

VILLAGE OF GREENPORT  
VILLAGE BOARD OF TRUSTEES  
**WORK SESSION AGENDA**  
December 17, 2012

**PLEDGE OF ALLEGIANCE**

**MONTHLY REPORTS FOR THE FOLLOWING:**

**FIRE DEPARTMENT – CHIEF WAYDE MANWARING**  
INCLUDING COMPILATION OF ALL MONTHLY MEETING MINUTES

**TREASURER – CHARLENE KAGEL**

**VILLAGE CLERK – SYLVIA PIRILLO**

**DIRECTOR OF UTILITIES – JACK NAYLOR**

Road Department  
Sewer Department  
Water Department  
Light Department

**VILLAGE ADMINISTRATOR – DAVE ABATELLI**

Building Department  
Recreation department  
Housing Authority  
Harbor Department  
Marina Manager

**VILLAGE ATTORNEY – JOSEPH PROKOP**

**MAYOR AND VILLAGE BOARD OF TRUSTEES**

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MEMO RE: **2012-12-17 Work Session**

TO: Mayor David Nyce / Board of Trustees

FROM: Jack Naylor, P.E.

DATE: 12-10-12

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**A. Budget Related Issues:**

1. **Budget Mods** - As indicated in last month's report, one (1) Budget Mod is being proposed to address the additional water expense in the sewer department due to usage required by new equipment. We are closely monitoring other utility usages for similar use patterns

**B. Light and Power:**

1. **PPA / Electrical Cost Summary Form** - The monthly PPA form update will be prepared as soon as the November billing is received and can be forwarded to board members via e-mail if requested as it is much easier to read "on screen".
2. **Capital Improvements** - Work is continuing at an accelerated pace at the site though some portions of the work must wait until pending installation of the replacement transformer. Preliminary cost data has been received and is being evaluated. Contractor's are experiencing some difficulty obtaining materials due to post storm supplies being below normal levels. Contractor has proposed the aforementioned feeder shutdowns of individual feeders for the mornings (5am to 7 am) of the 19th thru 21st. We have logistical issues therewith and a meeting is scheduled for Wednesday the 12th to discuss same.
3. **Roof Replacement** - Bids have been received and are currently being evaluated.
4. **Light Grant** - No change in this regard. We have contacted NYSEERDA with regard to eligibility for current LED grant programs but as yet have not received a response.
5. **Electric Department Maintenance Programs** - The inventories for replacement of old style cutouts and open rack secondary circuits have been completed. The first phase of the old style cut out replacement has begun with 50 units being procured for installation in this fiscal year. The remaining 46 units are scheduled for replacement next year.
6. **Engine Repairs** - No progress on this item as all activity is suspended until completion of the capital projects.
7. **Utility Poles** - Report was received with regard to a pole leaning on the Greek Church. This was determined to be a Verizon pole who, in response to our request, inspected the site on the following day.
8. **Stirling Harbor Marina** - The visit to this site to examine and, if warranted, make repairs and / or adjustments was postponed due to the storm. This visit has been rescheduled for December 13th.

9. **Hurricane Sandy** - The response to the storm event was discussed at length at the December NYAPP meeting. Notable portions are as follows:

a) Each Long Island Utility discussed their management approach to the storm and how it was felt that each step taken enhanced or detracted for the post storm effort such that these could be adopted for use in other member systems. Three widely reported issues for which LIPA was criticized for were:

1) the fact that imported line crews had no one assigned to work with them who were familiar with the system.

2) the misreporting of “restored power” due to the fact that a secondary circuit restoration resulted in all homes connected to that circuit having then been designated as “power restored”. However, if a home in that circuit also had a dropped service line, then it was still reported as being restored.

3) the inspection program which required homes “be cleared” before power could be restored simply overwhelmed available personnel.

Freeport’s Inspection Program was adopted by LIPA in the latter states and was deemed a worthy model to be used elsewhere. Among the procedures used by the Village of Greenport which were deemed worthy of adoption were the use of retired lineman to “bird dog” the outages thereby allowing line crews to utilize their time more productively and the telephone tracking system whereby reported restorations by line crews were confirmed by inspections or calls to each individual residence before being taken off the outage list.

b) The Moreland Commission has been appointed by the Governor to “hear testimony from experts focusing on the emergency preparedness and response of utilities to Hurricane Sandy, as well as recommendations for restructuring the oversight of energy utilities in the state to improve the reliable and affordable transmission of power.”

Through NYAPP, Paul Pallas (Rockville Center), Anthony Fiore (Freeport) and myself have been asked to represent the public power sector on Long Island and meet with a member(s) of said commission in this regard.

10. **Tom Wood’s Completion of Lineman’s Training** - Tom Wood has completed his 4 year curriculum at Lineman’s School. Upon receipt of the documentation associated therewith, a recommendation will be made with regard to a salary increase associated therewith.

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11. **Long Term Transmission Rights** - It was reported last month that the direction from NYISO was that the Village had to decide on whether to extend it’s Long Term Transmission Rights by December 14th, 2012. NYISO has extended the due date for all appropriate documentation and payment, to 5:00 PM on February 15, 2013.

The referenced payment includes 25% payment (\$166,810.60) by this date and the balance of 75% payment (\$500,431.79) within three (3) months thereafter. This would be a recurring charge and, with is anticipated to represent an increase in power costs of about \$300,000 per year after deducting other charges that would no longer apply.

**C. Sewer:**

**1. Waste Water Treatment Facility:**

- a) **WWTF Upgrade** - Work is sporadic at this point due to the limited number of items remaining to be completed. The current official schedule, based upon the signed contract time extensions, is as indicated below:

Award Contracts	November 06, 2009
Execute Contracts	December 07, 2009
Effective Date of Notice to Proceed	December 28, 2009
EFC Deadline to Execute Change Order No. 1	December 29, 2009
Preconstruction Meeting	January 14, 2010
Groundbreaking Ceremony	February 02, 2010
Start of Physical Construction	April 15, 2010
Original Construction and Currently Anticipated Completion	June 30, 2011
Currently Contracted Construction Completion	September 20, 2011
Board Approved Substantial Completion Date	December 31, 2011
Board Approved Final Completion Date	May 31, 20112
Scheduled Final Completion Date	July 27, 2012
Anticipated Completion Date	August 17, 2012
Anticipated Close Out Date	September 04, 2012
Scheduled End of "Correction Period"	September 04, 2013

All work is deemed complete with the exception of punch list items and provision of required documentation from the EoR. Punch List is currently being updated and will be distributed later this week.

- b) **EFC Loan / Grants / Other Funding** - Final project closeout with NYSDEC and NYSEFC will be able to proceed upon receipt of final closeout documents from the EoR. EoR began closeout efforts on September 4th. Status of individual items being worked on by the EoR are as follows:

- 1) EoR Project Certification - Received and sent to EFC 12/11/12
- 2) EoR Final Project Report for EFC - Submitted
- 3) ARRA Issue w/ Cornell Pumps - EoR requesting documentation from GC
- 4) ARRA Issues w/ Transfer Switch - EoR requesting documentation from EC
- 5) MBE/WBE Reports - Final GC Report to be filed for December period
- 6) MBE/WBE Workplan - EoR to confirm GC revision of same
- 7) Bed Closure Documentation - RPR provided 12/07/12
- 8) Punch List - Revised 12/07/12, awaiting updated copy

- 9) EoR proposal for Instrumentation package for NYSERDA Grant - Not yet received.
  - 10) EoR proposal for Air Binding Issues at Clark's Beach Discharge Manhole - Not yet received.
  - 11) EoR proposal for Clogging problems in old Sludge Piping - Not yet received.
  - 12) Corrected Final Payment Requisitions from EoR (July & August 2012) - Not yet received.
  - 13) EoR Inspection / Closeout of MS4 permit for WWTF - Scheduled for week of 12/22/12.
  - 14) EoR Approval of As-Built Drawings - Pending GC submission of same.
2. **Change Orders** - No modifications to project scope are under consideration at this time.
  3. **SSES** - No responses have been received in the last month.
  4. **Pump Station Redesigns** - In light of the storm and related FEMA activities, work on this item has been suspended.
  5. **Employee Training** - Ray Dunbar has taken several courses necessary to meet the licensing continuing education requirements of his Grade 3A Operator's License and requests reimbursement for same:
    - a) October 11, 2012  
 Laboratory Procedures  
 Presented by ; New England Interstate Water Pollution Control Commission  
 NYSDEC contact hours, = 6  
 Location,; Yorktown Fire Hall, Yorktown, New York  
 Cost, paid by credit card = \$150.00  
 Mileage; 174 miles round trip @ \$0.55 cents per mile = \$95.70  
 Total costs for class. = \$ 245.70
    - b) October 25, 2012  
 Update on Nutrient Removal Technologies with Plant Tour  
 Presented by : New England Interstate Water Pollution Control Commission  
 NYSDEC contact hours, = 6  
 Location, Meriden WPCF, Meriden, CT.  
 Cost, paid by credit card = \$120.00  
 Ferry toll, round trip, from Port Jefferson = \$108.00  
 Mileage, 56 miles @ \$0.55 per mile = \$30.80  
 Total cost for class = \$258.80
    - c) December 6, 2012  
 Wastewater Treatment Plant Upgrades for Energy Savings  
 Presented by; New England Interstate Water Pollution Control Commission  
 NYSDEC contact hours = 6  
 Location; Chenango Community Center, Chenango New York  
 Cost, paid by credit card = \$135.00  
 Mileage, 507 miles round trip, at \$ 0.55 per mile = \$ 278.85  
 Total cost for class = \$ 413.85

The total amount of reimbursements is \$918.35 which would come out of Line Item G.8110.407 in which \$1,511.10 is remaining. Ray did not seek prior approval to attend these courses as the notices for each came out just a short time before the actual event and too late to be placed on any scheduled meeting agenda. It must be noted that in order to keep his license, which is required to run the plant, he must complete 60 hours every 5 years.

**D. Meter / Water Department:**

1. **Cross Connection Control Program** - No recent activity in this regard.
2. **Meter Replacements / Elimination of Problem Locations** - The scheduling of appointments for the addition of radio read modules and replacement of problem meters is continuing.
3. **Water Records** - All records are up to date.
4. **Log Books and Oversight** - Activity has resumes now that open staff position filled.
5. **Staffing** - Brennan McMahon has returned to work as of 12-11-12. Dan Prondle is reviewing additional resumes received for the part time meter reader position.

**E. Roads / Highway:**

1. **Storm Cleanup** - The Highway crews completed debris and brush pick up on Thursday, November 15th.
2. **MS4 Activity** - Last month it was recommended that the Village must begin taking steps to implement the recently submitted Retrofit Plan. In addition various legal and technical documents need to be prepared in order to meet our compliance deadlines. It is recommended that the board appoint board representative to work with staff in bringing these items to implementation and consider the extent and method of public input into the process.
3. **Route 48 Improvements** - SCDPW will be accepting bids for the resurfacing of Route 48 on December 20th with work anticipated to start in the Spring. Approximately 14 VoG sewer manholes will be adjusted to the new grades. We have advised SCDPW as to our expectations for this work.

**Other**

1. **Incident Reporting** - With the office utilities staff now up to full strength the, updating of Incident / Activity Tracking Reports has resumed.

Referenced Items Provided Under Separate Cover:

-PPA Summary (available on request via e-mail)

## **VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION**

to be presented at the meeting held on December 17, 2012

Report of Sylvia Lazzari Pirillo, Village Clerk and

Jeanmarie Oddon, Deputy Village Clerk

### **Contracts and Agreements**

- Received on 12/5 the recorded deed for the public restrooms.

### **Internal Administrative Information**

- The SF-SAC and Single Audit Report were both submitted electronically to the Federal Audit Clearinghouse on November 28th.

### **Talking Points**

- Upcoming election / Upcoming tax sale

### **Legal Notices**

- Liquor License Alteration Application from Butta' Cakes, as received on 11/16/12
- Liquor License New Application for Daniele Cacioppo / Caci Partnership, LLC, as received on 12/11/12

### **Motion(s) requested for the coming regular meeting**

- RESOLUTION authorizing Clerk Pirillo to prepare a Request for Proposals for the taping of Village Board regular meetings, and other Village meetings as required, and to direct Clerk Pirillo to notice the Request for Proposals accordingly.
- RESOLUTION approving the reimbursement of \$ 23.32 ( 42 miles x \$.555 per mile) to Zoning Board of Appeals member David Corwin, for round-trip mileage expended to and from Riverhead, New York; to attend the SCVOA training class for Village Planning and Zoning Officials, as held on October 17, 2012.
- RESOLUTION authorizing the attendance of Deborah Boyle and Jeanmarie Oddon at the 2013 Village Election Workshop as sponsored by the New York Conference of Mayors, at the Garden City Hotel from 8:30 a.m. – 11:30 a.m. on January 9, 2013.
- RESOLUTION assigning two Village Voter Registration Days, as follows:
  - Thursday, the 7<sup>th</sup> of March, from 8:30 a.m. -5:00 p.m.
  - Saturday, the 9<sup>th</sup> of March, from 11:00 a.m. – 5:00 p.m.
- RESOLUTION allowing a non-Village resident to serve as an Election Inspector for the upcoming Village Election on the 19<sup>th</sup> of March 2013.
- RESOLUTION allowing the Clerk's Office to appoint three Election Inspectors and one Chair for the upcoming election on March 19, 2013. They are to be paid \$ 10 per hour per inspector and \$ 11 per hour for the Chairperson of the Inspectors and authorizing the Inspectors to work on the two Village registration days, as well as the day of the election. This will be expensed from line item # A.1450.100 (Election Personnel Services).
- RESOLUTION confirming that the hours of voting for the Trustee(s) Election will be from 6:00 a.m. – 9:00 p.m. on the 19<sup>th</sup> of March, 2013, and to further identify the polling place of the upcoming Village election on the 19<sup>th</sup> of March 2013, to be the Greenport Firehouse at Third Street in Greenport, NY.

- RESOLUTION confirming that the annual Village of Greenport tax sale will be held on the 12<sup>th</sup> of March 2012 at 10:00 a.m., and directing Clerk Pirillo to notice the tax sale accordingly.
- RESOLUTION amending Resolution # 10-2012-11 from the October 2012 regular meeting of the Board of Trustees, to allow for an additional reimbursement of \$ 26.55 to David Abatelli, accounting for tolls to and from Middletown, New York during his attendance at the New York State Building Officials' Conference on December 5<sup>th</sup> and 6<sup>th</sup>, 2012.



**NOTICE OF A CHANGE OF DATE  
OF VILLAGE OF GREENPORT JANUARY 2013  
MONTHLY CODE COMMITTEE MEETING**

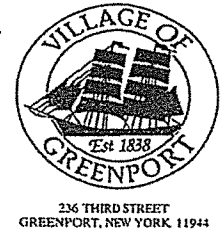
**PLEASE TAKE NOTICE** that in January 2013, the Code Committee meeting, previously scheduled for January 15, 2013, will now be held on January 22, 2013 at 3:00 p.m. at Village Hall, 236 Third Street, Greenport, NY 11944.

Dated: December 11, 2012  
Sylvia Lazzari Pirillo, RMC  
Village Clerk  
Village of Greenport  
Suffolk County, New York

**NOTICE OF A CHANGE OF DATE  
OF VILLAGE OF GREENPORT JANUARY 2013  
BI-MONTHLY AUDIT COMMITTEE MEETING**

**PLEASE TAKE NOTICE** that in January 2013, the Audit Committee meeting, previously scheduled for January 14, 2013, will now be held on January 22, 2013 at 2:00 p.m. at Village Hall, 236 Third Street, Greenport, NY 11944.

Dated: December 11, 2012  
Sylvia Lazzari Pirillo, RMC  
Village Clerk  
Village of Greenport  
Suffolk County, New York



# VILLAGE OF GREENPORT

236 Third Street  
Greenport, NY 11944  
631-477-0248  
Fax 631-477-1707

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Work Session December 2012

## Report from the Treasurer's Office

### REQUEST A MOTION BE PLACED ON THE AGENDA TO:

- Budget Modifications as submitted by Dept's (as attached)

### DEBT SERVICE PAYMENTS

None

### SIGNIFICANT COLLECTIONS

- Taxes and Penalties Collected to date (including BID, Sewer and Water Arrears)
  - \$ 1,024,215.09
- Rents Received -NOV- \$70,015.04 - YTD - \$373,759.03
- Utility Billing -
  - See attached Billing Statistics Report

### INFORMATIONAL:

- EFC -WWTP Update
  - Drawdown # 9 sent to EFC, reimbursement received \$428,730.90 (see WWTP Report)
  - Final Drawdown #10 is being prepared upon receipt of final bills.
  - Authorize R. Brandt to attend NYS GFOA Annual Conference in Albany, NY April 10-12, 2013

Village Treasurer's Office  
Charlene G. Kagel, CPA, Village Treasurer  
[ckagel@greenportvillage.org](mailto:ckagel@greenportvillage.org)  
Extension 217

# VILLAGE OF GREENPORT

## Budget Adjustment Form

Year: 2013 Period: 12 Trans Type: B2 - Amend Status: Batch  
 Trans No: 693 Trans Date: 12/10/2012 User Ref: CHARLENE  
 Requested: Approved: Created by: CHARLENE 12/10/2012  
 Description: RECORD PARTIAL USE OF RETIREMENT RESERVE FOR THE 2012-13 NYS RETIREMENT PAYMENT -TRANSFER FROM TRUST AND AGENCY ACCOUNT  
 Account # Order: No  
 Print Parent Account: No

Account No.	Account Description	Amount
A.3905	TRANS-RESERVES	5,059.00
A.9010.800	EMPLOYEES STATE RETIREMENT.EMPLOYEE BENEFITS	5,059.00
E.3905	TRANS-RESERVES	8,986.00
E.9010.800	EMPLOYEES STATE RETIREMENT.EMPLOYEE BENEFITS	8,986.00
G.3905	TRANS-RESERVES	3,069.00
G.9010.800	EMPLOYEES STATE RETIREMENT.EMPLOYEE BENEFITS	3,069.00
R.3905	TRANS-RESERVES	6,077.00
R.9010.800	EMPLOYEES STATE RETIREMENT.EMPLOYEE BENEFITS	6,077.00
<b>Total Amount:</b>		<u>46,382.00</u>

VILLAGE OF GREENPORT  
WASTEWATER TREATMENT FACILITY  
FUNDING REPORT  
December-12

\$ 8,100,000.00

**Total Project Authorized by Bond Resolution**

**Grants and Loans**

Name of Funding Source	Source of Funding	Type of Funding	Project Number	Amount of Funding Source	Funding/Loan Requested	AMOUNT REMAINING
NYS Clean Water/Clean Air Bond Act (BNR)	State	Grant	C302260	\$1,075,000.00	\$ 1,075,000.00	\$ -
NYS Clean Water/Clean Air Bond Act (LUV)	State	Grant	C302917	\$459,000.00	\$ 459,000.00	\$ -
NYS/EFC State Revolving Fund Loan	State	0% Loan (Pre post ARRA)	C1-5121-03-00, 70	\$1,856,056.00	\$ 1,152,901.36	\$ 703,154.64
NYS Clean Water/Clean Air Bond Act-2009 (Loan Forgiveness)	FED	Grant ARRA	C1-5121-03-00, 70	\$3,815,595.00	\$ 3,815,595.00	\$ -
-Hardship Application- to get 0% interest for State Revolving Fund Loan						
NYSERDA Construction Grant- Phase 1 (2004 Retainage \$7,451)	State	Grant	7059	\$100,000.00	\$ 74,507.00	\$ 25,493.00
NYSERDA Construction Grant Phase 2 (will receive when project is complete)	State	Grant	7059	\$100,000.00	\$ -	\$ 100,000.00
Governors Office for Small Cities-Development Block Grant-BNR	State	Grant	480PR87-07	\$400,000.00	\$ 400,000.00	\$ -
<b>Total Grants and Loans:</b>				<b>\$7,805,651.00</b>	<b>\$6,977,003.36</b>	<b>\$828,647.64</b>

**Amount to be Funded by Bonds**  
**\$294,349.00**

**Project Costs**

Expenditures Submitted for Reimbursement	EXPENDITURES SUBMITTED			ALLOWABLE PROJECT COSTS		
	Dvinka & Bartilucci	ELDOR	Misc			
NYS EFC						
Disbursement Request #1 Phase 1 Pre ARRA				\$ 110,591.65		
Disbursement Request #1				\$ 518,277.15		
Disbursement Request #2				\$ 131,898.51		
Disbursement Request #3	\$ 49,607.62	\$ 10,000.00		\$ 814,092.88		
Disbursement Request #4	\$ 36,085.48	\$ 5,400.00		\$ 1,846,712.48		
Disbursement Request #5	-	\$ 21,825.00	437.50	\$ 423,241.64		
Disbursement Request #6	\$ 51,895.77	\$ 6,180.13		\$ 740,187.71		
Disbursement Request #7	\$ 3,368.00	\$ 192,261.37		\$ 306,557.61		
Disbursement Request #8	\$ 13,498.92	\$ 17,516.09		\$ 217,157.73		
Disbursement Request #9	\$ 12,378.96	\$ 38,999.75		\$ 428,730.90		
Disbursement Request #10 (pending)				\$ 9,717.50		
NYS CDBG						
Disbursement Request #1				\$ 400,000.00		
NYS DEC BNR/LUV						
Disbursement Request #1 -Contract C302260	\$ 91,457.54	\$ 87,027.47		\$ 1,328,030.50		
Disbursement Request #1 & 2 -Contract C302917		\$ 69,087.00		\$ 544,765.68		
NYSERDA						
Disbursement Request #1 (2004 for Design Phase J) Retainage \$7,451				\$ 74,507.00		
<b>Total Submitted Costs:</b>	<b>\$ 258,232.29</b>	<b>\$ 447,596.81</b>	<b>\$ 437.50</b>	<b>\$ 6,794,724.43</b>	<b>\$ 396,450.76</b>	<b>\$ 7,884,751.44</b>

NOTE: Vouchers must be submitted to both EFC and DEC therefore total "Submitted" costs may not reflect total paid on contract.

**VILLAGE OF GREENPORT  
WASTEWATER TREATMENT FACILITY  
Contract Summary  
December-12**

Contractor	Total Contract Amount	Paid to Date Date	Available	Less Retainage Amt Paid	
Eldor	\$ 450,045.52	# 1	\$ 10,000.00	\$ 0.01	\$ 9,500.00
		#2	\$ 5,000.00		\$ 4,750.00
		#3	\$ 400.00		\$ 380.00
		#4	\$ 6,505.40		\$ 6,180.13
		#5	\$ 21,825.00		\$ 20,733.75
		#6	\$ 17,100.00		\$ 16,245.00
		#7	\$ 12,148.51		\$ 11,541.08
		#8	\$ 26,041.60		\$ 24,739.52
		#9	\$ 31,737.35		\$ 30,150.48
		#10	\$ 51,656.85		\$ 49,074.01
		#11	\$ 85,881.47		\$ 81,587.40
		#12	\$ 69,089.40		\$ 65,634.93
		#13	\$ 42,196.49		\$ 40,086.67
		#14	\$ 12,526.56		\$ 11,900.23
		#15	\$ 15,516.09		\$ 14,740.29
		#16	\$ 2,000.00		\$ 1,900.00
		#17	\$ 40,420.79		\$ 38,399.75
		<u>\$ 450,045.51</u>		<u>\$ 427,543.23</u>	
				Retainage \$ 22,502.27	
Phillip Ross Industries	\$ 6,446,371.00	#1&2	\$ 442,735.20	\$ 0.66	\$ 442,735.20
		#3	\$ 34,825.00		\$ 10,946.99
		#4	\$ 38,174.40		\$ 36,265.68
		#5	\$ 499,669.31		\$ 474,685.84
		#6	\$ 81,145.00		\$ 77,088.22
		#7	\$ 628,570.50		\$ 597,141.98
		#8	\$ 226,245.50		\$ 214,933.22
		#9	\$ 696,368.50		\$ 661,550.08
		#10	\$ 832,290.50		\$ 790,675.97
		#11	\$ 277,190.50		\$ 263,330.96
		#12	\$ 9,935.51		\$ 9,438.74
		#13	\$ 129,935.50		\$ 123,438.73
		#14	\$ 249,595.49		\$ 237,115.72
		#15	\$ 54,535.51		\$ 51,808.73
		#16	\$ 518,950.00		\$ 493,002.50
		#17	\$ 293,719.49		\$ 279,033.52
		#18	\$ 32,745.00		\$ 31,107.75
		#19	\$ 55,395.00		\$ 52,625.25
		#20	\$ 145,240.00		\$ 137,978.00
		#21	\$ 91,951.24		\$ 87,353.68
		#22	\$ 182,205.00		\$ 173,094.75
		#23	\$ 271,534.00		\$ 257,957.30
		#24	\$ 33,700.00		\$ 32,015.00
		#25	\$ 47,612.95		\$ 45,232.31
		#26	\$ 99,950.00		\$ 94,952.50
		#27	\$ 74,307.00		\$ 70,591.65
		#28	\$ 271,070.24		\$ 257,516.73
		#29	\$ 126,774.00		\$ 120,435.30
				<u>\$ 6,446,370.34</u>	
				Retainage \$ 322,318.04	
				Disbursement #1 \$ 141,500.00	
				Remaining \$ 180,818.04	
Cameron	\$ 303,087.00	#1	\$ 37,455.00	\$ (13,463.50)	
		#2	\$ 26,501.32		
		#3	\$ 30,964.25		
		#4	\$ 16,315.51		
		#5	\$ 10,232.50		
		#6	\$ 15,027.50		
		#7	\$ 18,657.50		
		#8	\$ 14,802.50		
		#9	\$ 40,040.80		
		#10	\$ 46,187.00		
		#11	\$ 28,304.33		
		#12	\$ 3,512.57		
		#13	\$ 3,866.05		
		#14	\$ 4,507.10		
		#15	\$ 3,911.57		
		#16	\$ 5,075.00		
		#17	\$ 1,472.50		
		#18	\$ 6,307.50		
		#19	\$ 3,410.00		
		<u>\$ 316,550.50</u>			
Dvirka & Bartilucci	\$ 290,272.00	#1	\$ 12,960.66	\$ (0.42)	
		#2	\$ 19,301.52		
		#3	\$ 17,345.00		
		#4	\$ 15,577.98		
		#5	\$ 20,507.50		
		#6	\$ 16,701.67		
		#7	\$ 17,242.03		
		#8	\$ 11,257.46		



236 THIRD STREET  
GREENPORT NY  
11944

Tel: (631) 477-0248  
Fax: (631) 477-1877

**MAYOR**  
DAVID NYCE  
Ext. 215


**TRUSTEES**  
GEORGE HUBBARD, JR.  
DEPUTY MAYOR  
CHRIS KEMPNER  
DAVID MURRAY  
MARY BESS PHILLIPS

**CLERK**  
SYLVIA LAZZARI PIRILLO  
Ext. 206

**TREASURER**  
CHARLENE KAGEL, CPA  
Ext. 217

**VILLAGE ADMINISTRATOR**  
DAVID ABATELLI  
Ext. 209

**DIRECTOR OF UTILITIES**  
JOHN W. NAYLOR, JR., P.E.  
Ext. 202

Date: December 13, 2012  
To: Mayor David Nyce / Board of Trustees  
From: Tom Cybulski   
Subject: Work Session  
December 17, 2012

PRODUCTION REPORT Monthly totals including reports from 2010 to 2012 for  
comparison. **Attachment 1**

WATER Normal operation. The sampling requirements for the distribution  
system are up to date. The results are within Federal and NYSDOH limits.

SEWER The October DMR (Discharge Monitoring Report) showed the plant  
discharge met all permit parameters.

13-Dec-12

## 2010 UTILITY PRODUCTION REPORT

2010 MONTH	LIGHT		WATER		SEWER		HAWKEYE	
	TOTAL PURCHASED MWH	GENERATION KWH	SCWA PUMPAGE 000s OF GALLONS	AVG. PUMPED PER DAY 000s	PUMPAGE MG	AVG. PUMPED MGD	PUMPAGE IN GALLONS	AVG. PUMPED PER DAY
JANUARY	3063	0	6765.660	218.25	8.804	0.284	7405	238.87
FEBRUARY	2698	0	5307.060	171.20	9.268	0.331	20500	732.14
MARCH	2497	10000 1	7300.480	235.50	17.391	0.561	10000	322.58
APRIL	2069	0	0.000	0.00 2	13.620	0.454	25000	833.33
MAY	2236	0	0.000	0.00	8.990	0.290	7645	246.61
JUNE	2662	0	0.000	0.00	8.700	0.290	7645	254.83
JULY	3552	0	0.000	0.00	9.610	0.310	85000	2741.94
AUGUST	3229	0	0.000	0.00 3	9.920	0.320	2270	73.23
SEPTEMBER	2565	0	0.000	0.00	9.000	0.300	17000	566.67
OCTOBER	2198	0	0.000	0.00	8.277	0.267	12000	387.10
NOVEMBER	2240	0	0.000	0.00	7.410	0.247	9000	300.00
DECEMBER	2925	0	3514.100	113.36	7.775	0.251	31000	1000.00
<b>TOTALS</b>	<b>31,934</b>	<b>10000</b>	<b>22887.300</b>		<b>118.765</b>	<b>0.325</b>	<b>234,465</b>	

- NOTES:
- 1) DMNC
  - 2) April to Nov
  - 3) SCWA invoice received 2/8/11 63019000 gallons calculated from 2009 readings then revised bills received Apr to thru Mar 1, 2011

13-Dec-12

## 2011 UTILITY PRODUCTION REPORT

2011 MONTH	LIGHT		WATER		SEWER		HAWKEYE	
	TOTAL DELIVERED MWH*	GENERATION KWH	SCWA PUMPAGE 000s OF GALLONS	AVG. PUMPED PER DAY 000s	PUMPAGE MG	AVG. PUMPED MGD	PUMPAGE IN GALLONS	AVG. PUMPED PER DAY
JANUARY	3021	0	4918.100	158.65 1	8.556	0.276	14100	454.84
FEBRUARY	2559	0	4387.768	156.71	6.958	0.249	16300	582.14
MARCH	2459	14000 2	4799.460	154.82	7.750	0.250	17000	548.39
APRIL	2212	0	5823.180	194.11	7.866	0.262	26500	883.33
MAY	2266	0	7281.780	234.90	8.928	0.288	31600	1019.35
JUNE	2576	0	7281.780	242.73	10.080	0.336	10500	350.00
JULY	3534	0	9836.200	317.30	10.215	0.330	18770	605.48
AUGUST	3184	27000 3	11672.543	376.53	10.912	0.352	23800	767.74
SEPTEMBER	2600	6000 4	7992.380	266.41	14.202	0.473	19260	642.00
OCTOBER	2279	0	6515.077	210.16	14.012	0.452	22005	709.84
NOVEMBER	2151	0	5581.990	186.07	9.600	0.320	13480	449.33
DECEMBER	2487	0	4974.200	160.46	8.866	0.286	16220	523.23
<b>TOTALS</b>	<b>31,328</b>	<b>47000</b>	<b>81064.458</b>		<b>117.945</b>		<b>229,535</b>	

- NOTES:
- 1) NO SCWA INVOICE RECEIVED SINCE JULY 2010  
Invoice received 2/8/11 63019000 gallons  
Then revised bills received Apr 2 thru Dec 1, Dec, Jan, Feb
  - 2) DMNC Test
  - 3) Irene
  - 4) DMNC
- \*NOTE: CHANGED FROM "PURCHASED" TO "DELIVERED" TO REFLECT THE APPROXIMATE 6% LOSS BETWEEN WHAT IS PRODUCED AT NIAGRA FALLS AND WHAT GETS TO GREENPORT. GREENPORT PAYS FOR THE HIGHER PRODUCTION AMOUNT BEFORE THE LOSS IS CALCULATED.

13-Dec-12

## 2012 UTILITY PRODUCTION REPORT

2012 MONTH	LIGHT		WATER		SEWER		HAWKEYE		
	TOTAL DELIVERED MWH*	GENERATION KWH	SCWA PUMPAGE 000s OF GALLONS	AVG. PUMPED PER DAY 000s	PUMPAGE MG	AVG. PUMPED MGD	PUMPAGE IN GALLONS	AVG. PUMPED PER DAY	
JANUARY	2739	0	7675	5740.900	185.19	7.626	0.246	17235	555.97
FEBRUARY	2474	0	6410	4794.680	165.33	6.104	0.218	15645	584.54
MARCH	2302	0	5440	4069.120	131.26	7.161	0.231	16367	529.55
APRIL	2074	6000 1	7910	5916.680	197.22	7.440	0.248	16416	547.20
MAY	2363	0	7755	5800.740	187.12	8.680	0.280	27520	887.74
JUNE	2613	0	11785	8815.180	293.84	9.210	0.307	31750	1058.33
JULY	3500	0	0	0.000	0.00	9.672	0.312	13470	434.52
AUGUST	3505	0	28475	21299.300	343.54 2)	9.889	0.319	9730	313.87
SEPTEMBER	2647	0	11450	8564.600	285.49	8.550	0.285	8410	280.33
OCTOBER	2229	0	9735	7281.780	234.90	9.362	0.302	1600	51.61
NOVEMBER	0	0	6975	5217.300	173.91	8.100	0.270	0	0.00
DECEMBER	0	0	0	0.000	0.00	0.000	0.000	0	0.00
<b>TOTALS</b>	<b>26,446</b>	<b>6000</b>	<b>77500.280</b>		<b>91.794</b>		<b>158,143</b>		

- NOTES:
- 1) DMNC Test
  - 2) July & Aug combined

\*NOTE: CHANGED FROM "PURCHASED" TO "DELIVERED" TO REFLECT THE APPROXIMATE 6% LOSS BETWEEN WHAT IS PRODUCED AT NIAGRA FALLS AND WHAT GETS TO GREENPORT. GREENPORT PAYS FOR THE HIGHER PRODUCTION AMOUNT BEFORE THE LOSS IS CALCULATED.





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DEPUTY MAYOR  
CHRIS KEMPNER  
DAVID MURRAY  
MARY BESS PHILLIPS

CLERK  
SYLVIA LAZZARI PIRILLO, RMC  
Ext. 206

TREASURER  
CHARLENE KAGEL, CPA  
Ext. 217

VILLAGE ADMINISTRATOR  
DAVID ABATELLI  
Ext. 209

DIRECTOR OF UTILITIES  
JOHN W. NAYLOR, JR., P.E.  
Ext. 202

## MONTHLY REPORT - November 8 – December 12, 2012 DAVID ABATELLI- VILLAGE ADMINISTRATOR

### CODE ENFORCEMENT/BUILDING DEPARTMENT

See Eileen's report and attachments. Item 6 references our procedure for complying with DEC regulations for storm damaged docks, bulkheads; etc.

We should look at the fee structure for wetlands permits, particularly how they address repairs and replacement of existing bulkheads and docks. Our present structure can be unreasonably expensive when compared to other municipalities as well as in relation to the actual costs incurred by the Village to administer the permit.

### RECREATION PROGRAMS – AFTER SCHOOL PROGRAM

See Cathy Matthews report.

We are preparing for the Christmas program and events, with the main event occurring on December 14<sup>th</sup>.

The Boy Scout Eagle project which had proposed to install a post and rail fence around the Third Street Park is postponed until spring 2013.

### GREENHILL CEMETERY

The Boy Scouts are now over 75% complete in the painting of the fence at the Cemetery.

### GREENPORT HOUSING AUTHORITY

See attached minutes of the November 8<sup>th</sup> Meeting

### MITCHELL PARK MARINA, CAROUSEL, McCann CAMPGROUND & ICE RINK

See Marina Manager's report.

See attached revenue sheets: November was close to last year except for the Carousel, which was substantially less. (We are now investigating why, in addition to accounting for Superstorm Sandy and the subsequent nor'easter...) We also included revised sheets for September and October for McCann's Campground. We found that a number of credit card deposits were omitted from the previous reports.

The Carousel Lighting Project has been completed.

We are continuing the planning for the replacement shields with faces and the painting of the rounding boards, followed by additional lighting



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on the shields and on the "sweeps (or spokes") that support the ride. Lastly, we are replacing the decorative panels that hide the center gears, which we never had, but were on the carousel originally. We are close to having a presentation for the Village Board and Friends of Mitchell Park to review. We will need funding support to move forward with this project, with the sources being primarily the Friends of Mitchell Park and fundraising/sponsorships.

We had an ice rink staff orientation on 12/8 and will be looking to ratify four new people who have been helping with the rink preparation and to hire another eight, who will be starting when the rink actually opens for business. All are part-time, seasonal employees. We expect to be making ice in the next few days and be open prior to the Christmas vacation. We also have four additional employees returning from last year or from the Marina. Some of the rink staff may also work at the Carousel when necessary.

### **OLD SCHOOL HOUSE RENOVATION**

We hope to complete the interpretive portion of the project by the end of the year, and close out the grant. We have begun work on the fence and small storage shed to be built between the Blacksmith Shop and the Schoolhouse.

The Greenport School cooperative program on marine science with Dave Berson continues to be in session on Saturdays at the schoolhouse.

### **LWRP UPDATE**

Jamie Ethier (NYS DOS) has reviewed the existing draft document and provided his comments for us to consider. David Smith of VHB is incorporating most of those comments into his existing draft document, and will provide that to the Board by the end of the year. He would be available to meet with the Village Board to go over the LWRP at our convenience. After we work our way through all of that and there is a consensus of the Village Board and NYS DOS, there will be a 60-day general comment period.

### **HARBOR DEPARTMENT**

See the marina/ harbor manager report.

### **Road and Sidewalk repairs**

We are performing some sidewalk replacement along the residential sections of Main Street and should perform some sidewalk grinding in that area as well. There are other locations throughout the Village that need work as well, mostly in residential areas, which at this point will most likely happen in early Spring.



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I continue to be in discussion with a couple of NYS DOT officials about the proposed re-surfacing of Route 25 on the eastern portion of the North Fork. We are discussing how to include the section of the Village's Main Street into the scope of their larger project.

### **OTHER MISCELLANEOUS ACTIVITY**

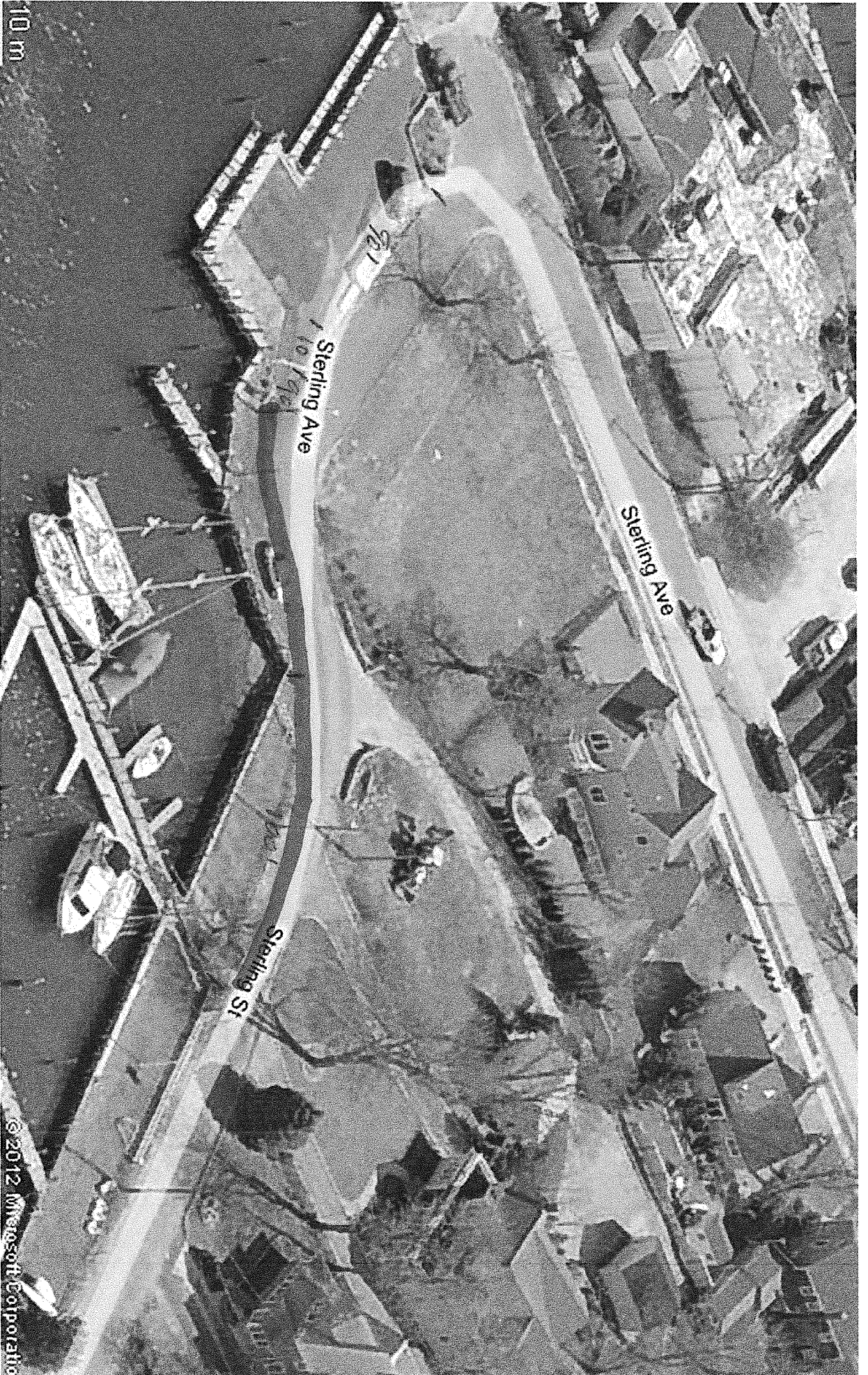
As mentioned at last month's work session, a few residents of Sterling Street would like a no parking area on the east side of the street by the "S" curve. I've attached a map depicting the approximate area in question.

RESOLUTION ratifying the hiring of the following part-time, seasonal employees, effective November 29, 2012:  
Michael Flora as Park Maintenance worker at \$11.50 per hour,  
Patrick Broderick, Jacqueline Scully and Kirstin Zabel as Park Attendant/  
Cashiers at \$9.50 per hour.

RESOLUTION ratifying the hiring of the following part-time, seasonal Park Attendants effective December 18, 2012:  
Patrick Robbins, Sarah Kravitz, Michelle Sarabia, Yanet Garcia, Danny Nugent, Leah LaFreniere, Kevin Izzo and Jonathan Jacobs, all at \$8.00 per hour.

Attended: Carousel, meetings and Zoning, Planning, Housing Authority and Historic Preservation Board meetings.

Respectfully,  
David Abatelli / Village Administrator



Proposed "No Parking Zone"





## Notices of violation

10/25/12	1001-4.-8-39	Electrical system Hazard, safety devices on LP gas containers and rubbish and garbage	A notice of violation was served on 10/25. Follow up inspections showed very little effort trying to clean up the violations. Next week after another inspection, I anticipate I will be writing an appearance ticket for a court date. I continue to meet with the owner and remind her of the Violations that exist. She continues to reduce the amount of clutter, very very slowly.
11/13/12			

## New Complaints and follow up that do not require "notice of violation"

10/3/12	5.-4-17	Complaints about lack of CO for property open for business.	This building and its issues were turned over to Village attorney. <b>Business owner supplied all pending paper work, CO to be issued. This issue is resolved.</b>
11/20/12			
10/3/12	6.-6-13	Dwelling unit is without proper siding and leader and gutters do not function adequately.	Met with owner to discuss the deficiencies in the rental property. The exterior structure is dilapidated and the grounds are filthy. I suggested we meet again in 10 days to look at the progress in repairs to the house. Property was cleaned up a bit, an effort to correct some of the exterior dilapidation was attempted <b>Southold town police filed a complaint after observing unusual behavior, suspecting the house was overcrowded. A complete inspection (interior and exterior) was completed on 11/16. Overcrowding was not an issue so much as a lack of smoke and carbon monoxide detectors, electrical boxed without covers, overuse of extensions cords and an egress door which needs to be repaired. The owners continue to make repairs to the exterior of the building, I am still concerned about the old windows which Do not close adequately. We have another inspection scheduled for later this month.</b>
10/25/12			
11/9/12			
11/28/12	2.-3-6	Complaint from a neighbor about a new LP gas tank installed in a difficult location	Inspection confirmed that the new replacement tanks were installed in a location which did not conform to code. The installers later relocated the tanks to the former location. The new code also requires a vehicle protection barrier, which is pending completion.
11/26/12	2.-5-33.8	Property Maintenance Complaint	Inspection complete, letter went out, most of the objects were removed, waiting on completion.

### **Building Department Report for November 2012**

1. The Building Dept. is busy. There will be 3 new two family dwelling units under shortly.
2. Noah's application for a new water service is dated 8/22/2012. This service is required for the installation of a Fire Suppression System, which is required by the Building Code in order to occupy the new expanded space.
3. There are 2 new applications for the Zoning Board this month. Several old projects with the Planning Board have all been finalized.
4. The Village of Greenport Building Department is continuing their efforts to comply with Title 19, part 1203 (inspection of all non-residential buildings. The building Department has completed most of the Churches and first 12 mixed use commercial buildings. The Department will be arranging inspections of commercial building in groups of 10-12, insuring that all non-residential buildings meet minimum Fire and safety requirements, and are occupied in compliance with existing Certificate of Occupancies. Landlords have been responsive and amenable to correcting faulty situations.
5. It has come to the attention of the building dept. that the cost of hardware for the installation of Off-premise commercial signage (directional signs) has increases substantially. Presently the code allows for a fee of \$50.00 per location. Section 150-15-I (3) states that the signs are licensed for a period of 2 years, and may be renewed upon expiration. Since this section was added in 2001 (to the best of my knowledge) renewal fees have never been collected. Perhaps the building dept. can start a renewal procedure and collect fees for the continued use these signs. The other alternative would be to increase the rate of the initial installation and modify the code, to compensate for the increase in the installation.
6. There have been many calls about repairs to docks and bulkheads. The Building Dept. is directing residents to the DEC site which has a General Permit for Hurricane Sandy damage. Residents are being told to acquire authorization from the DEC and to notify the Building Dept. before any repairs and or reconstruction has begun.

Carousel

DEPARTMENT

November 2012  
MONTH/YEAR

November 2011  
MONTH/YEAR

1		
2		
3	258	
4	88	
5		700
6		376
7		
8		
9		
10	346	
11	626	426
12	194	812
13		511
14		
15		
16		
17	300	
18	286	
19		392
20		446
21		
22		
23	1497	120
24	768	
25	352	1414
26		1223
27		593
28		
29		
30		
31		

4715-

7013-

TOTAL



Marina

DEPARTMENT

November 2012  
MONTH/YEAR

November 2011  
MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		69.52
13		
14	477.95	
15		
16		
17	227.04	
18		
19		
20		
21	500 (taken last year)	2500 500 (2012)
22		
23		
24		
25		
26	1759.73	
27		
28		
29		
30		
31		

2964.72

TOTAL

3069.52

- 500 (2012)

2569.52

Recreation Center

DEPARTMENT

November 2012  
MONTH/YEAR

November 2011  
MONTH/YEAR

1		
2	200	
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14	180	
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	560	
27		
28		
29		
30		
31		

940-

0

TOTAL

McCann's

DEPARTMENT

November 2012

November 2011

MONTH/YEAR

MONTH/YEAR

1		
2		550
3		590
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30	0	775 - (c.c. deposits for 2013/14 season - next year)
31		

0

1140-

TOTAL

Ice Rink

DEPARTMENT

November 2012  
MONTH/YEAR

November 2011  
MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		375 + 75
24		
25		
26		
27		
28		
29		
30		
31		

Ø

450-

TOTAL

Mc Canns

DEPARTMENT

Sept. 2012

MONTH/YEAR

Sept. 2011

MONTH/YEAR

1	125	40+500
2	275	920+1335
3	100+100	
4		190
5		580+525
6		
7		
8		1130
9		240
10		1105+790
11		
12		
13		
14	3700	
15		
16	150+595	
17		
18		
19	175	-40 credit hurricane
20		
21	505	
22	200	
23		20
24		
25		160+250
26		
27		
28	350+550	
29		90
30	1850	
31	<u>          </u>	<u>          </u>

8675

7835

TOTAL

McCanns

DEPARTMENT

October 2012

October 2011

MONTH/YEAR

MONTH/YEAR

1		725
2		
3		
4	140	
5		
6	690	
7		840
8		
9		300 + 135
10		
11		
12		540
13	735	40
14		
15		
16		600
17		1100
18		60
19		
20		
21		
22		80
23		
24		
25	1020	
26		55
27		
28		
29		
30		
31		

2585

4475

TOTAL

## Recreation Center- After School Program

### November 2012-Monthly Report

November marked the wrap-up for our Literacy through Reading a Recipe program at the Floyd Memorial Library. The parents were invited to attend a small celebration and Mrs. Eister shared what the children had learned about this Fall. This program is very well received by the children, they particularly enjoy the field trips to Charnews Farm. Hopefully it will be funded again in the Spring.

I have met with Sue Toman to work on a grant to implement a parenting course here. While there are other areas of interest for Sue, I am only interested in participating in a combined effort toward that goal. We will reconvene after the Holidays.

We had a wonderful Thanksgiving feast for the children and continue to work with them on basic kitchen skills. The parents have been donating box mixes for the children to prepare and they are very enthusiastic about learning these skills. They are, after all, skills for life.

Our sewing classes continue and the children have learned how to thread needles, make knots and have learned two basic hand stitches, the running stitch and the whip stitch. Examples of their handiwork are hanging on our new Christmas tree in the form of hand crafted ornaments. We have introduced them to the parts of the sewing machine, but have not yet begun allowing them to use them. The ones that have been donated are large, industrial machines, so as soon as we get a more suitable machine, we will put that on hold.

Super Sandy spared us of any major damage; however, one of the large windows in the front is cracked and requires replacement. The windows are also very dirty from all the debris and should be cleaned as well.

Respectfully submitted:

Catherine Matthews

# **ADVENTURE TREKS, LTD.**

**PO BOX 5, SOUTHOLD, NY. 11971-0005**

**QMiii@AOL.COM**

**631-871-2588**

**12/10/12**

**Hon. David Nyce  
Board of Trustees  
Village of Greenport  
Work Session Monthly Report From Marina Manager**

**Dear Mayor and Trustees,**

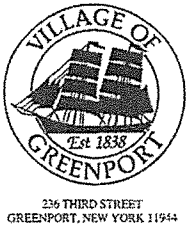
**The following is my report for the marina and mooring field.**

- **I've received quotes back from Costello marine on work to be performed on the Railroad Dock as well as the East pier. I'm still waiting to hear back from Latham Sand and Gravel on the same quotes. I was told by their office that I should be receiving something today.**
- **Bob Holzmacher is supposed to be sending me paperwork on the electric project for the East Pier. This information will be used for sending the project out to bid so that we can get some real numbers in regards to the true cost of the project.**
- **The water service for the office and docks has been winterized for the season.**
- **I'm working with Dave Abatelli in securing a berth for the retired New York City fireboat "Firefighter". "Firefighter" is now a floating museum and classroom that is looking for a location to homeport. It's a project that has merit and potential for the Village and should be considered.**
- **I'm starting to get clubs and boating groups calling in for setting up rendezvous to be held here for next season.**
- **All of the mooring pennants have been replaced with winter stakes. The mooring work boat has been hauled out and put at the camp ground for the winter. The outboard has been winterized and put in storage.**
- **I'm now working on getting the eight new moorings for the mooring field with all new chain and tackle. They should be ready this month and if the weather holds, I should have them put in place sometime in January.**

**This concludes my report for the period.**

**Jeff Goubeaud  
Mitchell Park Marina Manager**





PRESENT: Board Members: Tina Finne, Marilyn Corwin, Valerie Shelby  
Staff: David Abatelli, Asha Gallacher

## MINUTES

Village of Greenport Housing Authority Regular Board Meeting

**11/08/2012**

MEETING CALLED at 5:05 pm by Tina Finne

1. Motion was made to approve minutes of October 2, 2012. Marilyn Corwin made motion, Tina Finne carried.
2. Motion was made to ratify accounts payable for November 2012 totaling \$78,027.36. Marilyn Corwin made motion, Valerie Shelby carried.
3. **Section 8 Update:**
  - a) Motion was made approve the Admin Plan after the 60-day public review which expired on July 16, 2012 with no comments to the retroactive date of July 17, 2012. (see attachment).
4. **Affordable Housing Update:**
  - a) Motion was made to ratify accounts payable for November 2012 for 213 Center Street totaling \$210.87 and 278 2<sup>nd</sup> Street totaling \$1,501.60.
5. **Scheduled next meeting for Tuesday, November 27, 2012 at 5:00pm.**
6. **Meeting adjourned at 5:20 pm-----Motion to adjourn by Tina Finne. Marilyn Corwin carried.**

CHIEF WAYDE MANWARING  
1<sup>ST</sup> ASST. CHIEF HARRY BREESE  
2<sup>ND</sup> ASST. CHIEF WAYNE MILLER  
CHAPLAIN C. KUMJIAN  
TREAS/SECRETARY J. KALIN



Organized 1845

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[www.greenportfd.org](http://www.greenportfd.org)

## REQUESTS / RESOLUTIONS

### THE FOLLOWING FOR November

I would like to make the following resolutions for NOVEMBER please accepts all reports for NOVEMBER .And accept the Application For Membership of David Meyer to the Eagle Hose COMPANY #1 ,

Respectfully yours,

Wayde Manwaring

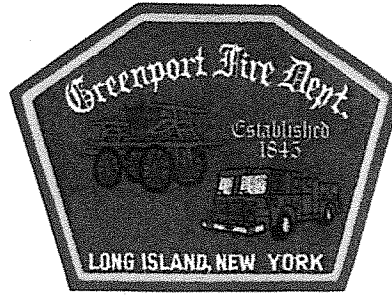
*Chief of Department*

# December 2012

## Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																																		
<p>Chief's Cells</p> <p>8330: 445-0204</p> <p>8331: 831-0985</p> <p>8332: 831-5645</p>						1																																																																																																		
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30 8-3-31	31 8-3-32	<p>Duty Companies 831 and 834</p> <hr/> <p>With 834 1st Due Out on 24.5</p>																																																																																																						

CHIEF WAYDE MANWARING  
1<sup>ST</sup> ASST. CHIEF HARRY BREESE  
2<sup>ND</sup> ASST. CHIEF WAYNE MILLER  
CHAPLAIN C. KUMJIAN  
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1  
(631) 477-8261 - STATION 2  
(631) 477-1943 - CHIEFS OFFICE  
(631) 477-4012 - FAX  
THIRD STREET · P.O. BOX 58  
GREENPORT, NY 11944  
Email: [gfdfire@optonline.net](mailto:gfdfire@optonline.net)  
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NOV 13 2012

### Finance Meeting

Attendance were Jim Pirillo jr, Warren Jensen, George Hubbard, Chiefs Wayde and Wayne

Went over all bills. Chief asked warden George about the money left over from last year budget now that the audit is done .

North Fork Sanitation charge us a surge charge .

Adolfo Illescas cant charge us tax on the windows and he needs to fill out a w9 form to get paid from village .We also talked about the budget for next year 2013 we talked about having a Department Installation and using the may mile money that will go to the board of wardens next week .

The chiefs had to buy a new printer for the chiefs room for \$487.68

Company Request all company wanted budget items and 833 request a new truck

8316 medical supplies from Hammer Medical \$776.23

Water Rescue and Fire police budget items

DRAFT

**MEETING OF THE BOARD OF WARDENS  
WEDNESDAY, NOVEMBER 21, 2012**

**OPENING**

Chief Manwaring opened the meeting at 7:32pm with the Pledge of Allegiance to the Flag and a moment of silence for departed members.

**ATTENDANCE**

Chief Wayde Manwaring

1<sup>st</sup>. Ass't. Chief Harry Breese

2<sup>nd</sup>. Ass't. Chief Wayne Miller

Warden Joseph Milovich of Eagle Hose Co. # 1

Wardens George Hubbard, Jr. and Antone Volinski III of Relief Hose Co. # 2

Wardens Joseph Barszczewski and Raymond Corwin of Star Hose Co. # 3

Warden James A. Pirillo of Standard Hose Co. # 4

Warden James Kalin of Phenix Hook & Ladder Co. # 1

Absent: Warden Warren Jensen of Eagle Hose Co. # 1, Warden James J. Pirillo of Standard Hose Co. # 4, Warden Peter Harris of Phenix Hook & Ladder Co. # 1.

**EXECUTIVE SESSION**

Motion made by James Kalin, seconded by Antone Volinski, III, to adjourn into an executive session to discuss a personnel issue. Motion carried. Adjourned to the executive session at 7:33pm.

Upon returning from the executive session, a motion by James Kalin, seconded by Antone Volinski III, to resume with the regular meeting. Motion carried. Regular meeting resumed at 8:02pm.

Motion by James Kalin, seconded by Antone Volinski III, to end the suspension of Thomas Watkins, Sr., effective immediately. Motion carried.

**THOSE WISHING TO ADDRESS THE BOARD** - none

**READING OF THE PREVIOUS MINUTES**

Motion by Antone Volinski III, seconded by George Hubbard, Jr., to approve the minutes of the October 17, 2012 meeting of the Board of Wardens as printed and distributed. Motion carried.

**COMPANY OFFICERS' MEETING MINUTES**

The minutes of the November 20, 2012 meeting of the Company Officers were read by 2<sup>nd</sup>. Ass't. Chief Wayne Miller for information only.

**TREASURER'S REPORT**

The treasurer's report for the period October 18, 2012 through November 21, 2012 was read by Secretary/Treasurer James Kalin. Motion by Raymond Corwin, seconded by Joseph Barszczewski, to accept the treasurer's report as read. Motion carried. (report attached)

**BILLS**

Reimbursement for Vital Signs 2012:

Tom Watkins, registration fee - \$420.00 and meals - \$140.00

Colleen Hughes – meals - \$140.00

Motion by George Hubbard, Jr., seconded by Antone Volinski III, to approve the reimbursement payments. Motion carried.

**COMMUNICATIONS**

1. Suffolk Co. PD re: resumption of patrol duties on the LIE and Sunrise Hwy.
2. Village of Greenport – Letter of Citation – Robert Walden fire
3. Firemen's Home, Hudson, NY seeking donations
4. Suffolk REMSCO, Jay Gardiner, Chairman – Thank you for hurricane Sandy response.
5. North Fork Cancer Support Group
6. ELI Hospital – suicide and mental health disorders

7. Kings Park FD – 100<sup>th</sup>. anniversary August 2013
8. NY Public Safety Educator's Conference – Montour Falls, NY – May 3, 2013
9. American Cancer Society – thank you for recent donation (Camp Adventure)
10. Christmas Parade Committee – parade Sunday, Dec. 9, 2012
11. Happy Thanksgiving message from Chaplain Coordinator Scotty
12. Medford VAC – fundraiser – November 25, 2012
13. Riverhead FD – Survival Program – March 21, 2013
14. Bayport FD – Ice Rescue Class – Jan. 26 & 27, 2013
15. Nassau-Suffolk bowling tournament – Levittown
16. Village of Greenport – Gift of Christmas event – Dec. 14, 2012
17. FDNY Engine 237 – Lt. Richard Nappi shirt fundraiser
18. Star Hose Co. # 3 – support for the Larry Tuthill Park
19. Manorville FD – drive to replace equipment lost to hurricane Sandy
20. Suffolk Co. FRES – mutual aid response in the wake of hurricane Sandy
21. donations: Jane L. Winsch \$35.00 in memory of Robert Walden  
                   Nora Bischoff \$35.00 in memory of Robert Walden  
                   Irene Costas \$50..00 in memory of departed members  
                   Jean Eckardt \$50.00 in memory of departed members  
                   Sharon Klotzer \$50.00 in memory of Carol Manwaring

Motion by Raymond Corwin, seconded by Antone Volinski III, to file and/or forward all communications and to deposit donations in the appropriate accounts. Motion carried.

**APPLICATIONS FOR MEMBERSHIP** – none

**REPORTS OF COMMITTEES**

**Buildings and Grounds** – 1<sup>st</sup>. Ass't Chief Harry Breese reported that the damage to Station # 2 appears to be not as severe as originally thought.

**By Laws** – none

**Finance** - report read by Chief Wayde Manwaring.

**Fire District** – none

**Pre-Incident Planning** – none

**Service Awards** – none

**Recruitment** – none

**Casualty Fund** – none

**Funeral** - none

**Communication** – none

**Trips & Travel** – none

**COMPANY REQUESTS**

**Eagle Hose Co. # 1** – fundraising split option # 2, in favor of an installation dinner paid with the May Mile Fund money

**Relief Hose Co. # 2** - fundraising split option # 1, in favor of an installation dinner paid with the May Mile Fund money

**Star Hose Co. # 3** - fundraising split option # 2

**Standard Hose Co. # 4** - fundraising split option # 2, Mystic, CT has placed in service a new fireboat and Greenport is welcome to come and view the boat.

**Phenix Hook & Ladder Co. # 1** - fundraising split option # 3, in favor of an installation dinner paid with the May Mile Fund money.  
Questioned helmet markings for non-interior firefighters.

**Rescue Squad** – as per finance report

**Fire Police** – none

**Water Rescue** – none

Motion by James Kalin, seconded by Joseph Milovich, to approve the fundraising split, option # 2. Motion carried.



Motion by Antone Volinski III, seconded by Joseph Milovich, to approve an installation dinner, paid by the May Mile Fund, date to be announced. Motion carried.

**UNFINISHED BUSINESS** - none

**REPORTS OF DELEGATES** – none

**NEW BUSINESS** – none

**GOOD OF THE DEPARTMENT**

1. Discussion re: Washington Birthday celebration committee assignments.
2. Old boat trailer to be declared surplus when replaced.
3. Village Board – Chief's report.
4. 1st. Ass't. Chief Harry Breese – the Washington Birthday parade route is too long. Motion by Raymond Corwin, seconded by James Kalin, to revert back to a parade line up on 4<sup>th</sup>. 5<sup>th</sup>. and 6<sup>th</sup>. Streets (parade route to be Front to Main to Center to First to South to Third). Motion carried.
5. CAST will use Station # 1 on Fri, Dec. 21 and Sat., Dec. 22, 2012
6. Motion by Antone Volinski III, seconded by George Hubbard Jr., to send GFD Fire Safety Officers to a two day conference at Sayville FD. Motion carried.
7. Chief Wayde Manwaring spoke of the recent engineer report.
8. George Hubbard, Jr. spoke of Fire Safety Education – the bank account and try to be active in the future.
9. James Kalin presented an estimate for materials for a proposed cupola on Station # 1 (work provided by member Charles Hydell). The estimate will be turned over to the Building & Grounds committee.
10. 1<sup>st</sup>. Ass't. Chief Harry Breese spoke of the deplorable condition of the basement lavatory at Station # 1. Motion by Harry Breese, seconded by Antone Volinski III, to appoint Joseph Milovich as a committee of one to report on any needed repairs. Motion carried.

## READING OF THE MINUTES

Motion made by Raymond Corwin, seconded by Peter Antone Volinski III, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

## ADJOURNMENT

Motion made by Raymond Corwin, seconded by Antone Volinski, III, to adjourn. Motion carried. The meeting was adjourned at 9:01pm.

Submitted by,

James H. Kalin  
Secretary/Treasurer

Greenport Fire Department - Points Sheet for the Schedule Ending November 30, 2012

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Mtg	Misc	Training	Drill	Total	BB	HAZ	SE	FP Drill
Andrews, Allan	32	19.753	25	2	0.458	0	0	7	1	3	1	37	X	X	X	
Barszczewski, J (Warden)	48	29.63	25	0	0	0	1	20	15	5	1	67	X	X	X	
Berry, James	50	30.864	25	83	18.99	25	2	12	6	4	1	75	X	X	X	
Birmingham, Kenneth (WR Capt.)	16	9.8765	15	10	2.288	0	1	16	8	3	1	44	X	X		
Bogardus, William (Capt)	22	13.58	25	8	1.831	0	1	19	11	9	1	66	X	X	X	
Breese, Harry (1st Asst Chief)	75	46.296	25	131	29.98	25	3	20	15	9	5	102	X	X	X	X
Burnble III, Charles	10	6.1728	15	4	0.915	0	1	9	8	7	0	40	X	X	X	
Burnble, Lawrence	40	24.691	25	6	1.373	0	0	10	14	3	2	54	X	X	X	X
Burnble, Samantha	1	0.6173	0	3	0.686	0	0	4	0	8	1	13	X	X	X	
Capon, George (1st. Lt. FP)	77	47.531	25	173	39.59	25	9	19	15	6	4	103	X	X	X	
Carey, Patrick	31	19.136	25	1	0.229	0	2	13	6	4	1	51	X	X	X	
Clark, Doreen (PRM)	3	1.8519	0	8	1.831	0	0	1	0	5	0	6				
Clark III, Henry	19	11.728	25	4	0.915	0	0	8	2	4	2	41	X	X	X	
Clark, James (1st Lt)	52	32.099	25	3	0.686	0	4	20	15	12	6	82	X	X	X	X
Clark, Jeffrey	53	32.716	25	1	0.229	0	1	12	15	7	1	61	X	X	X	
Corazzini, Jeffrey (1st Lt)	59	36.42	25	173	39.59	25	15	20	15	25	7	132	X	X	X	X
Corazzini, Warren	10	6.1728	15	22	5.034	15	1	10	1	4	0	46	X	X	X	
Corwin, Everett (FP Capt)	39	24.074	25	58	13.27	25	1	16	15	4	2	88	X	X	X	
Corwin, Raymond (Warden)	68	41.975	25	71	16.25	25	4	20	15	10	3	102	X	X	X	
Corwin, Sally	26	16.049	25	13	2.975	0	1	19	15	7	1	68	X	X	X	
Corwin, Scott	28	17.284	25	5	1.144	0	0	9	15	2	1	52	X	X		
Costas, Thomas	0	0	0	0	0	0	1	8	0	2	0	11				
Creedon, Daniel	20	12.346	25	59	13.5	25	2	14	8	11	0	85	X			
Daly, Erik (PPF)	0	0	0	1	0.229	0	0	1	0	0	0	4				
De Kerillis, Alain	34	20.988	25	51	11.67	25	3	10	7	2	0	72	X	X	X	
Demirciyan, Darcy	3	1.8519	0	7	1.602	0	3	1	1	2	0	7				
Detrick, Gary (2nd Lt)	75	46.296	25	6	1.373	0	3	20	15	10	3	76	X	X	X	
Dimos, Paul	39	24.074	25	12	2.746	0	0	9	7	4	1	46	X	X	X	X
Dominick, Steve	28	17.284	25	4	0.915	0	0	11	11	3	4	54	X	X	X	
Ficurilli, Michael	30	18.519	25		0	0	1	9	10	3	5	53	X	X	X	
Fisher, Shannon	32	19.753	25	59	13.5	25	9	12	1	4	1	77	X	X	X	
Golden, Danielle	14	8.642	15	8	1.831	0	0	9	6	23	2	55	X	X	X	X
Goldstein, Myron	9	5.5556	15	3	0.686	0	1	4	0	3	0	23	X	X	X	
Grilli, Jennifer (Capt)	58	35.802	25	145	33.18	25	11	20	15	25	7	128	X	X	X	X

Prepared by  
LW/CL/CLC  
12/6/12

Greenport Fire Department - Points Sheet for the Schedule Ending November 30, 2012

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Mig	Misc	Training	Drill	Total	BB	HAZ	ST	FF Drill
Grilli, John	22	13.58	25	23	5.263	15	1	20	15	12	4	92	X	X	X	X
Hamilton Jr, Robert	49	30.247	25	11	2.517	0	1	12	15	7	1	61	X	X	X	
Harris, Cliff	19	11.728	25	4	0.915	0	0	10	14	4	0	53	X	X	X	
Harris, Peter (Warden)	36	22.222	25	12	2.746	0	1	19	15	3	4	67	X	X	X	
Harrison Meraz, Danielle	5	3.0864	0	11	2.517	0	3	14	12	19	0	48		X	X	
Hays, Jr., Spencer B	32	19.753	25	0	0	0	0	14	11	7	6	63	X	X	X	X
Hollid, Scott	28	17.284	25	1	0.229	0	2	12	15	2	4	60	X		X	X
Hubbard Jr. George	13	8.0247	15	0	0	0	1	20	15	3	1	55	X	X	X	
Hughes, Colleen (RS 1st Lt.)	58	35.802	25	161	36.84	25	20	20	15	12	2	119	X	X	X	
Huzsek, Andrew H	50	30.864	25	11	2.517	0	1	9	15	4	2	56	X	X	X	
Hydell, Carol	20	12.346	25	4	0.915	0	4	10	15	8	3	65	X	X	X	X
Hydell, Charles	53	32.716	25	14	3.204	0	14	13	15	12	5	84	X	X	X	X
Illeseas, Adolfo	35	21.605	25	8	1.831	0	4	13	6	12	8	68	X	X	X	X
Jaegar, William	15	9.2593	15	14	3.204	0	0	1	8	0	0	24				
Jenkins, Karolyn	23	14.198	25	4	0.915	0	0	12	11	5	2	55	X	X	X	X
Jensen, Warren (Warden)	20	12.346	25	7	1.602	0	1	18	15	5	1	65	X	X	X	
Jester, Robert	72	44.444	25	14	3.204	0	3	14	10	11	3	66	X	X	X	X
Jimenez, Susano	89	54.938	25	9	2.059	0	1	11	15	5	6	63	X	X	X	X
Johnson, Craig	9	5.5556	15	11	2.517	0	2	9	6	5	1	38	X	X	X	
Kalin, James (Warden)	120	74.074	25	355	81.24	25	7	20	15	5	6	103	X	X	X	X
King, David	97	59.877	25	34	7.78	15	7	14	7	4	0	72	X	X	X	
Klotzer, Kurt	0	0	0	0	0	0	0	0	0	0	0	0				
Kumjian, Claude	5	3.0864	0	2	0.458	0	0	4	2	3	0	9	X	X	X	
LaMothe, Thomas	2	1.2346	0	0	0	0	0	7	5	2	1	15				
Land, Bruce (2nd Lt)	20	12.346	25	19	4.348	0	6	16	4	19	1	71		X	X	
Laurie-Reed, Hope	5	3.0864	0	3	0.686	0	2	6	1	9	1	19	X	X	X	X
Lehmann, Robert	64	39.506	25	5	1.144	0	2	12	9	6	5	59	X	X	X	X
Lillis, Daniel (PFF)	2	1.2346	0	0	0	0	1	7	2	0	2	12				X
Loper-Lawry, Lisa	8	4.9383	0	23	5.263	15	2	2	0	1	1	21				
Luke, Alexander	49	30.247	25	8	1.831	0	3	10	15	7	2	62	X	X	X	
Manwaring, Julia	49	30.247	25	58	13.27	25	14	20	15	14	3	116	X	X	X	
Manwaring, Wayne (Chief)	135	83.333	25	208	47.6	25	12	20	15	23	4	124	X	X	X	X
Marczewski, Macy	37	22.84	25	2	0.458	0	1	13	14	5	3	61	X	X	X	

Greenport Fire Department - Points Sheet for fire Schedule Ending November 30, 2012

Name	#Fire	%	Per.	#EMS	%	Pts	Standby	Mtg	Misc	Training	Drill	Total	BB	HAZ	ST	FF Drill
Marshall, Joseph	4	2,4691	0	3	0.686	0	0	2	0	0	0	2				
Martocchia, Jerry	61	37,654	25	62	14.19	25	13	20	15	8	3	109	X	X	X	X
Mazzei, Aileen	11	6,7901	15	3	0.686	0	3	8	14	8	1	49	X	X	X	X
McMoore, Melissa	0	0	0	0	0	0	0	0	0	2	0	2	X	X		
McNeil, William	54	33,333	25	2	0.458	0	1	19	10	5	4	64	X	X	X	X
Medina, Angel	2	1,2346	0	0	0	0	1	1	1	0	1	4				
Miller, Joseph	22	13,58	25	70	16,02	25	2	17	10	7	0	86	X	X	X	
Miller, Wayne (2nd Asst Chief)	71	43,827	25	150	34,32	25	8	20	15	20	10	123	X	X	X	X
Mills, William III	0	0	0	0	0	0	0	2	0	3	0	5	X	X	X	
Milovich Jr., Joseph (Warden)	97	59,877	25	10	2,288	0	2	20	15	5	0	67	X	X	X	
Musto, Francis	65	40,123	25	134	30,66	25	3	14	7	6	2	82	X	X	X	
Mysiborski, Henry	3	1,8519	0	2	0,458	0	0	11	13	3	0	27	X	X	X	
Mysiborski, Linda	52	32,099	25	168	38,44	25	7	20	15	6	4	102	X	X	X	X
Nedoszytko, William	0	0	0	0	0	0	0	8	0	3	0	11	X			
Parker, Jason	31	19,136	25	6	1,373	0	2	4	3	3	3	40	X	X	X	X
Pirillo, James A (Warden)(SON)	54	33,333	25	2	0,458	0	0	20	15	10	2	72	X	X	X	X
Pirillo, James J (Warden)	32	19,753	25	4	0,915	0	1	20	15	6	2	69	X	X	X	X
Pope, George	122	75,309	25	284	64,99	25	15	20	15	19	8	127	X	X	X	X
Pruitt, William	15	9,2593	15	1	0,229	0	0	11	12	4	1	43	X	X	X	
Purcell, Bernard	153	94,444	25	199	45,54	25	19	15	15	10	9	118	X	X	X	X
Purcell, Ryan	56	34,568	25	20	4,577	0	6	10	15	4	3	63	X	X	X	X
Quillin, Michael	46	28,395	25	6	1,373	0	4	13	15	9	7	73	X	X	X	X
Rand, Charles	24	14,815	25	8	1,831	0	0	20	12	11	1	69	X	X	X	
Raynor, Dale (PFF)	38	23,457	25	1	0,229	0	5	7	5	1	2	45				X
Rempe, Frederick	27	16,667	25	0	0	0	0	10	15	3	2	55	X	X	X	
Rempe Jr, Fred	32	19,753	25	1	0,229	0	1	9	15	3	2	55	X	X	X	
Richter, Michael	55	33,951	25	228	52,17	25	7	16	9	4	2	88	X		X	X
Richter, Nathaniel	15	9,2593	15	28	6,407	15	6	0	0	0	1	37				X
Rosa, Lisa (2nd Lt.)	15	9,2593	15	8	1,831	0	4	20	15	14	1	69	X	X	X	
Ruffner, William	42	25,926	25	25	5,721	15	9	11	12	5	0	77	X	X	X	
Ryan, Sean (PFF)	13	8,0247	15	0	0	0	1	2	1	0	1	20				X
Schneider, William (Capt)	15	9,2593	15	2	0,458	0	5	19	15	5	4	63	X	X	X	X
Sieban, Edward	31	19,136	25	64	14,65	25	5	19	7	7	5	93	X	X	X	
Skrezec, John	69	42,593	25	5	1,144	0	1	12	15	5	1	59	X	X	X	

STATEMENT OF DEPARTMENT - FORMS SHEET FOR THE BUREAU DURING NOVEMBER 30, 2012

Name	# Fire	%	Pts	# EMS	%	Pts	Standby	Misc	Training	Drill	Total	BB	HAZ	ST	FFD-III
Sledjeski, Richard	52	32.099	25	51	11.67	25	0	12	7	3	2	74	X	X	
Soto, Angel	0	0	0	0	0	0	0	6	1	0	0	7			
Spanos, James	7	4.321	0	5	1.144	0	3	11	3	6	1	24	X	X	X
Staples, Halsey	71	43.827	25	116	26.54	25	1	8	9	5	1	74	X	X	
Stoner, Gary (Capt)	39	24.074	25	5	1.144	0	1	20	10	7	0	63	X	X	
Strittmatter, Joseph	0	0	0	1	0.229	0	0	6	1	1	0	8		X	
Strittmatter, Kelli	4	2.4691	0	5	1.144	0	0	2	6	2	0	10		X	
Tamin, John	88	54.321	25	61	13.96	25	1	14	15	5	3	88	X	X	
Thorp, Thomas	74	45.679	25	89	20.37	25	8	10	4	8	6	86	X	X	X
Thum, William	0	0	0	0	0	0	0	1	1	2	0	4			
Turhill, James	17	10.494	25	43	9.84	15	0	7	4	1	1	53			
Urban, Jerome	20	12.346	25	1	0.229	0	0	14	9	4	0	52	X	X	
VanEtten, George	43	26.543	25	6	1.373	0	2	10	15	5	2	59	X	X	X
Volinski Jr, Antone	79	48.765	25	8	1.831	0	3	16	15	3	1	63	X	X	
Volinski III, Antone	44	27.16	25	17	3.89	0	1	20	15	5	2	68	X	X	X
Volinski, Darryl	34	20.988	25	26	5.95	15	2	14	14	17	2	89	X	X	X
Walker Jr, David	3	1.8519	0	2	0.458	0	0	4	0	0	0	8		X	
Watkins Sr, Thomas	35	21.605	25	118	27	25	9	16	15	6	3	99	X	X	X
Weingart, Jeffrey	54	33.333	25	110	25.17	25	11	20	15	25	6	127	X	X	X
White, Kenneth	66	40.741	25	64	14.65	25	2	16	14	3	2	87	X	X	
White, Robert	34	20.988	25	2	0.458	0	0	13	12	4	1	55	X	X	
Wright, Richard	91	56.173	25	4	0.915	0	2	8	12	6	5	58	X	X	X
Wright, William	22	13.58	25	4	0.915	0	0	12	11	5	2	55	X	X	
Zurek, Gregory	42	25.926	25	10	2.288	0	3	11	15	9	4	67	X	X	X
Zurek Jr, Stanley	31	19.136	25	10	2.288	0	3	10	13	8	3	62	X	X	X

CHIEF WAYDE MANWARING  
 1<sup>ST</sup> ASST. CHIEF HARRY BREESE  
 2<sup>ND</sup> ASST. CHIEF WAYNE MILLER  
 CHAPLAIN C. KUMJIAN  
 TREAS/SECRETARY J. KALIN



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Organized 1845

## Greenport Fire Department Monthly Report For the Month of November 2012

**Number of calls this month: 51**

**Number of Calls to Date: 619**

**Breakdown of calls by signal numbers:**

9 (stand-by):	0
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	12
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	35
16-23 (mva, water rescue, misc.):	1
16-59 (routine transport):	1
23 (co detector, medi-vac):	2
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

**Breakdown of calls by location**

Village:	26
East/West:	25
Other:	0

<b>Total number of Personnel:</b>	691
<b>Number of hours:</b>	29.18
<b>Total personnel hours:</b>	20163.38
<b>Average personnel per call:</b>	13.55
<b>Average call time in minutes:</b>	34.33

<b>Number of calls to Peconic Landing:</b>	7
<b>Number of calls to San Simeon by the Sound:</b>	4

Prepared by: Lucy Clark 12/8/2012

GFD Alarm Report for Month Ending November 30, 2012

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
12-569	11/1/2012	San Simeon	6	9:26	10:15	49	16	1	E/W	E/F Fall
12-570	11/1/2012	Pec Lndg Shores	4	10:20	10:56	36	16	1	E/W	E/F Sick
12-571	11/2/2012	San Simeon	6	7:23	7:57	34	16	1	E/W	A/F Abdominal Pain
12-572	11/2/2012	GHS	9	8:19	8:54	35	16	1	V	A/F Sick
12-573	11/2/2012	San Simeon	11	11:31	12:20	49	16	1	E/W	E/F Psychiatric
12-574	11/2/2012	Clark St	11	11:52	12:27	35	16	1	V	E/M Unconscious
12-575	11/3/2012	GHS	12	1:04	1:36	32	13	0	V	Auto Alarm
12-576	11/3/2012	Pec Lndg Apts	11	20:28	21:14	46	16	1	E/W	E/F Fall
12-577	11/4/2012	Main St	19	4:15	4:49	34	13	0	V	Auto Alarm
12-578	11/5/2012	Calebs Way	8	8:14	9:00	46	16	1	E/W	E/M Heart
12-579	11/5/2012	Front St	30	10:50	11:00	10	13	0	E/W	Auto Alarm
12-580	11/5/2012	Rt 25 & Silvermere	33	14:34	15:44	70	16-23	3	E/W	MVA
12-581	11/6/2012	Sound Dr	8	11:52	12:34	42	16	1	E/W	A/F Sick
12-582	11/7/2012	Middleton Rd	13	8:46	9:27	41	16	1	E/W	E/F Back Injury
12-583	11/7/2012	First & South Rest	24	12:26	12:35	9	13	0	V	Auto Alarm
12-584	11/8/2012	Rt 48	28	7:37	8:05	28	13	0	E/W	Wire Down
12-585	11/8/2012	5th St	12	13:05	13:47	42	16	1	V	E/M Abdominal Pain
12-586	11/8/2012	Washington Ave Ext	12	13:10	14:09	59	16	1	E/W	E/F Fall
12-587	11/8/2012	Pec Lndg Shores	5	14:13	14:50	37	16-59	1	E/W	Transport
12-588	11/9/2012	3rd St	8	16:58	17:28	30	16	1	V	A/M Hand Laceration
12-589	11/10/2012	Pec Lndg	25	11:01	11:30	29	13	0	E/W	Auto Alarm
12-590	11/10/2012	Calebs Way	11	17:14	17:30	26	16	0	E/W	False Med Alert Activ
12-591	11/10/2012	Blue Canoe	24	19:53	20:05	12	13	0	V	Auto Alarm
12-592	11/11/2012	Main St	20	7:19	7:30	11	13	0	V	Auto Alarm
12-593	11/12/2012	Pec Lndg Shores	7	2:03	2:56	53	16	1	E/W	E/M Sick
12-594	11/12/2012	9th St	9	22:24	23:03	39	16	1	E/W	A/F Unconscious
12-595	11/13/2012	6th St	16	12:07	12:44	37	16	1	V	E/M Fall
12-596	11/13/2012	Main St	28	12:23	12:35	12	13	0	V	Auto Alarm
12-597	11/13/2012	Main St	11	13:15	13:30	15	23	0	V	Detector Malfunction
12-598	11/13/2012	3rd St	8	20:19	20:56	37	16	1	V	A/M Unconscious
12-599	11/14/2012	San Simeon	6	13:37	14:14	37	16	1	E/W	A/F Resp Distress
12-600	11/15/2012	Calebs Way	50	6:01	6:51	50	16	1	E/W	E/M Sick
12-601	11/17/2012	Pec Lndg Apts	4	17:59	18:50	51	16	1	E/W	E/F Sick
12-602	11/18/2012	San Simeon	10	10:50	11:18	28	16	1	E/W	A/F Sick
12-603	11/19/2012	Ludlum Pl	7	12:39	13:02	23	16	1	V	E/F Sick
12-604	11/20/2012	Front St	15	11:42	11:49	7	13	0	V	Auto Alarm
12-605	11/21/2012	Front St-Seven Eleven	11	21:15	21:43	28	16	1	E/W	A/M Sick
12-606	11/22/2012	Broad St	7	21:17	21:42	25	16	1	V	A/F Knee Laceration
12-607	11/22/2012	3rd St	8	21:27	21:46	19	16	1	V	A/F Asthma Attack
12-608	11/23/2012	Stirling Cove Condos	10	11:44	12:16	32	16	1	V	E/F Poss CVA
12-609	11/23/2012	Oyster Factory Rest	24	16:18	16:30	12	13	0	V	Auto Alarm
12-610	11/24/2012	Pec Lndg Apts	5	1:42	2:24	42	16	1	E/W	E/F Sick
12-611	11/24/2012	Ludlum Pl	15	15:15	15:52	37	16	1	V	E/F Back Pain
12-612	11/24/2012	5th Ave	9	21:38	21:44	6	16	0	V	Disp Error-Call Cancl'd
12-613	11/25/2012	5th Ave	11	12:29	13:04	35	16	1	V	E/M Allergic Reaction
12-614	11/27/2012	3rd St	6	8:29	9:13	44	16	1	V	A/F Unresponsive
12-615	11/27/2012	Front St	28	17:49	18:00	11	13	0	V	Auto Alarm
12-616	11/28/2012	Pec Lndg Shores	4	4:54	5:50	56	16	1	E/W	E/M Sick
12-617	11/29/2012	Pec Lndg Cottages	3	1:21	2:27	66	16	1	E/W	E/F Hip Pain
12-618	11/29/2012	Front St	25	8:58	09:56	52	23	0	V	Smell of Gas
12-619	11/30/2012	5th St	4	0:59	1:54	55	16	1	V	E/M Respiratory

Alarms	Signal:	13	16	16-23	16-59	23	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
51		12	35	1	1	2	691	13.55	29.18	1751	34.33	37	26	25	0	

Fire	16	# Calls to Pec. Lndg.:	7	#Fire Calls E/W:	2	#Fire Calls V:	2
Rescue	35	# Calls to San Simeon:	4	#EMS Calls E/W:	20	#EMS Calls V:	15
		#Auto Alarms E/W:	3	#Auto Alarms V:	9		



**Committee Reports:** None

**Unfinished Business:** None

**New Business:** Capt. Grilli discussed upcoming Christmas Parade and the need for trucks. Also help needed to decorate exterior of firehouse the week following Thanksgiving

**Good of the Department:**

- Capt. Grilli read proclamation for Edward "Bruce" Bellefontaine, Richard Sycz & George Matthias from Senator LaValle & NYS
- Chief Manwaring spoke about assignments for the Washington's Birthday Celebration/Parade and advised that all assignments are permanent as per the Board of Wardens
- Lt. Corazzini asked about trading duties with Eagles for Washington's Birthday
- SO Rand spoke about proper dress for cold weather & wished all Happy Holidays
- Chief Manwaring stated 8-3-15 on Auto 24 for East Marion until further notice
- Chief Breese spoke about Emmitsburgh trip and points are close with end of year approaching
- Chief Manwaring spoke about truck inventory lists, and requested recommendations be submitted for EMS person of the year & FF of the year

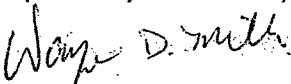
**Company Requests:** None

- 8-3-1: Budget Items
- 8-3-2: Budget Items
- 8-3-3: Budget Items
- 8-3-4: Budget Items
- 8-3-5: Budget Items
- Water Rescue: Budget Items

**Reading of Minutes:** MM by SO Rand, seconded by Capt. McNeil, to dispense with reading of tonight's minutes. Motion Carried

**Adjournment:** MM by SO Rand, seconded by Lt. Corazzini to adjourn @ 19:30. Motion Carried

Respectfully submitted,



Wayne Miller  
2<sup>nd</sup> Asst. Chief

CHIEF WAYDE MANWARING  
1<sup>ST</sup> ASST. CHIEF HARRY BREESE  
2<sup>ND</sup> ASST. CHIEF WAYNE MILLER  
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## COMPANY OFFICERS MEETING

November 20, 2012

**Opening:** Chief Manwaring opened the meeting @ 19:00 hours with Pledge to the Flag and a moment of silence for departed members, most recently Charles Bumble Jr.

**Attendance:** Chiefs Manwaring, Breese & Miller; Capts. Grilli & McNeil; 1<sup>st</sup> Lt's Hughes, Clark, Rosa, Hays & Corazzini; SO Rand; and member J. Urban

**Excused:** Capt. Stoner

**Reading of Previous Minutes:** MM by Lt. Hughes, seconded by Lt. Corazzini to dispense with reading of previous minutes. Motion carried.

### Communications:

- Letter of Citation received from the Village of Greenport for response to fire alarm at Walden residence on Wiggins St
- FASNY Donation
- EMS & Remesco (??) thank-you for stand-by during Hurricane Sandy
- ELIH Suicide prevention letter
- Sayville FD offering an incident scene safety class for \$190.00
- Village requesting assistance as well as donations for Christmas program for needy
- Thank-you from Cancer Society for donations
- Christmas parade on 12/9 rain date of 12/16 Line-up at GHS step off @ 1 pm
- Larry Tuthill memorial Park
- Medford FD holding a spaghetti dinner fund raiser on 11/25
- Riverhead FD hosting "Not All of Them Go Home" seminar
- Bayport Ice Rescue class in January
- Donation received from Patricia Satkoski & Sharon Klotzer in memory of Carol Manwaring
- Donation received from Norah Bischoff in memory of Robert Walden
- See Wardens Report for all communications