



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

April 16, 2015 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** - CHIEF HARRY BREESE
Including compilation of all monthly meeting minutes
- **TALL SHIPS** - DAVID NYCE, PETER CLARKE
- **VILLAGE ADMINISTRATOR** - PAUL J. PALLAS
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** - SYLVIA PIRILLO
- **VILLAGE ATTORNEY** - JOSEPH PROKOP

REPORTS FROM COMMITTEES

DISCUSSION

En-Consultants Wetlands Permit Application for Oyster Point Condominium.
Proposed rules and regulations concerning Public Assembly Permits in Mitchell Park.

MAYOR AND VILLAGE BOARD OF TRUSTEES



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EXT. 217

Submitted: April 9, 2015
Meeting: April 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Work Session Report Fire Dept.

Attachments:

Work Session Report Fire Dept. 2015 (PDF)

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Requests/Resolutions

March 2015

Please accept the reports for the month of March.

The Board of Wardens would like to go out to bid for a new ambulance to replace 8316.

We would also like to advertise in the paper for a new administrative assistant.

The position would be for 17.5 hrs per week and will come out of line A3410-100.

Annual salary would be \$12750.00.

Greenport Fire Dept.

March 2015

March 2015							April 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	

3/29 - 4/3		3/22 - 27		3/15 - 20		3/8 - 13		3/1 - 6	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday
Mar 1	2	3	4	5	6	7			
	Relief Hose Standard Hose	Eagle Hose		7:00pm Water Rescue					
8	9	10	11	12	13	14			
Daylight Savings Time 10:00am Juniors (St. 1)	Star Hose	7:00pm Rescue Squad 7:30pm Finance	Hook & Ladder			2:00pm Cuthogue St Patrick's Day Parade (832,5 leave @12:45)			
15	16	17	18	19	20	21			
	6:00pm Village Wk Session	Saint Patrick's Day 6:00pm Company Officers (St. 2) 6:00pm Defensive Driving (St. 1)	7:00pm Wardens (St. 1)	6:00pm Defensive Driving (St. 1) 7:00pm Dept. Training (831)					
22	23	24	25	26	27	28			
11:30am Montauk St Patrick's Day Parade (831 Leave @9am)	6:00pm Village BD Mtg	SCVFA (Brookhaven)	6:00pm NFVFA (Manorville - Electrical Fire Speaker; All Welcome)	6:00pm Dept. Fundraiser Meeting (St. 1) 6:30pm Fire Police					
29	30	31	Apr 1	2	3	4			
		7:00pm Department Meeting (St. 1)							

8330: 831-0985
Chief Breese

8331: 831-5645
Chief Miller

8332: 445-0204
Chief Weingart

Duty Company 832 & 833 with 833 1st Due on 24

CHIEF WAYDE MANWARING
 1ST ASST. CHIEF HARRY BREESE
 2ND ASST. CHIEF WAYNE MILLER
 CHAPLAIN C. KUMJIAN
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Greenport Fire Department Monthly Report For the Month of March 2015

Number of calls this month: 47

Number of Calls to Date: 137

Breakdown of calls by signal numbers:

9 (stand-by):	0
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	7
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	33
16-23 (mva, water rescue, misc.):	2
16-59 (routine transport):	0
23 (co detector, medi-vac):	2
24/13-35 (mutual aid; working structure fire):	3
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	14
East/West:	30
Other:	3

Total number of Personnel:	677
Number of hours:	36.37
Total personnel hours:	24,622.49
Average personnel per call:	14.4
Average call time in minutes:	46.81

Number of calls to Peconic Landing:	8
Number of calls to San Simeon by the Sound:	8

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
15-091	3/1/15	Cardinal Lane Peconic Landing	4	0:11	0:54	43	16	1	E/W	E/M Sick
15-092	3/1/15	Shores Peconic Landing 1500 Brecknock Road	8	10:01	10:40	39	16	1	E/W	E/F Back Pain
15-093	3/3/15	Calebs Way	4	6:00	7:04	64	16	1	E/W	E/M Fall
15-094	3/3/15	Chapel Lane and Route 25	17	7:52	8:26	34	16-23	1	E/W	MVA
15-095	3/3/15	Route 25	8	14:28	15:15	47	16	1	E/W	E/F Fall
15-096	3/4/15	Apartments Peconic Landing 1500 Brecknock Road	3	4:12	5:11	59	16	1	E/W	E/F Fall
15-097	3/5/15	San Simeon 61700 CR 48	7	9:01	9:46	45	16	1	E/W	E/F Bleeding
15-098	3/5/15	2050 Carroll Avenue, Peconic	18	19:30	20:05	35	24/13-35	0	O	Working Fire 24 to Southold
15-099	3/6/15	San Simeon 61700 CR 48	5	1:06	2:08	62	16	1	E/W	A/M Difficulty Breathing
15-100	3/6/15	Third Street	12	18:00	18:40	40	16	1	V	A/F Sick
15-101	3/6/15	Sixth Street	12	18:14	19:06	52	16	1	V	A/M Seizures
15-102	3/7/15	Cove Circle	6	1:56	2:50	54	16	1	E/W	E/F Seizures/Unconscious
15-103	3/7/15	56995 Main Road, Southold	34	16:47	17:25	38	24/13-35	0	O	Working Fire 24 to Southold
15-104	3/9/15	Middleton Road	6	6:22	6:59	47	16	1	E/W	A/F Seizures
15-105	3/9/15	Cliffside Condos 61475 CR 48	36	9:02	9:22	20	13	0	E/W	Auto Alarm
15-106	3/10/15	Lewis Marine 230 Corwin Street	25	8:29	8:48	19	13	0	E/W	Auto Alarm
15-107	3/10/15	St. Agnes School 523 Front Street	34	14:52	15:00	8	13	0	V	Auto Alarm
15-108	3/12/15	San Simeon 61700 CR 48	33	15:24	15:36	12	13	0	E/W	Auto Alarm
15-109	3/12/15	Fifth Street	6	22:24	23:35	71	16	1	V	E/F Fall
15-110	3/13/15	San Simeon 61700 CR 48	9	14:24	15:20	56	16	1	E/W	E/F Respiratory
15-111	3/13/15	324 Fifth Avenue	20	19:54	20:01	7	23	0	V	Flooding
15-112	3/14/15	Rhumblin Restaurant 34 Front Street	5	2:43	3:31	42	16	1	V	A/F Assault
15-113	3/14/15	51900 Route 25, Southold	20	23:34	4:15	281	24/13-35	0	O	Working Fire 24 to Southold
15-114	3/16/15	Fiddler Lane	8	12:26	13:24	58	16	1	E/W	E/M Diabetic
15-115	3/17/15	Calebs Way	10	15:57	16:34	37	16	1	E/W	E/M Possible Stroke
15-116	3/18/15	Calebs Way	8	19:55	20:39	54	16	1	E/W	E/F Fall
15-117	3/19/15	429 Main Street	40	20:03	20:20	17	13	0	V	Auto Alarm
15-118	3/20/15	519 Main Street	26	13:10	13:36	26	23	0	V	Odor of Gas
15-119	3/21/15	San Simeon 61700 CR 48	8	18:49	19:35	46	16	1	E/W	A/M Sick
15-120	3/21/15	Bayshore Road	5	23:05	23:56	51	16	1	E/W	A/F Chest Pains
15-121	3/24/15	San Simeon 61700 CR 48	3	5:29	6:19	50	16	1	E/W	E/F Respiratory
15-122	3/24/15	Second Street	5	10:27	11:03	36	16	1	V	A/F Sick
15-123	3/24/15	San Simeon 61700 CR 48	13	16:50	17:31	41	16	1	E/W	A/M Fall
15-124	3/25/15	Noah's Restaurant 136 Front Street	23	14:19	14:23	4	13	0	V	Auto Alarm
15-125	3/25/15	Cedarfield Drive	13	14:45	15:23	48	16	1	E/W	A/F Cardiac Arrest
15-126	3/25/15	2170 Maple Lane	30	15:36	15:58	22	13	0	E/W	Auto Alarm
15-127	3/25/15	San Simeon 61700 CR 48	23	16:05	17:29	84	16	1	E/W	E/F CVA
15-128	3/27/15	Enriched Housing Peconic Landing	11	10:12	10:54	42	16	1	E/W	E/M Sick
15-129	3/28/15	First Street	17	13:14	14:04	50	16	1	V	A/M Chest Pains
15-130	3/29/15	Shores Peconic Landing 1500 Brecknock Road	4	1:17	2:10	53	16	1	E/W	E/F Bleeding
15-131	3/29/15	Kingfisher Lane Peconic Landing	3	4:55	5:50	55	16	1	E/W	E/M Hemorrhage

Greenport Fire Department Alarm Report For The Month Ending March 31, 2015

15-132	3/29/15	North Street	6	22:45	23:26	41	16	1	V	A/M Fall
15-133	3/30/15	Rt 48/ Sterling Cemetery	37	14:37	15:30	53	16-23	2	E/W	MVA
15-134	3/30/15	IPO JB Liquors 122 South Street	15	15:14	15:46	32	16	1	V	M/C Fall
15-135	3/31/15	Third Street Basket Ball Courts	17	15:13	15:53	40	16	1	V	A/F Unknown
15-136	3/31/15	Kingfisher Lane Peconic Landing	15	16:22	16:58	36	16	1	E/W	A/F CV/A
15-137	3/31/15	Enriched Housing Peconic Landing	5	23:21	0:10	49	16	1	E/W	A/F Respiratory
			677			2200		36		

Alarms	Signal:	13	23	16	16-23	24/13-35	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
47		7	2	33	2	3	677	14.4	36.37	2200	46.81	36		14	30	3
Fire:	14	# Calls to Pec. Indg.:	8					#Fire Calls E/W:	2			#Fire Calls V:	2			
Rescue:	33	# Calls to San Simeon:	8					#EMS Calls E/W:	24			#EMS Calls V:	9			
								#Auto Alarms E/W:	4			#Auto Alarms V:	3			

<u>Name</u>	<u>#Fire</u>	<u>%</u>	<u>Pts</u>	<u>#EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>HM</u>	<u>BB</u>	<u>SHT</u>	<u>YAP</u>
Barszczewski, J (Warden)	12	46.15	25	2	1.835	0	0	9	6	1	6	47	X	X		
Berry, James	9	34.62	25	1	0.917	0	0	3	0	0	5	33				
Birmingham, Kenneth (Capt.)	0	0	0	1	0.917	0	0	5	3	1	0	9		X		
Bogardus, William	4	15.38	25	1	0.917	0	0	3	0	0	0	28				
Breese, Harry (Chief)	12	46.15	25	41	37.61	25	1	11	5	2	5	74	X	X		
Bumble III, Charles	0	0	0	0	0	0	0	2	3	1	5	11		X		
Bumble, Lawrence	0	0	0	0	0	0	0	0	0	0	0	0				
Bumble, Samantha	0	0	0	0	0	0	0	0	1	0	0	1				
Butler, Michael	1	3.846	15	0	0	0	0	2	4	0	0	21				
Capon, George (1st. Lt. FP)	4	15.38	0	8	7.339	0	0	3	0	0	0	3				
Carey, Patrick	18	69.23	25	3	2.752	0	1	7	5	3	5	46	X	X		
Carrig, Melinda	0	0	0	7	6.422	15	1	0	1	0	0	17				
Clark, Doreen	0	0	0	10	9.174	0	0	3	2	1	5	11		X		
Clark III, Henry	0	0	0	0	0	0	0	0	0	0	0	0				
Clark, James (Capt.)	4	15.38	25	3	2.752	0	0	9	8	2	5	49		X		
Clark, Jeffrey	10	38.46	25	0	0	0	0	4	7	2	5	43	X	X		
Corazzini, Jeffrey	4	15.38	25	10	9.174	25	2	0	1	0	0	53				
Corazzini, Warren	0	0	0	1	0.917	0	0	1	0	0	0	1				
Corwin, Everett	11	42.31	25	16	14.68	25	0	4	6	2	5	67	X	X		
Corwin, Norma (Warden)	11	42.31	25	19	17.43	25	1	8	1	3	5	68	X	X		
Corwin, Raymond (Warden)	9	34.62	25	20	18.35	25	1	13	5	1	6	76		X		
Corwin, Robert	9	34.62	25	24	22.02	25	1	5	3	3	5	67	X	X		
Corwin, Scott	1	3.846	15	2	1.835	0	0	2	4	0	5	26				
Costas, Tom	4	15.38	25	2	1.835	0	0	6	3	1	5	40	X	X		
Creedon, Daniel	4	15.38	25	6	5.505	15	0	4	3	1	1	49				
De Kerillis, Alain	8	30.77	25	22	20.18	25	0	3	2	0	0	55				
Detrick, Gary	6	23.08	0	0	0	0	0	5	7	2	5	19	X	X		
Dimos, Paul (1st Lt.)	11	42.31	25	12	11.01	25	0	9	9	7	6	81				X
Dominick, Steve	6	23.08	25	3	2.752	0	1	3	2	2	0	33	X	X		
Fall, Frederick	0	0	0	0	0	0	0	0	0	0	0	0				
Ficurilli, Michael	10	38.46	25	1	0.917	0	0	5	5	2	3	5	X	X		
Fisher, Shannon (RS 1st Lt.)	0	0	0	1	0.917	0	0	3	0	0	0	3				

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u>#Fire</u>	<u>%</u>	<u>Pts</u>	<u>#EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs.</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Golden, Danielle	0	0	0	0	0	0	0	1	1	0	0	2				
Goldstein, Myron	1	3.846	15	0	0	0	0	0	0	0	0	15				
Grilli, Jennifer (RS Capt.)	2	7.692	15	12	11.01	25	3	10	6	1	0	60				X
Grilli, John (Warden)	1	3.846	15	2	1.835	0	0	8	6	1	1	35				X
Hamilton Jr., Robert	9	34.62	25	1	0.917	0	0	7	7	1	0	40				X
Hanold, Christopher (2nd Lt.)	6	23.08	25	19	17.43	25	2	6	4	5	0	67				X
Harris, Cliff (1st Lt.)	5	19.23	25	0	0	0	0	6	6	1	1	43				X
Harris, Peter	15	57.69	25	1	0.917	0	0	6	8	1	7	47				X
Harrison Meraz, Danielle	0	0	0	0	0	0	0	0	0	0	0	0				
Hays, Spencer (Capt.)	8	30.77	25	2	1.835	0	0	9	4	8	3	49				X
Hollid, Scott (2nd Lt.)	8	30.77	15	1	0.917	0	0	9	6	3	5	38				X
Hubbard Jr, George	1	3.846	15	1	0.917	0	0	5	5	1	5	31				X
Hughes, Colleen	15	57.69	25	52	47.71	25	3	7	6	1	5	72				X
Huzsek, Andrew H	10	38.46	25	1	0.917	0	0	6	5	1	5	42				X
Hydell, Carol	3	11.54	25	1	0.917	0	0	6	5	2	5	43				X
Hydell, Charles	8	30.77	25	4	3.67	0	0	3	6	2	5	41				X
Illeseas, Adolpho	2	7.692	25	0	0	0	0	1	3	0	5	34				
Jenkins, Karolyn	2	7.692	15	0	0	0	0	3	2	3	0	23				X
Jensen, Warren (Warden)	3	11.54	25	1	0.917	0	0	6	3	0	5	39				
Jester, Robert	11	42.31	25	6	5.505	15	0	6	7	3	6	62				X
Jimenez, Susano	13	50	25	3	2.752	0	0	3	4	2	1	35				X
Johnson, Craig	1	3.846	0	1	0.917	0	0	2	1	0	5	8				
Kalin, James (Warden)	19	73.08	25	59	54.13	25	2	9	4	0	1	66				
King, David	12	46.15	25	15	13.76	25	2	3	5	2	5	67				X
Kunjian, Claude (Asst. Chaplain)	0	0	0	0	0	0	0	0	0	0	0	0				
LaMothe, Thomas	0	0	0	0	0	0	0	1	0	0	0	1				
Land, Bruce (Capt)	2	7.692	0	1	0.917	0	0	5	1	0	0	6				
Lawry, Lisa	0	0	0	0	0	0	0	0	0	0	0	0				
Lehmann, Robert	3	11.54	25	2	1.835	0	0	1	1	0	1	28				
Lillis, Daniel (PFF)	0	0	0	0	0	0	0	0	0	0	0	0				
Luke, Alexander	6	23.08	25	4	3.67	0	0	5	3	2	5	40				X
Manwaring, Julia	7	26.92	25	9	8.257	15	1	5	4	3	5	58				X

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u>#Fire</u>	<u>%</u>	<u>Pts</u>	<u>#EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Manwaring, Wayde	16	61.54	25	23	21.1	25	2	9	4	4	5	74	X	X		
Marczewski, Macy	6	23.08	25	0	0	0	0	5	8	3	5	46	X	X		
Martocchia, Jerome	1	3.846	15	15	13.76	25	3	10	5	3	5	66	X	X		
Mazzi, Aileen	1	3.846	15	2	1.835	0	0	5	4	2	5	31	X			
McNeil, William	0	0	0	0	0	0	0	3	0	1	0	4				
Medina, Angel	1	3.846	0	0	0	0	0	0	0	0	0	0				
Meyer, David	0	0	0	0	0	0	0	0	0	0	0	0				
Miller, Joseph	4	15.38	15	12	11.01	25	0	4	0	1	0	45		X		
Miller, Wayne (1st Asst. Chief)	8	30.77	25	43	39.45	25	0	14	3	1	1	69		X		
Milovich Jr., Joseph (Warden)	13	50	25	2	1.835	0	0	9	5	2	5	46	X	X		
Mims, Ralph	0	0	0	0	0	0	0	0	1	0	0	1				
Musto, Francis	11	42.31	25	23	21.1	25	1	7	5	3	3	69	X	X		
Myslborski, Linda (RS 2nd Lt.)	4	15.38	25	49	44.95	25	2	8	5	1	6	72		X		X
Parker, Jason	12	46.15	25	7	6.422	15	0	4	3	3	5	55	X	X	X	
Pirillo, James A (Warden)	13	50	25	0	0	0	0	8	4	3	6	46	X	X		X
Pirillo, James J (Warden)	8	30.77	15	0	0	0	0	8	7	2	5	37	X	X		
Pope, George	22	84.62	25	66	60.55	25	2	8	4	2	0	66		X		
Pruitt, William	0	0	0	0	0	0	0	0	0	0	0	0				
Purcell, Bernard	24	92.31	25	52	47.71	25	4	5	6	7	7	79		X		X
Purcell, Ryan (2nd Lt.)	3	11.54	0	3	2.752	0	0	3	1	2	5	11		X		
Quillin, Michael	8	30.77	25	0	0	0	0	6	5	2	6	44	X	X		
Rand, Charles (SO)	0	0	0	1	0.917	0	0	9	5	2	5	21	X	X		
Raynor, Dale	16	61.54	25	14	12.84	25	3	5	6	8	6	78	X	X		X
Reiss, Helen	19	73.08	25	67	61.47	25	3	1	3	2	0	59		X		
Rempe Jr, Fred	5	19.23	15	6	5.505	15	0	5	4	1	5	45		X		
Richter, Michael	6	23.08	25	36	33.03	25	0	4	0	0	5	59				
Richter, Nathaniel	3	11.54	15	1	0.917	0	0	0	0	0	0	15				
Rosa, Lisa (Capt)	4	15.38	15	6	5.505	15	0	10	6	2	5	53	X	X		
Ruffner, William (1st Lt)	0	0	0	0	0	0	0	4	2	0	6	12				
Ryan, Sean	2	7.692	15	11	10.09	25	1	0	0	0	0	41				
Schneider, William	0	0	0	0	0	0	0	0	0	0	0	0				
Sieban, Edward	5	19.23	15	3	2.752	0	0	6	0	1	0	22				

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Skezecc, John	13	50	25	3	2.752	0	0	5	6	2	5	43	X	X		
Spanos, James	1	3.846	0	0	0	0	0	2	0	2	5	9	X	X		
Staples, Halsey	12	46.15	25	26	23.85	25	0	4	0	1	0	55		X		
Stoner, Gary	3	11.54	25	0	0	0	0	2	1	0	5	33				
Tamm, John	14	53.85	25	25	22.94	25	0	4	5	2	5	66	X	X		
Thorp, Thomas (1st Lt.)	0	0	0	0	0	0	0	0	0	0	0	0				
Thum, William	0	0	0	1	0.917	0	0	3	2	0	5	10				
Urban, Jerome	1	3.846	0	0	0	0	0	2	2	0	5	9				
VanEtten, George	10	38.46	25	2	1.835	0	0	5	6	2	6	44		X		
Volinski Jr, Antone	16	61.54	25	1	0.917	0	0	5	5	1	5	41		X		
Volinski III, Antone (Warden)	11	42.31	25	10	9.174	15	1	9	5	1	5	61		X		
Volinski, Darryl (Warden)	6	23.08	25	16	14.68	25	0	3	4	1	5	63		X		
Walker Jr, David	0	0	0	0	0	0	0	0	0	0	0	0				
Watkins Sr, Tom	0	0	0	0	0	0	0	0	0	1	0	1				
Weingart, Jeffrey(2nd Asst Chief,	16	61.54	25	39	35.78	25	1	9	7	11	7	85	X	X		X
White, Kenneth	1	3.846	0	15	13.76	0	0	5	0	1	0	6		X		
White, Robert	0	0	0	0	0	0	0	0	0	0	0	0				
Wright, Richard	6	23.08	25	0	0	0	0	3	1	1	5	35		X		
Wright, William	6	23.08	25	4	3.67	2	0	3	2	1	5	38		X		
Zurek, Gregory	5	19.23	25	1	0.917	0	0	2	5	1	5	38		X		
Zurek Jr, Stanley	6	23.08	25	1	0.917	0	0	2	0	2	0	29	X	X		

MEETING OF THE BOARD OF WARDENS

Wednesday March 18, 2015

OPENING:

Chief Harry Breese opened the meeting at 7:03 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE: 2nd Assistant Chief Jeff Weingart Wardens Joe Milovich , Warren Jensen , Tony Volinski , Norma Corwin, Joe Barszczewski , Ray Corwin, James J. Pirillo ,James A. Pirillo, James Kalin, John Grilli, 1 Asst Chief Wayne Miller excused

Ex Chief Wayde Manwaring, Ex Chief Cliff Harris, Captain Jamie Clark, Patrick Carey,

THOSE WISHING TO SPEAK TO THE BOARD: Ex Chief Harris spoke about his disappointment about getting rid of the Washingtons day cocktail party , how he thought it should have gone to the companies to vote on , not just have the wardens get rid of it .

Captain Clark requested permission to hold annual Standard hose chicken BBQ third Saturday in August, and also mentioned how the vote should come from the companies about the Cocktail Party.

Ex Chief Manwaring addressed the board about any questions on the bid specks on new ambulance, and if not would like it to go to village for approval to go out to bid, James J. Pirillo did not like the fact it is going to be gas and not Diesel, much discussion on why gas.

Ex Captain Carey request permission to host the North Fork *FFA ASSOC* dinner on Sept 23, 2015 @ 6:00.

READING OF THE PREVIOUS MINUTES:

Motion made by James Kalin seconded by John Grill to approve the minutes of the Feb 18, 2015 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS MEETING MINUTES:

Chief ~~Brees~~ read the minutes of the March 17, 2015 meeting of the company officers for information only.

TREASURER'S REPORT:

The treasurer's report for the period of February 19, 2015 through March 18, 2015 was read by Secretary / Treasurer James Kalin. Motion made by Ray Corwin seconded by Warren Jensen to accept the treasurer's report as read. Motion carried.

BILLS: none

COMMUNICATIONS RECEIVED:

1. Thursday May 7th Central Islip Golf outing.
2. Southold Golf outing Monday May 11.
3. Southold to hold 375th Anniversary Parade August 11th 11 am
4. Thank you letter from Southold Chief for the Mutual aid to fire on March 16,2015
5. Donation in memory of Florence Corwin \$40.00 from Frank & Dot Mazzaferro.

APPLICATION(S) FOR NEW MEMBERSHIP:

- 1.
- 2.

Motion by _____, seconded by _____, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Joe Milovich mentioned new Lanterns are in, and questioned if board still wants the work to be done on the basement bathroom, Chief Wiengart read quote from Joel Daly, still need 2 more quotes.
- 2.
- 3.

BY-LAWS: none

FINANCE: Minutes read by Chief Breese

FIRE DISTRICT:

PRE-INCIDENT PLANNING: None

SERVICE AWARDS: None

RECRUITMENT: None

CASUALTY FUND: None

FUNERAL: None

COMMUNICATION: Tony Volinski spoke about the Radio Communication meeting with Southold town, tower no longer able to go where it was going to be placed, and much discussion on this matter.

Chief Breese mentioned radios/ new pagers have been ordered for cross banning.

TRIPS AND TRAVEL: None

Motion made by James Kalin to approve finance minutes and to deposit all donations in proper account, Seconded by Tony Volinski, motion carried.

COMPANY REQUESTS

EAGLE HOSE CO. # 1 Budget /Finance

RELIEF HOSE CO. # 2 Budgets /Finance

STAR HOSE CO. # 3 Budgets /Finance

STANDARD HOSE CO. # 4 Budgets /Finance, snow shovels, brooms

PHENIX HOOK & LADDER CO. # 1 Budget /Finance, new batteries Hi band portable Radios

RESCUE SQUAD Budget /Finance

WATER RESCUE Budget

FIRE POLICE Budget /Finance

UNFINISHED BUSINESS: Joe Milovich wants to know what direction are we going with the a new building or fixing old building, much discussion. Chief Breese mentioned that he will speak to Robert.

REPORT OF DELEGATES none

NEW BUSINESS None

GOOD OF THE DEPARTMENT

1 Motion made by James Kalin to grant permission to Standard Hose to hold their Annual BBQ, Seconded by Warren Jensen. Motion carried.

2. Ray Corwin would like to see about bringing back something the dance or something for the whole Dept after the Washingtons Celebration,

2nd Assistant Chief Weingart also mentioned doing something for the whole dept, maybe a Dinner after the Gambling.

John Grilli mentioned maybe bring back the dance every few years.

Motion made by warren Jensen to bring back to companies to vote on Cocktail Party, seconded by James Kalin. Motion Carried.

3. Norma Corwin questioned if there are any rules as to members using electronic cigarettes in the trucks. Chief Breese will look into to it.

4. James Kalin spoke about the fleet gas system, sent out for information, waiting to come back.

5. James Kalin also mentioned about how we are getting no tones just voice for alarms. Much discussion on this.

6. Tony Volinski asked where you can put on blue lights when responding to a call. He has seen our members using them in Southold when responding to Greenport.

7. Tony Volinski also mentioned that a firefighter was asked to get off fire truck to make room for interiors , and then responded in his own car to alarm new member not even a Fire Fighter yet showed up in own car. Chief Breese will look into giving out the policy rules to all members. No members should respond to mutual aid calls in own cars.

John Grill questioned if new member packets are still given out when someone joins. Chief Breese will look into doing that.

8. Joe Barszczewski asked what radio frequency should be used when on calls, members in hot zone should be on FG, members outside hot spot should be on FD. Much discussion.

Policy written incorrectly.

Motion made by John Grilli to have Policy corrected seconded by James Kalin. Motion carried

Tony Volinski mentioned that the radio in the radio room does not monitor.

Chief Breese questioned what the board would like to do about the new ambulance.

Motion made by Joe Milovich to approve the recommendations to send to Village seconded by John Grilli. 7 in favor, 2 opposed, motion carried.

James Kalin mentioned dates of Annual meetings Tuesday April 7th, elections April 9th and Wardens organizational meeting is Tuesday April 21st not on Wednesday.

Chief Breese spoke about Dept Physicals have started for just interiors and EMS.

James J. Pirillo would like a letter sent to Peconic Landing to possible help with the new ambulance.

Warren Jensen asked how the agreement is going with Peconic Landing. Chief Breese State going well.

Joe Milovich questioned why so many Signal 3 calls to San Simeon, Discussion on this.

Tony Volinski questioned about the 800 job that Wayde was doing, are we going to put add in paper? Chief Breese will have Sylvia put in paper.

EXECUTIVE SESSION Motion by _____, seconded by _____, to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at __:__pm.

Motion by _____, seconded by _____, to return to the regular meeting. Motion carried. Regular meeting at __:__pm.

Motion by _____, seconded by _____, to

READING OF THE MINUTES

Motion made by James Kalin seconded by Tony Volinski to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Ray Corwin seconded by James Kalin to adjourn.

Motion carried. The meeting was adjourned at 8:27 pm

Respectfully Submitted by,

Jennifer Grilli

Recording Secretary

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

Opening: Chief Breese opened the meeting at 1800 hrs with the pledge to the flag and moment of silence for departed members

Attendance: Chief Breese, Captains: Rosa, Hays, Land, Corwin & Grilli, Lt's: Ruffner, Dimos, & Hollid. Excused: Chief's Miller & Weingart

Reading of Previous Minutes: MM: J. Grilli MS: B. Land to accept the previous month's minutes as printed MC

Report of Committees: none

Old Business: none

New Business: none

Company Requests:

831: budget items

832: Absent

833: budget items

834: budget items

835: truck repairs & new air packs

Rescue: budget items & New Ambulance

Fire Pd: none

Water Rescue: none

Good of Department:

- Department training to be held on 3/19 831 in charge
- Montauk parade Sunday 3/22 831 depart 0900 hrs
- Tuesday 3/31 department meeting 1900 hrs at St. 1
- Discussion held regarding recent signal 13 where Fire Police were inside the building; no exterior FF should be inside building during 13 & CO alarms.

Reading of Minutes: MM: S. Hays MS: B. Land to dispense w/ reading of minutes MC

Adjournment: MM: L. Rosa MS: Hollid to adjourn at 1810 hrs MC

Submitted by,

Harry R. Breese II,
Chief Engineer

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

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Finance Meeting

Tuesday March 10, 2015

In attendance were Chief Breese, 1st Assistant Chief Miller, Wardens Jensen, Barszczewski,

J. Pirillo Sr. & Kalin; Warden Volinski excused

All bills were reviewed.

Company Requests:

- 831: budget items
- 832: excused
- 833: budget items, push brooms & shovels
- 834: budget items
- 835: budget items
- Water Rescue: none
- Fire Police: none
- Rescue: none

Respectfully submitted,

Harry R. Breese II

Chief Engineer

clh



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

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EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 10, 2015
Meeting: April 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

April 16, 2015

Utilities Office

Statistics

Work Orders:

Electric = 16 Written, 15 Completed
Water = 8 Written, 8 Completed
Sewer = 37 Written, 36 Completed
Road = 56 Written, 55 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 04-06-2015. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 04-13-2015.

Resolutions:

Resolution authorizing the mayor to sign the Requests for Work Authorization as submitted by Duncan, Weinberg, Genzer and Pembroke, P.C.

Resolution authorizing the attendance of Administrator Pallas at the APPA

Conference.

Resolution authorizing an RFP for a Bulkhead Review Study.

Resolution to hire Gus Constantine Klavas (Park Attendant)

Topics of Discussion:

East End Seaport Museum Roof - Budget Modification

NYSERDA NY Prize Program: Microgrids 101

Request of use of Railroad Dock

LWRP Revision Update

Road/Water Department

Statistics

Water Distribution:

3,235,060 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
 Total Coliform = Negative
 E Coli = Absent
 Residual Chlorine = 0.54 mg/L

Third Street Firehouse
 Total Coliform = Negative
 E Coli = Absent
 Residual Chlorine = 0.55 mg/L

The form, DOH-360, was filed with the DOH on April 6, 2015 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed Water Machine maintenance.
- ❖ Cleared a spot at the WWTP for the Fire Department's trailers.
- ❖ Fixed air brakes and air service valve on sweeper, changed blade on G-44, put new power steering line on G-66, put new exhaust on G-55, steam cleaned all trucks. Changed the oil in all road vehicles and got them inspected. G-19 got new tires and a new transmission.
- ❖ Performed several repairs to fire Hydrants. Fixed water leaks on 3rd Street, Central Avenue, Main Street, and Monsell Place.
- ❖ Assisted Mitchell Park with removing the Ice Rink and delivering crushed stone for bulkhead repairs.
- ❖ Started trimming trees that had damaged branches from winter storms.
- ❖ Assisted the Sewer Department with a backup on 6th Avenue.
- ❖ Cleaned the tops of all storm drains.

Projects:

Crew has been working on pothole repair and general cleaning up from winter. Several stop signs and one sign by the ball fields needed to be put back up.

The Road Crew was out on several days clearing snow from roads and sidewalks.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of December, = 9,253,000 gallons.

Average Daily Flow = 0.298 million gallons day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 96% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 96% Permit limit = 75 %

Coliform Fecal General = 8.1 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 25.5 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 74.8 mg/L, and 29.9 lbs/day

Sludge Removal:

42,000 Gallons of sludge hauled during December.

Report

- ❖ Treatment Plant:

The plant is starting to recover from the harsh winter that we had. We still have more work to do to restore the total process. We may have to import sludge from another plant if we cannot fully reduce the nitrogen in the next couple of weeks. We still continue to perform under DEC requirements.

The west clarifier has been put back online after freezing conditions stopped. The east clarifier needs some minor work during its down time.

During the winter thaw the plant was experiencing some minor electrical problems which have since been rectified.

Quarterly maintenance has been done on the UV system. The BNR mixers and pumps also had some scheduled maintenance performed.

❖ Collection System:

We are cleaning the collection system once a week now that the weather has improved. This should help eliminate backups going into the summer months.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = March 7 @ 136.97 Mwh
Minimum usage day = March 28 @ 42.70 Mwh
Average usage for the month per day = 91.28 Mwh
Monthly total usage = 2829.64 Mwh

Service calls/call outs = 5
Street light repairs = 10
Customers shut off for none payment = 6
Customers turned on for payment = 6
Customers turned on for the season = 0
New Services/Service Upgrades = 2

Tasks Accomplished:

- ❖ Replaced two utility poles that were in bad condition.
- ❖ Installed two new services on Main Street.
- ❖ Finished removing decorations from the downtown area.
- ❖ Replaced the water heater for Engine No. 5.
- ❖ Completed the oil heater automation control units, the engines can now maintain constant temperatures in the lube oil tanks. This makes starting the engines take less time.
- ❖ Our IT company installed the video surveillance system at the Power Plant.
- ❖ Continued cleaning up around the plant.
- ❖ Made sure the engines were ready for the DMNC test which is being done in April.

Projects:

Completed the installation of the heater control panels, all three engines now have heater controls.

Attachments:



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Submitted: April 10, 2015
Meeting: April 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

April 16, 2015

Building Inspector's Office

Statistics

Summary of Transactions:

Building Permits Issued	3
Building Permit Application	4
ZBA Applications	1
Fence Permits	1
Use Evaluation Application	0
Wetland Permit Application	0
Wetland Permit Issued	0
HPC Application	2
Zoning Board Applications	2
CO Searches	9
CO Fees	2
Yard Sale	1
Road Opening	3
Sewer Inspection Fee	0
Dumpster Permit	1

Total Fees Collected: \$4,023.75

Reports

- ❖ There is an enormous amount of construction going on throughout the residential community. The commercial district is busy preparing for the upcoming summer season. There are very few vacant store fronts, most have been re-leased.
- ❖ The fees being collected by the Building Department in March have exceeded last month's fees. This is mostly due to the Building Permits being issued in the commercial district.
- ❖ During a recent evaluation of the Communication Tower on Webb Street, it was recommended that we look into putting up a fence to better secure the site and reduce apparent dumping.
- ❖ The building department is looking into putting up a fence around the Village owned properties on Third Street and at the end of Ludlum Place.
- ❖ The Planning Board consultant Glynis Berry has been working with the Building Department with the review of new projects.
- ❖ The Building Department Application Pamphlet is complete. We are looking to incorporate the package into our website.

Code Enforcer's Office

Reports

- ❖ In response to a complaint, four (4) tickets were issued to the owner of a commercial property for allowing rubbish and garbage to accumulate on the property on two separate occasions. The property has been cleaned and has been maintained free of rubbish and garbage as a result of the enforcement action.
- ❖ Five (5) tickets were issued to the owner of a multi-family, residential rental property for failing to maintain the property and for allowing abandoned vehicles, rubbish and garbage to accumulate on the property. The property has been cleaned and maintained as a result of the enforcement action.
- ❖ Two (2) additional tickets were issued to the owner/occupant of a residential property who has failed to respond to the previous tickets by failing to remove the debris and abandoned vehicle from the property.
- ❖ A ticket was issued to the owner of a multi-family, residential rental property who ignored written and oral requests to remove the abandoned furniture from the property.
- ❖ A ticket for Public Nuisance was issued to the owner of an abandoned residential property.
- ❖ A ticket was issued to a residential property owner who has failed to respond to written requests to abate a nuisance.
- ❖ A Notice of Violation was issued to a residential property owner who has been observed constructing a garage without a building permit.
- ❖ In response to a complaint about a commercial property, the Code Enforcement Officer requested that a potentially dangerous door be repaired and observed that the owner complied.
- ❖ At the request of the Village Attorney, the Code Enforcement Officer responded to Southold Town Justice Court on two Court dates.

- ❖ The Code Enforcement Officer continued to conduct interviews with the owners and representatives of the Meson Ole Building for the purpose of having the numerous violations remedied.
- ❖ The Code Enforcement Officer spent two days on “snow patrol” reminding residents to remove their vehicles from the Village roads during snow removal operations.

Code Enforcement Worksheet is attached.

Attachments:

Code Enf Report 041615 (PDF)

Appearances Tickets Issued

Date	SCTM#	Address of Occurrence:	Charge:	Defendant's Address:	Ticket #
3/12/2015	6.-2-17	400 Front Street	112-14. Maintenance of Private Property.	Southold, NY	15011
3/12/2015	6.-2-17	400 Front Street	307.1 of the Property Maintenance Code of NYS. Fail to Maintain Property Free from the Accumulation of Rubbish or Garbage.	Southold, NY	15012
3/13/2015	3.-4-8	624 Main Street	112-14. Maintenance of Private Property.	Cutchogue, NY	15013
3/13/2015	3.-4-8	624 Main Street	307.1 of the Property Maintenance Code of NYS. Fail to Maintain Property Free from the Accumulation of Rubbish or Garbage.	Cutchogue, NY	15014
3/13/2015	3.-4-8	624 Main Street	112-11. Abandoned Vehicle.	Cutchogue, NY	15015
3/13/2015	3.-4-8	624 Main Street	112-11. Abandoned Vehicle.	Cutchogue, NY	15016
3/13/2015	3.-4-8	624 Main Street	90-2. Public Nuisance.	Cutchogue, NY	15017
3/19/2015	6.-2-17	400 Front Street	112-14. Maintenance of Private Property.	Southold, NY	15018
3/19/2015	6.-2-17	400 Front Street	307.1 of the Property Maintenance Code of NYS. Fail to Maintain Property Free from the Accumulation of Rubbish or Garbage.	Southold, NY	15019
3/25/2015	4.-8-38	229 Third Street	112-11. Abandoned Vehicle.	Greenport, NY	15021
3/25/2015	4.-8-38	229 Third Street	90-2. Public Nuisance in reference to debris in the yard.	Greenport, NY	15022
3/26/2015	4.-6-2	221 Center Street	90-2. Public Nuisance in reference to debris in the yard.	Southold, NY	15023
3/27/2015	4.-2-25	126 Center Street	90-2. Public Nuisance in reference to an abandoned house.	Manhasset, NY	15024
3/30/2015	4.-6-35	411 First Street	90-2. Public Nuisance in reference to a partially destroyed garage.	Peconic, NY 11958	15025

Notice of Violation / Order to Remedy Violation Sent:

Date	SCTM #	Address	Nature of Violation	Remediation	Closed:
3/26/2015	2.-2-10.1	211 Bridge Street	Garage being built without a Building Permit.		

New Complaints

Date	SCTM#	Address	Nature of Violation	Remediation	Closed:
3/11/2015	6.-2-17	400 Front Street	Accumulation of Garbage at the Convenience Store.	<p><u>3/12/2015</u>: Inspected the property, photographed the violations, and issued Tickets 15011 and 15012 to the property owner for the unreasonable piles of garbage.</p> <p><u>3/18/2015</u>: Inspected the property and observed that the dumpsters have been emptied and the debris strewn throughout the property has been cleaned. However, large piles of garbage remain behind the building.</p> <p><u>3/19/2015</u>: Inspected the property and observed that unreasonably large piles of garbage remain behind the building. Issued Tickets 15018 and 15019 for the violations.</p> <p><u>3/20/2015</u>: Inspected the property and observed that all of the garbage has been cleaned up.</p> <p><u>3/26/2015</u>: Inspected the property and observed that the dumpsters are full and the garbage is starting to overflow.</p> <p><u>3/30/2015</u>: Inspected the property. The dumpsters have been emptied and no</p>	3/30/2015
3/11/2015	3.-4-8	624 Main Street (Residential Rental Property)	Unreasonable accumulation of garbage, abandoned vehicles, and an abandoned mattress.	<p><u>3/11/2015</u>: Inspected and photographed the violations at the property.</p> <p><u>3/13/2015</u>: Issued Tickets 15013 -15017 to the property owner for the observed violations.</p> <p><u>3/18/2015</u>: Inspected the property and observed that maintenance workers were correcting the violations and that the property looked much better. Conducted a telephone interview with the property owner who stated that he has hired a landscaping company to clean the property and to provide weekly maintenance, and that he advised all of the tenants that if they don't clean up after themselves, they will be evicted.</p> <p><u>3/19/2015</u>: Inspected the property and observed that the two abandoned vehicles have been removed, the old mattress has been removed, and the garbage has been cleaned up.</p>	3/19/2015
3/16/2015		US Post Office 131 Front Street	Complainant reports that the front door is slamming shut and could be a hazard.	<p><u>3/16/2015</u>: Spoke to Post Master Anthony Barone who stated that he will contact the maintenance company.</p> <p><u>3/18/2015</u>: Inspected the door at the Post Office and observed that it had been repaired and is functioning properly.</p>	3/18/2015

3/18/2015		Brix & Rye 308A Main Street	Complainant reports that she was disturbed by a consistent night-time noise problem at this location last summer. She would like to have the problem preemptively eliminated before the season starts.		
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Open Cases

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
2/25/2015	5.-4-23.1	37 Front Street	115-7.C. Fail to Clear Sidewalks of Snow.	<u>2/25/2015</u> : Issued Ticket # 15009 for Failure to Clear Sidewalks of Snow and Ice.	3/16/2015 Snow melted.
2/12/2015	4.-2-25	126 Center Street	115-7.C. Fail to clear snow and Ice from sidewalk.	<u>2/12/2015</u> : Issued Notice of Violation. <u>2/24/2015</u> : Issued Ticket # 15008 for Failure to Clear Sidewalks of Snow and Ice.	3/16/2015 Snow melted.
2/12/2015	4.-7-1	440 First Street	115-7.C. Fail to clear snow and Ice from sidewalk.	<u>2/12/2015</u> : Issued Notice of Violation. <u>2/25/2015</u> : Issued Ticket # 15010 for Failure to Clear Sidewalks of Snow and Ice. <u>3/23/2015</u> : The Notice of Violation and the Ticket were returned by the USPS as unclaimed. The ticket was served by conspicuously posting it to the front door of 440 First Street.	3/16/2015 Snow melted.
1/5/2015	5.-4-26	29 Front Street	90-2. Public Nuisance. Graffiti visible on west side of the building.		
1/5/2015	3.-4-26.1	608 Carpenter Street	112-11. Abandoned or Unlicensed Vehicle.	<u>1/7/2014</u> : The property owner came in to Village Hall to discuss the complaint. The car belonged to her late husband and she doesn't know how to procede. She will either sell the car or restore it, but she needs more time. <u>3/4/2015</u> : Telephone interview with the property owner who stated that she is trying to sell the car but is having a difficult time because of all the snow.	
1/7/2015	4.-1-15	418 Kaplan Ave	112-11. Abandoned or Unlicensed Vehicle.	<u>1/14/2015</u> : The property owner came into Village Hall to discuss the problem. She stated that the car is currently for sale and they are trying to get rid of it. <u>2/9/2015</u> : The property owner called to say that she was having trouble selling the car due to all the snow.	
1/9/2015	2.-2-45	306 Manor Place	65-6. Use of a building without a Certificate of Occupancy.		
1/15/2015	6.-4-10	331 Wiggins Street	112-11. Abandoned or Unlicensed Vehicle.		

1/16/2015	6.-2-23.2	Meson Ole 131 Third Street	311.2.2 of the Fire Code of NYS. Fall to Maintain Fire Protection System. Numerous violatons of the Property Maintenance Code of NYS.	<p><u>1/16/2015</u>: The Order was sent via regular mail and certified mail to each of the three (3) owners and was also conspicuously posted on the building.</p> <p><u>1/28/2015</u>: Telephone interview with a representative of True Assets, acting on behalf of M & M Mortgage, who states that they have repaired the roof, the eave, and the plumbing, and have requested that the alarm company resume central station monitoring. He states that he will call back when the monitoring is in place.</p> <p><u>2/2/2015</u>: Emailed the represnatie a list of violations at the property.</p> <p><u>2/9/2015</u>: Telephone interview with the representative who stated that they are making progress correcting the violations but that the alarm company had not yet set up the central station monitoring.</p> <p><u>3/2/2015</u>: Telephone interview with representative who stated that M & M Mortgage has failed to approve funding for the Fire Protection System.</p> <p><u>3/4/2015</u>: Telephone interview with bank represenatives in reference to getting the fire protection system restored. Request was forwarded to the Asset Maintenance Unit.</p> <p><u>3/6/2015</u>: A property owner and his attorney appeared in Court. They stated that they are in the process of selling the property. They stated that they will repair the Fire Protection System within two weeks. The Court adjourned the case.</p> <p><u>3/27/2015</u>: The property owner and his attorney appeared in Southold Town Justice Court. The Fire Protection System has not been activated. The Court adjourned the case.</p>	
1/21/2015	2.-6-29	110 North Street	112-11. Abandoned or Unlicensed Vehicles.		
1/29/2015	2.-4-19.2	535 Third Street	115-2.A. Encumbering Village Property, in reference to a firewood business being operated on Village property.	<p><u>1/26/2015</u>: Went to the location and personally spoke to the property owner about the problem.</p> <p><u>1/29/2015</u>: Issued an Order to Remedy Violation to the owner.</p> <p><u>2/4/2015</u>: Telephone interview with the property owner who stated that he has been mowing the lawn on the property for the last ten years and that he now owns the property due to "eminent domain." Village Administrator and Village Attorney advised of the property owner's adverse possession claim.</p> <p><u>3/30/2015</u>: Inspected the property and observed that the Village property is vacant.</p>	1/29/2015

12/15/2014	7.-4-11	149 Fifth Street	90-2. Public Nuisance. Roof of detached garage has caved in.	<p><u>1/7/2015</u>: Telephone interview with the property owner who stated that her daughter is in the process of buying the house and that the daughter plans on fixing or removing the garage.</p> <p><u>1/8/2015</u>: Telephone interview with the daughter who stated that when they buy the house, they will either repair or remove the garage.</p>
12/19/2014	4.-3-30	514 Main Street	90-2. Public Nuisance. Numerous violations of the Property Maintenance Code of NYS. Accumulation of Garbage.	<p><u>12/19/2014</u>: Inspected and photographed the property. Issued Ticket # 14056 for the accumulation of garbage. Issued Notice of Violation for the property maintenance issues.</p> <p><u>12/22/2014</u>: Inspected property and observed that the garbage has been cleaned up.</p> <p><u>01/02/2015</u>: Met with property owner who advised that she is interviewing contractors to repair her house.</p> <p><u>3/30/2015</u>: Called the property owner and she stated that she has hired a contractor to repair the roof and the yankee gutters but work has been delayed due to the harsh winter.</p>

12/26/2014	4.-9-29	100 Front Street	Numerous violations of the Property Maintenance Code of NYS.	<u>3/30/2015</u> : Interviewed a company representative who stated that they will be making repairs now that spring has arrived.
11/6/2014	4.-6-2	223 Center Street	90-2. Public Nuisance. Roof shingles blowing onto adjoining property. Tenants drinking, being loud and unruly, littering and urinating in the bushes.	<u>11/5/2014</u> : Anonymous complaint. Observations during an inspection indicate that the complaint is likely to be justified. Notice of Violation issued to property owner. <u>12/04/2014</u> : Inspected property and observed that some of the garbage, junk and debris has been removed, but there is still old furniture in the backyard and there is no change to the roof. <u>1/7/2015</u> : Telephone interview with property owner who stated that he will have the old furniture removed. <u>3/26/2015</u> : Issued Ticket # 15023 to the property owner for Public Nuisance.
11/12/2014	2.-4-29	507 Third Street	Abandoned vehicles. Debris and junk behind garage. Garage in deteriorated condition.	Notice of Violation sent via USPS certified mail. Returned "Not deliverable as addressed, unable to forward." <u>12/04/2014</u> : Researched the property owner and reissued Notice of Violation to his home address. <u>12/21/2014</u> : Served the Notice of Violation by conspicuously posting the Notice on the front door of the property. <u>1/4/2015</u> : Notice of Violation that was sent to the owner's home address was returned by USPS as unclaimed. <u>1/12/2015</u> : Inspected the property and observed that the abandoned vehicles have been removed but not much else has changed. During a telephone interview with the owner, he stated that he is working to get the tenants to clean up. <u>2/23/2015</u> : Issued ticket 15006 for Failure to Maintain Accessory Structures and ticket 15007 for Public Nuisance. <u>2/26/2015</u> : Telephone interview with the property owner who stated that he has removed the debris and that he will begin to repair the garage as soon as the weather breaks. Inspected the property and confirmed that the debris has been removed.

11/12/2014	4.-4-16	515 Madison Ave	112-11. Abandoned vehicles.	<p><u>11/24/2014</u>: Family representative called and stated that the two cars aren't abandoned. The owner was arrested for DWI, lost his license and can't register the cars. Rep was advised that the Village can be patient while they find a solution but that they can't continue to store the two abandoned cars in a residential driveway.</p> <p><u>1/7/2015</u>: Telephone interview with Family rep who stated that they don't have a plan yet for removing the abandoned cars. I advised that they need to make it a priority.</p> <p><u>3/30/2015</u>: Called the Family Rep who again stated that they don't have any plan for removing the cars. A deadline was set to remove the cars by April 15.</p>
11/15/2014	4.-8-38	229 Third Street	Abandoned Vehicle. Public Nuisance, yard full of junk and debris.	<p><u>11/15/2014</u>: Interviewed the compl and photographed the problem.</p> <p><u>11/19/2014</u>: Issued Tickets 14038, 14039 and 14040 to property owner.</p> <p><u>12/6/2014</u>: Village Attorney Prokop sent the property owner a notice that the Village would be cleaning the property on 12/11/2014.</p> <p><u>12/11/2014</u>: Inspected property and determined that the property owner has been cleaning up the property.</p> <p><u>12/15/2014</u>: Inspected property and observed that the property owner has been continuing to clean the property and is still working on the clean up.</p> <p><u>01/02/2015</u>: Inspected and photographed property. Owner has made progress but there is still a lot of debris that needs to be removed from the property. Advised Village Attorney of same. Owner did not show up for her Court date today.</p> <p><u>1/30/2015</u>: The owner failed to appear in Southold Town Justice Court.</p> <p><u>3/6/2015</u>: The owner failed to appear in Southold Town Justice Court.</p> <p><u>3/25/2015</u>: Inspected and photographed the property. Issued Ticket 15021 for Abandoned Vehicle and Ticket 15022 for Public Nuisance.</p> <p><u>3/27/2015</u>: The owner failed to appear in Southold Town Justice Court.</p>
11/18/2014	4.-6-30.2	122 South Street	Illegal third floor apartment.	<p><u>11/24/2014, 1245 hrs</u>: Interviewed property owners who stated that they neither deny nor admit that there is a third floor apartment and refused to allow the Village to inspect the third floor.</p>
11/20/2014	4.-6-35	411 First Street	Garage is dilapidated. Roof is falling in and building is leaning to the north.	<p><u>01/21/2015</u>: I went to the property and interviewed the property owner who stated that she is aware of the problem and is considering her options.</p> <p><u>3/30/2015</u>: Issued Ticket # 15025 to the property owner for Public Nuisance.</p>
11/20/2014	6.-3-17	431 Fifth Street	Shed too close to the property line.	<p><u>1/7/2015</u>: Telephone interview with the property owner who stated that he will consider his options and decide between moving the shed or seeking a variance.</p>

11/26/2014	2.-5-8	224 Broad Street	Detached garage on Third Street has fallen into a state of disrepair and has become unsightly.	<p><u>12/5/2014</u>: The son of the property owner called and stated that they will make the necessary repairs to the garage with a goal of completion in 30 days.</p> <p><u>1/7/2015</u>: Telephone interview with the son who stated that 30 days was too optimistic and that they need more time.</p> <p><u>2/12/2015</u>: Telephone interview with the son. He stated that his parents are in a nursing home and that he lives in North Carolina and that due to the distance and the severe winter, he is having a difficult time getting the repairs done. He states that he hopes to have the repairs done in March or April.</p>
11/26/2014	4.-7-25	434 Main Street	Discarded and unused furniture and other debris left behind Goldin's Furniture.	
11/26/2014	4.-1-7	520 Madison Ave	112-11. Abandoned vehicles.	
11/26/2014	6.-6-4	444 Fifth Street	112-11. Abandoned vehicle.	
10/29/2014	6.-2-16.1	520 Fourth Street	90-2. Public Nuisance. Bush planted in public right-of-way that is obstructing the view of traffic.	<p><u>11/19/2014</u>: Notice of Violation returned by USPS as unclaimed.</p> <p><u>11/24/2014</u>: Personally served the homeowner with the Notice of Violation.</p> <p><u>12/22/2014</u>: Issued Appearance Tickets to both property owners for Public Nuisance.</p> <p><u>2/4/2015</u>: Telephone interview with the property owner to discuss how she should best correct the violation.</p> <p><u>2/5/2015</u>: Met with the property owner at the location to go over exactly what needs to be done to correct the violation and to listen to her concerns about the neighboring commercial property. Owner will remove the bush as soon as the weather permits.</p>
9/30/2014	4.-5-7	311 Fourth Ave	90-2. Public Nuisance and violations of the Property Maintenance Code of NYS in reference to a dilapidated porch.	<p><u>8/21/2014</u>: Letter sent.</p> <p><u>9/30/2014</u>: Issued Notice of Violation.</p> <p><u>10/29/2014</u>: Met with the homeowner, inspected the porch and observed that repair work had begun.</p> <p><u>11/20/2014</u>: Inspected property and observed that the work is continuing. Reminded the homeowner to contact the Building Dept and renew his Building Permit.</p>

8/6/2014	2.-6-6	224 North Street	<p>90-2. Public Nuisance. Hoarder House. House and yard filled with junk and garbage. Numerous violations of the Property Maintenance Code of NYS.</p>	<p>8/6/2014: Letter sent. 9/5/2014: Issued Notice of Violation. 10/1/2014: Appearance Tickets Issued. 10/22/2014: Dumpster observed in driveway. It appears that some cleaning is taking place. 11/21/2014: Inspected progress at the property and spoke to the owner's grandson. Observed that the building materials required to repair the roof were being delivered. 11/24/2014: A second dumpster was observed in the driveway. 11/26/2014: Property owner called to inquire about my recent visit. She was advised that as long as she keeps making progress, the Village is satisfied with her efforts thus far. 12/22/2014: Observed that the roof has been removed from the rear section of the house. 1/7/2015: Left telephone message for the owner advising that she needed to get a building permit for the work being done at the house and that the Village wants to discuss her progress. 1/8/2015: Observed that major repairs were being made to the rear roof. 1/20/2015: Issued Notice of Violation instructing the property owner to apply for a Building Permit. 1/30/2015: Southold Town Justice Court adjourned the case to give the owner more time to correct the violations. 2/27/2015: The property owner applied for a Building Permit. No changes were observed at the property during February. The extreme cold and snow is a likely factor. 3/6/2015: The defendant appeared in Court. Not much progress has been made due to the winter weather. The Rotary Club appeared in Court and stated that they will be helping the defendant make the necessary repairs. The Court adjourned the case.</p>	
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236 THIRD STREET
GREENPORT NY 11944

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Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 10, 2015
Meeting: April 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

April 16, 2015

Marina

- ❖ The Ice Rink was down by about \$1,300.00. This is mostly due to poor weather conditions.
- ❖ Revenue at the Carousel was down by approximately \$1570.00. I assume this was due to weather as well.
- ❖ The Recreation Center was up by \$92.00 and the Marina was up by \$580.00.
- ❖ We had a decrease in campground revenue for March from last year. By this time we already had reservations. This year we have no early reservations as of yet.
- ❖ The ice on the Ice Rink finally melted. The Road Crew with the assistance of John Fudjinski removed and stored the rink. We are looking into replacing a defective compressor that went bad during start up of the rink.
- ❖ The marina staff has been out in the park cleaning the gardens and getting it ready for the upcoming season.
- ❖ The winter security lines between "C" Dock and "N" Dock have been removed. Holes that formed along the bulkhead have been filled. The marina docks and piling held up well to the winter. There was minimal ice damage. The dock water systems will be turned on soon.
- ❖ At the Baymen's Dock two of the piling did lift due to ice. We were able to prevent any other ones from lifting by breaking up the ice and keeping it from re-forming around the pilings. We had a local dock builder out to make any necessary repairs to the dock.
- ❖ The new campground manager has been hired. We will work on formulating

a plan to get the campground ready for the upcoming season.

- ❖ We have begun readying the moorings for Stirling Harbor. As soon as the work boat is back in the water we will be getting them into their locations. We still have 13 moorings that need to be inspected. We expect to have this done soon.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =49 Enrolled

Reports

- ❖ We are beginning to prepare for the Summer Program. Flyers are being distributed.
- ❖ A continued partnership with Joe at the library will help us formulate plans for shared programs.
- ❖ The center has two Head Counselors lined up and we have begun working with the Department of Health and Department of Labor to file paperwork that is needed for the camp to begin.
- ❖ March was a slow month for the Recreation Center. We attended movies on Wednesday and the “Read a Recipe for Literacy” program when the weather permitted. With the weather improving we are now consistently making it over to the library.
- ❖ The program we established with Long Island Cares is continuing to bring food for our kids every day.

Campground

- ❖ The campground is closed for the season. We’ll see you next year!

Attachments:

Rec Rev Report 041615(PDF)

Marina
DEPARTMENT

March 2015
MONTH/YEAR

March 2014
MONTH/YEAR

1			50
2	100-		
3			
4	50(2014/15) 200(2015/16)		
5			
6			
7		50	200
8			50
9			
10			
11	200-		
12	100-		
13			
14		78.61	150
15			
16	150(2015/16)		
17	50(2015/16)		
18			
19			
20	250-(2015/16)		
21			
22			
23			100-
24			
25	50(2014/15) 150(2015/16)		
26			
27			
28	100(2014/15) 150(2015/16)	100-	350-
29		50-	50-
30			
31	150(2015/16)		

1700.-

1120.61

TOTAL

Ice Rink

March 2015
MONTH/YEAR

DEPARTMENT

March 2014
MONTH/YEAR

1	448-				
2	closed due to snow	284		1065	440
3	90-			879	325
4	closed due to snow			0	
5	closed due to snow			74	
6	20- 111-			24	
7	373-966- 400(private rental)			121	24
8	463-549-			148	82
9	16-			181	83
10	26-			0	
11	closed-weather				
12	closed-weather			6112-	
13	41-				
14					
15	3915(mike Ryan checks)	63	137		
16					
17	325-				
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					

8227.

9558-

TOTAL

Carousel

March 2015
MONTH/YEAR

DEPARTMENT

March 2014
MONTH/YEAR

1	152		396
2			296
3			
4			
5			
6			
7	182-		
8	354- (30 t-shirts)		719
9			352 15
10			
11			
12			
13			
14	75-		
15	358- 15 T-shirt		404
16			460
17			25.31
18			
19			
20			
21	312-		
22	374- (10 ornament)		430
23			578 30
24			
25			
26			
27			
28	218-		
29	368-		168
30			144
31			

2448-

4017.31

TOTAL

Rec Center

March 2015
MONTH/YEAR

DEPARTMENT

March 2014
MONTH/YEAR

1			
2	440-		
3		210	424
4	780-		
5		220	100
6			
7			
8	385-		
9			
10			
11			
12			
13		90	
14			
15	140-		
16			
17			
18		320	
19	560-		
20			
21		120	510 16
22			
23			
24			
25		258	
26			
27			
28		320	
29			
30	375-		
31			

2680-

2588

TOTAL

Mc Canns

March 2015

DEPARTMENT

March 2014

MONTH/YEAR

MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
8		2400
9	470	2975
10		
11		
12		500
13		
14		600
15		
16		
17		
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19		
20		
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28		
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31		

~~0~~

6945

TOTAL



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 8, 2015
Meeting: April 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

Treasurer Report

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- RESOLUTION authorizing the Village of Greenport to add the outstanding water and sewer balances in arrears for any such property to the Village of Greenport 2015 tax bills for that property, per calculations to be completed by or on April 30, 2015.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2093, to fund expenses for marketing/ P.R. for the Tall Ships 2015 event, and directing that Budget Amendment # 2093 be included as part of the formal meeting minutes for the April 23, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing the issuance of a check made payable to Paul Pallas as Village Administrator, in the amount of \$ 1,112.50, to be used to set up the required cash drawers/ banks for the operation of the Village of Greenport Marina.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2094, for additional funding needed for Seaport Museum roof replacement, and directing that Budget Amendment # 2094 be included as part of the formal meeting minutes for the April 23, 2015 regular meeting of the Board of Trustees.

DEBT SERVICE PAYMENTS

- Bond interest payment of \$ 60,815.63, comprised of the following:
Parks (Marina Electrical Upgrade) - \$ 5,956.25
Road (Street Sweeper) - \$ 2,237.50
Electric (Upgrade) - \$ 52,621.88

DEBT SERVICE FUNDING

\$ 200,030.83 moved from account A.0230.100 (General Reserve CD) to account A.0201.120 (Mitchell pk. Debt)

UTILITY BILLING

A complete inventory is underway on every electric meter. We are looking to verify serial numbers, identify any meters not running, and to verify that the meter is readable (ie - protective glass covering is clear, not foggy)

We had a glitch with the second reminder notice for the tax levy on Sewer and Water. The notices sent out at the end of March did not have the correct date of January 31st, but the date that the notices were created. We have since processed new notices along with a letter of explanation as to what happened. We have implemented procedure changes to ensure that this does not happen in the future.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

- 25VC found a unit and a new lease/HAP contract was written for 4/1/15.
- New voucher was issued to 34HAP and leased up for 4/1/15 and 4 re-certifications and 5 interims were performed.
- Fair Hearing was held for 14VC on 3/11/15. Hearing Officer agreed with the VGHA's decision to terminate client's voucher, however client was given another opportunity to remain on the program and a Letter of Understanding was drafted.

SIGNIFICANT COLLECTIONS

- Rents Received -March 2015 - \$ 74,937.09
- East West Fire Contract - 1st. payment received - \$ 370,068.00

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report
- CD/HA Monthly Financials - See attached

Attachments:

BANK BALANCES MARCH 2015 (PDF)

BILLING STATISTIC REPORT - MARCH 2015 (PDF)

MARCH 2015 HA AGENDA (PDF)

COMMUNITY DEVELOPMENT FINANCIALS MARCH 2015 (PDF)

HOUSING AUTHORITY FINANCIALS MARCH 2015 (PDF)

BUDGET MOD 2093 - TALL SHIPS MARKETING (PDF)

BUDGET MOD 2094 -MUSEUM ROOF (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF MARCH 2015**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	530,017.47
A	General Fund III	A.0201.000	Cert of Deposit	500,992.99
A	Greenhill Cemetery	A.0201.100	Savings	33,182.52
A	Clarks Beach Savings	A.0201.120	Savings	582,045.42
A	Clarks Beach Reserve CD	A.0201.120	Cert of Deposit	200,055.49
A	Money Market	A.0201.130	Money Market	498,991.32
A	Fire Apparatus	A.0221.110	Money Market	788,040.58
A	General Fund Capital	A.0230.200	Cert of Deposit	300,567.45
A	Parks and Recreation	A.0200.200	Checking	178,095.54
TOTAL GENERAL FUND				3,611,988.78
CD	Small Cities Rehab.	CD.0200.000	Savings	71,405.82
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,721.38
CD	Watkins	CD.0201.001	Savings	19,128.62
TOTAL COMMUNITY DEVELOPMENT				96,482.03
E	Light Depreciation Savings	E.0116.100	Savings	935,808.72
E	Light Ban	E.0118.000	Checking	1,251,488.38
E	Light Fund	E.0121.100	Checking	588,685.96
E	TTC Collections	E.0121.120	Money Market	536,334.78
E	Consumer Deposit Savings	E.0191.100	Savings	119,455.20
E	Consumer Deposit Checking	E.0244.200	Checking	1,797.76
TOTAL LIGHT FUND				3,433,570.80
F	Water	F.0200.000	Checking	317,028.03
F	Water Fund Capital	F.0200.400	SAVINGS	8,346.04
F	Water Fund CD	F.0201.000	Cert of Deposit	200,543.13
F	Water Fund Money Market	F.0201.130	Money Market	100,495.66
TOTAL WATER FUND				626,412.86

G	Sewer	G.0200.000	Checking	761,332.49	
G	NYS DEC Consent	G.0201.000	Savings	31,103.33	
G	Sewer Fund III	G.0201.120	Cert of Deposit	354,012.02	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,100.40	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	1,344,510.86
H	Capital	H.0200.000	Checking	51,578.04	
H	Capital Reserve	H.0200.400	SAVINGS	49,335.47	
				TOTAL CAPITAL FUND	100,913.51
TA	Trust & Agency	TA.0200.000	Checking	131,132.55	
TA	Retirement Savings	TA.0201.000	Savings	48,716.77	
TA	WWI Memorial Trust	TA.0201.001	Savings	727.14	
TA	T & A Special Escrow	TA.0201.002	Savings	6,571.66	
TA	Justice Court	TA.0201.004	InvestCheck	4,770.07	
TA	Concert Fund	TA.0201.008	Savings	2,275.47	
TA	Global Common	TA.0201.009	Savings	270,783.13	
TA	Accounts Payable	TA.0202.000	Checking	266,337.23	
				TOTAL TRUST & AGENCY FUND	731,314.02
				Wire Account	1.00
				Utility Clearing	139,177.21
					139,178.21
				TOTAL VILLAGE WIDE	10,084,371.07

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total
Electric	2 - Electric - Flat Charge	13	0	0		0		595.38			8.40	603.78
	9 - Residential (1, 1)	1337	0	754180	88,043.41	0			17,630.18		2,535.85	108,209.44
	10 - Water Heating (2, 2)	14	0	1980	147.77	0			46.29		4.86	198.92
	11 - All Electric (3, 3)	335	0	369660	40,875.06	0			8,641.56		1,229.93	50,746.55
	13 - Demand - Class 3 (5, 5)	5	0	174800	9,771.32	890	10,457.50		4,086.30	412.24		24,727.36
	14 - Village St. Lighting (6, 6)	5	0	26848.45	3,090.25	0			627.65			3,717.90
	15 - Town St Lighting (7, 7)	1	0	3255.35	374.69	0			76.10			450.79
	19 - Traffic Lights (11, 11)	1	0	1416	146.65	0			33.10			179.75
	20 - Contract St Lighting (12, 12)	2	0	131	0.00	0						0.00
	21 - Sterling Harbor (13, 13)	2	0	1162.625	133.82	0			27.18	13.88		174.88
	66 - Reconnection Fee	7	0	0		0		675.00				675.00
	67 - NSF Fee	2	0	0		0		30.00				30.00
Electric Total		1724	0	1333433.425	142,582.97	890	10,457.50	1,300.38	31,168.36	426.12	3,779.04	189,714.37
Sewer	3 - Sewer - Flat Charge	42	0	0	2,213.40	0						2,213.40
	4 - Sewer - Flat Charge	1	0	0	63.70	0						63.70
	23 - Sewer - VILL 3/4" W/SEWER (14, 14)	869	678	2638.5	40,477.99	0						40,477.99
	25 - Sewer - VILL 1" W/SEWER (15, 15)	29	14	-800.1	-7,522.19	0						-7,522.19
	27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	6	225	2,567.09	0						2,567.09
	29 - Sewer - VILL 2" W/SEWER (17, 17)	26	15	245.7	2,907.93	0						2,907.93
	31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	0	35.04	0						35.04
	33 - Sewer - VILL 4" W/SEWER (19, 19)	2	1	34.6	353.85	0						353.85
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	76	66	671.2478	12,108.02	0						12,108.02
	57 - SPLIT SEWER BILLING (52, 52)	1	0	0	0.00	0						0.00
	62 - DRIFTWOOD COVE 52	1	1	67.32	2,735.20	0						2,735.20
	63 - DRIFTWOOD COVE 49	1	1	74.7252	2,577.40	0						2,577.40
	64 - PECONIC LANDING 253	1	0	1579	22,243.72	0						22,243.72
	65 - CLIFFSIDE CONDOS-SEWER	1	1	35	3,682.00	0						3,682.00
Sewer Total		1063	784	4770.993	84,443.15	0						84,443.15
Water	5 - Water - Flat Charge	22	0	0	554.35	0						554.35
	22 - VILL 3/4" W/SEWER (14, 14)	874	375	3085.6	19,165.64	0						19,165.64
	24 - VILL 1" W/SEWER (15, 15)	28	9	-889	-3,131.64	0						-3,131.64
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	7	269	1,185.90	0						1,185.90
	28 - VILL 2" W/SEWER (17, 17)	27	20	273	1,508.58	0						1,508.58
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0						36.90
	32 - VILL 4" W/SEWER (19, 19)	2	2	4	73.80	0						73.80
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0						36.90
	47 - VILLAGE 2" (43, 43)	8	5	303	1,264.86	0						1,264.86
	48 - VILLAGE 3/4" (44, 44)	91	78	190	1,949.22	0						1,949.22
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	0	0.00	0						0.00
	52 - FIRE SPRINKLERS (49, 49)	23	0	0	0.00	0						0.00
	53 - OUTSIDE RES SEWER (50, 50)	72	0	748	0.00	0						0.00
Water Total		1166	498	3983.6	22,644.51	0						22,644.51
electric-small commercial	12 - Commercial (4, 4)	371	0	683648.2	77,731.86	0			15,851.15	6,144.18		99,727.19
	16 - Operating Municipalt (8, 8)	17	0	44223	4,943.19	0			1,033.79			5,976.98
	17 - Water Department (9, 9)	3	0	1326	179.17	0			31.00			210.17
	18 - Sewer Department (10, 10)	10	0	48223	5,284.17	0			1,127.33			6,411.50
electric-small commercial Total		401	0	777420.2	88,138.39	0			18,043.27	6,144.18		112,325.84

4/7/2015 2:33:10 PM

EOM Billing Statistics Report

Page 15 of 15

Rate Summary - All Routes

<u>Service</u>	<u>Rate# - Description</u>	<u>Bills</u>	<u>Min. Bills</u>	<u>Usage</u>	<u>Charge</u>	<u>Usage</u>	<u>Demand</u>	<u>Contract</u>	<u>PCA</u>	<u>Comm Tax</u>	<u>Res Tax</u>	<u>Total</u>
Grand Total		4354	1282	2119608.218	337,809.02	890	10,457.50	1,300.38	49,211.63	6,570.30	3,779.04	409,127.87

Report Setup Information:

Report Design EOM Billing Statistics Report
Output Type Graphics

<u>Start Route</u>	<u>End Route</u>	<u>Start Date</u>	<u>End Date</u>
51	56	2/13/2015	3/12/2015
57	63	2/21/2015	3/16/2015
64	72	2/28/2015	3/20/2015
73	79	3/6/2015	3/27/2015
82	82	3/6/2015	3/27/2015
80	80	3/6/2015	3/27/2015
81	81	3/6/2015	3/27/2015

AGENDA
HOUSING AUTHORITY BOARD REGULAR MEETING
March 31, 2015

1. Motion to approve minutes March 9, 2015.
2. Motion to approve accounts payable for April 2015 totaling \$75,839.33 (see below):

April 2015 MONTHLY EXPENSES

HAP & PORT RENTS (80 Units)	\$66,339.00
UTILITY PAYMENTS TO FAMILIES	\$161.00
OFFICE EXPENSES	\$56.35
PORT FEES	\$60.88
ATTY FEES	\$2,000.00
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMP BENES)	\$7,222.10
TOTAL	\$75,839.33

3. Section 8 Update

- a) 40HAP had an altercation with her LL regarding the thermostat control of her unit. The thermostat is locked but tenant wanted to control the temperature – the HA wrote a letter to the tenant advising her of the rules of the building and her obligations as a tenant.
- b) 20VC HAP is still in abatement due to HQS fail. The interior work has been completed; however the exterior work has not been started yet. An interview with the family and Cindy Smith, case manager and Hannah Abrams, attorney was held on 3/24/15 to discuss future of tenant's voucher, fraud recovery and residency in failed unit.
- c) 25VC found a unit and a new lease/HAP contract was written for 4/1/15.
- d) New voucher was issued to 34HAP and leased up for 4/1/15 and 4 recertifications and 5 interims were performed.
- e) Fair Hearing was held for 14VC on 3/11/15. Hearing Officer agreed with the VGHA's decision to terminate client's voucher, however client was given another opportunity to remain on the program and a Letter of Understanding was drafted.

4. Affordable Housing Update

- a) MOTION – to approve accounts payable for April 2015 for 213 Center Street totaling \$310.90 and 278 2nd Street totaling \$5,081.20 (see below).

April 2015 MONTHLY EXPENSES
 213 Center Street

Beginning Balance 4/1/15	\$36,211.50
Village Electric	\$92.55
Village Water	\$63.94
Van Duzer Propane	\$1023.17
Salary Reimb	\$142.80
TOTAL EXPENSES	\$1,322.46
Approx Ending Balance	\$34,889.04

278 2nd Street

Beginning Balance 4/1/15	\$59,229.35
Payment for 278 2 nd St	\$1,000.00
Electric	\$25.68
Water	\$55.92
Pine Oaks	\$225.00
Hands Fuel Co	\$782.42
Salary	\$428.40
TOTAL EXPENSES	\$2,517.42
Approx Ending Balance	\$56,711.93

Income

Income	
278 # 1	\$1240.00
278 # 2	\$1125.00
278 # 3	\$1125.00
213 Center	\$1125.00
TOTAL	\$4,615.00

5. Next meeting date: **Tuesday, April 28, 2015** at 5:00 PM.
6. Motion to adjourn.

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - Mar 15

\$ 4,615.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street			
		UNIT 1 - 8124	8327	UNIT 3	HOUSE
Rent	\$ 1,175.00	\$ 1,240.00	1,125.00	\$ 1,125.00	
Late Fees	\$ 75.00	\$ -			
TOTAL REVENUE	\$ 1,200.00	\$ 1,240.00	\$ 1,125.00	\$ 1,125.00	\$ -
EXPENSES:	EXPENSES: 213 Center	EXPENSES: 278 2nd Street			
	213 CENTER	UNIT 1 - 8124	8327	8328	HOUSE - 8590 RE/8361 SW
<u>Utilities</u>					
Electric	\$ 114.94				\$ 31.68
Water/Sewer	\$ 53.16				\$ 55.92
Propane/Heating Oil					\$ 314.60
<u>Admin</u>					
Salary (\$4.08 X 2 payperiods 140 hrs=\$571.20 divide by 25% and 75%)	\$ 142.80				\$ 428.40
Payment Agreement to Village					\$ 1,000.00
Total	\$ 310.90	\$ -	\$ -	\$ -	\$ 1,830.60
					\$ 1,830.60
	MAINTENANCE: 213 Center	MAINTENANCE: 278 2nd Street			
	213 CENTER	UNIT 1	UNIT 2	UNIT 3	HOUSE
<u>Maintenance Repairs/Other</u>					
VGHA Admin Expenses Makeup for FYE 3.15					3,250.60
Pine Oaks Landscaping	\$ -	\$ -	\$ -	\$ -	\$ 3,250.60
Total Expenses	\$ 310.90				\$ 3,250.60
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET			
Interest Earned					
Total Revenue	\$ 1,200.00			\$ 3,490.00	
Total Expenses	\$ 310.90			\$ 5,081.20	
NET REVENUE	\$ 889.10			\$ (1,591.20)	
EXCESS (DEFICIENCY) OF TOTAL REVENUE					
OVER (UNDER) TOTAL EXPENSES	\$ 889.10			\$ (1,591.20)	

Financial Data Schedule - Monthly Revenue & Expenses - Mar 15				80	TOTAL UNITS	TOTAL HAP & PORT PAYMENT	\$ 65,935.00	198.00	\$ 20.00
Account Description						TOTAL HAP, PORT, UTILITIES	\$ 66,133.00		
REVENUE:									
706	PHA HUD Operating Grants	\$ 67,239.00							
706n	Admin fee revenues	\$ 6,050.00	\$ 10.00	Fraud Recovery HAP (714 010)	\$ 2,001.50	Salary Makeup			
711	Interest Earned - HAP		\$ 10.00	Fraud Recovery	\$ 955.52	Medical Makeup			
714	Interest Earned - ADMIN				\$ (150.46)	Dental Makeup			
714	Fraud recovery	\$ 20.00		Admin Fee Supplemental from CD	\$ 290.93	Pension Makeup			
700	TOTAL REVENUE	\$ 73,309.00			\$ 157.11	FICA Makeup			
EXPENSES:									
912	Administrative Auditing fees				\$ 2,001.50	Total Salary Makeup to Village for FYE 3 15			
	Salaries - Asha (523 57/542,901 22 /12*53575 10) Robert Column E	\$ 3,575.10	\$ 253.26	Admin Salaries Total	\$ 1,249.10	Total Emp Ben Contrib Makeup up for FYE 3 15			
911a	Medical	\$ 1,714.19	\$ 40.25	3,828.46	1,754.44				
911b	Dental	\$ -	\$ -						
911c	Pension 20.8% of paycheck	\$ 743.62	\$ 52.70	796.32					
914	Payroll Taxes FICA	\$ 273.50	\$ 19.38	292.88					
915	Employee Benefit Contribution	\$ 2,457.81	\$ 92.95	2,550.76					
914	Compensated absences								
	Academy Printing	\$ 99.41							
917	Nina JG Stewart, Esq	\$ 743.75							
918	A Gallacher Reimb	\$ -	\$ -						
918	A Gallacher Mileage	\$ 22.96	\$ 22.96						
916	Office Expenses Total	\$ 99.41							
910	Administrative Total	\$ 6,855.35	\$ 7,222.10	Village of Greenport total					
962	Other General Expenses (Office Rent)	\$ 550.00	\$ 10,472.70	plus make up amounts FYE 3.15 (\$3,250.60) to Village of Greenport					
969	TOTAL OPERATING EXPENSES	\$ 11,399.70							
970	EXCESS OPERATING REVENUE OVER OPERATING EXPENSES		\$ (5,339.70)						
973.1	PHA Utility Allowance	\$ 198.00							
973.2	HAP payments	\$ 64,823.00							
	PORT payments	\$ 1,112.00							
973	(HAP, PORT and UTILITY TOTAL)	\$ 66,133.00							
	HAP & UTIL less Port payments	\$ 65,021.00							
1117	Total Admin Revenue	\$ 6,060.00							
1118	Total Hap Revenue	\$ 67,249.00							
1118-02	Net HAP	\$ 1,116.00							
	Net ADMIN	\$ (5,339.70)							
900	TOTAL EXPENSES	\$ 77,532.70							
1000	EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES		\$ (4,223.70)						

DATE	BILLED	ADMIN FEE	ABSORBED
8/1/2013	\$ 1,112.00	\$ 60.88	
TOTAL PORT IN	\$ -	\$ -	
TOTAL PORT OUT	\$ 1,112.00	\$ 60.88	



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
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EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 9, 2015
Meeting: April 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Work Session Village Clerk

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on April 16, 2015

Report of Sylvia Lazzari Pirillo, Village Clerk

Bids & RFP's

- Fuel Storage Tank Bid: The responses were opened and read aloud, beginning at 3:03 p.m. on the 1st of April. There were four respondents, and corresponding prices ranged from \$ 216,848.00 to \$ 381,820.00.
- Campground Manager RFP: The responses were opened and read aloud, beginning at 3:03 p.m. on the 26th of March. There were four respondents. Two of those did not provide pricing for services to be rendered. Of the remaining two, one quoted \$ 19,000 and the other quoted \$ 15 per hour and a seasonal site at the Campground.
- Recreation Program Director RFP: The responses were opened and read aloud, beginning at 4:20 p.m. on the 2nd of April. There were two respondents. Neither of those provided pricing for services to be rendered. The Clerk and Village Administrator will interview one of the respondents at 9:30 a.m. on April 10th.

Contracts and Agreements

- A check in the amount of \$ 360,000 from Peconic Landing was hand-delivered to the Clerk on March 25th. The remaining balance is due from Peconic Landing on March 20, 2016.
- The contract between the Village and CAC, for Tall Ships marketing services, was fully executed on the 30th of March.

Customer Service

- A broad overview and review of customer service, Village-wide, has been undertaken; with a new approach to customer service, Village-wide, expected for residents, rate payers and business owners. Improvements will include, but not be limited to:
 - The further evolution of the website
 - The finalization of an information sheet for new residents
 - The finalization of an information sheet for new business owners
 - The finalization of an application package for new business owners
 - The streamlining of customer billing
 - The faster and more broad dissemination of information

Financial

- A check in the amount of \$ 370,018 was received on 3/16 from the Town of Southold for the East/West Fire Department contract.

Grants

- A public relations/media based grant sponsored by LICVB in the amount of \$ 20,000 was applied for in relation to the Tall Ships event.

Legal Notices

- Annual Organizational Meeting
- Tentative Budget Hearing

Letters

- Mailed March 13 - Letter of support to the MTA re the RRMLI direct lease
- Mailed March 18 - Letter to the Governor regarding CHIPs funding
- Mailed March 24 - Letter to NYMTC re: Regional Freight Plan Update
- Mailed April 2 - Letter to Mark Woolley re: major road repair and reconstruction funding

Liquor Licenses

- Stirling Sake at 477 Main Street
- Susan DePaola as applicant at 45 Front Street
- An amended new application was received by the Clerk's Office on April 9th regarding Deep Water Bar and Grill. The amended application corrected the Applicant or Licensee Name from Beth A. Pike to FINSS LLC; corrected the Trade Name from Deep Water Bar and Grill to Deep Water Bar and Grille; and corrected the Type of Establishment from Recorded Music and Restaurant to Recorded Music, Live Music, Disc Jockey and Restaurant.

Training

- Annual mandatory PERMA training has been scheduled for May 6th at the Firehouse. There will be two sessions, at 10:30 a.m. and 1:30 p.m.

Utilities

- There was a "glitch" in the software system that resulted in water and sewer arrears notices being erroneously created and sent to some customers. A solution is in process, and corrective action was taken to mitigate the situation.

Resolution(s) requested

RESOLUTION accepting the proposal as submitted by Kit Liset as recommended by the Tall Ships 2015 Event Steering Committee, for the performance of Independent Contractor services as the Event Co-Ordinator for the Tall Ships 2015 Event, effective April 8, 2015; per the bid opening at 3:30 p.m. on January 22, 2015, and authorizing Mayor Hubbard to execute the resulting contract between the Village of Greenport and Kit Liset.

RESOLUTION accepting the proposal as submitted by Nadira Vlaun for the creation of art work, including, but not limited to: website landing page, web banners, event posters, ticket sales location poster, print advertisements and event map updates, for the Tall Ships 2015 Event; at a total cost of \$ 2,500 to be divided into one payment of \$ 1,250 due at acceptance, and one payment of \$ 1,250 due upon completion of all tasks.

RESOLUTION accepting the proposal as submitted by Harry Munroe for the performance of Independent Contractor services as the Manager of McCann Campground, effective April 6, 2015; per the bid opening at 3:03 p.m. on March 26, 2015, and authorizing Mayor Hubbard to execute the resulting contract between the Village of Greenport and Harry Munroe.

RESOLUTION approving the attendance of Trustee Phillips, Trustee Robins, Clerk Pirillo, Deputy Clerk Odon, Administrative Assistant Boyle and any other interested Trustee, Planning or Zoning Board member, at the SCVOA Municipal Training at the Atlantis in Riverhead, New York from 5:30 p.m. through 9:30 p.m. on May 12, 2015. The \$ 55 per person fee, plus any applicable travel costs, are to be expensed from the corresponding departmental account number(s).

RESOLUTION accepting the proposal as submitted by Margaret DeVito for the performance of Independent Contractor services as the Recreation Program Director for the Village of Greenport After-School and Summer Camp Programs, effective April 23, 2015; per the bid opening at 4:20 p.m. on April 2, 2015, and authorizing Mayor Hubbard to execute the resulting contract between the Village of Greenport and Margaret DeVito.

RESOLUTION approving the request by Shelly Scoggin of the Market to close Main Street from Bay Avenue to the southern terminus at Claudio's Circle, and to close Front Street from Main Street west to First Street, on May 16, 2015 from 9:45 a.m. to 11:00 a.m. for the Fourth Annual Waiter Race.

Attachments:



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CLERK
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EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 13, 2015
Meeting: April 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk Department

Village Trustee Report - Douglas W. Roberts

Attachments:

Trustee Douglas W. Roberts April Work Session Report (PDF)

MEMORANDUM

From: Trustee Douglas W. Roberts

To: Mayor and Board of Trustees

Re: 4/16/2015 Work Session proposed policies

Date: 4/8/2015

Dear Mr. Mayor and Fellow Trustees-

Please find below recommended language for our Mitchell Park event policy, a policy around responsive communication with the public, and an addendum to our Village Code re: dogs on 5th/6th Street Beach.

Please also note that Trustee Martilotta and I invite you and members of the public to a Beach Cleanup at 5th/6th Street on Saturday May 9 from 9AM-12PM. Bring rubber gloves as our main objective is to pick up animal waste before the pollutants that increase nitrogen levels make it to the bay.

Proposed Mitchell Park Event Policy

Mass Public Assembly in Mitchell Park is prohibited except for events that:

- Are cultural events, including musical performances, art exhibits, dance recitals, theatrical performances, poetry readings, or other artistic or cultural displays AND
- Are free and open to the public AND
- Have no affiliation with any religious denomination or sect AND
- Are appropriate for children, including no nudity, partial nudity, obscene language, violence, or content that would otherwise be disturbing to the public AND
- Are apolitical in nature, with no connection to any political movement or cause AND
- Do not require any sort of purchase or entry fee by the public to attend AND
- Are revenue-neutral to The Village, including costs required for security, maintenance of safety, setup, and cleanup AND
- Do Not involve the use of illicit drugs or any other activity in violation of local, state, and federal laws AND
- Do Not Exceed the capacity of Mitchell park in terms of attendees or electrical power AND

- Leave Mitchell Park unchanged after the event from its condition before the event AND
- Do not overlap with any other previously scheduled Mitchell Park events

Additionally, events during the fall and spring “shoulder seasons” are especially encouraged.

Members of the public – both within and outside the Village- who wish to provide such a cultural or artistic display or performance in Mitchell Park will be required to deliver a proposal by email to the Village Clerk no sooner than 3 months in advance of the proposed event date. This proposal is subject to a review by a commission consisting of:

- The Mayor
- A Village Trustee
- A representative of the Friends of Mitchell Park
- A representative of the BID
- The Village Administrator

This 5-member commission will vote, by email, as to a proposal’s acceptance, with the results tabulated and documented by The Village Clerk. If an applicant is rejected, his/her only means of appeal will be directly to the Village Board of Trustees and require super-majority vote of 4-1 in favor of overturning the commission’s decision.

The proposal must include a detailed description of the event and how it will adhere strictly to the Mitchell Park Mass Assembly Policy. This proposal should describe the type of event, the expected number of attendees, the requirements for putting on the event in terms of logistics, electric, and the use of existing structures in the park. Applicants will receive a decision as to the approval or rejection of their proposal within 10 business days of submittal. Proposals must be submitted by email to the Clerk’s office with the subject heading “MITCHELL PARK MASS ASSEMBLY PROPOSAL”.

Proposed Responsive Communication Policy

An important part of any government agency is to maintain active and open lines of communication with the public that agency serves. As such, it is hereby required that Village Elected Officials and staff respond to incoming inquiries from village taxpayers and residents within 2 business days of receipt of such inbound communication, except in such cases where an emergency precludes such a timely response. In the case where a village official or staff-member is away on vacation or other leave, that person is required to set an “out-of-office” message on both voicemail greetings and email accounts to let the inquirer know of that person’s inability to respond within the required 2 business days. It is acceptable for a

village official or staff-member to reply with a simple acknowledgement of receipt of the inbound communication and a promise to follow-up when the information requested is made available. In some cases, an inbound phone call may be acknowledged by email and vice-versa. But all inbound communication must be acknowledged to the member of the public making the inquiry.

Inbound communication that is rude, disrespectful, threatening, or otherwise unprofessional is not covered by this responsiveness policy and may be ignored and deleted.

Proposed Beach Dog Policy

Village of Greenport will adopt, in its entirety, Southold Town Code Section 193-3.1 concerning walking dogs on beaches.

Further, Section 39-8 of the Greenport Village Code will be amended to include a \$250 per offense penalty for any dog-owner who intentionally leaves his/her dog's fecal waste on a Village of Greenport beach.

Signage will be updated accordingly.