



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE
ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI
PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

November 17, 2014 at 6:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT** - CHIEF HARRY BREESE
Including compilation of all monthly meeting minutes
- o **VILLAGE ADMINISTRATOR** - PAUL J. PALLAS
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK** - SYLVIA PIRILLO
- o **VILLAGE ATTORNEY** - JOSEPH PROKOP

REPORTS FROM COMMITTEES

PUBLIC HEARING

- o Nathaniel and Emily Ewing Wetlands Permit Application Hearing

MAYOR AND VILLAGE BOARD OF TRUSTEES

|



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: November 10, 2014
Meeting: November 17, 2014 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Work Session Fire Department November 2014

Attachments:

Work Session Fire Dept. November 2014 (PDF)

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Organized 1845

Greenport Fire Department Monthly Report For the Month of October 2014

Number of calls this month: 71

Number of Calls to Date: 564

Breakdown of calls by signal numbers:

9 (stand-by):	2
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	10
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	55
16-23 (mva, water rescue, misc.):	2
16-59 (routine transport):	0
23 (co detector, medi-vac):	2
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	34
East/West:	37
Other:	0

Total number of Personnel:	929
Number of hours:	50.7
Total personnel hours:	47,100.3
Average personnel per call:	13.09
Average call time in minutes:	42.85

Number of calls to Peconic Landing:	10
Number of calls to San Simeon by the Sound:	7

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
14-494	10/1/14	August Road	8	7:00	7:45	45	16	1	E/W	A/M Chest Pain
14-495	10/1/14	Shores Peconic Landing 1600 Brecknock Rd.	17	17:36	18:15	39	16	1	E/W	E/F Resp Distress
14-496	10/1/14	IGA 101 South Street	17	17:48	18:29	41	16	1	V	A/F Knee Injury
14-497	10/3/14	Calebs Way	6	3:05	3:46	41	16	1	E/W	A/M Sick
14-498	10/3/14	Shores Peconic Landing 1600 Brecknock Rd.	7	9:17	10:00	43	16	1	E/W	E/F Diabetic
14-499	10/3/14	Rail Road Station 100 3rd Street	10	14:11	14:39	28	16	1	V	E/M Altered Mental State
14-500	10/3/14	Front Street	17	16:14	16:39	25	16	1	V	A/F Choking
14-501	10/3/14	RT 25 and Silvermere	9	16:51	17:31	40	16	1	E/W	A/M Fall off Bike
14-502	10/3/14	Main Street	20	19:52	20:33	41	16	1	V	Allergic Reaction
14-503	10/4/14	Broad Street	12	18:38	19:28	50	16	1	V	A/F Syncope
14-504	10/5/14	North Ferry	6	8:00	8:09	9	16	1	V	A/M Difficulty Breathing
14-505	10/6/14	GHS 720 Front Street	8	11:41	12:20	39	16	1	E/W	M/Y Allergic Reaction
14-506	10/6/14	Willow Drive	15	13:18	14:00	15	16	1	E/W	E/F VOF
14-507	10/6/14	Peconic Landing 1600 Brecknock Rd	25	14:00	14:11	11	13	0	E/W	Auto Alarm
14-508	10/6/14	GHS 720 Front Street	15	17:29	18:05	36	16	1	V	A/M Head Injury
14-509	10/6/14	5th Avenue	14	20:53	21:33	40	16	1	V	E/M Unconscious
14-510	10/7/14	Mitchell Park	8	13:31	14:09	40	16	1	V	A/M Injury to face
14-511	10/7/14	Wiggins Street	17	20:34	21:14	40	16	1	V	A/M Fall
14-512	10/8/14	61700 Rt 48 San Simeon	3	1:38	2:12	30	16	1	E/W	A/M Difficulty Breathing
14-513	10/8/14	Front Street	8	6:55	8:57	122	16	1	V	E/F Poss CVA
14-514	10/8/14	St Agnes 523 Front Street	22	10:43	10:48	5	13	0	V	Auto Alarm
14-515	10/9/14	GHS 720 Front Street	27	9:30	9:40	18	13	0	E/W	Auto Alarm
14-516	10/9/14	61700 Rt 48 San Simeon	9	18:48	19:29	41	16	1	E/W	A/M Respiratory Distress
14-517	10/10/14	Apie Peconic Landing 1500 Brecknock Rd	6	9:58	10:54	56	16	1	E/W	A/F Head Injury
14-518	10/10/14	GHS 720 Front Street	7	18:15	20:15	120	9	0	E/W	Standby
14-519	10/10/14	Mitchell Park	11	18:51	19:31	40	16	1	V	F/Y Injury from Fall
14-520	10/10/14	6th Street	7	23:51	0:32	41	16	1	V	M/Y Unconscious
14-521	10/11/14	Sutton Place	10	8:24	9:09	45	16	1	E/W	A/F Unresponsive
14-522	10/11/14	636 Main St	33	12:06	12:15	9	13	0	V	Auto Alarm
14-523	10/12/14	Blue Marlin Dr	8	8:35	9:17	8	16	1	E/W	A/F Possible Blood Clot
14-524	10/12/14	Mitchell Park	8	12:08	12:39	31	16	1	V	A/M Syncope
14-525	10/12/14	477 Main Street	13	15:14	15:39	25	16	1	V	A/M Difficulty Breathing
14-526	10/12/14	Sterling Ave	4	22:32	23:14	46	16	1	V	A/F Diabetic
14-527	10/13/14	West St	3	1:56	2:38	32	16	1	V	A/M Head Injury
14-528	10/13/14	St Peters Church Rt 25	28	9:27	10:35	67	16/23	2	E/W	MVA
14-529	10/15/14	Peconic Landing 1600 Brecknock Rd	25	12:32	12:41	9	13	0	E/W	Auto Alarm
14-530	10/15/14	Peconic Landing 1600 Brecknock Rd	5	17:31	18:12	41	16	1	E/W	A/F Choking
14-531	10/16/14	61700 Rt 48 San Simeon	5	9:21	10:01	40	16	1	E/W	E/M Sick
14-532	10/17/14	26 Front Street	26	12:11	12:45	26	13	0	V	Odor of Gas

Attachment: Work Session Fire Dept. November 2014 (1941 : Work Session Fire Department November

Alarm	Signal	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	E/W	O
14-533	10/17/14 895 Sutton Pl	8	20:29	21:09	40	16	1	E/W	E/F Chest Pain	
14-534	10/18/14 McCann Lane	8	7:45	8:25	40	16	1	E/W	E/M Difficulty Breathing	
14-535	10/18/14 RT 25 and Chapel La.	11	16:44	17:22	46	16/23	1	E/W	MVA	
14-536	10/19/14 Kaplan Ave	3	2:11	2:17	6	16	0	V	A/F Diff Breathing	
14-537	10/20/14 3rd Street	9	9:15	9:42	27	16	1	V	A/M Nose Bleed	
14-538	10/20/14 Main Street	7	17:34	18:10	36	16	1	V	A/F Sick	
14-539	10/20/14 61700 Rt 48 San Simeon	8	20:56	21:37	41	16	1	E/W	A/M Sick	
14-540	10/21/14 236 3rd Street	33	15:00	16:15	75	13	0	V	Smoke In building	
14-541	10/23/14 South Street	6	2:07	4:00	127	16	1	V	A/F Active Maternity	
14-542	10/23/14 Main Street	12	16:51	17:27	36	16	1	V	A/F Sick	
14-543	10/24/14 1st St	14	16:31	16:51	20	16	1	V	A/F Diff Breathing	
14-544	10/25/14 61700 Rt 48 San Simeon	4	0:25	1:08	43	16	1	E/W	A/F Abd. Pain	
14-545	10/25/14 Silversands Motel 1400 Sil	19	10:54	11:42	48	16	1	E/W	E/F Unconscious	
14-546	10/25/14 GHS 720 Front Street	15	11:20	11:38	18	23	0	E/W	Helicopter Landing	
14-547	10/25/14 Skippers Rest 4545 Main Rd	15	17:24	18:15	51	16	1	E/W	A/F Unconscious	
14-548	10/25/14 61700 Rt 48 San Simeon	9	21:02	21:40	38	16	1	E/W	E/M Chest Pain	
14-549	10/26/14 Soundview 58855 CR 48	5	1:40	2:25	45	16	1	E/W	A/M Fall	
14-550	10/26/14 110 Front Street	46	9:26	9:35	9	13	0	V	Water Flow	
14-551	10/26/14 Sandpiper Lane	6	16:59	17:40	41	16	1	E/W	E/F Abd. Pain	
14-552	10/27/14 Rear of Whiskey Wind	4	1:36	2:19	45	16	1	V	A/F Respiratory	
14-553	10/27/14 210 Main Street	23	14:52	15:04	12	13	1	V	Auto Alarm	
14-554	10/27/14 Peconic Landing 1600 Brex	28	19:14	20:12	58	16	1	E/W	E/F Fall	
14-555	10/27/14 GHS 720 Front Street	24	19:23	20:03	40	23	0	E/W	Helicopter Landing	
14-556	10/28/14 3rd Street	9	9:35	10:12	37	16	1	V	A/F Bleeding and Chest Pains	
14-557	10/28/14 Peconic Landing Thompson Blvd	10	9:38	10:17	39	16	1	E/W	E/F Dizzy	
14-558	10/28/14 Cast 311 Front Street	12	14:25	14:54	29	16	1	V	A/F VOF	
14-559	10/28/14 61700 Rt 48 San Simeon	11	14:37	14:37	0	16	0	E/W	A/F Cardiac History	
14-560	10/28/14 Shores Peconic Landing 1600 Brecknock Rd.	5	22:36	23:37	61	16	1	E/W	E/M Sick	
14-561	10/29/14 Rt 48	11	16:46	17:41	55	16	1	E/W	E/F Fall Hip Injury	
14-562	10/30/14 Peconic Landing 1600 Brecknock Rd	21	14:39	14:54	15	13	0	E/W	Auto Alarm	
14-563	10/30/14 3rd Street	15	16:29	17:08	39	16	1	V	A/M Seizure	
14-564	10/31/14 GFD Headquarters	19	18:00	23:00	350	9	0	V	Halloween Standby	
Alarms	Signal: 9 13 16 23 16-23	Pers 929	Avg. 13:09	Hours 50.7	Mins 3042	Avg. 42.85	Pts. 57	Dist: V 34 E/W 37 O 0		
Fire:	14	# Calls to Pec. Lndg: 10	#Fire Calls E/W: 4	#Fire Calls V: 0						
Rescue:	55	# Calls to San Simeon: 7	#EMS Calls E/W: 28	#EMS Calls V: 27						
			#Auto Alarms E/W: 4	#Auto Alarms V: 6						

Attachment: Work Session Fire Dept. November 2014 (1941 : Work Session Fire Department November

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET • P.O. BOX 58
GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

Request/Resolutions

THE FOLLOWING FOR OCTOBER.

Please accept all reports for the month October .

There are no requests or resolutions at this time.

CHIEF HARRY BREESE
 1ST ASST. CHIEF WAYNE MILLER
 2ND ASST. CHIEF JEFFREY L. WEINGART
 CHAPLAIN C. KUMJIAN
 TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
 (631) 477-8261 - STATION 2
 (631) 477-1943 - CHIEFS OFFICE
 (631) 477-4012 - FAX
 THIRD STREET · P.O. BOX 58
 GREENPORT, NY 11944
 Email: gfdfire@optonline.net
 www.greenportfd.org

MEETING OF THE BOARD OF WARDENS

Wednesday Oct 15, 2014

OPENING:

Chief Harry Breese opened the meeting at 7:03 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE: 1st Assistant Chief Wayne Miller, Wardens Warren Jensen , Joe Milovich , Tony Volinski, Raymond Crowin Joe Barszczewski , James A Pirillo, John Grilli.

2nd Assistant Chief Jeff Weingart Warden James J Pirillo, James Kalin and Administrative Assistant Wayne Manwaring to be excused.

THOSE WISHING TO SPEAK TO THE BOARD:

READING OF THE PREVIOUS MINUTES:

Motion made by Warden Ray Crowin , seconded by Warden John Grilli to approve the minutes of the Sept 17,2014 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS MEETING MINUTES: Not available due to meeting is not until Oct 21, 2014

TREASURER'S REPORT: Not Available

BILLS: none

COMMUNICATIONS RECEIVED:

1. Orient Fire Dept 5th Annual open house 10/18/14 4-9pm
2. Ny Fire Dept Burn Center Lt James Curran Seminar /classes 11/8/14 9-3:30
3. Christmas Parade to be held 12/07/2014 @1pm
4. Donation from Ross School in Memory of Phylis Mokus \$50.00
5. Donation from Sarah Snieder Thanking GFD for jumping her car at the Ferry terminal \$25.00. (Ken White Jumped the car)
6. Donation from Robert Neville Congratulation to Chief Breese @100.00

Motion made by Warden John Grilli to bring to the Village to Allow the Christmas Parade in Dec.
Seconded by Warden Tony Volinski. Motion Carried.

Motion made by Warden Tony Volinski to file all Communications and deposit all donations in proper accounts

APPLICATION(S) FOR NEW MEMBERSHIP:

Motion by _____, seconded by _____, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Warden Joe Milovich spoke on what the committee has presented to the engineer, and to have meeting set up with the Village.

2.

3.

BY-LAWS: none

FINANCE: Chief Harry Breese read report.

FIRE DISTRICT: None

PRE-INCIDENT PLANNING:

SERVICE AWARDS: Chief Harry Breese mentioned this is the time of year if any changed need to be made to the Service Awards it has to be in by November. Chief Breese asked that it be brought back to the companies to see if any changes to be made.

Warden Tony Volinski requested on behalf of the Fundraising Committee that they get an extra 2 points for being on the Committee. Warden Warren Jensen asked if a sheet is pulled and do they get a point now, Warden Volinski stated they do not pull a sheet. Chiefs and Wardens advised to have a sheet pulled to get a point for a meeting. Warden Tony Volinski agreed to that.

RECRUITMENT: None

CASUALTY FUND: Chief Harry Breese states he made copies of what he has found on the Casualty Fund but needs to be updated. Warden Tony Volinski requested to have a meeting set up to go over updating. Meeting set for Thursday 11/20/2014 @7pm

FUNERAL: None

COMMUNICATION: None

TRIPS AND TRAVEL: None

COMPANY REQUESTS

EAGLE HOSE CO. # 1 Finance, Dewalt Batteries & Hi band Radios

RELIEF HOSE CO. # 2 Finance

STAR HOSE CO.# 3 Finance

STANDARD HOSE CO.# 4 Finance

PHENIX HOOK & LADDER CO.# 1 Finance

RESCUE SQUAD Finance

WATER RESCUE Finance

FIRE POLICE Finance

UNFINISHED BUSINESS : None

REPORT OF DELEGATES None

NEW BUSINESS None

GOOD OF THE DEPARTMENT

1. Chief Harry Breese Mentioned going over the bid specks for new 833 trucks. Much discussion

Warden Raymond Corwin mad Motion to go with the bid for truck without the air packs and bottles and to see if village can get the chaise discount Seconded by Warden Tony Volinski. Motion carried

2. Warden Tony Volinski read the Fundraiser report requested to go back to companies to have them vote on what split they would like. He also wanted to thank all that helped with the stuffing of the envelopes. Also commended Karolyn Jenkins for all the work she has done and a thank you to Halsey for the work he has done. Warden Tony Volinski also mentioned that they see all the work Bob White put into this and is no longer able to do so.

3. Chief Harry Breese received a call from Sylvia Pirillo in reference to the dedication for the new Basket ball court on 3rd street if rains may they use the fire house on 10/25/2014. @1pm

Warden Tony Volinski made motion to allow permission for the use of fire house for dedication in case of rain. Seconded by Warden John Grilli. Motion carried

4. Warden Warren Jensen asked how the Peconic Landing agreement is going , According to Chief Breese he is not to sure as Colleen has just returned to work and she was told she is not allowed to leave for calls. Warden Warren Jensen stated that every problem needs to be documented. Chief Harry Breese will make a call to Bob Siren.

5. Warden Joe Milovich mentioned a hole in the wall in wall in basement since it has been fixed and the wires hanging. Also requested the status of the bathroom getting a urinal.

6. Warden James a Pirillo mentioned cameras for the building from the village, Chief Harry Breese stated that the Village is putting up Cameras on Village owned property to oversee the firehouse, light plant and other Village owned property.

7. Warden James A Pirillo also requested to see if the Members can use the school gym for Hockey, or volleyball.

Motioned made by Warden James A Pirillo to have Chief Harry Breese send letter to school requesting the use of the school gym . Seconded by Warden Tony Volinski

Motion made by Warden Joe Milovich to accept Finance report, purchase cameras for back building and medical supplies for Rescue. Seconded by Warden John Grilli. Motioned carried.

EXECUTIVE SESSION Motion by _____ , seconded by _____ , to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at __:__pm.

Motion by _____ , seconded by _____ , to return to the regular meeting. Motion carried. Regular meeting at __:__pm.

Motion by _____ , seconded by _____ , to

READING OF THE MINUTES

Motion made by Warden Ray Corwin seconded by Warden Warren Jensen to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Warden John Grilli seconded by Warden Tony Volinski to adjourn.

Motion carried. The meeting was adjourned at 7: 43 pm

Respectfully Submitted by,
Jennifer Grilli
Jennifer Grilli
Recording Secretary

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Finance Meeting

Tuesday October 5, 2014

In attendance were Chief Breese, 2nd Assistant Chief Weingart, Wardens Jensen, Barszczewski, J.A. Pirillo & Warden A. Volinski

All bills were reviewed and the fire safety account was also reviewed.

Company Requests:

- 831: budget items, high band radios & 24V sawzall battery
- 832: budget items
- 833: budget items
- 834: budget items
- 835: absent
- Rescue: Medical supplies: Hammer Medical \$717.45, Bound Tree Medical \$58.00 & Glove Planer \$115.00

Estimate for installing cameras in back building from Mamadou Diagne for \$2998.00 was presented by 8-3-30.

Respectfully submitted,

Harry R. Breese II
Chief Engineer
Greenport Fire Dept.

CHIEF HARRY BREESE
 1ST ASST. CHIEF WAYNE MILLER
 2ND ASST. CHIEF JEFFREY L. WEINGART
 CHAPLAIN C. KUMJIAN
 TREAS/SECRETARY J. KALIN



Organized 1845

**Company Officers Meeting
 October 21st, 2014**

(631) 477-9801 - STATION 1
 (631) 477-8261 - STATION 2
 (631) 477-1943 - CHIEFS OFFICE
 (631) 477-4012 - FAX
 THIRD STREET · P.O. BOX 58
 GREENPORT, NY 11944
 Email: gfdfire@optonline.net
 www.greenportfd.org

Opening: Chief Breese opened the meeting @ 18:00 with the Pledge to the Flag & moment of silence for departed members.

Attendance: Chiefs Breese, Miller & Weingart; Captains Birmingham, James Clark, Ray Corwin, Hays; 1st Lts Capon, Dimos; 2nd Lts Hollid, Rescue Capt Grilli; SO Rand; member Illescas

Reading of Previous Minutes: M/M/S/C Hays/Grilli to dispense with reading of previous minutes.

Communications: none

Committee Reports: none

Unfinished Business: None

New Business: none

Good of the Department:

- Hose test October 30th
- Smokehouse October 23rd 8-3-1, 16 leave @ 1815
- Halloween Standby 1800 @ respective stations
- SO Rand spoke about the call at Village Hall

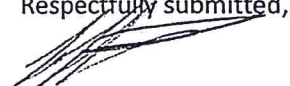
Company Requests:

831 budget, 832 budget, 833 budget, 834 radios, 835 budget, 8316 budget

Reading of Minutes: M/M/S/C Clark/Rand to dispense with reading of tonight's minutes, MC

Adjourn: M/M/S/C Hays/Grilli to adjourn @ 18:14,

Respectfully submitted,


 Jeffrey L Weingart
 Second Asst. Chief



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: November 13, 2014
Meeting: November 17, 2014 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

November 17, 2014

Utilities Office

Statistics

Work Orders:

Electric = 8 Issued, 8 Completed

Water = 0 Issued

Sewer = 3 Issued, 3 Completed

Road = 2 Issued, 2 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 11-03-2014. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 11-14-2014.

Road/Water Department

Statistics

Water Distribution:

7,963,600 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.51 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.58 mg/L

The form, DOH-360, was filed with the DOH on November 3, 2014 outlining the above results.

Report

Tasks Accomplished:

- ❖ Trimmed trees throughout the village.
- ❖ Cleaned up the Tank Yard to make room for storing season items.
- ❖ Patched roads throughout the village.
- ❖ Replaced cutting edges on the Catapillar.
- ❖ Built sand and salt storage bins at the Road Barn.
- ❖ Replaced backhoe bucket.
- ❖ Changed all the water machine filters
- ❖ Shutdown the dock water services for the winter.

Projects:

Crew worked on completing the Third Street Basketball Court. The team finished up by installing the new sign - Third Street Memorial Park - and cleaned the park to ready it for the dedication event that took place on October 25th.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.
 Total plant flow for the month of September, = 9,072,000 gallons.
 Average Daily Flow = 0.293 million gallons day. (MGD). Permit limit = 0.650 MGD
 Total Suspended Solids, (TSS) % removal = 98% Permit limit = 75%
 Carbonaceous BOD Removal, (CBOD) = 98% Permit limit = 75 %
 Coliform Fecal General = < 2 MPN/100 Permit limit = 200 MPN/100
 Coliform Total General = < 2 MPN/100 Permit limit = 700 MPN/100
 Total Nitrogen in effluent = 4.0 mg/L, and 8.5 lbs/day

Sludge Removal:

28,000 Gallons of sludge hauled during September.

Report

❖ Treatment Plant:

The North BNR Basin has been taken out of service for the winter. It will be left out of service until May 2015. Each year we alternate the basins to allow us to perform maintenance and save on energy costs.

The aerator for the sludge holding tank has been installed. Electrical work was completed on November 3rd and it was put in service on November 5th.

❖ Collection System:

Crews responded to some backup issues during the month of October. All issues were either cleared or customers were notified if the problem was not a village issue.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = October 4 @ 82.39Mwh
 Minimum usage day = October 6 @ 57.48 Mwh
 Average usage for the month per day = 66.96 Mwh
 Monthly total usage = 2142.72 Mwh

Service calls/call outs = 8
 Street light repairs = 5
 Customers shut off for none payment = 1
 Customers turned on for payment = 1

Customers turned on for the season = 0

New Services = 0

Tasks Accomplished:

- ❖ The replacement air compressor was installed and the motor control panel for both units was put into service.
- ❖ Reconfigured the air supply line for the air compressors to make maintenance easier.
- ❖ Restored an outage on circuit #4, which was due to a tree falling on a line at the end of Ninth St.
- ❖ We changed out a distribution transformer on Corwin St.
- ❖ Reviewed primary metered customers to ensure that the equipment and locations are in good shape.
- ❖ Did general plant clean-up and maintenance.
- ❖ Started replacing the lights on the village Christmas decorations.
- ❖ Surplus vehicles were picked up at the beginning of November.

Attachments:



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: November 13, 2014
Meeting: November 17, 2014 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

November 17, 2014

Marina

❖ The marina revenue was up by \$7362.47 this October over last year's October. This is due to the motor yacht Lady Sylvia staying into the second week of October. The beautiful weather brought out a lot of day trippers on the weekends as well. The moorings were down by \$1173.00 and the carousel was down by \$805.38 from last October. This is due to a slower October at the marina and Mitchell Park.

❖ The mooring winter stakes have been placed out in Stirling Harbor with only six left to go. We are waiting for one boat to get off their mooring before we go back out to finish. We also have three channel buoys left to pick up for the season.

❖ We now have three quotes for the inspections to be done on the remaining 13 moorings in Stirling Harbor. We have selected the lowest bid, which came from D.J. Whalen Corporation of Sag Harbor.

❖ We had a meeting with Chris Gentry of Seacoast Construction to go over the second part of the East Pier project. It has been determined that twenty cross members would need to be installed under the dock to stiffen it up. The work is planned to begin the last week of November and should be completed in about a week.

❖ The marina is now being winterized for the season. The water services have been drained and blown out and all the power stations have been secured. The visitor's docks have been brought over to the marina and secured as well. Light timers in Mitchell Park have been adjusted for the season.

- ❖ Cassone Rentals dropped off the office trailer for the ice rink on Friday, November 7, 2014. We will start moving the ice skates and racks over to it. Jim Fogarty will electrify the trailer.
- ❖ We have begun setting up the ice skating rink with the help of the Road Barn. Our new compressor was installed by Arctic Ice Mechanical earlier this month. The Zamboni will be getting two new tires to make it ready for the upcoming season.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =64 Enrolled

Reports

- ❖ Recreation Center revenue was up by \$2419.47.
- ❖ October was a busy month for the Recreation Center. We are continuing the process for obtaining a license from New York State, which will add credibility to our program and get more funding for students who need financial assistance.
- ❖ We continued our Read a Recipe for Literacy Program on Thursdays with Joe the Children's Librarian and Julie from Oysterponds. You can see our kids in action at <http://readarecipeforliteracy.org>. The younger kids have been really enjoying the movies that are shown at the library on Wednesdays.
- ❖ The annual Halloween Party was held on Monday, October 27th. The kids participated in each of the three activities stations that we had set up. We had games in the large room, face painting and Halloween Bingo in Michelle's room and cupcake decorating with Mrs. Ryan. The children had a great time and a light supper of mummified hotdogs, fresh carrots, juice and ghost cupcakes.

Campground

- ❖ The campground revenue was down by \$1015.00 over last October. This is because campers in October did not stay as long this year.
- ❖ The campground is now closed for the season.

Attachments:

Rec Rev Reports (PDF)

Marina

Oct 2014
MONTH/YEAR

DEPARTMENT

OCT 2013
MONTH/YEAR

1	167.28	0	265.08	
2	0	319.36	62.98	369.33
3	0	592.00		50
4	2.50	292.27	89.07	976.53
5	2.50	369.34	422.82	1685.02 100
6	0	1787.97	43.45	277.06
7	0	169.47	100.48	100
8	0	0		
9	0	233.56		
10	0	171.77		50
11	121.66	2066.07		684.98
12	128.18	965.14		498.63
13	157.51	0	55.40	1915.58
14	0	13,717.16	58.16	29.33
15	0	28.24	112.50	5672.42
16	0	0		
17	0	665.33		
18				
19				
20				
21				
22				417.13
23				100
24			48	
25				
26				
27				
28				
29			50	
30	39.11			
31				

22,596.42

15,233.95

TOTAL

+ Δ * 7362.47

Attachment: Rec Rev Reports (1953 : Work Session Report Village Administrator - Recreation)

Carousel

DEPARTMENT

OCT 2014

MONTH/YEAR

OCT 2013

MONTH/YEAR

1		
2		
3	32	
4	172- 404	118
5	102-	520 688
6		454
7		57.52
8		
9		
10	116-	
11	512- 382-	118
12	1399.75	776 426
13	706	1560 71
14	175	972
15		151.61
16		
17		
18	666-	
19	619- 15 (+shirt)	594
20		666
21		75
22		
23		
24		
25	627-	
26	714-	448
27	70- (+shirts + ornaments)	558
28		
29		
30		
31		

7311.75

8 117.13

TOTAL

- A 805.38

Attachment: Rec Rev Reports (1953 : Work Session Report Village Administrator - Recreation)

Mc Canns

DEPARTMENT

OCT 2014
MONTH/YEAR

OCT 2013
MONTH/YEAR

1		
2	1060-	1005
3	735-	
4		60 1120
5	40- 265-	
6	1500-	
7		
8		
9		565 500
10	500-	
11		
12		
13		
14		200
15		1550 80 40
16		
17	1000	
18		80
19		
20	180	
21		
22		
23	80	
24	80	
25	140	
26		
27		355
28		
29		
30		580 130 1000
31	40 630	

6250

7265-

TOTAL

- Δ 1015.00

Attachment: Rec Rev Reports (1953 : Work Session Report Village Administrator - Recreation)

REC CENTER

DEPARTMENT

OCT 2014

MONTH/YEAR

OCT 2013

MONTH/YEAR

1		
2	280-	
3	614.47	
4		
5		
6	105- 70	90
7	245-	
8		
9		
10		
11		
12	245-	
13		
14		
15		
16		280
17	1430	
18		
19		
20	245	
21		610
22		
23		
24		
25		
26		
27	260-	
28		270
29		
30	175-	
31		

3669.47

1250

TOTAL

+ Δ 2419.47

Attachment: Rec Rev Reports (1953 : Work Session Report Village Administrator - Recreation)

Pump Out Boat

OCT 2014

DEPARTMENT

OCT 2013

MONTH/YEAR

MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		

0

0

TOTAL

Attachment: Rec Rev Reports (1953 : Work Session Report Village Administrator - Recreation)

MOORINGS

OCT 2014

DEPARTMENT

OCT 2013

MONTH/YEAR

MONTH/YEAR

1	1200-	99
2	80-	
3		
4		
5		
6		
7		36
8		
9		
10		
11		
12		
13		78
14		
15		
16		
17		
18		40
19		
20		
21		
22		1800 400
23		
24		
25		
26		
27		
28		
29		
30		
31		

1280-

2453-

TOTAL

- Δ 1173.

Attachment: Rec Rev Reports (1953 : Work Session Report Village Administrator - Recreation)



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: November 13, 2014
Meeting: November 17, 2014 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

**Work Session Report for Building
Department**

November 17, 2014

Utilities Office

Statistics

Summary of Transactions:

Building Permits Issued	5
Building Permit Application	5
ZBA Applications	1
Fence Permits	3
Use Evaluation Application	1
Wetland Permit Application	0
HPC Application	0
CO Searches	5
CO Fees	7
Yard Sale	1
Road Opening	2
Sewer Inspection Fee	1

Total Fees Collected: \$4,379.54

Reports

❖ The Building Department continues to receive an unprecedented amount of permit and CO applications. The fees that have been collected are up by 35% over last year.

- ❖ Stony Brook University has scheduled its Code Conference for March 17th thru 19th of 2015. The cost of the training is \$200.00 and will satisfy requirements for the year. We will be reserving places as soon as the formal registrations are available.
- ❖ Ed Ward and I will continue to work together to identify properties which have violations. Ed has taken the lead role in issuing Notices of Violation and Orders to Remedy Violations.
- ❖ The first section of the Rental Law was mailed out on November 4th, there have been many phone inquiries, but there have not been any complete applications returned to Village Hall at this time. We expect the second section will be rolled out by December 4th.
- ❖ The plans for the 4" water main installation have been approved by Suffolk County. The installation of this main is to be installed on Adams Street. The work is tentatively scheduled for early December. This main will enable the Greenport Laundry and the proposed residential unit above to install a fire suppression system as required.
- ❖ Commercial fire inspections will be scheduled for winter.
Code Enforcement Reports are attached.

Attachments:

Code Enf. Report (PDF)

Appearance Tickets Issued

Date	Ticket #	Charge	Location of Occurrence
10/1/2014	14001	Section 112-11 Abandoned or Unlicensed Vehicle	224 North St Greenport
10/1/2014	14002	Section 90-2 Public Nuisance	224 North St Greenport
10/1/2014	14003	Section 307.1 of the Property Maintenance Code of New York State, Accumulation of Rubbish or Garbage	224 North St Greenport
10/9/2014	14004	Section 304.2 of the Property Maintenance Code of NYS: Fail Maintain Protective Treatment	139 Fourth Street Greenport
10/9/2014	14005	Section 304.4 of the Property Maintenance Code of NYS: Fail to Maintain Structural Members	139 Fourth Street Greenport
10/9/2014	14006	Section 304.6 of the Property Maintenance Code of NYS: Fail to Maintain Exterior Walls.	139 Fourth Street Greenport
10/9/2014	14007	Section 304.7 of the Property Maintenance Code of NYS: Fail to Maintain Roofs and Drainage.	139 Fourth Street Greenport
10/9/2014	14008	Section 304.10 of the Property Maintenance Code of NYS: Fail to Maintain Stairways, Decks Porches and Balconies.	139 Fourth Street Greenport
10/9/2014	14009	Section 302.4 of the Property Maintenance Code of NYS: Fail to Maintain Property Free from Weeds.	139 Fourth Street Greenport
10/9/2014	14010	Section 107.1.1 of the Property Maintenance Code of NYS: Unsafe Structure.	139 Fourth Street Greenport
10/15/2014	14011	Section 304.2 of the Property Maintenance Code of NYS: Fail Maintain Protective Treatment	Meson Ole 131 Third Street Greenport
10/15/2014	14012	Section 304.4 of the Property Maintenance Code of NYS: Fail to Maintain Structural Members	Meson Ole 131 Third Street Greenport

10/15/2014	14013	Section 304.6 of the Property Maintenance Code of NYS: Fail to Maintain Exterior Walls.	Meson Ole 131 Third Street Greenport
10/15/2014	14014	Section 304.7 of the Property Maintenance Code of NYS: Fail to Maintain Roofs and Drainage.	Meson Ole 131 Third Street Greenport
10/15/2014	14015	Section 304.10 of the Property Maintenance Code of NYS: Fail to Maintain Stairways, Decks Porches and Balconies.	Meson Ole 131 Third Street Greenport
10/15/2014	14016	Section 302.4 of the Property Maintenance Code of NYS: Fail to Maintain Property Free from Weeds.	Meson Ole 131 Third Street Greenport
10/15/2014	14017	Section 107.1.1 of the Property Maintenance Code of NYS: Unsafe Structure.	Meson Ole 131 Third Street Greenport
10/15/2014	14018	Section 304.8 of the Property Maintenance Code of NYS: Fail to Maintain Decorative Features.	Meson Ole 131 Third Street Greenport
10/15/2014	14019	Section 304.9 of the Property Maintenance Code of NYS: Fail to Maintain Overhang Extensions.	Meson Ole 131 Third Street Greenport
10/15/2014	14020	Section 304.2 of the Property Maintenance Code of NYS: Fail Maintain Protective Treatment	Meson Ole 131 Third Street Greenport
10/15/2014	14021	Section 304.4 of the Property Maintenance Code of NYS: Fail to Maintain Structural Members	Meson Ole 131 Third Street Greenport
10/15/2014	14022	Section 304.6 of the Property Maintenance Code of NYS: Fail to Maintain Exterior Walls.	Meson Ole 131 Third Street Greenport
10/15/2014	14023	Section 304.7 of the Property Maintenance Code of NYS: Fail to Maintain Roofs and Drainage.	Meson Ole 131 Third Street Greenport
10/15/2014	14024	Section 304.10 of the Property Maintenance Code of NYS: Fail to Maintain Stairways, Decks Porches and Balconies.	Meson Ole 131 Third Street Greenport

10/15/2014	14025	Section 302.4 of the Property Maintenance Code of NYS: Fail to Maintain Property Free from Weeds.	Meson Ole 131 Third Street Greenport
10/15/2014	14026	Section 107.1.1 of the Property Maintenance Code of NYS: Unsafe Structure.	Meson Ole 131 Third Street Greenport
10/15/2014	14027	Section 304.8 of the Property Maintenance Code of NYS: Fail to Maintain Decorative Features.	Meson Ole 131 Third Street Greenport
10/15/2014	14028	Section 304.9 of the Property Maintenance Code of NYS: Fail to Maintain Overhang Extensions.	Meson Ole 131 Third Street Greenport
10/27/2014	14029	Section 150-15.E. Improper Sign	119 Main Street Greenport, NY

Notice of Violation / Order to Remedy Violation Sent:

Date	SCTM #	Address	Nature of Violation	Remediation
10/8/2014	4.-7-7.2	28 South Street	90-2. Public Nuisance	
10/22/2014	4.-2-29	436 Second Street	90-2. Public Nuisance Numerous violations of the Property Maintenance Code of NYS.	
10/23/2014	4.-2-25	126 Center Street	90-2. Public Nuisance Numerous violations of the Property Maintenance Code of NYS.	
10/23/2014	4.-2-30	440 Second Street	150-13.F.(4). Fence installed without a permit.	
10/23/2014	4.-10-1	314 First Street	90-2. Public Nuisance. Fail to mow grass, remove weeds and maintain property.	Verbal request to homeowner on 10/9/2014 who stated that they would trim the weeds. Notice of Violation sent after 2 weeks without compliance.
10/23/2014	6.-5-5	401 Sixth Street	112-11. Abandoned Vehicle.	10/27/2014: resident visited the Village Office and stated that she will remove the car.
10/23/2014	2.-2-16	226 Monsell Place	112-11. Abandoned Vehicle.	
10/28/2014	6.-3-7	430 Sixth Street	112-11. Abandoned Vehicle.	
10/29/2014	6.-3-8	434 Sixth Street	90-2. Public Nuisance. Collapsed Shed on property.	

Attachment: Code Enf. Report (1954 : Work Session Report Village Administrator - Building)

10/29/2014	6.-2-16.1	520 Fourth Street	90-2. Public Nuisance. Bush planted in public right-of-way that is obstructing the view of traffic.	
------------	-----------	-------------------	---	--

New Complaints

Date	SCTM#	Address	Nature of Violation	Remediation
10/7/2014		131 Front Street	Front door of Post Office is slamming shut	Inspected door and found that it is in fact closing too fast and slamming shut. Spoke with Postmaster Halli Rosen who stated that she has already notified USPS facilities management and that they will be responding to adjust the door. No ETA given. Inspected door on 10/9/14, at 1130 hrs, and observed that it had been repaired. Telephoned the complainant and advised her of same.
10/7/2014	4.-7-7.2	28 South Street	Complaint of chicken(s) and a mess at the next door property. Compl is worried that the situation will attract rodents.	Interviewed the compl and inspected the property. Didn't observe any chicken(s) but found the property to be filled with unused objects and clutter. Photographed the property and sent a 10/9/2014: Notice of Violation to the owner. 10/22/2014: owner called and stated that her handyman will be cleaning the property. 10/24/2014: Telephone interview with Ulises who stated that he will clean the property tomorrow. 10/31/2014: Inspected the property. It was cleaner but there were still some issues. Telephone interview with owner who stated that she will have Ulises return to the house.
10/9/2014	4.-10-1	314 First Street	Highly visible property located at the corner of First St and South St has become overgrown with grass and weeds.	Owner stated that he will take care of the situation. Notice of Violation issued on 10/23/2014 after inspecting the property and finding no improvement.
10/30/2014		Village Parking Lot Adams Street	Abandoned Black Nissan 4DSD, VIN: 1N4DLO1DOWC228538	10/31/2014: Southold Town Police notified and report that the car is neither stolen nor wanted. CC# 14-8743. A passerby reported that the vehicle belongs to a tenant at 281 Second Street. The owner's wife, was located. She stated that her husband will remove the car on his day off on Monday, 11/3.

Attachment: Code Enf. Report (1954 : Work Session Report Village Administrator - Building)

Open Cases

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
9/12/2014	5.-4-34	Lucharitos 119 Main Street Greenport, NY	115-15.E. Improper sign at rear of building.	9/12/2014: Notice of Violation issued. 10/12/2014: Verbal reminded issued. 10/27/2014: Appearance Ticket # 14029 issued 10/30/2014: Inspected location and observed that the sign had been removed.	10/30/2014
9/30/2014	4.-2-28	430 Second Street	112-11. Abandoned Vehicle.	9/30/2014: Notice of Violation issued.	
9/30/2014	4.-2-14	437 Second Street	112-11. Abandoned Vehicle.	09/30/2014: Notice of Violation issued. 10/15/2014: Telephone interview with resident, who stated that he will have the car removed and shipped to California. 10/28/2014: Resident called and stated that he found a transport company to ship the car but it can't be picked up until sometime in November.	
9/30/2014	4.-5-7	311 Fourth Ave	90-2. Public Nuisance and violations of the Property Maintenance Code of NYS in reference to a dilapidated porch.	8/21/2014: Letter sent. 9/30/2014: Issued Notice of Violation. 10/29/2014: Met with homeowner and inspected porch and observed that repair work had begun.	
8/22/2014	2.-4-20	533 Third Street	90-2. Public Nuisance. Hoarder House. Yard filled with junk.	8/22/2014: Letter sent. 9/24/2014: Discussed situation with Suffolk County Adult Protective Services. 10/3/2014: Inspected property with Patricia Meaney of Suffolk County Adult Protective Services. 10/30/2014: Inspected property with Patricia Meaney while 1-800-Got-Junk cleaned the yard. They removed the old mattresses and garbage and everything is a lot cleaner. However, the yard is still cluttered because the homeowner wanted to keep a lot of stuff including a sunfish sailboat, dog houses, a weight set and a lot of lawn furniture, but the garbage is now gone.	10/30/2014
8/6/2014	2.-6-6	224 North Street	90-2. Public Nuisance. Hoarder House. House and yard filled with junk and garbage. Numerous violations of the Property Maintenance Code of NYS.	8/6/2014: Letter sent. 9/5/2014: Issued Notice of Violation. 10/1/2014: Appearance Tickets issued. 10/22/2014: Dumpster observed in driveway. It appears that some cleaning is taking place.	

Attachment: Code Enf. Report (1954 : Work Session Report Village Administrator - Building)



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: November 10, 2014
Meeting: November 17, 2014 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER'S REPORT

Work Session November 17, 2014 Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- Resolution authorizing Clerk Pirillo and Treasurer Brandt to advertise for a temporary, part time administrative assistant, to perform tasks in both the Clerk's and Treasurer's offices, during the absence of one employee in the Clerk's Office, and one employee in the Treasurer's Office.
- Resolution authorizing Treasurer Brandt to perform attached Budget Amendment # 1258, for the funding of temporary part time staffing, and directing that Budget Amendment # 1258 be included as part of the formal meeting minutes for the November 24, 2014 regular meeting of the Board of Trustees.
- Resolution authorizing Treasurer Brandt to perform attached Budget Amendment # 1257, for the funding of monument repairs at Greenhill Cemetery, and directing that Budget Amendment # 1257 be included as part of the formal meeting minutes for the November 24, 2014 regular meeting of the Board of Trustees.

- Resolution authorizing Treasurer Brandt to perform attached Budget Amendment # 1220, for the funding of the replacement of the Seaport Museum roof , and directing that Budget Amendment # 1220 be included as part of the formal meeting minutes for the November 24, 2014 regular meeting of the Board of Trustees.

DEBT SERVICE PAYMENTS

- 2012 EFC bond payment - \$ 50,029.85

UTILITY BILLING

- Completed October meter reading and billing on schedule.

Community Development/ Housing Authority

- Next meeting scheduled for December 30, 2014.

Activity for the month:

- a) HUD has reassigned Robert Oliver as Charles McNally’s replacement.
- b) 4 re-certifications and 3 interim examinations were performed.
- c) New vouchers 5 VC and 6VC and were issued this month.
- d) Voucher 40HAP is still looking for housing.

- Monthly Financials - see attached reports

SIGNIFICANT COLLECTIONS

- Property Tax Collected - \$ 1,040,169.56
- Rents Received -October 2014 - \$ 74,094.35

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report

Attachments:

- BUDGET MOD 1258 - TEMP STAFFING (PDF)
- BUDGET MOD 1257 - GREENHILL CEMETERY (PDF)
- BUDGET MOD 1220 - SEAPORT MUSEUM ROOF (PDF)
- BANK BALANCES OCTOBER 2014 (PDF)
- HOUSING AUTHORITY BOARD MEETING OCTOBER 2014 (PDF)
- CDHA FINANCIALS OCTOBER 2014 (PDF)
- BILLING STATISTIC REPORT - OCTOBER 2014 (PDF)

BANK ACCOUNT BALANCES FOR THE MONTH OF OCTOBER 2014				
FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	467,413.72
A	General Fund III	A.0201.000	Cert of Deposit	500,684.28
A	Greenhill Cemetery	A.0201.100	Savings	33,162.08
A	Clarks Beach Savings	A.0201.120	Savings	581,804.68
A	Money Market	A.0201.130	Money Market	798,868.67
A	Fire Apparatus	A.0221.110	Money Market	787,877.60
A	General Reserve CD	A.0230.100	Cert of Deposit	500,308.29
TOTAL GENERAL FUND				3,670,119.32
CD	Small Cities Rehab.	CD.0200.000	Savings	71,376.29
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,719.45
CD	Watkins	CD.0201.001	Savings	17,923.69
TOTAL COMMUNITY DEVELOPMENT				95,245.64
E	Light Depreciation Savings	E.0116.100	Savings	645,468.90
E	Light Ban	E.0118.000	Checking	1,251,488.38
E	Light Fund	E.0121.100	Checking	700,148.64
E	TTC Collections	E.0121.120	Money Market	415,478.73
E	Consumer Deposit Savings	E.0191.100	Savings	119,054.06
E	Consumer Deposit Checking	E.0244.200	Checking	1,655.76
TOTAL LIGHT FUND				3,133,294.47
F	Water	F.0200.000	Checking	309,725.45
F	Water Fund Capital	F.0200.400	SAVINGS	8,345.70
F	Water Fund CD	f.0201.000	Cert of Deposit	200,394.86
F	Water Fund Money Market	F.0201.130	Money Market	100,474.88
TOTAL WATER FUND				618,940.89
G	Sewer	G.0200.000	Checking	440,182.92
G	NYS DEC Consent	G.0201.000	Savings	31,084.16
G	Sewer Fund III	G.0201.120	Cert of Deposit	353,751.27
G	NYSEFC	G.0205.000	Checking	185,851.61
G	Sewer Wastewater	G.0220.110	Savings	12,095.40
G	NYSERDA	G.0525.000	Checking	81.01
TOTAL SEWER FUND				1,023,046.37
H	Capital	H.0200.000	Checking	38,028.01

Attachment: BANK BALANCES OCTOBER 2014 (1943 : TREASURER'S REPORT)

H	Capital Reserve	H.0200.400	SAVINGS	49,315.07	
					TOTAL CAPITAL FUND 87,343.08
R	Recreation Fund	R.0200.000	Checking	499,753.69	
					TOTAL RECREATION FUND 499,753.69
TA	Trust & Agency	TA.0200.000	Checking	97,222.22	
TA	Retirement Savings	TA.0201.000	Savings	48,714.78	
TA	WWI Memorial Trust	TA.0201.001	Savings	726.84	
TA	T & A Special Escrow	TA.0201.002	Savings	6,571.41	
TA	Justice Court	TA.0201.004	InvestCheck	4,769.87	
TA	Concert Fund	TA.0201.008	Savings	2,905.39	
TA	Global Common	TA.0201.009	Savings	270,727.12	
TA	Accounts Payable	TA.0202.000	Checking		
					TOTAL TRUST & AGENCY FUND 431,637.63
	Wire Account			322.98	
	Utility Clearing			108,849.65	
					TOTAL VILLAGE WIDE 9,559,381.09

Attachment: BANK BALANCES OCTOBER 2014 (1943 : TREASURER'S REPORT)

AGENDA
HOUSING AUTHORITY BOARD REGULAR MEETING
October 28, 2014

1. Motion to approve minutes of September 30, 2014.
2. Motion to approve accounts payable for November 2014 totaling \$72,416.16 (see below):

November 2014 MONTHLY EXPENSES

HAP & PORT RENTS (81 Units)	\$65,609.00
UTILITY PAYMENTS TO FAMILIES	\$115.00
OFFICE EXPENSES	\$1.24
PORT FEES	\$182.64
LEGAL FEES	\$
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMP BENES)	\$6,508.28
TOTAL	\$72,416.16

3. Section 8 Update

- a) MOTION – to approve Nina J.G. Stewart to assist Asha Gallacher in preparing the HUD 5-Year Plan due by 4/1/2015. Total cost will be \$2000 which includes Administration Plan changes, updates to Federal Regulations, and public notice submittal.
- b) MOTION – to decide if another meeting should be held before Asha Gallacher's medical leave on 11/18/14.
- c) HUD has reassigned Robert Oliver as Charles McNally's replacement.
- d) 4 recertifications and 3 interim examinations were performed.
- e) Vouchers 5 VC and 6VC and were issued this month.
- f) Voucher 40HAP is still looking for housing.

4. Affordable Housing Update

- a) MOTION – to approve accounts payable for November 2014 for 213 Center Street totaling \$293.11 and 278 2nd Street totaling \$2,297.58.

November 2014 MONTHLY EXPENSES
 213 Center Street

Beginning Balance 11/1/14	\$35,110.15
Village Electric	\$78.91
Village Water	\$0.00
	\$
	\$
Salary Reimb	\$214.20
TOTAL EXPENSES	\$293.11
Approx Ending Balance	\$34,816.93

278 2nd Street

Beginning Balance 11/1/14	\$62,178.79
Payment for 278 2 nd St	\$1,000.00
Electric	\$15.83
Water	\$63.94
CCat Co	\$359.68
Mattituck Enviro Svcs	\$81.36
Pine Oaks Landscaping	\$150.00
VGHA Admin Fee Supplement	\$0.00
Salary Reimb	\$642.60
TOTAL EXPENSES	\$2,297.58
Approx Ending Balance	\$59,881.21

Income

Income	
278 # 1	\$1,240.00
278 # 2	\$1,125.00
278 # 3	\$1,125.00
213 Center	\$1,125.00
TOTAL	\$4,615.00

5. Next meeting date: **Tuesday, December ____ 2014** at 5:00 PM.
6. Motion to adjourn.

Financial Data Schedule - Monthly Revenue & Expenses -Sept 14

Account Description	Revenue	Expenses	79	TOTAL UNITS	TOTAL HAP & PORT PAYMENT UTILITIES	DATE	BILLED	ADMIN FEE	115.00	112.00	#REF!
REVENUE:											
706 PHA HUD Operating Grants	\$ 69,291.00										
706a Admin Fee revenues	\$ 5,249.00										
711 Interest Earned - HAP	\$ 56.00										
711 Interest Earned - ADMIN	\$ 852.00										
714 Fraud recovery	\$ 112.00										
700 TOTAL REVENUE	\$ 78,149.31										
EXPENSES:											
912 Administrative Auditing fees											
911 Salaries - Asha(\$23 11/2 periods-(140 hrs/2)	\$ 3,235.40										
911a Medical	\$ 1,714.19										
911b Dental	\$ 88.22										
911c Pension 20.8% of paycheck	\$ 672.96										
914 Payroll Taxes FICA	\$ 247.51										
915 Employee Benefit Contribution TOTAL	\$ 2,475.37										
914 Compensated absences											
917 Personal Touch Painting	\$ 600.00										
918 Chem-Dry	\$ 120.00										
917 Nina JG Stewart, Esq	\$ 743.75										
918 A Gallacher Reimb											
918 A Gallacher Mileage											
916 Office Expenses Total	\$ 720.00										
910 Administrative Total	\$ 6,921.80										
902 Other General Expenses (Office Rent)	\$ 550.00										
909 TOTAL OPERATING EXPENSES	\$ 8,215.55										
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES											
973.1 PHA Utility Allowance	\$ 115.00										
973.2 HAP payments	\$ 59,588.00										
PORT payments	\$ 4,991.00										
973 (HAP, PORT and UTILITY TOTAL)	\$ 64,694.00										
HAP & UTIL less Port payments	\$ 69,703.00										
1117 Total Admin Revenue	\$ 7,970.31										
1118 Total Hap Revenue	\$ 69,347.00										
1118-02 Net HAP	\$ 4,653.00										
Net ADMIN	\$ (245.24)										
900 TOTAL EXPENSES	\$ 72,909.55										
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 5,239.76										

Attachment: CDHA FINANCIALS OCTOBER 2014 (1943 : TREASURER'S REPORT)

EOM Billing Statistics Report

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total	
Electric	2 - Electric - Flat Charge	13	0	0	0	0	0	595.38	16,683.17		8.40	603.78	
	9 - Residential (1, 1)	1327	0	634301	74,078.83	0	0		46.72		2,166.79	92,928.79	
	10 - Water Heating (2, 2)	14	0	1794	140.21	0	0		3,519.71		4.68	191.61	
	11 - All Electric (3, 3)	333	0	134957	16,234.43	0	0		8,653.15	456.50	490.50	20,244.64	
	13 - Demand - Class 3 (5, 5)	5	0	332200	18,569.98	894.5	10,510.38		1,035.67			38,190.01	
	14 - Village St. Lighting (6, 6)	5	0	39760.3	4,576.41	0	0		125.57			5,612.08	
	15 - Town St Lighting (7, 7)	1	0	4820.9	554.89	0	0		36.88			680.46	
	19 - Traffic Lights (11, 11)	1	0	1416	146.65	0	0					183.53	
	20 - Contract St Lighting (12, 12)	2	0	194	0.00	0	0				20.96	0.00	
	21 - Sterling Harbor (13, 13)	2	0	1721.75	198.17	0	0	225.00				263.98	
	66 - Reconnection Fee	3	0	0	0	0	0		44.85			225.00	
	Electric Total		1706	0	1151164.95	114,499.57	894.5	10,510.38	820.38	30,145.72	477.46	2,670.37	159,123.88
	Sewer	3 - Sewer - Flat Charge	43	0	0	2,266.10	0	0					2,266.10
		4 - Sewer - Flat Charge	1	0	0	63.70	0	0					63.70
		23 - Sewer - VILL 3/4" W/SEWER (14, 14)	870	568	3589.9	45,303.50	0	0					45,303.50
		25 - Sewer - VILL 1" W/SEWER (15, 15)	29	12	550.7	5,972.32	0	0					5,972.32
		27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	5	373.4	4,028.00	0	0					4,028.00
		29 - Sewer - VILL 2" W/SEWER (17, 17)	26	10	664.2	7,115.08	0	0					7,115.08
		31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	0	35.04	0	0					35.04
33 - Sewer - VILL 4" W/SEWER (19, 19)		2	1	10.6	101.61	0	0					101.61	
54 - Sewer - OUTSIDE RES SEWER (50, 50)		76	63	599.0732	10,982.00	0	0					10,982.00	
57 - SPLIT SEWER BILLING (52, 52)		1	0	17	0.00	0	0					0.00	
62 - DRIFTWOOD COVE 52		1	1	127.908	2,735.20	0	0					2,735.20	
63 - DRIFTWOOD COVE 49		1	1	125.8884	2,577.40	0	0					2,577.40	
64 - PECONIC LANDING 253		1	1	464	13,307.80	0	0					13,307.80	
65 - CLIFFSIDE CONDOS-SEWER		1	1	53	3,682.00	0	0					3,682.00	
Sewer Total			1065	664	6575.6696	98,169.75	0	0					98,169.75
Water		5 - Water - Flat Charge	22	0	0	554.35	0	0					554.35
		22 - VILL 3/4" W/SEWER (14, 14)	875	234	3950.6	20,478.96	0	0					20,478.96
		24 - VILL 1" W/SEWER (15, 15)	28	5	553	2,185.26	0	0					2,185.26
		26 - VILL 1 1/2" W/SEWER (16, 16)	13	6	433	1,737.48	0	0					1,737.48
	28 - VILL 2" W/SEWER (17, 17)	27	16	738	3,094.86	0	0					3,094.86	
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0	0					36.90	
	32 - VILL 4" W/SEWER (19, 19)	2	2	7	73.80	0	0					73.80	
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0	0					36.90	
	47 - VILLAGE 2" (43, 43)	8	4	480	1,781.64	0	0					1,781.64	
	48 - VILLAGE 3/4" (44, 44)	91	46	1802	7,854.48	0	0					7,854.48	
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	127	0.00	0	0					0.00	
	52 - FIRE SPRINKLERS (49, 49)	23	0	0	0.00	0	0					0.00	
	53 - OUTSIDE RES SEWER (50, 50)	72	0	646.272	37,834.63	0	0					37,834.63	
	Water Total		1167	315	8736.872	91,373.72	0	0		19,717.19	8,080.19		119,171.10
	electric-small commercial		370	0	755269.5	91,373.72	0	0		497.74			2,759.12
	12 - Commercial (4, 4)	17	0	19109	2,261.38	0	0						2,759.12
	16 - Operating Municipal (8, 8)	3	0	99	47.88	0	0						50.46
	17 - Water Department (9, 9)	10	0	58431	6,376.42	0	0						7,898.44
	18 - Sewer Department (10, 10)	400	0	832908.5	100,059.40	0	0						129,879.12
electric-small commercial Total		4338	979	1999386.9916	350,563.35	894.5	10,510.38	820.38	51,885.25	8,080.19	2,670.37	425,007.38	
Grand Total													



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: November 10, 2014
Meeting: November 17, 2014 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Village Clerk Department

Village Clerk Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on November 17, 2014
Report of Sylvia Lazzari Pirillo, Village Clerk

Bids and RFP's

The bids for the removal or pruning of specified trees and stumps throughout the Village were opened on November 12th at 1:10 p.m.

Boards and Committees

The Carousel rounding board RFP was noticed in the October 30th edition of the paper, and was opened on November 12th.

Contracts and Agreements

A fully executed copy of the lease agreement termination was received on October 20th from Sprint re the [former] Nextel site. The SaxBST representation letter was fully executed by the Village on October 21st.

Two original contracts were sent to Corazzini Asphalt on 11/4 for the paving project as approved at the Special Meeting on 11/4. This project was registered on 11/5 with the NYS DOL.

Two original contracts were sent to Seacoast Construction on 11/4 for the "east pier" repair and replacement project, as approved at the Special Meeting on 11/4. This project was registered on 11/5 with the NYS DOL.

Election 2015

Certificate of Village Offices to be filled - publication date of November 13th

Events

Dave Berson is once again running the Glory Going Green educational

program at the Old School House, from 9 - 11 a.m. every Saturday, from October 25th through May 2015.

Financial

The annual audit document, per the audit performed by SaxBST, and a Fixed Asset Summary & Schedule, were received on October 30th.

Fire Department

The 2014/2015 Service Award Program Service Fee Agreement between the Village and Penflex was fully executed on October 31st.

Grants

The completed Project Status Form for the Mitchell Park Bulkhead Feasibility Study was sent to the NYS DOS on October 21st.

Legal Notices

Ewing Wetlands Permit Application noticed in the 11/6 edition of the paper.
Public Hearing for Chapter 65, Section 7(K) of the Code - Fire Prevention and Building Construction
Public Hearing for Chapter 48 of the Code - Boats and Boating
Offices to be filled in the 2015 election and terms thereof

Local Laws

Local Law # 2 of 2014, re Chapter 114, was filed with the NYS DOS on October 31st. Confirmation of filing by the NYS DOS was received on November 10th.
Local Law # 3 of 2014, re Chapter 114A, was filed with the NYS DOS on October 31st. Confirmation of filing by the NYS DOS was received on November 10th.

Tall Ships 2015

No responses were received for the Tall Ships 2015 Event Planning Services RFP. The Marketing Services RFP was re-noticed as directed, and opened on the 10th of November.

Utilities

Kathy Berezny participated in a conference call concerning HEAP.

Village Web Site

A Rental Law Section was created, and includes: a roll-out announcement, a copy of the "open letter", the local law, and the compliance packet.
An Election 2015 Section was created, and includes the Certificate of Village Offices to be filled as well as the NYCOM Calendar of Dates.

Resolution(s) requested**Appointment**

Kim Loper as the Mayoral Appointment to the BID

Election 2015

Establishing March 18th as Election Day

Setting the date and times and identifying the polling place

Setting two Village voter registration days - March 5th and 7th

Allowing a non-Village resident to serve as Election Inspector

Appointment of three Election Inspectors and one Chair, at \$ 10 per hour and \$ 11 per hour, respectively

Tall Ships 2015

Re-noticing the Event Planning RFP

Tax Sale 2015

Tax sale to be held on March 10th at 10 a.m.

Trees

Awarding the bid for stump removal and tree trimming to Johnson Tree Company

Wetlands Permit Application(s)

Noticing the Matassa application

Attachments:

email from Kathleen Berezny regarding HEAP (PDF)

Sylvia Pirillo

From: Kathleen Berezny [kberezny@greenportvillage.org]
Sent: Friday, November 07, 2014 10:02 AM
To: spirillo@greenportvillage.org
Subject: HEAP november 2014

HEAP HIGHLIGHT

On November 3, 2014 from 10 am to 12 noon I listened to the 2014-2015 New York State Home Energy Assistance Program Vendor Conference Call.

*Eligibility requires a check or guarantees of benefit from local district need an authorization by fax or by mail.

1-866-270-HEAP
 1-866-270-4327

*This year the HEAP PROGRAM IS SHY 22MILLION IN DOLLARS.

Last year was 366 million and this year 343 million will be released and they said "the money is in the bank" which is a good thing.

*Regular HEAP program opens up November 17, 2014. This program should be in effect until March 16, 2015 (usually this program ends in December but there are funds delivered to the state this year). Also, depicting what type of winter it is how long the monies are to be available.

*They pushed eligible people to Comptroller's Office. These checks should be 1 week or 2 weeks ahead this year. This program is funded by Congress.

*Can file for HEAP on line

*Emergency HEAP opens on January 2, 2015 to March 16, 2015.

*Last year 1.4M were helped by regular heap
 132,000 Emergency HEAP were helped

Submitted by,

Kathleen Berezny