

VILLAGE OF GREENPORT
SUFFOLK COUNTY, NEW YORK

BID PACKAGE AND SPECIFICATIONS



For

“BID FOR SURPLUS VILLAGE OF GREENPORT ICE RINK - 2024”

MAYOR
HON. KEVIN STUESSI

TRUSTEES

MARY BESS PHILLIPS, Deputy Mayor
JULIA ROBINS

PATRICK BRENNAN
LILY DOUGHERTY-JOHNSON

Paul J. Pallas, P.E. - Village Administrator
Candace Hall – Village Clerk
Adam Brautigam – Deputy Village Treasurer
Brian S. Stolar, Esq. - Village Attorney

VILLAGE OF GREENPORT

BID FOR SURPLUS VILLAGE OF GREENPORT ICE RINK – 2024

NOTICE TO BIDDERS

The Village of Greenport is accepting sealed bids the surplus Village of Greenport item (s), with bids to be submitted to the Office of the Village Clerk, Village Hall, Village of Greenport, 236 Third Street, Greenport, New York, 11944 from **Thursday, March 14, 2024** until **10:00 am.** prevailing time on **Friday, March 22, 2024**; at which time all sealed bids will be publicly opened and read. Any bid received after that date and time or which otherwise does not comply with this notice and the specifications will be deemed defective and will not be considered, and rejected.

Bids must be filed in accordance with the specifications of the Village of Greenport and New York State General Municipal Law Section 103. The Bid Price shall exclude any federal, state or local taxes; from which the Village of Greenport is exempt. The Village of Greenport reserves the right to reject any and all bids.

Any / all items(s) offered for sale as listed are to be sold on an “**AS IS**”, “**WHERE LOCATED**” basis without warranties, guarantees or liabilities of any kind on the part of the Village of Greenport. The buyer will be responsible for the removal of the purchased item(s).

The item may be viewed by appointment; ANY AND ALL COMMUNICATION WITH THE VILLAGE OF GREENPORT, ITS OFFICERS OR EMPLOYEES REGARDING THIS BID FROM **Thursday, March 14, 2024** THROUGH AND INCLUDING **Friday, March 22, 2024** SHALL BE WITH VILLAGE CLERK CANDACE HALL ONLY, AND NO OTHER PERSON WITHOUT THE EXPRESS PERMISSION OF THE VILLAGE CLERK, UNDER PENALTY OF DISQUALIFICATION.

A copy of the ice rink specifications may be obtained at Greenport Village Hall, 236 Third Street, Greenport, New York; on or after **Thursday, March 14, 2024** from 9:00 a.m. to 4:00 p.m. Monday through Friday, on regular Village business days or on the official Village of Greenport website www.villageofgreenport.org. Bids must be submitted to the Village Clerk in a sealed envelope only plainly marked on the outside with the description:

“BID FOR SURPLUS VILLAGE OF GREENPORT ICE RINK - 2024”

Candace Hall, Village Clerk
By Order of the Mayor and Board of Trustees

BID SPECIFICATIONS

“BID FOR SURPLUS VILLAGE OF GREENPORT ICE RINK - 2024”

Village of Greenport Ice Rink Surplus Inventory List

1. Turbo Chiller 2000 Ice Rink Control System by Burley’s Rink Supply Version 2.1
2. Lenova LCD Monitor – Model # L2364A / U38VXL16 (Serial # 1S65C8KCC1USU38VXL16)
3. Lenova ThinkCentre Computer Tower (Serial #11SoC69614ZVJ84X4781YK) Window 98 OS
4. 2003 Henry Technologies Model FM-20144-920 Chiller Utilizing 277/480V Power
5. 2004 Henry Technologies Refrigerant Dual Circuit Assembly RA-12048-800
6. Circuit Assembly A utilizing R22 / Circuit Assembly B utilizing R448A (400 lbs. Refrigerant included)
7. Emerson Copeland Compressor Model 6DSR40ME-TSN-800 (Serial #21G62115R)
8. Emerson Copeland Compressor Model 6DS3R40ME-TSN-800 (Serial15H63686R)
9. Emerson Copeland Compressor Model 6DJ3A4000-TSN-200 (Serial #03L38539S)
10. Emerson Copeland Compressor Model 6DJ3A4000-TSN-200 (Serial #03L38538S)
11. Reliance Electric Model No. 221G5304A (Serial #6527750-3) Electric Fan Motor for Condenser
12. EVAPCO Condenser Thermal-Pak Coil 14-57P
13. WEG Brine Pump Model 030360S3E284JM
14. WEG Brine Pump Model 002180S3E145JM
15. WEG Brine Pump Model 015180S3E254JP
16. 500 Gallons of Biotherm 50/50 Polyethylene Glycol
17. 150 Pairs of Ice Skates ranging in spectrum from Toddler Size to Adult Size 14
18. Lower Rink Walls to include all fastener hardware for the rink size of 140’ x 75’
19. Upper Glass Wall Partitions to include all supportive beams and hardware.
20. 18 Individual tailored rolls of Polybutylene Pipe with Glycol included to cover rink floor area.

INSTRUCTIONS TO BIDDERS

BID FOR SURPLUS VILLAGE OF GREENPORT ICE RINK – 2024

1. Time of Performance:

The bidder shall cause trucks and operators to arrive at the where is location within seven (7) days of telephone notice by the Village of Greenport to begin removing the awarded equipment but no longer than thirty (30) days for project completion.

2. Contractor Responsible for Ultimate Disposal

Upon initial extraction of refrigerant and glycol into Contractor's vehicle, contractor shall be responsible for the ultimate extraction and removal of substances from Village of Greenport's property.

3. Applicable Regulations:

Bidder shall secure and maintain all permits and licenses necessary to extract, transport and dispose of substances as required by applicable laws, codes and regulations at its sole cost and expense.

4. SAVE HARMLESS

The Bidder agrees to indemnify, save harmless and exempt the Village, its officers, agents, servants and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorney's fees incidental to any work done in the performance of the Contract arising out of a willful or negligent act or omission of the Bidder, its officers, agents, servants and employees; provided, however, that the Bidder shall not be liable for any suits, actions, legal proceedings, claims, demands, damages, costs, expenses and/or attorney's fees arising out of a willful or negligent act or omission of the Village, its officers, agents, servants and employees, or third parties.

BID FORM

“BID FOR SURPLUS VILLAGE OF GREENPORT ICE RINK - 2024”

Village of Greenport
236 Third Street
Greenport, New York 11944

Bidders:

The undersigned bidder has carefully examined the Bid and specifications for the equipment all items(s) offered for sale as listed are to be sold on an **“AS IS”**, **“WHERE LOCATED”** basis without warranties, guarantees or liabilities of any kind on the part of the Village of Greenport, as a single package. The buyer will be responsible for the removal of the purchased item(s).

Name of Bidder: _____

Address of Bidder: _____

EIN No: _____

Contact Phone No, _____

Contact E-Mail: _____

Signature: _____

Signed By (printed name): _____

Title: _____

Date: _____

“BID FOR SURPLUS VILLAGE OF GREENPORT ICE RINK - 2024”	
Amount of Bid in Words	Amount of Bid in Dollars
	\$

NON-COLLUSION AFFIDAVIT OF BIDDER

STATE OF.....)

COUNTY OF.....)

_____, being duly sworn, deposes and says that:

He is (owner, partner, officer, representative, or agent) _____ of _____, the Bidder that has submitted the attached Bid; and

That he is fully informed respecting the preparation and contents of the attached Bid, and of all pertinent circumstances respecting such Bid; and

That such Bid is genuine and is not a collusive or sham Bid; and

That neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or agreed to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement, or collusion, or communication, or conference with any other Bidder to fix the prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or that of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Village of Greenport, Suffolk County, New York or any other person or firm interested in the proposed Contract; and

That the prices quoted in the attached Bid are fair and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder, or any of its officers, agents, representatives, owners, employees, or parties in interest, including this affiant.

IN WITNESS WHEREOF, the undersigned has caused this Certificate to be executed this _____ day of _____, 20_____.

President
(or authorized agent of corporation)

Sworn and subscribed
to before me this _____ day of _____, 20_____.

Secretary

DISCLOSURE CERTIFICATE

STATE OF.....)

COUNTY OF.....)

_____, being duly sworn, deposes and says that:

- (1) He/she is (owner, partner, officer, representative, or agent) _____ of _____, the Bidder that has submitted the attached Bid; and

- (2) That the following is a complete listing of all Bidder's stockholders or partners who own ten percent (10%) or more of its stock of any class, or a listing of all partners in the partnership who own a ten percent (10%) or greater interest in the partnership, as the case may be.

NAME	ADDRESS	PERCENT OWNERSHIP
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

NOTE: Continue on separate sheet until all stockholders/partners exceeding the 10% ownership criteria are listed.

IN WITNESS WHEREOF, the undersigned has caused this Certificate to be executed this _____ day of _____, 20_____.

President
(or authorized agent of corporation)

Sworn and subscribed to before me this _____ day of _____, 20_____.

Secretary

CONFLICT OF INTEREST CERTIFICATE

STATE OF.....)

COUNTY OF.....)

_____, being duly sworn, deposes and says that:

- (1) He/she is (owner, partner, officer, representative, or agent) _____ of _____, the Bidder that has submitted the attached Bid; and
- (2) That no officer or employee of the Village of Greenport, New York has prior knowledge of the amount of Bidder's Bid; and
- (3) That no officer or employee of the Village of Greenport, New York has any ownership or other interest in the Bidder's business or operations; and
- (4) That no officer or employee of the Village of Greenport, New York will participate in any profits, receive any compensation, commission, gift or other reward for his services as a result of the Bidder obtaining this Contract.

IN WITNESS WHEREOF, the undersigned has caused this Certificate to be executed this _____ day of _____, 20_____.

President
(or authorized agent of corporation)

Sworn and subscribed
to before me this _____ day of _____, 20_____.

BIDDER'S CERTIFICATE OF CRIMINAL NON-INVOLVEMENT

STATE OF.....)

COUNTY OF.....)

_____, being duly sworn, deposes and says that:

- (1) He/she is (owner, partner, officer, representative, or agent) _____ of _____, the Bidder that has submitted the attached Bid; and

- (2) That no person(s) involved directly, indirectly or beneficially in the Bidder's business (regardless of type of business), proprietorship, partnership, corporation, association or any other form of business entity, have ever been convicted of any felony.

IN WITNESS WHEREOF, the undersigned has caused this Certificate to be executed this _____ day of _____, 20_____.

President
(or authorized agent of corporation)

Sworn and subscribed
to before me this _____ day of _____, 20_____.

Secretary

NOTE: If the above cannot be certified to, attach to this Certification a separate page stating the details in full. Give names of persons convicted for each offense, their respective position and title, nature of the offense, date thereof, court in which matter was entered and sentence imposed, if any.

ACKNOWLEDGMENT AND RECEIPT OF ADDENDA

VILLAGE OF GREENPORT

Addendum No.:

Signature of person, firm or corporation making this proposal:

(Dealer)

(Name and Title)

P.O. / Mailing Address:

Phone No.: _____ Dated: _____

The full names and addresses of all persons interested in the Proposal or principals are as follows:

Name	Address
_____	_____
_____	_____
_____	_____

The Village Board reserves the right to award this contract to the lowest qualified bidder and to reject and declare invalid any or all bids deemed not in the best interest of the Village.

On acceptance of this bid, the undersigned binds himself / herself or themselves to enter into written contract with the Village no later than thirty (30) days after the date of the Notice of Award of this bid and to furnish all required security for faithful performance of the terms of said contract and the insurance as required by the conditions of Contract, and to process the work diligently so as to complete all the work required under this contract.

AFFIDAVITS

FORM OF AFFIDAVIT WHERE BIDDER IS A FIRM

STATE OF NEW YORK)
)ss:
COUNTY OF)

_____, being duly sworn, deposes and says: I am a member of _____, the firm described in and which executed the foregoing bid. I subscribed the name of the form thereto on behalf of said firm, and the several matters therein stated are in all respects true.

(Signature of person who signed bid)

Subscribed and sworn to before me this _____ day of _____, _____
(Notary Public)

