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1	(The meeting was called to order at 5:00 p.m.
2	CHAIRMAN BULL: Okay. Ladies and
3	Gentlemen, it's 5 p.m. on September 19th, 2019,
4	and this is the monthly meeting of the Village of
5	Greenport Historic Preservation Commission. My
6	name is Stephen Bull, I'm the Chair. And on my
7	right, I have
8	MEMBER BORRELLI: Roselle Borrelli.
9	MEMBER MC MAHON: Dennis McMahon.
10	CHAIRMAN BULL: And on my left.
11	MEMBER MEI: Lori Mei.
12	MEMBER DOHERTY: Karen Doherty.
13	CHAIRMAN BULL: So we have all members of
14	the Board with us tonight. I'm going to go
15	through the items here.
16	Item No. 1 is the it refers to 604 First
17	Street. It's a motion to rescind the Certificate
18	of Appropriateness issued on August 22nd, 2019,
19	and schedule a public hearing on the application
20	of Beachy Blonde LLC. The applicant seeks
21	approval for the construction of a new one-family
22	residential dwelling for the property located at
23	604 First Street. This application is also
24	currently before the Planning Board of the
25	Village of Greenport. The SCTM number is

1001-2.-6-45.2. 1 2 And the history on this particular 3 rescinding is that we made an error; that in the 4 code it's quite explicit about the need for a 5 public hearing to be held when an applicant seeks 6 for the approval of a construction of a new 7 residence or building in the Historic District. It wasn't something that could be -- could be 8 agreed upon at the meeting, as we, or as I 9 10 originally had supposed, with the aid of our 11 Counsel at that time. 12 Are there any questions? Is there anyone in the house who wants to talk about this? 13 14 MR. UELLENDAHL: Yeah. My name is Frank 15 Uellendahl. I was here last month, August 22nd. 16 And I was happy that the three Board Members granted the Certificate of Appropriateness for 17 18 the new construction. 19 Now, present was the Village Administrator and the Village Attorney. And usually they are 20 21 not shy, you know, making their, you know, 22 thoughts known to the Board Members if there is 23 something wrong or inappropriate. 24 So I would say that this is an embarrassing situation for the three Board Members. And I

1	would think that the application should not be
2	rescinded, because these are all volunteers. I
3	was one of them, and if if you guys can't come
4	up with a solution during the hearing we could
5	have had the public hearing tonight, but now
6	we're bumping it into the next month.
7	CHAIRMAN BULL: Thank you.
8	MR. UELLENDAHL: That's all.
9	CHAIRMAN BULL: Is there any discussion,
10	any amongst the Board? Questions about this?
11	MEMBER DOHERTY: The only thing I can say
12	is that
13	MEMBER MC MAHON: I was not here, so I'm
14	MEMBER DOHERTY: Yeah.
15	MEMBER MC MAHON: in the dark a little
16	bit.
17	MEMBER DOHERTY: So I just was going to say
18	something.
19	MEMBER MC MAHON: Yes.
20	MEMBER DOHERTY: I was here.
21	CHAIRMAN BULL: Yes.
22	MEMBER DOHERTY: I apologize. I'm sorry
23	for the inconvenience to you and your client.
24	MR. BULL: I make a motion that we rescind
25	the Certificate of Appropriateness issued on

	Historic Preservation Commission 9/19/19 7
1	August 22nd, 2019, and schedule a public hearing
2	on the application of Beachy Blonde in the next
3	month.
4	MEMBER BORRELLI: Can I just ask a
5	question? I'm sorry.
6	CHAIRMAN BULL: No, go for it.
7	MEMBER BORRELLI: The this house does
8	not look like the new construction that's on
9	First Street. I'm not sure of the number. There
10	is a new house that was built in the lots in the
11	front of the of the Methodist Church.
12	CHAIRMAN BULL: Yes, that
13	MEMBER BORRELLI: Is this
14	CHAIRMAN BULL: No, that's not
15	MEMBER BORRELLI: This is not that house?
16	CHAIRMAN BULL: Not that house.
17	MEMBER BORRELLI: But when that house was
18	built on new property, we didn't have a public
19	hearing either.
20	MR. UELLENDAHL: Correct.
21	CHAIRMAN BULL: That is correct.
22	MEMBER MC MAHON: So where did this
23	where does this stem from? Where are we
24	MEMBER BORRELLI: So I'm just saying, if
25	we're going to rescind one, are we rescinding the

1	other?
2	MR. UELLENDAHL: It's built already, the
3	other one.
4	MEMBER BORRELLI: I understand.
5	CHAIRMAN BULL: Yes.
6	MEMBER BORRELLI: But
7	CHAIRMAN BULL: So it's now time for Paul
8	to give us a little bit of what they discovered
9	in terms of that, that informed us.
10	ADMINISTRATOR PALLAS: I can't speak to the
11	prior application, I can only speak to this
12	application. All I can say is that it was an
13	error. The code is relatively clear that a
14	hearing should have been scheduled. You know,
15	advice should have been given better, perhaps, to
16	the to the Board. It wasn't given, I
17	apologize for that.
18	In terms of any schedule impacts, this
19	application is before the Planning Board. It's
20	still an open hearing for the Planning Board.
21	The hearing for this would be on October 17th.
22	The Planning Board will likely not have completed
23	their review by then in any event. So in terms
24	of any ultimate schedule for this project, it
25	should have little minimal or no impact.

1	MEMBER MC MAHON: So this was supposed to
2	go before the Planning Board before it got to us?
3	ADMINISTRATOR PALLAS: No, that's not what
4	I'm saying.
5	MEMBER BORRELLI: No.
6	ADMINISTRATOR PALLAS: That's not what I'm
7	saying at all. It that can be done
8	simultaneously. There's nothing to prevent it
9	from being done simultaneously, which is what
10	we're doing.
11	CHAIRMAN BULL: But the
12	ADMINISTRATOR PALLAS: It would have
13	been it would have been better, yes, if the
14	hearing was held in a more timely manner, I'm not
15	going to say it's not. And again, you know, I
16	apologize to you all and the applicant. It is
17	what it is, and we'll move forward from there.
18	CHAIRMAN BULL: So, to be clear, in the
19	future, whenever we have new construction in the
20	Village, we should always have a public hearing,
21	is that one of the things we've learned from
22	this?
23	ADMINISTRATOR PALLAS: Yes. I mean,
24	that if it's in the Historic District, yes, a
25	public hearing would be scheduled.

1	MR. UELLENDAHL: So why didn't Joe tell
2	them on August 22nd? He was sitting there.
3	ADMINISTRATOR PALLAS: I'm not going to
4	speak to that, Frank.
5	MR. UELLENDAHL: Well
6	ADMINISTRATOR PALLAS: It didn't happen,
7	and we're scheduling it now.
8	MR. UELLENDAHL: So what's going to happen
9	next month?
10	ADMINISTRATOR PALLAS: There'll be a public
11	hearing, and the Board will then vote, are
12	perfectly able to vote at that hearing.
13	MR. UELLENDAHL: So we're going to
14	ADMINISTRATOR PALLAS: So at the conclusion
15	of that day, should the result, net result, if
16	there are if the Board still is in favor of
17	the project, then it would be granted. If
18	they're not, then or they request changes that
19	are agreed to, then that will happen.
20	MEMBER MC MAHON: Can there be a
21	contingency? Can we vote on this contingent to
22	the Board's approval?
23	CHAIRMAN BULL: Oh, it seems to be separate
24	from Planning Board.
25	MEMBER MC MAHON: Oh, it is.

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1	CHAIRMAN BULL: This is this is a
2	requirement of
3	ADMINISTRATOR PALLAS: This is unrelated to
4	Planning.
5	MEMBER MC MAHON: Oh, it's a requirement.
6	CHAIRMAN BULL: The requirement is here in
7	the code.
8	ADMINISTRATOR PALLAS: Correct.
9	CHAIRMAN BULL: So but it wasn't I
10	didn't know it was so explicit, as we have
11	learned.
12	ADMINISTRATOR PALLAS: Right.
13	CHAIRMAN BULL: And one of the things is
14	that do we also need so that I'm better
15	informed on this, do we also need to have a site
16	visit?
17	ADMINISTRATOR PALLAS: There's no
18	requirement for site visits.
19	CHAIRMAN BULL: Okay. So it's only
20	ADMINISTRATOR PALLAS: It's vacant lot so
21	it's
22	CHAIRMAN BULL: required for a public
23	hearing.
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visit is -- that's up -- that's entirely up to

24

25

ADMINISTRATOR PALLAS: No. Again, a site

	Historic Preservation Commission 9/19/19 12
1	you.
2	CHAIRMAN BULL: Understood.
3	ADMINISTRATOR PALLAS: I don't believe
4	there's any there's no there's code
5	requirement that I'm aware of for you to visit
6	the site.
7	CHAIRMAN BULL: So this
8	ADMINISTRATOR PALLAS: And in this
9	particular case, there's nothing there to see
10	other than a vacant lot.
11	MEMBER BORRELLI: So I'm still not clear,
12	Paul. So the public, when you hold a public
13	hearing, the public is going to then determine
14	whether or not it meets the historic codes?
15	ADMINISTRATOR PALLAS: No, that's your
16	purview.
17	MEMBER BORRELLI: Okay.
18	ADMINISTRATOR PALLAS: The public hearing
19	is merely an opportunity for the public to speak
20	in a more formal way than they have at the normal
21	process for smaller projects.
22	MEMBER BORRELLI: Okay.
23	ADMINISTRATOR PALLAS: It's the only
24	difference between these two things. It's still
25	your decision ultimately.

13 yes. 14 MEMBER MC MAHON: Right.

15 MEMBER BORRELLI: Yeah.

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yes.

MEMBER MC MAHON: If we approved this and 16 17 it goes -- and the Board doesn't have a problem 18 with it, then they --

19 MEMBER BORRELLI: And they're meeting the 20 norms of the Historic, exactly.

21 MEMBER MC MAHON: Then they shouldn't have 22 to come back to us.

23 ADMINISTRATOR PALLAS: Right. It's a --24 well, no, they have to come back next month for 25 the hearing. If you want them here at the

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MR. UELLENDAHL: It's still an open

question why, as Roselle was asking earlier, the

other, as she calls it, project on First Street

MEMBER MC MAHON: Okay.

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24

1	did not have a public hearing.
2	ADMINISTRATOR PALLAS: Again, I'm not going
3	to speak to prior applications, I'm not going to
4	do that.
5	MR. UELLENDAHL: Well, this is within the
6	last nine months.
7	ADMINISTRATOR PALLAS: I'm not going to
8	speak to prior applications, Frank.
9	MR. UELLENDAHL: As a design professional,
10	and Rob may agree with me, I don't know what to
11	tell my clients, how long what is required
12	ADMINISTRATOR PALLAS: As was just
13	MR. UELLENDAHL: and how long the
14	process will take in the Village.
15	CHAIRMAN BULL: So if I may interject at
16	this point in this conversation. One of the
17	things that the Board is striving to do now is to
18	make the code more clear to the applicants, and
19	that's what we're going to hear from later on in
20	this meeting, so that so that everyone who's
21	involved is more clear about the process, the
22	applicant, our, you know, Commission, and also
23	the professionals that are in the community. So
24	I also apologize for this embarrassing situation.
25	MR. UELLENDAHL: Well, no, you should

1	you shouldn't. The three of you should not
2	apologize.
3	MR. BULL: Well, I know, but
4	MR. UELLENDAHL: It's up to the Village
5	Administration.
6	CHAIRMAN BULL: Okay. But we now have this
7	clarification and we won't be making this mistake
8	again.
9	MEMBER MC MAHON: I mean, there's a matter
10	of sequencing, is what we're talking about.
11	CHAIRMAN BULL: Correct.
12	MEMBER MC MAHON: And now we are made clear
13	that any any new building in the Historic
14	District has got to go through this process, and
15	that was
16	MEMBER BORRELLI: Of a public hearing.
17	MEMBER MC MAHON: And that was not made
18	clear at the previous meeting.
19	CHAIRMAN BULL: Correct, correct.
20	MEMBER MC MAHON: All right. I'm on Board
21	again.
22	CHAIRMAN BULL: So I make a motion that we
23	rescind the Certificate of Appropriateness issued
24	on August 22nd, 2019, and schedule a public
25	hearing on the application for the next meeting

1	of the Historic Preservation Commission, which
2	will be on October the 17th, that the appropriate
3	notices go out so such a public hearing could be
4	had.
5	MEMBER MEI: Second the motion.
6	CHAIRMAN BULL: All in favor?
7	MEMBER MEI: Aye.
8	MEMBER BORRELLI: Aye.
9	MEMBER DOHERTY: Aye.
10	MEMBER MC MAHON: Aye.
11	CHAIRMAN BULL: Aye.
12	MR. UELLENDAHL: Thank you.
13	CHAIRMAN BULL: Thank you.
14	MEMBER BORRELLI: Okay.
15	CHAIRMAN BULL: Item No. 2, 302 Main
16	Street. Discussion and possible motion on the
17	application of Stirling Square LLC. The
18	applicant seeks the approval of installation of
19	exterior glass wall and interior renovations.
20	SCTM #1001-47-29.1.
21	MR. BROWN: Robert Brown, Architect for the
22	applicant. As you can, I believe, see from the
23	application, this is technically inside the
24	courtyard of this property, but it is visible
25	from the street. So we wanted to cover all our

1	bases.
2	I don't know I know you have a photo
3	that shows the side elevation of the building and
4	where this is going to go, but I don't know if
5	you have a photo of their current lobby further
6	inside the courtyard to show the exact same type
7	of structure that's going to go in.
8	MEMBER MC MAHON: That came before the
9	Board as well, didn't it, when it came up?
10	MR. BROWN: Yes, it did. When
11	MEMBER MC MAHON: Yes.
12	MR. BROWN: The purpose thank you.
13	Okay, you have it. The purpose of this project
14	is where this existing glass wall is now is
15	currently the lobby and gift shop for the hotel
16	that's operated on the property. And the idea is
17	to move that lobby and gift shop to the what
18	is now the Doofpot.
19	MEMBER BORRELLI: Okay. So the purpose of
20	the glass wall is inside the patio area, let's
21	say.
22	MR. BROWN: Yes, yes, to make the to
23	make the lobby more transparent and more obvious
24	from the courtyard.
25	CHAIRMAN BULL: So the person who would be

1	arriving at the hotel would make the their
2	entrance on Main Street?
3	MR. BROWN: Either Main Street or from the
4	courtyard, where the glass wall would be open.
5	CHAIRMAN BULL: So then if they entered
6	from so would there be any changes made to the
7	Main Street entrance?
8	MR. BROWN: None at all.
9	CHAIRMAN BULL: So then the Main Street
10	entrance would be there, and that would be one
11	way they would get access to the lobby.
12	MR. BROWN: Correct.
13	CHAIRMAN BULL: When they were in the
14	lobby, or were in that part of yeah, the of
15	the lobby that was welcoming them to the hotel,
16	they would see through the glass wall, the a
17	similar glass wall across from them.
18	MR. BROWN: Yes.
19	CHAIRMAN BULL: And that part of this
20	would that, what would become of that space?
21	MR. BROWN: That, I believe, will revert to
22	full retail, as it was.
23	CHAIRMAN BULL: Okay. So that would be
24	full retail, and then the guests will be at
25	have access to rooms off of that building on that

1	side.
2	MR. BROWN: Off the courtyard.
3	CHAIRMAN BULL: Off the courtyard. And
4	access to rooms otherwise on the property at a
5	couple of other near a couple of other
6	buildings; is that correct?
7	MR. BROWN: Access to the rooms does not
8	change whatsoever.
9	CHAIRMAN BULL: Okay.
10	MEMBER BORRELLI: You know, either I'm
11	just I don't know, but I don't understand the
12	purpose of the glass wall, other than to,
13	hopefully where this glass is is this where
14	the purpose is this where the glass is going
15	to be placed?
16	MR. BROWN: Yes, that's correct.
17	MEMBER BORRELLI: So I don't get what it's
18	for, I mean, unless it's for the people on the
19	other side at the bar, so that we can keep the
20	noise out, maybe?
21	MR. BROWN: The idea of a wall of this type
22	is, first of all, when it's closed, to make the
23	interior space more transparent, so that somebody
24	in the courtyard can see what's going on inside,
25	that it is, in fact, the hotel lobby.

1	MEMBER BORRELLI: So it's not actually for
2	the lobby of the new of the Doofpot, it's
3	actually for the bar area for the people in the
4	courtyard.
5	MR. BROWN: No, it's for the hotel. It's
6	for the hotel.
7	MEMBER BORRELLI: But it's not in any way
8	attached to the Doofpot.
9	MR. BROWN: Yes, it is. That is the
10	Doof that's the side wall of the Doofpot.
11	CHAIRMAN BULL: That's the wall of the
12	Doofpot.
13	MEMBER MC MAHON: That's the side wall of
14	the Doofpot.
15	MEMBER BORRELLI: But there is no the
16	Doofpot is here.
17	CHAIRMAN BULL: No, no, no, the Doofpot
18	MEMBER BORRELLI: And this is the wall in
19	the
20	CHAIRMAN BULL: The Doofpot is there.
21	MEMBER MC MAHON: That's the Doofpot.
22	CHAIRMAN BULL: And the entrance is that
23	way. This is the side of the Doofpot. You've
24	never
25	MEMBER BORRELLI: This isn't the bar at

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1	the
2	MEMBER MC MAHON: No.
3	CHAIRMAN BULL: No.
4	MEMBER BORRELLI: the Cinnamon Tree?
5	MEMBER MC MAHON: No.
6	CHAIRMAN BULL: No.
7	MEMBER BORRELLI: Oh, okay.
8	CHAIRMAN BULL: And this
9	MEMBER BORRELLI: All right. I've got the
10	wrong
11	CHAIRMAN BULL: This picture
12	MEMBER MC MAHON: You're inside. You're
13	inside the
14	CHAIRMAN BULL: The whole courtyard
15	experience there.
16	MEMBER MC MAHON: the courtyard right
17	there.
18	CHAIRMAN BULL: Yeah.
19	MEMBER BORRELLI: Oh, this is the courtyard
20	and the elevator.
21	MEMBER MC MAHON: Yes.
22	MEMBER BORRELLI: Oh, okay. Okay.
23	CHAIRMAN BULL: Now going into the
24	restaurant right here.
25	MEMBER MC MAHON: Yeah, it will look nice

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1	than what's there.
2	MEMBER BORRELLI: Okay.
3	MR. BROWN: If I may.
4	MEMBER BORRELLI: Yeah, yeah, I got
5	it. Okay. I'm in the wrong building.
6	MR. BROWN: This is Main Street.
7	MEMBER BORRELLI: Right.
8	MR. BROWN: This is the current entrance to
9	the Doofpot.
10	MEMBER BORRELLI: Right.
11	MR. BROWN: And this is where that wall
12	would go.
13	ADMINISTRATOR PALLAS: I'm sorry. Can we
14	speak so the transcriptionist can hear?
15	MR. BROWN: I'm sorry. This is the current
16	entrance to the Doofpot.
17	MEMBER BORRELLI: Right.
18	MR. BROWN: This wall here is where that
19	glass wall would go.
20	MEMBER BORRELLI: Okay, okay. I thought it
21	was here at the bar.
22	MR. BROWN: Oh, no.
23	MEMBER BORRELLI: This looked like it was
24	right here. That's always like a okay.
25	MR. BROWN: Okay?

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1	MEMBER BORRELLI: Yeah, clear. Thank you.
2	CHAIRMAN BULL: So I'm yeah.
3	MEMBER DOHERTY: Mr. Brown, I have two
4	questions.
5	MR. BROWN: Sure.
6	MEMBER DOHERTY: The first is I'm assuming
7	that you're going to keep the architectural
8	detail near the roof.
9	MR. BROWN: Yes, yes.
10	MEMBER DOHERTY: Okay.
11	MR. BROWN: The only thing that changes is
12	an opening in that side wall.
13	MEMBER DOHERTY: That's fine. And then the
14	other question I have, they have an historic sign
15	on that side of the building that says, "Arnott's
16	Drug Store, Circa 1885."
17	MR. BROWN: We would
18	MEMBER MC MAHON: No, that's on the Main
19	Street.
20	MEMBER DOHERTY: No, it is not.
21	MEMBER MC MAHON: It's not?
22	MR. BROWN: No, that's on the courtyard.
23	MEMBER BORRELLI: That's on in the
24	courtyard on the left side as you go up the
25	stairs.
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1	MEMBER DOHERTY: So where
2	MR. BROWN: We would relocate it so that it
3	was still on that wall.
4	MEMBER DOHERTY: Okay. All right, then.
5	MEMBER MC MAHON: Oh, there's two?
6	MEMBER DOHERTY: Yeah.
7	MEMBER MC MAHON: I'm sorry, I didn't
8	realize there was two signs.
9	MEMBER BORRELLI: Yeah.
10	CHAIRMAN BULL: So, in looking at the plan
11	that you showed us just very briefly, I'm
12	confused. Is there going to is the person
13	who's checking into the hotel, will they be able
14	to exit out through that glass wall? Is that
15	MR. BROWN: Yes.
16	CHAIRMAN BULL: It is.
17	MR. BROWN: Or through Main Street.
18	CHAIRMAN BULL: Okay. So they can enter
19	through Main Street, then. As they get signed
20	in, they can then go through that and enjoy the
21	courtyard and get access to the room.
22	MR. BROWN: On their way to their room,
23	yes.
24	MEMBER BORRELLI: Okay.
25	MEMBER DOHERTY: I had one other question,

1	not necessarily related, but related in a way.
2	On the bank side of the Doofpot are very, very
3	strong track lighting. Are you going to keep
4	that or change that, do you know, as you're
5	renovating the Doofpot?
6	MR. BROWN: That hasn't been a part of my
7	discussion with the owners.
8	MEMBER DOHERTY: Okay.
9	MR. BROWN: We can certainly address that
10	with them if there's
11	MEMBER DOHERTY: Okay.
12	MR. BROWN: concern about it.
13	MEMBER MC MAHON: Well?
14	CHAIRMAN BULL: Any further questions?
15	MEMBER MC MAHON: I have no further
16	questions
17	MEMBER BORRELLI: No.
18	MEMBER MC MAHON: that I would
19	CHAIRMAN BULL: In accordance with the
20	guidelines of our of our Commission, the
21	Historic Preservation Commission, part of our
22	guidelines, and some of the questions that were
23	asked tonight about the maintenance of the roof
24	line and such, are to make sure that this fits
25	within the character of the space. One thing we

1	have under this purpose, which is 76-1, the third
2	item is to protect or enhance Greenport's
3	attractiveness to residents and visitors, thereby
4	supporting and stimulating the economy of the
5	Village. It turns out, in my opinion, that this
6	proposed glass wall meets that criteria, because
7	it reflects the architectural efforts and results
8	that also have been made in that courtyard.
9	So in keeping with the general nature of
10	the preservation of the historic areas, even
11	though this change is, obviously, not historic,
12	but enhances that courtyard, I would like to
13	make a to make the motion.
14	I make the motion to give a Certificate of
15	Appropriateness on the approval of this
16	installation of this wall as presented in the
17	applicant's brief.
18	MEMBER MC MAHON: I'll second.
19	CHAIRMAN BULL: All in favor?
20	MEMBER BORRELLI: Aye.
21	MEMBER DOHERTY: Aye.
22	MEMBER MC MAHON: Aye.
23	MEMBER MEI: Aye.
24	CHAIRMAN BULL: Aye. Thank you.
25	MR. BROWN: Thank you all very much.

1	MEMBER MC MAHON: All right. Thanks.
2	CHAIRMAN BULL: Item No. 3, Discussion of
3	the Board on the progress of developing a public
4	guide of appropriate policies for specific
5	Historic Preservation Commission criteria on such
6	commonly considered items as: Windows, doors,
7	fences in the Historic District, specifically
8	to review the table of contents of the
9	guide.
10	And it's turned out we have a little bit
11	more documentation that's been given to us
12	tonight. So I turn it over to our trusted team.
13	MEMBER MEI: Thank you very much. I'm
14	happy to report that we're actually ahead of
15	schedule. What we have submitted for the Board's
16	review, and for the Village Attorney and Village
17	Administrator's review at this point is a set of
18	guidelines that include a little bit of
19	information about the formation of the Historic
20	District, its purpose.
21	I think what will be germane to these
22	meetings is how do you prepare for HPC review
23	process, the steps to obtain a Certificate of
24	Appropriateness.

We've also added a little bit of information that has been available about the historic -- the different kinds of historic periods in the -- reflected in the Historic District. And I think what I hope will be very helpful to applicants, some guidelines, as the Chairman was saying, with regard to different aspects, windows, signage, doors, things that would be recommended and things that would not be recommended for the Historic District.

So what we have actually created is, as I said, a set of guidelines, FAQs, frequently asked questions that we'll be working with the Village to put on the website to have access in other places, the kinds of questions you would ask, things like, you know, "How long does this take?" "What do I have to do?"

Something that I think would be very helpful, which would be an application checklist that applicants would have that really details the steps, you know, if it's a -- germane to what we were talking about, if it's a major alteration, a public hearing is necessary.

And, finally, a brochure that we would work with the Village to give to homeowners in the

Historic District that gives them a brief guide and an overview of the process, and refers them to all the other documents that would presumably be available on the website.

So, as our understanding is, right now, these -- we want to make sure that there's nothing in what we've prepared that is not in keeping with the code, so Mr. Prokop is taking a look at that. The expectation would be that at a meeting, we would -- we would discuss it at this meeting, and we would welcome comments from Board Members ahead of time, so that we could ultimately make whatever revisions are necessary, and then discuss it, and, hopefully, approve a set of guidelines at a meeting, and then move forward with sharing them with the Village Trustees and so forth.

MEMBER DOHERTY: There's not very much to add. Hopefully, we will do that at the October meeting, if not, the meeting in November.

CHAIRMAN BULL: So. We're in -- still in early stages. We've taken, as I understand it, a lot of the information that's already been gathered to develop the documents that the Commission has to review really first to feel

like if they're appropriate. And then we will 1 2 get guidance, because some of this, I think, 3 impinges on the work and the mission of the 4 Trustees, and there's also legal implications as 5 well as to presenting documents to the public 6 that come from the HPC, but that also meet the 7 legal needs of the Village, so that we're not making any kind of misrepresentation. 8 9 But I'm very excited about the progress 10 that we're having on developing these guidelines, 11 so that we won't have a situation like we've 12 already had brought to our attention this 13 evening. 14 MEMBER DOHERTY: Well, I think it goes a 15 little beyond that, too. It really brings some 16 clarity to how people have to prepare for the 17 meeting and what the expectations are. 18 CHAIRMAN BULL: Yeah. 19 MEMBER DOHERTY: So there shouldn't be any doubt or confusion from -- and I think that would 20 21 be helpful to homeowners.

CHAIRMAN BULL: And we've also -- as I believe, you've also interviewed both Mr. Brown and Mr. Uellendahl in the preparation of this material.

22

23

24

1	MEMBER DOHERTY: Yes.
2	MEMBER MEI: Yes, they are two people we
3	did.
4	CHAIRMAN BULL: Oh, very good. So I
5	believe what needs to happen is, is between now
6	and then, anyone who on the Commission
7	themselves, we need to get feedback to our
8	authors here, so that they can make changes to
9	the work, and then present it, those changes as
10	they seem to fit, at the next meeting. And then
11	if that if we're all kind of in agreement on
12	those, then that's how we would then go to the
13	next step, which is almost a design step, but
14	also, we would also go to the next step, which
15	would be a review step by Paul's department, the
16	Building Department, as well as the legal team.
17	And would this be brought to the Trustees as
18	well? How would that be happening?
19	ADMINISTRATOR PALLAS: Yeah. Ultimately,
20	once you I believe. We can get clarification
21	from the Village Attorney, but I believe the
22	process would be you would ultimately vote to
23	approve it and recommend to the Village Board to
24	adopt it in some form or fashion. And once that
25	happens, then it would be we would staff

1 would then take the responsibility of seeing that 2 it gets to the public in an appropriate manner. 3 That, I believe, would be the appropriate course We can confirm that with the 4 of action. 5 Attorney, but that's -- I believe that's correct. 6 MEMBER MEI: So I would just say that, to 7 fellow Board Members, to make it easy, is if you want to mark up these copies and leave them in 8 the Village mailbox at some point, or just give 9 10 us a call, we're happy to work with you any way 11 you think would facilitate the process, and, you 12 know, welcome your input. 13 CHAIRMAN BULL: So I have a couple of questions. I don't see a lot of pictures here. 14 15 MEMBER MEI: We -- yes, we -- I think it 16 would be really important to have pictures. 17 We've actually -- Karen has actually --18 Ms. Doherty has identified some houses that are 19 said to be the particular styles, Federal, Greek Revival. You know, we had hoped to put those in. 20 21 We didn't want to stop the review process by 22 doing that. We could use help from Commission 23 Members for a couple of styles that are here in 24 Greenport, but we didn't -- at the moment, 25 weren't able to identify a particular structure.

MEMBER DOHERTY: The other issue with the
photos of the houses is I would want to get the
permission of the current homeowner before we put
them up on the web.
CHAIRMAN BULL: Understood. But and I
agree.
MEMBER DOHERTY: Yeah.
CHAIRMAN BULL: But one of the things that
I did before, and I think this would also
involve, you know, the Joe and others, is I
would like to have good examples and bad
examples, if that's possible. Things that are
maybe maybe not bad examples, but give them
some design direction by examples that
MEMBER BORRELLI: Yes, but not of a house
that's presently in Greenport.
CHAIRMAN BULL: Well
MEMBER BORRELLI: If you're going to put a
bad example in the
CHAIRMAN BULL: No, no.
MEMBER BORRELLI: Oh.
(Laughter)
CHAIRMAN BULL: I'm taking away the idea of
the bad example.
MEMBER BORRELLI: Well, we could do a bad

1	example, but of a nondescript house that's
2	somewhere else in the area, you know.
3	CHAIRMAN BULL: Yes.
4	MEMBER MEI: You know what I would
5	recommend, is we try to deal with something like
6	that by, in every section, things that are
7	recommended and not recommended.
8	CHAIRMAN BULL: Uh-uh.
9	MEMBER DOHERTY: And
10	MEMBER BORRELLI: Right.
11	MEMBER DOHERTY: So we could take a look at
12	what's not recommended and see if we can do that.
13	That would be something like having a I'm
14	saying like a vinyl storm door on the Historic
15	District, or something like that.
16	MEMBER BORRELLI: Yeah.
17	MEMBER MEI: Or
18	MEMBER DOHERTY: Or a horse farm fence in
19	the Historic District
20	MEMBER MEI: Right.
21	MEMBER DOHERTY: which is in there.
22	CHAIRMAN BULL: So I just recently returned
23	from Nantucket today, actually, where I noticed
24	that in their Historic District, because most of
25	the island is like a Historic District, there was

1	the liberal use of storm windows to cover regular
2	windows. And I am wondering I'd like to bring
3	to your attention the possibility of that being
4	done here, because it's a very affordable way to
5	keep existing windows in place.
6	MEMBER MC MAHON: You mean, aluminum
7	combinations?
8	CHAIRMAN BULL: Aluminum, yeah. Well, it's
9	on the outside.
10	MEMBER MC MAHON: Yeah, you have to.
11	MEMBER BORRELLI: Yeah.
12	MEMBER MC MAHON: Yeah, that's
13	MEMBER BORRELLI: I have them. I have them.
14	CHAIRMAN BULL: And it's affordable, so
15	MEMBER MC MAHON: Yeah. You have to keep
16	within the you've got to think about energy code
17	MEMBER BORRELLI: Yeah.
18	CHAIRMAN BULL: Yeah.
19	MEMBER MC MAHON: and being green in the
20	footprint as well. You know, you
21	MEMBER BORRELLI: Because if you're going
22	to keep the original windows, they're not
23	double-paned.
24	CHAIRMAN BULL: Exactly.
25	MEMBER BORRELLI: You need to have

1	double-paned as
2	MEMBER MC MAHON: In my actually, in my
3	house as well
4	MEMBER BORRELLI: Me, too.
5	MEMBER MC MAHON: I went back to my
6	single-glazed windows when I replicated, because
7	they're of a certain style that you can't even
8	really buy, I had to customize them. But I'm not
9	going to I can't go to true divided light in
10	that particular style.
11	CHAIRMAN BULL: Yeah, nor would you
12	want to.
13	MEMBER MC MAHON: No. And the rest of them
14	are held up by sticks.
15	MEMBER BORRELLI: Yeah.
16	(Laughter)
17	CHAIRMAN BULL: Yeah. So I'm bringing that
18	to your attention as an example that we want to
19	put of how because we need some more than
20	just a house which identifies to me of a certain
21	period. We should have that actually, that
22	should be on a tour guide of the Village of
23	Greenport. We want to like address things like
24	the windows, the doors. So we're going actually
25	in on the house on details that we would feel

most commonly would come before us. 1 2 MEMBER DOHERTY: So that, you know, if you 3 could include that in the document, recommended, 4 not recommend, add to what we have, that would be 5 good. 6 CHAIRMAN BULL: Yes, that would be. 7 would be my goal in this. MEMBER DOHERTY: Okay. And then for the 8 other Board Members in terms of how we -- I did 9 10 identify about eight different houses out of 10 11 styles. But, as you go through the styles, and 12 there is a house in the Historic District you 13 think is a good example of that style --MEMBER MC MAHON: Yeah. 14 15 MEMBER DOHERTY: -- if you could please 16 indicate the address, that would be good. 17 MEMBER MC MAHON: Yes. There's a very, 18 very large percent, and I would say almost 95% of 19 the very older homes in Greenport have been either brought into a particular style, such as 20 21 my house, and/or have a combination of different 22 styles. They -- you know, mine was a store, 23 which was a farm house, which is -- you know, 24 went through the 1800s, and added, you know, some 25 of the Victorian elements. So, yeah, there's --

1	that's a real challenge. That's a challenge in
2	Greenport, because you'll have sometimes two or
3	more different styles within the same house. So
4	it's fine. It's a nice it makes it
5	interesting.
6	MEMBER DOHERTY: The other place where
7	we're going to need a sample or example house
8	would probably be the front of the brochure. My
9	suggestion is that we use the Stirling Historical
10	Society's building, because it doesn't favor one
11	homeowner or another.
12	MEMBER BORRELLI: Stirling Historical
13	Society.
14	MEMBER DOHERTY: And it's the Ireland
15	House, I think.
16	CHAIRMAN BULL: In the parking lot?
17	MEMBER BORRELLI: The Ireland House?
18	MEMBER DOHERTY: Yeah.
19	CHAIRMAN BULL: The Ireland House, that
20	little one?
21	MEMBER BORRELLI: The little one.
22	MEMBER DOHERTY: There are two little ones,
23	the Berger House and the Ireland House.
24	MEMBER BORRELLI: Yeah.
25	CHAIRMAN BULL: Oh, okay.

1	MEMBER DOHERTY: So that my suggestion				
2	would be that we use the home of the Stirling				
3	Historical Society.				
4	CHAIRMAN BULL: Good suggestion. Let's get				
5	a couple of camera phone shots for the next				
6	meeting.				
7	MEMBER MEI: Or if there's if there's				
8	anything that's better.				
9	MEMBER MC MAHON: Yeah, I mean, it's just				
10	meant to				
11	CHAIRMAN BULL: Oh, yeah, no. That's just				
12	for a basis.				
13	MEMBER MC MAHON: It's kind of a poster				
14	child, it's just				
15	MEMBER MEI: Of what would be				
16	MEMBER MC MAHON: It's just it's a				
17	suggestion, or it's a I don't know.				
18	CHAIRMAN BULL: It's cross-marketing.				
19	MEMBER MC MAHON: That's correct.				
20	CHAIRMAN BULL: Which is a good thing. It				
21	let's people know, you know, that these are				
22	important to us.				
23	MEMBER MC MAHON: A suggestion.				
24	CHAIRMAN BULL: A suggestion. I would also				
25	make sure, or I will make a note that we need to				

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1	include commercial buildings, because a lot of	
2	the a lot of the applicants we get are from	
3	people who have commercial enterprise that want	
4	to maintain their viability of their business,	
5	but, yet, they need to replace windows on the	
6	second floor, let's say, or add a window. So	
7	we'd like to show how that might work as well.	
8	Thank you.	
9	MEMBER DOHERTY: Okay, great.	
10	MEMBER MEI: Thank you.	
11	CHAIRMAN BULL: Thank you.	
12	All right. Moving on, Item No. 4, motion	
13	to approve the minutes of the July 18th	
14	meeting 18th, 2019 meeting. All in favor?	
15	MEMBER BORRELLI: Aye.	
16	MEMBER MC MAHON: Aye.	
17	MEMBER MEI: Aye.	
18	MEMBER DOHERTY: Aye.	
19	CHAIRMAN BULL: Okay. Motion to accept the	
20	minutes of the August 22nd, 2019 meeting. All in	
21	favor? Aye.	
22	MEMBER MC MAHON: Aye.	
23	MEMBER BORRELLI: Aye.	
24	MEMBER DOHERTY: Aye.	

MS. MEI: Aye.

25

1	CHAIRMAN BULL: Motion to Item No. 6,
2	which is the motion to schedule the next HPC
3	meeting for 5 p.m. on October 17th, 2019 at the
4	Third Street Fire Station, which will also
5	include a public hearing on the Item No. 1 that
6	was mentioned in today's meeting. All in favor?
7	MEMBER MC MAHON: Aye.
8	MEMBER BORRELLI: Aye.
9	MEMBER DOHERTY: Aye.
10	MEMBER MEI: Aye.
11	CHAIRMAN BULL: And, finally, is there
12	anyone here who would like to make a comment in
13	the public?
14	(No Response)
15	CHAIRMAN BULL: No. Okay. So I make, Item
16	No. 7, a motion to adjourn.
17	MEMBER MC MAHON: Very good.
18	MEMBER BORRELLI: Aye.
19	MEMBER MC MAHON: Aye.
20	MEMBER DOHERTY: Aye.
21	MEMBER MEI: Aye.
22	CHAIRMAN BULL: Thank you.
23	MEMBER BORRELLI: Second
24	CHAIRMAN BULL: Second and passed.
25	(Time Noted: 5:37 p.m.)

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