

VILLAGE OF GREENPORT
VILLAGE BOARD OF TRUSTEES
WORK SESSION AGENDA
MARCH 18, 2013

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

FIRE DEPARTMENT – CHIEF WAYDE MANWARING
INCLUDING COMPILATION OF ALL MONTHLY MEETING MINUTES

TREASURER – CHARLENE KAGEL

VILLAGE CLERK – SYLVIA PIRILLO

DIRECTOR OF UTILITIES – JACK NAYLOR
Road Department
Sewer Department
Water Department
Light Department

VILLAGE ADMINISTRATOR – DAVE ABATELLI
Building Department
Recreation department
Housing Authority
Harbor Department
Marina Manager

VILLAGE ATTORNEY – JOSEPH PROKOP

MAYOR AND VILLAGE BOARD OF TRUSTEES

ITEM FOR DISCUSSION:

Sub-Division and Merger of Land(continuation of Public Hearing).

EXECUTIVE SESSION:

Discussion of Legislative Determination Hearing.

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on March 18, 2013

Report of Sylvia Lazzari Pirillo, Village Clerk and

Jeanmarie Oddon, Deputy Village Clerk

Administrative Information

- In conjunction with David Abatelli, completed the Applied Science Foundation for Homeland Security Municipality Planning Preliminary Inquiry
- Local Law # 1 of 2013 (Cross Connection) was mailed to the NYS DOS on 3/1.
- Local Law # 2 of 2013 (Penalties for Non-Payment of Parking Fines) was mailed to the NYS DOS on 3/1.
- OSC "Red Flags for Fraud" webinar on 3/20
- A check for \$ 26,984 was received from Suffolk County as the Village subsidy for sewage treatment facilities.
- Annual meeting with PERMA representative provided annual claim counts and costs.
- Mandatory annual PERMA training was scheduled and completed on 3/6/13.
- The Clerk's Office ran the annual tax sale on the 12th, and the full outstanding amount of \$ 18,012.55 was sold & collected.
- The closing date for the regular and emergency benefit components of HEAP was Friday, the 15th of March.
- On March 14th, a check was received from Southold Town in the amount of \$ 353,651.50 total, comprised of \$ 353,626.50 for the East/West district of the GFD, and an additional \$ 25.00 from the Justice Court.

Legal Notices

- Election notice stating candidates' names and addresses
- Bond resolution for the Mitchell Park Marina electrical upgrade
- Legislative Determination Hearing
- Second and third tax sale notices
- Open laborer position in the Road Department
- Streets and Sidewalks Public Hearing
- Parking on east side of Sterling Street public hearing
- RFP for engineering services for water quality improvements
- Budget hearing – April 8th at 5:00 at the Old Schoolhouse
- Brush Pick-Up ad
- New Liquor License Application for Salamander's

Liquor License Applications

- New application for the Salamander General Store at 38 Front Street, as received by the Clerk's Office on 3/11

Motion(s) requested

- RESOLUTION approving the request of the Floyd Memorial Library for the use of a portion of Mitchell Park from 4 p.m. to 8 p.m. on July 30, 2013 for the annual Concert for Children.
- RESOLUTION allowing the New York State Department of Environmental Conservation to establish a monitoring station at the Greenport Village Dock, which would involve possibly suspending mesh bags of mussels on black nylon lines, to continue sampling into mid-July 2013; dependent upon the result of monitored phytoplankton samples.
- RESOLUTION approving the Public Assembly Permit Application as submitted by the Relief Hose and Phenix Hook and Ladder Companies of the Greenport Fire

Department for the use of the polo grounds at Moore's Lane, for the annual carnival, from 6 p.m. to 12 a.m. on July 2, 2013 through July 6, 2013.

- RESOLUTION approving the Public Assembly Permit Application as submitted by the East End Seaport Museum for the use of various Village streets and facilities, for the annual Maritime Festival, from 9:00 a.m. to 5:00 p.m. on September 21, 2013 through September 22, 2013.
- RESOLUTION authorizing the suspension of the open container law of the Village of Greenport, Sections 35-3B and 35-3C of the Greenport Village Code, for the Festival perimeters of the East End Seaport Museum Maritime Festival, from September 21, 2012 through September 22, 2013; per the Public Assembly Permit Application as submitted.
- RESOLUTION approving the request by Eastern Long Island Hospital to use the softball field on Moore's Lane for the annual "Hospital Challenge" from 5:00 p.m. to 9:00 p.m. on May 10, 2013 (for practice) and May 17, 2013 (for the actual game.)



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD, JR.
DEPUTY MAYOR
CHRIS KEMPNER
DAVID MURRAY
MARY BESS PHILLIPS

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
CHARLENE KAGEL, CPA
Ext. 217

VILLAGE ADMINISTRATOR
DAVID ABATELLI
Ext. 209

DIRECTOR OF UTILITIES
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Date: March 11, 2013
Meeting: March 25, 2013 6:00 PM - *Regular Meeting*
To: Mayor David Nyce / Board of Trustees
Prepared By: Charlene Kagel, *Treasurer*
From: Charlene Kagel, *Treasurer*
Department: Treasurer's Department

March 2013 Treasurer's Report

Work Session March 18, 2013

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA TO:

- Budget Modifications as submitted by Dept's (as attached)
- Approve 5 year IMA with Southold (KVS) for Assessment Data for Tax Bills

DEBT SERVICE PAYMENTS

- MARCH 2013 - None

SIGNIFICANT COLLECTIONS

- Taxes and Penalties Collected to date (including BID, Sewer and Water Arrears)
 - \$ 1,101,384.03
- Rents Received -Feb.- \$63594.20- YTD - \$569,452.06
- Utility Billing -
 - See attached Billing Statistics Report

INFORMATIONAL:

- **EFC -WWTP Update**
 - Drawdown # 11 (FINAL) in process of being prepared (see WWTP Report)
 - Retainage
- **GIGP/CFA GRANTS**
 - NYS Regional Economic Development Grants -
 - Checklist items reviewed at management meetings
- **2013-14 Budget**
 - Assisting Mayor Nyce in preparing 2013-14 budget document

Work Session March 18, 2013

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Attachments:

budget mod 711 March 2013 (PDF)

budget mod 712 March 2013 (PDF)

IMA Greenport tax bills IMA March 2013 (DOC)

March2013 Util Bill (PDF)

WWTP MAR 2013 (PDF)

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2013 Period: 3 Trans Type: B1 - Transfer Status: Batch
 Trans No: 711 Trans Date: 03/11/2013 User Ref: ROBERT
 Requested: Approved: Created by: ROBERT 02/12/2013
 Description: FUNDING OF UTILITY BILLS DUE TO THE VILLAGE Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
R.7120.402	RECREATION SKATEPARK EXPENSE	-1,000.00
R.7120.401	RECREATION CENTER..	1,000.00
A.1620.100	VILLAGE BUILDINGS.PERSONAL SERVICES	-5,000.00
A.1620.300	RADIO TOWER EXP..	5,000.00
A.7311.402	SKATEBOARD PARK EXPENSE..	1,926.00
A.1620.100	VILLAGE BUILDINGS.PERSONAL SERVICES	-1,926.00
A.7110.400	PARKS..	540.00
A.1620.100	VILLAGE BUILDINGS.PERSONAL SERVICES	-540.00
A.7520.400	HISTORICAL PROP - RR PARK..	2,230.00
A.1620.100	VILLAGE BUILDINGS.PERSONAL SERVICES	-2,230.00
Total Amount:		<u>0.00</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2013 Period: 3 Trans Type: B1 - Transfer Status: Batch
 Trans No: 712 Trans Date: 03/05/2013 User Ref: ROBERT
 Requested: P. MANWARING Approved: Created by: ROBERT 03/05/2013
 Description: TO COVER UPCOMING SERVICE ON HIGHWAY VEHICLES
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5110.200	STREET MAINT.EQUIPMENT	-5,000.00
A.5110.411	MAINTENANCE OF EQUIPMENT..	2,500.00
A.5110.415	REPAIR & MAINT - TRANSP EQUIP..	2,500.00
Total Amount:		<u>0.00</u>

**INTERMUNICIPAL AGREEMENT FOR
ACCESS TO SOUTHOLD TOWN DATA AND INFORMATION
FOR VILLAGE OF GREENPORT TAX BILL PREPARATION**

AGREEMENT made this ____ day of March, 2013, by and between the TOWN OF SOUTHOLD, a municipal corporation with its principal place of business at P.O. Box 1179, 53095 Route 25, Southold, New York 11971-0959 hereinafter referred to as "TOWN", the INCORPORATED VILLAGE OF GREENPORT, a municipal corporation with its principal place of business at 236 Third Street, Greenport, New York 11944, hereinafter referred to as the "VILLAGE" and KVS Information Systems, Inc., with its principal place of business at 821 Maple Road, Williamsville, New York 14221, hereinafter referred to as "KVS";

WHEREAS, municipal corporations are authorized by Section 119-0 of Article 5-G of the General Municipal Law of the State of New York to enter into agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a cooperative or contract basis; and

WHEREAS, the Town maintains certain property records regarding assessments and property information of properties that are located in the Town in the territory of the Village, in an electronic format for tax and assessment purposes; and

WHEREAS, the Village is responsible to prepare its own tax bills for billing of Village real estate taxes each year and has acquired new software from KVS to compute and process the Village's tax bills for at least the next five year period; and

WHEREAS the KVS software that was acquired by the Village requires data from the Town's files in order to compute and process Village tax bills for the Village's taxes; and

WHEREAS the Village and the Town together with the Village's tax billing software provider, KVS, have agreed to provide temporary access to the data from the electronic files of the Town related to assessment and property information for the sole purpose of enabling the Village to do its 2013-2017 tax billing, and the parties are desirous of entering an InterMunicipal Agreement for that purpose.

NOW, THEREFORE, it is mutually agreed by and between the parties hereto as follows:

1. The term of this Agreement shall be five years from the date herein.
2. The Agreement may be terminated, in whole or part, by either party on ten (10) days written notice to the other party in the event either party fails to fulfill its obligations under this Agreement or in the event continued performance under the terms of this Agreement would not be in the best interest of either the Town or the Village. Such notice shall be made in accordance with the Notice provisions below.
3. This Agreement shall terminate automatically upon the termination of services of KVS by the Village of Greenport.
4. All Notices required to be given under this Agreement shall be sent prepared registered mail, return receipt requested, or as the parties may later determine in writing, to the parties at the following addresses:

Town Attorney
Town of Southold
P. O. Box 1179
54375 Route 25
Southold, New York 11971-0959

Village Clerk
Village of Greenport
236 Third Street
Greenport, New York 11944

KVS Information Systems, Inc.
821 Maple Road
Williamsville, New York 14221

5. Any and all services provided under this Agreement shall at all times be under the direction and supervision of the Tax Receiver and Assessor of the Town of Southold, and their interpretations and decisions shall be final and conclusive.

6. The Town shall provide the Village with exclusive access to or electronic copies of the real property assessment and other assessment information that is necessary for the Village to process and complete the 2013-2017 Village billings.

7. The Town agrees to provide the aforementioned services during the term of this Agreement for no consideration due to the substantial consideration that is provided by the Village to the Town with regard to this and other agreements.

8. The Village and KVS agree that the information provided by the Town is and will remain the property of the Town and that the data and information that is shared by the Town with the Village and KVS will not be used

by the Village or KVS for any use other than that stated in this Agreement, to compute and process the Village's real estate tax bills, and will not be released by either the Village or KVS to or with any other party for any reason. Upon completion of the preparation the Village tax bills, the Village will return the database information provided to the Town or destroy the same.

9. This Agreement may not be changed, altered, amended or extended except by written consent of the parties pursuant to applicable provisions of law.

10. This Agreement shall bind the successors, assigns and representatives of the parties hereto.

11. The Village and KVS shall be responsible for any damage or liability the Town may incur due to misuse or improper dissemination of the data provided hereunder.

12. All provisions as required by Law are hereby deemed inserted. The parties agree that nothing in this Agreement shall be construed so as to interfere with or diminish any municipal powers or authority.

IN WITNESS WHEREOF, this Agreement has been executed by the Supervisor of the Town of Southold, who has caused the seal of the Town to be affixed hereto pursuant to resolution of the Town Board dated March 12, 2013

and by the Mayor of the Village of Greenport, who has caused the seal of the Village to be affixed hereto, pursuant to resolution of the Village Board dated _____, 2013.

TOWN OF SOUTHDOLD

(TOWN SEAL)

By _____
Scott A. Russell, Supervisor

INCORPORATED VILLAGE OF
GREENPORT

(VILLAGE SEAL)

By _____
Mayor

KVS INFORMATION SYSTEMS, INC.

By _____

STATE OF NEW YORK)
)ss.:
COUNTY OF SUFFOLK)

On the ___ day of _____ in the year 2013 before me, the undersigned, a Notary Public in and for said State, personally appeared SCOTT A. RUSSELL, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
)ss.:
COUNTY OF SUFFOLK)

On the ___ day of _____ in the year 2013 before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total	
Electric	2 - Electric - Flat Charge	15	0	0	0	0	0	635.35			8.65	644.00	
	9 - Residential (1, 1)	1318	0	807377	93,212.85	0	0		10,298.09		2,483.61	105,994.55	
	10 - Water Heating (2, 2)	14	0	3380	204.75	0	0		43.10		6.18	254.03	
	11 - All Electric (3, 3)	334	0	392785	43,166.46	0	0		5,010.00		1,200.88	49,377.34	
	13 - Demand - Class 3 (5, 5)	5	0	277800	15,529.02	895.6	10,523.31		3,543.35	352.23		29,947.91	
	14 - Village St. Lighting (6, 6)	5	0	41399.9	4,765.13	0	0		528.04			5,293.17	
	15 - Town St. Lighting (7, 7)	1	0	5019.7	577.77	0	0		64.03			641.80	
	19 - Traffic Lights (11, 11)	1	0	472	55.18	0	0		6.02			61.20	
	20 - Contract St Lighting (12, 12)	3	0	252.5	0.00	0	0					0.00	
	21 - Sterling Harbor (13, 13)	2	0	1792.75	206.34	0	0		22.87	19.76		248.97	
	Electric Total		1698	0	1530278.85	157,717.50	895.6	10,523.31	635.35	19,515.50	371.99	3,699.32	192,462.97
	Sewer	3 - Sewer - Flat Charge	46	0	0	2,424.20	0	0					2,424.20
		4 - Sewer - Flat Charge	1	0	0	63.70	0	0					63.70
		23 - Sewer - VILL 3/4" W/SEWER (14, 14)	861	636	2635.7	38,795.09	0	0					38,795.09
		25 - Sewer - VILL 1" W/SEWER (15, 15)	29	14	230.7	2,587.05	0	0					2,587.05
		27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	8	-661.5	-6,671.19	0	0					-6,671.19
		29 - Sewer - VILL 2" W/SEWER (17, 17)	26	12	674.1	7,227.55	0	0					7,227.55
		31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	0	35.04	0	0					35.04
		33 - Sewer - VILL 4" W/SEWER (19, 19)	2	1	35.6	364.36	0	0					364.36
		54 - Sewer - OUTSIDE RES SEWER (50, 50)	76	59	800.8836	14,444.47	0	0					14,444.47
		57 - SPLIT SEWER BILLING (52, 52)	1	0	6	0.00	0	0					0.00
62 - DRIFTWOOD COVE 52		1	1	168.3	2,735.20	0	0					2,735.20	
63 - DRIFTWOOD COVE 49		1	0	222.156	2,989.62	0	0					2,989.62	
64 - PECONIC LANDING 253		1	1	795	13,307.80	0	0					13,307.80	
65 - CLIFFSIDE CONDOS-SEWER		1	1	4	3,682.00	0	0					3,682.00	
69 - Sewer NSF		1	0	0	0	0	0	15.00				15.00	
Sewer Total			1060	734	4910.9396	81,984.89	0	0	15.00				81,999.89
Water		5 - Water - Flat Charge	20	0	0	485.25	0	0					485.25
		22 - VILL 3/4" W/SEWER (14, 14)	866	320	2923.6	18,126.75	0	0					18,126.75
		24 - VILL 1" W/SEWER (15, 15)	28	4	263	1,063.32	0	0					1,063.32
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	9	-730	-2,659.02	0	0					-2,659.02	
	28 - VILL 2" W/SEWER (17, 17)	27	20	749	3,331.68	0	0					3,331.68	
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0	0					36.90	
	32 - VILL 4" W/SEWER (19, 19)	2	2	5	73.80	0	0					73.80	
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0	0					36.90	
	47 - VILLAGE 2" (43, 43)	8	7	119	640.98	0	0					640.98	
	48 - VILLAGE 3/4" (44, 44)	82	72	370	2,595.00	0	0					2,595.00	
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	0	0.00	0	0					0.00	
	52 - FIRE SPRINKLERS (49, 49)	21	0	0	0.00	0	0					0.00	
	53 - OUTSIDE RES SEWER (50, 50)	72	0	848.232	0.00	0	0					0.00	
	Water Total		1145	436	4547.832	23,731.56	0	0		8,461.45	5,349.82		23,731.56
	electric-small commercial	12 - Commercial (4, 4)	371	0	662469.8	75,495.97	0	0		413.39			89,307.24
		16 - Operating Municipalt (8, 8)	16	0	32410	3,666.77	0	0		20.13			4,080.16
		17 - Water Department (9, 9)	3	0	1578	206.14	0	0		830.86			226.27
		18 - Sewer Department (10, 10)	10	0	65141	7,094.40	0	0		9,725.83	5,349.82		7,925.26
	electric-small commercial Total		400	0	761598.8	86,463.28	0	0	650.35	29,241.33	5,721.81	3,699.32	101,538.93
Grand Total		4303	1170	2301336.4216	349,897.23	895.6	10,523.31	650.35	29,241.33	5,721.81	3,699.32	399,733.35	

EOM Billing Statistics Report

Report Setup Information:

Report Design EOM Billing Statistics Report

Output Type Graphics

Start Route	End Route	Start Date	End Date
51	56	1/17/2013	2/12/2013
57	63	1/24/2013	2/19/2013
64	72	1/31/2013	3/1/2013
73	79	2/5/2013	3/5/2013
82	82	2/5/2013	3/5/2013
80	80	2/1/2013	2/28/2013
81	81	2/1/2013	2/28/2013

I: 63,988.68

II: 73,516.11

III: 82,064.94

IV: 149,730.46

80: 485.25

81: 29,947.91

Total: 399,733.35

**VILLAGE OF GREENPORT
WASTEWATER TREATMENT FACILITY
FUNDING REPORT
March-13**

Total Project Authorized by Bond Resolution

\$ 8,100,000.00

Grants and Loans

Name of Funding Source	Source of Funding	Type of Funding	Project Number	Amount of Funding Source	Funding/Loan Requested	AMOUNT REMAINING
NYS Clean Water/Clean Air Bond Act (BNR)	State	Grant	C302260	\$1,075,000.00	\$ 1,075,000.00	\$ -
NYS Clean Water/Clean Air Bond Act (UV)	State	Grant	C302917	\$459,000.00	\$ 459,000.00	\$ -
NYS EFC State Revolving Fund Loan	State	0% Loan (Pre post ARRA)	C1-5121-03-00, 70	\$1,856,056.00	\$ 1,656,118.93	\$ 199,937.07
NYS Clean Water/Clean Air Bond Act-2009 (Loan Forgiveness)	FED	Grant ARRA	C1-5121-03-00, 70	\$3,815,566.00	\$ 3,815,595.00	\$ -
-Hardship Application- to get 0% interest for State Revolving Fund Loan						
NYSERDA Construction Grant- Phase 1 (2004 Retainage \$7,451)	State	Grant	7059	\$100,000.00	\$ 67,056.00	\$ 32,944.00
NYSERDA Construction Grant Phase 2 (will receive when project is complete)	State	Grant	7059	\$100,000.00		\$ 100,000.00
Governors Office for Small Cities-Development Block Grant-BNR	State	Grant	480PR87-07	\$400,000.00	\$ 400,000.00	\$ -

Total Grants and Loans:

\$7,805,651.00 \$7,472,769.93 \$332,881.07

Amount to be Funded by Bonds

\$294,349.00

Project Costs

Expenditures Submitted for Reimbursement	EXPENDITURES SUBMITTED					ALLOWABLE PROJECT COSTS
	Dvirka & Bartilucci	ELDOR	Misc	PHILLIP ROSS	CAMERON	
NYS EFC						
Disbursement Request #1 Phase 1 Pre ARRA					\$ 113,664.50	\$ 110,591.65
Disbursement Request #1				\$ 442,735.20	\$ 75,541.95	\$ 518,277.15
Disbursement Request #2		\$ 10,000.00		\$ 121,898.51		\$ 131,898.51
Disbursement Request #3	\$ 49,607.62	\$ 5,400.00		\$ 709,715.50	\$ 49,369.76	\$ 825,677.40
Disbursement Request #4	\$ 36,085.48	\$ 21,825.00	\$ 437.50	\$ 1,754,904.50	\$ 33,460.00	\$ 1,846,712.48
Disbursement Request #5	\$ -	\$ 6,180.13		\$ 417,061.51		\$ 442,886.34
Disbursement Request #6	\$ 51,835.72	\$ 192,261.37		\$ 467,786.24	\$ 28,304.33	\$ 740,187.71
Disbursement Request #7	\$ 3,368.00			\$ 303,189.61		\$ 306,557.61
Disbursement Request #8	\$ 13,498.92	\$ 16,640.29		\$ 165,544.15	\$ 11,885.72	\$ 207,569.08
Disbursement Request #9	\$ 12,378.96	\$ 38,399.75		\$ 377,852.19		\$ 428,730.90
Disbursement Request #10			\$ 19,823.40	\$ 120,000.00	\$ 56,026.57	\$ 195,919.97
NYS CDBG						
Disbursement Request #1				\$ 400,000.00		\$ 400,000.00
NYS DEC BNR/UV						
Disbursement Request #1 -Contract C302260	\$ 91,457.54	\$ 87,027.47		\$ 1,149,545.49		\$ 1,328,030.50
Disbursement Request #1 &2 -Contract C302917		\$ 69,087.00		\$ 475,678.68		\$ 544,765.68
NYSERDA						
Disbursement Request #1 (2004 for Design Phase 1) Retainage \$7,451					\$ 74,507.00	\$ 74,507.00
Total Submitted Costs:	\$ 258,232.29	\$ 446,821.01	\$ 20,260.90	\$ 6,906,011.58	\$ 442,829.83	\$ 8,102,311.98

NOTE: Vouchers must be submitted to both EFC and DEC therefore total "submitted" costs may not reflect total paid on contract.

**VILLAGE OF GREENPORT
WASTEWATER TREATMENT FACILITY
Contract Summary**

March-13

Contractor	Total Contract Amount	#	Paid to Date Date	Available	Less Retainage Amt Paid
Eldor	\$ 450,045.52	# 1	\$ 10,000.00	\$ 0.01	\$ 9,500.00
		#2	\$ 5,000.00		\$ 4,750.00
		#3	\$ 400.00		\$ 380.00
		#4	\$ 6,505.40		\$ 6,180.13
		#5	\$ 21,825.00		\$ 20,733.75
		#6	\$ 17,100.00		\$ 16,245.00
		#7	\$ 12,148.51		\$ 11,541.08
		#8	\$ 26,041.60	\$ 52,525.60	\$ 24,739.52
		#9	\$ 31,737.35		\$ 30,150.48
		#10	\$ 51,656.85		\$ 49,074.01
		#11	\$ 85,881.47		\$ 81,587.40
		#12	\$ 69,089.40		\$ 65,634.93
		#13	\$ 42,196.49		\$ 40,086.67
		#14	\$ 12,526.56		\$ 11,900.23
		#15	\$ 15,516.09		\$ 14,740.29
		#16	\$ 2,000.00		\$ 1,900.00
		#17	\$ 40,420.79		\$ 38,399.75
			<u>\$ 450,045.51</u>		<u>\$ 427,543.23</u>
					Retainage <u>\$ 22,502.27</u>
Phillip Ross Industries	\$ 6,446,371.00	#1&2	\$ 442,735.20	\$ 0.66	\$ 442,735.20
		#3	\$ 34,825.00		\$ 10,946.99
		#4	\$ 38,174.40		\$ 36,265.68
		#5	\$ 499,659.31		\$ 474,685.84
		#6	\$ 81,145.00		\$ 77,088.22
		#7	\$ 628,570.50		\$ 597,141.98
		#8	\$ 226,245.50		\$ 214,933.22
		#9	\$ 696,368.50		\$ 661,550.08
		#10	\$ 832,290.50		\$ 790,875.97
		#11	\$ 277,190.50		\$ 263,330.96
		#12	\$ 9,935.51		\$ 9,438.74
		#13	\$ 129,935.50		\$ 123,438.73
		#14	\$ 249,595.49		\$ 237,115.72
		#15	\$ 54,535.51		\$ 51,608.73
		#16	\$ 518,950.00		\$ 493,002.50
		#17	\$ 293,719.49		\$ 279,033.52
		#18	\$ 32,745.00		\$ 31,107.75
		#19	\$ 55,395.00		\$ 52,625.25
		#20	\$ 145,240.00		\$ 137,978.00
		#21	\$ 91,951.24		\$ 87,353.68
		#22	\$ 182,205.00		\$ 173,094.75
		#23	\$ 271,534.00		\$ 257,957.30
		#24	\$ 33,700.00		\$ 32,015.00
		#25	\$ 47,612.95		\$ 45,232.31
		#26	\$ 99,950.00		\$ 94,952.50
		#27	\$ 74,307.00		\$ 70,591.65
		#28	\$ 271,070.24		\$ 257,516.73
		#29	\$ 126,774.00		\$ 120,435.30
			<u>\$ 6,446,370.34</u>		<u>\$ 6,124,052.30</u>
					Retainage \$ 322,318.04
					Disbursement #1 \$ 141,500.00
					Disbursement #2 \$ 120,000.00
					Remaining \$ 60,818.04
Cameron	\$ 316,550.50	#1	\$ 37,455.00	\$ (0.00)	
		#2	\$ 26,501.32		
		#3	\$ 30,964.25		
		#4	\$ 16,319.51		
		#5	\$ 10,232.50		
		#6	\$ 15,027.50		
		#7	\$ 18,657.50		
		#8	\$ 14,802.50		
		#9	\$ 40,040.80		
		#10	\$ 46,187.00		
		#11	\$ 28,304.33		
		#12	\$ 3,512.57		
		#13	\$ 3,866.05		
		#14	\$ 4,507.10		
		#15	\$ 3,911.57		
		#16	\$ 5,075.00		
		#17	\$ 1,472.50		
		#18	\$ 6,307.50		
		#19	\$ 3,410.00		
			<u>\$ 316,550.50</u>		
Dvirka & Bartilucci	\$ 290,272.00	#1	\$ 12,960.66	\$ (0.42)	
		#2	\$ 19,301.52		
		#3	\$ 17,345.00		
		#4	\$ 15,577.98		
		#5	\$ 20,507.50		
		#6	\$ 16,701.67		
		#7	\$ 17,242.03		
		#8	\$ 11,257.46		
		#9*	\$ 7,975.42		
		#10	\$ 13,752.44		
		#11	\$ 21,825.99		
		#12	\$ 11,350.31		
		#13	\$ 12,264.99		
		#14	\$ 11,126.92		
		#15	\$ 10,637.17		
		#16	\$ 12,446.14		
		#17	\$ 9,077.26		
		#18	\$ 9,638.74		
		#19	\$ 10,036.46		
		#20	\$ 9,381.40		
		#21	\$ 3,368.88		
		#22	\$ 4,117.52		
		#23	\$ 2,058.76		
		#24	\$ 10,320.20		
			<u>\$ 290,272.42</u>		
Contingency			\$ -	\$ -	
			<u>\$ 7,503,238.77</u>		

The following are Phase 1 and other costs that are being researched



MONTHLY REPORT - February 14- March 12, 2013 DAVID ABATELLI - VILLAGE ADMINISTRATOR

CODE ENFORCEMENT/BUILDING DEPARTMENT

See Eileen's report and attachments.

The Code Committee began discussing the fee structure for wetlands permits - particularly how they address repairs and replacement of existing bulkheads and docks. Our present fee structure can be unreasonably expensive when compared to other municipalities, as well as in relation to the actual costs incurred by the Village to administer the permit.

RECREATION PROGRAMS - AFTER SCHOOL PROGRAM

See Cathy Matthews' report.

GREENHILL CEMETERY

I solicited quotes for tree removal at the cemetery. The low bid was from North Fork Lawn and Tree Service for a total cost of \$3,010.00. I expect full reimbursement from FEMA for this work. This work should be done in late March or early April.

GREENPORT HOUSING AUTHORITY

There was no Housing Authority meeting in February owing to the lack of a quorum.

HUD has advised us and all Housing Authorities that program funding is going to be reduced by 6% as a result of Federal budget cuts. We have in place a number of options to deal with these cuts. I'll keep you informed of the developments going forward, and as they begin to take effect.

MITCHELL PARK MARINA, CAROUSEL, McCANN CAMPGROUND & ICE RINK

See Marina Manager's report.

The Village Clerk, Marina Manager and I have been discussing ideas for revisions to the Mass Public Assembly permit application as it applies to alcohol. We expect to have a draft available for the Board's review by the work session on March 18th.

236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

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GEORGE HUBBARD, JR.
DEPUTY MAYOR
CHRIS KEMPNER
DAVID MURRAY
MARY BESS PHILLIPS

CLERK
SYLVIA LAZZARI PIRILLO, RMC
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CHARLENE KAGEL, CPA
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See attached revenue sheets. The Ice Rink and Carousel had disappointing revenue for February, mostly due to poor weather and generally low attendance at both venues. The total income for the season at the Ice Rink up to March 4th (the day of closing) was \$75,465.00.

In 2012, the total was \$85,873.00 (our best season ever to date.)

In 2011 the total was \$75,242.00. We don't have the total expenses yet for this year. I expect to report on that next month.

The After School Program had a good month. Planning and early registration for Summer Camp are underway.

The Carousel lighting project was covered in an article published in the "Merry-Go-Roundup" Magazine (attached). We are also moving ahead, with the Village Attorney assisting, by preparing the agreement with the Friends of Mitchell Park and helping to lay out the procedures for the rounding board art work project and future joint projects.

We would like to advertise for all of the Summer job positions soon, in order to utilize local college students during the Easter/Spring break.

OLD SCHOOL HOUSE RENOVATION

The Greenport Elementary School program [on marine science] with Dave Berson continues to be in session on Saturdays at the Schoolhouse.

The American Legion Board of Directors is now meeting every other Wednesday at the Schoolhouse.

LWRP UPDATE

David Smith of VHB met with the Village Board on Thursday, the 28th of February. He will be editing the draft document to reflect the Board's comments. Any further thoughts or comments from any Board members should be forwarded to other Board members and me, so I can pass them along to Mr. Smith.

HARBOR DEPARTMENT

See the marina/ harbor manager report.

I would like to award the contract for the Marina Electrical upgrade. It seems as if the total cost, including: the construction contract, required new transformer, past, present and future engineering and inspection costs and some miscellaneous expenses will total approximately \$350,000.00.



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We are planning the annual Mitchell Park Marina Boat Show for Friday-Sunday - May 31, June 1st and 2nd.

ROAD and SIDEWALK repairs

I have begun the process of the survey plan for street, sidewalk and curb repairs and replacements Village-wide, and am also developing and prioritizing long and short-term plans to systematically address direct infrastructure needs and enhancements.

I am in the process of selecting the sidewalk and curb work that will be bid this Spring. It appears that we will be able to conduct the actual Village-wide survey work in-house and would like to then retain J.H. Holzmacher to assist in creating a professional document, and provide estimated costs and methods.

I believe that corresponding consulting costs would be about \$2,500.00.

OTHER MISCELLANEOUS ACTIVITY

Motion to award the contract for the Marina Electrical Upgrade to Baltray Enterprises, d/b/a Bancker Electric, for a total cost of \$288,786.00 and to further authorize Mayor Nyce to sign and execute the contract after the \$400,000.00 bond funding is in place.

I am requesting that a number of budget adjustments be approved to get us through the rest of the fiscal year (attached).

I have been in contact with Suffolk County Transit, who intends to place a bus shelter at the First Street bus stop later this month or in April.

I have had numerous discussions with NYSDOT relative to the "thin course overlay" for Route 25 and its effect on Main Street. We should consider that a Village Board resolution on this topic be drafted.

The Fire Department would like to make improvements to the Park by the Visitors Dock dedicated to Larry Tuthill (description attached).

Attended: Carousel, Greenport Improvement, Planning, Zoning, Code, Historic Preservation meetings.

Respectfully,
David Abatelli / Village Administrator

Recreation Center- After School Program

February-Monthly Report

Our enrolment to date stands at 44.

February is Black History month and we did some activities that related to that. We had a Valentine's Day Party for the children on the 15, as we knew they were having parties at school on the 14.

Weather permitting we continue to take the younger children to the Library on Wednesdays for LEGO play.

Our older group finished another session of "Read a Recipe for Literacy". The topic this time was winter. They learned what the farmers, fishermen and restaurants do in the winter. They made an edible winter scene here at the Rec. Center after the blizzard because the sidewalks were not cleared and we could not get to the Library. They had a farmer from Orient as a guest speaker and he explained what the farmers are doing when they're not growing crops. He also brought some lettuce that he grew in his hothouse and the children were able to make salads and eat them.

For President's week, we were open all day and had a record number of students. We went to the Library two different days for movies, and took the children to the Ice Rink and Carousel. We used the time to spruce up the Center. We have a person doing Community Service here so we cleaned out the basement, rearranged furniture and did some deep cleaning.

We are working on our schedules themes, and plans for the Summer Camp program.

Respectfully submitted: Catherine Matthews

ADVENTURE TREKS, LTD.

PO BOX 5, SOUTHOLD, NY. 11971-0005

QMiii@AOL.COM

631-871-2588

03/14/13

Hon. David Nyce
Board of Trustees
Village of Greenport
Work Session Monthly Report From Marina Manager

Dear Mayor and Trustees,

The following is my report for the marina and mooring field.

- The new computers are up and running beautifully. The new Marina software has been ordered and is in the process of being adapted for our marina. We should have this shortly so that our staff can be trained on it prior to the new season starting.
- In the office we sanded down the counter desk tops and refinished them with polyurethane, resealing them against the elements. They turned out nice.
- This month we will be turning the water back on in the marina office.
- The fireboat Fire Fighter arrived and has been sitting at the East Pier since Early February. We received payment for two months dock rent.
- We started working on doing dock and mooring repairs for the coming season. We're waiting on Latham to come and work on the East Pier repairs to the wave attenuation boards and the wooden floating docks by the carousel.
- The visitor's docks will be worked on this month too and put back in place by early April.
- The East Pier electric project is moving forward. I spoke with one captain off of one of the larger mega-yachts that has been here about his electric usage aboard the yacht. This information was very informative to Bob Holzmacher in helping him determine load limits. The captain asked if we were moving forward on the electric project on the pier. I said that it was coming close to being awarded. He asked me to call him as soon as the work begins so that he can send an e-mail out to friends of his who captain other larger yachts. He told me that they would like to know that we will be able to provide them with this type of electric power, that there are very few marinas up north that can do this.
- The new moorings have arrived and they look real nice. I'm now waiting for the chain to come in to finish them off so that we can start working in the harbor.
- Mike Flora, with the help of Tristan, has been working on the mooring pennants, getting them ready for the new season. We'll be working on the work boat soon, getting that in the water so that we can start on the moorings by early April.

This concludes my report for the period.

Jeff Goubeaud
Mitchell Park Marina Manager

Merry-Go-Round

Volume 39, Number 4

Official Publication of the National Carousel Association

Winter 2012



Lighting Greenport's Carousel

Patrick Lofthouse

In 1995, a 36-foot portable carousel with mostly circa 1920 Allan Herschell horses was gifted to the Village of Greenport, New York, by Northrop Grumman Corporation. Since then, its on-board lighting has been a gaggle of meandering, exposed wiring and irregular plastic sockets, with marquee lights poking to and fro from under the rim and the mid-sweep crossbeams. The task of designing, fabricating and installing permanent lighting fell to the Greenport Carousel Committee as an early phase of the general restoration plans, and a generous restoration grant from the National Carousel Association became a further impetus in getting the project underway.

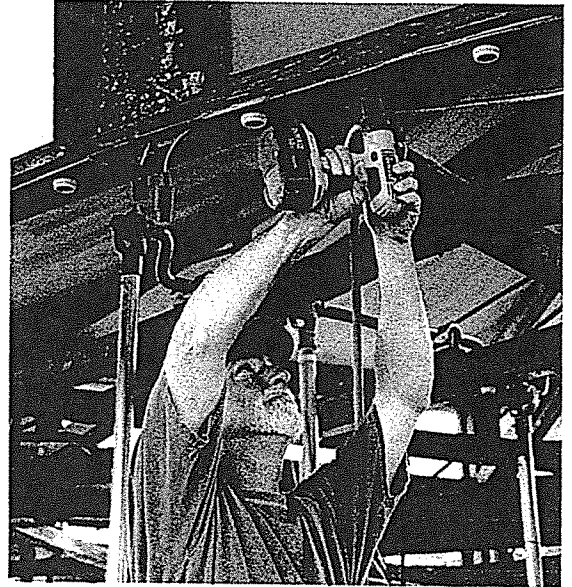
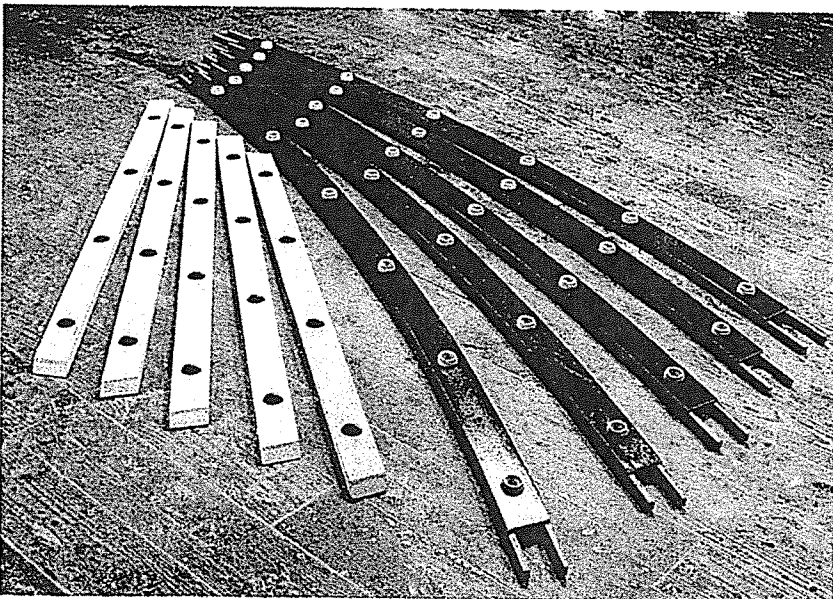
The first task was plotting the curve of the rim, which would become the outer edge of a 1-inch by 3.5-inch by 8-foot, curved, shallow box enclosure for the alignment of six ceramic sockets, wired in parallel. The rounding board curves were traced on 3/16-inch plywood – with none of the 14 curves being the same, due to the fact, we believe, that the rounding boards were stored on end for some time. Upon double-checking some weeks later, we found that more than a few of the rounding boards had changed their curve. We assumed the discrep-

Tom Payne,
installing the final
lighting enclosure.

—Photo courtesy
of Patrick Lofthouse

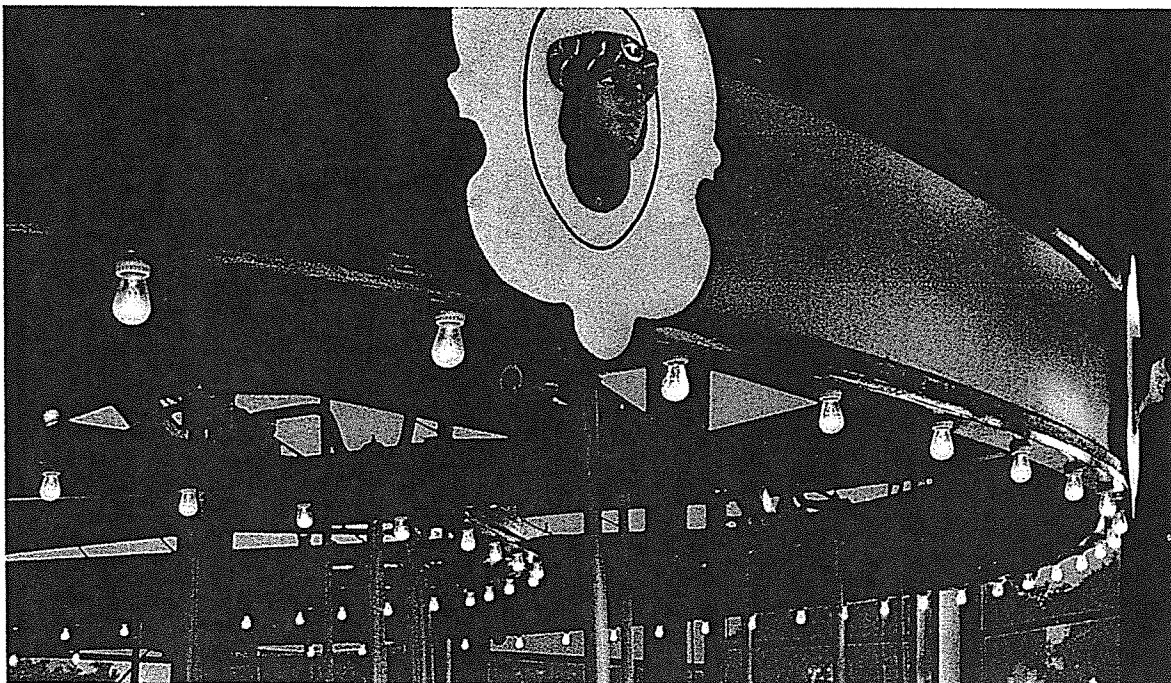
**Some of the light
boxes before instal-
lation.**

—Photo courtesy
of Patrick Lofthouse



ancies were due to expansion and contraction with atmospheric moisture changes, but then deduced that the weight of the individual rounding boards would “pile up” in back of one another as the machine came to a stop, causing many of the structures to bend. It became clear our concern was unwarranted, as each box enclosure would be securely affixed to the larger structure of the rounding board and would change shape with it and, importantly, maintain the same outer edge as the existing rim. Along with the 14 curved box enclosures fabricated by hand for installation under the rim, 14 straight, shorter boxes were also fabricated to fit between the sweeps for the undersides of the mid-sweep crossbeams.

While further discovery of how the demands of a large movable structure such as a 1920s carousel could threaten our painstaking design, fitting and fabrication came with the final installation of the curved boxes. Each end of each rounding board lighting enclosure was wired with a bayonet connector which, when hooked up, completes the circuit. Access to each connection would be made possible by removing small screwable covers at each end. It became clear that each rounding board end could move in three directions at each junction.



Let there be light!
Installation
complete.

—Photo courtesy
of Patrick Lofthouse

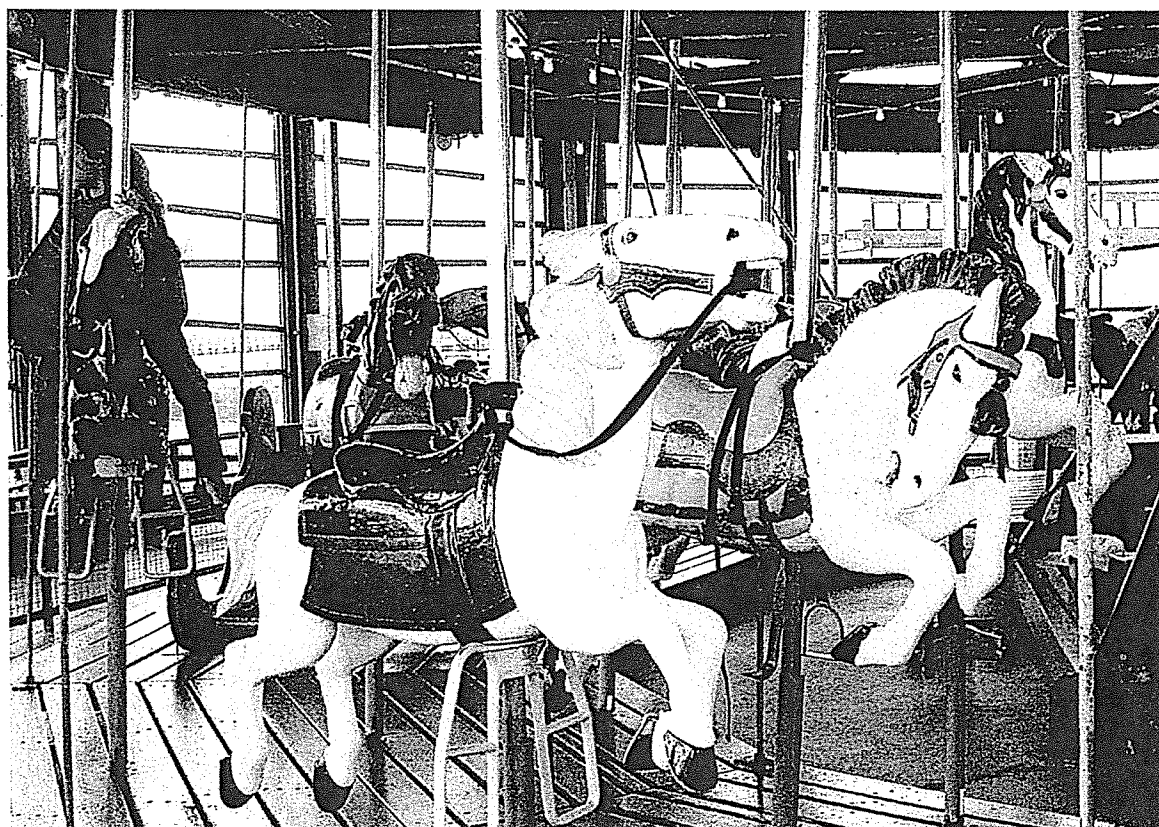
Not infrequently, two adjoining rounding board ends could be misaligned by as much as an inch, so with the close quarters allotted to the bayonet connectors, they would almost certainly be broken out of their boxes or pulled apart. Other solutions were tried with vinyl and rubber as a covering piece (camouflaged with structure-matching red paint), partly fixed, partly loose, to move along with any rounding board junction movement. Ultimately, the answer was to reroute the pigtailed bayonet connectors through a hole on the inside of the rim and up over the sweep, behind the shield, to hook up with the next rounding board. Each open box end was then closed with a fitted screwable cover plate.

The larger plan for the lighting routes one of the two circuits to the ends of the sweeps to place connectors for eventual hookup for an oval of six lights on each shield. A second circuit

places connectors for hookup to a future ten-light configuration on each of the 14 inner scenic panels (which are not currently on the machine). With plans to add still more lights to the shields and inner scenic panels, the near future will hopefully bring new developments in LED technology to produce a bulb which retains the look and warmth of the incandescent bulb, along with more luminosity and lower electricity consumption.

The carousel at
Mitchell Park, Green-
port, New York.

—Photo courtesy
of Linda Allen



Larry Tuthill Park

Center Circle

All surfaces will be cleaned and edged
4 compass points will be engraved
"Larry Tuthill+ *an appropriate quote*"

Large Rock and Trees

Will be left as is

Smaller plants

Will be removed

Behind the Bulkhead

Will be filled in and replanted

Facing the parking lot

A fence will be installed to match the one that the RR has on the other side of the drive. (8x8 and 3x8 boards)

Garbage Pail

One new green (to match benches and tables) pail will be installed (covered small opening)

Small Bike Rack

Will be installed

Tables

3-3 seat tables will be installed –each facing the water (Green)

Benches

2 new benches will be installed facing the water (Green)

The Anchor

Will be moved several feet

A Propeller

If we are able to obtain one, will be installed

Expenses

Everything in Green or Evergreen

Ppps-32 Receptacle \$388.00

Pppl -32 Liner \$50.00

Ppprbr -3208 \$148.00

05c11679 5 bike rack (inground) \$168.85

Pup3385mh3-v \$1078.00 each (3x1078.00=\$3234.00)

Kbc1305 inground bench \$498.00 (2x498.00=\$996.00)

SHIPPING ON ALL OF THE ABOVE IS EXTRA

Engraving- \$???

Wood for fence \$1,000. (8"x8"x12'- \$94.00 each)

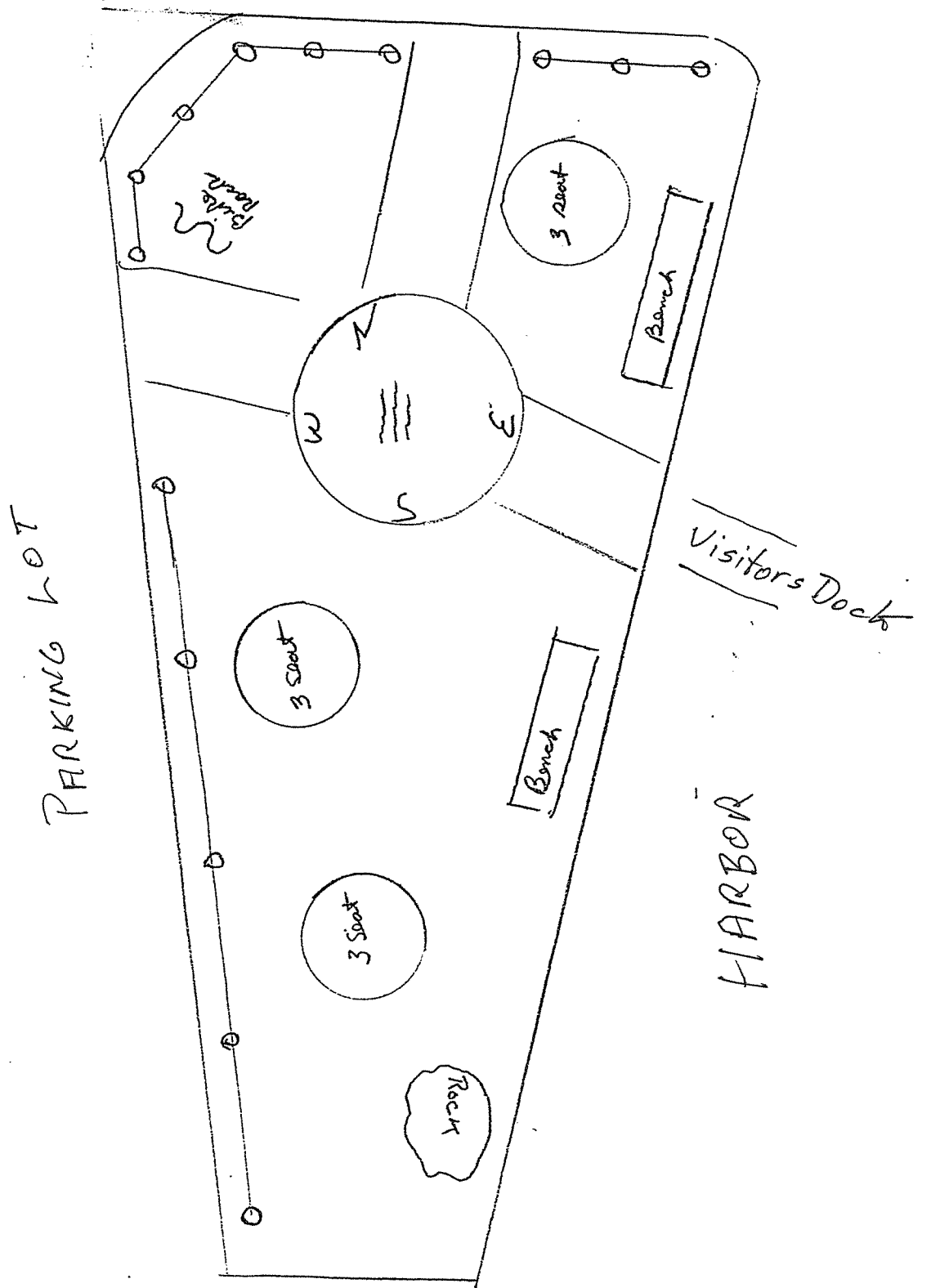
Cement 2 benches, 3 tables, bike rack and fence=\$1,000.

An interesting quote for Larry Tuthill...

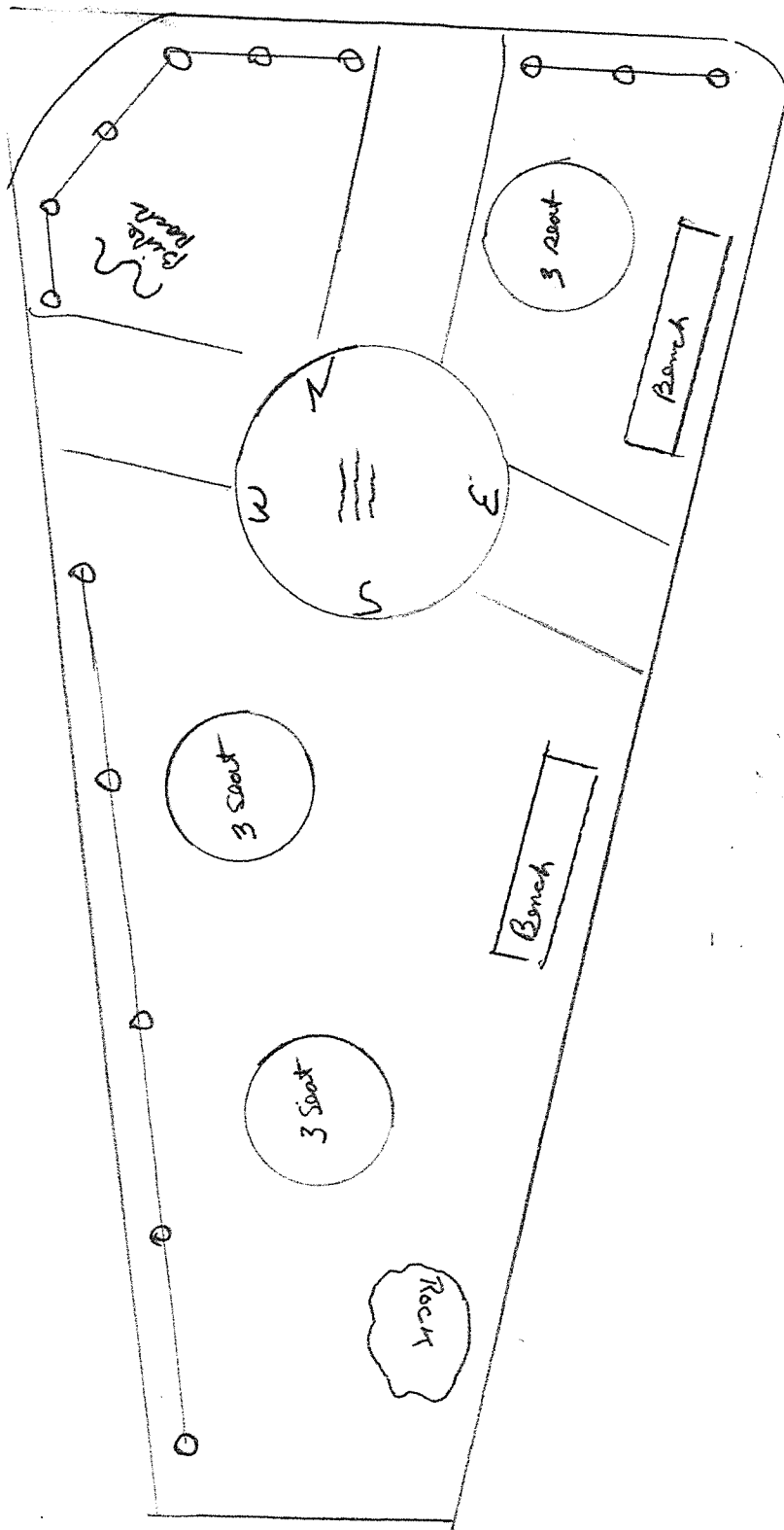
With the gift of laughter and a sense that the world was mad

Bob Jester
477-7868
bob.jester@riverhead.net

R R Tracks



→
→



Ice Rink

DEPARTMENT

Feb 2013

Feb 2012

MONTH/YEAR

MONTH/YEAR

1	232.50			closed - weather
2	1149.50	515	65-	11.50
3	1067.50	613	96-	149 + 371.50
4	56		10-	370.50 + 1999
5	3-	15-		488 + 1475.50
6	74.50			21.50 + 45 + 156
7	33		16	95.50
8				11.00
9	CLOSED DUE TO STREETS			71.00 + 29.50
10				507.50 + 45
11				530.50 + 242
12				1116.50 + 240
13	145-			140 + 34
14				93 + 5
15				19
16	50-	882.50	445- 480-	300 + 10 + 158
17	805-	261-	25	21
18	802.50	269-	343.50	1608 + 736.50
19	58-	36		2754 + 1370
20	590-	385-		1858.50 + 753.50
21	525.50	352.50		871.50 + 207
22	1211-	353-		268 + 150
23	143-	35-	36-	closed - weather
24				closed - weather
25	16-			359 + 34
26	3-			1083 + 221
27	closed			
28	10			
29	X			
30				
31				

12,208.50

21,030-

TOTAL

Carousel

DEPARTMENT

Feb. 2013

MONTH/YEAR

Feb. 2012

MONTH/YEAR

1		
2	248	
3	206	
4		416
5		346
6		
7		
8		
9	CLOSED STORM	
10		
11		77
12		306
13		
14	100-	
15		
16	415-	
17	372-	
18	316-	864
19	204-	1134
20	126-	642
21	104	334
22	160	378
23	202	598
24	336	240
25		730
26		558
27		
28		
29		
30		
31		

2,789-

6,623-

TOTAL

Rec Center

DEPARTMENT

Feb. 2013

Feb. 2012

MONTH/YEAR

MONTH/YEAR

1			
2			180
3			
4	625-		140
5	120-	180-	
6	60-	120-	
7			
8	310-		90
9			
10			40
11			
12			
13	110-		210
14	120-		
15	356-		
16			
17			200 (300-camp)
18			
19			
20			
21			
22			420 (150-camp)
23			140
24			75
25	620-		
26	255-		
27			135 (100-camp)
28			120
29			
30			
31			

2876

460-

1,750 (550 deferred)

TOTAL

Marina

DEPARTMENT

Feb 2013

MONTH/YEAR

Feb 2012

MONTH/YEAR

1		
2	2013/2014	100-
3		
4	150	
5	100-	
6		
7		
8	50-	
9	50-	100
10		
11	50-	
12		
13		
14		
15		
16	50-	150
17		
18		
19		
20		
21	100-	
22		
23		
24		
25	50-	250
26		50
27		
28	50-	
29		
30		
31		

150-

500-

650-

TOTAL

* purg-out boat - 2/26/13 669.55 State Check

McCann's

DEPARTMENT

Feb. 2013

MONTH/YEAR

Feb. 2012

MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		550 - (2012/2013)
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		

Ø

TOTAL

(550 - deferred)

Notices of violation

Date	SCTM #	Address	Nature of violation	Remediation
2/27	1001-5.-1-16.2	117 Ludlam Place	Dumping refuse on Public Property. More precisely tenants at 117 Ludlam have expanded their yard into the Village owned property to the east, using it as an extension of their side yard.	Notice went to Owner and Tenant demanding removal of all material. Follow up inspection completed 3/6/13, while much of the stuff was removed, larger items remain. Second notice will be go out and I will contact Village attorney for advise on follow up procedure.

- Denotes new action

Building Department Report for February 2013

1. The Building Dept. is arranging for the next series of Fire Safety inspections for 2013
2. There have been many calls about repairs to docks and bulkheads. The Building Dept. is directing residents to the DEC site which has a General Permit for Hurricane Sandy damage. Residents are being told to acquire authorization from the DEC and to notify the Building Dept. before any repairs and or reconstruction has begun. The DEC process is clear and concise, so far we have only 1 official submission and 2 pending.
3. The February training included a seminar on ADA requirement for all municipal and commercial concerns. While Greenport is an old historic village, it is important that all ADA requirements be addressed for all commercial building permits, with regard to accessible routes, and providing accessible bathroom facilities throughout the Village.
4. Of the 30 Appearance tickets issued for violations during the snow storm approx. half were resolved in court on 3/1/13 the other half will have the opportunity to plead guilty or return to court in April.

VILLAGE OF GREENPORT**Budget Adjustment Form**

Year: 2013 Period: 3 Trans Type: B1 - Transfer Status: Batch
Trans No: 713 Trans Date: 03/12/2013 User Ref: ROBERT
Requested: D ABATELLI Approved: Created by: ROBERT 03/12/2013
Description: TO CORRECT FUNDING OF REC CENTER EXPENSES Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
R.7020.403	BILLING AND ACCOUNTING..	-6,000.00
R.7120.401	RECREATION CENTER..	6,000.00
Total Amount:		<u>0.00</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2013 Period: 3 Trans Type: B1 - Transfer Status: Batch
 Trans No: 711 Trans Date: 03/11/2013 User Ref: ROBERT
 Requested: Approved: Created by: ROBERT 02/12/2013
 Description: FUNDING OF UTILITY BILLS DUE TO THE VILLAGE Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
R.7120.402	RECREATION SKATEPARK EXPENSE	-1,000.00
R.7120.401	RECREATION CENTER..	1,000.00
A.1620.100	VILLAGE BUILDINGS.PERSONAL SERVICES	-5,000.00
A.1620.300	RADIO TOWER EXP..	5,000.00
A.7311.402	SKATEBOARD PARK EXPENSE..	1,926.00
A.1620.100	VILLAGE BUILDINGS.PERSONAL SERVICES	-1,926.00
A.7110.400	PARKS..	540.00
A.1620.100	VILLAGE BUILDINGS.PERSONAL SERVICES	-540.00
A.7520.400	HISTORICAL PROP - RR PARK..	2,230.00
A.1620.100	VILLAGE BUILDINGS.PERSONAL SERVICES	-2,230.00
Total Amount:		0.00

MEMO RE: **2013-03-25 Work Session**

TO: Mayor David Nyce / Board of Trustees

FROM: Jack Naylor, P.E.

DATE: 03-12-13

A. Budget Related Issues:

1. **Budget Mods** - Numerous budget mods have been and / or are being prepared this date so as to allocate monies which have exceeded that level which is expected at this point of the budget year (typically 75%). Amounts represented in said mods are intended to provide sufficient funds through the end of the budget year. These modifications primarily result from increases in insurances and legal costs as well as fuel and other utility costs.

B. Light and Power:

1. **PPA / Electrical Cost Summary Form** - The monthly PPA form update will be prepared as soon as the February billing is received. Copies will be available at Village Hall within 2 days after the billing being received.
2. **Capital Improvements** - The excitation programming has been completed; final "fine tuning" will be accomplished as soon as circuit modifications for engine governors are made. All Contractors have advised that they anticipate completion by the end of March (with exception of glass block work) . We have received this date a Request for Change Order to install a Fire Rated Door in place of the wood door which provides access to the outdoor transformer area from the Power Plant. The Engineer recommends that this scope be added to the project so as to provide secure and safe access to the transformer area; the pre-existing wood door was deemed inadequate and unsafe.

The Contractor has submitted a proposed cost of just under \$8,100 for the door, lintel, glass block (matching window openings) above and associated labor, overhead and profit. We have requested additional supporting information in this regard and insufficient time exists so as to allow the Contractor to prepare same and for Engineer / utilities staff to review same before the next Worksession and Board Meetings. Two alternatives are therefore put forth for consideration:

- a) Address this Change Order at the April Meeting, or
- b) Authorize the Engineer and Director of Utilities to negotiate the final cost and scope of the Change Order at a cost not to exceed \$8,100 subject to final review by Village Counsel and signature by the Mayor.

If the 1st option is chosen, the work under this contract will extend to the beginning of May. If the 2nd is chosen, the following motion should be placed on the agenda for the Board Meeting of 03-25-13:

Motion to authorize the Engineer and Director of Utilities to negotiate the final cost and scope of a Change Order for the installation of a Fire Rated Door at the Power Plant entrance to the transformer area at a cost not to exceed \$8,100 subject to final review by Village Counsel and signature by the Mayor.

3. **Roof Replacement** - The Roof Replacement bids will be received this Thursday (03-14). A Bid Analysis and Report will be provided to the Board within 24 - 48 hours after receipt of same. Once the bids are received and evaluated, and an award recommended, the following draft motion should be placed on the agenda for a subsequent meeting:

Motion to award the bid for the Roof Replacement at the Power Plant to [Insert lowest responsible bidder here] in the amount of [insert bid amount here] subject to the review of Bid Documentation by Village Counsel with \$40,000 to be taken from Line Item No. E.0312.000 Structures and [insert balance here] taken from fund balance using the allocation to this same line item from fiscal year 2011-2012.

4. **Light Grant** - No change in this regard.
5. **Electric Department Maintenance Programs** - The remaining 40 cut outs have been delivered and are being scheduled for installation to replace the old style units as staffing availability permits.
6. **Engine Repairs** - With the completion of the transformer replacement and end of the capital improvements at the end of this month, we will immediately proceed with the make up DMNC test. The rebuilding of Engine Fuel Pumps will then be performed after which the next period DMNC test will be performed while at the same time calibration of the fuel pumps will take place.
7. **Hurricane Sandy** - We met with the new FEMA representative today and are in the process of finalizing paperwork. The process is expected to conclude at the end of next week.
8. **NYPA Annual Conference** - The conference is scheduled from April 09, 2013 through April 11, 2013 at the customary location in Saratoga, New York. Estimated Cost for attendance by the Mayor and Director of Utilities are as follows:

Registration Fee - \$225
Lodging - \$370
Ferry - \$110 (\$55 x 2)
Mileage - \$0 (Village Vehicle)
Tolls - \$10

The appropriate motions to be placed on the agenda is as follows:

Motion to authorize the attendance of the Director of Utilities at the NYAPP annual Conference in Saratoga Springs from April 09 through April 11, 2013 at a cost not to exceed \$715 for registration, lodging and travel expenses to be drawn from Line Item No. E.0781.100 Executive Department.

Registration Fee - \$225

Lodging - \$370

Motion to authorize the attendance of the Mayor at the NYAPP annual Conference in Saratoga Springs from April 09 though April 11, 2013 at a cost not to exceed \$595 for registration, lodging and travel expenses to be drawn from Line Item No. A.1210.100 Mayors Personal Expenses.

9. **Long Term Transmission Rights** - NYPA has advised that they are working on plan to distribute the remaining 75% payment over the following months rather than requiring a lump sum payment.

10. **Vehicles** - The electric department is proposing that the following vehicles be surplus:
 - a) G-10 Digger / Derrick
1980 GMC Brigadier - Diesel 8000 Series
w/ Corner Mounted Boom / Auger (Pitman Polecat PC-1300)
VIN: T18CYAV598697
Mileage: 68,936 Hours: 6862

 - b) G-19 Pickup Truck
1990 Dodge Ram 2500 (3/4 Ton)
VIN: 3B7KE23Z0MM021532
Mileage: 70,483

 - c) G-25 Pickup Truck
1997 Ford F-150
VIN: 2FTDF1722YCA77126
Mileage: 43,964

It is therefore recommended that the above vehicles be surplus and a motion for same be placed on the agenda for the Board Meeting of 03-25-13.

Motion to declare that the following vehicles are no longer suitable or necessary for municipal purposes and are therefore declared to be surplus vehicles:

- a) *1980 GMC Brigadier - Diesel 8000 Series Digger / Derrick known as G-10*

- b) *1990 Dodge Ram 2500 Pickup Truck (3/4 Ton) known as G-19*

- c) *1997 Ford F-150 Pickup Truck known as G-25*

C. Sewer:

1. Waste Water Treatment Facility:

- a) **WWTF Upgrade** - All work is deemed complete with the exception of punch list items and provision of required documentation from the EoR. Punch List is currently being updated as items are completed. The value of work remaining is estimated at less than \$30,000 a significant portion of which will require "spring weather" to complete.
- b) **EFC Loan / Grants / Other Funding** - Final project closeout with NYSDEC and NYSEFC will be able to proceed upon receipt of final closeout documents from the EoR. EoR began closeout efforts on September 4th. Status of individual items being worked on by the EoR are as follows:

- 1) EoR Project Certification - Received and sent to EFC 12/11/12
- 2) EoR Final Project Report for EFC - Submitted
- 3) ARRA Issue w/ Cornell Pumps - Completed
- 4) ARRA Issues w/ Transfer Switch - Contractor replacing switch (parts delivery delayed)
- 5) MBE/WBE Reports - Completed.
- 6) MBE/WBE Workplan - Completed
- 7) Bed Closure Documentation - RPR provided 12/07/12
- 8) Punch List - Being Updated for work completed in February.
- 9) EoR proposal for Instrumentation package for NYSERDA Grant - EoR proposal not received; Village initiated direct discussions with Instrumentation Supplier.
- 10) EoR proposal for Air Binding Issues at Clark's Beach Discharge Manhole - Not yet received.
- 11) EoR proposal for Clogging problems in old Sludge Piping - Not yet received.
- 12) Corrected Final Payment Requisitions from EoR - Received and processed.
- 13) EoR Inspection / Closeout of MS4 permit for WWTF - Inspection Completed, awaiting Documentation from EoR.
- 14) EoR Approval of As-Built Drawings - Submitted by GC, approved by RPR, under review by EOR.
- 15) EoR Submission to EFC for their CO Documentation - Awaiting confirmation from EoR / EFC.

2. Change Orders - No modifications to project scope are under consideration at this time.

3. SSES - No responses have been received in the last month.

4. Pump Station Redesigns - In light of the pressing storm related FEMA and grant activities, work on this item has been suspended.

5. Planning Grants - Again, a significant portion of the past month's activity has been spent preparing documentation in support of these grants. Deadlines are tight and the effort will continue through the end of April.

D. Meter / Water Department:

1. **Cross Connection Control Program** - No recent activity in this regard.
2. **Meter Replacements / Elimination of Problem Locations** - The scheduling of appointments for the addition of radio read modules and replacement of problem meters is continuing.
3. **Water Records** - All records are up to date.
4. **Log Books and Oversight** - Activity has resumed now that open staff position filled.
5. **Scheduling** - Meter reading is back on schedule.

E. Roads / Highway:

1. **Green Infrastructure Grants** - Again, a significant portion of the past month's activity has been spent preparing documentation in support of these grants. Deadlines are tight and the effort will continue through though April. Today we completed the Long EAF Form for SEQRA purposes.
2. **Route 48 Improvements** - No new information in this regard.

Referenced Items Provided Under Separate Cover or Available at Village Hall:

- Meter Log (available after 03/17/13)
- PPA Summary (available at Village Hall)

MEMO RE: **2013-03-25 Work Session Addendum**

TO: Mayor David Nyce / Board of Trustees

FROM: Jack Naylor, P.E.

DATE: 03-15-13

EFC had requested resolutions authorizing various parties to submit documents on behalf of the Village. We amended the original resolution for the Planning Projects at the February meeting, resolution language for the GIGP project was approved by EFC this morning:

Resolution: Designation of Authorized Representative for GIGP Project

Whereas the Village of Greenport is the recipient of a GIGP Grant (GIGP Application No. 702 / CWSRF Project No. 5121-06-00) from the New York State Environmental Facilities Corporation (EFC) in the amount of \$287,801.00 and that the receipt of said monies and administration of said grant will require numerous and prompt actions by the Village in order to comply with the grant conditions.

NOW, THEREFORE, BE IT RESOLVED that the following parties are authorized to submit the documents to the NYS Environmental Facilities Corporation as delineated below:

Mayor David Nyce is authorized to execute the Grant Agreement and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Village of Greenport's obligations under the GIGP Grant Agreement.

Director of Utilities John W. Naylor, Jr., P.E. is authorized to sign and submit all reports, certifications and documents / instruments of a technical and administrative nature as is necessary to bring about the Project and to fulfill the Village of Greenport's technical and administrative obligations under the GIGP Grant Agreement.

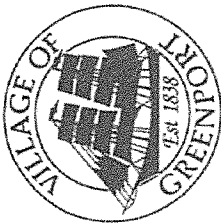
Treasurer Charlene Kagel, CPA is authorized to sign and submit all reports, and documents / instruments of a fiscal nature as is necessary to bring about the Project and to fulfill the Village of Greenport's fiscal obligations under the GIGP Grant Agreement.

MEMO RE: Budget Mod Recommendation A-2013-03-01

TO: Charlene KageI

FROM: Jack Naylor

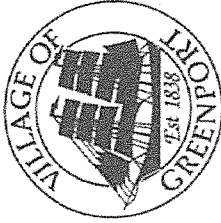
DATE: 03-13-2013



BUDGET MOD A-2013-03-001 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Amount	
			Original	YTD					Spent YTD	Remaining
From	A.5110.116	Admin Salaries Road and Sidewalk	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$3,000.00	\$5,500.00		
	A.5110.200	Street Maintenance Equipment*	\$37,000.00	\$37,000.00	\$17,690.95	\$1,038.54	\$2,500.00	\$15,770.51		
	Expense		Total Amount Transferred From				\$5,500.00			
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Amount	
			Original	YTD					Spent YTD	Remaining
To	A.5110.411	Maintenance of Equipment	\$9,000.00	\$9,112.50	\$8,158.50	\$948.49	\$ 5,500.00	\$ 5,505.51		
	Expense		Total Amount Transferred To				\$ 5,500.00			
			Net Impact				\$ 0.00			

After examination it was determined that no salaries were being charged to the A.5110.116 line item and is therefore redundant for the purposes of salary allocation.

Asterisked items (and corresponding "To" amounts) may have been previously submitted and processed (requested by Pete Manwaring).



MEMO RE: Budget Mod Recommendation A-2013-03-02

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013

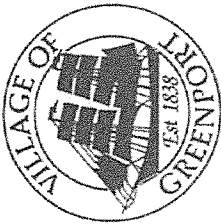
BUDGET MOD A-2013-03-002 - Recommended Budget Line Modifications											
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total Amount Transferred From		
			Original	YTD					Original	YTD	Amount Spent YTD
From	A.5110.200	Street Maintenance Equipment*	\$37,000.00	\$34,500.00	\$17,690.95	\$1,038.54	\$2,500.00	\$13,270.51			
	Expense						\$2,500.00				
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total Amount Transferred To		
To	A.5110.415	Repair / Maint. Trans. Equipment*	Original	YTD					Original	YTD	Amt. To Be Transferred
			\$10,000.00	\$10,000.00	\$7,963.50	\$1,476.80	\$2,500.00	\$3,059.70			
	Expense								\$2,500.00		
Asterisked items may have been previously submitted and processed (requested by Pete Manwaring).											

MEMO RE: Budget Mod Recommendation A-2013-03-03

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



BUDGET MOD A-2013-03-003 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
			Original	YTD						
From	A.5110.116	Admin. Salaries Road & Sidewalk	\$8,500.00	\$5,500.00	\$0.00	\$0.00	\$5,400.00	\$100.00		
	Expense		Total Amount Transferred From				\$5,400.00			
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
			Original	YTD						
To	A.5110.414	Gas / Fuel	\$26,500.00	\$26,500.00	\$26,322.88	\$0.00	\$ 5,400.00	\$ 5,577.12		
	Expense		Total Amount Transferred To				\$ 5,400.00			
			Net Impact				\$ 0.00			

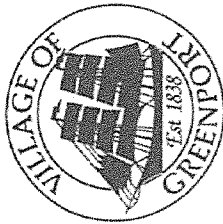
After examination it was determined that no salaries were being charged to the A.5110.116 line item and is therefore redundant for the purposes of salary allocation.

MEMO RE: Budget Mod Recommendation A-2013-03-04

TO: Charlene Kage

FROM: Jack Naylor

DATE: 03-13-2013



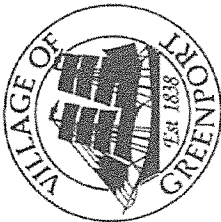
BUDGET MOD A-2013-03-004 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
			Original	YTD					Amt. To Be Transferred	Amount Remaining
From	A.5110.402	Materials - Asphalt Patch	\$10,000.00	\$10,000.00	\$3,500.00	\$0.00	\$3,500.00	\$3,000.00		
	A.5110.405	Road markings / Signs	\$4,000.00	\$4,000.00	\$370.20	\$0.00	\$2,500.00	\$1,129.80		
	A.5110.409	Repairs, Hardware, Cleaning Sup.	\$3,000.00	\$3,000.00	\$200.00	\$0.00	\$1,500.00	\$1,300.00		
	A.5110.412	Repair / Maint. Buildings	\$6,000.00	\$6,000.00	\$2,064.89		\$1,500.00	\$2,435.11		
	Expense		Total Amount Transferred From				\$9,000.00			
			Total Amount Budgeted							
From / To	Line Item	Description	Original	YTD	Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
To	A.5182.400	Street lights	\$52,000.00	\$52,000.00	\$45,943.80	\$0.00	\$9,000.00	\$15,056.20		
	Expense		Total Amount Transferred To				\$9,000.00			
			Net Impact				\$0.00			

MEMO RE: Budget Mod Recommendation E-2013-03-01

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



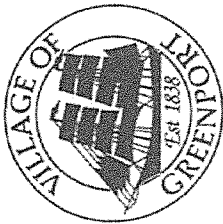
BUDGET MOD E-2013-03-001 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total Amount Transferred From	
			Original	YTD					Original	YTD
From	E.0761.221	Tree Trimming	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$2,000.00	\$3,000.00		
		Expense					\$2,000.00			
From / To	Line Item	Description	Amount Budgeted Original	YTD	Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
To	E.0714.310	Water Billings and Chemicals	\$5,000.00	\$5,000.00	\$3,861.27	\$0.00	\$2,000.00	\$3,138.73		
		Expense								
			Total Amount Transferred To				\$2,000.00			
			Net Impact				\$0.00			

MEMO RE: Budget Mod Recommendation E-2013-03-02

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



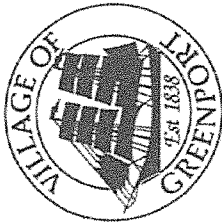
BUDGET MOD E-2013-03-002 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total Amount Transferred From	
			Original	YTD					Original	YTD
From	E.0761.221	Tree Trimming	\$5,000.00	\$3,000.00	\$0.00	\$0.00	\$600.00	\$2,400.00		
		Expense					\$600.00			
From / To	Line Item	Description	Amount Budgeted Original	Amount Budgeted YTD	Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
To	E.0781.510	Phone and Cable Expense	\$7,500.00	\$7,800.00	\$6,701.54	\$300.00	\$ 600.00	\$ 1,398.46		
		Expense								
			Total Amount Transferred To				\$ 600.00			
			Total Amount Transferred From				\$ 0.00			
			Net Impact				\$ 0.00			

MEMO RE: Budget Mod Recommendation E-2013-03-03

TO: Charlene Kagef

FROM: Jack Naylor

DATE: 03-13-2013



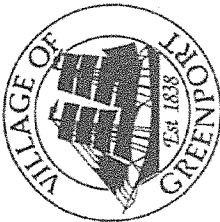
BUDGET MOD E-2013-03-003 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Amount	
			Original	YTD					Spent YTD	Remaining
From	E.0782.000	Management Services	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$3,000.00	\$13,000.00		
	Expense		Total Amount Transferred From				\$3,000.00			
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Amount	
To	E.0801.200	Misc. General Expense	Original	YTD					Spent YTD	Remaining
	Expense		\$18,000.00	\$18,553.24	\$16,413.35	\$15.00	\$ 3,000.00	\$ 5,124.89		
			Total Amount Transferred To				\$ 3,000.00			
			Net Impact				\$ 0.00			

MEMO RE: Budget Mod Recommendation F-2013-03-01

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



BUDGET MOD F-2013-03-001 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
			Original	YTD						
To	F.8320.401	SCWA Water Purchased	\$77,000.00	\$77,000.00	\$73,505.14	\$0.00	\$23,000.00	\$26,494.86		
		Expense	Total Amount Transferred From				\$23,000.00			
From / To	Line Item	Description	Amount Budgeted		Amount Rec'd YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
			Original	YTD						
To	F.2140.000	Residential Village Sales	\$260,000.00	\$260,000.00	\$253,966.63	\$0.00	\$23,000.00	\$29,033.37		
		Income	Total Amount Transferred To				\$23,000.00			
			Net Impact				\$0.00			

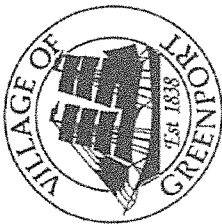
The additional expense to buy water from SCWA results from increased water usage which in turn results in increased billings and income. To "cover" the additional income required to meet the increased budget amount, we would need to receive the \$29,033.37 amount indicated above. With an average income of \$28,000 per month over the last 9 months to this line item, this amount should be recovered in just 5 weeks of the 13 weeks remaining in the fiscal year.

MEMO RE: Budget Mod Recommendation F-2013-03-02

TO: Charlene Kagef

FROM: Jack Naylor

DATE: 03-13-2013



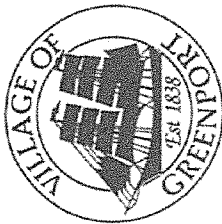
BUDGET MOD F-2013-03-002 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total Amount Transferred From	
			Original	YTD					Original	YTD
From	F.8340.401	Maintenance of Mains	\$17,000.00	\$17,400.01	\$5,625.92	\$1,237.81	\$1,750.00	\$8,786.28		
		Expense					\$1,750.00			
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
To	F.1420.400	Legal	\$1,750.00	\$1,750.00	\$2,911.41	\$0.00	\$1,750.00	\$588.59		
		Expense								
			Total Amount Transferred To				\$1,750.00			
					Net Impact		\$0.00			

MEMO RE: Budget Mod Recommendation F-2013-03-03

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



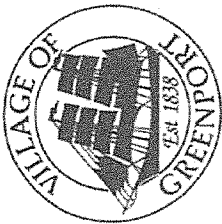
BUDGET MOD F-2013-03-003 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Amount	
			Original	YTD					Spent YTD	Remaining
From	F.8340.401	Maintenance of Mains	\$17,000.00	\$15,650.01	\$5,625.92	\$1,237.81	\$100.00	\$8,686.28		
	Expense		Total Amount Transferred From				\$100.00			
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Amount	
To	F.9010.800	Emp. Retirement Benefits	Original	YTD					Spent YTD	Remaining
	Expense		\$18,640.00	\$18,640.00	\$18,738.00	\$0.00	\$100.00	\$2.00		
			Total Amount Transferred To				\$100.00			
			Net Impact				\$0.00			

MEMO RE: Budget Mod Recommendation G-2013-03-01

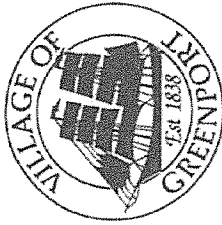
TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



BUDGET MOD G-2013-03-001 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total Amount Transferred From	
			Original	YTD					Original	YTD
From	G.1320.400	Auditor's Expense	\$12,000.00	\$12,000.00	\$8,080.30	\$0.00	\$350.00	\$3,569.70		
		Expense					\$350.00			
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total Amount Transferred To	
To	G.1325.433	Bond Counsel / Legal Advisor	Original	YTD					Original	YTD
		Expense	\$0.00	\$5,000.00	\$5,302.06	\$0.00	\$ 350.00	\$ 47.94		
							\$ 350.00			
									Net Impact	\$ 0.00



MEMO RE: Budget Mod Recommendation G-2013-03-02

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013

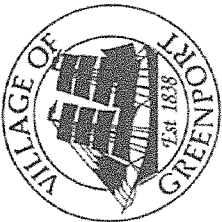
BUDGET MOD G-2013-03-002 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total Amount Transferred From	
			Original	YTD					Original	YTD
From	G.1320.400	Auditor's Expense	\$12,000.00	\$11,650.00	\$8,080.30	\$0.00	\$1,700.00	\$1,869.70		
		Expense								
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total Amount Transferred To	
To	G.1420.400	Legal Expense	Original	YTD					Original	YTD
			\$5,000.00	\$5,000.00	\$5,302.06	\$0.00	\$1,700.00	\$1,397.94		
			Total Amount Transferred To				\$1,700.00			
			Net Impact				\$0.00			

MEMO RE: Budget Mod Recommendation G-2013-03-03

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



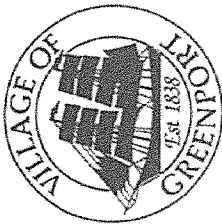
BUDGET MOD G-2013-03-003 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Amount	
			Original	YTD					Spent YTD	Remaining
From	G.8120.400	Maintenance of Sewers	\$10,000.00	\$9,999.99	\$5,479.38	(\$0.01)	\$1,700.00	\$2,820.62		
	Expense		Total Amount Transferred From				\$1,700.00			
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Amount	
To	G.8110.410	Misc. Office / Telephone	Original	YTD					Spent YTD	Remaining
	Expense		\$8,500.00	\$4,850.00	\$5,035.69	\$342.90	\$1,700.00	\$1,171.41		
			Total Amount Transferred To				\$1,700.00			
			Net Impact				\$0.00			

MEMO RE: Budget Mod Recommendation G-2013-03-04

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



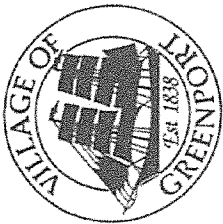
BUDGET MOD G-2013-03-004 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
			Original	YTD						
From	G. 8110.401	Public Relations	\$500.00	\$893.00	\$393.00	\$0.00	\$200.00	\$300.00		
	Expense		Total Amount Transferred From				\$200.00			
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
			Original	YTD						
To	G.8110.401	Gas Service	\$500.00	\$500.00	\$491.37	\$0.00	\$200.00	\$208.63		
	Expense									
			Total Amount Transferred To				\$200.00			
			Net Impact				\$0.00			

MEMO RE: Budget Mod Recommendation G-2013-03-05

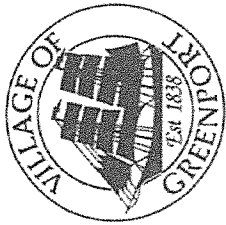
TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



BUDGET MOD G-2013-03-005 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total	
			Original	YTD					Original	YTD
From	G. 8110.405	Executive Department	\$1,000.00	\$1,000.00	\$150.15	\$0.00	\$600.00	\$249.85		
	Expense		Total Amount Transferred From				\$600.00			
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total	
			Original	YTD					Original	YTD
To	G.8110.406	Phone and Cable Expense	\$3,000.00	\$3,000.00	\$2,956.20	\$0.00	\$ 600.00	\$ 643.80		
	Expense		Total Amount Transferred To				\$ 600.00			
			Net Impact				\$ 0.00			



MEMO RE: Budget Mod Recommendation G-2013-03-06

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013

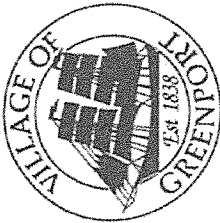
BUDGET MOD G-2013-03-006 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total	
			Original	YTD					Original	YTD
	G.8110.407	Employee Training	\$5,000.00	\$5,000.00	\$2,138.78	\$0.00	\$2,800.00	\$61.22		
	G.1320.400	Auditor' Expense	\$12,000.00	\$9,950.00	\$8,080.30	\$0.00	\$1,700.00	\$169.70		
	G.8110.417	Supplies and Materials	\$5,000.00	\$5,000.00	\$1,693.14	\$56.98	\$2,500.00	\$749.88		
	G.8120.201	New Meters	\$4,000.00	\$4,000.00	\$0.00	\$1,272.26	\$2,500.00	\$227.74		
	G.8130.201	Equipment Secondary Treatment	\$3,000.00	\$3,000.00	\$622.66	\$0.00	\$2,000.00	\$377.34		
	G.8130.401	Maint. Pump Station Structures	\$5,000.00	\$5,400.00	\$645.78	\$934.59	\$3,500.00	\$319.63		
	G.8130.402	Maint. Pump Station	\$12,000.00	\$12,000.00	\$8,543.29	\$0.00	\$2,000.00	\$1,456.71		
	Expense		Total Amount Transferred From				\$17,000.00			
			Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
From / To	Line Item	Description	Original	YTD						
To	G.8110.400	Electric Service	\$88,000.00	\$88,000.00	\$82,968.70	\$0.00	\$17,000.00	\$22,031.30		
	Expense									
			Total Amount Transferred To				\$17,000.00			
			Net Impact				\$ 0.00			

MEMO RE: Budget Mod Recommendation G-2013-03-07

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



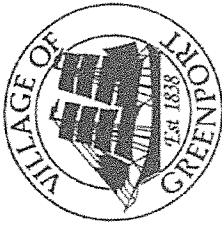
BUDGET MOD G-2013-03-007 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
			Original	YTD						
From	G.9061.800	Dental & Vision Insurance	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$300.00	\$11,700.00		
	G.8110.200	Office Furniture & Fixtures	\$1,200.00	\$1,200.00	\$612.71	\$0.00	\$500.00	\$87.29		
	G.8120.400	Maint. of Main Sewers	\$10,000.00	\$8,299.99	\$5,479.38	(\$0.01)	\$2,500.00	\$320.62		
	Expense		Total Amount Transferred From				\$3,300.00			
			Total Amount Transferred To				\$3,300.00			
			Total Amount Transferred To				\$3,300.00			
			Net Impact				\$ 0.00			

MEMO RE: Budget Mod Recommendation G-2013-03-08

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



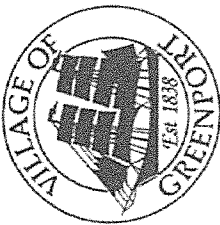
BUDGET MOD G-2013-03-008 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total Amount Transferred From	
			Original	YTD					Original	YTD
From	G.9061.800	Dental & Vision Insurance	\$12,000.00	\$11,700.00	\$0.00	\$0.00	\$1,600.00	\$10,100.00		
	Expense						\$1,600.00			
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total Amount Transferred To	
			Original	YTD					Original	YTD
To	G.8110.408	Special Services	\$2,000.00	\$0.00	\$1,562.00	\$0.00	\$1,600.00	\$38.00		
	Expense									
			Total Amount Transferred To				\$1,600.00			
			Net Impact				\$0.00			

MEMO RE: Budget Mod Recommendation G-2013-03-09

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



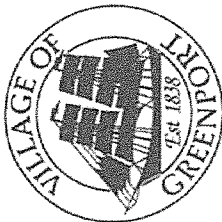
BUDGET MOD G-2013-03-009 - Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
			Original	YTD						
From	G.9061.800	Dental & Vision Insurance	\$12,000.00	\$10,100.00	\$0.00	\$0.00	\$2,200.00	\$7,900.00		
		Expense	Total Amount Transferred From				\$2,200.00			
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
			Original	YTD						
To	G.8310.100	Administrative Labor	\$18,000.00	\$18,000.00	\$14,528.62	\$0.00	\$2,200.00	\$5,671.38		
		Expense								
			Total Amount Transferred To				\$2,200.00			
			Net Impact				\$0.00			

MEMO RE: Budget Mod Recommendation G-2013-03-10

TO: Charlene Kagel

FROM: Jack Naylor

DATE: 03-13-2013



BUDGET MOD G-2013-03-010- Recommended Budget Line Modifications										
From / To	Line Item	Description	Amount Budgeted		Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining	Total	
			Original	YTD					Amount Transferred From	Amount Remaining
From	G.9061.800	Dental & Vision Insurance	\$12,000.00	\$7,900.00	\$0.00	\$0.00	\$6,600.00	\$1,300.00		
		Expense					\$6,600.00			
From / To	Line Item	Description	Amount Budgeted Original	Amount Budgeted YTD	Amount Spent YTD	Encumbered YTD	Amt. To Be Transferred	Amount Remaining		
To	G.1910.400	Insurance	\$7,000.00	\$7,000.00	\$13,593.31	\$0.00	\$ 6,600.00	\$ 6.69		
		Expense								
			Total Amount Transferred To				\$ 6,600.00			
			Total Amount Transferred From							
			Net Impact				\$ 0.00			



236 THIRD STREET
GREENPORT NY
11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215


TRUSTEES
GEORGE HUBBARD, JR.
DEPUTY MAYOR
CHRIS KEMPNER
DAVID MURRAY
MARY BESS PHILLIPS

CLERK
SYLVIA LAZZARI PIRILLO
Ext. 206

TREASURER
CHARLENE KAGEL, CPA
Ext. 217

VILLAGE ADMINISTRATOR
DAVID ABATELLI
Ext. 209

DIRECTOR OF UTILITIES
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Date: March 14, 2013
To: Mayor David Nyce / Board of Trustees
From: Tom Cybulski 
Subject: Work Session
March 18, 2013

PRODUCTION REPORT Monthly totals including reports from 2011 to 2013 for comparison. **Attachment 1**

WATER Normal operation. The sampling requirements for the distribution system are up to date. The results are within Federal and NYSDOH limits.

SEWER The January DMR (Discharge Monitoring Report) showed the plant discharge met all permit parameters.

14-Mar-13

2011 UTILITY PRODUCTION REPORT

2011 MONTH	LIGHT		WATER		SEWER		HAWKEYE	
	TOTAL DELIVERED MWH*	GENERATION KWH	SCWA PUMPAGE 000s OF GALLONS	AVG. PUMPED PER DAY 000s	PUMPAGE MG	AVG. PUMPED MGD	PUMPAGE IN GALLONS	AVG. PUMPED PER DAY
JANUARY	3021	0	4918.100	158.65 1	8.556	0.276	14100	454.84
FEBRUARY	2559	0	4387.768	156.71	6.958	0.249	16300	582.14
MARCH	2459	14000 2	4799.460	154.82	7.750	0.250	17000	548.39
APRIL	2212	0	5823.180	194.11	7.866	0.262	26500	883.33
MAY	2266	0	7281.780	234.90	8.928	0.288	31600	1019.35
JUNE	2576	0	7281.780	242.73	10.080	0.336	10500	350.00
JULY	3534	0	9836.200	317.30	10.215	0.330	18770	605.48
AUGUST	3184	27000 3	11672.543	376.53	10.912	0.352	23800	767.74
SEPTEMBER	2600	6000 4	7992.380	266.41	14.202	0.473	19260	642.00
OCTOBER	2279	0	6515.077	210.16	14.012	0.452	22005	709.84
NOVEMBER	2151	0	5581.990	186.07	9.600	0.320	13480	449.33
DECEMBER	2487	0	4974.200	160.46	8.866	0.286	16220	523.23
TOTALS	31,328	47000	81064.458		117.945		229,535	

- NOTES:**
- 1) NO SCWA INVOICE RECEIVED SINCE JULY 2010
Invoice recieved 2/8/11 63019000 gallons
Then revised bills received Apr 2 thru Dec 1, Dec, Jan, Feb
 - 2) DMNC Test
 - 3) Irene
 - 4) DMNC

*NOTE: CHANGED FROM "PURCHASED" TO "DELIVERED" TO REFLECT THE APPROXIMATE 6% LOSS BETWEEN WHAT IS PRODUCED AT NIAGRA FALLS AND WHAT GETS TO GREENPORT. GREENPORT PAYS FOR THE HIGHER PRODUCTION AMOUNT BEFORE THE LOSS IS CALCULATED.

14-Mar-13

2012 UTILITY PRODUCTION REPORT

2012 MONTH	LIGHT		WATER		SEWER		HAWKEYE		
	TOTAL DELIVERED MWH*	GENERATION KWH	SCWA PUMPAGE 000s OF GALLONS	AVG. PUMPED PER DAY 000s	PUMPAGE MG	AVG. PUMPED MGD	PUMPAGE IN GALLONS	AVG. PUMPED PER DAY	
JANUARY	2739	0	7675	5740.900	185.19	7.626	0.246	17235	555.97
FEBRUARY	2474	0	6410	4794.680	165.33	6.322	0.218	15645	584.54
MARCH	2302	0	5440	4069.120	131.26	7.161	0.231	16367	529.55
APRIL	2074	6000 1	7910	5916.680	197.22	7.440	0.248	16416	547.20
MAY	2363	0	7755	5800.740	187.12	8.680	0.280	27520	887.74
JUNE	2613	0	11785	8815.180	293.84	9.210	0.307	31750	1058.33
JULY	3500	0	0	0.000	0.00	9.672	0.312	13470	434.52
AUGUST	3505	0	28475	21299.300	343.54 2)	9.889	0.319	9730	313.87
SEPTEMBER	2647	0	11450	8564.600	285.49	8.550	0.285	8410	280.33
OCTOBER	2229	0	9735	7281.780	234.90	9.362	0.302	6250	201.61
NOVEMBER	2359	0	6975	5217.300	173.91	8.100	0.270	1600	53.33
DECEMBER	0	0	6750	5049.000	162.87	9.021	0.291	25690	828.71
TOTALS	28,805	6000	82549.280			101.033		190,083	

- NOTES:**
- 1) DMNC Test
 - 2) July & Aug combined

*NOTE: CHANGED FROM "PURCHASED" TO "DELIVERED" TO REFLECT THE APPROXIMATE 6% LOSS BETWEEN WHAT IS PRODUCED AT NIAGRA FALLS AND WHAT GETS TO GREENPORT. GREENPORT PAYS FOR THE HIGHER PRODUCTION AMOUNT BEFORE THE LOSS IS CALCULATED.

14-Mar-13

2013 UTILITY PRODUCTION REPORT

2013 MONTH	LIGHT		WATER		SEWER		HAWKEYE		
	TOTAL DELIVERED MWH*	GENERATION KWH	SCWA PUMPAGE 000s OF GALLONS	AVG. PUMPED PER DAY 000s	PUMPAGE MG	AVG. PUMPED MGD	PUMPAGE IN GALLONS	AVG. PUMPED PER DAY	
JANUARY	2867	0	9305	6960.140	224.52	7.347	0.237	6450	208.06
FEBRUARY	2631	0	7125	5329.500	183.78	7.588	0.271	32260	0.00
MARCH				0.000	0.00	0.000			0.00
APRIL				0.000	0.00	0.000			0.00
MAY				0.000	0.00	0.000			0.00
JUNE				0.000	0.00	0.000			0.00
JULY				0.000	0.00	0.000			0.00
AUGUST				0.000	0.00	0.000			0.00
SEPTEMBER				0.000	0.00	0.000			0.00
OCTOBER				0.000	0.00	0.000			0.00
NOVEMBER				0.000	0.00	0.000			0.00
DECEMBER				0.000	0.00	0.000			0.00
TOTALS	5,498	0	12289.640			14.935		38,710	

- NOTES:**
- *NOTE: CHANGED FROM "PURCHASED" TO "DELIVERED" TO REFLECT THE APPROXIMATE 6% LOSS BETWEEN WHAT IS PRODUCED AT NIAGRA FALLS AND WHAT GETS TO GREENPORT. GREENPORT PAYS FOR THE HIGHER PRODUCTION AMOUNT BEFORE THE LOSS IS CALCULATED.

CHIEF WAYDE MANWARING
1ST ASST. CHIEF HARRY BREESE
2ND ASST. CHIEF WAYNE MILLER
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

REQUESTS / RESOLUTIONS

THE FOLLOWING FOR March

I would like to make the following resolutions for March accept all meeting and wardens reports .And accept the application for membership Melinda .S. Carrig to the Rescue Squad .

We would like you transfer \$2.000.00 dollars from A3410411 Fire repair & maint ,Gen Equipment and put it in A3410412 Fire repair & main –building .We also need you to transfer \$5.000.00 from A3410415 Fire Repairs & Maint.-Trans Equip and put it in A3410404 Fire Fuel Oil

Respectfully yours,

Wayde Manwaring

Chief of Department

CHIEF WAYDE MANWARING
1ST ASST. CHIEF HARRY BREESE
2ND ASST. CHIEF WAYNE MILLER
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



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THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

February 12 2013

Finance Meeting

Attendance ; Chiefs Manwaring Miller Wardens Barszczewski, Pirillo jr, Hubbard , Jensen , Kalin , excused was Chief Harry

We went over all bills , we talked about the grease trap and plumbing down stairs and what need to be done .

Company Request

8-3-1; Budget Items

8-3-2 ; Budget Items

8-3-3 ; Budget items new truck

8-3-4; Budget Items

8-3-5; Budget Items

8-3-16; Medical supply from Hammer Medical \$288.75 They need EZIO needles that are \$ 520.00 per box they have to have two boxes.

Department needs to replace ten scott air bottle that are on state contract at \$700.00 each we also need 5 air pack masks that also are on state contract for \$218.00 each.

Water Rescue and Fire Police need budget items

We started to put a budget request together for the village .

CHIEF WAYDE MANWARING
 1ST ASST. CHIEF HARRY BREESE
 2ND ASST. CHIEF WAYNE MILLER
 CHAPLAIN C. KUMJIAN
 TREAS/SECRETARY J. KALIN



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 THIRD STREET · P.O. BOX 58
 GREENPORT, NY 11944
 Email: gfdfire@optonline.net
 www.greenportfd.org

Organized 1845

Greenport Fire Department Monthly Report For the Month of February 2013

Number of calls this month: 44

Number of Calls to Date: 92

Breakdown of calls by signal numbers:

9 (stand-by):	1
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	2
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	34
16-23 (mva, water rescue, misc.):	2
16-59 (routine transport):	1
23 (co detector, medi-vac):	2
24/13-35 (mutual aid; working structure fire):	2
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	15
East/West:	27
Other:	2

Total number of Personnel:	548
Number of hours:	45.67
Total personnel hours:	25027.16
Average personnel per call:	12.45
Average call time in minutes:	62.27

Number of calls to Peconic Landing:	14
Number of calls to San Simeon by the Sound:	3

Prepared by: Lucy Clark 3/1/2013

GFD Alarm Report for Month Ending February 28, 2013

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
13-049	2/1/2013	Pec Lndg Shores	6	6:16	6:54	38	16	1	E/W	E/F Diff Breathing
13-050	2/1/2013	San Simeon	10	14:28	15:09	41	16	1	E/W	E/F Fall
13-051	2/1/2013	5th St	11	21:14	22:01	47	16	1	V	A/M Sick
13-052	2/2/2013	Shore Drive	6	0:41	1:35	54	16	1	E/W	A/F Laceration to Head
13-053	2/2/2013	Knapp Pl	6	16:50	17:35	45	16	1	E/W	E/F Sick
13-054	2/3/2013	Rt 25	39	12:05	12:14	9	13	0	E/W	Auto Alarm
13-055	2/3/2013	Fiddler La	7	13:44	14:30	46	16	1	E/W	E/M Syncope
13-056	2/4/2013	Sta 2-Flint St	13	18:53	19:17	24	16	1	V	A/M Poss Heart
13-057	2/5/2013	Osprey La	3	2:52	4:05	73	16	1	E/W	E/M Fall
13-058	2/6/2013	North Ferry Rd-SI	15	22:06	0:37	151	24-13-35	0	O	MA to SI
13-059	2/6/2013	North Ferry Rd-SI	12	22:40	1:00	80	24-13-35	0	O	MA to SI
13-060	2/7/2013	Pec Lndg Apts	8	14:02	14:44	42	16	1	E/W	E/F Leg Laceration
13-061	2/8/2013	Sta 1	10	15:00	0:01	541	9	0	V	Nemo S/By @ FH
13-062	2/9/2013	V of Gpt	15	11:49	18:00	371	23	0	V	Snow Removal
13-063	2/10/2013	Cove Circle	8	2:02	2:17	15	13	0	V	Auto Alarm
13-064	2/11/2013	Pec Lndg	4	4:36	5:12	36	16	0	E/W	MA From EM
13-065	2/11/2013	Washington Ave	4	5:36	5:46	38	16	0	E/W	MA From EM
13-066	2/11/2013	Pec Lndg Apts	6	10:14	10:54	40	16	1	E/W	E/M V of Fall
13-067	2/13/2013	IGA	9	13:43	14:16	33	16	1	V	E/F Sick
13-068	2/13/2013	Washington Ave	9	14:37	14:54	17	16	1	V	M/I Chocking-RMA
13-069	2/13/2013	San Simeon	19	19:06	20:00	54	16	1	E/W	E/M Psychiatric
13-070	2/13/2013	San Simeon	19	19:12	20:00	48	16	1	E/W	E/F Fall
13-071	2/13/2013	Washington Ave	19	19:21	20:00	39	16	1	E/W	A/M Heart/24 from EM
13-072	2/13/2013	ELIH	30	20:30	21:00	30	16-59	1	V	Routine Transport
13-073	2/14/2013	Lakeside Apts	5	13:17	13:39	22	16	1	V	E/F Sick
13-074	2/15/2013	Third St	17	9:58	10:24	26	16	1	V	E/F Sick
13-075	2/16/2013	Third St	32	13:26	13:34	8	16	0	V	V of Fall-Cancelled
13-076	2/16/2013	Washington Ave	12	13:52	14:16	24	16	1	E/W	E/M Abdominal Pains
13-077	2/17/2013	Calebs Way	8	12:12	12:47	35	16	1	E/W	E/M Sick
13-078	2/18/2013	Pec Lndg Shores	10	10:33	11:22	39	16	1	E/W	E/M Head Injury
13-079	2/18/2013	Pec Lndg Cafeteria	12	17:56	18:28	32	16	1	E/W	E/M Choking
13-080	2/18/2013	Gull Pond Lane	5	23:18	0:20	62	16	1	E/W	E/F Heart
13-081	2/19/2013	Lakeside Apts	4	6:06	6:59	53	16	1	V	E/F Alt mental Status
13-082	2/19/2013	Front & 6th Sts	36	14:38	15:19	41	16-23	2	V	MVA
13-083	2/20/2013	Pec Lndg Nurses Station	5	3:32	4:29	57	16	1	E/W	E/F Chest Pain-24 EM
13-084	2/20/2013	Pec Lndg Dining Room	10	19:41	10:21	40	16	1	E/W	E/F Choking
13-085	2/21/2013	Pec Lndg Apts	6	1:44	2:45	61	16	1	E/W	E/F Diff Breathing
13-086	2/21/2013	Second St	21	11:00	11:29	29	23	0	V	CO Alarm
13-087	2/21/2013	Pec Lndg Apts	5	21:17	22:15	58	16	1	E/W	E/F Fall
13-088	2/23/2013	Pec Lndg Apts	5	5:54	6:51	57	16	1	E/W	E/F Abdominal Pain
13-089	2/24/2013	Pec Lndg Shores	8	7:20	8:23	63	16	1	E/W	E/M Chest Pains
13-090	2/24/2013	Kaplan Ave	34	15:17	15:35	18	16-23	1	V	Vehicle vs. Ped
13-091	2/28/2013	Pec Lndg Enriched	14	16:25	17:10	45	16	1	E/W	E/F Resp Distress
13-092	2/28/2013	Pec Lndg Shores	11	20:16	21:14	58	16	1	E/W	E/F Injury From Fall

Alarms	Signal:	9 16-23 13 16-59 16 23 24-13-35	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
44		1 2 2 1 34 2 2	548	12.45	45.67	2740	62.27	35	15	27	2	

Fire 9	# Calls to Pec. Lndg.:	14	#Fire Calls E/W:	0	#Fire Calls V:	6
Rescue 34	# Calls to San Simeon:	3	#EMS Calls E/W:	26	#EMS Calls V:	8
			#Auto Alarms E/W:	1	#Auto Alarms V:	1

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Mtgs	Misc	Training	Drill	Total	HM	BB	SHT	Yap Drill
Andrews, Allan	0	0	0	0	0	0	0	0	0	0	0	0				
Barszczewski, J (Warden)	5	31.25	25	0	0	0	0	5	12	2	0	44	X	X		
Berry, James	9	56.25	25	2	2.667	0	0	2	6	2	0	35	X	X		
Birmingham, Kenneth (1st Lt)	1	6.25	15	2	2.667	0	0	2	4	2	0	23	X		X	
Bogardus, William (Capt)	1	6.25	15	0	0	0	0	3	9	1	0	28	X			
Breese, Harry (1st Asst Chief)	1	6.25	15	13	17.33	25	0	7	8	3	0	58	X	X	X	
Bumble III, Charles	1	6.25	15	1	1.333	0	0	2	9	3	1	30	X	X	X	
Bumble, Lawrence	0	0	0	0	0	0	0	2	3	2	0	7	X	X		
Bumble, Samantha	0	0	0	0	0	0	0	2	0	2	0	4	X	X		
Capon, George (1st Lt: FP)	0	0	0	0	0	0	0	0	0	0	0	0				
Carey, Patrick	3	18.75	25	0	0	0	0	3	6	2	0	36	X	X		
Charters, Gary	0	0	0	0	0	0	0	0	0	0	0	0				
Clark, Doreen (PRM)	2	12.5	25	7	9.333	15	0	1	0	1	0	42			X	
Clark III, Henry	0	0	0	0	0	0	0	0	0	0	0	0				
Clark, James (1st Lt)	5	31.25	25	0	0	0	0	2	6	3	0	36	X	X	X	
Clark, Jeffrey	6	37.5	25	0	0	0	0	2	9	2	0	38	X	X	X	
Corazzini, Jeffrey (1st Lt)	7	43.75	25	30	40	25	2	5	8	3	2	70	X	X	X	
Corazzini, Warren	0	0	0	7	9.333	15	0	2	0	2	0	19	X	X	X	
Corwin, Everett (FP Capt)	1	6.25	15	1	1.333	0	0	2	9	3	0	29	X	X	X	
Corwin, Raymond (Warden)	7	43.75	25	10	13.33	25	1	6	12	3	0	72	X	X	X	
Corwin, Sally	4	25	25	0	0	0	0	3	0	3	0	31	X	X	X	
Corwin, Scott	2	12.5	25	2	2.667	0	0	2	9	3	0	39	X	X	X	
Costas, Tom (PFF)	0	0	0	1	1.333	0	0	2	8	1	0	11				
Creedon, Daniel	1	6.25	15	3	4	0	0	2	0	2	0	19	X	X		
De Kerillis, Alain	3	18.75	25	4	5.333	15	0	3	0	0	0	43				
Detrick, Gary (2nd Lt)	5	31.25	25	2	2.667	0	1	1	10	1	0	38		X		
Dimos, Paul	5	31.25	25	0	0	0	2	1	0	1	0	29	X			
Dominick, Steve	1	6.25	15	0	0	0	0	2	6	3	0	26	X	X	X	
Ficurilli, Michael	5	31.25	25	0	0	0	0	2	8	2	0	37	X	X		
Fisher, Shannon	2	12.5	25	13	17.33	25	2	4	6	1	1	64		X		
Golden, Danielle	1	6.25	15	0	0	0	0	2	0	0	0	17				
Goldstein, Myron	0	0	0	0	0	0	0	0	0	0	0	0				
Grilli, Jennifer (Capt)	5	31.25	25	26	34.67	25	0	8	11	3	2	74	X	X	X	

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mfgs.</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>Yap Drill</u>
Grilli, John	3	18.75	25	8	10.67	25	0	8	11	3	0	72	X	X	X	X
Hamilton Jr., Robert	5	31.25	25	8	10.67	25	0	2	8	4	0	64	X	X	X	X
Harris, Cliff	1	6.25	15	0	0	0	0	1	10	2	0	28	X			
Harris, Peter (Warden)	2	12.5	25	0	0	0	0	4	10	2	0	41	X	X		
Harrison Meraz, Danielle	0	0	0	0	0	0	0	3	0	2	0	5	X		X	
Hays, Spencer (1st Lt.)	7	43.75	25	0	0	0	0	5	13	4	1	48	X	X	X	X
Hollid, Scott (PFF)	3	18.75	25	0	0	0	0	2	6	3	0	36	X	X	X	X
Hubbard Jr, George (Warden)	0	0	0	1	1.333	0	0	4	10	0	0	14				
Hughes, Colleen (RS Capt)	4	25	25	27	36	25	3	5	10	2	1	71	X	X		
Huzsek, Andrew H	6	37.5	25	0	0	0	0	1	12	2	0	40	X	X		
Hydell, Carol	1	6.25	15	3	4	0	0	2	8	3	0	28	X	X	X	X
Hydell, Charles	2	12.5	25	4	5.333	15	0	2	9	3	0	54	X	X	X	X
Illeseas, Adolpho	0	0	0	0	0	0	0	0	0	0	0	0				
Jaegar, William	0	0	0	0	0	0	0	0	0	0	0	0				
Jenkins, Karolyn	2	12.5	25	3	4	0	0	1	5	3	0	34	X	X	X	X
Jensen, Warren (Warden)	1	6.25	15	0	0	0	0	6	6	2	0	29	X		X	X
Jester, Robert	5	31.25	25	0	0	0	0	2	10	3	0	40	X	X	X	X
Jimenez, Susano	7	43.75	25	1	1.333	0	0	3	10	3	0	41	X	X	X	X
Johnson, Craig	0	0	0	0	0	0	0	1	0	1	0	2	X			
Kalin, James (Warden)	9	56.25	25	35	46.67	25	1	5	9	3	0	68	X	X	X	X
King, David	7	43.75	25	7	9.333	15	0	3	9	1	0	53	X			
Kumjian, Claude (Asst. Chaplain)	0	0	0	0	0	0	0	0	0	0	0	0				
LaMothe, Thomas	0	0	0	0	0	0	0	1	5	0	0	6				
Land, Bruce (2nd Lt)	2	12.5	25	11	14.67	25	1	5	7	2	1	66	X	X		
Laurie-Reed, Hope	0	0	0	0	0	0	0	1	0	3	0	4	X	X	X	X
Lehmann, Robert	3	18.75	25	0	0	0	0	2	8	2	0	37	X		X	X
Lillis, Daniel (PFF)	2	12.5	25	0	0	0	0	1	5	0	0	31				
Loper-Lawry, Lisa	3	18.75	25	24	32	25	0	2	5	1	1	59	X	X	X	X
Luke, Alexander	3	18.75	25	1	1.333	0	0	2	10	3	0	40	X	X	X	X
Manwaring, Julia	1	6.25	15	0	0	0	0	1	1	4	0	21	X	X	X	X
Manwaring, Wayde (Chief)	12	75	25	41	54.67	25	1	11	13	4	0	79	X	X	X	X
Marczewski, Macy	2	12.5	25	0	0	0	0	2	11	2	0	40	X	X	X	X
Martocchia, Jerome (1st Lt.)	5	31.25	25	24	32	25	1	5	9	3	1	69	X	X	X	X

For Fire and EMS Alarms 5%=15points 10%=25points

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Mtgs	Misc	Training	Drill	Total	Haz	BBP	SHT	Yap Drill
Mazzi, Aileen	0	0	0	1	1.333	0	0	2	8	2	0	12	X			X
McKenzie, Tiffany	1	6.25	15	4	5.333	15	0	2	5	0	2	39				
McNeil, William (Capt)	2	12.5	25	1	1.333	0	0	2	5	0	0	32				
Medina, Angel (PFF)	0	0	0	0	0	0	0	2	6	1	0	9			X	
Meyer, David	3	18.75	25	0	0	0	0	2	0	0	0	27				
Miller, Joseph	2	12.5	25	16	21.33	25	0	2	0	4	0	56	X	X	X	
Miller, Wayne (2nd Asst Chief)	4	25	25	24	32	25	0	8	11	3	0	72	X	X	X	
Milovich Jr., Joseph (Warden)	6	37.5	25	0	0	0	0	5	9	3	0	42	X	X	X	
Musto, Franics	11	68.75	25	25	33.33	25	1	4	8	3	2	68	X	X	X	
Myslborski, Linda	3	18.75	25	31	41.33	25	1	3	9	1	0	64				
Nedoszytko, William	0	0	0	0	0	0	0	2	0	2	0	4	X	X		
Parker, Jason	11	68.75	25	9	12	25	4	2	12	4	1	73	X	X	X	
Pirillo, James A (Warden)(SON)	7	43.75	25	0	0	0	1	5	9	3	0	43	X	X	X	
Pirillo, James J (Warden)	5	31.25	25	0	0	0	0	4	8	3	0	40	X	X	X	
Pope, George	11	68.75	25	61	81.33	25	1	8	7	4	2	72	X	X	X	
Pruitt, William	1	6.25	15	0	0	0	0	2	5	1	0	23				
Purcell, Bernard	14	87.5	25	46	61.33	25	4	2	13	4	1	74	X	X	X	
Purcell, Ryan	6	37.5	25	3	4	0	2	2	9	3	1	42	X	X	X	
Quillin, Michael	4	25	25	0	0	0	0	2	6	3	0	36	X	X	X	
Rand, Charles (SO)	3	18.75	25	1	1.333	0	0	3	9	3	0	40	X	X	X	
Raynor, Dale (PFF)	9	56.25	25	2	2.667	0	1	2	11	3	1	43	X	X	X	
Rempe, Frederick	0	0	0	0	0	0	0	0	6	0	0	6				
Rempe Jr, Fred	3	18.75	25	0	0	0	0	2	13	3	0	43	X	X	X	
Richter, Craig (2nd Lt.)	0	0	0	0	0	0	0	0	0	1	0	1				
Richter, Michael	3	18.75	25	43	57.33	25	0	2	7	2	0	61	X			
Richter, Nathaniel	0	0	0	3	4	0	0	1	0	1	0	2			X	
Rosa, Lisa (1st Lt.)	0	0	0	2	2.667	0	0	6	12	3	0	21	X	X	X	
Ruffner, William (2nd Lt.)	3	18.75	25	3	4	0	2	5	10	2	0	44	X	X	X	
Ryan, Sean (PFF)	3	18.75	25	0	0	0	1	1	8	1	0	36			X	
Schneider, William (Capt)	0	0	0	1	1.333	0	0	5	10	2	0	17	X		X	
Sieban, Edward	2	12.5	25	0	0	0	0	2	0	2	0	29	X	X	X	
Skrezec, John	6	37.5	25	0	0	0	0	2	13	3	0	43	X	X	X	
Sledjeski, Richard	0	0	0	12	16	25	0	2	6	1	0	34				

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Migs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>Yap Drill</u>
Soto, Angel	0	0	0	0	0	0	0	0	0	0	0	0				
Spanos, James	3	18.75	25	0	0	0	1	3	0	0	0	29				
Staples, Halsey	6	37.5	25	26	34.67	25	0	1	5	3	0	59	X	X	X	
Stoner, Gary (Capt)	2	12.5	25	1	1.333	0	0	3	10	0	0	38				
Strittmatter, Joseph	0	0	0	0	0	0	0	0	0	0	0	0				
Strittmatter, Kelli	0	0	0	0	0	0	0	0	0	0	0	0				
Tamin, John	6	37.5	25	10	13.33	25	0	2	10	3	0	65	X	X	X	
Thorp, Thomas	1	6.25	15	0	0	0	0	0	0	0	0	15				
Thum, William	0	0	0	0	0	0	0	2	6	1	0	9			X	
Tuthill, James (PFF)	0	0	0	0	0	0	0	0	0	0	0	0				
Urban, Jerome	8	50	25	0	0	0	0	2	7	3	0	37	X	X	X	
VanEtten, George	3	18.75	25	1	1.333	0	0	2	9	3	0	39	X	X	X	
Volinski Jr, Antone	3	18.75	25	0	0	0	0	2	13	3	0	43	X	X	X	
Volinski III, Antone (Warden)	4	25	25	2	2.667	0	1	5	10	4	0	45	X	X	X	
Volinski, Darryl	1	6.25	15	3	4	0	0	2	11	3	0	31	X	X	X	
Walker Jr, David	1	6.25	15	2	2.667	0	0	0	5	0	0	20				
Watkins Sr, Tom	0	0	0	7	9.333	15	1	1	0	1	0	18		X		
Weingart, Jeffrey (2nd Lt.)	6	37.5	25	14	18.67	25	4	4	13	3	0	74	X	X	X	
White, Kenneth	3	18.75	25	1	1.333	0	0	0	11	3	0	39	X	X	X	
White, Robert	1	6.25	15	0	0	0	0	2	6	3	0	26	X	X	X	
Wright, Richard	4	25	25	0	0	0	0	1	0	2	0	28	X		X	
Wright, William (PFF)	0	0	0	0	0	0	0	1	10	1	0	12	X			
Zurek, Gregory	4	25	25	1	1.333	0	0	2	9	3	0	39	X	X	X	
Zurek Jr, Stanley	2	12.5	25	1	1.333	0	0	2	10	3	0	40	X	X	X	