



236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
**DAVID NYCE**  
Ext. 215

**TRUSTEES**  
GEORGE HUBBARD JR.  
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE ADMINISTRATOR**  
PAUL J. PALLAS  
Ext. 202

**CLERK**  
SYLVIA LAZZARI PIRILLO, RMC  
Ext. 206

**TREASURER**  
ROBERT BRANDT  
Ext. 217

**COMMUNITY DEVELOPMENT  
DIRECTOR**  
DAVID ABATELLI  
Ext. 209

*May 19, 2014 at 6:00 PM*  
*Mayor and Board of Trustees – Work Session*  
*Meeting*  
*Third Street*  
*Firehouse*  
*Greenport, NY 11944*

**PLEDGE OF ALLEGIANCE**

**MONTHLY REPORTS FOR THE FOLLOWING:**

- **FIRE DEPARTMENT - CHIEF HARRY BREESE**  
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR – Paul J. Pallas**  
Road and Water Department – Peter Manwaring  
Sewer Department – Ray Dunbar  
Light Department – Jim Fogarty
- **TREASURER - ROBERT BRANDT**  
Meter Department  
Housing Authority & Community Development
- **VILLAGE CLERK – SYLVIA PIRILLO**
- **COMMUNITY DEVELOPMENT DIRECTOR - DAVE ABATELLI**  
Building Department  
Recreation Department  
Harbor Department  
Marina Manager
- **VILLAGE ATTORNEY - JOSEPH PROKOP**

**REPORTS FROM COMMITTEES**

**MAYOR AND VILLAGE BOARD OF TRUSTEES**

**DISCUSSION**



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Submitted: May 12, 2014  
Meeting: May 19, 2014 6:00 PM - *Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Debbie Boyle, *Assistant*  
From: Harry Breese,  
Department: Fire Department

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## Fire Dept Work Sesson Report

### Attachments:

Fire Dept May Work Session Report (PDF)

CHIEF HARRY BREESE  
1<sup>ST</sup> ASST. CHIEF WAYNE MILLER  
2<sup>ND</sup> ASST. CHIEF JEFFREY L. WEINGART  
CHAPLAIN C. KUMJIAN  
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1  
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THIRD STREET · P.O. BOX 58  
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Email: [gdfire@optonline.net](mailto:gdfire@optonline.net)  
[www.greenportfd.org](http://www.greenportfd.org)

## Request/Resolutions

### THE FOLLOWING FOR APRIL 2014

Please accept all reports for the month april.

We need a budget modification.

We need to take \$ 2,000 from A34104200 Fire Dept. Equipment and put it into A3410415 Fire Dept. Transportation & Repairs.

CHIEF WAYDE MANWARING  
1<sup>ST</sup> ASST. CHIEF HARRY BREESE  
2<sup>ND</sup> ASST. CHIEF WAYNE MILLER  
CHAPLAIN C. KUMJIAN  
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Organized 1845  
**ORGANIZATIONAL**

## MEETING OF THE BOARD OF WARDENS

Tuesday April 15, 2014

### OPENING:

Chief Harry Breese opened the meeting at 7:00 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE: 1<sup>st</sup> Asst Chief Wayne Miller, 2<sup>nd</sup> Asst. Chief Jeffrey Weingart.

Wardens Joe Milovich, Warren Jensen, of Eagle Hose , Wardens Tony Volinski , Darryl Volinski of Relief Hose, Warden Raymond Corwin of Star Hose, Wardens James Kalin, John Grilli of Phenix Hook and Ladder, and Wardens James A.Pirillo ,and James James J. Pirillo of Standard Hose.

THOSE WISHING TO SPEAK TO THE BOARD: Engineer Joe Martial , Spoke many different projects that the Fire house needs to have repaired, Warden Darryl Volinski mentioned that a meeting should be set up with the Village to see what funding is available and to figure out what repairs are priority. Chief Breese to set up meeting with the Village Board.

2<sup>nd</sup> Asst. Chief Jeffrey Weingart Excused @ 7: 25 .

### READING OF THE PREVIOUS MINUTES:

Motion made by Warden James Kalin , seconded by Warden Warren Jensen to approve the minutes of the March 19, 2014 meeting of the Board of Wardens as printed and distributed. Motion carried.

### COMPANY OFFICERS MEETING MINUTES:

Chief Weingart read the minutes of the April 15, 2014 meeting of the company officers for information only.

### TREASURER'S REPORT:

The treasurer's report for the period of March 19, 2014 through April 15 2014 was read by Secretary / Treasurer James Kalin. Motion made by Warden Warren Jensen seconded by Tony Volinski , to accept the treasurer's report as read. Motion carried.

BILLS: none

COMMUNICATIONS RECEIVED:

1. Montauk Fire Dept 75th Anniversary looking for Donations.
2. Ronkonkoma Fire Dept casino night 06/14/14
3. Flanders 1<sup>st</sup> Annual Golf outing Sept 30/2014 \$150.00 pp
4. Letter from East Marion to Discuss Peconic Landing expansion.
5. Kerwin Blvd Partial road closer sat 04/19/14 12am to 8am LIRR
6. Suffolk County offering ICS 300 class May 6,7,8 @ Yaphank
7. Riverhead 28<sup>th</sup> Motorized tournament July 9, 2014 looking for adds in journal.

APPLICATION(S) FOR NEW MEMBERSHIP:

- 1.
- 2.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Warden Milovich advised board new oil tanks will be installed Monday 04/21/14
- 2.
- 3.

BY-LAWS:

FINANCE: Report read by Chief Breese Information only.

Motion made by Warden Raymond Corwin seconded by Warden Darrly Volinski accept as read.

FIRE DISTRICT:

PRE-INCIDENT PLANNING:

SERVICE AWARDS:

RECRUITMENT: Chief Breese asked if a table can be set up at the May Mile @ Peconic Landing

CASUALTY FUND:

FUNERAL: Warden Grilli Mentioned if anyone needs a copy of the new revised funeral report to see him.

COMMUNICATION:

TRIPS AND TRAVEL:

COMPANY REQUESTS

EAGLE HOSE CO. # 1 Finance

RELIEF HOSE CO. # 2 Finance / Warden T. Volinski request for Executive Session.

STAR HOSE CO. # 3 Finance

STANDARD HOSE CO. # 4 Finance

PHENIX HOOK & LADDER CO. # 1 Finance Warden Grilli requested to have new refrigerator for kitchen.

RESCUE SQUAD Finance/ Medical Supplies

WATER RESCUE Finance

FIRE POLICE Finance

UNFINISHED BUSINESS: Warden James A. Pirillo asked about the Mtg with EMFD about Peconic Landing Expansion, Warden D. Volinski stated a letter should be sent to them stating that the Expansion of Peconic landing is Greenport District.

Warden Warren Jensen asked if the Peconic landing Committee meet again with Peconic Landing to talk more about the Expansion. Chief Breese stated once the May mile is over he will set up Meeting with them again.

REPORT OF DELEGATES

NEW BUSINESS Warden Milovich stated that set up next month's Wardens Dinner, Chief Breese will have 1<sup>st</sup> Asst. Wayne Miller and 2nd Asst. Jeff Weingart set that up. May 9<sup>th</sup> @ 6pm

GOOD OF THE DEPARTMENT

1. 1<sup>st</sup> Asst Chief Wayne Miller spoke about two companies he had quotes on class A uniforms From All American and Rico's

Motion made by James A. Pirillo Seconded by James J. Pirillo to go with Rico's Uniforms.  
Motion Carried

2. Warden Tony Volinski spoke about this year fund raiser letter and the new thing added to it asked for approval to be sent out after the corrections are made.

Motion made by Warden John Grill Seconded by James Kalin to have fundraiser letter go out after corrections have been made. Motion carried.

3. Member Jeffrey Corazzini requested to attend EMS conference @ Randal's Island \$225.00 a person. May 16<sup>th</sup> to 18<sup>th</sup>.

Motion made by James A. Pirillo Seconded by Warden Joe Milovich. To give Jeffrey Corazzini \$225.00 to attend the conference. Motion Carried.

4. Warden James Kalin spoke about doing a defensive driving class May 7<sup>th</sup>, 8<sup>th</sup> and June 17<sup>th</sup>, 19<sup>th</sup>. Department to pay for members, \$35.00 for non members, Warden Kalin will offer his time to teach this class.

Motion made by Warden Warren Jensen Seconded by Warden Darryl Volinski to allow Warden Kalin the use of the meeting room for the nights requested for classes and to have the dept pay for the members that would like to take the class. Motion Carried.

Chief Breese apologized he forgot to bring in the new list of the Wardens Duties , nothing much changed except Warden Tony Volinski is now part of Finance and Warden Warren Jensen is newly appointed Deputy Seretary .

Warden James Kalin made Motion to Appoint Jennifer Grilli as recording secretary for the year of 2014 with increase in pay of 5 %. Seconded by Warden Warren Jensen. Motion Carried.

Motion made by Warden Tony Volinski to Keep Wardens meeting on the third Wednesday of the Month and to change the time from 7:30 to 7:00 . Seconded by Raymond Corwin. Motion carried.

5. Warden Raymond Corwin asked about the Firedept ID badges, 1<sup>st</sup> Asst. Chief Wayne Miller looking into it.
6. Warden Grilli requested that when we get toned out for alarm from County can it then be turned over to Southold PD, as we are not getting Voice from County, on many alarms.
7. Warden Tony Volinski advised Board that two boys were picked to go to Boys states, Sean Walden and Conner Widdle.
8. Chief Breese mentioned the Installation to be held on May 16<sup>th</sup> Friday night ,also to have a bus leave from Station 1 @ 5:45 pm

EXECUTIVE SESSION Motion by Warden Warren Jensen seconded by James J Pirillo, to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at 7:52 pm.

Motion by Warden John Grilli seconded by Warden Tony Volinski to return to the regular meeting. Motion carried. Regular meeting at 7:52 pm.

Motion Made by Warden Warren Jensen, Seconded by Warden Tony Volinski. For time served for James Berry. Motion Carried.

READING OF THE MINUTES

Motion made by Warden James Kalin seconded by Warden Darryl Volinski, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Warden Raymond Corwin seconded by Warden John Grilli, to adjourn.

Motion carried. The meeting was adjourned at 8:30pm

Respectfully Submitted by,



Jennifer Grilli

Recording Secretary



GREENPORT FIRE DEPARTMENT  
TREASURERS REPORT  
03/20/2014 thru 04/15/2014

GENERAL FUND	<u>Beginning balance</u>	\$3,853.27
	<u>receipts</u>	
	Village of Gpt. - reimb.	\$ + 1,269.84
	<u>expenditures</u>	
	chiefs election- food	\$ - 730.53
	Cube Smart - 1 month	\$ - 222.00
	Vineyard Caterers-deposit100	\$ - 100.00
	NF Radiology - Weingart	\$ - 125.00
	<u>Ending balance</u>	<u>\$ 3,945.58</u>

PICNIC FUND	<u>balance unchanged</u>	<u>\$ 0.00</u>
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MEMORIAL FUND	<u>Balance unchanged</u>	<u>\$ 2,739.11</u>
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MAY MILE FUND	<u>balance unchanged</u>	<u>\$36,237.17</u>
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WASHINGTON BIRTHDAY FUND	Beginning balance	\$4,814.62
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	<u>expenditures</u> - Riverhead Bev.	<u>\$ - 1,102.00</u>
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	Ending balance	<u>\$ 3,712.62</u>
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WATER RESCUE SQUAD FUND	Balance unchanged	<u>\$2,504.98</u>
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RESCUE SQUAD 2% FUND	Balance unchanged	<u>\$8,734.68</u>
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submitted by James H. Kalin, Secretary-treasurer

CHIEF WAYDE MANWARING  
1<sup>ST</sup> ASST. CHIEF HARRY BREESE  
2<sup>ND</sup> ASST. CHIEF WAYNE MILLER  
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April 08 2014

Finance Meeting

Organized 1845

Attendance ; Joe Barszcewski , Jim Kalin, Warren Jensen, Tony Volinski, chiefs Breeze, Miller, Weingart, and Adm, Asst: Manwaring .

Went over all bills and looked at the Fire Safety Education Account .

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Company Request

8 3 1; Budget Items

8 3 2 ; Budget Items And there is a air leak in truck

8 3 3 ; New truck and budget items also has a air leak in ft brakes

8 3 4 ; Budget Items and to have steps put on 8-3-15 have quote from North Fork Welding \$1,380.00 .8-3-5: Budget Items

8 3 16 / Medical Supply from Hammer Medical \$472.53 the same supply from Emergency Medical Products are \$483.62 need one spare nitrous oxide cylinder from Henry Schein \$250.00

Fire Police ; Budget Items .

Water Rescue ; Budget Items .bottom paint a pressure washer \$ 1,000 on county contract.

Department ; floor mats for 8-3-7 \$179.90, 8-3-8 \$189.90 and 8-3-9 \$ 99.95 from weather tech . com ,the Department web site registration .has been renew \$263.52 chief Miller will be getting prices for 10 class A uniforms and a case of white gloves and 50 black bands .

We need a budget modification take \$2,000 from A3410200 Fire Department Equipment and put it into A3410415 Fire Department repairs & main./trans.equip. We talked about the fuel tank replacement. And the Benevolence fund .

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Migs	Misc	Training	Drill	Total	HM	BB	SHT	Yap Drill
Barszczewski, J (Warden)	22	43.14	25	2	1.46	0	0	7	14	3	0	49	X	X	X	
Berry, James	24	47.06	25	0	0	0	0	3	7	3	0	38	X	X	X	
Birmingham, Kenneth (Capt.)	6	11.76	25	6	4.38	0	0	4	10	4	0	43	X	X	X	
Bogardus, William	14	27.45	25	3	2.19	0	0	5	11	1	0	42	X	X	X	
Breese, Harry (Chief)	19	37.25	25	36	26.28	25	0	12	13	4	0	79	X	X	X	
Bumble III, Charles	4	7.843	15	2	1.46	0	0	4	8	3	0	30	X	X	X	
Bumble, Lawrence	4	7.843	15	1	0.73	0	0	4	13	5	0	37	X	X	X	
Bumble, Samantha	2	3.922	0	0	0	0	0	2	1	3	0	6	X	X	X	
Butler, Michael	11	21.57	25	0	0	0	0	1	11	1	0	38				
Capon, George (1st. Lt. FP)	8	15.69	25	35	25.55	25	0	7	1	2	1	61	X		X	
Carey, Patrick	25	49.02	25	2	1.46	0	1	7	11	3	1	48	X	X	X	X
Carrig, Melinda	2	3.922	0	10	7.299	15	0	1	0	1	0	17	X	X		
Charters, Gary	0	0	0	0	0	0	0	0	0	0	0	0				
Clark, Doreen	2	3.922	0	9	6.569	15	0	5	7	6	0	33	X	X	X	
Clark III, Henry	1	1.961	0	0	0	0	0	0	0	1	0	1	X			
Clark, James (Capt.)	8	15.69	25	3	2.19	0	1	13	15	4	1	59	X	X	X	X
Clark, Jeffrey	21	41.18	25	2	1.46	0	0	5	14	2	0	46	X	X	X	
Corazzini, Jeffrey	24	47.06	25	50	36.5	25	0	8	5	6	1	70	X	X	X	
Corazzini, Warren	2	3.922	0	5	3.65	0	0	1	1	0	0	2				
Corwin, Everett	8	15.69	25	20	14.6	25	0	7	11	3	0	71	X	X	X	
Corwin, Raymond (Warden)	24	47.06	25	25	18.25	25	0	17	13	4	0	84	X	X	X	
Corwin, Sally	0	0	0	0	0	0	0	1	1	3	0	5		X	X	
Corwin, Scott	11	21.57	25	2	1.46	0	0	2	10	2	0	39	X	X	X	
Costas, Tom	4	7.843	15	0	0	0	0	7	8	3	0	33	X	X	X	
Creedon, Daniel	3	5.882	15	2	1.46	0	0	8	8	4	0	35	X	X		
De Kerillis, Alain	3	5.882	15	5	3.65	0	0	1	1	0	0	17				
Detrick, Gary	13	25.49	25	4	2.92	0	0	5	12	3	0	45	X	X	X	
Dimos, Paul (1st Lt.)	19	37.25	25	17	12.41	25	3	10	11	4	4	82	X	X	X	X
Dominick, Steve	14	27.45	25	3	2.19	0	0	6	12	3	0	46	X	X	X	
Fall, Frederick	4	7.843	15	6	4.38	0	0	9	2	1	0	27	X	X	X	
Ficurilli, Michael	20	39.22	25	1	0.73	0	0	4	9	3	0	41	X	X	X	
Golden, Danielle	1	1.961	0	7	5.109	15	0	4	1	2	0	22				
Goldstein, Myron	0	0	0	1	0.73	0	0	0	0	0	0	0				

For Fire and EMS Alarms 5%=15points 10%=25points

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Mtgs.	Misc	Training	Drill	Total	Haz	BBP	SHT	Yap Drill
Grilli, Jennifer (RS Capt.)	3	5.882	15	17	12.41	25	0	17	14	5	0	76	X	X	X	
Grilli, John (Warden)	2	3.922	0	2	1.46	0	0	16	14	4	0	34	X	X	X	
Hamilton Jr., Robert	20	39.22	25	3	2.19	0	0	5	13	3	0	46	X	X	X	
Hanold, Christopher (2nd Lt.)	17	33.33	25	36	26.28	25	0	6	2	2	0	60	X	X	X	
Harris, Cliff (1st Lt.)	12	23.53	25	0	0	0	0	5	13	2	0	45	X	X	X	
Harris, Peter	22	43.14	25	3	2.19	0	0	5	14	3	2	49	X	X	X	
Harrison Meraz, Danielle	0	0	0	0	0	0	0	0	0	0	0	0				X
Hays, Spencer (Capt.)	17	33.33	25	1	0.73	0	0	8	11	4	1	49	X	X	X	
Hollid, Scott (2nd Lt.)	15	29.41	25	1	0.73	0	0	7	13	3	0	48	X	X	X	
Hubbard Jr., George	9	17.65	25	2	1.46	0	0	7	12	3	0	47	X	X	X	
Hughes, Colleen	15	29.41	25	64	46.72	25	4	7	13	5	0	79	X	X	X	
Huzsek, Andrew H	22	43.14	25	1	0.73	0	0	4	11	3	0	43	X	X	X	
Hydell, Carol	2	3.922	0	2	1.46	0	0	6	2	3	0	11	X	X	X	
Hydell, Charles	6	11.76	25	4	2.92	0	0	4	2	5	2	38	X	X	X	
Illeseas, Adolpho	2	3.922	0	1	0.73	0	0	2	2	2	0	6	X	X	X	
Jenkins, Karolyn	6	11.76	25	0	0	0	0	5	10	3	0	43	X	X	X	
Jensen, Warren (Warden)	4	7.843	15	0	0	0	0	10	9	2	0	36	X	X	X	
Jester, Robert	24	47.06	25	2	1.46	0	0	6	12	4	0	47	X	X	X	
Jimenez, Susano	28	54.9	25	4	2.92	0	0	6	11	4	2	48	X	X	X	
Johnson, Craig	3	5.882	15	1	0.73	0	0	3	7	0	0	25				
Kalin, James (Warden)	32	62.75	25	66	48.18	25	0	10	10	3	1	74	X	X	X	
King, David	30	58.82	25	12	8.759	15	1	4	12	3	1	61	X	X	X	
Kumjian, Claude (Asst. Chaplain)	1	1.961	0	3	2.19	0	0	1	3	3	0	7	X	X	X	
LaMothe, Thomas	0	0	0	0	0	0	0	2	0	1	0	3	X	X	X	
Land, Bruce (Capt)	4	7.843	15	7	5.109	15	0	10	10	2	0	52	X	X	X	
Land, Shannon (RS 1st Lt.)	3	5.882	15	2	1.46	0	0	7	8	1	0	31				
Lawry, Lisa	5	9.804	15	10	7.299	15	0	2	1	4	0	37		X	X	
Lehmann, Robert	8	15.69	25	1	0.73	0	0	4	2	3	0	34	X	X	X	
Lillis, Daniel (PFF)	0	0	0	0	0	0	0	0	0	0	0	0				
Luke, Alexander	12	23.53	25	1	0.73	0	0	3	5	3	0	36	X	X	X	
Manwaring, Julia	13	25.49	25	8	5.839	15	0	10	12	7	0	69	X	X	X	
Manwaring, Wayde	32	62.75	25	56	40.88	25	1	20	15	7	0	93	X	X	X	
Marczewski, Macy	10	19.61	25	1	0.73	0	0	5	14	3	0	47	X	X	X	

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>Yap Drill</u>
Martocchia, Jerome	8	15.69	25	18	13.14	25	0	8	12	6	0	76	X	X	X	
Mazzi, Aileen	2	3.922	0	1	0.73	0	0	8	8	3	0	19	X	X	X	
McKenzie, Tiffany	0	0	0	0	0	0	0	1	7	0	0	8				
McNeil, William	7	13.73	25	0	0	0	0	5	2	0	0	32				
Medina, Angel	7	13.73	25	3	2.19	0	0	3	1	3	1	33	X	X	X	
Meyer, David	1	1.961	0	1	0.73	0	0	0	0	0	0	0				
Miller, Joseph	7	13.73	25	29	21.17	25	0	8	0	3	0	61	X	X	X	
Miller, Wayne (1st Asst. Chief)	25	49.02	25	41	29.93	25	0	18	15	2	1	86	X		X	
Milovich Jr., Joseph (Warden)	34	66.67	25	4	2.92	0	0	11	10	3	0	49	X	X	X	
Mims, Ralph	9	17.65	25	1	0.73	0	0	3	1	0	0	29				
Musto, Francis	10	19.61	25	35	25.55	25	0	8	11	4	1	74	X	X	X	
Myslborski, Linda (RS 2nd Lt.)	6	11.76	25	30	21.9	25	0	8	10	4	0	72	X	X	X	
Parker, Jason	14	27.45	25	17	12.41	25	2	6	10	12	1	81	X		X	X
Pirillo, James A (Warden)	16	31.37	25	1	0.73	0	0	11	12	3	0	51	X	X	X	
Pirillo, James J (Warden)	13	25.49	25	3	2.19	0	0	7	11	3	0	46	X	X	X	
Pope, George (2nd Lt.)	44	86.27	25	115	83.94	25	0	15	12	4	1	82	X	X	X	X
Pruitt, William	1	1.961	0	0	0	0	0	3	1	0	0	4				
Purcell, Bernard	47	92.16	25	70	51.09	25	5	6	14	6	1	82	X	X	X	
Purcell, Ryan (2nd Lt.)	6	11.76	25	4	2.92	0	0	6	10	4	1	46	X	X	X	
Quillin, Michael	19	37.25	25	0	0	0	0	6	14	3	0	48	X	X	X	
Rand, Charles (SO)	14	27.45	25	7	5.109	15	0	11	12	4	0	67	X	X	X	
Raynor, Dale	40	78.43	25	21	15.33	25	5	6	12	6	5	84	X	X	X	X
Reiss, Helen	20	39.22	25	93	67.88	25	0	5	2	2	0	59	X	X	X	
Rempe Jr, Fred	16	31.37	25	8	5.839	15	1	6	14	4	0	65	X	X	X	
Richter, Michael	20	39.22	25	61	44.53	25	0	8	8	5	0	71	X	X	X	
Richter, Nathaniel	5	9.804	15	5	3.65	0	0	1	5	3	0	24	X	X	X	
Rosa, Lisa (Capt)	3	5.882	15	3	2.19	0	0	12	12	8	0	47	X	X	X	
Ruffner, William (1st Lt)	4	7.843	15	1	0.73	0	0	6	10	3	0	34	X	X	X	
Ryan, Sean	9	17.65	25	19	13.87	25	0	7	0	12	0	69		X		
Schneider, William	0	0	0	0	0	0	0	0	0	0	0	0				
Sieban, Edward	5	9.804	15	10	7.299	15	0	8	3	3	0	44	X	X	X	
Skrezec, John	30	58.82	25	4	2.92	0	0	5	13	3	0	46	X	X	X	
Spanos, James	1	1.961	0	0	0	0	0	2	2	0	0	4				

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>Yap Drill</u>
Staples, Halsey	15	29.41	25	37	27.01	25	0	4	4	4	0	62	X	X	X	
Stoner, Gary	8	15.69	25	3	2.19	0	0	2	7	0	0	34				
Tamin, John	30	58.82	25	25	18.25	25	0	6	13	3	0	72	X	X	X	
Thorp, Thomas (1st Lt.)	0	0	0	3	2.19	0	0	0	0	0	0	0				
Urban, Jerome	7	13.73	25	0	0	0	0	7	10	3	0	45	X	X	X	
VanEtten, George	12	23.53	25	4	2.92	0	0	4	12	3	1	45		X	X	
Volinski Jr, Antone	29	56.86	25	5	3.65	0	0	4	15	3	0	47	X	X	X	
Volinski III, Antone (Warden)	19	37.25	25	6	4.38	0	0	9	15	3	0	52	X	X	X	
Volinski, Darryl (Warden)	3	5.882	15	10	7.299	15	0	7	13	4	0	54	X	X	X	
Walker Jr, David	0	0	0	1	0.73	0	0	1	7	0	0	8				
Watkins Sr, Tom	8	15.69	25	11	8.029	15	0	5	3	3	0	51	X			
Weingart, Jeffrey(2nd Asst Chief)	17	33.33	25	49	35.77	25	6	17	12	7	3	95	X	X	X	X
White, Kenneth	8	15.69	25	4	2.92	0	0	8	10	3	0	46	X	X	X	
White, Robert	1	1.961	0	0	0	0	0	0	0	0	0	0				
Wright, Richard	30	58.82	25	3	2.19	0	0	5	8	1	1	40		X		
Wright, William	24	47.06	25	1	0.73	0	0	5	11	3	0	44	X	X	X	
Zurek, Gregory	10	19.61	25	3	2.19	0	0	6	13	4	0	48	X	X	X	
Zurek Jr, Stanley	5	9.804	15	3	2.19	0	0	4	11	3	0	33	X	X	X	

CHIEF HARRY BREESE  
 1<sup>ST</sup> ASST. CHIEF WAYNE MILLER  
 2<sup>ND</sup> ASST. CHIEF JEFF WEINGART  
 CHAPLAIN C. KUMJIAN  
 TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1  
 (631) 477-8261 - STATION 2  
 (631) 477-1943 - CHIEFS OFFICE  
 (631) 477-4012 - FAX  
 THIRD STREET · P.O. BOX 58  
 GREENPORT, NY 11944  
 Email: gldfire@optonline.net  
 www.greenportfd.org

## Greenport Fire Department Monthly Report For the Month of April 2014

Number of calls this month: 49

Number of Calls to Date: 189

**Breakdown of calls by signal numbers:**

9 (stand-by):	0
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	3
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	38
16-23 (mva, water rescue, misc.):	4
16-59 (routine transport):	0
23 (co detector, medi-vac):	3
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	1
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

**Breakdown of calls by location**

Village:	20
East/West:	28
Other:	1

Total number of Personnel:	768
Number of hours:	31.10
Total personnel hours:	23885
Average personnel per call:	15.5
Average call time in minutes:	38

Number of calls to Peconic Landing:	8
Number of calls to San Simeon by the Sound:	7

Prepared by: Lucy Clark 4/30/2014

GFD Alarm Report for Month Ending April 30, 2014

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
14-141	4/1/2014	Pec Lndg Apts	9	8:32	9:24	52	16	1	E/W	E/M Unresponsive
14-142	4/3/2014	Main St	20	17:16	18:00	44	16	1	V	A/M OD
14-143	4/3/2014	Champlin Pl	40	19:05	19:32	27	16	1	E/W	A/F Fall
14-144	4/4/2014	Bayshore Rd	8	18:43	19:23	40	16	1	E/W	A/F Allergic Reaction
14-145	4/4/2014	Center St	7	23:11	23:43	32	16	1	V	E/M Sick
14-146	4/5/2014	4th St	30	12:42	12:50	8	13	0	V	Auto Alarm
14-147	4/5/2014	South St	17	13:11	13:37	26	16	1	V	A/M Fall
14-148	4/6/2014	San Simeon	9	20:04	21:30	26	16	1	E/W	E/F Fall
14-149	4/7/2014	Front St	28	12:57	12:13	16	13	0	E/W	Auto Alarm
14-150	4/8/2014	Pec Lndg	31	9:33	10:06	33	13	0	E/W	Auto Alarm
14-151	4/10/2014	Pec Lndg Cottages	11	9:42	10:28	36	16	1	E/W	E/F Semi-Conscious
14-152	4/10/2014	Front St	28	12:45	13:34	49	16-23	1	V	MVA vs Ped
14-153	4/10/2014	Champlin Pl	13	12:58	13:34	36	16	1	E/W	E/F Sick
14-154	4/11/2014	Front St & 6th Ave	37	16:03	16:40	37	16-23	2	V	MVA - 1 RMA
14-155	4/12/2014	San Simeon	7	1:35	2:39	64	16	1	E/W	E/F Fall
14-156	4/12/2014	Central Ave	39	18:47	19:15	28	16	1	V	Dumpster Fire
14-157	4/12/2014	Knapp Pl	11	19:56	20:45	49	16	1	E/W	A/M OD
14-158	4/12/2014	San Simeon	7	23:05	0:01	56	16	1	E/W	E/F Sick
14-159	4/13/2014	Main St	8	6:20	6:56	36	16	1	V	E/F Sick
14-160	4/13/2014	San Simeon	14	18:37	19:10	33	16	1	E/W	E/M Sick
14-161	4/13/2014	San Simeon	12	19:56	20:43	47	16	1	E/W	E/M Sick
14-162	4/14/2014	3rd St	7	23:30	23:58	28	16	1	V	A/M Sick
14-163	4/15/2014	7th St	16	19:29	21:17	108	16	1	E/W	E/F Sick
14-164	4/16/2014	North St	15	12:47	13:33	46	16	1	V	A/F Sick
14-165	4/16/2014	Main St	16	13:16	13:33	17	16	1	V	E/F Fall
14-166	4/16/2014	Main St & Wilmarth Ave	42	14:59	16:15	76	16-23	4	E/W	MVA
14-167	4/16/2014	Central Ave	11	17:00	17:22	22	16	1	V	Infant Sick
14-168	4/17/2014	San Simeon	1	0:51	1:21	30	16	1	E/W	E/F Sick-24 to Southold
14-169	4/18/2014	Rte 25	15	19:49	20:20	31	16	1	E/W	E/F Sick
14-170	4/19/2014	Pec Lndg Shores	8	9:55	10:41	46	16	1	E/W	E/F Sick
14-171	4/19/2014	1st St	27	13:05	13:25	20	23	0	V	Gas Leak
14-172	4/19/2014	South St	8	17:27	18:00	33	16	1	V	A/F Fainting
14-173	4/19/2014	San Simeon	9	21:15	21:49	34	16	1	E/W	E/M Sick
14-174	4/20/2014	Pec Lndg Shores	11	10:49	11:30	41	16	1	E/W	E/F Unresponsive
14-175	4/21/2014	Ludlum & Carpenter	3	1:38	2:23	45	16	1	V	A/F Laceration
14-176	4/21/2014	Westwood Ln	4	2:56	3:37	41	16	1	E/W	E/M Syncope
14-177	4/22/2014	Front St	28	11:57	12:22	25	23	0	V	Gas Odor
14-178	4/23/2014	Albertson Ln	6	4:22	5:10	48	16	1	E/W	A/M Diabetic
14-179	4/23/2014	Front St	11	12:52	13:26	34	16	1	V	A/M Unconscious
14-180	4/23/2014	Osprey Nest Road	11	15:17	15:57	40	16	1	E/W	E/M Diff Breathing
14-181	4/24/2014	Bay Rd	41	20:01	20:33	32	23	0	E/W	Mulch Fire
14-182	4/25/2014	Pec Lndg Apts	7	9:59	10:23	24	16	1	E/W	E/F Nose Bleed
14-183	4/25/2014	Pec Lndg Shores	11	19:20	20:10	50	16	1	E/W	E/M Poss CVA
14-184	4/25/2014	Main St	11	20:12	20:34	22	16	1	V	A/F ETOH OD
14-185	4/26/2014	Rocky Pt Rd	2	1:48	1:55	7	24/16	0	O	Cancelled in Route
14-186	4/27/2014	Cove Circle	11	17:31	18:04	33	16	1	V	E/F Abdominal Pain
14-187	4/28/2014	Pec Lndg Shores	7	8:43	9:19	36	16	1	E/W	E/F Sick
14-188	4/28/2014	Rte 48 & McCann Ln	35	15:05	16:30	85	16-23	3	E/W	MVA
14-189	4/29/2014	North St	8	14:41	15:18	37	16	1	V	A/M Sick

Alarms	Signal:	13	16	16-23	23	24-16	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
49		7	38	1	2	1	768	15.5	31.1	1866	38	47	20	28	1	

Fire	11	# Calls to Pec. Lndg.:	8	#Fire Calls E/W:	3	#Fire Calls V:	4
Rescue	38	# Calls to San Simeon:	7	#EMS Calls E/W:	23	#EMS Calls V:	15
		#Auto Alarms E/W:	2	#Auto Alarms V:	1		



## Company Officers Meeting April 15, 2014

**Opening:** Chief Breese opened the meeting @ 18:05 with the Pledge to the Flag & moment of silence for departed members.

**Attendance:** Chiefs Breese, Miller & Weingart; Captains Birmingham, Clark, Hays, Rosa & Land; 1<sup>st</sup> Lts. Ruffner & Dimos; 2<sup>nd</sup> Lts. Hanold, Hollid & Parker; Rescue Capt. Grilli & 2<sup>nd</sup> Lt. Mysliborski; SO Rand; Ex-Chiefs John Grilli, Urban member Carey

**Reading of Previous Minutes:** MM by Capt Grilli, 2<sup>nd</sup> by SO Rand to dispense with reading of previous minutes. MC

**Communications:** Read for informational purposes only, see Wardens report for communications

**Committee Reports:** Installation Dinner May 16<sup>th</sup>, 2014 bus leaves HQs @ 515pm

Picnic date change, get back to company's July 26<sup>th</sup>, 27<sup>th</sup> or August 2<sup>nd</sup>, 3<sup>rd</sup>. Chief Breese to look into getting bracelets for kids and members to separate membership and beach goers.

**Unfinished Business:** None

**New Business:** MM by Capt Grilli, 2<sup>nd</sup> by Capt Clark to make Bruce Land Senior Captain MC

**Good of the Department:**

- May Mile @ Peconic Landing on May 10<sup>th</sup>, 2014 7am. May 9<sup>th</sup> 6pm tent setup
- Bunker gear fitting April 30<sup>th</sup>, 2014 @ 6pm 2 sets per company
- Officers should start showing up at all calls and take charge if no chiefs are on scene

**Reading of Minutes:** MM by SO Rand, 2<sup>nd</sup> by 2<sup>nd</sup> Lt Ruffner to dispense with reading of tonight's minutes, MC

**Adjourn:** MM by SO Rand to adjourn @ 18:20, 2<sup>nd</sup> by Capt Rosa. MC

Respectfully submitted,

Jeffrey L Weingart  
Second Asst. Chief



236 THIRD STREET  
GREENPORT NY 11944

Tel: (631) 477-0248  
Fax: (631) 477-1877

MAYOR  
DAVID NYCE  
Ext. 215

TRUSTEES  
GEORGE HUBBARD JR.  
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR  
PAUL J. PALLAS, P.E.  
Ext. 219

CLERK  
SYLVIA LAZZARI PIRILLO, RMC  
Ext. 206

TREASURER  
ROBERT BRANDT  
Ext. 217

COMMUNITY DEVELOPMENT  
DIRECTOR  
DAVID ABATELLI  
Ext. 209

Submitted: May 12, 2014  
Meeting: May 19, 2014 6:00 PM - *Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Derryl Baumer, *Engineering Aide*  
From: Paul Pallas, *Village Administrator*  
Department: Village Administrator

## Work Session Report Village Administrator

# Work Session Report for Road and Utilities

May 19, 2014

## Utilities Office

### Statistics

#### Work Orders:

Electric = 15 Issued, 15 Completed  
Water = 2 Issued, 2 Completed  
Sewer = 0 Issued, 0 Completed  
Road = 2 Issued, 2 Completed

#### Reports:

- ❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 05-01-2014. The results are detailed below in the Road Department's *Sampling* section.
- ❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 05-14-2014.
- ❖ Water Quality Report: Report is complete. It was sent to all board members and managers on 05-08-2014. Due to changes in procedure the report is no longer required to be sent to each customer. Instead the customers will be notified that the report is available for viewing on our municipal website.

# Road/Water Department

## Statistics

Water Distribution:

3,759,600 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli

Total Coliform = Negative

E Coli = Absent

Residual Chlorine = 0.54 mg/L

Third Street Firehouse

Total Coliform = Negative

E Coli = Absent

Residual Chlorine = 0.44 mg/L

The form, DOH-360, was filed with the DOH on May 01, 2014 outlining the above results.

Tasks Accomplished:

- ❖ Finished fence around the perimeter of the Road Barn property.
- ❖ Replaced fence posts at 5th and 6th Street Park, painted over graffiti at Skate Park, began cutting of grass and other basic highway duties in the parks.
- ❖ Grinded and repaired sidewalks on Wiggins Street.
- ❖ Repaired service leak at the American Legion at 121 3rd Street.
- ❖ Did various water related tasks; tested curb stop at 145 Sterling Street, turned on water service at the track on Moore's Lane for the Fire Department's fundraiser, and turned on water for the floating docks in Mitchell Park.
- ❖ Replaced alternator in G-19.
- ❖ Sent the heavy duty trucks to be inspected at Talbot's.

Projects:

We are continuing to progress on our water main extension for the laundromat on Front Street. Drawings have been completed and are awaiting approval from the Suffolk County Department of Health Services. After the approval process is complete work will commence.

Work on the drain extension by the IGA will begin next week. Materials have been ordered and the excavation work has been scheduled.

Requests:

None at this time.

## Sewer Department

### Statistics

#### Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of April, = 9,033,000 gallons.

Average Daily Flow = 0.301 million gallons day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 97 %. Permit limit = 70%

Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %

Coliform Fecal General = 8 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 25 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 3.6 mg/l, (concentration) and 9.5 LBS/ day

#### Sludge Removal:

126,000 Gallons of sludge hauled during April.

#### Treatment Plant:

The biological process worked well in April and is continuing to meet standards. There were no issues with the plant operation this past month.

Return Activated Sludge System is manageable at this point with the two clarifiers online. We are looking into putting a timer on the sludge valve. The valve will open every eight hours to prevent line plugging overnight.

There were no odor complaints during April. Huber Headwork's screen was put back in service after repairs were made. The second clarifier was put in service for the summer months, as required to handle the increased flow during that time period.

#### Collection System:

On April 21st the sewer department received a call about a sewage leak near West Street. The team arrived on location and observed a leak with a flow of about 2 to 3 gallons per minute. The Suffolk County Health Department was notified with in the 4 hour requirement, set by the DEC. The leak was excavated and evaluated. Repairs were made the following day. The area has since been cleaned and the small pond that was near the site was drained.

## Electric Department

### Statistics

#### Monthly Power Usage:

Maximum usage day = April 4 @ 98.44 Mwh  
Minimum usage day = April 5 @ 13.05 Mwh  
Average usage for the month per day = 92.82 Mwh  
Monthly total usage = 1475.84 Mwh

Service calls/call outs = 15  
Street light repairs = 8  
Customers shut off for none payment = 0  
Customers turned on for payment = 0  
Customers turned on for the season = 5  
New Services = 1

#### Tasks Accomplished:

- ❖ Contractor meeting was conducted on May 2, 2014 to discuss the nearing completion of the Phase 1 portion on the Plant Upgrade.
- ❖ Finished cleaning basement and engines.
- ❖ Did grounds cleaning, drained Cooling Tower basin to allow contractors to assess future upgrades and modifications.
- ❖ Set a new pole and did wire transfers at Clark and Fifth Streets.

Resolutions:

RESOLUTION authorizing the attendance of Village Administrator Pallas at the APPA National Conference in Denver Colorado from June 13, 2014 through June 18, 2014, at a cost not to exceed \$3,000.00, plus all applicable meal and fuel expenses, to be expensed from line item # E.0781.100 (Executive Department).

**Attachments:**



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Submitted: May 12, 2014  
Meeting: May 19, 2014 6:00 PM - *Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Robert Brandt, *Deputy Treasurer*  
From: Robert Brandt, *Deputy Treasurer*  
Department: Treasurer's Department

## VILLAGE TREASURER'S REPORT MAY 2014

Work Session May 19, 2014

### Report from the Treasurer's Office

#### REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- Budget Modifications as submitted by Departments

RESOLUTION authorizing Treasurer Brandt to perform budget transfer # 1098, as attached, to increase the appropriation in account A.1420.400 (Law Contractual Exp.) by \$ 3,700.00; account A.1620.400 (Building Contractual Exp.) by \$ 300.00; account A.3620.100 (Safety Insp. Personnel) by \$ 1,000.00; account A.5110.432 (Workers Comp) by \$ 6,485.00; account A.5182.400 (Street Lights) by \$ 7,340.00; account A.8010.100 (Zoning Personnel) by \$ 1,000.00; account A.8020.100 (Planning Personnel) by \$ 900.00; account A.9030.801 (MTA Tax) by \$ 766.00; account A.1620.420 (Bldg. Electric) by \$ 1,850.00; account A.1420.401 (Labor Counsel) by \$3,365.00; account A.8020.400 (Planning Contractual Exp.) \$ 2,525.00; and account A.8510.200 (Historic Preservation Committee) by \$ 305.00; and to decrease appropriations in account A.9730.660 (BAN Principal) by \$ 14,920.00; account A.1910.400 (Unallocated Insurance) by \$ 7,392.00; account A.1320.400 (Auditor Exp.) by \$ 3,224.00; and account A.9730.670 (BAN Interest) by \$ 4,000.00.

RESOLUTION authorizing Treasurer Brandt to perform budget transfer # 1099, as attached, to increase the appropriation in account E.0781.300 (Legal Fees) by \$ 2,550.00; account E.0312.000 (Structures) by \$ 4,559.00; account E.0451.000 (Interest) by \$ 2,234.00; account E.0724.100 (Gas Service) by \$ 971.00; account E.0724.110 (Water Service ) by \$ 206.00; account E0761.300 (Consumer Billing) by 161.00; account E.0997.000

(Admin. Labor) by \$ 17,600.00; account E.9030.801 (MTA Tax) by \$ 84.00; and account E.9040.800 (Worker's Comp.) by \$ 606.00; and to decrease the appropriation in E.0384 (Transportation Equip.) by \$ 419.19; account E.0783.100 (Insurance - auto) by \$ 3,393.48; account E.0783.200 (Insurance - Multi Peril) by \$ 19,910.33; account E.0785.210 (Employee Training) by \$ 3,800.00; and account E.9050.800 (Unemployment Ins.) by \$ 1,448.00.

RESOLUTION authorizing Treasurer Brandt to perform budget transfer # 1100, as attached, to increase appropriations in account F.8310.100 (Admin. Labor) by \$ 5,735.00; account F.8310.102 (Labor Outside) by \$ 6,510.00; account F8320.400 (Electricity Purchased) by \$ 346.00; and account F9040.800 (Workers Comp) by \$ 1,676.00; and decrease the appropriation in account F.9010.800 (Retirement) by \$ 4,309.00; account F.8310.401 (Small Tool Purchase) by \$ 1,900.71; account F.1910.400 (Insurance) by \$ 6,377.29; and account F.8310.409 Exec. Dept) by \$ 1,680.00.

RESOLUTION authorizing Treasurer Brandt to perform the attached budget transfer # 1101, to increase appropriations in account G.1420.400 (Legal) by \$ 1,337.00; account G.1680.400 (Computer) by \$ 145.00; account G.8110.100 (Admin. Labor) by \$ 13,236.00; account G.8110.400 (Electric Service) by \$ 7,500.00; G.8110.406 (Phone & Cable Exp.) by \$ 100.00; and account G.9040.800 (Workers Comp) by \$ 584.00; and to decrease the appropriation in account G.1910.400 (Insurance) by \$ 3,666.55; account G.8110.700 (Interest) by \$ 15,503.50; account G.8110.408 (Special Services) by \$ 3,500.00; and account G.8110.414 (Transportation Clearing) by \$ 231.95.

RESOLUTION authorizing Treasurer Brandt to perform budget transfer # 1102, as attached, to increase the appropriation in account R.7020.100 (Rec. Admin.) by \$ 5,495.00; account R.7020.400 (Electric Service) by \$ 3,100.00; account R.7020.406 (Credit Card Fees) by \$ 300.00; account R.7120.402 (Skate Park Exp.) by \$ 400.00; account R.7110.100 (Parks Personnel) by \$ 400.00; account R.7120.100(Rec. Center Personnel) by \$ 1,546.00; account R.7311.100 (Ice Rink Labor) by \$ 585.00; account R.R.7311.400 (Ice Rink Exp.) by \$ 521.00; account R.8160.402 (Public Restroom Exp.) by \$ 863.00; account R.9030.800 (Social Security Benefits) by \$7,550.00; R.9030.801 (MTA Tax) by \$ 443.00; R.9040.800 (Workers Comp) by \$ 1,230.00; account R.7050.800 (Unemployment Benefits) by \$ 212.00; account # R.9060.800 (Hosp. Benefits) by \$ 2,751.00; and account R.9060.801 (Dental) by \$ 918.00; and decrease the appropriation in account R.7020.403 (Billing & Accounting) by \$ 500.00; account R.7020.404 (Office Supplies) by \$ 500.00; account R.7180.400 (McCann Exp.) by



\$ 1,429.00; account R.7230.425 (Marina Special Events) by \$ 1,400.00; account R.7313.100 (Camera Obsc. Labor) by \$ 2,000.00; account R.7313.400 (Camera Obsc. Expense) by \$ 2,000.00; account R.9010.800 (Retirement Benefits) by \$ 5,076.00; account R.9710.670 (Bond Interest) by \$ 2,227.00; account R.9730.670 (BAN Interest) by \$ 5,900.00; account R.7180.413 (McCann Refuse) by \$ 800.00; and account R.7312.400 (Carousel Exp) by \$ 4,482.00.

### **DEBT SERVICE PAYMENTS**

- No payments made in May

### **UTILITY BILLING**

- **METER READING:** Sector I water meters with issues have been replaced, or are scheduled for replacement.

### **Community Development/ Housing Authority**

- Housing Authority Minutes - see attached report
- Monthly Financials - see attached reports

### **SIGNIFICANT COLLECTIONS**

- Rents Received -May 2014 - \$ 68,451.79,  
Fiscal Year to date - \$ 785,037.65
- East West Fire District May payment received - \$ 373,192.00

### **INFORMATIONAL:**

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report

#### **Attachments:**

HOUSING AUTHORITY MINUTES APRIL 2014 (PDF)

CDHA FINANCIALS APRIL 2014 (PDF)

BANK BALANCE SHEET - APRIL 2014 (PDF)

APRIL 2014 BILLING STATISTICS REPORT (PDF)

BUDGET MOD 1098 (PDF)

BUDGET MOD 1099 (PDF)

BUDGET MOD 1100 (PDF)

BUDGET MOD 1101 (PDF)

BUDGET MOD 1102 (PDF)

BUDGET MOD 1104 (PDF)

BUDGET MOD 1105 (PDF)



PRESENT: Board Members: Valerie Shelby, Marilyn Corwin, Ann Reitman  
Staff: Asha Gallacher, David Abatelli

## MINUTES

Village of Greenport Housing Authority Regular Board Meeting

4/29/2014

MEETING CALLED at 5:08 pm by Valerie Shelby

1. MOTION – was made to approve the minutes of April 1, 2014. Valerie Shelby made motion, Marilyn Corwin carried.
2. MOTION – was made to ratify accounts payable for May 2014 totaling \$81,523.14. Marilyn Corwin made motion, Anne Reitman carried.

### Section 8 Update:

- a) HAP#3 found housing and moved into unit on 4/15/2014.
- b) Asha Gallacher and Brendan Kelly from SaxBST have started to work on the unaudited FASS for FYE 2014 on April 28, 2014. Submission is due by 5/31/2014.
- c) MOTION was made to approve the continuation of Nina J Greenfield Stewart's Legal Service Agreement for 2014. New voucher HAP#3 is still searching for housing. Anne Reitman made motion, Marilyn Corwin carried.
- d) Robert Brandt, Village Treasurer, is now reviewing and signing off on monthly Voucher Management System (VMS) reports prepared and submitted by Asha Gallacher. Asha Gallacher will also be providing the Treasurer with the monthly bank reconciliations for the HA and CD as requested by SaxBST, auditors.

### 3. Affordable Housing Update:

- a) MOTION was made to obtain estimates to repair minor wood rot, pressure wash and paint 278 2<sup>nd</sup> Street. Marilyn Corwin made motion, Anne Reitman carried.
- b) MOTION was made to approve accounts payable for 213 Center Street totaling \$716.56 and 278 2<sup>nd</sup> Street totaling \$4,043. Marilyn Corwin made motion, Valerie Shelby carried.
- c) 278 2<sup>nd</sup> Street #1 recertification has been renewed for the upcoming year.
- d) MOTION was made to keep 278 2<sup>nd</sup> Street #1 rent at the current rate of \$1240 (it was decreased from \$1325 because the Fair Market Rent dropped. In order to ease the financial burden on the tenant, approval from the Board to drop the rent was made on 2/5/2013. Fair Market Rent for a 1BR is now \$1309. Valerie Shelby made motion, Marilyn Corwin carried.

4. Scheduled next meeting for Tuesday June 3, 2014 at 5:00pm.

5. Meeting adjourned at 5:50 pm-----Motion to adjourn by Valerie Shelby, Ann Reitman carried.

**FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - Apr 14**

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327	UNIT 3	HOUSE
Rent	\$ 1,125.00	\$ 1,240.00	\$ 1,125.00	
Late Fees	\$ 75.00	\$ -		
<b>TOTAL REVENUE</b>	\$ 1,200.00	\$ 1,240.00	\$ 1,125.00	\$ 3,490.00
<b>EXPENSES:</b>	<b>EXPENSES: 213 Center 213 CENTER</b>	<b>EXPENSES: 278 2nd Street UNIT 1 - 8124 8327</b>	8328	HOUSE - 8590 RE/8361 SW
Utilities	\$ 102.28			\$ 23.72
Electric	\$ 55.92			\$ 63.94
Water/Sewer	\$ 469.39			\$ 647.26
Propane/Heating Oil				
Admin				
Salary (\$4.08 X 2 payperiods 140 hrs=\$571.20 divide by 25% and 75%)	\$ 142.80			\$ 428.40
Payment Agreement to Village				\$ 1,000.00
<b>Total</b>	\$ 770.39	\$ -	\$ -	\$ 2,163.32
<b>Maintenance Repairs/Other</b>	<b>MAINTENANCE: 213 Center 213 CENTER</b>	<b>MAINTENANCE: 278 2nd Street UNIT 1</b>	UNIT 3	HOUSE
Total Expenses	\$ 770.39	\$ -	\$ -	\$ -
<b>MONTHLY FINANCIAL SUMMARY</b>	<b>213 CENTER</b>	<b>278 2nd STREET</b>		
Interest Earned	\$ 1,200.00	\$ 3,490.00		
Total Revenue	\$ 770.39	\$ 2,163.32		
Total Expenses	\$ 429.61	\$ 1,326.68		
<b>NET REVENUE</b>				
<b>EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES</b>	\$ 429.61	\$ 1,326.68		



BANK BALANCE  
FOR THE MONTH OF APRIL 2014

FUND	ACCT#	TYPE	
General	A.0200.000	Checking	825,893.09
Light	E.0121.100	Checking	4,622.88
Light	E.0121.100	Checking	724,210.43
Light Depreciation	E.0116.100	Savings	557,271.34
Light Consumer Deposit	E.0191.100	Savings	115,296.62
Light Consumer Deposit	E.0244.200	Checking	467.15
Light Ban Checking	E.0118.000	Checking	1,280,989.25
TTC Collections	E.0121.120	Money Market	469,603.08
Water	F.0200.000	Checking	287,151.76
Sewer	G.0200.000	Checking	384,367.33
Sewer Wastewater	G022011	Savings	12,090.43
NYSEFC	G0205	Checking	185,851.61
Recreation Fund	R.0200.000	Checking	125,189.46
Trust & Agency	TA.0200.000	Checking	322,864.12
T & A Special Escrow	TA.0201.002	Savings	6,569.02
Retirement Savings	TA.0201.000	Savings	48,707.43
WWI Memorial Trust	TA.0201.001	Savings	726.56
Accounts Payable	TA.0202.000	Checking	419,550.49
Accounts Payable	TA.0202.000	Checking	26,948.74
Small Cities Rehab.	CD.0200.000	Savings	46,865.73
Justice Court	TA.0201.004	InvestCheck	4,769.23
Concert Fund	TA.0201.008	Savings	2,905.02
Wire Account			1.00
Capital	H.0200.000	Checking	83,749.77
Capital Reserve	H.0200.400	SAVINGS	104,287.20
Water Fund Capital	F.0200.400	SAVINGS	8,344.58
Fire Apparatus	A.0221.110	MoneyMkt	577,233.28
NYS CDBG FUNDS	CD.0200.400		226.21
Global Common	TA.0201.009		145,665.63
NYSERDA	G.0525.000		141.00
UTILITY CLEARING			113,476.68
MORAN	CD.0201.000		5,717.40
WATKIS	CD.0201.001		16,916.24

<b>Money Market Account</b>			
GENERAL FUND	798,543.94	A.0201.130	
<b>Total of MM</b>	<b>798,543.94</b>		<b>798,543.94</b>
<b>Certificate of Deposit Accounts</b>			
Greenhill Cemetery	33,137.69	A-0201100	
NYC Dec Consent Order	31,061.30	G-0201000	
Sewer Fund III	353,489.72	G-0201130	
General Fund III	500,314.07	A-0201000	
Water Fund	200,246.69	F-0201000	
CD - WATER FUND	100,405.91	A.0201.130	
<b>Total of CD's</b>	<b>1,218,655.38</b>		<b>1,218,655.38</b>
<b>CLARKS BEACH/ MITCHELL PARK DEBT</b>			
	467,870.58	BUSINESS SAVINGS	
	400,232.15	MUNICIPAL JUMBO	
	<b>868,102.73</b>	A.0201.120	<b>868,102.73</b>
<b>TOTAL</b>			<b>9,793,971.81</b>

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total	
Electric	2 - Electric - Flat Charge	13	0	0		0		595.38			8.40	603.78	
	9 - Residential (1, 1)	1324	0	629593	74,498.71	0			23,609.59		2,347.66	100,455.96	
	10 - Water Heating (2, 2)	13	0	2506	164.41	0			93.96		6.47	264.84	
	11 - All Electric (3, 3)	334	0	231233	25,981.28	0			8,668.87		861.79	35,511.94	
	13 - Demand - Class 3 (5, 5)	5	0	212000	11,850.80	888.3	10,202.54		7,947.88	410.31		30,411.53	
	14 - Village St. Lighting (6, 6)	5	0	31972.2	3,680.01	0			1,198.63			4,878.64	
	15 - Town St Lighting (7, 7)	1	0	3876.6	446.20	0			145.33			591.53	
	19 - Traffic Lights (11, 11)	1	0	944	100.91	0			35.39			136.30	
	20 - Contract St Lighting (12, 12)	2	0	156	0.00	0					18.22	0.00	
	21 - Sterling Harbor (13, 13)	2	0	1384.5	159.36	0		150.00	51.90			229.48	
	66 - Reconnection Fee	1	0	0		0						150.00	
	<b>Electric Total</b>												
		3 - Sewer - Flat Charge	1701	0	1113665.3	116,881.68	888.3	10,202.54	745.38	41,751.55	428.53	3,224.32	173,234.00
		4 - Sewer - Flat Charge	44	0	0	2,318.80	0						2,318.80
		23 - Sewer - VILL 3/4" W/SEWER (14, 14)	1	0	0	63.70	0						63.70
		25 - Sewer - VILL 1" W/SEWER (15, 15)	869	664	2348.9	36,480.42	0						36,480.42
		27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	29	19	156.8	2,201.32	0						2,201.32
		29 - Sewer - VILL 2" W/SEWER (17, 17)	12	6	200.7	2,340.08	0						2,340.08
	31 - Sewer - VILL 3" W/SEWER (18, 18)	26	16	396.9	4,510.71	0						4,510.71	
	33 - Sewer - VILL 4" W/SEWER (19, 19)	1	1	0	35.04	0						35.04	
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	2	1	14.6	143.65	0						143.65	
	57 - SPLT SEWER BILLING (52, 52)	76	64	557,1852	10,406.07	0						10,406.07	
	62 - DRIFTWOOD COVE 52	1	0	16	0.00	0						0.00	
	63 - DRIFTWOOD COVE 49	1	1	162,2412	2,735.20	0						2,735.20	
	64 - PECONIC LANDING 253	1	1	138,006	2,577.40	0						2,577.40	
	65 - CLIFFSIDE CONDOS-SEWER	1	1	419	13,307.80	0						13,307.80	
<b>Sewer Total</b>													
	5 - Water - Flat Charge	1065	775	4430,3324	80,802.19	0						80,802.19	
	22 - VILL 3/4" W/SEWER (14, 14)	20	0	0	485.25	0						485.25	
	24 - VILL 1" W/SEWER (15, 15)	874	331	2634.6	17,278.71	0						17,278.71	
	26 - VILL 1 1/2" W/SEWER (16, 16)	28	9	192	890.94	0						890.94	
	28 - VILL 2" W/SEWER (17, 17)	13	5	252	1,095.72	0						1,095.72	
	30 - VILL 3" W/SEWER (18, 18)	27	23	441	2,277.78	0						2,277.78	
	32 - VILL 4" W/SEWER (19, 19)	1	1	0	36.90	0						36.90	
	46 - VILLAGE 1 1/2" (42, 42)	2	2	4	73.80	0						73.80	
	47 - VILLAGE 2" (43, 43)	1	1	0	36.90	0						36.90	
	48 - VILLAGE 3/4" (44, 44)	8	7	34	347.64	0						347.64	
	49 - VILLAGE SEWER ONLY (45, 45)	87	74	202	1,949.70	0						1,949.70	
	52 - FIRE SPRINKLERS (49, 49)	4	0	0	0.00	0						0.00	
	53 - OUTSIDE RES SEWER (50, 50)	21	0	0	0.00	0						0.00	
<b>Water Total</b>													
	12 - Commercial (4, 4)	72	0	604,384	0.00	0						0.00	
	16 - Operating Muncipal (8, 8)	1158	453	4363,984	24,473.34	0			18,997.40	6,233.26	-1,245.59	24,473.34	
	17 - Water Department (9, 9)	366	0	496053.6	57,627.20	0			619.85			81,612.27	
	18 - Sewer Department (10, 10)	17	0	16534	1,980.45	0						2,600.30	
<b>electric-small commercial Total</b>													
		10	0	53850	5,886.25	0			2,018.84	6,233.26	-1,245.59	7,905.09	
		396	0	568437.6	65,531.19	0			21,636.09	6,233.26	-1,245.59	92,154.95	
<b>Grand Total</b>													
		4320	1228	1688897,2164	287,688.40	888.3	10,202.54	745.38	63,387.64	6,661.79	1,978.73	370,664.48	

# VILLAGE OF GREENPORT

## Budget Adjustment Form

Year: 2014 Period: 5 Trans Type: B1 - Transfer Status: Balch  
 Trans No: 1098 Trans Date: 05/08/2014 User Ref: ROBERT  
 Requested: R. BRANDT Approved: Created by: ROBERT 05/08/2014  
 Description: YEAR END HOUSEKEEPING - A FUND

Account # Order: No  
 Print Parent Account: No

Account No.	Account Description	Amount
A.1420.400	LAW.CONTR EXP..	3,700.00
A.1620.400	BUILDING CONTR EXP..	300.00
A.3620.100	SAFETY INSPECTION.PERSONNEL SERVICES	1,000.00
A.5110.432	PERMA INSC. WORKERS COMP..	6,485.00
A.5182.400	STREET LIGHTS..	7,340.00
A.8010.100	ZONING.PERSONNEL SERVICES	1,000.00
A.8020.100	PLANNING.PERSONNEL SERVICES	900.00
A.9030.801	MTA TAX EXPENSE..	766.00
A.9730.660	BAN PRINCIPAL..	-14,920.00
A.1910.400	UNALLOCATED INSURANCE..	-7,392.00
A.1320.400	AUDITOR EXPENSE..	-3,224.00
A.9730.670	BAN INTEREST..	-4,000.00
A.1620.420	BUILDING ELECTRIC & LIGHTS..	1,850.00
A.1420.401	LABOR COUNSEL..	3,365.00
A.8020.400	PLANNING CONTRACTUAL EXPENSE..	2,525.00
A.8510.200	HISTORIC PRESERVATION COMM.	305.00
<b>Total Amount:</b>		<b>0.00</b>



# VILLAGE OF GREENPORT

## Budget Adjustment Form

Year: 2014	Period: 5	Trans Type: B1 - Transfer	Status: Batch
Trans No: 1099	Trans Date: 05/12/2014	User Ref: ROBERT	
Requested: R. BRANDT	Approved:	Created by: ROBERT	05/12/2014
Description: YEAR END HOUSEKEEPING - E FUND			Account # Order: No
			Print Parent Account: No

Account No.	Account Description	Amount
E.0781.300	LEGAL FEES..	2,550.00
E.0312	STRUCTURES	4,559.00
E.0451	INTEREST (ALL BORROWINGS)	2,234.00
E.0724.100	GAS SERVICE..	971.00
E.0724.110	WATER SERVICE..	206.00
E.0761.300	CONSUMER BILLING & ACCTG..	161.00
E.0997	ADMINISTRATION LABOR	17,600.00
E.9030.801	MTA TAX EXPENSE..	84.00
E.9040.800	WORKERS COMPENSATION.EMPLOYEE BENEFITS	606.00
E.0384	TRANSPORTATION EQUIPMENT	-419.19
E.0783.100	INSURANCE - AUTO..	-3,393.48
E.0783.200	INSURANCE - MULTI PERIL..	-19,910.33
E.0785.210	EMPLOYEE TRAINING..	-3,800.00
E.9050.800	UNEMPLOYMENT INSURANCE.EMPLOYEE BENEFITS	-1,448.00
<b>Total Amount:</b>		<b>0.00</b>

# VILLAGE OF GREENPORT

## Budget Adjustment Form

Year: 2014 Period: 5 Trans Type: B1 - Transfer Status: Batch  
 Trans No: 1100 Trans Date: 05/12/2014 User Ref: ROBERT  
 Requested: R. BRANDT Approved: Created by: ROBERT 05/12/2014  
 Description: YEAR END HOUSEKEEPING - F FUND Account # Order: No  
 Print Parent Account: No

Account No.	Account Description	Amount
F.8310.100	ADMINISTRATIVE LABOR	5,735.00
F.8310.102	LABOR OUTSIDE..	6,510.00
F.8320.400	ELECTRICITY PURCHASED..	346.00
F.9040.800	WORKERS COMPENSATION.EMPLOYEE BENEFITS	1,676.00
F.9010.800	EMPLOYEES STATE RETIREMENT.EMPLOYEE BENEFITS	-4,309.00
F.1910.400	INSURANCE..	-6,377.29
F.8310.401	SMALL TOOL PURCHASES..	-1,900.71
F.8310.409	EXECUTIVE DEPT..	-1,680.00
<b>Total Amount:</b>		<b>0.00</b>





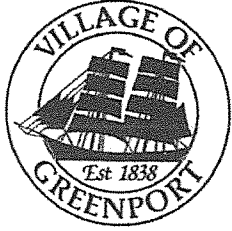


# VILLAGE OF GREENPORT

## Budget Adjustment Form

Year: 2014 Period: 5 Trans Type: B1 - Transfer Status: Batch  
Trans No: 1105 Trans Date: 05/13/2014 User Ref: ROBERT  
Requested: Approved: Created by: ROBERT 05/13/2014  
Description: SLUDGE REMOVAL Account # Order: No  
Print Parent Account: No

Account No.	Account Description	Amount
G.8110.414	TRANSPORTATION CLEARING..	-12,221.00
G.8130.404	SLUDGE REMOVAL..	12,221.00
<b>Total Amount:</b>		<b>0.00</b>



236 THIRD STREET  
GREENPORT NY 11944

Tel: (631) 477-0248  
Fax: (631) 477-1877

MAYOR  
DAVID NYCE  
Ext. 215

TRUSTEES  
GEORGE HUBBARD JR.  
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR  
PAUL J. PALLAS, P.E.  
Ext. 219

CLERK  
SYLVIA LAZZARI PIRILLO, RMC  
Ext. 206

TREASURER  
ROBERT BRANDT  
Ext. 217

COMMUNITY DEVELOPMENT  
DIRECTOR  
DAVID ABATELLI  
Ext. 209

Submitted: May 14, 2014  
Meeting: May 19, 2014 6:00 PM - *Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Debbie Boyle, *Assistant*  
From: Jeanmarie Oddon, *Deputy Clerk*  
Department: Village Clerk's Office

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### **Village Clerks Work Session Report**

#### **VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION**

to be presented at the meeting held on May 16, 2014  
Report of Sylvia Lazzari Pirillo, Village Clerk and  
Jeanmarie Oddon, Deputy Village Clerk

#### **Civil Service**

The Deputy Clerk completed the reporting of employee changes and updates, as well as completing of annual appointing authority paperwork.

#### **Contracts and Agreements**

The fully executed CWSRF Engineering Planning Grant Program (EPG) Agreement between the NYSEFC and Village of Greenport was received on April 28<sup>th</sup>. [This is for the Western Greenport sewer expansion study.]

The agreement between the Town and village re: the Pump-Out Station was received on May 8<sup>th</sup>, and was executed and mailed that same day.

The retainer agreement between the Village and Joe Prokop was fully executed on May 8<sup>th</sup>.

#### **Employment**

The resignation of Petros Panagopulous from the Road Department was accepted on 4/28. The Description of Duties for the Account Clerk in the Treasurer's Department was received as accepted by Civil Service on April 23<sup>rd</sup>. (Interviews to fill that position have been scheduled.)

The Clerk's Office worked fervently with labor counsel to resolve a grievance/arbitration matter.

The request for part-time, seasonal assistance in the Recreation Department was posted to the Village web site, with a link to the Village of Greenport Employment Application.

The advertisement for a part-time Code Enforcement Officer will be published in the 5/22 edition of the newspaper.

### **Forms and Applications**

The annual insurance renewal application was updated, completed and submitted. (By eliminating two surplussed vehicles from the list to be insured, a total savings of nearly \$ 1,200.00 was realized.)

### **Grants**

Tech Force numbers from D&B for GIGP 702 (Water Quality Improvements at 5<sup>th</sup> Street and Manor Place) were sent to the EFC on 4/22. These were subsequently revised at the request of the EFC, and presented (on 4/25) to EFC in conjunction with a Monitoring Program.

A copy of the recorded easement for the Downtown Revitalization Program, Round 9 (Lighting Program in conjunction with the BID) was received on 4/24.

Notification was received on 5/5 from the NYS Office of Parks, Recreation & Historic Preservation that the Water Improvements at 5<sup>th</sup> Street and Manor Place will have no effect upon cultural resources.

### **Local Laws**

The Code Book will be updated to reflect the sewer and water fees currently in force, and to include 2013 and 2014 Local Laws.

### **Other Notices / Informational**

The Village's letter regarding the proposed expansion at Peconic Landing was sent to the Town (via e-mail and regular mail) on May 8<sup>th</sup>.

The Village's letter to the Town of Southampton regarding the ban on use of plastic bags was finalized on May 13<sup>th</sup>.

The 2013 Annual Water Quality Report is available on the Village web site.



RESOLUTION approving the Public Assembly Permit Application as submitted by Southold Voice for the use of Mitchell Park from 9:00 a.m. through 4:30 p.m. on June 21, 2014 for a Family Water Safety Day event.

RESOLUTION directing Village Clerk Pirillo to schedule, and notice accordingly, a public hearing for June 23, 2014 at 6:00 p.m. at the Third Street Firehouse, Greenport, New York, 11944 regarding the Wetlands Permit Application as submitted by En-Consultants, to:

construct approximately 120 linear feet of vinyl bulkhead within 18" of (and 6" higher than) existing timber bulkhead and construct approximately 46 linear feet of vinyl bulkhead in place of (and 6" higher than) existing timber bulkhead; back fill with approximately 50 cubic yards of clean sand fill/loam, to be trucked in from an approved upland source; and temporarily remove and replace adjacent 3' x 20' ramp and 5' by 20' float as needed, at 49 Stirling Cove, Greenport, NY, 11944.

RESOLUTION directing the Conservation Advisory Council to review the Wetlands Permit Application as submitted by En-Consultants, and to provide corresponding comments and/or recommendations to the Village of Greenport Board of Trustees by no later than June 13, 2014.

RESOLUTION ratifying the Memorandum of Agreement dated May 5, 2014 between the Village of Greenport and an employee.

RESOLUTION approving the Standard Work Day and Reporting Resolution Forms # RS 2417-A, # RS 2417-B, and two (2) Form #s RS 2419 as attached, and directing Clerk Pirillo to post the Standard Work Day and Reporting Resolution to the public for a minimum of thirty (30) days.

RESOLUTION ratifying the attendance of the following at the annual SCVOA Zoning and Planning Municipal Training session held on May 14, 2014 from 5:30 p.m. through 9:30 p.m. at the Atlantis in Riverhead, NY at a \$ 55 per person fee, plus all applicable travel costs:

Zoning Board of Appeals Chairman Doug Moore, to be expensed from account A.8010.400 (Zoning Contractual Expense).

RESOLUTION ratifying the attendance of Clerk Pirillo at the Nassau/Suffolk Town Clerks Association meeting in Smithtown, New York on May 15, 2014; at a cost of \$ 25.00, to be expensed from account A.1410.400 (Clerk Contractual Expense).

### **Request for Proposals / Bids**

The tree bid was noticed in the 5/8 newspaper, and was returned on the 14<sup>th</sup>. This project was also registered by the Clerk's Office with the Department of Labor.

The RFP for work at the east pier of the Marina was noticed in the 5/8 paper. This project was also registered by the Clerk's Office with the Department of Labor.

### **Seasonal Information / Issues**

The Polo Grounds at Moores Lane were already approved for use on 5/22, 7/24 and 8/28; dates which were also requested by the North Fork Women's Softball League. In order to ease parking congestion and possible confusion, it was suggested that the games proposed for those dates be altered. Similarly, the North Fork Men's Softball League was asked to revise the proposed schedule for the following dates: 7/1, 7/2 and 7/25.

### **Tall Ships**

Re-cap meeting with Deputy Clerk on 5/1 Creation of pro-forma 2015 Invitation Letter, as requested by Tall Ships America Meeting on 5/2 at 9 a.m.

### **Utilities Payments / Collections / Financial**

As a result of a reminder notification from the LIVCTA, the Clerk discovered unclaimed funds through the OSC, and applied [for receipt of those] accordingly.

A check in the amount of \$ 373,192.00 was received from Southold Town on 5/8, as payment for the East/West Fire Contract.

### **Resolution(s) requested**

RESOLUTION approving the Public Assembly Permit Application as submitted by the East End Seaport Museum for the use of various Village streets and facilities, including Mitchell Park, from 9:00 a.m. through 5:00 p.m. from September 19, 2014 through September 21, 2014 for the annual Maritime Festival.

RESOLUTION authorizing the suspension of the open container law of the Village of Greenport, per Sections 35-3B and 35-3C of the Greenport Village Code, for the Festival parameters of the East End Seaport Museum Maritime Festival, from 9:00 a.m. to 5:00 p.m. on September 20, 2014 and September 21, 2014; per the Public Assembly Permit Application as submitted.

RESOLUTION approving the Public Assembly Permit Application as submitted by Maranatha Church for the use of a portion of Mitchell Park from 11:00 a.m. through 2:00 p.m. on June 29, 2014 for a Youth Christian Concert.

RESOLUTION authorizing the Village of Greenport to add the outstanding water balances in arrears, for a total of \$ 24,169.29, and sewer balances in arrears, for a total of \$ 44,387.28; for any such property, to the Village of Greenport real property tax bills of that property.

RESOLUTION renewing for one additional year the lease with Eastern Long Island Hospital as landlord for the space occupied by the Village of Greenport known as the Mary E. Smith Recreation Center, with the renewal to continue the existing lease terms and conditions.

RESOLUTION ratifying the issuance of a check made payable to David Abatelli, in the amount of \$ 1,112.50, to be used to set up the required cash drawer/banks for the operation of the Village of Greenport Mitchell Park Marina.

**Attachments:**



236 THIRD STREET  
GREENPORT NY 11944

Tel: (631) 477-0248  
Fax: (631) 477-1877

MAYOR  
DAVID NYCE  
Ext. 215

TRUSTEES  
GEORGE HUBBARD JR.  
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR  
PAUL J. PALLAS, P.E.  
Ext. 219

CLERK  
SYLVIA LAZZARI PIRILLO, RMC  
Ext. 206

TREASURER  
ROBERT BRANDT  
Ext. 217

COMMUNITY DEVELOPMENT  
DIRECTOR  
DAVID ABATELLI  
Ext. 209

Submitted: May 14, 2014  
Meeting: May 19, 2014 6:00 PM - *Work Session Meeting*  
To: Mayor David Nyce / Board of Trustees  
Prepared By: Debbie Boyle, *Assistant*  
From: David Abatelli, *Community Development Director*  
Department: Community Development

## **Community Development Director Work Session Report**

### **MONTHLY REPORT - April 16 - May 13, 2014 DAVID ABATELLI - COMMUNITY DEVELOPMENT DIRECTOR**

#### **CODE ENFORCEMENT/BUILDING DEPARTMENT**

See Eileen's report and attachments.

#### **RECREATION PROGRAMS - AFTER SCHOOL PROGRAM**

See Cathy Matthews' report.

Recreation Center revenue was slightly down this month from last year, likely owing to low pre-registration for Summer Camp. We continue planning and preparation for Summer Camp and the Swim Program.

#### **GREENHILL CEMETERY**

A meeting is scheduled for May 14, 2014. Plans still are advancing for monument repairs and invasive plant removal this Spring.

#### **MITCHELL PARK MARINA, CAROUSEL, McCANN CAMPGROUND & ICE RINK**

See Marina Manager's report.  
See attached revenue sheets.

The Carousel income was up from last year at this month, mostly owing to the timing of the Easter break, which was in April this year.

The Marina will officially open on May 15<sup>th</sup>. We continue to obtain reservations for the 2014 season, and have had some boats stay a few days while in transit to other locations. These boats pay a reduced rate of \$1.00 per foot, as no services or utilities are provided. We are completing the preparation of the Marina and Park for the season.

The construction of a shed to enclose the power distribution panels on the west side of the Marina office building is complete, except for the addition of the roll-up door and gray stain, both of which are scheduled for completion in May.

McCann Campground opened on May 1st. Our income thus far is very close to last year, as is the amount of reservations coming in.

### **OLD SCHOOL HOUSE RENOVATION**

We have submitted the final close-out documents for the NYSDOS Grant for the Schoolhouse project this month. This project came out \$8,070.00 under the original budget of \$170,000.00.

Gail Horton is continuing to obtain Oral Histories from local elders as part of the Interpretive Center component of the Schoolhouse. Meetings are being held on a regular basis by the BID, Sterling Historical Society, Maritime Festival, Tree, Carousel and Greenport Improvement Committees. There are also plans to have the building open over some weekends in the Summer.

### **LWRP UPDATE**

The Village and NYSDOS now have the final draft of the LWRP. I have requested from NYSDOS the status of their 60-day review. This final draft has been on our website and in the office for local review and comment for over two months.

### **HARBOR DEPARTMENT**

See the marina/ harbor manager report.

Paul Pallas has put out an RFP for repairs to the East Pier at Mitchell Park.

Costello Marine has started repairs to the RR Dock and will be returning for some additional work.

Jeff Goubeaud, Paul Pallas and I met with Robert Holzmacher to discuss the Sterling Creek dredging project. J.R.Holzmacher has been involved with this project for nearly two years and has submitted applications to the NYSDEC and Army Corps of Engineers.

One outstanding item is the underwater soil sampling in the channel area, which is a "must do" item. We will need to put out an RFP for this sampling.

We may be "close enough", so that it would be possible, if we get the sampling done in the next month or so, to have all the permits in hand for next Winter's dredging season. Therefore, we may be in a position to obtain funds through bonding for this within six to eight months.

### **ECONOMIC DEVELOPMENT AND MARINA BULKHEAD STUDY GRANTS**

I still need to organize a meeting of the recently appointed Advisory Committee to move the Bulkhead RFP forward.

The Economic Development RFP might also need some additional input from the BID prior to finalization.

### **ROAD and SIDEWALK repairs**

I have begun the process of obtaining price quotes for sidewalk, curb replacement, the asphalt apron at the Moore's Lane Ball Fields, and Skate Park asphalt surface repair/replacement.

### **REQUESTED RESOLUTIONS**

RESOLUTION ratifying the hiring of Ashley Tuinman and Sarah Ficken as part-time, seasonal cashiers at the Mitchell Park Marina Office at a pay rate of \$9.00 per hour; effective May 6, 2014.

RESOLUTION ratifying the hiring of Gina Anasagasti as a part-time, seasonal employee at the Carousel at a pay rate of \$8.00 per hour; effective May 17, 2014.

RESOLUTION ratifying the hiring of Gina Anasagasti as a part-time, seasonal employee at the Carousel at a pay rate of \$8.00 per hour; effective May 17, 2014.

Attended: Housing Authority, Carousel, Greenport Improvement, Historic Preservation, Planning Board and Zoning Board meetings.

Respectfully,  
David Abatelli

**Attachments:**

Adventure Treks Work Session Report (2) (PDF)  
Recreation Dept Report\_Cathy Matthews (PDF)  
Recreation Dept Report\_Donna Angevine (PDF)  
Building Dept. Report (PDF)

# ADVENTURE TREKS, LTD.

PO BOX 5, SOUTHOLD, NY. 11971-0005

QMiii@AOL.COM

631-871-2588

05/13/14

Hon. David Nyce  
Board of Trustees  
Village of Greenport  
Work Session Monthly Report from Marina Manager

Dear Mayor and Trustees,

The following is my report for the marina and mooring field.

- Costello Marine replaced two of the pilings that were bad on the Railroad Dock. He also replaced some of the cleats that were broken or missing on the dock as well.
- After working with Paul Pallas and Dave Abatelli, a request for proposal was sent out for repair work on the East Pier. The time period is to have the work completed by the end of June.
- All of the mooring in Sterling Harbor are in as well as the channel markers going into the creek. The mooring buoys are in good condition and were repaired as needed. There are still 13 moorings that need to be hauled and have their concrete blocks inspected. When that is done, all of the moorings will have been pulled and inspected over the last three years. From then on 10 moorings a year can be pulled for their 4 year inspections.
- All of the speed buoys have been inspected and repaired as needed. Two of the buoys have new amber warning lights placed atop of them by the ferry company to aid in detecting them at night.
- The tires have been placed on the East Pier and are looking good.
- The West Pier pump-out station is now operational for the season. The pump-out boat will be operational for the Memorial Day Weekend.
- The canvas has been placed on the overheads in Mitchell Park on the boardwalk.
- The ladies public handicap toilet has been replaced and seems to be operating correctly. The old one had to be unstopped after every use. So far the new one seems to be working fine.
- The men's shower at the campground was replaced and is working good. The floors were painted as well as some of the walls. The fencing along the road was repaired as well as some along the road by the bathrooms. Light bulbs were replaced as needed and the men's ramp to the bathroom was replaced. The woman's ramp is scheduled to be done next. The perimeter fencing around the sewer holding tanks had a bamboo covering put around it so to make it less of an eyesore. The roof on the side shed was replaced as well.
- The roll-up door to the electric shed is being installed today, Wednesday, May 14, 2014. I have REP electric coming in to bring power to it so that it will be operational by end of day.
- I've had several phone calls and several emails from customers in Florida saying that they've seen our advertisement in the Triton magazine. They're working on their summer scheduling now and will get back to us about dockage reservations soon.

This concludes my report for the period.

Jeff Goubeaud  
Mitchell Park Marina Manager



## April 2014-Monthly Report

Registration for Summer Camp continues and we have thirty signed up thus far. Now that the weather is finally getting warmer, people are thinking about summer.

Michele Sarabia is no longer working at the Center, and I am actively seeking someone to replace her. Our After-School enrolment is fifty eight, and while some only come part of the time, we definitely need someone to take her place. I have contacted the school to help with recruitment.

While we are no longer going to the Library with Mrs. Ryans class for Legos, we still take them when Joe is showing a movie. We have resumed our Read a Recipe for Literacy program with the third and fourth graders and have a trip to NYC planned for the tenth of May to the Riverpark Farm and the Museum of Natural History in conjunction with this program.

We remained open for Spring Break and had a very good week. On April 25<sup>th</sup> we had a wonderful marionette show that the children thoroughly enjoyed. All the characters in the production were hand crafted by and operated by the owner, Carol of the Little Feet Puppet Theatre.

I have filed the application to operate a children's day camp with the Department of Health and this year we need only renew CPR certifications. They require that two trained in CPR and First Aid be present with each group of children. We will schedule training for June.

We are waiting for applications from the Department of Labor for the Youth Employment Program and are anxious to get started on that rather lengthy process. I will be participating in the Job Fair at the Library on May 17<sup>th</sup> to recruit teens for this program. Several who were with us last summer have asked to come back again, so we have a start. I have interviewed a certified teacher as one of my Head Counselors and I am hoping she will join us this summer, she is well qualified.

DAVE

Marina

April 2014

DEPARTMENT

April 2013

MONTH/YEAR

MONTH/YEAR

2013/14

2014/15

1			50	250
2	100-	100-	100	150
3	41.28			100
4	100-	100-		50
5				150
6				50
7				
8			50	300
9			119.49	
10				
11			100	300
12			50	300
13				150
14	150-	100-	69.50	
15			50-	50
16				
17			100-	
18	35.85			50
19				
20			50	150
21		bookshow 956.50		
22		200-		350
23		bookshow 200-		50
24				50
25	119.53	250-	200	150
26			300	150
27			50	
28		150-		
29			50	
30		100-		
31				

546.66

2156.50

1338.99

2800

TOTAL

2703.16

4138.99

Carousel

DEPARTMENT

APRIL 2014

APRIL 2013

MONTH/YEAR

MONTH/YEAR

1		
2		
3		
4		
5	512	
6	594	489
7		584
8		
9		
10		
11		
12	776	
13	837	710
14	367	911
15	38	
16	376	
17	379.25	
18	575	
19	1140	
20		628
21		704
22		
23		
24		
25		
26	398	
27	604	768
28	15	932
29		
30		
31	—	

6601.25

5726

TOTAL

584

Mc Canns

APRIL 2014

DEPARTMENT

APRIL 2013

MONTH/YEAR

MONTH/YEAR

1			
2			
3			460
4			2440
5			
6		1050-	
7	1050-	3275-	
8		1050	
9			500
10			500
11			
12			
13			
14			
15			
16			
17			4510
18			
19			
20			
21	500	100	
22			
23			
24	500	2400	
25			
26			
27			
28	300-		
29		1800	
30			1100
31			1700

2300

9675-

1960

10,250

TOTAL

11,975-

12,210-

# REC CENTER

APRIL 2014

DEPARTMENT

APRIL 2013

MONTH/YEAR

MONTH/YEAR

1	340			
2				
3			400	100
4			320	600
5				
6				
7				
8				400
9	270	1400		
10			278	300
11	210	100		
12				
13				
14				
15				
16			360	
17	280		190	
18				
19			180	
20				
21	220-	200		
22	210-	400		
23		200		
24				
25	450			
26				
27				
28				
29	300-		120	
30			412	1500
31				

2280-

2300-

2260

2900

**TOTAL**

4580-

5160-

370



## Notices of violation

Date	SCTM #	Address	Nature of violation	Remediation
6/7/13 9/6/13 12/9/13	1001-4.-8-38	229 Third Street	Continuous hoarding, property unkempt.	Ongoing conversation, appearance ticket has been issued for 9/6/13 Court date adjourned. Notice of public nuisance sent out on 12/6/2013 requesting compliance by 12/27/2013. No action has been taken by property owner to clean up. Two estimates for clean up were provided to the village attorney. <b>Clean up continues, very slowly.</b>
4/16/14 5/14/14	1001-6.-2-23.2	131 third Street	Property owner shut down Fire Alarm and sprinkler system due to a broken part.	Immediate repair and recertification of sprinkler system, Inspection scheduled for 2/14/14. Spoke to sprinkler contractor, system fixed and waiting on certifications and test on fire alarm system. <b>Court date adjourned until may.</b>
3/3/14	1001-4.-8-32	320 Front Street	Overcrowding	After 2 attempts to contact the owner a violations was posted on the door. A inspection was completed the following day. Overcrowding was not the issue so much as the owners had rearranged the 2 residential units to have 3 units with 1 bedroom in a converted attic space. There were other minor violations as well. A follow up inspection was scheduled for April. I anticipate full cooperation from the owners. Follow up inspection: most of the smaller issues were resolved, waiting for completion of exterior repairs and will do a complete inspection of the property in order to remove violations if appropriate. <b>Final inspection to be scheduled by end of month.</b>
4/15/14				
5/14/14				

## New Complaints

8/7/13	1001-7.-5-16	139 fourth street	Maintenance of structure and property exterior	<p>Follow up letter to owner after old complaint Owner came in for address the continuing complaints about his property. He cannot address the house issues until the property is cleaned up and he promised to complete that task by Nov. 1<sup>st</sup>. It was resolved that the porches in disrepair on the south side will be removed and the front porch is to be rebuilt, using local and state code.</p> <p><b>No response</b>  <b>Letter to owner being prepared, owner will be given a 30 day notice to remedy before a violation will be issued.</b></p>
2/28/2014	1001-2.-1-19.1	837 Main Street	This property is for sale, while locating its co and talking with real estate people, it comes to light that the house was remodeled to have 3 apartments.	<p>A letter went out to the owner requesting the house be returned to the two family use for which the CO was issued. I have not heard back from the owner. A Notice of violation will be issued with a 30 day deadline for compliance.</p> <p>The owner considered an application to the ZBA to retain the three apartments and studied the cost of an installation of the required fire suppression system. After consideration the owner decided to eliminate one tenant and return the house to the permitted 2 family use.</p> <p><b>Second floor tenant is being relocated and the house will be restored to its two family status.</b></p>
4/14/14				
5/14/14				
5/1/14	1001-6.-6-15	424 4 <sup>th</sup> street	An anonymous letter was left in my mailbox, stating that this particular house was "being used as a two family home which it is not". This property has a Certificate of Occupancy dated 11/16/65 for a two family house, closing out a building permit dated 2/7/61 for renovation to construct a second dwelling unit.	<p><b>This complaint is unfounded. I could not respond to the complainant as they did not leave any follow up information.</b></p>
4/21/14	1001-5.-1-1 & 1001-2.-4-18	Ludlam place Third street	Both of these parcels are unimproved village owned properties. Both parcels are used by the neighboring properties for storage of personal property and motor vehicles.	<p><b>Letters to adjacent property owners have been issued, requesting removal of accumulated personal property. Little has been done.</b></p>



## **Building Department Report for April 2014**

1. It has come to my attention that many other municipalities have set up a fee schedule for items that require more intensive review and additional inspections, such as Ansell systems and fire suppression systems. Perhaps this is something the Village Code Committee should consider.
2. Meson Ole' is still without a Fire suppression system, the building dept has placed placards on all entrances twice they have been removed, I will continue to check periodically. This non-compliance of the Building code is dangerous to surrounding properties and the fire dept should they be called upon. Court dates have been set for the owner to be before a Judge in Southold Town Municipal court.
3. Drawing for the 4" water main extension are being completed and submitted to the County for review. He is also submitting an "as built" drawing of the water main extension which was completed for Noah last year. We are still waiting for final approval from the Health Dept to start construction.
4. SCOVA training is scheduled for May 14<sup>th</sup>, 2014. **Four hours of Municipal training is mandatory for all Zoning and Planning Board Members per year.**
5. The building dept. is waiting for approval to rollout the first section of the rental code. The second section is nearly complete, as well. Building the data base is evolving. The remainder of the sections should get easier as the Building Department continues to develop the process. Identification of the rental properties remains the biggest challenge.
6. Section 150-15 I(3)- of the Village Code calls for all directional signs to be licensed for a period of 2 years and renewed periodically. The Village has never collected fees beyond the initial installation. The Building Dept. would like to make business owner with these signs aware of the need to renew their licenses and collect the small fee attached to the signs.
7. The Planning Board is very busy with applications from new business wanting to "get open" before the season. Their agenda is packed trying to review these requests.
8. This season there will be many new businesses and very few vacant storefronts. The Building Dept. is very busy with applications for new construction both residential and commercial.
9. The two Village owned properties which are currently being used as storage for adjacent neighbors are a mess. Clean up of these properties should be looked at. It is the opinion of the building dept. that the installation of a simple split rail fence will prevent most of the accumulation of the debris and free parking for boats and unused cars. One property is 43 linear feet wide, requiring 5 sections of fence and the other is 28 feet wide requiring 4' sections.