighters at work and ice skaters on Silver Lake. Contracts are pending from the four artists selected.

Once the photos have been scanned, they will be emailed to the artists who will have the opportunity to select which ones they would like to recreate.

If the same photo is requested by more than one artist, Clerk Pirillo will assist in the decision via a coin toss.

Floyd Memorial Library is requesting the use of the park and carousel for their now annual Story and Ice Cream Day on July 26 at 10:00.

Margaret DeVito has submitted the required paperwork to the NYS Dept of Labor for the upcoming annual inspection in June.

There was a discussion about fundraisers. It was decided that a major fundraiser with the Rounding Boards as the highlight would be a good approach.

The concept is to get sponsors to "Adopt a Rounding Board" via auction or community solicitation, and offering them recognition with a plaque at the carousel.

Sponsors could also be receiving original prints taken for the digital images of the artwork retained by the village.

The committee requested input from the Trustees on the idea.

The committee discussed replacing member Victor Brown who has been unable to attend the meetings for some time.

They unanimously agreed they would appreciate it if the Mayor could appoint someone with fundraising experience.

Electric Report

Pg2

Paul Pallas and I are attending the NYAPP Annual Conference in Saratoga Springs
Here are the highlights of a very interesting agenda.

-A presentation on battery storage – critical to the development and success of renewable energy.

-NYAPP Member Experience with the NY Prize Initiative

-Opening Reception with Brad Jones – the new President/CEO of the NYISO

-Changes in Energy Policy in New York State

-New York Power Authority Updates

I will report on the conference next month.

*Attached is my Electric Department Review from 3/17/2016 Work Session

Electric Department Review
Trustee Julia Robins

March 17, 2016

Electric Report

Review of our plant infrastructure

Begins a dialogue about future planning

Our electric system is currently a distribution system with a single feed that is provided by LIPA.

We have two transformers that reduce the kilowatts to a level that is safe to distribute through what is know as switchgear for distribution to our ratepayers.

The village owns and maintains most of our poles and distribution lines.

We own three diesel generators that allow us to generate our own electricity in an emergency. We store enough fuel onsite to run these generators for about 2 days. The generators were built in 1951, and need constant maintenance to remain functional.

There are limitations to the use of these generators going forward. Due to their age, replacement parts will eventually become obsolete. Perhaps more immediate is the lack of technicians that are trained to work on them.

We run the engines several times a year to perform what is know as a DMNC test that is required by NYISO.

We also run them during a sustained power outage.

Getting the generators up and running is not a task that our plant staff does on a regular basis.

Like with any operation, the more often it is performed the more proficient the operator becomes.

Limits to more frequent operation include overuse that leads to deterioration of parts in limited supply and environmental concerns and regulations for burning diesel fuel. Although it is desirable to have back-up generation, the cost of providing and maintaining it is something that needs to be analyzed.

When we generate in emergency back-up mode, we are dependent upon the delivery of fuel from outside. In the aftermath of Sandy, there were serious transportation issues that resulted from gasoline shortages.

A more widespread power outage such as a grid outage could very likely prevent the delivery of fuel to operate. (There are also security issues involved)

Capacity

The meaning of capacity as it relates to electric supply is an ability to produce and provide electric power to the grid.

There are two components to power supply, capacity and load.

We are primarily load, as we purchase power to distribute to our rate payers.

Our generators represent our capacity.

Small electric utilities must have capacity to satisfy requirements of our regulator, The New York Power Authority.

Capacity can also be purchased from the NYISO.

Purchasing capacity would satisfy NYPA and may be more cost effective as our generators eventually become obsolete.

We do not need to generate our own capacity to be a part of the NYPA Hydro contract, which is the reason we enjoy lower electric rates than PSEG ratepayers.

Our Hydro power comes from Niagara Falls and is a benefit provided to us via the Niagara Redevelopment Act of 1957.

Looking forward, it would be in the best interests of the village to begin exploring alternatives sources for emergency generation.

The question will also eventually have to be asked if we can afford it.

Development of renewable energy sources is probably worth a serious look.

Energy policy on both the state and federal level is oriented towards the incorporation of renewable energy sources. Investment should be in these areas.

Mandates will make compliance increasingly difficult for small public power providers that rely on outdated fossil fuel generation.

I have been researching hydrogen fuel cell technology.

There is a project moving forward in Riverhead by Entergy to be build a hydrogen fuel cell substation powered by natural gas in a downtown parking lot are that will power the Aquarium and 400 households.

Entergy and companies like it build small generating substations for institutions and large businesses.

I am also initiating discussions with several solar power companies about the feasibility of solar installations in the village as part of a community solar project.

Projects such as these will be expensive to build.

The village will need to decide at some point how great a priority it is to have emergency back-up power.

BID

I will miss the BID meeting on 4/21/16 as I will be in Saratoga Springs for the NYAPP Conference.

I will include a report next month after a briefing with the officers of the BID.

Comments on the village code on fences.

I think that the code more than adequately addresses the location and height of fences. I do not think that the code should be amended to address every situation that arises.

The ZBA is our appellate board and their job is to consider a request for deviation from the code.

Their decisions are based on an applicant showing that applicable zoning regulations have caused unnecessary hardship to the property owner.

Their criteria to determine this is well defined and yet offers room for interpretation for unique circumstances.

The essential character of the neighborhood should not be altered.

In a village of one square mile where many of the houses are on nonconforming lots, the job of the Zoning Board of Appeals is to consider each property on a case by case basis.

I think an attempt to write the code to address these individual situations is not necessary. I believe in the appellate process and the work done by our Zoning Board of Appeals.