



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

August 16, 2018 at 7:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF JEFFREY WEINGART
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

PUBLIC HEARING

The Public Hearing for the Wetlands Permit Application at 127 Bay Avenue is still open.

BOARD DISCUSSION

Proposed amendment to Chapter 103 (Rental Properties) of the Village of Greenport Code

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
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Submitted: August 7, 2018
Meeting: August 16, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department August 2018 Work Session Report

Attachments:

Fire Department August 2018 Work Session Report (PDF)

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
ASST. CHAPLAIN THOMAS MURRAY
SECRETARY/TREASURER JAMES KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

MEETING OF THE BOARD OF WARDENS

WEDNESDAY July 18, 2018

OPENING

Ass't. Chief Jimenez opened the meeting at 7:05pm with The Pledge of Allegiance to the Flag and a moment of silence for departed members.

ATTENDANCE

1st Ass't Chief Susano Jimenez

2nd Ass't Chief James Kalin

Warden Warren Jensen of Eagle Hose Co. #1

Warden Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Wardens Joseph Barszczewski and Edward Sieban of Star Hose Co. #3

Wardens David Nyce & Jerome Martocchia of Standard Hose Co. #4

Wardens Peter Harris and John Grilli of Phenix Hook & Ladder Co. #1

Excused: Chief Jeffrey Weingart, Warden Joseph Milovich of Eagle Hose Co. #1

THOSE WISHING TO ADDRESS THE BOARD –

Two (2) representatives (Allen Handelman and Gwen O'Shea) of the proposed housing complex Vineyard View gave a brief presentation of the project. They answered questions posed by members of the board.

READING OF THE PREVIOUS MINUTES

Motion made by David Nyce , seconded by Jerome Martocchia , to approve the minutes of the June 20, 2018 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE - no report

COMPANY OFFICERS' MEETING MINUTES-

The minutes of the company officers' meeting of July 17, 2018 was read by Ass't. Chief Kalin for information only. Captain Christopher Hanold of Star Hose Co. # 3 was nominated and elected to serve as Senior Captain.

TREASURER'S REPORT

The treasurer's report for the periods of May 17 thru June 20, 2018 and June 21 thru July 18, 2018 were read by Secretary-Treasurer Kalin. Also presented was the proposal for distributing the 2% insurance money. Motion by John Grilli, seconded by Warren Jensen, to accept the reports and the proposal. Motion carried.

BILLS-

1. Island Portables, Inc. \$445.00 for rental of portable toilets, parade in February, 2018.
2. Charles Hydell \$465.00 for labor in fixing the stairway walls to the basement

Motion made by Edward Sieban, seconded by Warren Jensen, to pay these bills.
Motion carried

COMMUNICATIONS

1. NYS DEC grant application
2. Fire Chiefs Council of Suffolk County golf outing Sept. 24, 2018
3. donation \$25 from S. Prenderville
4. donation \$200 from Greenport Yacht & Shipbuilding
5. Jolly 51 Memorial Shirt & Coin order form
6. Bellport FD parade confirmation Aug. 25, 2018
7. Lt. DiBernardo Memorial Foundation training seminar Nov. 4 & 5, 2018
8. Albertson Fire Co. drill Aug. 3, 2018
9. SCVFA letter re: replacement of arson dog
10. Holtsville FD fire police seminar Oct. 20, 2018
11. Friends of Islip Town Firefighters Museum chili cook-off Sept. 8, 2018
12. Hampton Bays FD parade Aug. 1, 2018
13. Brookhaven Town Safety Officers Ass'n. training forum Sept. 29, 2018
14. Mastic FD golf outing Oct. 1, 2018
15. East Quogue FD seafood party Aug. 11, 2018
16. Planning Board, Town of Southold re: site plan at 107 Thompson Blvd., Peconic Landing. (proposed conversion of one existing single family dwelling to a two family dwelling)

Notion by David Nyce, seconded by Warren Jensen, to file and/or forward all communications and to deposit donations in the appropriate fund. Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. Megan E. Danisi - Rescue Squad only.
2. Claudia LaDu - Phenix Hook & Ladder Co. # 1

Motion by David Nyce, seconded by John Grilli, to accept both new members pending completion of the arson reports. Motion carried

REPORTS OF COMMITTEES

Buildings and Grounds

1. Riverhead Building Supply quote of \$1,152.19 to perform gutter work on the back building. Motion by David Nyce, seconded by Warren Jensen, to accept their proposal. Motion carried.
2. David Nyce reported that Station # 2 has had an electrical overload related to their old AC unit. They will update wiring and need a new AC that is more energy efficient.

Bylaws- No Report.

Finance- No Report.

Fire District- No Report

Pre-Incident Planning- No Report.

Service Awards –No Report.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral - No Report.

Communications - No Report.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1 - budget items

Relief Hose Co. #2 - budget items

Star Hose Co. #3 - budget items

Standard Hose Co. #4 - budget items, new truck

Phenix Hook & Ladder Co. #1- - budget items, request an executive session to discuss personnel, need firefighter one trainging manuals and rope

Rescue Squad- Budget items.

Fire Police- Budget items.

Water Rescue-Budget items.

UNFINISHED BUSINESS –

1. Antone Volinski, III inquired about ongoing repairs to the boat. A department is currently making repairs to the boat.
2. Norma Corwin questioned why there is no date or plans for the installation dinner. Should the Board select the date? Motion by Antone Volinski, III, seconded by David Nyce, that all future installation dinners be held during the month of May. Motion carried.
3. Motion by David Nyce, seconded by John Grilli, to set a date for this year's installation dinner at the next regular Board meeting if a date has not been selected before then. Motion carried.
4. Question re: new parking lot striping at Station # 1. The Village has a contractor that will also perform other striping in the Village at a date to be announced.

REPORTS OF DELEGATES- The next meeting of the North Fork Volunteer Fire Fighters Ass'n. will be held on the fireboat "Firefighter" Wednesday, July 25, 2018.

NEW BUSINESS-

1. Antone Volinski, III questioned if the captains would have use of any chief's car during an extended absence by any chief. Yes they would.

GOOD OF THE DEPARTMENT

1. Joseph Barszczewski questioned the rescheduling of July's finance committee meeting; why there was a lack of notification.

2. Warren Jensen and Antone Volinski, III both questioned the selection of the date of the upcoming department picnic (who, why, when ?)

3. The recent grant application from the NYS DEC should be given consideration.

4. Norma Corwin announced that Steve Rutkowski is the new 2nd. Lt. of Relief Hose Co. # 2

5. Motion by Antone Volinski, III, seconded by Edward Sieban, to purchase a new refrigerator for Station # 1 from the May Mile fund and to dispose of the old one A.S.A.P. Motion carried.

EXECUTIVE SESSION

Motion by Antone Volinski, III, seconded by John Grilli, to go to an executive session to discuss personnel. Motion carried. Into the executive session at 8:25pm.

Motion by Antone Volinski, III, seconded by David Nyce, to reconvene the regular meeting. Motion carried. Regular meeting resumed at 8:28pm.

Motion by Antone Volinski, III, seconded by David Nyce, to appoint James Kalin to the position of Public Information Office for the Greenport Fire Dept. Motion carried.

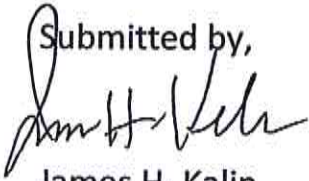
READING OF THE MINUTES

Motion by Antone Volinski, III , seconded by David Nyce, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by David Nyce, seconded by Antone Volinski, III, to adjourn. Motion carried. The meeting was adjourned at 8:40pm.

Submitted by,



James H. Kalin

2nd. Ass't. Chief

Secretary-Treasurer

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT
06/21/2018 thru 07/18/2018

| | | | |
|-------------------------|---------------------|--------------------------------|---------------------|
| GENERAL FUND | | <u>beginning balance</u> | \$ 6,655.70 |
| | <u>receipts</u> | NYS 2% monies | \$26,310.80 |
| | | Town Southold 2% monies | \$22,284.84 |
| | | donation - Gpt Yacht & Ship | \$200.00 |
| | <u>expenditures</u> | Suff Co EMS CPR cards | \$16.00 |
| | | Riverhead FD - golf | \$75.00 |
| | | <u>ending balance</u> | <u>\$55,360.34</u> |
| MEMORIAL FUND | | <u>balance unchanged</u> | <u>\$646.94</u> |
| MAY MILE FUND | | <u>beginning balance</u> | \$ 28,407.14 |
| | <u>expenditures</u> | A. Volinski, Jr. kitchen supp. | \$ 8.30 |
| | | <u>ending balance</u> | <u>\$ 28,398.84</u> |
| WATER RESCUE SQUAD FUND | | <u>balance unchanged</u> | <u>(\$51.96)</u> |
| WASH. B'DAY FUND | | <u>balance unchanged</u> | <u>(\$713.95)</u> |
| RESCUE SQUAD 2% FUND | | <u>balance unchanged</u> | <u>\$5,068.36</u> |

submitted by James H. Kalin, Secretary-Treasurer

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X |
|----|---|---|----|-----|---|----|-----|-----|---|----|---|---|----|----|---|----|------|-------|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Greenport Fire Department period ending July 31, 2018 | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | | ## | | | | | | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Barszczewski, Joseph | W | 46 | 40 | % | 25 | 3 | 0.8 | % | 0 | 0 | 0 | 16 | 12 | 8 | 0 | 8 | 69 | X | X | X | X | X | |
| 6 | Birmingham, Kenneth | | 1 | 0.9 | % | 0 | 0 | 0 | % | 0 | 0 | 0 | 2 | 1 | 2 | 0 | 0 | 5 | X | X | X | X | X | |
| 7 | Bogardus, William | | 15 | 13 | % | 25 | 6 | 1.6 | % | 0 | 0 | 0 | 6 | 8 | 4 | 0 | 0 | 43 | X | X | X | X | X | |
| 8 | Breese, Harry | D | 30 | 26 | % | 25 | 3 | 0.8 | % | 0 | 0 | 0 | 6 | 12 | 3 | 0 | 0.75 | 46.75 | X | X | X | X | X | |
| 9 | Bumble III, Charles | | 2 | 1.7 | % | 0 | 0 | 0 | % | 0 | 0 | 0 | 2 | 4 | 0 | 0 | 0 | 6 | | | | | | |
| 10 | Bumble, Samantha | | 1 | 0.9 | % | 0 | 0 | 0 | % | 0 | 0 | 0 | 2 | 0 | 2 | 0 | 0 | 4 | X | X | X | X | X | |
| 11 | Butler, Michael | | 34 | 29 | % | 25 | 6 | 1.6 | % | 0 | 0 | 0 | 4 | 3 | 5 | 1 | 0 | 38 | X | X | X | X | X | |
| 12 | Capon, George | | 49 | 42 | % | 25 | 112 | 30 | % | 25 | 0 | 0 | 9 | 10 | 4 | 0 | 0 | 73 | X | X | X | X | X | |
| 13 | Carey, Patrick | | 26 | 22 | % | 25 | 8 | 2.2 | % | 0 | 0 | 0 | 7 | 13 | 4 | 0 | 0 | 49 | X | X | X | X | X | |
| 14 | Carrig, Melinda | | 1 | 0.9 | % | 0 | 2 | 0.5 | % | 0 | 1 | 1 | 0 | 1 | 1 | 0 | 0 | 3 | | | | | | |
| 15 | Charters, Gary | | 4 | 3.4 | % | 0 | 8 | 2.2 | % | 0 | 0 | 0 | 5 | 1 | 3 | 0 | 0 | 9 | X | X | X | X | X | |
| 16 | Clark III, Henry | | 0 | 0 | % | 0 | 0 | 0 | % | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 3 | | | | | | |
| 17 | Clark, James | S | 25 | 22 | % | 25 | 4 | 1.1 | % | 0 | 0 | 0 | 5 | 7 | 1 | 0 | 5 | 43 | | | | | X | |
| 18 | Clark, Jeffrey | | 50 | 43 | % | 25 | 1 | 0.3 | % | 0 | 0 | 0 | 7 | 9 | 8 | 0 | 0 | 49 | X | X | X | X | X | |

points as of JULY 31, 2018 prepared by James H. Kallin

| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X |
|----|------------------------|---------|----|-----|-------|-----|-----|-----|-----|-------|------|------|-------|-------|----------|--------|-----|----|-------|-----|---|---|---|
| | elect/app | # Fire | % | pts | # EMS | % | pts | pts | pts | st/by | mtgs | misc | train | drill | pos(dis) | points | haz | bb | wp/sh | yap | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | |
| 19 | Corazzini, Jeffrey | L | 7 | 6 | 0 | 5 | 1.4 | 0 | 0 | 1 | 0 | 0 | 3 | 0 | 5 | 9 | X | X | X | | | | |
| 20 | Corazzini, Warren | | 8 | 6.9 | 0 | 17 | 4.6 | 0 | 0 | 0 | 3 | 3 | 3 | 0 | 0 | 9 | X | X | X | | | | |
| 21 | Corwin, Everett | | 45 | 39 | 25 | 130 | 35 | 25 | 25 | 0 | 9 | 9 | 3 | 0 | 0 | 71 | X | X | X | | | | |
| 22 | Corwin, Norma | W,C,(L) | 31 | 27 | 25 | 118 | 32 | 25 | 25 | 0 | 17 | 6 | 4 | 1 | 15.25 | 93.25 | X | X | X | | | | |
| 23 | Corwin, Raymond | | 41 | 35 | 25 | 43 | 12 | 25 | 25 | 0 | 6 | 15 | 4 | 0 | 0 | 75 | X | X | X | | | | |
| 24 | Corwin, Robert | L,D,{C} | 60 | 52 | 25 | 254 | 69 | 25 | 25 | 0 | 14 | 11 | 6 | 2 | 6.5 | 89.5 | X | X | X | | | | |
| 25 | Corwin, Scott | | 37 | 32 | 25 | 6 | 1.6 | 0 | 0 | 0 | 6 | 3 | 3 | 0 | 0 | 37 | X | X | X | | | | |
| 26 | Costas, Tom | | 27 | 23 | 25 | 14 | 3.8 | 0 | 0 | 0 | 6 | 7 | 3 | 0 | 0 | 41 | X | X | X | | | | |
| 27 | Creedon, Daniel | L | 18 | 16 | 25 | 32 | 8.7 | 0 | 0 | 0 | 6 | 6 | 4 | 0 | 1.25 | 42.25 | | | | | | | |
| 28 | Danisi, Megan | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| 29 | De Kerillis, Alain | T,L | 40 | 34 | 25 | 155 | 42 | 25 | 25 | 0 | 7 | 3 | 25 | 0 | 8.75 | 93.75 | X | X | X | | | | |
| 30 | Detrick, Gary | | 10 | 8.6 | 0 | 2 | 0.5 | 0 | 0 | 0 | 3 | 5 | 0 | 0 | 0 | 8 | | | | | | | |
| 31 | Ellis, Scott | | 6 | 5.2 | 0 | 30 | 8.2 | 0 | 0 | 0 | 5 | 4 | 3 | 0 | 0 | 12 | X | X | X | | | | |
| 32 | Ficurilli, Michael | | 39 | 34 | 25 | 5 | 1.4 | 0 | 0 | 0 | 5 | 7 | 8 | 0 | 0 | 45 | X | X | X | | | | |
| 33 | Flora, Michael | L | 44 | 38 | 25 | 6 | 1.6 | 0 | 0 | 0 | 7 | 7 | 3 | 0 | 3.75 | 45.75 | X | X | X | | | | |
| 34 | Garcia-Dinizio, Gloria | | 1 | 0.9 | 0 | 7 | 1.9 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 2 | | | | | | | |
| 35 | Golden, Danielle | | 3 | 2.6 | 0 | 7 | 1.9 | 0 | 0 | 0 | 2 | 1 | 1 | 1 | 0 | 5 | | | | | | | X |

points as of JULY 31, 2018 prepared by James H. Kallin

| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X |
|----|---------------------|--------|-------|-----|-------|-------|-----|-------|------|------|-------|-------|----------|--------|-----|----|-------|-----|---|---|---|---|---|
| | elect/app | # Fire | % | pts | # EMS | % | pts | st/by | mtgs | misc | train | drill | pos(dis) | points | haz | bb | wp/sh | yap | | | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | |
| 36 | Goldstein, Myron | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | | | | | | | | | |
| 37 | Grattan, Timothy | 17 | 15 % | 25 | 2 | 0.5 % | 0 | 0 | 5 | 2 | 0 | 0 | 0 | 32 | | | | | | | | | |
| 38 | Gray, Sally Anne | 17 | 15 % | 25 | 109 | 30 % | 25 | 0 | 2 | 4 | 5 | 0 | 0 | 61 | | | | | | | | X | |
| 39 | Grilli, Jared | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 | 7 | 2 | 1 | 0 | 0 | 10 | | | | | | | | X | |
| 40 | Grilli, Jennifer | 2 | 1.7 % | 0 | 2 | 0.5 % | 0 | 0 | 10 | 7 | 3 | 0 | 0 | 20 | X | X | | | | | X | X | |
| 41 | Grilli, John | 3 | 2.6 % | 0 | 4 | 1.1 % | 0 | 0 | 15 | 7 | 3 | 0 | 8 | 33 | X | X | | | | | X | X | |
| 42 | Hamilton Jr, Robert | 52 | 45 % | 25 | 14 | 3.8 % | 0 | 0 | 6 | 12 | 4 | 0 | 3 | 50 | X | X | | | | | X | X | |
| 43 | Hanold, Christopher | 25 | 22 % | 25 | 45 | 12 % | 25 | 1 | 8 | 15 | 5 | 1 | 8.75 | 88.75 | X | X | | | | | X | X | |
| 44 | Harris, Cliff | 14 | 12 % | 25 | 2 | 0.5 % | 0 | 0 | 6 | 7 | 3 | 0 | 8 | 49 | X | X | | | | | X | X | |
| 45 | Harris, Peter | 49 | 42 % | 25 | 14 | 3.8 % | 0 | 0 | 11 | 15 | 8 | 0 | 10 | 69 | X | X | | | | | X | X | |
| 46 | Hays, Spencer | 20 | 17 % | 25 | 4 | 1.1 % | 0 | 0 | 3 | 6 | 1 | 0 | 0 | 35 | | | | | | | | X | |
| 47 | Hollid, Scott | 29 | 25 % | 25 | 3 | 0.8 % | 0 | 0 | 9 | 7 | 3 | 0 | 8 | 52 | X | X | | | | | X | X | |
| 48 | Hubbard Jr, George | 15 | 13 % | 25 | 3 | 0.8 % | 0 | 0 | 9 | 8 | 3 | 0 | 0 | 45 | X | X | | | | | X | X | |
| 49 | Hughes, Colleen | 21 | 18 % | 25 | 41 | 11 % | 25 | 0 | 8 | 11 | 5 | 0 | 1.25 | 75.25 | X | X | | | | | X | X | |
| 50 | Huzsek, Andrew H | 67 | 58 % | 25 | 8 | 2.2 % | 0 | 0 | 10 | 11 | 8 | 0 | 0 | 54 | X | X | | | | | X | X | |
| 51 | Hydell, Carol | 24 | 21 % | 25 | 11 | 3 % | 0 | 1 | 10 | 12 | 4 | 1 | 5 | 58 | X | X | | | | | X | X | |
| 52 | Hydell, Charles | 34 | 29 % | 25 | 27 | 7.3 % | 0 | 1 | 10 | 13 | 5 | 1 | 5 | 60 | X | X | | | | | X | X | |

points as of JULY 31, 2018 prepared by James H. Kalin

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X |
|----|--------------------|-----------|--------|-----|-----|-------|-----|-----|----|-----|-------|------|------|-------|-------|----------|--------|-----|----|-------|-----|---|---|---|
| | | elect/app | # Fire | % | pts | # EMS | % | pts | % | pts | st/by | mtgs | misc | train | drill | pos(dis) | points | haz | bb | wp/sh | yap | | | |
| 4 | Jenkins, Karolyn | | 3 | 2.6 | 0 | 2 | 0.5 | 0 | 0 | 0 | 0 | 5 | 5 | 2 | 0 | 0 | 12 | | X | X | | | | |
| 53 | Jensen, Warren | W | 20 | 17 | 25 | 1 | 0.3 | 0 | 0 | 0 | 0 | 12 | 8 | 3 | 0 | 8 | 56 | X | X | X | | | | |
| 54 | Jester, Robert | | 9 | 7.8 | 0 | 6 | 1.6 | 0 | 0 | 0 | 0 | 7 | 12 | 11 | 1 | 0 | 31 | X | X | X | | | | |
| 55 | Jimenez, Susano | CH | 82 | 71 | 25 | 214 | 58 | 25 | 25 | 0 | 20 | 15 | 8 | 2 | 25 | 120 | X | X | X | X | X | X | X | |
| 56 | Johnson, Craig | L | 21 | 18 | 25 | 34 | 9.2 | 0 | 0 | 0 | 0 | 5 | 8 | 25 | 0 | 5 | 68 | | X | X | | | | |
| 57 | Kalin, James | CH,T,(WD) | 86 | 74 | 25 | 268 | 73 | 25 | 25 | 1 | 19 | 14 | 9 | 0 | 25 | 118 | X | X | X | X | | | | |
| 58 | King, David | T,D | 47 | 41 | 25 | 12 | 3.3 | 0 | 0 | 1 | 9 | 12 | 3 | 0 | 8 | 58 | X | X | X | X | | | | |
| 59 | Kostal, Shelby | | 1 | 0.9 | 0 | 1 | 0.3 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 2 | | | | | | | |
| 60 | LaDu, Claudia | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| 61 | Land, Shannon | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| 62 | Luke, Alexander | | 29 | 25 | 25 | 9 | 2.4 | 0 | 0 | 0 | 0 | 6 | 9 | 11 | 1 | 0 | 52 | X | X | X | | | | |
| 63 | Maloney, Michael | | 9 | 7.8 | 0 | 2 | 0.5 | 0 | 0 | 0 | 0 | 7 | 8 | 9 | 1 | 0 | 25 | X | X | X | | | | |
| 64 | Manwaring, Julia | | 39 | 34 | 25 | 31 | 8.4 | 0 | 0 | 0 | 0 | 12 | 5 | 25 | 0 | 0 | 67 | X | X | X | | | | |
| 65 | Manwaring, Wayde | C | 46 | 40 | 25 | 46 | 13 | 25 | 25 | 0 | 14 | 5 | 18 | 0 | 8 | 95 | X | X | X | X | | | | |
| 66 | Marczewski, Macy | | 5 | 4.3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7 | 9 | 8 | 0 | 0 | 24 | X | X | X | | | | |
| 67 | Marczewski, Macy | | 5 | 4.3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7 | 9 | 8 | 0 | 0 | 24 | X | X | X | | | | |
| 68 | Martocchia, Jerome | W | 13 | 11 | 25 | 20 | 5.4 | 0 | 0 | 0 | 0 | 14 | 7 | 8 | 0 | 8 | 62 | X | X | X | | | | |

points as of JULY 31, 2018 prepared by James H. Kallin

| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X |
|----|-----------------------|--------|-----|-----|-------|-----|-----|---|-----|-------|------|------|-------|-------|----------|--------|-----|----|-------|-----|---|---|---|
| | elect/app | # Fire | % | pts | # EMS | % | pts | % | pts | st/by | mtgs | misc | train | drill | pos(dis) | points | haz | bb | wp/sh | yap | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | |
| 69 | Mazzei, Aileen | 5 | 4.3 | % | 0 | 1 | 0.3 | % | 0 | 0 | 5 | 10 | 4 | 1 | 0 | 20 | X | X | X | X | | | |
| 70 | Melly, Megan | 18 | 16 | % | 25 | 43 | 12 | % | 25 | 0 | 1 | 8 | 2 | 0 | 3.75 | 64.75 | X | X | | | | | |
| 71 | Miller, Joseph | 3 | 2.6 | % | 0 | 5 | 1.4 | % | 0 | 0 | 1 | 1 | 3 | 0 | 0 | 5 | X | X | X | | | | |
| 72 | Miller, Wayne | 28 | 24 | % | 25 | 59 | 16 | % | 25 | 0 | 12 | 14 | 3 | 0 | 6.25 | 85.25 | X | X | X | X | | | |
| 73 | Mills, William, III | 0 | 0 | % | 0 | 0 | 0 | % | 0 | 0 | 2 | 1 | 3 | 0 | 0 | 6 | X | X | | | | | |
| 74 | Milovich Jr., Joseph | 44 | 38 | % | 25 | 3 | 0.8 | % | 0 | 1 | 14 | 10 | 3 | 0 | 8 | 61 | X | X | X | | | | |
| 75 | Mims, Ralph | 0 | 0 | % | 0 | 0 | 0 | % | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| 76 | Morris, Gregory | 3 | 2.6 | % | 0 | 0 | 0 | % | 0 | 0 | 1 | 3 | 2 | 0 | 0 | 6 | | X | X | | | | |
| 77 | Musto, Francis | 58 | 50 | % | 25 | 179 | 49 | % | 25 | 0 | 14 | 14 | 8 | 2 | 3.75 | 91.75 | X | X | X | X | | | |
| 78 | Myslorski, Henry | 1 | 0.9 | % | 0 | 0 | 0 | % | 0 | 0 | 6 | 4 | 3 | 0 | 0 | 13 | X | X | X | | | | |
| 79 | Myslorski, Linda | 0 | 0 | % | 0 | 5 | 1.4 | % | 0 | 0 | 1 | 2 | 0 | 0 | 0 | 3 | | | | | | | |
| 80 | Nedoszytko, William | 0 | 0 | % | 0 | 0 | 0 | % | 0 | 0 | 5 | 2 | 0 | 0 | 5 | 12 | | | | | | | |
| 81 | Nyce, David | 93 | 80 | % | 25 | 102 | 28 | % | 25 | 1 | 16 | 15 | 9 | 1 | 13 | 105 | X | X | X | X | | | |
| 82 | Parker, Jason | 27 | 23 | % | 25 | 65 | 18 | % | 25 | 0 | 3 | 1 | 0 | 0 | 1.25 | 55.25 | | | | | | | |
| 83 | Pirillo, James A. (s) | 59 | 51 | % | 25 | 6 | 1.6 | % | 0 | 0 | 7 | 9 | 9 | 1 | 0 | 51 | X | X | X | | | | |
| 84 | Pirillo, James J. (f) | 35 | 30 | % | 25 | 4 | 1.1 | % | 0 | 0 | 10 | 12 | 9 | 1 | 0 | 57 | X | X | X | | | | |
| 85 | Pope, George | 78 | 67 | % | 25 | 152 | 41 | % | 25 | 0 | 14 | 6 | 10 | 1 | 2 | 83 | X | X | X | X | | | |

points as of JULY 31, 2018 prepared by James H. Kalin

| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X |
|-----|--------------------|--------|------|-----|-------|------|-----|-----|-----|-------|------|------|-------|-------|----------|--------|-----|----|-------|-----|---|---|---|
| | elect/app | # Fire | % | pts | # EMS | % | pts | pts | pts | st/by | mtes | misc | train | drill | pos(dis) | points | haz | bb | wp/sh | yap | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | |
| 86 | Purcell, Bernard | 114 | 98% | 25 | 184 | 50% | 25 | 25 | 25 | 1 | 11 | 15 | 6 | 2 | 0 | 85 | X | X | X | X | | | |
| 87 | Purcell, Ryan | 4 | 3.4% | 0 | 0 | 0% | 0 | 0 | 0 | 1 | 6 | 5 | 3 | 0 | 8 | 23 | X | X | X | | | | |
| 88 | Quillin, Michael | 30 | 26% | 25 | 2 | 0.5% | 25 | 0 | 0 | 0 | 4 | 14 | 8 | 0 | 0.75 | 51.75 | X | X | X | | | | |
| 89 | Raynor, Dale | 43 | 37% | 25 | 12 | 3.3% | 25 | 0 | 0 | 0 | 5 | 11 | 9 | 1 | 0 | 51 | X | X | X | | | | |
| 90 | Reiss, Helen | 38 | 33% | 25 | 172 | 47% | 25 | 25 | 25 | 0 | 8 | 7 | 15 | 0 | 5 | 85 | X | X | X | | | | |
| 91 | Rempe Jr, Fred | 21 | 18% | 25 | 74 | 20% | 25 | 25 | 25 | 0 | 4 | 6 | 2 | 0 | 0 | 62 | X | X | | | | | |
| 92 | Richter, Michael | 25 | 22% | 25 | 106 | 29% | 25 | 25 | 25 | 0 | 10 | 5 | 4 | 0 | 10 | 79 | X | X | X | | | | |
| 93 | Rosa, Lisa | 8 | 6.9% | 0 | 10 | 2.7% | 0 | 0 | 0 | 0 | 9 | 8 | 11 | 0 | 0 | 28 | X | X | X | | | | |
| 94 | Ruffner, William | 0 | 0% | 0 | 0 | 0% | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 2 | | | | | | | |
| 95 | Rung, Rosalie | 0 | 0% | 0 | 9 | 2.4% | 0 | 0 | 0 | 0 | 3 | 1 | 0 | 0 | 0 | 4 | | | | | | | |
| 96 | Rutkowski, Stephen | 70 | 60% | 25 | 174 | 47% | 25 | 25 | 25 | 1 | 16 | 13 | 5 | 2 | 3.75 | 90.75 | X | X | X | X | | | |
| 97 | Sieban, Edward | 2 | 1.7% | 0 | 3 | 0.8% | 0 | 0 | 0 | 0 | 12 | 3 | 3 | 0 | 18 | 36 | X | X | X | | | | |
| 98 | Skrezec, John | 63 | 54% | 25 | 92 | 25% | 25 | 25 | 25 | 0 | 7 | 9 | 3 | 0 | 0 | 69 | X | X | X | | | | |
| 99 | Spanos, James | 1 | 0.9% | 0 | 0 | 0% | 0 | 0 | 0 | 0 | 3 | 1 | 0 | 0 | 0 | 4 | | | | | | | |
| 100 | Spinozzi, Matthew | 55 | 47% | 25 | 85 | 23% | 25 | 25 | 25 | 0 | 2 | 2 | 25 | 0 | 0 | 79 | | | | | | | |
| 101 | Staples, Halsey | 51 | 44% | 25 | 87 | 24% | 25 | 25 | 25 | 0 | 6 | 2 | 3 | 0 | 0 | 61 | X | X | X | | | | |
| 102 | Stoner, Gary | 30 | 26% | 25 | 3 | 0.8% | 0 | 0 | 0 | 0 | 6 | 4 | 0 | 0 | 0 | 35 | | | | | | | |

points as of JULY 31, 2018 prepared by James H. Kalin

| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X |
|-----|-----------------------|--------|-------|-----|-----|-------|-------|-----|-----|-------|------|------|-------|-------|----------|--------|-----|----|-------|-----|---|---|---|
| | elect/app | # Fire | % | pts | pts | # EMS | % | pts | pts | st/by | mtgs | misc | train | drill | pos(dis) | points | haz | bb | wp/sh | yap | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | |
| 103 | Stoner, Kylie | 22 | 19 % | 25 | 25 | 95 | 26 % | 25 | 25 | 0 | 1 | 2 | 0 | 0 | 0 | 53 | | | | | | | |
| 104 | Tamin, John | 79 | 68 % | 25 | 25 | 131 | 36 % | 25 | 25 | 0 | 8 | 11 | 3 | 0 | 0 | 72 | X | X | X | | | | |
| 105 | Tejada, Yira | 3 | 2.6 % | 0 | 0 | 9 | 2.4 % | 0 | 0 | 0 | 4 | 2 | 25 | 0 | 0 | 31 | | | | | X | | |
| 106 | Thorp, Thomas | 20 | 17 % | 25 | 25 | 10 | 2.7 % | 0 | 0 | 0 | 5 | 5 | 0 | 0 | 0 | 35 | | | | | | | |
| 107 | VanEtten, George | 32 | 28 % | 25 | 25 | 14 | 3.8 % | 0 | 0 | 1 | 8 | 9 | 6 | 1 | 0 | 50 | X | X | X | | | | |
| 108 | Verity, Michael | 1 | 0.9 % | 0 | 0 | 1 | 0.3 % | 0 | 0 | 0 | 2 | 2 | 3 | 0 | 0 | 7 | X | X | X | | | | |
| 109 | Volinski, Antone, Jr. | 67 | 58 % | 25 | 25 | 113 | 31 % | 25 | 25 | 0 | 6 | 7 | 4 | 1 | 0 | 68 | X | X | X | | | | |
| 110 | Volinski, Antone, III | 39 | 34 % | 25 | 25 | 170 | 46 % | 25 | 25 | 0 | 9 | 7 | 7 | 0 | 8 | 81 | X | X | X | | | | |
| 111 | Volinski, Darryl | 12 | 10 % | 25 | 25 | 40 | 11 % | 25 | 25 | 0 | 4 | 4 | 3 | 0 | 1.25 | 62.25 | X | X | X | | | | |
| 112 | Walker, David | 1 | 0.9 % | 0 | 0 | 2 | 0.5 % | 0 | 0 | 0 | 2 | 1 | 2 | 0 | 0 | 5 | X | X | X | | | | |
| 113 | Walters, Joseph | 1 | 0.9 % | 0 | 0 | 0 | 0 % | 0 | 0 | 0 | 6 | 2 | 3 | 0 | 0 | 11 | X | X | X | | | | |
| 114 | Weingart, Jeffrey | 44 | 38 % | 25 | 25 | 50 | 14 % | 25 | 25 | 0 | 9 | 12 | 7 | 0 | 25 | 103 | X | X | X | | | | |
| 115 | Wright, William | 58 | 50 % | 25 | 25 | 9 | 2.4 % | 0 | 0 | 1 | 9 | 13 | 4 | 1 | 3.75 | 56.75 | X | X | X | X | | | X |
| 116 | Zurek, Gregory | 19 | 16 % | 25 | 25 | 11 | 3 % | 0 | 0 | 0 | 9 | 8 | 4 | 0 | 0 | 46 | X | X | X | | | | |
| 117 | Zurek Jr, Stanley | 20 | 17 % | 25 | 25 | 7 | 1.9 % | 0 | 0 | 0 | 11 | 2 | 4 | 0 | 0 | 42 | X | X | X | | | | |
| 118 | | | | | | | | | | | | | | | | | | | | | | | |

points as of JULY 31, 2018 prepared by James H. Kallin

Greenport Fire Department August 2018

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|--|-----------------------------------|---|--|-----|--|
| <p><u>CHIEF'S CELLS:</u> 8-3-30: 631-445-0204 8-3-31: 631-644-5430 8-3-32: 631-466-5294</p> | <p><u>Duty Companies:</u> 831 & 834 834 First due on 24's</p> | | | | | |
| 5 | 6 Relief Hose Standard Hose | 7 Eagle Hose | 8 Phenix H&L | 9 | 10 | 11 |
| 12 | 13 Taxpayer @ Yaphank 8-3-3,5, 17 Lv 615pm | 14 Rescue 7pm Finance 730pm | 15 Wardens 7pm ST1 | 16 Department Training 8-3-5 7pm | 17 | 18 Standard Hose Chicken BBQ ST 1 4-7pm |
| 19 | 20 Star Hose | 21 Pump Ops St 1 | 22 | 23 | 24 | 25 |
| 26 | 27 Defensive Driver ST 1 6-9pm Physicals | 28 Pump Ops St 1 | 29 Defensive Driver ST 1 6-9pm Physicals | 30 Fire Police 6pm | 31 | |



236 THIRD STREET
GREENPORT NY 11944

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Fax: (631) 477-1877

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EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 7, 2018
Meeting: August 16, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

August 16, 2018

Administrator's Office

Statistics

Work Orders:

Electric = 20 Written, 20 Completed
Water = 17 Written, 17 Completed
Sewer = 48 Written, 48 Completed
Road = 60 Written, 60 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 08-07-2018. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 08-08-2018.

Resolutions:

Hiring of Alyssa Ragoobir

Hiring of Nicholas Hatiz

Hiring of Tiana Lewis

Road/Water Department

Statistics

Water Distribution:

10,072,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.71 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.79 mg/L

The form, DOH-360, was filed with the DOH on August 7, 2018 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed water machine maintenance.
- ❖ Cleaned the tops of all storm drains and swept streets.
- ❖ Patched Roads throughout the village.
- ❖ Removed rubbish that was discarded on Webb Street.
- ❖ Repaired swings at Fifth Street Beach.
- ❖ Performed preventative maintenance on the Streetsweeper
- ❖ Started painting fire hydrants around the village.
- ❖ Made repairs and updates to signage around the village
- ❖ Replaced broken fence rails at Fifth Street Park
- ❖ Replaced blades on lawnmowers and repaired shield on a trimmer
- ❖ Installed a bench at Fifth Street Park
- ❖ Trimmed hedges by the Hospital
- ❖ Re-nailed the deck boards on the handicapped ramp at Village Hall

- ❖ Weeded around the village
- ❖ Installed the A.D.A. access mats on Fifth Street Beach and painted the asphalt ramp with symbols
- ❖ Made repairs to holes at the skate park
- ❖ Edged and installed stone at the water fountain in Fifth Street Park
- ❖ Trimmed trees and removed two stumps
- ❖ Installed Pet Waste Stations on Main Street and by the Schoolhouse

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well and performs under DEC permit requirements.

Total plant flow for the month of July = 10,104,000 gallons.

Average Daily Flow = 0.326 million gallons/day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 99% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %

Coliform Fecal General = 12.6 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 52.2 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 10.2 lbs/day

Sludge Removal:

38,000 gallons of sludge was hauled during July.

Report

❖ Treatment Plant:

Repaired decant valve for sludge holding tank.

Cleaned and polished all stainless-steel control panels

Installed new scum baffle on the East Clarifier

Replaced bad UV ballast on disinfection system

❖ Collection System:

Jet-rodded the gravity sewer main on North Street where the force main from Ludlam pump station enters the system. Cleaning was done as part of routine preventative maintenance.

Repaired yard hydrant at Nursing Home pump station

Removed bamboo from the Nursing Home pump station

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = July 5th @ 136.007 Mwh

Minimum usage day = July 8th @ 97.700 Mwh

Peak Demand = July 5th @ 4:30 PM 6.968 Mw

Monthly total usage = 3,555.294 Mwh

Greenport Meter Daily Totals Sheet is attached

Service calls/call outs = 3

Street light repairs = 10

Customers shut off for non-payment = 5

Customers turned on for payment = 5

Customers turned on for the season = 0

New Services/Service Upgrades = 3

Tasks Accomplished:

- ❖ Ran engine No. 4 for testing and trained staff on how to operate.
- ❖ Replaced light controller at the skate park
- ❖ Annual testing of line trucks was completed
- ❖ Test flooded basement as per county requirements
- ❖ Did preventative maintenance on the trucks
- ❖ Serviced several street lights
- ❖ Began preparing the hospital for meter upgrades

Attachments:

Greenport Meter Daily Totals July 18 (PDF)

Daily Totals - GREENPORT

Customer Information

Name: GREENPORT JEMSTAR
 Address: Village of Greenport
 Long Island
 Acct. No:
 Meter No: KW DEL

Sun Jul 1 2018 to Tue Jul 31 2018

Total Usage: 3,555,294.00 KWH
 Peak Demand: 6,968.00 KW
 Occurred On: Jul 5 2018 16:30
 Load Factor: 68.58 %

| Period Ending | Ch. 1 (KWH) |
|---------------|-------------|
| 07/01/2018 | 125,771.00 |
| 07/02/2018 | 126,753.00 |
| 07/03/2018 | 133,837.00 |
| 07/04/2018 | 133,331.00 |
| 07/05/2018 | 136,007.00 |
| 07/06/2018 | 127,338.00 |
| 07/07/2018 | 98,168.00 |
| 07/08/2018 | 97,700.00 |
| 07/09/2018 | 101,111.00 |
| 07/10/2018 | 109,510.00 |
| 07/11/2018 | 107,358.00 |
| 07/12/2018 | 102,789.00 |
| 07/13/2018 | 106,646.00 |
| 07/14/2018 | 111,314.00 |
| 07/15/2018 | 111,169.00 |
| 07/16/2018 | 122,375.00 |
| 07/17/2018 | 119,879.00 |
| 07/18/2018 | 111,071.00 |
| 07/19/2018 | 102,016.00 |
| 07/20/2018 | 108,381.00 |
| 07/21/2018 | 97,978.00 |
| 07/22/2018 | 105,635.00 |
| 07/23/2018 | 116,522.00 |
| 07/24/2018 | 121,856.00 |
| 07/25/2018 | 116,211.00 |
| 07/26/2018 | 114,851.00 |
| 07/27/2018 | 130,014.00 |
| 07/28/2018 | 129,863.00 |
| 07/29/2018 | 115,832.00 |
| 07/30/2018 | 106,542.00 |
| 07/31/2018 | 107,466.00 |



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Submitted: August 7, 2018
Meeting: August 16, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

August 16, 2018

Mitchell Park Marina/Parks

- ❖ The marina has been booked solid for most of the season.
- ❖ Our recently hired office workers have been doing a great job.
- ❖ Dances in the Park began on July 2, operationally the events are going well.
- ❖ The mister system is in the process of being reconditioned.
- ❖ A leaking pipe in the public bathrooms in Mitchell Park was repaired.
- ❖ The beach has been staffed very well this summer
- ❖ We are in the process of purchasing a new lifeguard chair and umbrella for the beach.
- ❖ Bathrooms are cleaned and stocked daily.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =94 Enrolled in Summer Day Camp

Reports

- ❖ Summer Day Camp is going very well this year with many new children enrolled.
- ❖ Our annual trip to Adventureland had 50 campers and 19 counselors in attendance.
- ❖ We have had many trips in conjunction with the Floyd Memorial Library. The children are having a great time.
- ❖ Swim Instruction is going well. We are following all procedures outlined in the Safety Plan.
- ❖ Pre-operational Inspection was held on July 13th. No major issues were cited.
- ❖ Family Day was held on July 27th at Fifth Street Park. The campers and their families enjoyed many activities and refreshments.
- ❖ We had a Bike Rodeo on July 11th, with the purpose of educating the children on how to operate a bike safely. Police officers from the Southold Police Department spent time going over safety tips and how to ride a bike. Helmets and safety gear was raffled off to the children.

Campground

Tasks Accomplished

- ❖ We continue to take reservations and collect deposits
- ❖ All sites are checked and cleaned prior to accepting new guests.
- ❖ Bathrooms are checked and restocked daily
- ❖ Performed general grounds maintenance

Attachments:

Rec Rev Report 081618(PDF)

| | MARINA | | CAMPGROUND | | MOORINGS | |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | FISCAL YEAR 2018 | FISCAL YEAR 2019 | FISCAL YEAR 2018 | FISCAL YEAR 2019 | FISCAL YEAR 2018 | FISCAL YEAR 2019 |
| JUNE | \$ 91,826.21 | \$ 201,996.91 | \$ 32,229.11 | \$ 63,499.00 | \$ 40,250.00 | \$ 40,023.90 |
| JULY | 173,950.62 | 121,567.67 | 23,168.00 | 24,728.50 | 8,376.00 | |
| YEAR TO DATE | \$ 265,776.83 | \$ 323,564.58 | \$ 55,397.11 | \$ 88,227.50 | \$ 48,626.00 | \$ 40,023.90 |

| CAMERA OBSCURA | | CAROUSEL | |
|---------------------|---------------------|---------------------|---------------------|
| FISCAL YEAR 2018 | FISCAL YEAR 2019 | FISCAL YEAR 2018 | FISCAL YEAR 2019 |
| \$ 173.00 | \$ 172.00 | \$ 19,507.95 | \$ 19,308.00 |
| 219.00 | 150.00 | 57,084.83 | 51,051.91 |
| <u>\$ 392.00</u> | <u>\$ 322.00</u> | <u>\$ 76,592.78</u> | <u>\$ 70,359.91</u> |



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From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

August 16, 2018

Building Inspector's Office Reports

- ❖ The Fire Marshal and Code Enforcer continue to process building applications.
- ❖ Construction progress inspections and safety checks are performed regularly
- ❖ Rental permit inspections are also being conducted regularly as the permits come in.

Building Department statistics are attached.

Code Enforcer's Office

Reports

- ❖ Traffic enforcement has picked up considerably. Our new part-time code enforcer is doing very well with issuing tickets.
- ❖ We are now doing traffic and parking enforcement 7 days a week

Traffic Enforcement Statistics Report is attached.

Code Enforcement Report is attached.

Fire Marshal Report is attached.

Attachments:

Building Department Rep 081618 (PDF)

Park Enf Rep 081618 (PDF)

Code Enf Rep 081618 (PDF)

Fire Marshal Rep 081618 (PDF)



Village of Greenport Building Department

August 1, 2018

Monthly Report
REPORT COVERING
7/01/2018 through 7/31/2018

Incorporated Village

The Building department did not issue any permits in the month of July.

Many applications required board approvals before a permit could be issued.



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT

August 1, 2018

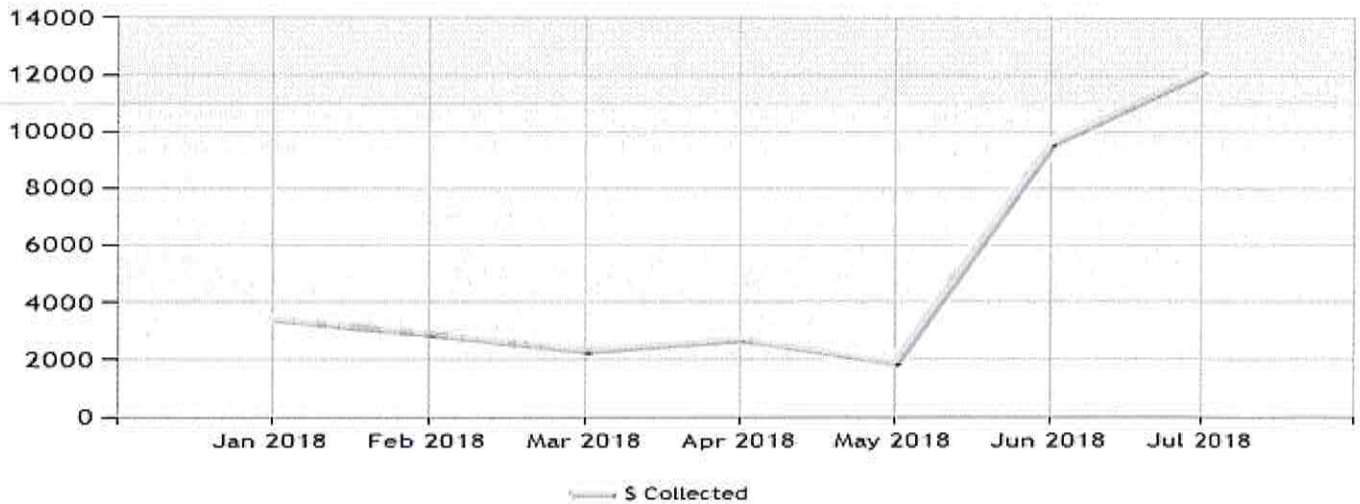
Monthly Report
REPORT COVERING
7/1/2018 through 7/31/2018

Incorporated Village

FINE COLLECTION BY MONTH: 2018

| MONTH | No. OF TICKETS PAID | AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING) |
|-------------|---------------------|---|
| January | 32 | \$3,455.00 |
| February | 31 | \$2,940.00 |
| March | 19 | \$2,350.00 |
| April | 27 | \$2,750.00 |
| May | 23 | \$1,925.00 |
| June | 107 | \$9,620.00 |
| July | 149 | \$12,190.00 |
| August | | |
| September | | |
| October | | |
| November | | |
| December | | |
| YTD | 388 | \$35,230.00 |

JULY 2018
Case Track



TICKETS ISSUED: JULY 2018
Case by Violation Type

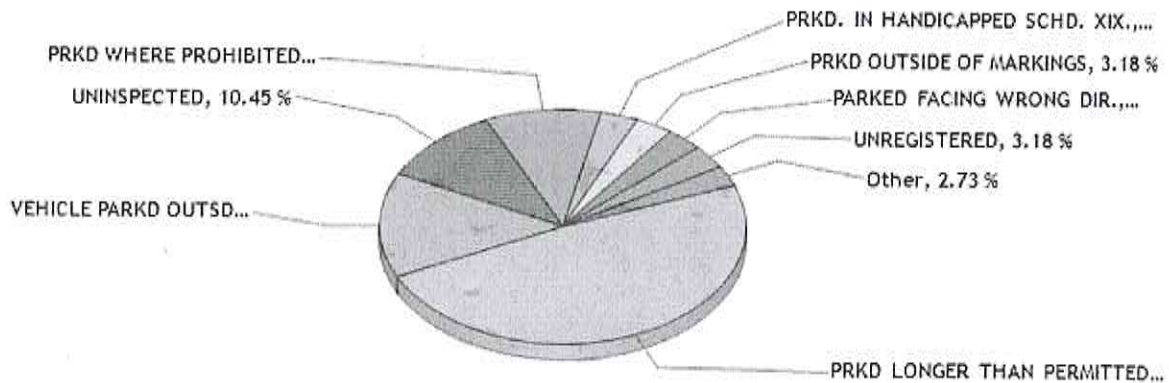
| Code | Description | 2018 | Total |
|-------|--|------|-------|
| 1 | VEHICLE PARKD OUTSD LINES | 31 | 31 |
| 10 | PRKD. IN HANDICAPPED SCHD. XIX. | 7 | 7 |
| 11 | PRKD OBSTR. FIRE HYDRANT | 3 | 3 |
| 13 | PARKED ON SIDEWALK | 2 | 2 |
| 14 | UNREGISTERED | 7 | 7 |
| 15 | UNINSPECTED | 23 | 23 |
| 16 | PARKED FACING WRONG DIR. | 7 | 7 |
| 18 | PRKD OUTSIDE OF MARKINGS | 7 | 7 |
| 2 | PRKD WHERE PROHIBITED SCHEDULE XI. | 22 | 22 |
| 4 | STOP OR STAND WHERE PROHIBITED SCH. XII. | 1 | 1 |
| 8 | PRKD LONGER THAN PERMITTED SCHD XVI. | 104 | 104 |
| OTHER | Generator Engine idling | 2 | 2 |
| Total | | 216 | 216 |

Top five by Violation Types

PRKD LONGER THAN PERMITTED SCHD XVI.
 VEHICLE PARKD OUTSD LINES
 UNINSPECTED
 PRKD WHERE PROHIBITED SCHEDULE XI.
 PRKD. IN HANDICAPPED SCHD. XIX.

These Violations combined represent 84.99% of issuance Village wide.

Frequently Issued Violations





Village of Greenport Enforcement Report

CODE ENFORCEMENT

August 1, 2018

Monthly Report
REPORT COVERING
7/01/2018 through 7/31/2018

Incorporated Village

| LOCATION | DATE | FACTUAL | DISPOSITION |
|--|---------------|--|---|
| 537 Main Street, Greenport, New York 11944 | July 11, 2018 | Couch on curb. | Couch has been removed |
| 417 Clark Street Greenport, New York 11944 | July 11, 2018 | Brush Pile I/F/O location | Brush pile removed |
| 230 Fourth Street Greenport, New York 11944 | July 11, 2018 | Brush Pile I/F/O location | Brush pile removed |
| 210 Sixth Street Greenport, New York 11944 | July 11, 2018 | Brush Pile I/F/O location | Brush pile removed |
| 417 Clark Street Greenport, New York 11944 | July 11, 2018 | Brush Pile I/F/O location | Brush pile removed |
| C/O Sixth Street & Wiggins Street Greenport, New York 11944 | July 11, 2018 | Brush Pile I/F/O location | Brush pile removed |
| 213 Bridge Street Greenport, New York 11944 | July 11, 2018 | Brush Pile I/F/O location | Brush pile removed |
| 27 Front Street, Greenport, New York 11944 | July 12, 2018 | Possible encumbrance on sidewalk. (COMPLAINT) | Survey provided to Village shows bench I/F/O property is on property and nor on Village sidewalk. |
| 514 Main Street, Greenport, New York, 11944 | July 10, 2018 | Hole in side of building. (COMPLAINT) | Side of building had a vent hole exposed and covered in rags. Property owner has since fixed issue. |
| C/O Case Street and Carpenter Street Greenport, New York, 11944 | July 27, 2018 | Abandoned vehicle. | Southold Town Police notified. Vehicle has been removed. |



Village of Greenport Fire Marshal Report



August 1, 2018

Monthly Report
REPORT COVERING
7/01/2018 through 7/31/2018

Incorporated Village

| LOCATION | DATE | REASON | DISPOSITION |
|---|-----------|----------------------------------|---|
| 308A Main Street, Greenport, New York 11944 | 7/9/2018 | Fire Safety Inspection | Minor violations observed, to be corrected within 30 days. |
| 308 Main Street, Greenport, New York 11944 | 7/9/2018 | Fire Safety Inspection | Minor violations observed, to be corrected within 30 days. |
| 300 Main Street, Greenport, New York 11944 | 7/9/2018 | Fire Safety Inspection | Minor violations observed, to be corrected within 30 days. |
| 105 Front Street, Greenport, New York 11944 | 7/23/2018 | Fire Suppression System Test. | System has passed inspection. |
| 19 Front Street, Greenport, New York 11944 | 7/23/2018 | Occupancy Certification. | Occupancy placard issued. |
| 122 Front Street, Greenport, New York, 11944 | 7/26/2018 | Re-Inspections | All previously cited violations have been corrected. |
| 37 Front Street, Greenport, New York, 11944 | 7/26/2018 | Re-Inspections | All previously cited violations have been corrected. |
| 41 Front Street, Greenport, New York, 11944 | 7/26/2018 | Re-Inspections | All previously cited violations have been corrected. |
| 122 Front Street, Greenport, New York, 11944 | 7/26/2018 | Re-Inspections | All previously cited violations have been corrected. |
| 135 Third Street, Greenport, New York, 11944 | 7/26/2018 | Re-Inspections | Previously cited violations have been corrected. Business will have fire suppression system maintained as required. |



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 8, 2018
Meeting: August 16, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

August 2018 Work Session Report

Work Session August 2018

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #3953, to fund the engineering for the Micro Grid Project, and directing that Budget Amendment #3953 be included as part of the formal meeting minutes for the August 23, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #3954, to fund the replacement of the Sixth Street Manhole, and directing that Budget Amendment #3954 be included as part of the formal meeting minutes for the August 23, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #3955, to record the budget for the Road End Drainage Improvement Project, and directing that Budget Amendment #3955 be included as part of the formal meeting minutes for the August 23, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #3957, to fund the purchase of two new water machines, and directing that Budget Amendment #3957 be included as part of the formal meeting minutes for the August 23, 2018 regular meeting of the Board of Trustees.

UTILITY BILLING

Billing of Sector 1 has been started. Monthly reports done. Red Tags processed for Sector 2.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

3 recertifications and 4 interims were performed for August 2018.

1 participant ported to Riverhead Housing August 1st.

1 participant was issued a letter of termination of their participation for failing to disclose an occupant living with them. The participant failed to request an informal hearing and has been removed from the program as of 7/31/18.

The Housing Attorney has drafted a Rental Application and Release Form for 278 2nd St and 213 Center Street for Board review.

5 letters were issued offering vouchers to eligible families. 1 family will be leasing in place starting August 1st. 1 family found housing and will be moving in August 1st. There are still 2 families searching for housing.

SIGNIFICANT COLLECTIONS

Rents Received for July 2018 - \$ 68,244.27

Property Tax Received - \$ 1,012,762.60

SIGNIFICANT PAYMENTS

Debt Service Payment for 2012 Serial Bond Issue in the amount of \$ 384,550.00, which is comprised of the following:

- Mitchell Park \$ 231,225.00
- Fire Department \$ 35,920.94
- Electric Upgrade \$ 117,404.06

Debt Service Payment for 2017 Serial Bond Issue for Road Improvements in the amount of \$ 78,518.75

Debt Service Payment for 2012 Serial Bond Issue for the Waste Water Treatment Plant in the amount of \$ 68,196.00

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - see attached

CD/HA Monthly Financials - See attached

Attachments:

- JULY 2018 BANK BALANCES (PDF)
- JULY 2018 BILLING STATISTICS REPORT (PDF)
- JULY 2018 PROPERTY TAX COLLECTED (PDF)
- CD FINANCIALS JULY 2018 (PDF)
- HA FINANCIALS JULY 2018 (PDF)
- BUDGET AMENDMENT 3953 (PDF)
- BUDGET AMENDMENT 3954 (PDF)
- BUDGET AMENDMENT 3955 (PDF)
- BUDGET AMENDMENT 3957 (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF JULY 2018**

| FUND | BANK ACCOUNT NAME | G/L ACCT# | TYPE | BALANCE |
|------------------------------------|----------------------------|-------------|-------------------|------------------------|
| A | General | A.0200.000 | Checking | 152,274.48 |
| A | Repair & Maintenance | A.0200.400 | Checking | 37,500.00 |
| A | Greenhill Cemetery | A.0201.100 | Savings | 33,384.08 |
| A | Clarks Beach Savings | A.0201.120 | Savings | 82,348.46 |
| A | Clarks Beach Reserve | A.0201.120 | Money Market | 343,784.96 |
| A | Money Market | A.0201.130 | Money Market | 2,372,630.92 |
| A | Fire Apparatus | A.0221.110 | Savings | 523,604.87 |
| A | Bulding Department Escrow | A.0235.101 | Checking | 21,642.60 |
| A | Parks and Recreation | A.0200.200 | Checking | 4,733.33 |
| TOTAL GENERAL FUND | | | | \$ 3,571,903.70 |
| CD | Small Cities Rehab | CD.0200.000 | Savings | 152,713.94 |
| CD | NYS CDBG Funds | CD.0200.400 | Public Funds Acct | 226.21 |
| CD | Moran | CD.0201.000 | Savings | 5,730.96 |
| CD | Watkins | CD.0201.001 | Savings | 21,764.13 |
| TOTAL COMMUNITY DEVELOPMENT | | | | \$ 180,435.24 |
| E | Light Fund | E.0121.100 | Checking | 310,676.25 |
| E | Light Depreciation Savings | E.0116.100 | Savings | 1,924,132.33 |
| E | TTC Collections | E.0121.120 | Savings | 332,675.29 |
| E | Consumer Deposit Savings | E.0191.100 | Savings | 129,135.54 |
| E | Consumer Deposit Checking | E.0244.200 | Checking | 4,915.21 |
| TOTAL LIGHT FUND | | | | \$ 2,701,534.62 |
| F | Water | F.0200.000 | Checking | 280,360.82 |
| F | Water Fund Capital | F.0200.400 | Savings | 8,369.73 |
| F | Water Fund CD | F.0201.000 | Money Market | 201,885.57 |
| F | Water Fund Money Market | F.0201.130 | Money Market | 385,772.84 |
| TOTAL WATER FUND | | | | \$ 876,388.96 |

| | | | | |
|--------------------------------------|----------------------|-------------|--------------|-------------------------|
| G | Sewer | G.0200.000 | Checking | 430,055.42 |
| G | NYS DEC Consent | G.0201.000 | Savings | 31,292.14 |
| G | Sewer Fund I | G.0201.100 | Money Market | 361,864.71 |
| G | Sewer Fund III | G.0201.120 | Money Market | 718,972.44 |
| G | NYSEFC | G.0205.000 | Checking | 185,771.25 |
| G | Sewer Wastewater | G.0220.110 | Savings | 12,140.86 |
| G | NYSERDA | G.0525.000 | Checking | 111.01 |
| TOTAL SEWER FUND | | | | \$ 1,740,207.83 |
| H | Capital | H.0200.000 | Checking | 139,179.60 |
| H | Capital Reserve | H.0200.400 | Savings | 49,500.33 |
| TOTAL CAPITAL FUND | | | | \$ 188,679.93 |
| TA | Trust & Agency | TA.0200.000 | Checking | 32,839.10 |
| TA | Retirement Savings | TA.0201.000 | Savings | 48,854.94 |
| TA | WWI Memorial Trust | TA.0201.001 | Savings | 729.57 |
| TA | T & A Special Escrow | TA.0201.002 | Savings | 6,590.26 |
| TA | Justice Court | TA.0201.004 | Savings | 4,793.00 |
| TA | Concert Fund | TA.0201.008 | Savings | 2,281.94 |
| TA | Global Common | TA.0201.009 | Savings | 271,236.15 |
| TA | Accounts Payable | TA.0202.000 | Checking | 518,279.90 |
| TOTAL TRUST & AGENCY FUND | | | | \$ 885,604.86 |
| | Wire Account | | | 248.00 |
| | Utility Clearing | | | 301,048.78 |
| | | | | \$ 301,296.78 |
| TOTAL VILLAGE WIDE | | | | \$ 10,446,051.92 |

EOM Billing Statistics Report

| Service | Rate# - Description | Bills | Min. Bills | Usage | Charge | Usage | Demand | Contract | PCA | NYSCEES | Comm Tax | Res Tax | |
|---|------------------------------------|---|------------|------------|------------|------------|-----------|-----------|-----------|-----------|----------|-----------|--|
| Electric | 2 - Electric - Flat Charge | 14 | 0 | 0 | 0 | 0 | 0 | 675.38 | | | | | |
| | 9 - Residential (1, 1) | 1354 | 0 | 912627 | 101,234.17 | 0 | 0 | | 16,104.85 | 3,536.41 | | 9.34 | |
| | 10 - Water Heating (2, 2) | 13 | 0 | 1950 | 141.77 | 0 | 0 | | 34.40 | 7.55 | | 2,902.58 | |
| | 11 - All Electric (3, 3) | 335 | 0 | 186228 | 21,207.93 | 0 | 0 | | 3,288.62 | 721.57 | | 4.58 | |
| | 13 - Demand - Class 3 (5, 5) | 5 | 0 | 397322 | 22,210.30 | 1049.5 | 12,331.63 | | 7,011.54 | 1,539.62 | 765.34 | 625.84 | |
| | 14 - Village St. Lighting (6, 6) | 5 | 0 | 28283.1 | 3,255.39 | 0 | 0 | | 499.11 | 109.59 | | | |
| | 15 - Town St Lighting (7, 7) | 1 | 0 | 3429.3 | 394.71 | 0 | 0 | | 60.52 | 13.29 | | | |
| | 19 - Traffic Lights (11, 11) | 1 | 0 | 1416 | 146.65 | 0 | 0 | | 24.99 | 5.49 | | | |
| | 20 - Contract St Lighting (12, 12) | 2 | 0 | 138 | 0.00 | 0 | 0 | | | | | | |
| | 21 - Sterling Harbor (13, 13) | 2 | 0 | 1224.75 | 140.97 | 0 | 0 | | | | | | |
| | 66 - Reconnection Fee- Residential | 3 | 0 | 0 | 0 | 0 | 0 | 75.00 | 21.62 | 4.75 | 14.44 | | |
| | Electric Total | 1735 | 0 | 1532618.15 | 148,731.89 | 1049.5 | 12,331.63 | 750.38 | 27,045.65 | 5,938.27 | 779.78 | 3,542.34 | |
| | Sewer | 3 - Sewer - Flat Charge | 41 | 0 | 0 | 2,160.70 | 0 | 0 | | | | | |
| | | 4 - Sewer - Flat Charge | 1 | 0 | 0 | 63.70 | 0 | 0 | | | | | |
| | | 23 - Sewer - VILL 3/4" W/SEWER (14, 14) | 877 | 421 | 4935.9 | 65,968.00 | 0 | 0 | | | | | |
| | | 25 - Sewer - VILL 1" W/SEWER (15, 15) | 29 | 10 | 495.4 | 6,118.74 | 0 | 0 | | | | | |
| | | 27 - Sewer - VILL 1 1/2" W/SEWER (16, 16) | 12 | 3 | 365.2 | 5,354.10 | 0 | 0 | | | | | |
| | | 29 - Sewer - VILL 2" W/SEWER (17, 17) | 28 | 5 | 890.9 | 12,985.65 | 0 | 0 | | | | | |
| | | 31 - Sewer - VILL 3" W/SEWER (18, 18) | 1 | 1 | 1.8 | 42.00 | 0 | 0 | | | | | |
| 33 - Sewer - VILL 4" W/SEWER (19, 19) | | 2 | 1 | 28.1 | 374.65 | 0 | 0 | | | | | | |
| 54 - Sewer - OUTSIDE RES SEWER (50, 50) | | 75 | 53 | 911.4284 | 18,375.04 | 0 | 0 | | | | | | |
| 57 - SPLJT SEWER BILLING (52, 52) | | 1 | 0 | 14 | 0.00 | 0 | 0 | | | | | | |
| 62 - DRIFTWOOD COVE 52 | | 1 | 1 | 170.3196 | 3,276.00 | 0 | 0 | | | | | | |
| 63 - DRIFTWOOD COVE 49 | | 1 | 1 | 139.3524 | 3,087.00 | 0 | 0 | | | | | | |
| 64 - PECONIC LANDING 301 | | 1 | 1 | 884 | 18,963.00 | 0 | 0 | | | | | | |
| 65 - CLIFFSIDE CONDOS-SEWER | | 1 | 0 | 286 | 5,090.00 | 0 | 0 | | | | | | |
| Sewer Total | | 1071 | 497 | 9122.4004 | 141,859.58 | 0 | 0 | | | | | | |
| Water | | 5 - Water - Flat Charge | 25 | 0 | 0 | 559.65 | 0 | 0 | | | | | |
| | | 22 - VILL 3/4" W/SEWER (14, 14) | 886 | 229 | 5583 | 26,154.95 | 0 | 0 | | | | | |
| | | 24 - VILL 1" W/SEWER (15, 15) | 28 | 4 | 566 | 2,188.14 | 0 | 0 | | | | | |
| | | 26 - VILL 1 1/2" W/SEWER (16, 16) | 13 | 4 | 422 | 1,627.62 | 0 | 0 | | | | | |
| | 28 - VILL 2" W/SEWER (17, 17) | 30 | 6 | 1234 | 4,611.84 | 0 | 0 | | | | | | |
| | 30 - VILL 3" W/SEWER (18, 18) | 1 | 1 | 2 | 36.90 | 0 | 0 | | | | | | |
| | 32 - VILL 4" W/SEWER (19, 19) | 2 | 1 | 49 | 175.92 | 0 | 0 | | | | | | |
| | 46 - VILLAGE 1 1/2" (42, 42) | 1 | 1 | 0 | 36.90 | 0 | 0 | | | | | | |
| | 47 - VILLAGE 2" (43, 43) | 7 | 2 | 642 | 2,339.04 | 0 | 0 | | | | | | |
| | 48 - VILLAGE 3/4" (44, 44) | 107 | 35 | 1576 | 6,580.26 | 0 | 0 | | | | | | |
| | 49 - VILLAGE SEWER ONLY (45, 45) | 9 | 0 | 29 | 0.00 | 0 | 0 | | | | | | |
| | 52 - FIRE SPRINKLERS (49, 49) | 25 | 0 | 0 | 0.00 | 0 | 0 | | | | | | |
| | 53 - OUTSIDE RES SEWER (50, 50) | 71 | 0 | 943.976 | 0.00 | 0 | 0 | | | | | | |
| | Water Total | 1205 | 283 | 11045.976 | 44,411.22 | 0 | 0 | | | | | | |
| | electric-small commercial | 12 - Commercial (4, 4) | 361 | 0 | 919449.9 | 114,994.84 | 0 | 0 | | 16,225.60 | 3,562.75 | 10,030.96 | |
| | | 16 - Operating Municipal (8, 8) | 32 | 0 | 97857.4 | 12,471.10 | 0 | 0 | | 1,726.91 | 379.18 | | |
| | | 17 - Water Department (9, 9) | 2 | 0 | 0 | 24.86 | 0 | 0 | | | | | |
| | | 18 - Sewer Department (10, 10) | 10 | 0 | 61546 | 7,813.04 | 0 | 0 | | 1,086.11 | 238.50 | | |
| | | 73 - Electric Power Plant | 5 | 0 | 21485 | 0.00 | 0 | 0 | | | | | |
| electric-small commercial Total | 410 | 0 | 1100336.3 | 135,303.84 | 0 | 0 | | 19,038.62 | 4,180.43 | 10,030.96 | | | |

EOM Billing Statistics Report

| <u>Bills</u> | <u>Min. Bills</u> | <u>Usage</u> | <u>Charge</u> | <u>Usage</u> | <u>Demand</u> | <u>Contract</u> | <u>PCA</u> | <u>NYSCES</u> | <u>Comm Tax</u> | <u>Res Tax</u> |
|--------------|-------------------|--------------|---------------|--------------|---------------|-----------------|------------|---------------|-----------------|----------------|
| 4421 | 780 | 2653125.8264 | 470,306.53 | 1049.5 | 12,331.63 | 750.38 | 46,084.27 | 10,118.70 | 10,810.74 | 3,542.34 |

| | Count | Payment Amt | Count | Refunds | Payment Total | Writeoff |
|------------------------|-------|---------------------|-------|---------|---------------------|----------|
| Grand Totals | | | | | | |
| BID MT | 102 | 46,721.67 | | | 46,721.67 | |
| SEWER MT | 19 | 15,217.32 | | | 15,217.32 | |
| VILLT | 967 | 940,340.27 | | | 940,340.27 | |
| WATER MT | 20 | 8,617.90 | | | 8,617.90 | |
| Total PRINCIPAL | | 1,010,897.16 | | | 1,010,897.16 | |
| NSF | 1 | 15.00 | | | 15.00 | |
| Total FEES | | 15.00 | | | 15.00 | |
| PEN | 22 | 978.95 | | | 978.95 | |
| Total PENALTY | | 978.95 | | | 978.95 | |
| OVRPY | 3 | 871.49 | | | 871.49 | |
| Total OVRPY | | 871.49 | | | 871.49 | |
| Total | | 1,012,762.60 | | | 1,012,762.60 | |

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses -July 2018

\$ 4,775.00 75.00

Account Description

| | | |
|-----------------------------------|---|--------------------|
| REVENUE: 213 Center 213 Center | REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3 | HOUSE |
| \$ 1,125.00 | \$ 1,350.00 | \$ 1,175.00 |
| \$ 75.00 | \$ - | \$ - |
| TOTAL REVENUE | \$ 1,350.00 | \$ 1,175.00 |

| | | |
|-------------------------|--|-------------------------|
| EXPENSES: 213 CENTER | EXPENSES: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 8328 | HOUSE - 8590 RE/8361 SW |
| \$ 84.75 | | \$ 15.83 |
| \$ 72.54 | | \$ 135.85 |

| | | |
|--|-----------|--------------------|
| Admin | | |
| Salary (\$4.32 X 2 payperiods 210 hrs=\$604.80 divide by 25% and 75%) | \$ 151.20 | \$ 453.60 |
| Payment Agreement to Village | \$ 308.49 | \$ 1,000.00 |
| Total | | \$ 1,605.28 |

| | | | | | |
|----------------------------|--------------------------------|--------|--------|--------|-------------|
| MAINTENANCE: 213 Center | MAINTENANCE: 278 2nd Street | UNIT 1 | UNIT 2 | UNIT 3 | HOUSE |
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,200.00 |
| | | | | | 86.25 |
| | | | | | 44.99 |

| | | |
|-------------------------------------|--|----------|
| Maintenance Repairs/Other | | |
| Supp HA ADMIN funds from 278 2nd St | | 765.00 |
| Mattituck Enviro Svcs | | 5,096.24 |
| Southold Hardware | | 5,096.24 |

| | | | | | |
|-------------------|-----------|------|------|------|--------------------|
| Total Expenses | \$ 308.49 | \$ - | \$ - | \$ - | \$ 5,096.24 |
| 213 CENTER | | | | | \$ 5,096.24 |

| | |
|----------------------------------|-----------------------|
| MONTHLY FINANCIAL SUMMARY | 278 2nd STREET |
| Interest Earned | |
| Total Revenue | \$ 3,650.00 |
| Total Expenses | \$ 308.49 |
| NET REVENUE | \$ 891.51 |

| | | |
|--------------------------------------|-----------|---------------|
| EXCESS (DEFICIENCY) OF TOTAL REVENUE | \$ 891.51 | \$ (3,051.52) |
| 10000 OVER (UNDER) TOTAL EXPENSES | \$ 891.51 | \$ (3,051.52) |

**Financial Data Schedule - Monthly Revenue & Expenses
(HAP REGISTER) - JULY 18**

Account Description

| | | |
|------|--------------------------|--------------|
| 706 | PHA HUD Operating Grants | \$ 77,762.00 |
| 706a | Admin fee revenues | \$ 6,757.00 |
| 711 | Interest Earned - HAP | \$ |
| | Interest Earned - ADMIN | \$ |

| | | |
|-----|----------------------|---------------------|
| 714 | Fraud recovery | \$ 300.00 |
| 700 | TOTAL REVENUE | \$ 84,819.00 |

EXPENSES:

| | | |
|------|---|-------------|
| 912 | Administrative | |
| | Auditing fees | |
| | Salaries - Adm (\$25.01) Robert Columbo E 3 | |
| 911 | payments | \$ 3,612.02 |
| 911a | Medical | \$ 256.54 |
| 911b | Dental | \$ 34.88 |
| 911c | Pension 74.13.8%, T3 13.5%, April 18, T 4 | \$ 151.52 |
| 911d | 15.7%, T5 12.9% | \$ 33.09 |
| 912 | Payroll Taxes FICA | \$ 276.30 |
| 915 | Employee Benefit Contribution TOTAL | \$ 2,931.42 |
| 914 | Compensated absences | \$ 67.97 |

| | | |
|-----|-----------------------|-------------|
| 917 | Academy Printing | \$ 99.41 |
| | The Ink Spot | \$ 165.00 |
| 918 | Nina IG Stewart, Esq | \$ 73.58 |
| | A Gallacher Reimb | \$ |
| | A Gallacher Advice | \$ |
| 916 | Office Expenses Total | \$ 264.41 |
| 910 | Administrative Total | \$ 7,714.87 |

| | | |
|-----|--------------------------------------|--------------------|
| 962 | Other General Expenses (Office Rent) | \$ 550.00 |
| 969 | TOTAL OPERATING EXPENSES | \$ 8,116.41 |

970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES

| | | |
|----------|---------------------------------|--------------|
| 973 1 | PHA Utility Allowance | \$ 357.00 |
| 973 2 | HAP payments | \$ 75,594.00 |
| | PORT payments | \$ 511.00 |
| 975 | (HAP, PORT and UTILITY TOTAL) | \$ 76,462.00 |
| | (HAP & UTIL less Port payments) | \$ 75,951.00 |
| 1117 | Total Admin Revenue | \$ 7,067.00 |
| 1118 | Total Hap Revenue | \$ 77,762.00 |
| 1118-02C | Net HAP | \$ 3,300.00 |
| | Net ADMIN | \$ 41,050.44 |

| | | |
|------|--|---------------------|
| 990 | TOTAL EXPENSES | \$ 84,578.41 |
| 1000 | EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES | \$ 240.56 |

TOTAL HAP PORT UTILITIES 76,462.00 357.00 \$

TOTAL VOUCHERS 80

Vouchers Leased on last day of month

| | |
|----|--|
| 76 | |
| 4 | New Vouchers Issued/No Lease/Searching |
| | Jose Lopez |
| | Jade Creighton |
| | Nyasia Coach |
| | Daria Kowal |
| 1 | Portable Vouchers |
| 79 | All other Vouchers |

Admin: Societies Total 3,869.46
Medical Total 2,247.55
Dental Total 151.52
Pension Total 600.32
FICA Total 296.01
Benefits Total 2,999.38

PORT BREAKDOWN

| PORT IN | DATE | BILLED | ADMIN FEE | ABSORBED |
|----------------|---------------------|-----------|-----------|----------|
| TOTAL PORT IN | 0 | \$ | \$ | \$ |
| TOTAL PORT OUT | 1 | \$ 511.00 | \$ 63.58 | |
| | 11/13/2015 | | | |
| | Maria Morales Alier | | | |
| TOTAL PORT OUT | 1 | \$ 511.00 | \$ 63.58 | |

TERMINATED

#43HAP Howlers 7/30/18

DECEASED

#23VC Weight 7/31/18

RELINQUISHED

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 8 Trans Type: B2 - Amend Status: Batch
Trans No: 3953 Trans Date: 08/06/2018 User Ref: ROBERT
Requested: P. PALLAS Approved: Created by: ROBERT 08/06/2018
Description: TO APPROPRIATE RESERVES FOR THE FUNDING OF THE ENGINEERING SERVICES FOR THE UTILITY MICRO GRID PROJECT
Account # Order: No
Print Parent Account: No

| Account No. | Account Description | Amount |
|----------------------|---------------------------|-------------------|
| E.0363 | DISTR O/H CONDUCTORS | 184,000.00 |
| E.5990 | APPROPRIATED FUND BALANCE | 184,000.00 |
| Total Amount: | | 368,000.00 |



236 THIRD STREET
GREENPORT NY 11944

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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 10, 2018
Meeting: August 16, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk August 2018 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on August 16, 2018
Report of Sylvia Lazzari Pirillo, Village Clerk

Contracts

The proposed contract between the Village and PSI, for the provision of scanning services, was forwarded electronically to PSI on July 27th for signature and notarization. That contract was then fully executed on August 3rd.

The Inter-Municipal Agreement with the Town of Shelter Island re: the pump-out facility was fully executed on August 3rd.

Dances in the Park

At the July 26th meeting, the BID approved a contribution of \$ 1,500 to the 2018 Dances program. On that same day, the necessary Request for Payment was forwarded to the BID. Subsequently, a corresponding check was received on August 1st.

The contract between the Village and Jada Rowland - for the painting of inner scenic panels for the Carousel - was fully executed on July 26th.

Employment

The notice of the open employment position for the Village-wide Park Attendant III was published in the July 26th edition of the paper, with a closing date of August 16th for the acceptance of applications.

Financial

The Village received notice from the NYS OSC on August 1st that \$ 9,620 is due to the Village from the Justice Court for the month of June.

Informational

The survey re: the possible installation of curbs and sidewalks on Sixth Avenue was mailed to 22 potentially affected residents on the 25th of July. As of August 9th, six responses were received, with five of those in favor of curbs and sidewalks on Sixth Avenue.

CAST has extended its ESL classes at the Old Schoolhouse, to run through August 22nd. On the 29th of August, CAST will host a Financial Workshop at the Old Schoolhouse, from 6:30 p.m. through 7:30 p.m.

The insurance certificate from SPAAMFAA (for the upcoming Fireboat FIREFIGHTER Museum event) was received on July 30th.

Legal Notices

The third and final legal notice regarding the August 14th Special Election was published in the August 9th edition of the paper.

The new liquor license application for 45 Front Street, received on July 30th, was published in the August 2nd edition of the paper.

The new liquor license application for 207 Front Street, received on August 2nd, was published in the August 9th edition of the paper.

The new liquor license application for 409 Main Street, received on August 2nd, was published in the August 9th edition of the paper.

Requested Resolutions

RESOLUTION ratifying the attendance of Deputy Clerk Jeanmarie Odon at the State Archives Retention Schedule Workshop, sponsored by the New York State Education Department, in Hauppauge, New York on August 15, 2018; with the standard mileage reimbursement to apply.

RESOLUTION authorizing the solicitation of bids for the construction of various and specified Road-End Drainage Systems corresponding to the Road End Drainage Project matching grant at the ends of: Fourth Street, Clark Street, Brown Street and Flint Street, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION approving the Public Assembly Permit Application submitted by the Greenport High School to close to vehicular traffic, and utilize, the Village-owned streets from the IGA Supermarket to the High School, for the annual Homecoming Parade from 5:30 p.m. through 6:30 p.m. on September 28, 2018.

RESOLUTION approving the Public Assembly Permit Application submitted by Chris Hamilton on behalf of the Jeremy Hamilton Memorial Scholarship Fund for the use of a portion of the Fifth Street Beach/Park from 8:00 a.m. through 8:00 p.m. on September 29, 2018 for the annual Barbecue/Fundraiser; with a scheduled rain date of September 30, 2018.

Attachments:



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 9, 2018
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To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Trustee Phillips August 2018 Work Session Report

Attachments:

Trustee Phillips August 2018 Work Session Report (PDF)

Village Trustee Mary Bess Phillips
Work Session Report
August, 2018

During the past year the Village Treasurer, Village Administrator and I have been in discussion and research about joining the Suffolk County Consortium. The Town of Southold and other Villages in Suffolk County have been and received funding from this large amount of grant money to Suffolk County through their Department of Economic Development and Planning. We will have further information and contract language at September's work session for being included in the 2020 cycle.

I believe it would be in the Village's best interest to be part of the Suffolk County Consortium. The Village in the past could apply on many types of projects through HUD on its own merit. There is a 2020 Census that may provide information that will change our median income level. In reviewing the draft agreement Suffolk County will be doing the paperwork of a community development department, which we do not have other than our Section 8 program.

In the conversations, the Village does have an opportunity to apply and the best chance of receiving some funding for the following two attached grant applications through the Town of Southold in the 2019 application through the consortium. They are titled Sixth Avenue Sidewalk Rehab for ADA Compliance and Third Street Park Rehab Access

These two projects were reviewed by the village board about a year ago as a package of 5 possible ideas. I am requesting the following resolution for the August Regular meeting

1. Resolution to approve the Sixth Avenue Rehab and Third Street Rehab is sent to the Town of Southold to be included in their submission to the Suffolk County Consortium.
2. Resolution to create an IMA with the Town of Southold for these activities to be completed by the September 2018.
3. Resolution to fund the projects with the final amount being provided by the Village Treasurer.

Last month I presented a draft drawing for a proposed crosswalk on Main Street. I am requesting a resolution to schedule a public hearing for the September meeting.

In our discussion of short term rentals and what type of code change I have attached the Public Hearing of the Village Board October 12, 1989 minutes for the B & B code change. Please take note of H. Mandell's comment –"I think the law that requires the owner to live in the residence is of the utmost importance. I think if you did away with that, it would create many, many problems."

Rental of a space, no matter the length of time is a commercial activity once money/or exchange of services has taken place. Short term rentals need to be a conditional use under the zoning code with a clear set of standards whether it be owner or non- owner occupied. This will provided an opportunity for the neighborhood to have some input at a public hearing and equal level of enforcement within our village zoning code.

**SUFFOLK COUNTY CONSORTIUM
PROJECT DESCRIPTION FORM
PUBLIC IMPROVEMENTS AND FACILITIES**

| COUNTY USE ONLY | | |
|--------------------|-----------------------------|-------------------|
| Project No.: | CPS Project No.: | HUD Activity No.: |
| Project Name: | Project Year: | |
| HUD Activity Code: | Approved by Suffolk County: | |

Municipality: Village of Greenport

Contact Person: Robert Brandt

Project Title: Sixth Avenue Sidewalk Rehab for ADA Compliance

Phone: 631-477-0248

Site: Define where the activity is taking place, (i.e. street address)

West side of Sixth Avenue from Front Street north to and including West St., east side of Sixth St. to Oak st

Location: Define the community or service area associated with the activity: (include 8-1/2" X 11" map of service area).

Description of Project: (Complete description of activity to be undertaken including what improvements or facilities are to be implemented, population to be served, how funds are to be spent and anticipated accomplishments)(What steps will be undertaken to ensure timely completion of this activity, include anticipated start and completion dates)

Reconstruction of existing sidewalks and aprons, adding ADA compliant access at all street intersections. Repair root damage of existing sidewalk. Completion of project will allow disabled people to independently move from the western border of the Village, including school and church to the main route into business

Census Tracts, Block Groups:

Census tract 1701.1, Block group 6

Is the purpose of this activity to:

Help prevent homelessness?

Yes

No

Help the Homeless?

Yes

No

Help those with HIV/AIDS?

Yes

No

Primarily help persons with Disabilities?

Yes

No

Activity to be carried out by Municipality? Yes

No

Activity to be carried out by subrecipient? Yes

No

Subrecipient Name:

DUNS#

Subrecipient Address:

Contact Person:

Telephone Number:

Is subrecipient a faith based organization?

Yes

No

Is subrecipient an instititon of higher learning?

Yes

No

Performance Indicators

Number Assisted

Number of persons to be assisted that have new access to this infrastructure improvement or public facility:

Number of persons to be assisted that have improved access to this infrastructure improvement or public facility:

TOTAL

Eligibility Criteria - All activities must meet one of the following criteria. Check ONE and complete the corresponding sub-section:

- Benefits Primarily Low and Moderate Income Persons**
 - Activity is in a low and moderate income area
 - Activity provides housing to be occupied by low and moderate income persons. (Household data will be collected)
 - Activity creates jobs to be filled by low and moderate income persons. (Household data will be collected)
 - Activity serves to remove material or architectural barriers to the mobility or accessibility of elderly persons or severely disabled adults.
 - Activity provides benefit to a specific group of persons of which 51% of the persons assisted are low and moderate income. (Household data will be collected)
- Prevents and Eliminates Slums and Blights**
 - Describe slums and blighting influences and how they will be eliminated
 - Attach description and supporting documentation

Objective Category: Decent Housing

Outcome Category: Availability/Accessibility

Cost Estimate:

| <u>Funding Source</u> | <u>Amount</u> |
|--------------------------|---------------|
| 1. CDBG Funds | \$ 179,000 |
| 2. Prior Year CDBG Funds | \$ |
| 3. Prior Year CDBG Funds | \$ |
| 4. Program Income | \$ |
| Total CDBG Funds | \$ |
| 5. Other Federal Funds | \$ |
| 6. NYS Funds | \$ |
| 7. County Funds | \$ |
| 8. Private Funds | \$ |
| 9. Other Funds | \$ |
| Total | \$ 179,000 |

Certification

I certify that information on this form is correct to the best of my knowledge.

(Signature)

(Date)

This project has been authorized as an activity to be implemented with Community Development funds and the information on this form is correct to the best of my knowledge.

(Signature of Supervisor or Mayor)

(Date)

**SUFFOLK COUNTY CONSORTIUM
PROJECT DESCRIPTION FORM
HOUSING REHABILITATION**

| COUNTY USE ONLY | | |
|--------------------|-----------------------------|-------------------|
| Project No.: | CPS Project No.: | HUD Activity No.: |
| Project Name: | Project Year: | |
| HUD Activity Code: | Approved by Suffolk County: | |

Municipality: Village of Greenport

Contact Person:

Project Title:

Phone:

Owner Occupied Housing

Rental Housing

Site: Define where the activity is taking place, (i.e. street address)

Location: Define the community or service area associated with the activity: (include map of service area)

Description of Project: (Complete description of activity to be undertaken including what products or services are to be performed, where they are to be provided, for whom they are to be provided, how they are to be provided)(What steps will be undertaken to ensure timely completion of this activity, include anticipated start and completion dates)

Is this activity being carried out by the municipality?
(Either directly and/or through contractors)

Yes

No

If Yes, Enter "X" by the appropriate category.

Activity is being carried out by the municipality through:

- Municipal employees
- Contractors
- Municipal employees and contractors

Objective Category:

Decent Housing

Outcome Category:

Availability/Accessibility

If No, Enter organization name and place an "X" by the appropriate category.

Organization Name:

DUNS#

Activity is being carried out by:

- A subrecipient only
- Another unit of local government
- Another public agency

- A CBDO only
- A CBDO designated as a subrecipient

This activity is providing the assistance in the form of: (Enter the estimated number of grants, loans, or other forms of assistance to be provided under this activity)

Grant(s):

Loan(s):

Other:

If the assistance is a loan(s), enter the appropriate information below:

| | Interest Rate | Amortization Period (in Months) | Budget |
|-----------------------------------|------------------|------------------------------------|--------|
| Amortized Loan: | % | | |
| Deferred Payment/Forgivable Loan: | % | | |

Indicate if this activity is limited to one or more of the following:
(Enter "X" for all that apply)

- Installing security devices
- Installing smoke detectors
- Performing emergency housing repairs

Performance Indicators:

- Total units to be assisted
- Estimated number of elderly units to be assisted
- Number of units to be brought from substandard to standard condition
- Number of units to meet Energy Star Standards
- Number of units to be made lead safe
- Number of units to be accessible
- Number of units with project-based rental assistance
- Number of rental units designated for persons with HIV/AIDS
- Number of units of permanent housing for homeless persons and families

Cost Estimate:

| <u>Funding Source</u> | <u>Amount</u> |
|--------------------------|---------------|
| 1. CDBG Funds | \$ |
| 2. Prior Year CDBG Funds | \$ |
| 3. Prior Year CDBG Funds | \$ |
| 4. Program Income | \$ |
| Total CDBG Funds | \$ |
| 5. Other Federal Funds | \$ |
| 6. NYS Funds | \$ |
| 7. County Funds | \$ |
| 8. Private Funds | \$ |
| 9. Other Funds | \$ |
| Total | \$ |

Certification

I certify that information on this form is correct to the best of my knowledge.

(Signature)

(Date)

This project has been authorized as an activity to be implemented with Community Development funds and the information on this form is correct to the best of my knowledge.

(Signature of Supervisor or Mayor)

(Date)

**SUFFOLK COUNTY CONSORTIUM
PROJECT DESCRIPTION FORM
PUBLIC SERVICES**

| COUNTY USE ONLY | | |
|--------------------|-----------------------------|-------------------|
| Project No.: | CPS Project No.: | HUD Activity No.: |
| Project Name: | Project Year: | |
| HUD Activity Code: | Approved by Suffolk County: | |

Municipality: Village of Greenport

Contact Person:

Phone:

Project Title:

Site: Define where the activity is taking place, (i.e. street address)

Location: Define the community or service area associated with the activity: (include map of service area)

Description of Project: (Complete description of activity to be undertaken including what products or services are to be performed, where they are to be provided, for whom they are to be provided, how they are to be provided)

Is the purpose of this activity to:

Help prevent homelessness?

Yes

No

Help the Homeless?

Yes

No

Help those with HIV/AIDS?

Yes

No

Primarily help persons with Disabilities?

Yes

No

Service to be carried out by Municipality? Yes

No

Service to be carried out by subrecipient? Yes

No

Subrecipient Name:

DUNS#

Subrecipient Address:

Contact Person:

Telephone Number:

Is subrecipient a faith based organization?

Yes

No

Is subrecipient an institution of higher learning?

Yes

No

Objective Category: Decent Housing

Outcome Category: Availability/Accessibility

Eligibility Criteria - All public service activities must meet the national objective of benefiting low and moderate income persons. Select one of the following:

- Exclusively benefit persons who are presumed by HUD to be low and moderate income. (i.e. Seniors, homeless persons, abused children). Collect race & ethnicity information.
- Collect household data on income, family size, and race & ethnicity information to substantiate that person being assisted is low and moderate income.
- Activity is of such a nature and located in a lower income community that it can be concluded that the activity benefits low and moderate income persons. (Collect race & ethnicity information).

Accomplishments:

| <u>Indicators</u> | <u>Number Assisted</u> |
|---|------------------------|
| Number of persons to be assisted that have new access to this service or benefit | |
| Number of persons to be assisted that have improved access due to expansion of this service or benefit. | |
| TOTAL | |

Cost Estimate:

| <u>Funding Source</u> | <u>Amount</u> |
|--------------------------|---------------|
| 1. CDBG Funds | \$ |
| 2. Prior Year CDBG Funds | \$ |
| 3. Prior Year CDBG Funds | \$ |
| 4. Program Income | \$ |
| Total CDBG Funds | \$ |
| 5. Other Federal Funds | \$ |
| 6. NYS Funds | \$ |
| 7. County Funds | \$ |
| 8. Private Funds | \$ |
| 9. Other Funds | \$ |
| Total | \$ |

Certification

I certify that information on this form is correct to the best of my knowledge.

(Signature)

(Date)

This project has been authorized as an activity to be implemented with Community Development funds and the information on this form is correct to the best of my knowledge.

(Signature of Supervisor or Mayor)

(Date)

**SUFFOLK COUNTY CONSORTIUM
PROJECT DESCRIPTION FORM
ADMINISTRATION AND PLANNING**

| COUNTY USE ONLY | | |
|--------------------|-----------------------------|-------------------|
| Project No.: | HUD Project No.: | HUD Activity No.: |
| Project Name: | | |
| HUD Activity Code: | Approved by Suffolk County: | |

Municipality: Village of Greenport

Contact Person:

Title:

Telephone Number:

Site: Define where the activity is taking place, (i.e. street address)

Activity to be carried out by subrecipient?

Yes DUNS# No

Subrecipient Name:

Subrecipient Address:

Contact Person:

Telephone Number:

Description: (Specifically describe what funds will be spent for)

Cost Estimate:

CDBG Funds
Total Allocation for
Year

Administration funds:

Percent of Allocation: %

Certification

I certify that information on this form is correct to the best of my knowledge.

(Signature)

(Date)

This project has been authorized as an activity to be implemented with Community Development funds and the information on this form is correct to the best of my knowledge.

(Signature of Supervisor or Mayor)

(Date)

VILLAGE OF GREENPORT
BOARD OF TRUSTEES
PUBLIC HEARING
 October 12, 1989

A Public Hearing was held by the Board of Trustees of the Village of Greenport on October 12, 1989 starting at 7:00 p.m. in the Village Hall, 236 Third Street, Greenport, New York establishing Rules and Regulations on Bed and Breakfast.

PRESENT: Mayor George Hubbard
 Trustee David Corwin
 Trustee Gail Horton
 Trustee William Allen
 Trustee Stephen Clarke (absent)
 Village Attorney John J. Munzel
 Village Clerk Lorna M. Catus

Mayor Hubbard opened the Public Hearing at 7:00 p.m. and asked Village Clerk, Lorna Catus, to read the Notice of Public Hearing.

NOTICE OF PUBLIC HEARING

PUBLIC NOTICE IS HEREBY GIVEN, that the Board of Trustees of the Village of Greenport will hold a Public Hearing on the aforesaid Local Law at the Village Hall, 236 Third Street, Greenport, New York, 11944 on October 12, 1989, at 7:00 p.m. at which time all interested persons will be heard.

The proposed Local Law is in relation to establishing the Rules and Regulations to Article III, section 85-6 Paragraph (B) of the Village Code "BED AND BREAKFAST" Establishments.

This Local Law shall take effect upon its filing with the Secretary of State.

Copies of this Local Law are available in the office of the Village Clerk to any interested persons during regular business hours.

BY THE ORDER OF THE VILLAGE OF
 GREENPORT BOARD OF TRUSTEES
 LORNA M. CATUS, VILLAGE CLERK

Mrs. Catus reported that the affidavit of publication was on file at her office.

Village of Greenport
 Board of Trustees
 Public Hearing
 October 12, 1989

L. Catus: I also have the item from ...as to the establishment of the Bed and Breakfast. I would like to read them.

A LOCAL LAW RELATING TO BED AND BREAKFAST ESTABLISHMENTS

Article III
Section 85-6 - R-1 one-family residence district
Paragraph B - Conditional uses is amended to include the following:

(7) Bed and breakfast facilities subject to the following conditions:

(a) Facilities are clearly incidental and subordinate

to the principal use of the dwelling.

- (b) The dwelling is occupied on a continual basis by the owner during rental periods.
- (c) The renting of rooms is limited to three (3) rooms for lodging and serving of breakfast.
- (d) Not more than two (2) individuals shall occupy a room for a maximum total of six (6) casual and transient roomers.
- (e) Minimum lot size is 10,000 square feet.
- (f) Minimum house size is 2,000 square feet.
- (g) One off-street parking space is provided for each rental room.
- (h) Parking areas are designated and set back five (5) feet from the boundary line.
- (i) Parking areas are screened from neighbors by fence or plantings with a minimum height of five (5) feet from the boundary line.
- (j) The minimum size of a room is 120 square feet.
- (k) Each room has a window which can be opened, minimum window size to be 12 square feet. And as New York State Code Article 714-714.1C.
- (l) Guests to be transient with a maximum period of stay for any guest limited to one (1) month.
- (m) Subject to Site Plan Approval.

L. Catus, cont.: That was the recommendation of the Planning Board of May 22, 1989 and also by the June 30th.

Tr. Corwin: Maximum lot size is 10,000 square feet?

L. Catus: I'm sorry minimum lot size is 10,000 square feet. Minimum house size is 2,000 square feet.

Mayor Hubbard: Thank you Lorna. At this time is there anybody in the audience who would like to be heard in favor of? Anybody in the audience like to be heard against? Name and address please for the the record.

Linda Livni: I have several questions about the law. One of them is that I do not understand why the use of bed and breakfast must be clearly incidental. I never did see a copy of that when I came into this hearing. Can I get a copy of that? Are clearly incidental and subordinate to the principal use of the dwelling? I don't understand why the uses of that is. I do not understand why there can't be more than two people in a room, if a couple comes with a child, the room is large enough, there could be certainly footage requirements for an extra room, but if the couple comes with a child and it is more prudent, and they want it to sleep in the room with them, I don't see why that should be limited. To limit the amount of rooms to be rented to three, I also don't understand at all. There are many houses in Greenport with five or

six bedrooms on the second floor that would be beautiful bed and breakfasts. Why did you make this law limiting so that already you can't promote any kind of economic development? Your saying well if you got a house and you want to rent a room or two okay, but bed and breakfast in itself is an industry. There are many towns all along, not only the eastern seaboard, but all across the United States where it has become the Owner occupied is another thing I don't agree with. Somebody might want to buy a bed and breakfast for a member of his family. Someone might want to invest in it. As long as it is run properly as long as there is a proprietor on the premise, whether or not the proprietor owns the bed and breakfast, I don't see why it has to be owner occupied. Why are you squashing the whole economic development of bed and breakfast here? The minimum lot size is 10,000 square feet. Now Greenport has many many lots that are 5,000 square feet, 50 by 100 feet or something. If there is a house that only the person wants to rent two bedrooms and it is a small lot and there is enough parking there for three cars, why can't they have a bed and breakfast with two rooms as long as they have got the on the site parking for three cars? I don't understand the law. I don't understand why it is so limited, and it is not promoting anything. It wouldn't do anybody who wants to do anything any good.

Mayor Hubbard: This is all, we had nothing on the books ...?

L. Livini: I have one other question by the way. I wonder

Mayor Hubbard: Questions we don't answer. Any statements you want to make to the Board, we will take those statements under consideration.

L. Livini: Okay, I will change it to a question, I mean a statement. I would hope that some research has been done in other communities, where there is bed and breakfast has been well developed, thriving industries. There are towns like Newport, there are smaller places on the Cape, there are along the Maine coast, I think on the Connecticut coast, in the Carolinas, there are many, many places. I would think that something could be done to look at these other places, see what is good, see what is bad and not just make a law that is so limiting that it discourages anyone from wanting to open a bed and breakfast. I don't understand the reasoning for most of these laws.

Mayor Hubbard: Okay, we will take all those matters under consideration.

H. Mandell: I'm not here to talk about this at all, but the one thing that figures to be the concern, and only the one thing. I would vastly disagree with her. I think the law that requires the owner to live in the residence is of the utmost importance. I think if you did away with that, it would create many, many problems. That is all I have to say about it.

L. Livini: Well how come?

H. Mandell: You would wind up with a slum.

L. Livini: How?

People are people, if there is nobody there to control them. I don't want to

Mayor Hubbard: You are getting into a crossfire. Is there anybody else who like to be heard either for or against?

D. Abatelli: One is I think it should be where there is R-1, one family residence district, I think you can't, the Planning Board is really R-1 and R-2. And another thing to make life a little simpler, K the thing that deals with the window it should be opened and that regulation, it probably just easier to use like the escape requirement which you can have anyway, which is essentially the same thing but just goes into a little more detail. If you want I can read it real fast so you can inject in. This is Openings for Emergency Use where you have a window big enough for a person to get out of or actually climb in with a Scot Airpack:

Such openings shall not impede where there is an emergency shall have a minimum area of four square feet, with a minimum dimension of 18 inches with a bottom opening no higher than three feet six inches above the next floor or above those stories.

So it just basically defines it more precisely, that is exactly how big the window is. It would just be a little easier.

L. Livini: Again, with the owner occupancy, ... we have motels and hotels in the area in the Town that are not owner occupied, not by a longshot, that does not mean that as long as we have businesses in Town that are not owner occupied so to speak, the owners do not run them. We have a great deal of rental housing in Greenport that is not, the owners do not live anywhere nearby. That does not mean it is going to be a slum. If somebody wanted to do this as a business, and he starts the business, then he is going to keep it up. Whether it is a store selling Eskimo artifacts, whether it is a gas station, or whether it is a motel or whether it is a bed and breakfast. And I really don't understand the limitations, why a bed and breakfast physically must be different.

Mayor Hubbard: Anybody else want to be heard? If not I will close the hearing. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Eileen Van Wart

Eileen Van Wart, Secretary

Lorna M. Catus
Lorna M. Catus, Village Clerk

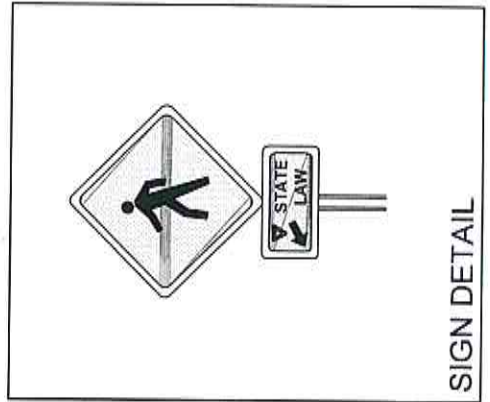
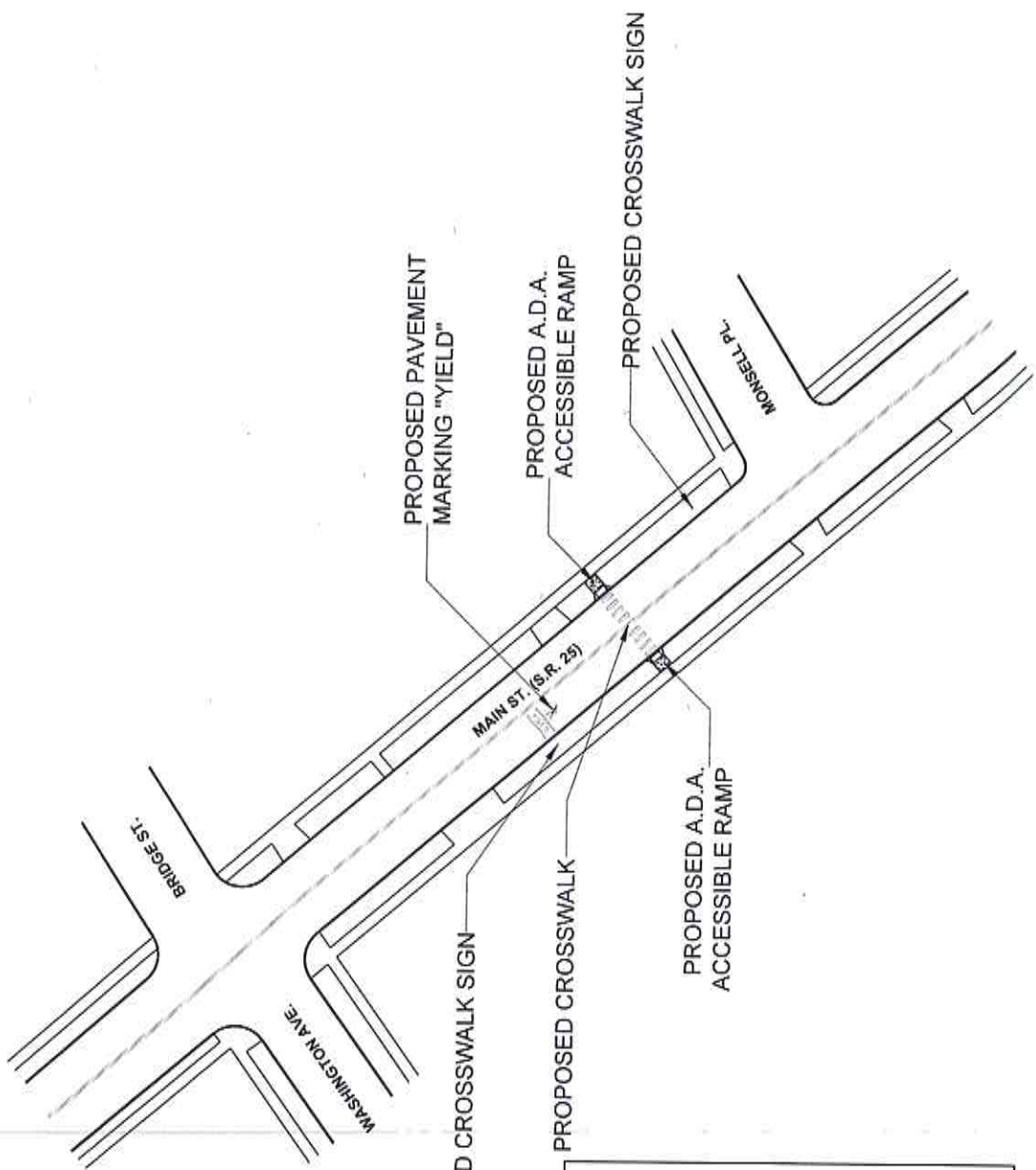


MAIN STREET CROSSWALK PROPOSAL

VILLAGE OF GREENPORT
236 THIRD STREET
GREENPORT, NY 11944
P: 631.477.0248 F: 631.477.1707

SCALE: 1" = 40'
DATE: JUL. 11, 2018
DRAWN BY: DLB

101-001-100-01
DWG



**SUFFOLK COUNTY CONSORTIUM
PROJECT DESCRIPTION FORM
PUBLIC IMPROVEMENTS AND FACILITIES**

| COUNTY USE ONLY | | |
|--------------------|-----------------------------|-------------------|
| Project No.: | CPS Project No.: | HUD Activity No.: |
| Project Name: | Project Year: | |
| HUD Activity Code: | Approved by Suffolk County: | |

Municipality: Village of Greenport

Contact Person: Robert Brandt

Project Title: Third Street Park Access Rehab

Phone: 631-477-0248

Site: Define where the activity is taking place, (i.e. street address)

Third Street Park

Location: Define the community or service area associated with the activity: (include 8-1/2" X 11" map of service area).
All of the Village residents use this park.

Description of Project: (Complete description of activity to be undertaken including what improvements or facilities are to be implemented, population to be served, how funds are to be spent and anticipated accomplishments)(What steps will be undertaken to ensure timely completion of this activity, include anticipated start and completion dates)

To repair existing sidewalk and park entrance from the Third Street Firehouse apron north to Center Street, from Center Street west to Fourth Avenue, south to rear apron of Fire house. Create an ADA compliant entrance into the park on Fourth Avenue.

Census Tracts, Block Groups:

Is the purpose of this activity to:

Help prevent homelessness?

Yes

No

Help the Homeless?

Yes

No

Help those with HIV/AIDS?

Yes

No

Primarily help persons with Disabilities?

Yes

No

Activity to be carried out by Municipality? Yes

No

Activity to be carried out by subrecipient? Yes

No

Subrecipient Name:

DUNS#

Subrecipient Address:

Contact Person:

Telephone Number:

Is subrecipient a faith based organization?

Yes

No

Is subrecipient an instititon of higher learning?

Yes

No

Performance Indicators

Number Assisted

Number of persons to be assisted that have new access to this infrastructure improvement or public facility:

Number of persons to be assisted that have improved access to this infrastructure improvement or public facility:

TOTAL

Eligibility Criteria - All activities must meet one of the following criteria. Check ONE and complete the corresponding sub-section:

- Benefits Primarily Low and Moderate Income Persons**
 - Activity is in a low and moderate income area
 - Activity provides housing to be occupied by low and moderate income persons. (Household data will be collected)
 - Activity creates jobs to be filled by low and moderate income persons. (Household data will be collected)
 - Activity serves to remove material or architectural barriers to the mobility or accessibility of elderly persons or severely disabled adults.
 - Activity provides benefit to a specific group of persons of which 51% of the persons assisted are low and moderate income. (Household data will be collected)
- Prevents and Eliminates Slums and Blights**
Describe slums and blighting influences and how they will be eliminated
Attach description and supporting documentation

Objective Category: Decent Housing

Outcome Category: Availability/Accessibility

Cost Estimate:

| <u>Funding Source</u> | <u>Amount</u> |
|--------------------------|---------------|
| 1. CDBG Funds | \$ 109,000 |
| 2. Prior Year CDBG Funds | \$ |
| 3. Prior Year CDBG Funds | \$ |
| 4. Program Income | \$ |
| Total CDBG Funds | \$ |
| 5. Other Federal Funds | \$ |
| 6. NYS Funds | \$ |
| 7. County Funds | \$ |
| 8. Private Funds | \$ |
| 9. Other Funds | \$ |
| Total | \$ 109,000 |

Certification

I certify that information on this form is correct to the best of my knowledge.

(Signature)

(Date)

This project has been authorized as an activity to be implemented with Community Development funds and the information on this form is correct to the best of my knowledge.

(Signature of Supervisor or Mayor)

(Date)

**SUFFOLK COUNTY CONSORTIUM
PROJECT DESCRIPTION FORM
HOUSING REHABILITATION**

| COUNTY USE ONLY | | |
|--------------------|-----------------------------|-------------------|
| Project No.: | CPS Project No.: | HUD Activity No.: |
| Project Name: | Project Year: | |
| HUD Activity Code: | Approved by Suffolk County: | |

Municipality: Village of Greenport

Contact Person:

Project Title:

Phone:

Owner Occupied Housing

Rental Housing

Site: Define where the activity is taking place, (i.e. street address)

Location: Define the community or service area associated with the activity: (include map of service area)

Description of Project: (Complete description of activity to be undertaken including what products or services are to be performed, where they are to be provided, for whom they are to be provided, how they are to be provided)(What steps will be undertaken to ensure timely completion of this activity, include anticipated start and completion dates)

Is this activity being carried out by the municipality?
(Either directly and/or through contractors)

Yes

No

If Yes, Enter "X" by the appropriate category.

Activity is being carried out by the municipality through:

- Municipal employees
- Contractors
- Municipal employees and contractors

Objective Category:
Decent Housing

Outcome Category:
Availability/Accessibility

If No, Enter organization name and place an "X" by the appropriate category.

Organization Name:

DUNS#

Activity is being carried out by:

- A subrecipient only
- Another unit of local government
- Another public agency

- A CBDO only
- A CBDO designated as a subrecipient

This activity is providing the assistance in the form of: (Enter the estimated number of grants, loans, or other forms of assistance to be provided under this activity)

Grant(s):

Loan(s):

Other:

If the assistance is a loan(s), enter the appropriate information below:

| | Interest Rate | Amortization Period (in Months) | Budget |
|-----------------------------------|------------------|------------------------------------|--------|
| Amortized Loan: | % | | |
| Deferred Payment/Forgivable Loan: | % | | |

Indicate if this activity is limited to one or more of the following:
(Enter "X" for all that apply)

- Installing security devices
- Installing smoke detectors
- Performing emergency housing repairs

Performance Indicators:

- Total units to be assisted
- Estimated number of elderly units to be assisted
- Number of units to be brought from substandard to standard condition
- Number of units to meet Energy Star Standards
- Number of units to be made lead safe
- Number of units to be accessible
- Number of units with project-based rental assistance
- Number of rental units designated for persons with HIV/AIDS
- Number of units of permanent housing for homeless persons and families

Cost Estimate:

| <u>Funding Source</u> | <u>Amount</u> |
|--------------------------|---------------|
| 1. CDBG Funds | \$ |
| 2. Prior Year CDBG Funds | \$ |
| 3. Prior Year CDBG Funds | \$ |
| 4. Program Income | \$ |
| Total CDBG Funds | \$ |
| 5. Other Federal Funds | \$ |
| 6. NYS Funds | \$ |
| 7. County Funds | \$ |
| 8. Private Funds | \$ |
| 9. Other Funds | \$ |
| Total | \$ |

Certification

I certify that information on this form is correct to the best of my knowledge.

(Signature)

(Date)

This project has been authorized as an activity to be implemented with Community Development funds and the information on this form is correct to the best of my knowledge.

(Signature of Supervisor or Mayor)

(Date)

**SUFFOLK COUNTY CONSORTIUM
PROJECT DESCRIPTION FORM
PUBLIC SERVICES**

| COUNTY USE ONLY | | |
|--------------------|-----------------------------|-------------------|
| Project No.: | CPS Project No.: | HUD Activity No.: |
| Project Name: | Project Year: | |
| HUD Activity Code: | Approved by Suffolk County: | |

Municipality: Village of Greenport

Contact Person:

Phone:

Project Title:

Site: Define where the activity is taking place, (i.e. street address)

Location: Define the community or service area associated with the activity: (include map of service area)

Description of Project: (Complete description of activity to be undertaken including what products or services are to be performed, where they are to be provided, for whom they are to be provided, how they are to be provided)

Is the purpose of this activity to:

Help prevent homelessness?

Yes

No

Help the Homeless?

Yes

No

Help those with HIV/AIDS?

Yes

No

Primarily help persons with Disabilities?

Yes

No

Service to be carried out by Municipality? Yes

No

Service to be carried out by subrecipient? Yes

No

Subrecipient Name:

Subrecipient Address:

Contact Person:

DUNS#

Telephone Number:

Is subrecipient a faith based organization?

Yes

No

Is subrecipient an institution of higher learning?

Yes

No

Objective Category: Decent Housing

Outcome Category: Availability/Accessibility

Eligibility Criteria - All public service activities must meet the national objective of benefiting low and moderate income persons. Select one of the following:

- Exclusively benefit persons who are presumed by HUD to be low and moderate income. (i.e. Seniors, homeless persons, abused children). Collect race & ethnicity information.
- Collect household data on income, family size, and race & ethnicity information to substantiate that person being assisted is low and moderate income.
- Activity is of such a nature and located in a lower income community that it can be concluded that the activity benefits low and moderate income persons. (Collect race & ethnicity information).

Accomplishments:

| <u>Indicators</u> | <u>Number Assisted</u> |
|---|------------------------|
| Number of persons to be assisted that have new access to this service or benefit | |
| Number of persons to be assisted that have improved access due to expansion of this service or benefit. | |
| TOTAL | |

Cost Estimate:

| <u>Funding Source</u> | <u>Amount</u> |
|--------------------------|---------------|
| 1. CDBG Funds | \$ |
| 2. Prior Year CDBG Funds | \$ |
| 3. Prior Year CDBG Funds | \$ |
| 4. Program Income | \$ |
| Total CDBG Funds | \$ |
| 5. Other Federal Funds | \$ |
| 6. NYS Funds | \$ |
| 7. County Funds | \$ |
| 8. Private Funds | \$ |
| 9. Other Funds | \$ |
| Total | \$ |

Certification

I certify that information on this form is correct to the best of my knowledge.

(Signature)

(Date)

This project has been authorized as an activity to be implemented with Community Development funds and the information on this form is correct to the best of my knowledge.

(Signature of Supervisor or Mayor)

(Date)

**SUFFOLK COUNTY CONSORTIUM
PROJECT DESCRIPTION FORM
ADMINISTRATION AND PLANNING**

| | | |
|------------------------|-----------------------------|-------------------|
| COUNTY USE ONLY | | |
| Project No.: | HUD Project No.: | HUD Activity No.: |
| Project Name: | | |
| HUD Activity Code: | Approved by Suffolk County: | |

Municipality: Village of Greenport

Contact Person:

Title:

Telephone Number:

Site: Define where the activity is taking place, (i.e. street address)

Activity to be carried out by subrecipient?

Yes

No

Subrecipient Name:

DUNS#

Subrecipient Address:

Contact Person:

Telephone Number:

Description: (Specifically describe what funds will be spent for)

Cost Estimate:

CDBG Funds
Total Allocation for
Year

Administration funds:

Percent of Allocation: %

Certification

I certify that information on this form is correct to the best of my knowledge.

(Signature)

(Date)

This project has been authorized as an activity to be implemented with Community Development funds and the information on this form is correct to the best of my knowledge.

(Signature of Supervisor or Mayor)

(Date)

Town of Southold

Transportation
and Infrastructure
Chapter

Comprehensive Plan

Prepared by AKRF, Inc.
8-3-2018

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EXECUTIVE SUMMARY

TRANSPORTATION

This chapter provides an inventory and assessment of existing transportation systems and infrastructure, and an assessment of the future transportation needs and opportunities. The future conditions are divided into two sections. The first section discusses planned/expected changes such as currently-proposed projects and previously-recommended traffic calming improvements, and the continuation of current trends like tourist season traffic congestion, annual traffic growth, truck traffic growth due to next-day delivery demand, and the proliferation of ride-sharing travel using smartphone apps. The second section presents the additional traffic growth that could materialize should the buildout of available parcels within the Town be developed under existing zoning. The chapter also includes goals, many of which are specific recommendations the Town can consider implementing to improve future transportation and safety conditions.

The first set of goals responds to the current seasonal traffic congestion. There are also goals for developers to conduct transportation studies for large commercial developments to mitigate project-generated traffic congestion and provide accessibility for pedestrians, bicyclists and transit. In addition, there are goals to implement complete street/safety improvements, connect and expand sidewalk, bike and trail networks, improve transit service, and consider forward-thinking parking policies. Many of the goals recommend better data gathering. This is necessary because good recommendations rely on good information.

UTILITY INFRASTRUCTURE

Similar to transportation systems and infrastructure, this chapter provides an inventory and assessment of existing utility infrastructure in the Town. The utility infrastructure portion of this chapter presents goals to improve existing conditions, but also to address future conditions based on additional growth. Utility infrastructure assessments for communications, stormwater, sanitary sewer, water, electricity, and natural gas are presented.

TRANSPORTATION

INTRODUCTION

The transportation portion of the Transportation and Infrastructure chapter provides an understanding of the Town of Southold's transportation challenges and an inventory of its transportation systems to recommend Town-specific goals to improve traffic congestion, safety, and mobility for all users. This does not include the Village of Greenport, though it does include the areas of Greenport outside the incorporated Village.

The Town of Southold's geography as a peninsula limits the access to and from the Town. The road system consists of two major east-west arterial roadways, NY State Route 25 and County Route 48, as well as a series of collectors that feed into those two main corridors. The Town is also served by rail, bus and ferry. Fishers Island, located in the Long Island Sound, about 12 miles from the main part of the Town, is not connected to the mainland by road. A public ferry and airport serve the island.

INVENTORY AND ASSESSMENT OF EXISTING TRANSPORTATION SYSTEMS AND TRANSPORTATION INFRASTRUCTURE

This section describes the inventory and assessment of existing transportation systems in the Town of Southold, not including the Village of Greenport. Where appropriate, statistics have been

provided by hamlet. For simplicity, the hamlets have been shown in alphabetical order. Details about data sources can be found in the Appendix.

STREETS

- There are 378 miles of streets in the Town of Southold
- Street ownership:

Figure 1 below illustrates the ownership distribution of the streets in Southold Town. Most are publicly-owned, with 54% owned by the Town, 7 percent by the County, and 7 percent by the State. 3 percent of streets, all on Plum Island, are owned by the federal government. The portion that is privately owned, at 29%, is high compared to New York State, where only 3 percent are privately owned, and compared to Suffolk County, where only 2.5 percent are privately owned. The high percentage of private streets in the Town is due to the configuration of long farm parcels along the main access roads, with residential development generally occurring on the opposite end from the main roads, usually along the water, with the farm area being preserved by development rights sale. This creates long access roads that are generally kept in private ownership. There are also many private communities, mainly along the waterfront, that have kept their roads private to control access.

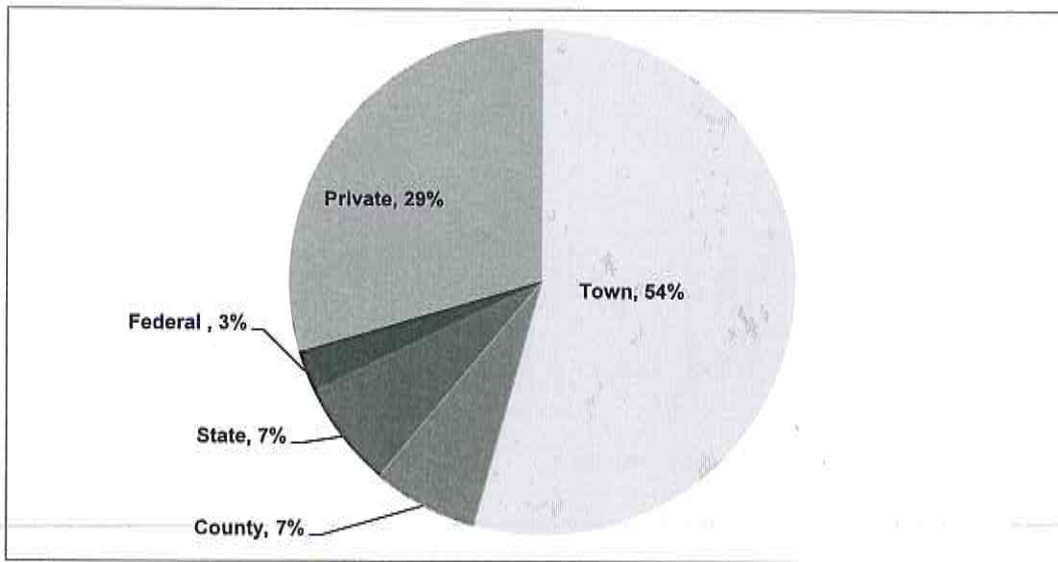


Figure 1. Streets in the Town of Southold by ownership

- NY State Truck Route 25 serves a truck route through the Town. Most of Truck Route 25 in the Town is on County Route 48 between Aldrich Lane in Laurel and NY State Route 25 in Greenport West. These sections of County Route 48, as well as several connecting routes such as Aldrich Lane and Moore’s Lane, are signed as the Route 25 truck bypass route, which diverts truck traffic around the downtown area in the Village of Greenport.
- The Town of Southold maintains two bridges: the Marion Lake Culvert and the Brushes Creek Culvert. The bridge on Bridge Lane over the railroad is owned by the Long Island Rail Road. The bridge over Goose Creek in Southold is maintained by Suffolk County.

SIDEWALKS

There are 28 miles of sidewalks in the Town of Southold, and these are broken down by hamlet, as shown in **Figure 2**. There are several locations in the Town where there are gaps in the sidewalk network. Gaps in places with denser development were identified and are shown in **Figure 3**.

MULTI-USE PATHS AND BICYCLE ROUTES

Southold Town contains a variety of hiking trails and paths to accommodate a range of users, including pedestrians, runners, cyclists, and horses. The locations and extent of the trails and paths in each hamlet are shown in **Figure 4**. The Town of Southold also has 85 miles of bicycle routes, marked by signs along the roads. The majority of bike route miles are in the Town's Seaview Trails system, with the NYSDOT Bike Route 25 also providing significant mileage. The bicycle routes are shown in **Figure 5**.

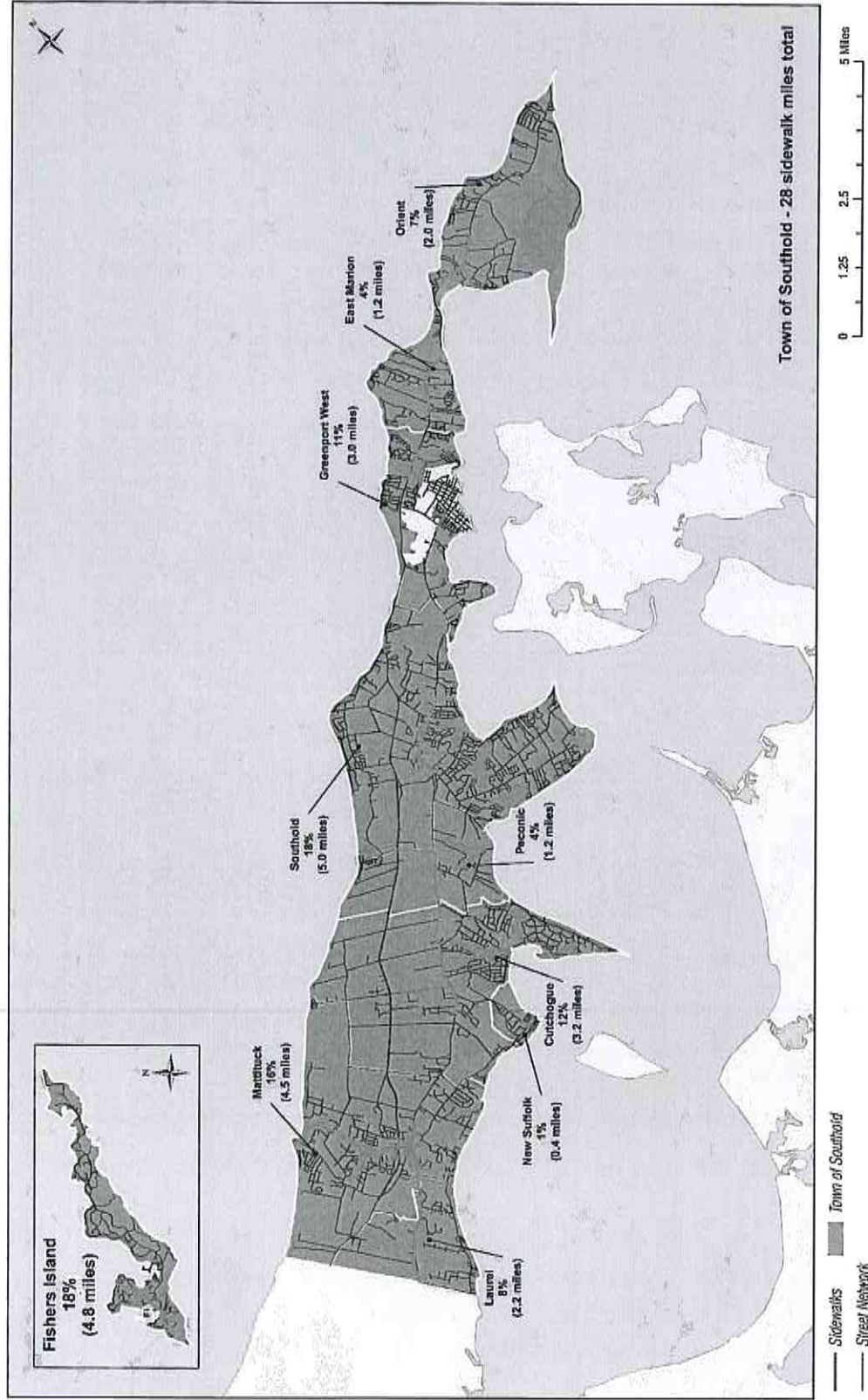


Figure 2. Percent of Sidewalk Miles in the Town of Southold by Hamlet

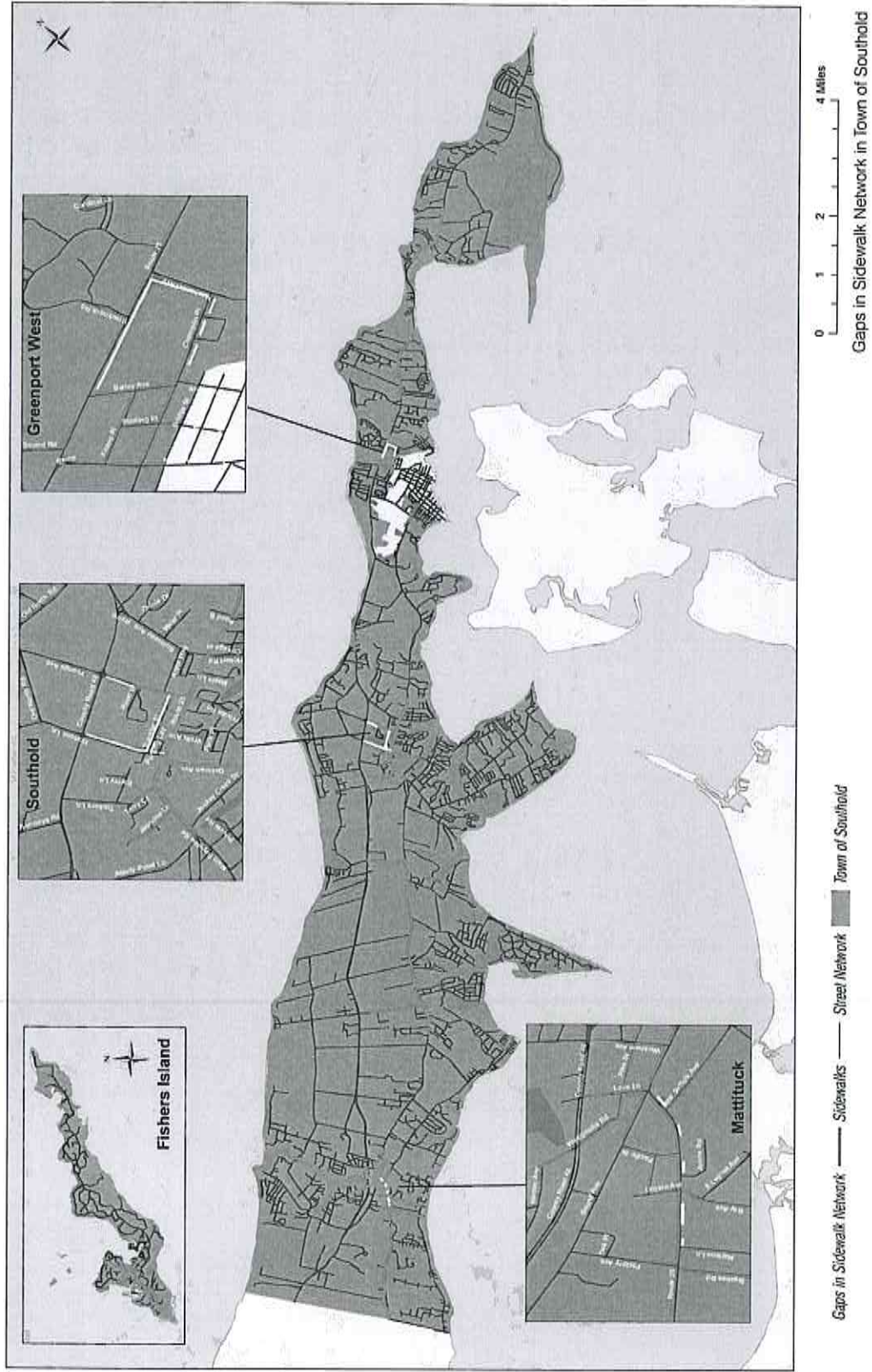


Figure 3. Gaps in Sidewalk Network in Town of Southold

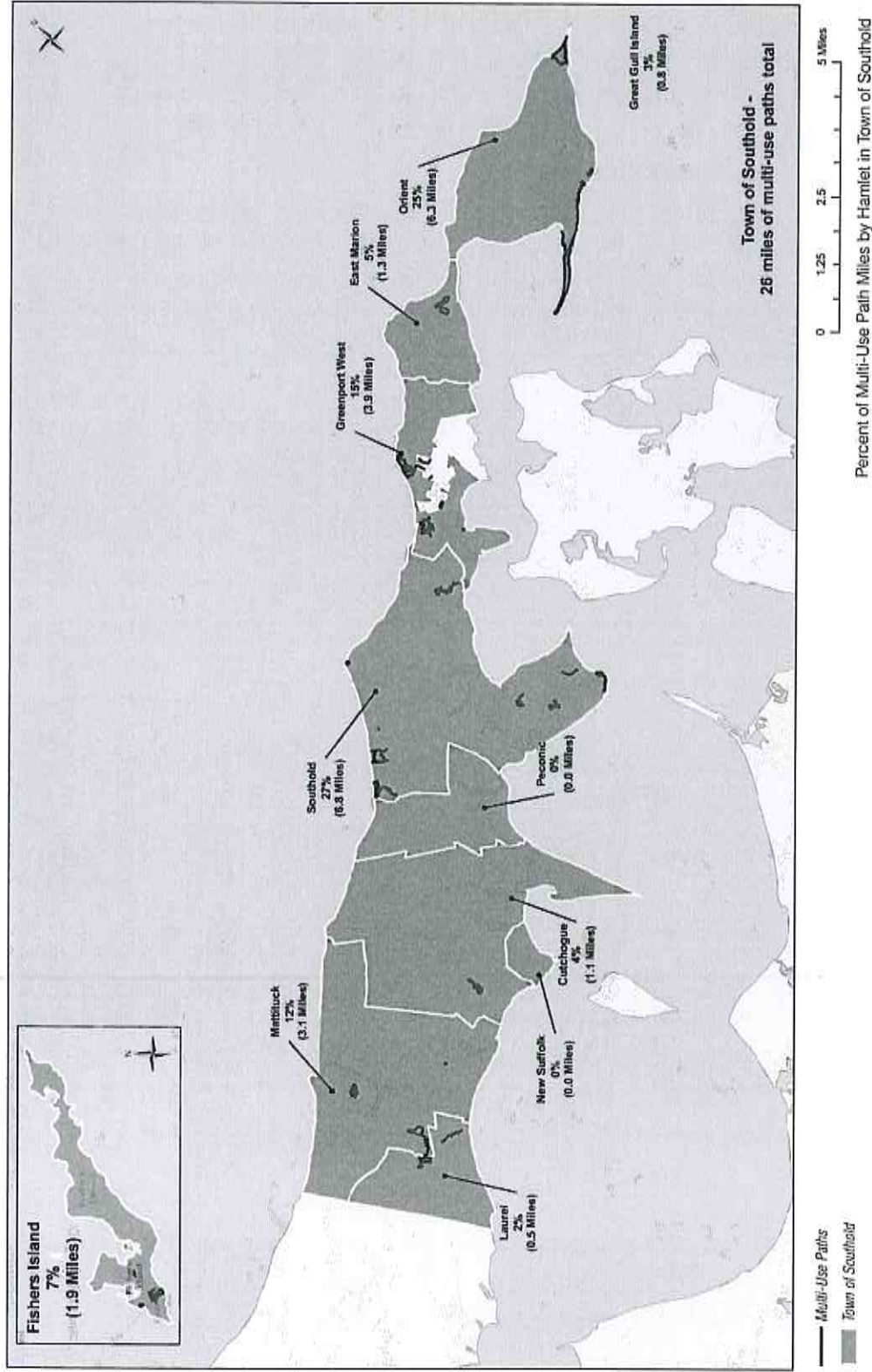


Figure 4. Percent of Multi-Use Path Miles by Hamlet in Town of Southold

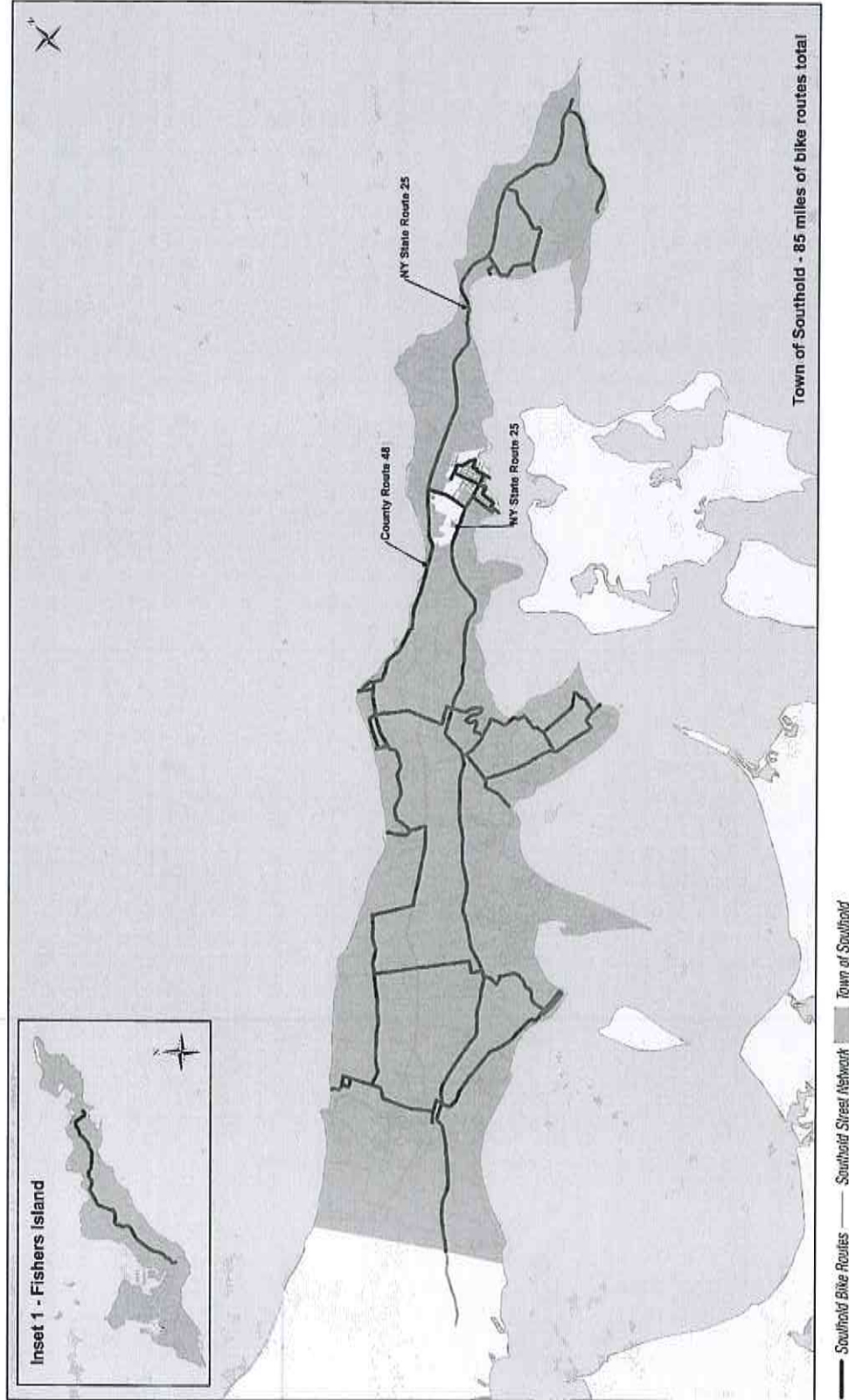


Figure 5. Bicycle Routes in Town of Southold

PUBLIC TRANSIT

Public transit within the Town of Southold consists of the Long Island Rail Road, and the Suffolk County Transit Bus system. Two ferries provide access to and from the Town. Fishers Island is the exception, having only one public ferry as access, as well as a municipal airport.

- The Town of Southold has two Long Island Rail Road stations, located in Mattituck and Southold. Each station provides service to Penn Station four times a day. The end of the Ronkonkoma line is in the Village of Greenport, a popular destination. The Greenport station serves the east end of Town.
 - According to the 2016 Long Island Rail Road Ridership Book, ridership on the Ronkonkoma Branch east of Ronkonkoma is approximately 40 in both the AM and PM rush hours, or approximately 240 per day in both directions combined. The LIRR added more service to the North Fork in 2017 and 2018.
- The Town of Southold is served by both Suffolk County Transit buses and the Hampton Jitney, a private bus operator. There is a SC Transit app that allows users to see where the bus is and when it will arrive.
 - There are a total of 25 Suffolk County Transit bus stops in the Town of Southold. Buses typically run once every 15 minutes in the westbound direction during the morning peak of 5:00 AM to 7:00 AM, and once every 25 minutes in the eastbound direction during the evening peak of 5:00 PM to 8:00 PM. This route, the S92, runs from Orient to East Hampton.
 - As of 2015, annual ridership was approximately 400,000.
 - There are a total of 10 Hampton Jitney bus stops in the Town of Southold. Westbound buses run approximately once every 1-2 hours in the morning on weekdays from Greenport to Manhattan between 4 AM and 9 AM, and approximately once every 1-2 hours between 5 PM and 9 PM from Manhattan to Greenport. The Hampton Jitney also serves hamlets east of Greenport, but with less frequency. On weekends, there are departures once every 2-3 hours on Saturday and every 1-2 hours per Sunday, with less frequent service from Orient. From Manhattan, there are departures once every 1-2 hours on Saturday and every 2 hours on Sunday.
- Ferry routes can be accessed from the Town of Southold at the following terminals:
 - Cross Sound Ferry Terminal (located at Orient Point). Cross Sound Ferry is operated by a private ferry company, and connects Long Island with New London, Connecticut. This ferry is frequently used in tandem with the North Ferry as a cut-through from New England to the South Fork which adds peak tourist traffic to the Town.
 - As of 2014, the annual ridership of the Cross Sound Ferry was approximately 1.1 million passengers and 462,000 vehicles.
 - Fishers Island Ferry Dock (located on Fishers Island). Fishers Island Ferry is a public ferry company operated through a special district within the Town of Southold, and connects Fishers Island with New London, Connecticut.
 - As of 2017, the annual ridership of the Fishers Island Ferry was approximately 115,000 passengers and 36,000 vehicles.
 - North Ferry Dock (located in the Village of Greenport). The North Ferry is operated by a private ferry company, and connects the North Fork with Shelter

Island. The ferry is frequently used in tandem with the South Ferry from Shelter Island to reach the South Fork instead of going all the way to Riverhead to drive around, or for going from the South Fork to the North Fork to the Cross Sound Ferry.

- As of 2013, the annual ridership of the North Ferry Company was approximately 1.3 million and 732,000 vehicles.

TAXI AND RIDE-SHARING COMPANIES

- There are 6 taxi and ride sharing companies with addresses in the Town of Southold according to publicly available information.

SEASONAL TOURIST TRANSPORTATION

- The Town of Southold, together with North Fork Promotion Council with a grant from New York State, has been working to create a tourist trolley or shuttle system to link with the railroad and tourist destinations to help reduce traffic on the roads. The feasibility of this was tested in a pilot project in 2017, and additional testing is expected in the future to determine the most efficient operational model.

PARKING

- There are 31 parking facilities in the Town of Southold.
- 16 are considered recreational parking lots, with 7 of those requiring permits to park from May 1 through November 1.
- 12 are considered municipal parking lots.
- 27 are paved lots, with 4 unpaved.

Tables showing parking facility locations are included in the Appendix.

AIRPORTS

- Elizabeth Field on Fishers Island is a public airport
- Mattituck Airport in Mattituck is a privately owned public use airport
- Rose Field is a privately-owned grass airstrip in Orient

SAFETY

Crash data were obtained from NYSDOT.

- Based on NYSDOT data from 2015 to 2017 for the Town of Southold, there were crashes at 270 different intersections. Intersections with 5 or more crashes during this period were considered “high total crash intersections” because they represent the top 10 percent of all intersections with crashes. The majority of “high total crash intersections” were identified along either Route 25 or Route 48, as shown in **Figure 6**. A table of high crash intersections is included in the Appendix.
- Two vehicular crashes at two intersections resulted in fatalities during that period.
- None of the intersections in the Town of Southold experienced more than one pedestrian or bike crash within this period. Considering all intersections within the Town experienced either zero or one pedestrian or bike crash over the most recent three year period of available data means that the Town is a relatively safe destination for pedestrians and bicyclists compared to other Long Island communities.

TRAFFIC

The most common way to calculate annual growth on streets is to use annual average daily traffic (AADT) volumes by year to assess whether traffic has increased, and if so, by what percentage per year, on average. AADT uses actual traffic counts that are modified using daily and seasonal adjustment factors to show traffic volumes on a roadway segment during an average day in an average month. Because it is an average, it cannot be a predictor of traffic on any given day or month, especially given the seasonal changes in traffic volume. To better understand the seasonal changes, the Town will need to gather more continuous data on traffic.

The AADT is useful to help understand current traffic trends throughout the Town and is an appropriate data set to calculate annual traffic growth for the purposes of this Comprehensive Plan. As shown in **Table 1** below, the most up to date AADT traffic volumes were tabulated, and a Town-wide average annual traffic background growth rate was calculated. This table shows that traffic volumes increased between 2014 and 2016 from approximately 113,000 to 117,000 vehicles, resulting in an annual growth rate of approximately 1.4 percent. A map of the 2016 AADT shows the volumes per road segment (**Figure 7**).

- Weekday traffic during the busy season can be up to 50% higher than the average month¹
- Weekend traffic during the busy season can be up to 90% higher than the average month¹
- Heavy-vehicle traffic accounts for approximately 6 percent of daily traffic on NY State Route 25 and County Route 48. This is a reasonable percentage since these are the principal arterials through the Town².

Table 1
Average Annual Daily Traffic – Route 25 and Route 48

| Roadway Segment | Average Annual Daily Traffic | | |
|---|------------------------------|----------------|----------------|
| | 2014 | 2015 | 2016 |
| NY State Route 25 | | | |
| South Jamesport Avenue (Laurel) to Sound Avenue (Mattituck) | 14,449 | 14,407 | 14,237 |
| Sound Avenue (Mattituck) to New Suffolk Road (Cutchogue) | 14,040 | 13,578 | 13,568 |
| New Suffolk Road (Cutchogue) to Tucker Lane (Southold) | 13,202 | 12,602 | 12,593 |
| Tucker Lane (Southold) to Route 114/3rd Street (Greenport) | 7,539 | 7,626 | 8,013 |
| Route 114 (Greenport) to Route 48 (Greenport West) | 7,460 | 7,282 | 7,405 |
| Route 48 (Greenport West) to Narrow River Road (Orient) | 3,583 | 3,344 | 3,308 |
| Narrow River Road (Orient) to Orient Point (Orient) | 3,195 | 3,042 | 3,010 |
| County Route 48 | | | |
| 1000 Feet West of Cox Neck Road to Cox Neck Road (Mattituck) | 12,248 | 12,231 | 12,169 |
| Cox Neck Road (Mattituck) to Westphalia Road (Mattituck) | - | 13,013 | 12,971 |
| Westphalia Road (Mattituck) to Wickham Avenue (Mattituck) | - | 14,264 | 14,218 |
| Wickham Avenue (Mattituck) to Marys Road (Mattituck) | - | 16,269 | 16,217 |
| Marys Road (Mattituck) to Elijahs Lane (Mattituck) | - | - | 16,472 |
| Elijahs Lane (Mattituck) to Depot Lane (Cutchogue) | - | 16,525 | 16,472 |
| Depot Lane (Cutchogue) to Peconic Lane (Peconic) | 13,741 | 15,294 | 15,245 |
| Peconic Lane (Peconic) to Youngs Avenue (Southold) | 12,293 | 14,346 | 14,775 |
| Youngs Avenue (Southold) to Route 25 (Greenport West) | 11,746 | 12,411 | 12,371 |
| <i>Total of all roadway segments in Town with available data from 2014 – 2016</i> | <i>113,496</i> | <i>116,163</i> | <i>116,694</i> |

Source: NYSDOT Traffic Volume Report

¹ According to the NYSDOT 2017 Seasonal Adjustment Factors Tables for all roads

² Based on NYSDOT data from 2016. Heavy vehicles are categorized as vehicles having six or more tires and include trucks and buses

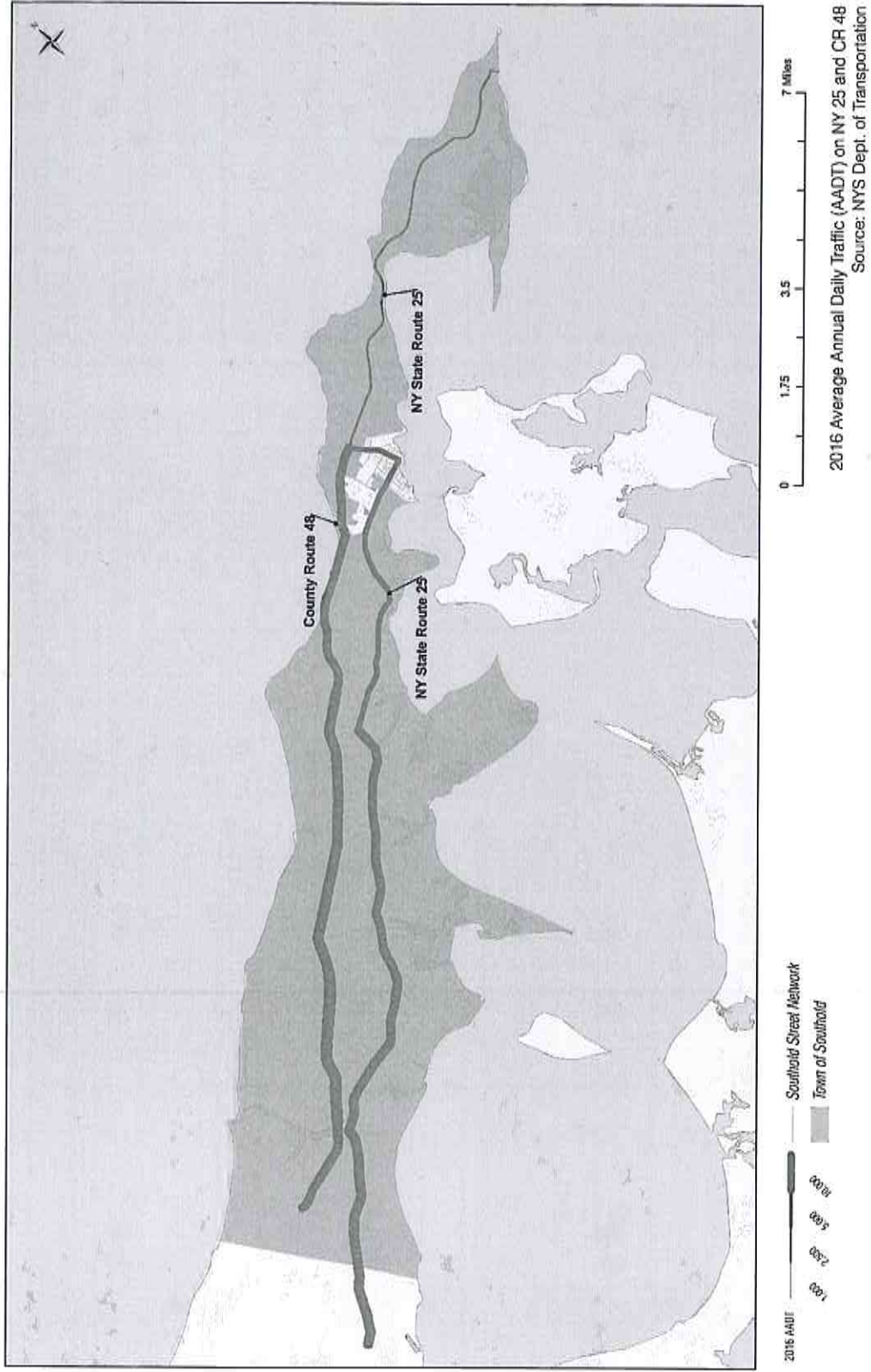


Figure 7. Daily Traffic Volumes in Town of Southold

ASSESSMENT OF FUTURE TRANSPORTATION SYSTEMS NEEDS AND OPPORTUNITIES

The following is an assessment of future transportation systems needs and opportunities based on the projected growth of residential and commercial development for each hamlet in the Town of Southold.

TRAFFIC GROWTH PROJECTIONS

Additional development in Southold Town is likely to occur, and with that will come more traffic. An estimate of this growth is provided in this plan's Land Use chapter, and is the basis for projecting the potential traffic growth, should all the available land be developed. **Figure 8** illustrates the total daily vehicle trips generated by current development and future development in each hamlet.

As shown in **Figure 8**, new development will increase the everyday traffic and it is possible that the type of traffic congestion observed to occur during fall weekends could become commonplace throughout the year. To prevent this, new growth strategies and transportation improvements to manage traffic congestion must be implemented. This could include a re-evaluation of the Town's zoning in terms of uses relative to the amount of traffic they generate. The Land Use chapter of this plan has more details on strategies for managing growth from a land use planning/zoning perspective.

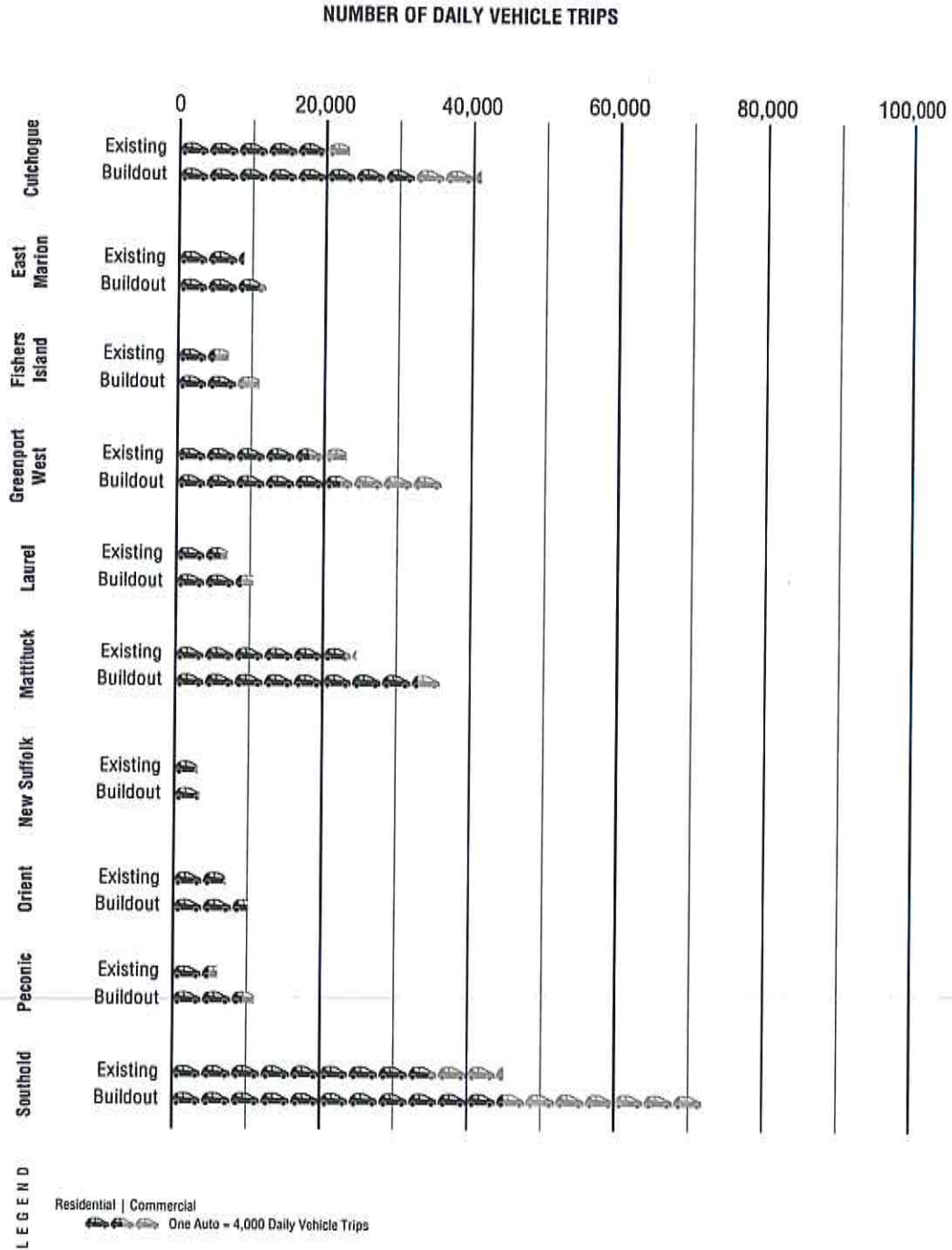


Figure 8. Existing and Potential Future Daily Traffic Generated by Development in the Town of Southold

It should be noted that the commercial development numbers do not include traffic generated by farm stands, mainly because they are not typically located in commercial zoning districts. Farm stands can be significant traffic generators, depending on their size and business model. The numbers also do not take into account special events. The Town grants special event permits to landowners who want to hold events such as weddings or other celebrations. Many of the special event permits are for farms that use them as revenue-generators. These events, which appear to be increasing in number, can include hundreds of people and generate significant traffic, again depending on their size. In addition there are large-scale events such as the Strawberry Festival in Mattituck and the Maritime Festival in Greenport that generate a large amount of traffic.

New growth strategies are just one component of what is needed to prevent worsening traffic congestion. Throughout the Town, but particularly in areas where new commercial development could double the square footage of current commercial space within a hamlet, a careful understanding and study of existing and future transportation safety, traffic congestion, and multimodal mobility issues are needed. These include walkability, pedestrian and bicycle safety, and speed reduction. Goals to accomplish this are presented below.

TRANSPORTATION SYSTEM GOALS

The following are goals to prevent the worsening of future traffic congestion, and increase traffic safety as well as pedestrian and bicycle safety.

1. *Reduce the traffic congestion experienced during the peak tourist season.*

One of the biggest issues in the Town is the constant weekend traffic congestion it suffers during the busy season. Historic traffic counts of data collected in the Town show that the summer and fall months have significantly higher traffic than average months. This spike in traffic volumes creates bottlenecks throughout the Town at many capacity-constrained intersections, but also creates long queues of traffic in the western parts of the Town between these congested intersections. This primarily occurs on Thursdays through Sundays when daily traffic is higher than average. This may also be in part due to second home-owners who use their second home more in the warmer months, and more on the weekends.

There is no single cause of or solution to this recurring traffic congestion. The traffic in these queues is a mixture of tourists from outside the Town who are visiting vineyards, farm stands, pumpkin patches or Christmas Tree farms, long distance travelers using the ferry system to avoid I-95 or reach the South Fork, Town residents and business owners getting to work, social visits, shopping or restaurants, and public safety professionals such as police, fire and ambulance workers.

The seasonal traffic has steadily risen over the years, and the lack of a robust transit, bicycle or sidewalk system has not provided travelers with enough options. There will be challenges related to continued growth of residential and commercial development sectors, which could worsen traffic conditions if not managed and planned properly. There are also a high number of “high crash locations” according to a safety study conducted as part of this chapter. Previous hamlet studies have recommended traffic-calming improvements to address many of these high crash locations, particularly those where NY State Route 25 runs through hamlet centers.

The Town experiences near-gridlock conditions during the late summer and fall particularly at the west end of Town. It can take two or three times as long to travel within the Town during these peak tourist conditions, which causes frustration on behalf of the Town residents, businesses and visitors. There are risks beyond the inconvenience of longer travel times, such as additional time for police, fire and ambulance to respond to emergencies, plus losses in productivity for workers waiting in traffic. To better understand this phenomenon, additional data and studies are needed:

a. Origin-Destination Studies:

Conduct origin-destination studies to better understand the reasons for seasonal congestion. Origin-destination data using face-to-face intercept surveys is an accurate method of understanding travel patterns and mode choices.

b. Continuous Traffic Count Stations:

Install continuous traffic count stations on County Route 48, NY State Route 25, Peconic Bay Boulevard and other key routes to better understand the seasonal fluctuations. Continuous traffic count stations collect daily traffic volumes by hour and by direction. They can be used to analyze and better understand seasonal and daily traffic variation, and traffic volumes can be compared along parallel routes to see if seasonal peak congestion on a certain route causes an increase on a parallel route, for instance. Data from the only continuous count location available in the Town on Route 25 just east of the Town of Riverhead line shows distinct seasonal peak data in the summer months. This single station, however, is not enough to provide the complete picture, and more continuous count stations are recommended throughout the Town on major roads.

c. Investigate traffic generation by special events and festivals.

The Town needs more data to better understand the impacts of special events and festivals, particularly how many small events affect traffic congestion when they occur simultaneously, and even more so when they coincide with the larger events.

The Village of Greenport, while not included in this plan specifically, plays a significant role with regard to traffic in the Town. While future growth in development is not expected to generate a lot more traffic due to their goals being to encourage limited targeted infill and redevelopment of existing properties,³ special events in the Village such as the annual Maritime Festival generate significant traffic and the Town and Village will need to continue to cooperate to address transportation impacts.

d. Public Transit (LIRR):

The sparse train service in the Town does not motivate many people to use the train to travel to, from or within Southold. The Town should continue to work with other towns on the North Fork to petition LIRR to increase train service to help decrease the high auto mode share. Ninety-three percent of work trips in the Town are currently made by auto or taxi. There will be a growing need for

³ Village of Greenport 2014 Local Waterfront Revitalization Program report.

additional train service to Mattituck, Southold and Greenport stations as residential and commercial infill development occurs over time.

The increase in taxi and ridesharing services will serve to increase the convenience of using public transit by providing a mode of travel from railroad stations and bus stops to destinations that are not within walking distance.

The Town can also work to increase ridership at the local level by providing public education about the railroad schedule, and information about amenities such as bicycles being allowed on the train.

e. Public Transit (Suffolk County Bus):

Similar to train service, the sparse bus service in the Town does not promote the use of public transit. The Town should petition Suffolk County to increase bus service to help decrease the high auto mode share. Ninety-three percent of work trips in the Town are currently made by auto or taxi. There will be a growing need for additional bus service between the hamlets as residential and commercial infill development occurs over time.

f. Shuttles for Tourist Locations:

The existing shuttle should be continued and expanded to encourage less personal vehicle travel between tourist locations which will reduce seasonal peak traffic congestion.

g. Additional Studies and Policies to Better Manage Tourist Season Traffic:

Other survey data and observations are needed because there is little or no coordination among destinations to share rides or parking. Studies could monitor demand and congestion throughout the Town at different destinations and make policy recommendations to improve peak season traffic.

To respond to the Town's transportation challenges, the following policies are also recommended:

a. Monitor Truck Traffic:

Truck traffic increases due to next-day delivery demand and industrial uses in the Town should be studied. Truck noise reduction strategies such as putting signs up restricting engine breaking along with enforcement of those signs should be considered. Also, truck weight and size restriction ordinances and signs should be considered along with enforcement of those signs because that strategy can be used to legally limit large trucks on selected local streets except for local deliveries.

b. Traffic Signal Optimization:

The Town should also request that NYSDOT and Suffolk County DPW perform traffic signal optimization and progression studies to ensure signals they operate are providing appropriate signal timing for congested traffic conditions.

c. Discourage New Private Roads within the Town:

Many older private roads are poorly maintained and not built to appropriate safety standards. To ensure future maintenance of safety standards, require streets in new subdivisions to be public where appropriate. Require that any new private roads created within private residential areas are built and maintained to Town standards.

2. *Reduce future traffic congestion expected due to future development.*

a. Conduct a Town-wide Transportation Study:

Conducting a Town-wide study, including a highway capacity analysis at key intersections, will allow the Town to better understand and provide specific measures that will allow smart, responsible growth to occur without worsening the traffic congestion.

b. Require Multimodal Traffic and Transportation Studies of Large Developments:

By requiring applicants with large developments to conduct multimodal transportation studies for large commercial developments, the Town can leverage the results to require traffic calming, pedestrian safety, sidewalks, access management, and traditional traffic improvements from the applicants.

3. *Increase pedestrian, cyclist, and traffic safety.*

a. Traffic Calming Measures for Each Hamlet:

During the Hamlet Stakeholder Studies that began in 2005, traffic calming was a universal concern among stakeholder, and continues to be a major issue for residents.

Through the Hamlet Stakeholders Initiative, the Town of Southold hamlets have requested that traffic calming measures be implemented to improve the safety for all users on roads within their hamlets, and on Route 25 in particular (which runs through the hamlet centers of Mattituck, Cutchogue, Southold, and East Marion). Some of the requested improvements are improving sight distances between vehicles and pedestrians, marking crosswalks, connecting gaps in the sidewalk network, improving shoulders for biking, streetscaping improvements such as additional trees and benches, speed reduction measures and improved speed enforcement, prohibiting road widening as a method of traffic congestion mitigation, installing pedestrian refuge islands, gateway treatments announcing residential/commercial areas to slow traffic, installing roundabouts to slow speeding and reduce severe crashes, and temporary street closures for pedestrian malls. These types of traffic calming/complete street improvements are appropriate for the unique character of the Town of Southold's hamlets, and would be effective at increasing safety, cycling and walkability, and reducing high vehicle speeds, if implemented.

By conducting a pedestrian, cyclist and traffic safety study for each hamlet, unique traffic calming measures can be developed and justified. The "toolbox" of traffic calming improvements will include low-cost measures. An example is a pedestrian refuge island, which provides a place to wait in the middle while

crossing a two-way street and simultaneously narrows the street to slow oncoming traffic approaching crosswalks.

As of June 2018, NYSDOT is conducting a study to implement a series of pedestrian safety improvements along NY State Route 25 in Nassau and Suffolk Counties, including the Town of Southold. Pedestrian safety improvements would consist of installing or upgrading traffic signals, rectangular rapid flashing beacons, new sidewalks, ADA-compliant curb ramps, new crosswalks, and pedestrian refuge islands. At this time, these are the only available details. These measures could supplement any future traffic calming measures that are implemented to reduce incidences of speeding and ensure safer pedestrian crossings along the Town of Southold's main artery. The progress of these planned transportation improvements to NY State Route 25 will be monitored by the Town.

b. Adopt a Complete Streets Policy:

"Complete Streets" design and policy meet the needs of all road users, prioritize the safety of all users, and do not prioritize the speed and mobility of one travel mode above another the way that traditional traffic level of service and delay studies prioritize auto use. Under this policy, speeding is reduced, bikes and pedestrians get the space they need, and access to transit is considered. The Town can leverage the policy when negotiating with private applicants, the County and the State when discussing transportation improvements. Having a policy and following it will benefit safety for motorists, bicyclists and pedestrians. Traffic calming measures can be implemented to reduce incidences of speeding, and high crash locations, which are primarily located along the main arteries of State Route 25 and County Route 48 in the Town. There are low-cost options for the Town to pursue such as narrowing travel lanes when resurfacing roads to only 10 or 11 feet to reduce speeding, placing bike markings on marked, paved shoulders, or marking shoulders to allow pedestrian travel when sidewalks are not present. These are easy to implement and easy to maintain solutions the Town can pursue under a Complete Streets policy.

c. Sidewalk Gaps:

If there are sidewalks on both sides of the main roads within the hamlets, walkability will increase, and the Town, County and State can stripe additional crosswalks. Filling sidewalk gaps could result in more walking and less vehicle travel for short trips.

d. Promoting Non-motorized Travel as a Traffic Congestion Reduction Strategy:

The safer and more comfortable pedestrians and cyclists feel, the more likely the Town residents, employees and visitors will walk or bike on shorter trips. By increasing safety, and building pedestrian and bicycle infrastructure, both future traffic congestion and parking demand could be reduced.

4. *Expand bicycle network for enjoyment, health benefits, reducing congestion, and increasing road safety.*

a. Expand Bicycle Routes:

Connect the hamlets better. By connecting hamlets and providing routes within hamlets, cycling will increase, which could potentially decrease vehicular traffic.

An added benefit is that with additional bicycle route and pavement markings, motorists become more accustomed to cyclists which increases safety.

b. *Expand Multiuse Trails / Paths:*

Create more connections and build more paths through preserved lands. The Town can work with partners to bring more visitation and appreciation to natural resources. There are health and quality of life benefits for users of paths and trails.

5. *Monitor management of aviation traffic and airport expansion*

The airports as they currently exist satisfy the Town's demand for air travel. Careful understanding and study of private seaplane and helicopter use is recommended since it may not be currently regulated and may be on the increase.

6. *Improve Curbside Management Practices*

Adopt Smart Parking Strategies

In the long-term, should ride-sharing apps and autonomous vehicle technology continue to develop, it is anticipated that such technological developments would also continue to contribute to growth in vehicle miles traveled in the Town of Southold. Parking needs for certain land uses, however, might need to be reassessed as such vehicle trips would not require the vehicles to be parked on-site. Urging neighboring private parking lot owners to allow shared parking between compatible land uses can reduce the need for additional parking. Installing on-street and off-street regulations that encourage fast turnover adjacent to service-related commercial and slow turnover regulations adjacent to restaurant and residential will make existing parking more efficient. The Town could reassess its parking requirements for residential and commercial applications to make sure excessive parking is not being built.

7. *Manage the Effects of Ferry Ridership on Traffic*

Conduct Ferry Use and Monitoring Studies:

Both the Cross Sound and North Ferries generate a certain amount of traffic that is passing through to and from other places outside the Town, which adds to the peak seasonal traffic congestion both in the Town and the Village. It is recommended that the ferry ridership and schedules be monitored. Depending on the results of the monitoring studies, the Town may recommend strategies to work with the ferry operators and Village of Greenport to address traffic congestion and parking and queuing spillover into the Town.

UTILITY INFRASTRUCTURE

INTRODUCTION

The purpose of the infrastructure portion of the Transportation and Infrastructure chapter is to provide an understanding of the Town of Southold's utility infrastructure assets and challenges, and develop Town-specific goals to improve utilities for current and uses and for the continued growth of the Town. An inventory and assessment of existing utility infrastructure is presented, and is followed by a set of goals for the Town to consider as it grows. inventory and assessment of existing utility infrastructure

Stormwater

It appears that the majority of the Town has designated stormwater collection points and outlets. The collection points, or catch basins, are intermittently spread throughout the extents of the Town, some of which may be interconnected by underground piping or via conveyance by use of at grade topography. All outlets are shown to be discharging into a designated a recharge area, local waterway, or directly into Long Island Sound. A map of the stormwater infrastructure in the Town of Southold is shown in **Figure 9**.

Sanitary Sewer

The only sewer districts in the Town are within the Village of Greenport (which is connected to parcels in the hamlets of Greenport West and Southold, as shown in the map in **Figure 10**) and in the hamlet of Fishers Island. The Village of Greenport's sewage treatment plant sends treated effluent through an outfall pipe to the Long Island Sound. The Village of Greenport sanitary sewer system serves approximately 650 dwellings and an indeterminate amount of commercial square footage in the Town of Southold outside the Village. The capacity of the treatment plant is 0.650 million gallons per day (MGD), and is used at a rate of 0.350 MGD during the peak season and 0.200 MGD during the off season. Roughly, there could be an 80 percent growth in use during the peak season and the plant would be able to handle the increase. The Fishers Island system serves 33 dwellings. The effluent is collected by gravity and pumped to a community-sized septic tank and leaching field.

Water (Suffolk County Water Authority (SCWA) & Fishers Island Waterworks Co.)

There are approximately 208 miles of water main lines in the Town, as shown in **Figure 11**. Information provided by the SCWA⁴ shows a significant amount of coverage within the limits of the Town. Of the areas sampled from the record maps, all contain fire hydrant coverage and the necessary piping to feed the system. SCWA does not provide service to Fishers Island since it has its own water supply operated by the Fishers Island Waterworks Company, consisting of approximately 22 miles of water main lines.

Electricity (The Long Island Power Authority (LIPA) and their service provider Public Service Enterprise Group (PSEG))

According to observations, electrical service is widely available throughout the Town via overhead transmission wires, and through underground lines in newer developments. Fishers Island has a separate power company, Fishers Island Utility Company, that provides electricity to the island residents.

⁴ With the exception of Fishers Island, the Town has approximately 8,700 customers on SCWA water, leaving more than 6,000 households on well water.

Natural Gas (National Grid)

According to observations, natural gas main lines follow NY State Route 25 and County Route 48, however natural gas is not widely available to many residents. Because of security concerns, the infrastructure details and locations could not be provided and shared in this plan due to security concerns from the utility company.

Communications (Cable, Telephone, Broadband, and Wireless)

The majority of the Town is documented as having available service by at least two providers: Cablevision/Optimum and Verizon. Several isolated areas within the hamlets of Laurel, Mattituck, Southold and Orient are shown to have Cablevision/Optimum as the sole provider. High-speed internet data service (also known as broadband) is available from Cablevision with coverage throughout the Town at speeds up to 300 megabits per second, while Verizon has sub-broadband data speeds of 1.5 to 3 megabits per second with little coverage in the Town. In addition to broadband coverage at acceptable speeds, the Cablevision website shows the locations of seven wifi hotspots available to their customers throughout the Town, which are in Mattituck, two in Cutchogue, Peconic, Southold, East Marion, and Orient. High speed internet service on Fishers Island is available through the Fishers Island Telephone Corporation.

There are a total of 16 wireless facilities in the Town of Southold, located in the hamlets of Cutchogue, East Marion, Fishers Island, Mattituck, Orient, Peconic, and Southold. Wireless service is available in most of the Town of the Southold, although service is weak in many areas, and there are pockets of the Town without any cell service. The wireless antennas are located mainly on a series of towers throughout the Town, with some located within church steeples. Many have added, or are in the process of adding generators to be able to continue service during power outages.

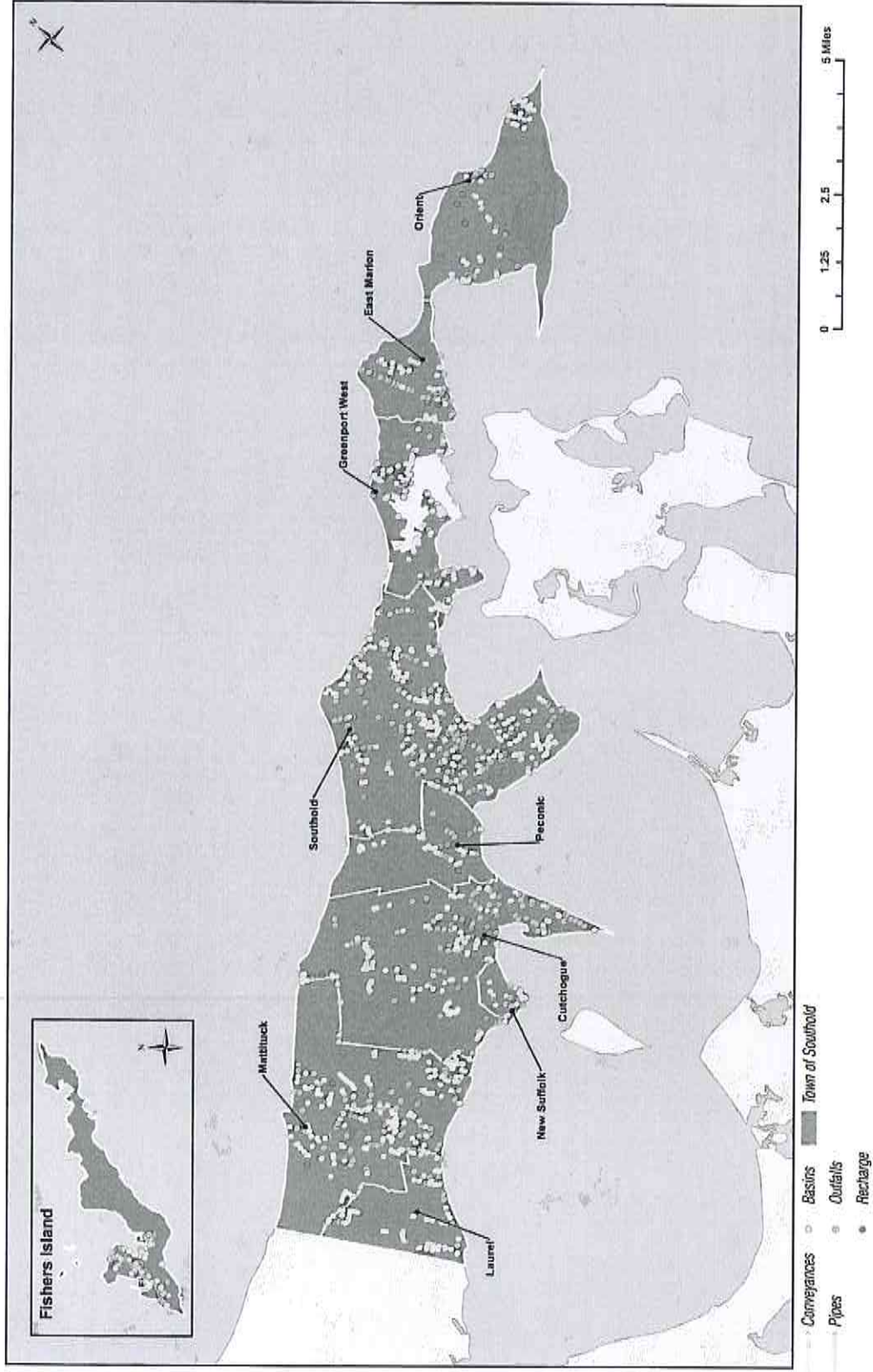


Figure 9. Stormwater Infrastructure in the Town of Southold

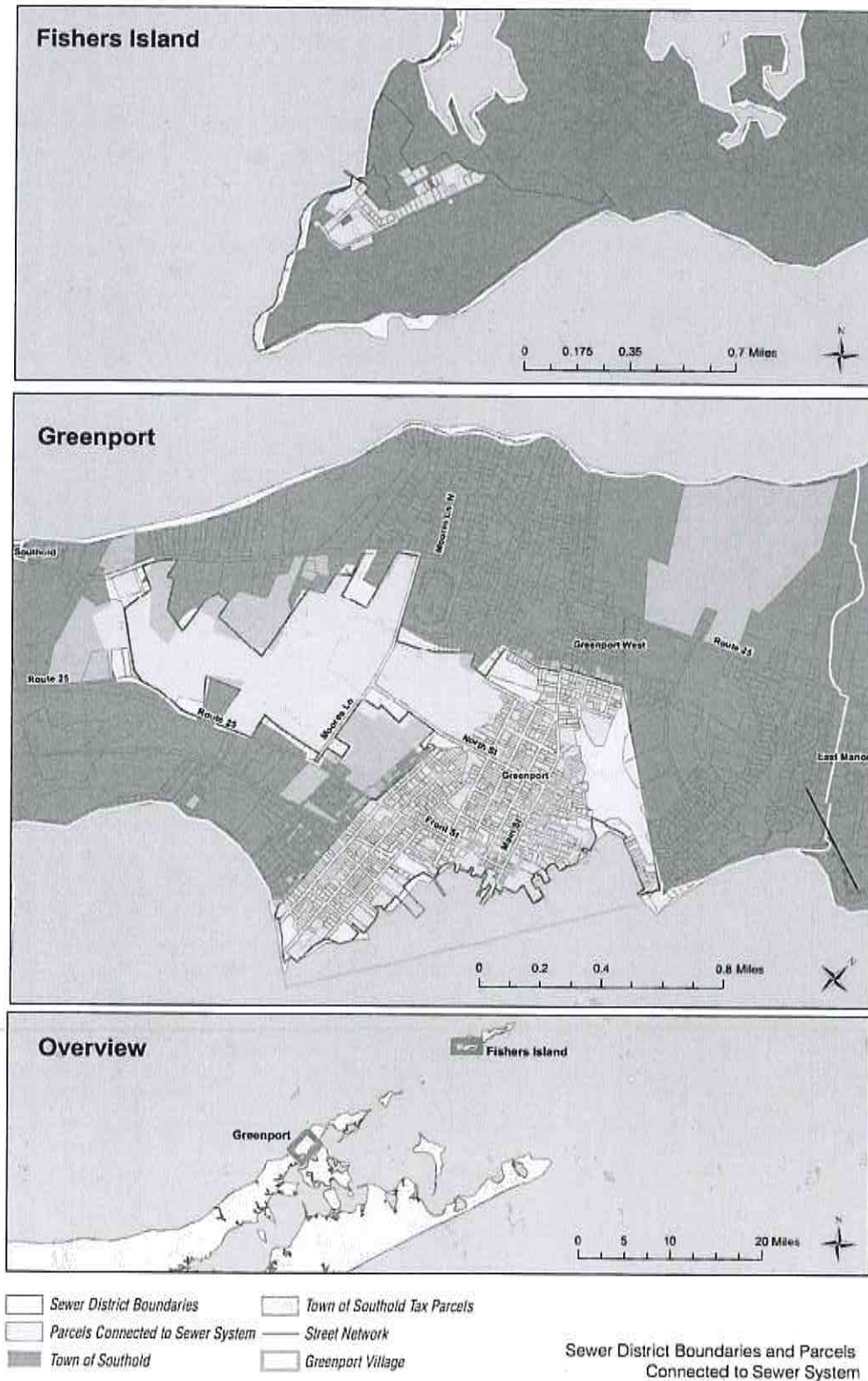


Figure 10. Sewer District Boundaries and Parcels Connected to Sewer System

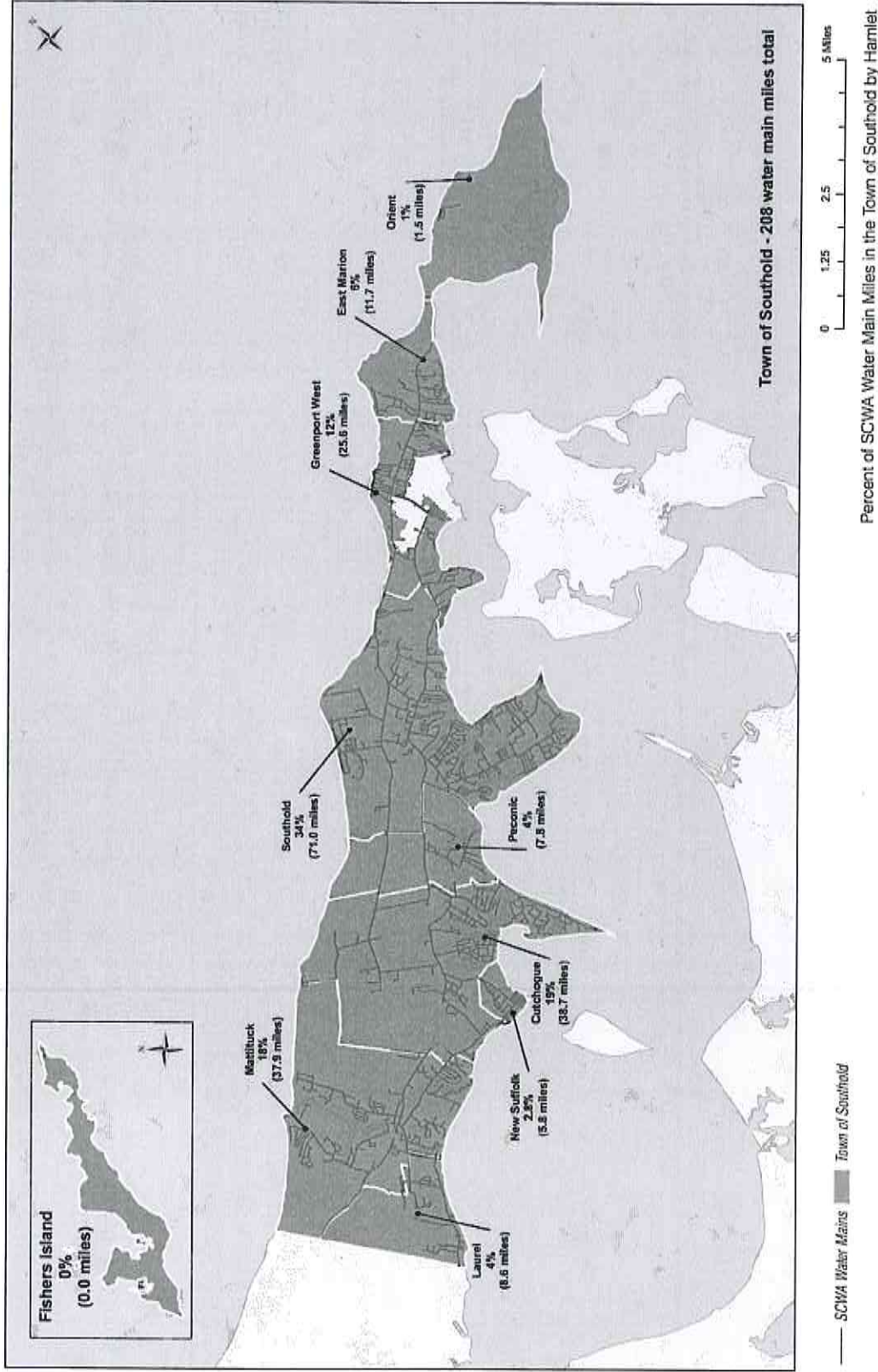


Figure 11. Percent of SCWA Water Main Line Miles in the Town of Southold by Hamlet

INFRASTRUCTURE GOALS

The Town has significant coverage for developed areas by electrical, water, and wired communications utilities. Sanitary sewer, natural gas, and wireless communications utilities are less prevalent. Sanitary sewer lines connected to a treatment plan only exist in a small part of the Town in the hamlets of West Greenport and Southold because they are connected to the Village of Greenport's sanitary sewer system. There are only 16 cellular towers covering the Town, which results in weak or no wireless service in parts of the Town. And while natural gas mains follow portions of NY State Route 25 and County Route 48, service is not available beyond those corridors.

The potential future increases in residential and commercial development will require an increase in the supporting infrastructure. To accommodate this potential growth, goals follow for each, though most of these goals will rely on the providers of the services to achieve.

Communications (Cable, Telephone, Broadband, and Wireless).

The local service providers will have to extend and upgrade their already present service to further facilitate future localized developments and improvements. In addition, wireless providers will need to adapt and improve their service as data streaming continues to increase. Wireless connectivity is generally fair to poor and even non-existent in some parts of the Town. In the summer, the service worsens due to the volume of users.

Stormwater

The Town strictly regulates stormwater runoff, and all new development is required to contain their stormwater runoff on-site with appropriate infrastructure. As development in the Town increases, there will be an expected increase to impermeable surfaces such as new streets, parking lots and buildings. The increases in impermeable areas will be monitored so that upgrades to existing inlets and outlets can be planned. Additional curbside drainage structures may also be required to further mitigate additional stormwater that is collected in and around future localized developments.

In addition to traditional stormwater capture and treatment infrastructure, green infrastructure technologies are recommended. According to the Natural Resources chapter of this plan, to address non-point pollution, the Town is working to integrate green infrastructure such as vegetated swales into drainage designs.

Sanitary Sewer

Due to the cost of construction and maintenance, as well as concerns over inducing too much growth, extending public sewer is not a goal of the Town. Instead, finding alternative solutions that treat sewage effluent on site or in small community systems is preferred.

Water - SCWA & Fishers Island Waterworks

As the buildout of the Town continues, water model evaluations may be necessary to evaluate the capacity of the system and whether it warrants any holding tanks, booster pump stations, etc. The Town should monitor SCWA and Fishers Island Waterworks water supply, and if the utilities or their supply cannot keep up with the needs of the Town, they should consider investigating ways to reduce water use by collecting rainwater for lawn irrigation purposes, gray water recycling, and other sustainable water strategies.

Electricity

The local service providers will have to extend and possibly upgrade their already present service to further facilitate future localized developments and improvements.

Natural Gas

Natural gas is a desirable alternative fuel for home heating and cooking, and encouraging the provider to expand its availability in the Town is recommended.

Solar/Renewable Energy

The Town should continue to explore alternative energy sources, including solar, wind and tidal energy resources to supplement current energy sources, and to provide redundancy in case of failure, cost increases, or other issues with the primary energy source.

APPENDIX

METHODOLOGY

TRANSPORTATION

An inventory of transportation assets for the Town of Southold was conducted by compiling a database using geographic information systems (GIS), based on existing data from the Town of Southold, Suffolk County Transit's General Transit Feed Specification (GTFS) dataset, and the New York State Department of Transportation (NYSDOT), data from OpenStreetMap that was reviewed and vetted for accuracy, online research of taxi and private transit operators, and reviews of the latest aerial and street view information.

UTILITY INFRASTRUCTURE

The utility assessments were conducted by researching public records that were provided by the Town and utility companies, and supplemented with field investigations. According to these data, the Town has significant coverage for developed areas by electrical, water, and wired communications utilities. Sanitary sewer, natural gas, and wireless communications utilities are less prevalent. Sanitary sewer lines connected to a treatment plan only exist in a small part of the Town in the hamlets of Greenport West and Southold because they are connected to the Village of Greenport's sanitary sewer system. There are only 16 cellular towers covering the Town, which results in weak or no wireless service in parts of the Town. And while natural gas mains follow portions of NY State Route 25 and County Route 48, service was not observed to be available far beyond those corridors.

STREETS

A street network database for the Town of Southold was generated using the street network layer developed by the Town, and each roadway segment was tagged with a NYSDOT functional classification using NYSDOT's Functional Class Viewer map.

NYSDOT has classified streets in the Town of Southold as follows:

- 9 percent as Principal Arterials which are regional highways (i.e., NY State Route 25 in some places, County Route 48)
- 9 percent as Minor Arterials which are local highways (i.e., NY State Route 25 in Greenport West and Cutchogue, Depot Lane)
- 11 percent as Major Collectors (i.e., Albertson Lane, New Suffolk Road)
- 71 percent Local Streets or unclassified

SIDEWALKS

The sidewalk inventory for the Town of Southold was generated in GIS by reviewing the most recently available aerial and street view imagery in the population centers of each hamlet, and was supplemented with sidewalk inventories already developed by the Town of Southold for Fishers Island.

MULTI-USE PATHS AND BICYCLE ROUTES

Multi-use paths in the Town of Southold were inventoried by using GIS data available from the Town of Southold's website, online resources made available by NYSDOT, and data extracts from OpenStreetMap that were vetted through online research.

PUBLIC TRANSIT

An inventory of public transportation assets in the Town of Southold was compiled using publicly available GTFS data on stop locations and schedules from Suffolk County Transit and Long Island Rail Road. Ferry routes were inventoried through online research.

TAXI AND RIDE-SHARING COMPANIES

Inventories of taxi and ride-sharing companies in the Town of Southold were developed through online research and review of local listings of businesses.

PARKING

Parking facilities in the Town of Southold were inventoried using a combination of online research, review of recently available aerial and street view information, and data made available from the Town of Southold. Parking facilities that require permits were inventoried following a review of seasonal regulations listed in the Town's Code.

TRAFFIC GROWTH

Buildout estimates from the Comprehensive Plan's Land Use chapter, and background traffic growth based on traffic data collected along NY State Route 25 and County Route 48 from the annual NYSDOT Traffic Volume Report was calculated to assess traffic growth in the Town.

Older data from 2011 which were limited to NY State Route 25 were also researched to assess six years of traffic volumes; compared to 2011 data, the most recent data show approximately the same volumes, with some segments slightly higher or slightly lower. Recent comparisons, however, show an annual increase in traffic volumes throughout the Town. Therefore, only the recent years were used to calculate traffic growth.

ADDITIONAL TABLES AND FIGURES

HIGH CRASH LOCATIONS

Crash data from 2015 to 2017 for the Town of Southold were obtained from NYSDOT and were tabulated into high crash locations using the latitude and longitude coordinates. High crash locations were identified as intersections with 5 or more crashes during this period, because they represent the top 10 percent of all intersections with crashes. All of the high crash locations identified in the Town are summarized by hamlet in **Table A-1**.

Table A-1
High Crash Locations in Town of Southold

| Intersection | Total Crashes 2015 – 2017 | Hamlet |
|---|------------------------------|----------------|
| NY State Route 25 and Main Bayview Road / Ackerly Pond Lane | 17 | Southold |
| County Route 48 and Wickham Avenue | 17 | Mattituck |
| NY State Route 25 and County Route 48 | 16 | Greenport West |
| County Route 48 and Cox Lane | 14 | Cutchogue |
| County Route 48 and Cox Neck Road / Old Sound Avenue | 12 | Mattituck |
| NY State Route 25 and Sound Avenue / Love Lane | 12 | Mattituck |
| County Route 48 and Peconic Lane / Mill Lane | 12 | Peconic |
| NY State Route 25 and Wickham Avenue | 11 | Mattituck |
| Pike Street and Wickham Avenue | 11 | Mattituck |
| County Route 48 and Depot Lane | 11 | Cutchogue |
| County Route 48 and Hortons Lane | 11 | Southold |
| NY State Route 25 and Factory Avenue / Sigsbee Road | 10 | Mattituck |
| NY State Route 25 and New Suffolk Road | 7 | Cutchogue |
| NY State Route 25 and Depot Lane | 7 | Cutchogue |
| County Route 48 and Ackerly Pond Lane | 7 | Southold |
| County Route 48 and Albertson Lane | 7 | Southold |
| NY State Route 25 and New Suffolk Avenue | 6 | Mattituck |
| County Route 48 and Mill Lane | 6 | Mattituck |
| NY State Route 25 and Eugenes Road / Cox Lane | 6 | Cutchogue |
| NY State Route 25 and Peconic Lane | 6 | Peconic |
| NY State Route 25 and S. Harbor Road | 6 | Southold |
| NY State Route 25 and Youngs Avenue | 6 | Southold |
| County Route 48 and Chappel Lane | 6 | Greenport West |
| NY State Route 25 and Boisseau Avenue | 5 | Southold |
| County Route 48 and Youngs Avenue | 5 | Southold |
| NY State Route 25 and Chappel Lane | 5 | Greenport West |
| County Route 48 and Moores Lane | 5 | Greenport West |
| NY State Route 25 and Champlin Place / Wilmarth Avenue | 5 | Greenport West |
| NY State Route 25 and Gillette Drive | 5 | East Marion |
| NY State Route 25 and Dock Road | 5 | Orient |

PARKING INVENTORY

Parking facilities in the Town of Southold were inventoried using a combination of online research, review of recently available aerial and street view information, and data made available from the Town of Southold. These facilities are summarized in **Table A-2**. Parking facilities that require permits were inventoried following a review of seasonal regulations listed in the Town's Code. These parking locations and the regulations are summarized in **Table A-3**.

Table A-2
Parking Facilities in the Town of Southold

| Name | Condition | Hamlet | Source |
|---|-------------|----------------|---|
| Train Station Park and Ride Lots | | | |
| Mattituck Long Island Rail Road Park and Ride | Paved Lot | Mattituck | http://web.mta.info/supplemental/lirr/Parking.htm |
| Southold Long Island Rail Road Park and Ride | Paved Lot | Southold | http://web.mta.info/supplemental/lirr/Parking.htm |
| Recreational Parking Lots | | | |
| Norman E. Klipp Marine Park | Paved Lot | Greenport West | https://ecode360.com/5159175 |
| Southold Town Beach | Paved Lot | Southold | https://ecode360.com/5159175 |
| McCabe's Beach | Paved Lot | Southold | https://ecode360.com/5159175 |
| Kenny's Beach | Paved Lot | Southold | https://ecode360.com/5159175 |
| Goose Creek Beach | Paved Lot | Southold | https://ecode360.com/5159175 |
| Goldsmith's Inlet Beach | Paved Lot | Peconic | https://ecode360.com/5159175 |
| New Suffolk Beach | Paved Lot | New Suffolk | https://www.northfork.org/?pageid=2&itemid=21 |
| Laurel Lake Preserve | Unpaved Lot | Laurel | https://www.northfork.org/?pageid=2&itemid=21 |
| Jean Cochran Park | Unpaved Lot | Southold | https://www.northfork.org/?pageid=2&itemid=21 |
| Orient State Park | Paved Lot | Orient | https://www.northfork.org/?pageid=2&itemid=21 |
| Moore's Park | Unpaved Lot | East Marion | http://www.southoldtownny.gov/401/Maps-and-Trails |
| Husing Pond Preserve | Paved Lot | Laurel | http://www.southoldtownny.gov/401/Maps-and-Trails |
| Cedar Beach County Park | Paved Lot | Southold | http://www.southoldtownny.gov/401/Maps-and-Trails |
| Veterans Beach Parking | Paved Lot | Mattituck | https://goo.gl/maps/UhW5P9M4zKw |
| Truman's Beach Parking-1 | Paved Lot | Orient | https://goo.gl/maps/n3uYHfhSW4S2 |
| Truman's Beach Parking-2 | Paved Lot | Orient | https://goo.gl/maps/n3uYHfhSW4S2 |
| Municipal Parking Lots | | | |
| Dean Parking Lot | Paved Lot | Mattituck | Town of Southold Parking Inventory |
| Pike Parking Lot | Paved Lot | Mattituck | Town of Southold Parking Inventory |
| Love Lane and Pike Parking | Paved Lot | Mattituck | Town of Southold Parking Inventory |
| Cutchogue Route 25 Parking | Paved Lot | Cutchogue | Town of Southold Parking Inventory |
| Peconic Post Office | Paved Lot | Peconic | Town of Southold Parking Inventory |
| Peconic Community Center | Paved Lot | Southold | Town of Southold Parking Inventory |
| Peconic Community Center | Paved Lot | Southold | Town of Southold Parking Inventory |
| Peconic Recreation Center | Paved Lot | Southold | Town of Southold Parking Inventory |
| Peconic Recreation Center | Paved Lot | Southold | Town of Southold Parking Inventory |
| Southold Town Hall | Paved Lot | Southold | Town of Southold Parking Inventory |
| Route 25 Municipal Parking | Paved Lot | Southold | Town of Southold Parking Inventory |
| Southold Town Annex | Paved Lot | Southold | Town of Southold Parking Inventory |
| Municipal Parking Lots | | | |
| Orient Point Ferry Parking | Unpaved Lot | Orient | https://goo.gl/maps/v9QLbk7ScuJ2 |

Table A-3
Seasonal Parking Restrictions in the Town of Southold

| Location with Permit Parking Restrictions | Hamlet | Source |
|---|----------------|---|
| Recreational Parking Lots | | |
| Greenwood Avenue - east side | Fishers Island | https://ecode360.com/5159175 |
| Beckwith Avenue - west side | Southold | https://ecode360.com/5161177 |
| Second Street - both sides | New Suffolk | https://ecode360.com/5161177 |
| Norman E. Klipp Marine Park | Greenport West | https://ecode360.com/5159175 |
| Southold Town Beach | Southold | https://ecode360.com/5159175 |
| McCabe's Beach | Southold | https://ecode360.com/5159175 |
| Kenny's Beach | Southold | https://ecode360.com/5159175 |
| Goose Creek Beach | Southold | https://ecode360.com/5159175 |
| Goldsmith's Inlet Beach | Peconic | https://ecode360.com/5159175 |
| New Suffolk Beach | New Suffolk | https://ecode360.com/5159175 |
| Depot Lane | Cutchogue | https://ecode360.com/5161178 |

BUILDOUT DEVELOPMENT PROJECTIONS

The buildout development projections are included in **Table A-4**. The current development is an estimate provided by the Planning Department using Town records. The buildout includes industrial development within the commercial square footages. The buildout was calculated by existing zoning and assumes full lot coverage, but there may be limitations such as parking requirements or infrastructure limitations.

The corresponding residential and commercial development traffic volumes have been estimated by total daily vehicles for current and buildout scenarios using the Institute of Transportation Engineers Trip Generation publication. A 25 percent linked trip credit has been applied to the commercial component to account for the expected portion of residential vehicles trips that would be linked to commercial vehicle trips.

The existing and buildout development traffic projections are included in **Table A-5**.

Table A-4
Estimated Current Development and Full Buildout Development Assumptions

| Land Use | Estimated Current Development in Hamlet | Full Buildout Development in Hamlet | Increase in Development in Hamlet (Percentage) |
|---|---|-------------------------------------|--|
| Cutchogue | | | |
| Residential (single family) in Dwelling Units | 2,028 | 3,393 | +1,365 (+67%) |
| Commercial in 1,000 Square Feet (rounded) | 178 | 369 | +191 (+107%) |
| East Marion | | | |
| Residential (single family) in Dwelling Units | 921 | 1,210 | +289 (+31%) |
| Commercial in 1,000 Square Feet (rounded) | 13 | 19 | +6 (+51%) |
| Fishers Island | | | |
| Residential (single family) in Dwelling Units | 555 | 844 | +289 (+52%) |
| Commercial in 1,000 Square Feet (rounded) | 70 | 112 | +42 (+59%) |
| Greenport West | | | |
| Residential (single family) in Dwelling Units | 1,956 | 2,435 | +479 (+24%) |
| Commercial in 1,000 Square Feet (rounded) | 181 | 499 | +318 (+175%) |
| Laurel | | | |
| Residential (single family) in Dwelling Units | 712 | 990 | +278 (+39%) |
| Commercial in 1,000 Square Feet (rounded) | 36 | 54 | +18 (+49%) |
| Mattituck | | | |
| Residential (single family) in Dwelling Units | 2,479 | 3,568 | +1,089 (+44%) |
| Commercial in 1,000 Square Feet (rounded) | 217 | 399 | +182 (+84%) |
| New Suffolk | | | |
| Residential (single family) in Dwelling Units | 281 | 329 | +48 (+17%) |
| Commercial in 1,000 Square Feet (rounded) | 8 | 12 | +4 (+46%) |
| Orient | | | |
| Residential (single family) in Dwelling Units | 765 | 1,120 | +355 (+46%) |
| Commercial in 1,000 Square Feet (rounded) | 6 | 6 | +0 (+0%) |
| Peconic | | | |
| Residential (single family) in Dwelling Units | 518 | 999 | +481 (+93%) |
| Commercial in 1,000 Square Feet (rounded) | 45 | 70 | +25 (+56%) |
| Southold | | | |
| Residential (single family) in Dwelling Units | 3,751 | 4,806 | +1,055 (+28%) |
| Commercial in 1,000 Square Feet (rounded) | 363 | 1,053 | +690 (+190%) |

Table A-5
Comparison of Estimated Current Development and Full Buildout Vehicle Trips

| Land Use | Estimated Current Daily Vehicle Trips Generated | Full Buildout Daily Vehicle Trips Generated | Increase in Daily Vehicle Trips (Percent) |
|-----------------------|---|---|---|
| Cutchogue | | | |
| Residential | 19,144 | 32,030 | +12,886 (+67%) |
| Commercial | 4,648 | 9,624 | +4,976 (+107%) |
| East Marion | | | |
| Residential | 8,694 | 11,422 | +2,728 (+31%) |
| Commercial | 327 | 495 | +168 (+51%) |
| Fishers Island | | | |
| Residential | 5,239 | 7,967 | +2,728 (+52%) |
| Commercial | 1,837 | 2,925 | +1,088 (+59%) |
| Greenport West | | | |
| Residential | 18,465 | 22,986 | +4,521 (+24%) |
| Commercial | 4,733 | 13,031 | +8,298 (+175%) |
| Laurel | | | |
| Residential | 6,721 | 9,346 | +2,625 (+39%) |
| Commercial | 943 | 1,406 | +463 (+49%) |
| Mattituck | | | |
| Residential | 23,402 | 33,682 | +10,280 (+44%) |
| Commercial | 1,582 | 2,914 | +1,322 (+84%) |
| New Suffolk | | | |
| Residential | 2,653 | 3,106 | +453 (+17%) |
| Commercial | 216 | 315 | +99 (+46%) |
| Orient | | | |
| Residential | 7,222 | 10,573 | +3,351 (+46%) |
| Commercial | 148 | 148 | +0 (+0%) |
| Peconic | | | |
| Residential | 4,890 | 9,431 | +4,541 (+93%) |
| Commercial | 1,174 | 1,832 | +658 (+56%) |
| Southold | | | |
| Residential | 35,409 | 45,369 | +9,960 (+28%) |
| Commercial | 9,469 | 27,473 | +18,004 (+190%) |

Source: Institute of Transportation Engineers Trip Generation, 10th Edition.

WIRELESS FACILITIES IN THE TOWN OF SOUTHOLD

As of 2018, there were a total of 16 wireless facilities located in the Town of Southold, and are located in the hamlets of Cutchogue, East Marion, Fishers Island, Mattituck, Orient, Peconic, and Southold. An inventory of the wireless facilities is summarized in **Table A-6**.

Table A-6
Wireless Facilities in the Town of Southold

| Location | Structure Type | Structure Height (feet) |
|--|-----------------------------|---------------------------------|
| 27245 Main Road, Cutchogue | Inside church steeple | 65' |
| Mattituck Fire District, Pike St, Mattituck | monopole stealth | 120' |
| 40200 Main Road, Orient NY | monopole stealth | 80' |
| 1040 Hortons Lane, Southold | monopole stealth | 90' |
| 12585 Sound Ave Mattituck | monopole semi-stealth | 100' |
| Rte 25 & Peconic Rd., Peconic | Lattice Tower | 145' |
| 23300 Rte 25, Orient | monopole stealth | 90' |
| Rte 25, East Marion | Monopole stealth | 110' |
| 689 Main Street, Cutchogue | Tower exposed antennas | 89.9' |
| 415 Elijah's Lane, Southold | Pole-exposed antennas | 110' |
| 222 Athol & Crescent St., Fishers Island | Pole – exposed antennas | 29.9' |
| 55135 Main Rd., Southold | Flush Monopole | 50' |
| Alpine Avenue, Fishers Island | Building-Church Steeple | N/A |
| 21855 CR 48 Cutchogue | Monopole - exposed antennas | 100' |
| 41405 Rte 25 Peconic | Monopole exposed antennas | 80' |
| North of Sound Ave & East of Herricks Lane , Jamesport | Radio Tower-Guyed | 400.3' |
| 0.3 Miles South of North Rd. & Rte. 25, Greenport | Radio Tower-Guyed | 377' |
| 100' W of Moores Ln & North St. Greenport | Water Tank | 159.1' (antennas on water tank) |
| LIPA station, Rt. 25, Greenport | Wood pole | 80' |
| Source: Town of Southold | | |

*

SOUTHOLD COMPREHENSIVE PLAN UPDATE



Transportation & Infrastructure

RESIDENTS OF SOUTHOLD TOWN



Please join the Southold Town Board and the Planning Board for our **PUBLIC INPUT MEETINGS**

Topic: Transportation & Infrastructure
6:30 – 8:30 PM

MONDAY, AUGUST 20TH



Mattituck American Legion
600 Wickham Ave, Mattituck NY 11952

TUESDAY, AUGUST 21ST



Peconic Landing Auditorium
Brecknock Road, Greenport, NY 11944

WEDNESDAY, AUGUST 22ND



Peconic Lane Community Center
1170 Peconic Lane, Peconic, NY 11958

Read the Draft Transportation & Infrastructure Chapter of Southold's Comprehensive Plan in the library or on the Town's website at www.southoldtownny.gov



236 THIRD STREET
GREENPORT NY 11944

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MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 9, 2018
Meeting: August 16, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Roberts August 2018 Work Session Report

Attachments:

Trustee Roberts August 2018 Work Session Report (PDF)

MEMORANDUM

To: Mayor and Village Board of Trustees

From: Trustee Doug Roberts

Re: August, 2018 Work Session

August 9, 2018

1. Short Term Rentals

The results of the public hearing were unequivocal. Greenporters want us to take action to regulate STR that are non-owner-occupied. The Mayor's plan to incent year-round rentals by including year-round tenants as qualifying a 2-family home as "owner-occupied" is widely supported. Let's not lose momentum. Let's schedule a hearing ASAP and get a law on the books. The data are all clear- rents are going up, rentals have disappeared from the classifieds. Rental inventory is down or non-existent, home prices in The Village have shot up. Anecdotally, all of us can name at least 3 or 4 homes or apartments that have been converted from LTR to STR, and we know real Greenporters who've had to leave town because they can't buy a home or afford to rent year-round. Let's create a simple regulation banning STR except for year-round tenant or owner-occupied homes. Let's require similar regulations as those required to operate a B&B, and let's do an enforcement sweep to make sure that all are following code.

2. Noise Code Enforcement

We need to either decide to work on this or we need to just admit that we are not going to enforce it and allow businesses to do as they please. Right now we enforce against some but not others.

3. MTA/Jitney Lot

We need to put a law in place regulating long-term parking at this lot before the winter.

4. Laundromat Parking Spots

At last month's meeting, I proposed 3-4 30-minute parking spots at the Laundromat on Adams Street. The suggestion was made by Trustee Phillips that we do a larger analysis on the entire Adams Street parking lot to figure out how to best utilize the spaces to support our residents. Has there been any progress on this? If not, I suggest we don't overthink this. The short-term spots at IGA are a win for everyone. Let's do the same here. It will take us very little effort and expense.

5. Stop signs at end of 5th and 6th

- They have not gone up yet and there are only 2 weeks left until Labor Day
- We agreed to revise the law and schedule a hearing to make it a seasonal stop sign. Do we still want to do that?



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 10, 2018
Meeting: August 16, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Robins August 2018 Work Session Report

Attachments:

Trustee Robins August 2018 Work Session Report (PDF)

BID Meeting 7/26/18

Trustee Julia Robins

Adopt minutes from the previous last meeting.

Treasurer's Report

\$750 above 2017/2018 budget on 6/30/2018

\$28K cash remained in the bank.

Rich mentions nonprofit status

Remind Jason Odell to send quarterly report along with the budget that was approved for 2018/2019 to Robert Brandt.

SOBO

Report from David Abatelli

Planter sponsorship signs for businesses will cost \$125 year the first year with a \$100 annual renewal

It is suggested that an email be sent to businesses about the planter signs and also if they would like information about cigarette butt containers.

There was a brief discussion about additional trash cans and where they are needed.

Mutt mitt location - Dave discussed with Derryl and they will come to a decision where to install them.

Dave mentions that the next expense will be spruce trees to be purchased after Halloween.

He said that a minimum of 12 new trees will need to be ordered.

He will provide an estimate of the cost at the next meeting

Main allocation of the BID tax money comes in August

It is approximately \$50K

The question was asked if the BID could hire a private contractor to install lights on trees downtown.

I will bring this up at the next GATE Meeting.

First Night discussion

I mentioned that the premise behind First Night was a non-alcoholic option for New Year's Eve.

Rich introduced of the new owner of 48 Front Street.

Robin Mueller and the chef Wolfgang Ban

He talked a little about how they managed to open with a new look in 3 weeks by using staging by a movie crew.

PRIDE

Report from Linda Kessler and Kim Loper

The committee started the process with ELIH for a window decorating contest.

They are working on the Halloween Parade with Clerk Pirillo and Trustee Phillips.

The parade will be the Saturday before Halloween

Linda asked for a vote on the request for funding for Dances in the Park and \$1,500 was approved.

Kim Loper discussed a Suffolk Times video opportunity – Working Waterfront

The promotion will feature stories and profiles on the lives of those working the North Fork and Shelter Island waterfront in industries such as dock-building, boat building, fishing and boating.

Full page in Northforker magazine

Sponsorship on video

Suffolktimes.com banner ad (one month run)

Cost \$1,995

Voted on and passed via an online vote on August 3.

SMILE

Report from Kim Loper

Social Media Campaign to be presented at the next meeting

Website business information forms will be collated by Kim Loper.

Discussion of how the Block captain approach is working to get business information collected as well as to improve communication between businesses.

Katherine Schroeder is still working on some posts but the committee will be looking for someone to do event photography moving forward.

Kim mentions how the Google first search works.

GATE

Report from Rich Vandenburg

Derryl Baumer has been communicating with the County about the lighting grant and needed some information from Robert Brandt that they had requested.

Sidewalk encumbrances

I copied and emailed the code for sidewalk encumbrances and the sandwich board policy to Rich Vandenburg for distribution to BID Members.
Discussion about multiple bicycles locked together blocking the sidewalk.
Are additional bike racks a possibility and if so, where?
STR thoughts - What do members think?
Natural Gas Survey
Single stream trash – Rich continues to ask about the cost.

Tall Ships 2020

They have not contacted the Village about the event yet.
We discussed the idea of a downsized event.
Tall Ships puts a big demand on Village administration for support and logistics
Discuss pay to play for non BID members
Rich has requested a Village Map of the business district from Paul and Derryl.

Firefighter 80th anniversary

Event at the East Pier
August 24-26
The Village is co-sponsoring the event.

New Business

Mark LaMaina proposes two event ideas
Race Car Lap around the Village in Spring
Pumpkin Patch in Mitchell Park

Next meeting 8/23/2018

Carousel Meeting 8/7/18
Trustee Julia Robins

Approve minutes for previous meeting.

Gail Horton is looking for more dairy photos as it has been difficult to find a picture of a dairy farm with cows in the photo.

Gail is going to contact Micah Kaplan about finding an early photo of the Synagogue.

Marjory Stevens is looking for some detailed information about things that they would like included in the pictures that were selected.

Gail went over the process of matching the artists with their photo subjects. Dave Abatelli wants to talk with artist who is the assigned the painting of the Zaida to share historical information from museum, specifically Coast Guard flag

Next meeting 9/11/18