



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

May 16, 2019 at 7:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF JEFFREY WEINGART
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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Submitted: May 10, 2019
Meeting: May 16, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Jeanmarie Odon, *Deputy Clerk*
Department: Village Clerk Department

Fire Department May 2019 Work Session Report

Attachments:

Fire Department May 2019 Work Session Report (PDF)

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
ASST. CHAPLAIN THOMAS MURRAY
SECRETARY/TREASURER JAMES KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

May 1, 2019

Finance Committee Report

In attendance: Chief Weingart, Ass't. Chief Kalin
Wardens Harris & Miller
Admin. Ass't. Richter

Bills and invoices were reviewed and approved for payment.

Discussion to replace the older Life Paks (AED's). Decided to obtain prices for three (3).

Plans to replace ten (10) SCBA (air packs). Total cost to be \$68,750.

Already ordered are 25 new Hi-Band pagers (Minitor VI)

Obtained a quote from HNF Tech for a possible replacement/upgrade of the phone system at Station #1.

Respectfully submitted,

James H. Kalin, 2nd. Ass't. Chief

Greenport Fire Department May 2019

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|--|---|---|--|--------------------------|--|
| <p><u>CHIEF'S CELLS:</u> 8-3-30: 631-445-0204 8-3-31: 631-644-5430 8-3-32: 631-466-5294</p> | <p><u>Duty Companies:</u> 832 & 833 832 First due on 24's</p> | | 1 Finance | 2 | 3 | 4 |
| 5 | 6 Standard Hose Relief Hose | 7 Eagle Hose | 8 Phenix H&L | 9 Blood Borne Sexual Harassment Workplace Violence 7Pm @ Sta 1 | 10 | 11 May Mile @ Peconic Landing Lv 830am 8-3-3, 5, 15, 16 |
| 12 | 13 Star Hose | 14 Rescue | 15 Wardens ST1 7pm | 16 Dept Training 8-3-4 7pm | 17 | 18 |
| 19 | 20 Dept Physicals <i>Company Officers 7Pm Sta #2</i> | 21 RTT @ Yaphank 8-3-3, 15, 17 Lv St 1 615pm | 22 Dept Physicals | 23 Star Hose Carnival | 24 Star Hose Carnival | 25 Star Hose Carnival Fireworks Standby 8-3-1, 4, 17 LV 9pm |
| 26 Star Hose Carnival ***Fireworks RD*** 8-3-1, 4, 17 LV 9pm | 27 Memorial Day Parade @ Greenport All Apparatus LV 930am Class A uniform | 28 Defensive Driver Class 6-9pm St 1 | 29 Defensive Driver Class 6-9pm St 1 | 30 | 31 | |

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
ASST. CHAPLAIN THOMAS MURRAY
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MEETING OF THE BOARD OF WARDENS

Tuesday April 16, 2019

OPENING

2nd Ass't Chief James Kalin opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

2nd Ass't Chief James Kalin

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Wardens Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Wardens Joseph Barszczewski and Edward Sieban of Star Hose Co. #3

Wardens David Nyce and Wayne Miller of Standard Hose Co. #4

Warden John Grilli of Phenix Hook & Ladder Co. #1

Excused:

Chief Jeffrey Weingart

1st Ass't Chief Susano Jimenez

Warden Peter Harris of Phenix Hook & Ladder Co. #1

THOSE WISHING TO ADDRESS THE BOARD –

1. Patrick Carey wanted to mention that the North Fork Dinner Dance is May 18, 2019 at the Birchwood, it is a good deal. Gary would like a head count as soon as possible. As of now for 8-3-1 he has 4 people down as going. For 8-3-2 he has none down. 8-3-3 is all set. 8-3-4 he has 6 people down as going. 8-3-5 he has no one down as going. If anyone else wants to go, just let him know.
2. Bob Corwin mentioned that for the Towns UHF paging they are wanting 6 or 7 departments to upgrade equipment to meet their frequency. 2nd Asst Chief James Kalin said that at the meeting they were kind of blindsided when Marty Flatley said that they are getting close for a start date coming up in the near future. He said that the frequency is going to be 483, which is going to be a problem because the high band pagers that they bought only go up to 475. If the Town keeps going with this, GFD will not be able to hear the paging on their pagers. W. Jensen asked if anyone told them that. 2nd Asst Chief James Kalin said that they did. Marty is going to have a meeting set up with the town rep, integrated wireless, and one Chief from each of the departments to straighten it out.
3. 2nd Asst Chief James Kalin wanted to welcome Wayne Miller as a new Warden for Standard Hose.
4. Burnie Purcell wanted to know what the deal was with the website for the GFD and if it was still in the works. 2nd Asst. Chief James Kalin said he was waiting for the companies to give him the information that they want on the site. Bernie Purcell also mentioned that at the Memorial for Richie and Bruce that GFD should mention George Matthias and Robert Corey as well. Chief James Kalin said that Robert Corey did not die in the line of duty, he died on a salvage detail. 2ND asst Chief James Kalin said that while we are talking about the Memorial, we want to talk about the date in June for the Firefighters Memorial here in Greenport. June 9th appears to be the best one. There has been talk in the past about going to a house of worship for service or if we just stay here in front of the memorial and have a reception here. Wayne Miller asked morning or afternoon. Warren Jensen said it was 1pm last year. Wayne Miller said when he was Chief it was 11AM. Motion made by Warren Jensen, seconded by John Grilli, to do the Memorial June 9th at 11am. Motion Carried.

READING OF THE PREVIOUS MINUTES

Motion made by J. Grilli, seconded by D. Nyce, to approve the minutes of the March 20, 2019 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Kalin. Motion made by Edward Sieban, seconded by David Nyce, to accept the report. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- No Report.

TREASURER'S REPORT

The Treasurer's report for the period of March 21, 2019 through April 16, 2019 was read by Secretary/Treasurer James Kalin. Motion made by John Grilli, seconded by Antone Volinski III, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None

COMMUNICATIONS

1. ELIH 3rd Annual 5K, September 8, 2019, Orient State Park.
2. Southern NY Volunteer Firemen's Association's 124th Installation Dinner, June 21, 2019, Leonard's Palazzo, Great Neck.
3. Suffolk County Volunteer Firemen's Association Memorial Service, May 5, 2019, Medford Fire Department.

4. NY Wildfire and Incident Management Academy Spring classes schedule, will be posted.
5. FASNY 147th Annual Convention of Firemen's Association, August 9th-11th, 2019, Syracuse.
6. American Legion Burton Potter Post 185, Memorial Day Parade, May 27 2019.
7. Lindenhurst Fire Department, Suffolk County Parade & Drill, July 13, 2019.
8. Suffolk County Fire Academy hosting modules on Line of Duty death/serious injury to put a plan in place, June 2, 2019

Motion by A. Volinski III, seconded by J.Grilli, to file and/or forward all communications, Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. James DiFrancesco to Star Hose- GFD received a letter from Wantagh FD stating that he is a former member, entered in 2001 and left in 2002 when he moved to Greenport. Still waiting for the Arson report to come back. Chief Wayne Miller asked if he has Firefighter 1. James Kalin read that he has Wantagh Fire Department basic fire fighter course which is the same as the training that would be completed at Nassau County Fire Service Academy. W. Jensen said that GFD has to ask the county if they accept that, it might not be the same as Fire Fighter 1. Motion made by David Nyce, seconded by John Grilli, to accept him to Star Hose pending the Arson Report and Suffolk County accepting his Firefighter training. Motion Carried.

REPORTS OF COMMITTEES

Buildings and Grounds

1. Joseph Milovich reported that the doors are complete, and he called yesterday to have the guy fix the weather stripping. It will get done soon.
2. Antone Volinski III asked if there were any updates on the roof. 2nd Asst Chief James Kalin said that besides the roof, the Village has someone interested in putting solar panels on the roof after they put the new roof on, it would be hooked up on some kind of battery back up. 2nd Asst Chief

James Kalin also said that he was always told that solar panel didn't make much sense in the Village because you couldn't get enough of a return to offset the cost of doing it because we get cheaper power. Warren Jensen said that PSEG and other big companies offer multiple rebates for doing it, the Village doesn't participate in that stuff, that's the main reason it's not cost effective in the Village. Wayne Miller asked whose budget it would be coming out of. James Kalin reported that it would not be coming out of GFD's budget. Warren Jensen stated that he would like a little bit of clarification on the battery back up system because normally that's for cloudy days, but you're saying that it's going to have an automatic transfer switch, it's a little bit more complicated than that. 2nd Asst Chief Kalin said this is information he got second hand. Wayne Miller asked when they are starting the roof. Chief Kalin said they are starting in the Spring. John Grilli questioned if the roof could sustain all the weight on it. Chief Kalin said they are doing a complete roof replacement, not just taking shingles down and putting new shingles up.

Bylaws- No Report

Finance- No Report.

Fire District- No Report.

Pre-Incident Planning- No Report.

Service Awards- No Report.

Recruitment- No Report.

Casualty Fund- No Report

Funeral- No Report

Communications- Brought up earlier by Bob Corwin.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget Items, As per Finance Report, Air leak wanted to make sure Chief Jimenez knew about it, it should be looked at.

Relief Hose Co. #2- Hotstick is destroyed- batteries are corroded, request to purchase new one, quotes were submitted in Nov. for stuff for truck, all they got is the lock for the saw blades. Other locks, a halligan tool, and a motor vehicle crash kit were all submitted, but never received items, request to have items ordered, budget items.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- Budget items, as Per Finance Report. James Kalin asked for the date of the BBQ. David Nyce said Aug 17, 2019.

Phenix Hook & Ladder Co. #1- Budget items

Rescue Squad- As per Finance Report. N. Corwin asked if anything happened with the WiFi for the E-PCRS. James Kalin said that the ambulance phones and all 3 Chiefs phones have hotspots now. N. Corwin said that on Thursday night there's a class on the E-PCRs anyone is welcome to attend. James Kalin said that Mike Richter is getting a price to increase bandwidth in the firehouse.

Fire Police- Budget items.

Water Rescue- Budget items.

UNFINISHED BUSINESS –

1. Warren Jensen said he had the opportunity to review the Peconic Landing Agreement and wondered if anyone else reviewed it. He said that he would like to follow up after everyone has read it to make sure we are getting what we bargained for. He believes the answer will be yes, but being the board he wants to make sure we are doing our due diligence. Norma Corwin said the only thing that she saw that could be a little bit of a hiccup is that she is not sure that Peconic Landing actually has an EMT on every shift- day shift, second shift, and night shift. Warren Jensen said that there is a clause in there that says a schedule of available EMTS will be regularly provided to the department and shall

include Peconic Landing security supervisor will be an EMT. W. Jensen also said that we should start by asking for a current status of staffing level. Norma Corwin asked if it is time we sit down with them again. Warren Jensen said that it was signed in 2014 and that isn't a bad idea. He isn't necessarily saying we want any changes, but we are just doing what's right for the department and getting what we expected. He also said that before September, which would be the 5 year anniversary, that we should sit down with them and have a meeting. He also said that any members that are going to the rescues need to have input on how its going and if there needs to be any changes. Norma Corwin said that Peconic Landing has been accommodating anytime that we have had an issue with a rescue call whether it be paperwork etc. The only little thing she can think of is when the doctor wants a patient to go somewhere and it doesn't exactly make sense. W. Jensen said everyone needs to review it and it can be discussed next month, but in the meantime, we should immediately ask for their schedule of available EMTS and ask for a quarterly or annual update.

2. Antone Volinski III said that he is listed as on the Peconic Landing committee and he wants to be taken off and put Norma on since he is an employee.
3. Joseph Milovich asked how the budget was coming along. 2nd Asst Chief James Kalin said that he has no information on it. Wayne Miller said that he sat down with Robert his last year as Chief and it didn't just get submitted, he went up there and gave him information about putting money in certain accounts. Warren Jensen said they use to have two files one being what they asked for, one being what they got, so that it is documented. Much discussion ensued. David Nyce requested that they get a copy of the budget for the finance meeting next month and he's going to go through it line by line to start thinking where they want to start encumbering money. D. Nyce also said that this board needs to be proactive about where the finances are going so we don't have a big lump sum going into the apparatus fund at which point we would have to make a special request to the village to move that from apparatus to something else because it can only be used for a specific purchase. 2nd Asst Chief James Kalin said he will get budget reports for everyone and proposed budget reports for everyone.

4. Wayne Miller asked if there are any dates set up for gear/uniform fitting. 2nd Asst. Chief James Kalin said not right now.
5. Joseph Milovich asked if next meeting is going to be too late to make an adjustment on our proposed budget. A.Volinski III said it was supposed to be submitted in March.
6. Warren Jensen asked what the status was of the website. 2nd Asst Chief James Kalin said that no companies submitted anything so he has just been putting stuff up like photos from the computer that we have, old historical photos etc. He also said that he spoke to other departments that use that website and they said that its hard to get set up, but once it is set up it works very well. Warren Jensen said we should be bringing this up at meetings so that we get the input we want from the companies. 2nd Asst Chief James Kalin said that he brought it up at the Wardens meeting two months ago. The website should be done next month.
7. David Nyce asked about the fit tests for this year. 2nd Asst Chief James Kalin asked what month we did them last year. D. Nyce said he thinks it was March.
8. John Grilli asked when the last time GFD had hose tests. 2nd Asst Chief James Kalin said that he will bring it up under the Good of the Department.
9. Antone Volinski III asked if the ID machine was up and running. 2nd Asst Chief James Kalin said that it is and he and 1st Asst Chief Susano Jimenez practiced on it. He said it is simple to use. Warren Jensen asked if there was enough supplies and James Kalin said right now they do have enough. Wayne Miller asked if accountability tags can be made with it. 2ND Asst Chief James Kalin said yes. Warren Jensen said that was the whole big push. Warren Jensen asked if it was all formatted for the accountability tags and Chief Kalin said he believes the guy formatted it.

REPORTS OF DELEGATES- Meeting next Monday @ Jamesport FD.

NEW BUSINESS-

1. Warren Jensen asked if there has been any discussion about The May Mile. 2nd Asst Chief James Kalin said that it is May 11th. The Chiefs got an email asking if the kids can sit in the front seat and ring the bell, take

pictures, etc. Chief Kalin replied that they have always done that and that it is okay. Chief Kalin said that it will be posted on the calendar. Norma Corwin said that Southold always shows up with a big team and it would be fun if GFD was all there in shirts and do the run/walk as a team.

GOOD OF THE DEPARTMENT

1. Chief James Kalin reported at the Southold Town's Chief meeting they found that Orient FD is having a Coast Guard class. They will announce dates later.
2. 2nd Asst Chief James Kalin also reported that Cutchogue is going to the tax payer on April 18th if anyone wants to go they are welcome.
3. 2nd Asst Chief James Kalin said that Mattituck FD used to have a cocktail party every year and they are reinstating that. They are going to have it May 18th this year. He also reported that Mattituck got a new ambulance in and you are welcome to go look at it. They did not get a self loading stretcher, they got a regular stretcher. They also have their new pumper.
4. Chief James Kalin stated that there has been talk of a North Fork Fire Department Dive Team to work in conjunction with the Southold Town Police Dive Team. No department has enough resources for a complete dive team nowadays-not enough people. If there was 1 or two people from each department that could train together and respond on an incident, that would be great.
5. 2nd Asst Chief James Kalin mentioned that if you are not aware of it there is a new fire rescue emergency service commissioner in Suffolk County. His name is John Jordan and everyone speaks highly of him and says he has been attending meetings and offering assistance. Warren Jensen said he was the Deputy and is now the commissioner and he has worked his way up in the ranks and was a resource manager before he became deputy.
6. Chief James Kalin reported that at the meeting on Monday night Bill Salmon from Southold Fire Department who is on the safety committee for the county says the County and the State are both going to emphasize this year increased and better driver training for apparatus- something over and above the EVOC training. The main thing is the liability issues

and the accountability issues. There will be some kind of new training module and it will be announced later on too.

7. September 22ND The County has their metal of valor awards ceremony which will be posted. Also in September, Riverhead will be doing a Fire Police Course. They won't have any courses east of riverhead. He will post the date.
8. NYS EMS is now on facebook and they are up to 45,000 members. Nathanael Bialek who is the new Deputy Commissioner of Department of Health came and spoke in depth about the EMT CC to paramedic bridge course. You can only recertify through CME classes, no more refreshers. You can remain a CC if you already are. Wayne Miller asked why that was happening. Norma Corwin said that they noticed a decline in CCs and the money wasn't there. People aren't hiring CCs anymore either. The bridge program is 100 percent online. Wayne Miller asked if that would eventually lead to EMTs getting more responsibility. Both Chief James Kalin and Norma Corwin said yes. Norma Corwin said that they already are working on that. N. Corwin also said that the number of volunteers is declining. Everyone else has paid responders. W. Jensen said that Stonybrook is what is holding us together.
9. 2nd Asst Chief James Kalin mentioned the FD Memorial in Peconic. He said Ex- Chief Jim Lessard is in charge of the maintenance on that committee and the Chiefs voted again instead of having the Departments rotate to maintain the Memorial, they voted to have a landscaper or someone come up and do the work so if anyone knows anyone who might be interested, let Chief Kalin know.
10. Chief Jeffrey Weingart gave 2nd Asst Chief James Kalin a quote for 25 new pagers from integrated wireless and the frequency range is 450-483. It is \$11,000. More info is needed, and discussion will be tabled until next meeting.
11. 2nd Asst Chief James Kalin brought up the hose test and said that there is a quote from Fail Safe for a total of \$4,875. There is a quote from Waterway for a total of \$3,236. Water way also gave a quote for pump testing for a total of \$1,200. He is going to go over it with 1st Asst Chief Susano Jimenez and then present what they think it best.
12. David Nyce said that GFD needs to schedule a Company Officers Meeting. It will be May 20TH at 7pm at Station 2. Chief James Kalin will put it on the calendar.

13. David Nyce said that it was brought up that Cutchogue is going to the taxpayer and asked if there is any way we can get other departments schedules. 2ND Asst Chief James Kalin said that it is supposed to be posted on the Southold Town Chief's website, but Tom Shalvey who runs the website said he hasn't posted it yet. He is going to e-mail it out as well. The Chiefs have been corresponding back and forth through email if there are not enough people to go to a training. David Nyce said GFD made one Yaphank drill last year and there was a couple of times where they had potentially enough interiors to go, but not enough people to actually run the drill effectively.
14. Norma Corwin said that she had a coworker approach her today and say that the Church up in Cutchogue next to King Kullen is having a "Hope Day" on June 1st at 11 AM at the Greenport Polo Grounds. It is a community festival with kids activities, groceries, lunch, hair cuts, family portraits, entertainment, community service, and health fair. People can show up that are in need and can get some groceries, clothes, hair cut, etc. They want to know if an ambulance would stand by for a couple of hours. Norma Corwin will take it to the Squad meeting. It sounds like a nice thing to do.
15. Norma Corwin also wanted to mention that right now they are scheduled to go a Fire School for Stand Pipe ops on the 22nd and they don't know what truck is going to go. Chief James Kalin said they decided 8-3-1. Norma Corwin said she wanted to let him know that for that week, there are no Officers for Relief Hose Company, they are all going to be out of town on vacation.
16. Antone Volinski III reported that he handed out the GFD Annual Fundraiser letter and they made a few changes to it. He said there is a correction that needs to be made in yellow. Under the Membership they were asked to add a few more. They took out the Whale Program and added the new NY State law about the smoke detectors. He needs it approved tonight so it can go to the printer. W. Jensen said that we support the Legion through the Boy's State and asked if that should be mentioned. A. Volinski III said that they can add that as well. He said the stuffing of the envelopes is May 29th, they will be set up in the truck bay. Motion made by Warren Jensen, seconded by Wayne Miller to approve the GFD Annual Fundraiser Letter as corrected. Motion Carried. Warren Jensen asked if the date for the envelope stuffing would be on the

calendar. A. Volinski III said it would. A. Volinski III also said that no one from Standard Hose was at the meeting and a letter was sent out to have two people from each company. Wayne Miller said that two guys were appointed to go. A. Volinski III said that they did not show up and it is nice to have everyone there for their input. A. Volinski III then asked if they were going to go with the 3 quotes or did they just decide to do the 1. They decided on the 1 quote. 6 way split with the normal start up.

17. Chief James Kalin said that the officer's assignments and committees were handed out and asked if everyone had the chance to look at them and let him know if there is something that they rather be on or something they rather not be on. David Nyce mentioned that Jerry Martocchia was listed as the Assistant Medical Officer when he requested not to be on it. Warren Jensen said that just a couple of meetings ago he said he would help us out because they have no one, but wants GFD to find someone else. A. Volinski III said he spoke to him recently and said he rather not be because he doesn't have the time for it. 2nd Asst. Chief James Kalin said he will talk to him. Norma Corwin said that she would be happy to learn what he is supposed to do, but she hasn't been able to yet. She said the only other hiccup is the exposure control plan if anything ever happened. A. Volinski III said that Mike Richter has one, but there is stuff that needs to be updated.
18. Joseph Milovich asked if we could go back to the Fundraiser letter. He suggested that the Department get a new department picture for the future.
19. 2nd Asst Chief James Kalin mentioned that EMTs in NY state can be certified at 17 years old now. Warren Jensen said you can't join the Fire Department until you are 18 and they would need someone to sponsor them or they would have to pay.
20. Motion made by John Grilli, seconded by Wayne Miller, to hold the Wardens Meeting on the 3rd Wednesday of every month at 7pm for the next 11 months. Motion Carried.
21. Wayne Miller asked if the Finance meetings were the first Wednesday of every month. Chief James Kalin said yes. Warren Jensen said that everything is 7pm now, not 7:30.
22. James Kalin said that we need a date and place for the Warden's dinner. Warren Jensen asked why we don't do meeting and dinner at the same

time anymore. 2nd Asst Chief said that it was because they were doing things at a public place.

23. John Grilli said last year Bernie Purcell asked to have the department order prism polish and asked if it was still possible to get it. John Grilli will send James Kalin the info.

READING OF THE MINUTES

Motion by Antone Volinski III, seconded by Warren Jensen, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion by David Nyce, seconded by Wayne Miller, to adjourn. Motion carried. The meeting was adjourned at 8:37pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT
03/21/2019 thru 04/16/2019

| | | | |
|--------------|---------------------|-----------------------------|-------------------|
| GENERAL FUND | | <u>beginning balance</u> | \$ 8,779.44 |
| | <u>expenditures</u> | McMann Price def drv (1) | - \$35.00 |
| | | Metro. Data Solutions (IDs) | -\$400.00 |
| | | Polywoda Bev- Ch election | - \$91.92 |
| | | Sou Fish Mkt " " | -\$154.00 |
| | | J. Harris - cake " " | - \$85.00 |
| | | Gpt IGA " " | - \$29.52 |
| | | BJ's " " | -\$498.60 |
| | | USPS - postage | - \$4.31 |
| | | Elbow East - Feb Ch mtg | -\$63.98 |
| | | Red Rooster - Apr " " | -\$97.75 |
| | <u>receipts</u> | J. Kalin def drv rebate (1) | + \$17.25 |
| | | Vill of Gpt reimb | + \$405.90 |
| | | <u>ending balance</u> | <u>\$7,742.51</u> |

| | | |
|---------------|--------------------------|-----------------|
| MEMORIAL FUND | <u>balance unchanged</u> | <u>\$511.99</u> |
|---------------|--------------------------|-----------------|

| | | | |
|---------------|---------------------|------------------------------------|--------------------|
| MAY MILE FUND | | <u>beginning balance</u> | \$ 17,465.01 |
| | <u>expenditures</u> | A. Volinski Jr. - kitchen supplies | - \$12.45 |
| | | <u>ending balance</u> | <u>\$17,452.56</u> |

| | | |
|-------------------------|--------------------------|------------------|
| WATER RESCUE SQUAD FUND | <u>balance unchanged</u> | <u>(\$51.96)</u> |
|-------------------------|--------------------------|------------------|

| | | | |
|------------------|---------------------|--------------------------|-------------------|
| WASH. B'DAY FUND | | <u>beginning balance</u> | \$782.68 |
| | <u>expenditures</u> | Townsend Manor - room | - \$250.00 |
| | | Sou Fish Mkt | - \$78.00 |
| | | Hascoat - crackers | - \$36.50 |
| | | Gpt IGA | - \$69.12 |
| | <u>receipts</u> | Vill of Gpt - reimb | + \$886.44 |
| | | <u>ending balance</u> | <u>\$1,235.50</u> |

| | | |
|----------------------|--------------------------|-------------------|
| RESCUE SQUAD 2% FUND | <u>balance unchanged</u> | <u>\$3,649.24</u> |
|----------------------|--------------------------|-------------------|

| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y |
|----|--|-----------|--------|-----|-----|-------|-----|-----|-------|------|------|-------|-------|----------|--------|------|-----|----|-------|-----|---|---|---|---|
| 1 | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Greenport Fire Department period ending April 30, 2019 | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | ### | | | | | | | | | |
| 4 | | elect/app | # Fire | % | pts | # EMS | % | pts | st/by | mtgs | misc | train | drill | pos(dis) | points | phys | haz | bb | wp/sh | yap | | | | |
| 5 | Barszczewski, Joseph | W | 20 | 34 | 25 | 5 | 2.7 | 0 | 1 | 10 | 14 | 3 | 0 | 8 | 61 | | X | X | X | | | | | |
| 6 | Birmingham, Kenneth | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 2 | | X | | | | | | | |
| 7 | Breese, Harry | D | 21 | 36 | 25 | 1 | 0.5 | 0 | 1 | 3 | 8 | 1 | 0 | 3 | 41 | | X | | | | | | | |
| 8 | Britt. Harley | | 14 | 24 | 25 | 2 | 1.1 | 0 | 0 | 2 | 5 | 3 | 0 | 0 | 35 | | X | | | | | | | |
| 9 | Bumble III, Charles | | 0 | 0 | 0 | 1 | 0.5 | 0 | 0 | 2 | 4 | 2 | 0 | 0 | 8 | | | X | | | | | | |
| 10 | Bumble, Samantha | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | | | |
| 11 | Butler, Michael | | 8 | 14 | 25 | 1 | 0.5 | 0 | 0 | 1 | 7 | 0 | 0 | 0 | 33 | | | | | | | | | |
| 12 | Capon, George | | 27 | 46 | 25 | 57 | 31 | 25 | 1 | 6 | 12 | 3 | 0 | 0 | 72 | | X | X | X | | | | | |
| 13 | Carey, Patrick | | 4 | 6.8 | 0 | 2 | 1.1 | 0 | 0 | 4 | 9 | 3 | 0 | 0 | 16 | | X | X | X | | | | | |
| 14 | Carrig, Melinda | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | | | | | | | | | |
| 15 | Charters, Gary | | 1 | 1.7 | 0 | 2 | 1.1 | 0 | 0 | 0 | 1 | 3 | 0 | 0 | 4 | | | X | X | X | | | | |
| 16 | Clark III, Henry | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | | | |
| 17 | Clark, James | S | 8 | 14 | 25 | 3 | 1.6 | 0 | 1 | 4 | 9 | 3 | 0 | 5 | 47 | | X | X | X | | | | | |
| 18 | Clark, Jeffrey | | 28 | 47 | 25 | 2 | 1.1 | 0 | 0 | 5 | 10 | 3 | 0 | 0 | 43 | | X | X | X | | | | | |

points as of APRIL 30, 2019 prepared by James H. Kalin

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y |
|----|------------------------|-----------|--------|-----|-----|-------|-----|-----|-----|-------|------|------|-------|-------|----------|--------|------|-----|----|--------|-----|---|---|---|---|
| | | elect/app | # Fire | % | pts | # EMS | % | pts | pts | st/by | mtgs | misc | train | drill | pos(dis) | points | phys | haz | bb | wrp/sh | yap | | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19 | Corazzini, Jeffrey | L | 0 | 0 | 0 | 2 | 1.1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 5 | 6 | | X | | | | | | | |
| 20 | Corazzini, Warren | | 0 | 0 | 0 | 2 | 1.1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | | X | | | | | | | |
| 21 | Corwin, Everett | | 20 | 34 | 25 | 48 | 26 | 25 | 25 | 1 | 5 | 11 | 3 | 0 | 0 | 70 | X | X | X | | | | X | | |
| 22 | Corwin, Norma | W,C | 12 | 20 | 25 | 58 | 32 | 25 | 25 | 0 | 11 | 9 | 6 | 0 | 16 | 92 | X | X | | | | | | | |
| 23 | Corwin, Raymond | | 23 | 39 | 25 | 29 | 16 | 25 | 25 | 1 | 3 | 8 | 3 | 0 | 0 | 65 | X | X | X | | | | X | | |
| 24 | Corwin, Robert | L,D | 21 | 36 | 25 | 93 | 51 | 25 | 25 | 0 | 9 | 9 | 7 | 0 | 5 | 80 | X | X | | | | | | | |
| 25 | Corwin, Scott | | 18 | 31 | 25 | 1 | 0.5 | 0 | 0 | 1 | 7 | 4 | 1 | 0 | 0 | 38 | X | X | | | | | | | |
| 26 | Costas, Tom | | 4 | 6.8 | 0 | 4 | 2.2 | 0 | 0 | 0 | 3 | 3 | 3 | 0 | 0 | 9 | | X | X | | | X | X | | |
| 27 | Creedon, Daniel | S | 1 | 1.7 | 0 | 4 | 2.2 | 0 | 0 | 0 | 4 | 2 | 3 | 0 | 3.75 | 12.75 | | X | X | | | X | X | | |
| 28 | De Kerillis, Alain | T,L | 14 | 24 | 25 | 34 | 19 | 25 | 25 | 1 | 3 | 7 | 0 | 0 | 10 | 71 | | | | | | | | | |
| 29 | Detrick, Gary | | 3 | 5.1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 4 | 0 | 0 | 0 | 5 | X | | | | | | | | |
| 30 | Ellis, Scott | | 2 | 3.4 | 0 | 10 | 5.5 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 3 | | | | | | | | | |
| 31 | Ferrari, Dakota | | 12 | 20 | 25 | 0 | 0 | 0 | 0 | 0 | 4 | 3 | 0 | 0 | 0 | 32 | | | | | | | | | |
| 32 | Ficurilli, Michael | | 30 | 51 | 25 | 2 | 1.1 | 0 | 0 | 1 | 4 | 9 | 3 | 0 | 0 | 42 | X | X | X | | | X | X | | |
| 33 | Flora, Michael | L | 17 | 29 | 25 | 5 | 2.7 | 0 | 0 | 1 | 4 | 6 | 2 | 0 | 5 | 43 | | | | | | X | X | | |
| 34 | Garcia-Dinizio, Gloria | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | | | |
| 35 | Golden, Danielle | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 3 | | | | | | | | | |

| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y |
|----|----------------------|--------|----|-----|-----|-------|-----|----|-----|-------|------|------|-------|-------|----------|--------|------|-----|----|-------|-----|---|---|---|
| | elect/app | # Fire | % | % | pts | # EMS | % | % | pts | st/by | mtgs | misc | train | drill | pos(dis) | points | phys | haz | bb | wp/sh | yap | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | | |
| 36 | Goldstein, Myron | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| 37 | Grattan, Timothy | | 7 | 12 | 25 | 0 | 0 | 0 | 0 | 0 | 5 | 3 | 3 | 0 | 0 | 36 | X | X | X | | | | X | |
| 38 | Gray, Sally Anne | | 4 | 6.8 | 0 | 28 | 15 | 25 | 25 | 1 | 2 | 2 | 1 | 0 | 0 | 31 | | X | | | | | | |
| 39 | Grilli, Jared | | 1 | 1.7 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 6 | 8 | 0 | 0 | 17 | | X | X | | | X | X | |
| 40 | Grilli, Jennifer | | 1 | 1.7 | 0 | 2 | 1.1 | 0 | 0 | 0 | 3 | 7 | 5 | 0 | 0 | 15 | X | X | X | | | X | X | |
| 41 | Grilli, John | W | 1 | 1.7 | 0 | 2 | 1.1 | 0 | 0 | 0 | 5 | 9 | 3 | 0 | 0 | 25 | | X | X | | | X | X | |
| 42 | Hamilton Jr., Robert | D | 32 | 54 | 25 | 7 | 3.8 | 0 | 0 | 1 | 4 | 6 | 0 | 0 | 3 | 39 | | | | | | | | |
| 43 | Hanold, Christopher | D,C | 21 | 36 | 25 | 33 | 18 | 25 | 25 | 1 | 9 | 11 | 3 | 0 | 8 | 82 | | X | X | | | X | X | |
| 44 | Harris, Cliff | C | 3 | 5.1 | 0 | 1 | 0.5 | 0 | 0 | 0 | 3 | 6 | 1 | 0 | 8 | 18 | | X | | | | | | |
| 45 | Harris, Peter | L,T,W | 26 | 44 | 25 | 3 | 1.6 | 0 | 0 | 1 | 8 | 14 | 3 | 0 | 18 | 69 | | X | X | | | X | X | |
| 46 | Hays, Spencer | | 12 | 20 | 25 | 1 | 0.5 | 0 | 0 | 0 | 4 | 8 | 11 | 0 | 0 | 48 | | X | | | | | | |
| 47 | Hollid, Scott | C | 22 | 37 | 25 | 4 | 2.2 | 0 | 0 | 0 | 6 | 11 | 3 | 0 | 8 | 53 | | X | X | | | X | X | |
| 48 | Hubbard Jr, George | | 2 | 3.4 | 0 | 3 | 1.6 | 0 | 0 | 0 | 5 | 9 | 0 | 0 | 0 | 14 | | | | | | | | |
| 49 | Hughes, Colleen | S | 7 | 12 | 25 | 7 | 3.8 | 0 | 0 | 1 | 2 | 7 | 1 | 0 | 5 | 41 | | | | | | | | |
| 50 | Huzsek, Andrew H | | 32 | 54 | 25 | 5 | 2.7 | 0 | 0 | 1 | 6 | 8 | 1 | 0 | 0 | 41 | | X | | | | | | |
| 51 | Hydell, Carol | S,L | 1 | 1.7 | 0 | 4 | 2.2 | 0 | 0 | 0 | 4 | 5 | 3 | 0 | 8.75 | 20.75 | | X | X | | | X | X | |
| 52 | Hydell, Charles | C,(L) | 7 | 12 | 25 | 6 | 3.3 | 0 | 0 | 0 | 3 | 7 | 3 | 0 | 7.25 | 45.25 | | X | X | | | X | X | |

points as of APRIL 30, 2019 prepared by James H. Kalin

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y |
|----|--------------------|-----------|--------|-------|-----|-------|-------|-----|-------|-----|-----|-------|------|------|-------|-------|----------|--------|------|-----|----|-------|-----|---|---|
| 4 | | elect/app | # Fire | % | pts | # EMS | % | pts | % | pts | pts | st/by | mtgs | misc | train | drill | pos(dis) | points | phys | haz | bb | wp/sh | yap | | |
| 53 | Jenkins, Karolyn | | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 % | 0 | 0 | 0 | 2 | 1 | 5 | 0 | 0 | 8 | | | | | | | |
| 54 | Jensen, Warren | W | 9 | 15 % | 25 | 1 | 0.5 % | 25 | 0.5 % | 0 | 0 | 0 | 8 | 13 | 1 | 0 | 8 | 55 | | X | | | | | |
| 55 | Jester, Robert | | 7 | 12 % | 25 | 2 | 1.1 % | 25 | 1.1 % | 0 | 0 | 0 | 5 | 6 | 3 | 0 | 0 | 39 | | X | X | X | | | |
| 56 | Jimenez, Susano | CH | 51 | 86 % | 25 | 84 | 46 % | 25 | 46 % | 25 | 25 | 2 | 12 | 9 | 3 | 0 | 25 | 101 | | X | X | X | | | |
| 57 | Johnson, Craig | L | 14 | 24 % | 25 | 64 | 35 % | 25 | 35 % | 25 | 25 | 1 | 6 | 10 | 3 | 0 | 5 | 75 | | X | X | X | | | |
| 58 | Kalin, James | CH,T | 46 | 78 % | 25 | 142 | 78 % | 25 | 78 % | 25 | 25 | 1 | 15 | 15 | 3 | 0 | 25 | 109 | X | X | | | | | |
| 59 | King, David | T,D | 29 | 49 % | 25 | 6 | 3.3 % | 25 | 3.3 % | 0 | 0 | 1 | 4 | 8 | 3 | 0 | 5 | 46 | X | X | X | X | | | |
| 60 | Kostal, Shelby | | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 % | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | |
| 61 | La Du, Claudia | | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 % | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 0 | 3 | | | | | | | |
| 62 | Land, Shannon | | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 % | 0 | 0 | 0 | 1 | 2 | 3 | 0 | 0 | 6 | | X | X | X | | | |
| 63 | Luke, Alexander | | 23 | 39 % | 25 | 21 | 12 % | 25 | 12 % | 25 | 25 | 1 | 5 | 10 | 3 | 0 | 0 | 69 | | X | X | X | | | |
| 64 | Maker, Travis | | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 % | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | |
| 65 | Maloney, Michael | | 1 | 1.7 % | 0 | 2 | 1.1 % | 0 | 1.1 % | 0 | 0 | 0 | 4 | 8 | 0 | 0 | 0 | 12 | | | | | | | |
| 66 | Manwaring, Julia | | 14 | 24 % | 25 | 15 | 8.2 % | 25 | 8.2 % | 0 | 0 | 2 | 7 | 6 | 6 | 0 | 0 | 46 | | X | X | X | | | |
| 67 | Manwaring, Wayde | (C) | 22 | 37 % | 25 | 26 | 14 % | 25 | 14 % | 25 | 25 | 2 | 7 | 8 | 6 | 0 | 2 | 75 | | X | X | X | | | |
| 68 | Marczewski, Macy | | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 % | 0 | 0 | 0 | 5 | 10 | 3 | 0 | 0 | 18 | | X | X | X | | | |
| 69 | Martocchia, Jerome | (W) | 10 | 17 % | 25 | 16 | 8.8 % | 25 | 8.8 % | 0 | 0 | 0 | 4 | 4 | 3 | 0 | 2 | 38 | X | X | X | X | | | |

points as of APRIL 30, 2019 prepared by James H. Kalin

| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y |
|----|-----------------------|--------|-------|-----|-------|-------|-----|-----|-------|------|------|-------|-------|----------|--------|------|-----|----|-------|-----|---|---|---|---|
| | elect/app | # Fire | % | pts | # EMS | % | pts | pts | st/by | mtgs | misc | train | drill | pos(dis) | points | phys | haz | bb | wp/sh | yap | | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | | |
| 70 | Mazzei, Aileen | 1 | 1.7 % | 0 | 1 | 0.5 % | 0 | 0 | 0 | 3 | 5 | 3 | 0 | 0 | 11 | X | X | X | X | | | | | |
| 71 | Melly, Megan | 2 | 3.4 % | 0 | 7 | 3.8 % | 0 | 0 | 1 | 1 | 2 | 3 | 0 | 5 | 12 | | X | X | X | | | | | |
| 72 | Miller, Joseph | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | | | | | | | | | |
| 73 | Miller, Wayne | 13 | 22 % | 25 | 3 | 1.6 % | 0 | 0 | 0 | 6 | 9 | 3 | 0 | 6 | 49 | | X | X | X | | | | | |
| 74 | Mills, William, III | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 | 0 | 3 | 0 | 2 | 0 | 0 | 5 | | X | X | X | | | | | |
| 75 | Milovich Jr., Joseph | 32 | 54 % | 25 | 1 | 0.5 % | 0 | 0 | 0 | 9 | 3 | 3 | 0 | 8 | 48 | | X | X | X | | | | | |
| 76 | Mims, Ralph | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | | | |
| 77 | Morris, Gregory | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 | 0 | 2 | 6 | 0 | 0 | 0 | 8 | | | | | | | | | |
| 78 | Musto, Francis | 28 | 47 % | 25 | 58 | 32 % | 25 | 25 | 1 | 7 | 13 | 1 | 0 | 5 | 77 | X | X | X | X | | | | | |
| 79 | Myslorski, Henry | 0 | 0 % | 0 | 1 | 0.5 % | 0 | 0 | 0 | 4 | 6 | 1 | 0 | 0 | 11 | | X | | | | | | | |
| 80 | Nedoszytko, William | 0 | 0 % | 0 | 1 | 0.5 % | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 5 | 7 | | | | | | | | | |
| 81 | Nyce, David | 33 | 56 % | 25 | 87 | 48 % | 25 | 25 | 1 | 10 | 12 | 3 | 0 | 13 | 89 | | X | X | X | | | | | |
| 82 | Pirillo, James A. (s) | 25 | 42 % | 25 | 0 | 0 % | 0 | 0 | 0 | 4 | 8 | 1 | 0 | 0 | 38 | | X | | | | | | | |
| 83 | Pirillo, James J. (f) | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 | 0 | 1 | 2 | 3 | 0 | 0 | 6 | | X | X | X | | | | | |
| 84 | Pope, George | 35 | 59 % | 25 | 60 | 33 % | 25 | 25 | 1 | 4 | 3 | 4 | 0 | 0.75 | 62.75 | | X | X | X | | | | | |

points as of APRIL 30, 2019 prepared by James H. Kalin

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y |
|-----|--------------------|-----------|--------|-----|-----|-------|-----|-----|----|-----|-----|-------|------|------|-------|-------|----------|--------|------|-----|----|-------|-----|---|---|
| | | elect/app | # Fire | % | pts | # EMS | % | pts | % | pts | pts | st/by | mtgs | misc | train | drill | pos(dis) | points | phys | haz | bb | wp/sh | yap | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 85 | Purcell, Bernard | | 56 | 95 | 25 | 91 | 50 | 25 | 50 | 25 | | 1 | 8 | 13 | 1 | 0 | 0 | 73 | | X | | | | | |
| 86 | Purcell, Ryan | (C) | 0 | 0 | 0 | 1 | 0.5 | 0 | 0 | 0 | | 0 | 4 | 7 | 0 | 0 | 2 | 13 | X | | | | | | |
| 87 | Quillin, Michael | D | 11 | 19 | 25 | 2 | 1.1 | 0 | 0 | 0 | | 0 | 3 | 9 | 3 | 0 | 3 | 43 | | X | X | X | | | |
| 88 | Raynor, Dale | | 16 | 27 | 25 | 18 | 9.9 | 0 | 0 | 0 | | 1 | 3 | 11 | 3 | 0 | 0 | 43 | | X | X | X | | | |
| 89 | Reiss, Helen | C, (L) | 20 | 34 | 25 | 101 | 55 | 25 | 55 | 25 | | 1 | 7 | 5 | 2 | 0 | 7.25 | 72.25 | X | X | | | | | |
| 90 | Rempe Jr, Fred | | 8 | 14 | 25 | 31 | 17 | 25 | 17 | 25 | | 0 | 4 | 6 | 3 | 0 | 0 | 63 | | X | X | X | | | |
| 91 | Richter, Michael | T,T | 15 | 25 | 25 | 31 | 17 | 25 | 17 | 25 | | 0 | 8 | 5 | 4 | 0 | 10 | 77 | X | X | X | X | | | |
| 92 | Rosa, Lisa | | 2 | 3.4 | 0 | 4 | 2.2 | 0 | 0 | 0 | | 0 | 4 | 10 | 3 | 0 | 0 | 17 | X | X | X | X | | | |
| 93 | Ruffner, William | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 1 | 1 | 0 | 0 | 0 | 2 | | | | | | | |
| 94 | Rung, Rosalie | L | 0 | 0 | 0 | 32 | 18 | 25 | 18 | 25 | | 0 | 4 | 0 | 25 | 0 | 3.75 | 57.75 | | X | X | X | | | |
| 95 | Rutkowski, Stephen | L,D | 32 | 54 | 25 | 81 | 45 | 25 | 45 | 25 | | 2 | 10 | 11 | 1 | 0 | 5 | 79 | | X | | | | | |
| 96 | Sieban, Edward | (S),T,W | 2 | 3.4 | 0 | 2 | 1.1 | 0 | 0 | 0 | | 0 | 8 | 10 | 3 | 0 | 14.25 | 35.25 | | X | X | X | | | |
| 97 | Skrezec, John | | 19 | 32 | 25 | 36 | 20 | 25 | 20 | 25 | | 1 | 4 | 9 | 2 | 0 | 0 | 66 | X | X | | | | | |
| 98 | Spanos, James | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 1 | 0 | 3 | 0 | 0 | 4 | | X | X | X | | | |
| 99 | Spinozzi, Matthew | | 17 | 29 | 25 | 50 | 27 | 25 | 27 | 25 | | 1 | 4 | 3 | 3 | 0 | 0 | 61 | | X | X | X | | | |
| 100 | Staples, Halsey | | 31 | 53 | 25 | 36 | 20 | 25 | 20 | 25 | | 1 | 3 | 1 | 1 | 0 | 0 | 56 | | X | | | | | |
| 101 | Stoner, Gary | | 11 | 19 | 25 | 0 | 0 | 0 | 0 | 0 | | 1 | 3 | 6 | 0 | 0 | 0 | 35 | X | | | | | | |

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y |
|-----|-----------------------|-----------|--------|-------|-----|-------|-------|-----|----|-----|-------|------|------|-------|-------|----------|--------|------|-----|----|-------|-----|---|---|---|
| | | elect/app | # Fire | % | pts | # EMS | % | pts | % | pts | st/by | mtgs | misc | train | drill | pos(dis) | points | phys | haz | bb | wp/sh | yap | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 102 | Stoner, Kylie | | 9 | 15 % | 25 | 24 | 13 % | 25 | 25 | 25 | 0 | 0 | 4 | 0 | 0 | 0 | 54 | | | | | | | | |
| 103 | Tamin, John | | 33 | 56 % | 25 | 52 | 29 % | 25 | 25 | 25 | 1 | 5 | 8 | 3 | 0 | 0 | 67 | X | X | X | | X | X | | |
| 104 | Tejada, Yira | | 3 | 5.1 % | 0 | 5 | 2.7 % | 0 | 0 | 0 | 1 | 4 | 3 | 1 | 0 | 0 | 9 | X | X | | | | | | |
| 105 | Thorp, Thomas | | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 3 | | X | X | | X | X | | |
| 106 | VanEtten, George | | 45 | 76 % | 25 | 11 | 6 % | 0 | 0 | 0 | 1 | 4 | 10 | 3 | 0 | 0 | 43 | | X | X | | X | X | | |
| 107 | Verity, Michael | | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | X | | | | | | | |
| 108 | Volinski, Antone, Jr. | | 23 | 39 % | 25 | 66 | 36 % | 25 | 25 | 25 | 1 | 5 | 10 | 1 | 0 | 0 | 67 | X | X | X | | X | X | | |
| 109 | Volinski, Antone, III | W | 10 | 17 % | 25 | 74 | 41 % | 25 | 25 | 25 | 1 | 7 | 6 | 25 | 0 | 8 | 97 | X | X | | | | | | |
| 110 | Volinski, Darryl | | 5 | 8.5 % | 0 | 13 | 7.1 % | 0 | 0 | 0 | 0 | 1 | 7 | 0 | 0 | 0 | 8 | | | | | | | | |
| 111 | Walker, David | | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | | |
| 112 | Walters, Joseph | | 0 | 0 % | 0 | 0 | 0 % | 0 | 0 | 0 | 0 | 3 | 0 | 1 | 0 | 0 | 4 | | X | | | | | | |
| 113 | Weingart, Jeffrey | CH | 14 | 24 % | 25 | 19 | 10 % | 25 | 25 | 25 | 1 | 9 | 10 | 3 | 0 | 25 | 98 | | X | X | | X | X | | |
| 114 | Wright, William | L | 34 | 58 % | 25 | 5 | 2.7 % | 0 | 0 | 0 | 0 | 6 | 12 | 3 | 0 | 5 | 51 | | X | X | | X | X | | |
| 115 | Zaymayar, Elias | | 44 | 75 % | 25 | 9 | 4.9 % | 0 | 0 | 0 | 0 | 5 | 9 | 5 | 0 | 0 | 44 | | | | | | | | |
| 116 | Zurek, Gregory | | 13 | 22 % | 25 | 6 | 3.3 % | 0 | 0 | 0 | 1 | 5 | 9 | 1 | 0 | 0 | 41 | | X | | | | | | |
| 117 | Zurek Jr, Stanley | | 5 | 8.5 % | 0 | 5 | 2.7 % | 0 | 0 | 0 | 1 | 5 | 5 | 3 | 0 | 0 | 14 | X | X | X | | X | X | | |
| 118 | | | | | | | | | | | | | | | | | | | | | | | | | |

points as of APRIL 30, 2019 prepared by James H. Kalin



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 9, 2019
Meeting: May 16, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Work Session Utilities

Work Session Report for Road and Utilities

May 16, 2019

Administrator's Office

Statistics

Work Orders:

Electric = 28 Written, 27 Completed
Water = 21 Written, 21 Completed
Sewer = 38 Written, 38 Completed
Road = 67 Written, 67 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 04-11-2019. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 04-09-2019.

Resolutions

Discussion

Status of 5th St. Park Renovations

Road/Water Department

Statistics

Water Distribution:

3,714,800 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.44 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.58 mg/L

The form, DOH-360, was filed with the DOH on April 11, 2019 outlining the above results.

Report

Tasks Accomplished:

- ❖ Cleaned storm drains.
- ❖ Put salters away for the season.
- ❖ Continued work on 6th St. Road barn facility improvements.
- ❖ Fixed south water machines, did mark outs on 3rd street, Repaired yard hydrant at Polo grounds, replaced hydrant on Washington Ave, turned water on 339 5th ave, performed water sampling, turned water on at Sandy beach, 2 inch meter installs Oyster Point condo's.
- ❖ Cut tree down on Washington avenue.

- ❖ Cleaned weeds out of flower beds and put mulch down at steamboat corner, 6th street park. Weeded village hall flower beds. Edged weeded and trim welcome to Greenport sign.
- ❖ Took off plow on G-66, Changed oil in G-36, Changed oil in CAT, serviced back-hoe and Husqvarna mower, Fixed starter on G-12, Got mowers ready for the season.
- ❖ Put up 72-hour parking signs up at turntable parking lot.
- ❖ Got ball fields ready for season.
- ❖ Painted loading zone on Central Ave.
- ❖ Repaired signs on Main and North street, Case and main Street.
- ❖ Clean sand up at end of 5th street.
- ❖ Repaired chain fence at polo grounds.
- ❖ Pumped out 3rd street drain.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of April = 8,192,000 gallons.

Average Daily Flow = .273 (MGD) Permit limit = .650 MGD

Total Suspended Solids percent removal (TSS) =98%. Permit limit is 75%

CBOD percent removal, = 99%. Permit removal level is = 75%

Coliform Fecal General = <2.3 MPN. Permit limit, 200 MPN/100

Coliform Total General = <2.0 MPN. Permit limit 700 MPN/100

Total Nitrogen = 6.5 LBS/day

Sludge Removal:

58,000 Gallons of sludge hauled in April.

Report

❖ Treatment Plant:

Cleaned and greased UV disinfection system

Cleaned UV Channel

Cleared brush from drying beds

De ragged Huber screen auger

❖ Collection System:

Cleared blockage on 5th Ave., Jet rod nozzle stuck in abandoned section of sewer main. Line was CCTV inspected by Eastern Environmental. Remaining hose still in sewer main will be scheduled for removal. Coastline assigned to keep 5th Ave. section of collection system pumped out overnight

Fixed manhole riser on 9th St.

De ragged #2 pump at the Nursing Home pump station

Cleared blockage on 5th St., removed solids buildup in manhole #56

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = April 5 @ 83.11 Mwh
Minimum usage day = April 25 @ 63.25 Mwh
Peak demand for the month = 4.340 MW April 5, 7:30 pm
Monthly total usage = 2108.90 Mwh

Service calls/call outs = 1

Street light repairs = 19

Customers shut off for none payment = 7

Customers turned on for payment = 6

Customers turned on for the season = 0

New Services = 1

Tasks Accomplished:

- ❖ Engine #6 back in service, quick repair due to a stuck air valve, engine ran as expected and DMNC test was completed.
- ❖ Performed switching of circuits for testing of breakers, this was completed with no interruption of service. All of the distribution circuit breaker are now tested.
- ❖ Removed a large leaning tree on Moores Lane
- ❖ Cut overhead power to Crabby Jerry's for installation of new sea wall.

- ❖ West and Kaplin, call out for flickering lights, found a bad secondary lug on the transformer, changed out transformer.
- ❖ Open URD feeder to Hawkeye plant for test of plant equipment
- ❖ Brewers Sterling changed out 3 phase transformer and replaced with a single phase one, per customer's request
- ❖ Two service upgrades completed, two service calls for ½ half power, one was internal problem.
- ❖ Removed vines and trimmed large pine trees in front of water machine room.
- ❖ Repaired several more pole grounds that have been vandalized, also repaired/replaced several street lights
- ❖ Started cleaning out and removing gravel at Mitchell Park where the switches and transformers are located.
- ❖ Had a couple system wide events, this were due to the incoming form PSE&G.
- ❖ Water treatment system is in the process of being installed.

Attachments:

Greenport Meter Daily Totals April 19 rev1 (PDF)

| | |
|--------------|--------------------|
| Total Usage: | 2,108,904.0000 KWH |
| Peak Demand: | 4,340.00 KW |
| Occured On: | Apr 5 2019 19:30 |
| Load Factor: | 67.49% |
| Date Start: | Mon Apr 1 2019 |
| Date End: | Tue Apr 30 2019 |

| Period Ending | KWH |
|---------------|-----------|
| 4/1/2019 | 80,445.00 |
| 4/2/2019 | 80,181.00 |
| 4/3/2019 | 75,958.00 |
| 4/4/2019 | 70,882.00 |
| 4/5/2019 | 83,106.00 |
| 4/6/2019 | 76,647.00 |
| 4/7/2019 | 69,291.00 |
| 4/8/2019 | 71,157.00 |
| 4/9/2019 | 75,721.00 |
| 4/10/2019 | 70,162.00 |
| 4/11/2019 | 72,820.00 |
| 4/12/2019 | 74,120.00 |
| 4/13/2019 | 68,445.00 |
| 4/14/2019 | 63,480.00 |
| 4/15/2019 | 65,413.00 |
| 4/16/2019 | 67,647.00 |
| 4/17/2019 | 63,753.00 |
| 4/18/2019 | 72,271.00 |
| 4/19/2019 | 68,714.00 |
| 4/20/2019 | 69,136.00 |
| 4/21/2019 | 63,902.00 |
| 4/22/2019 | 66,565.00 |
| 4/23/2019 | 64,511.00 |
| 4/24/2019 | 63,251.00 |
| 4/25/2019 | 63,739.00 |
| 4/26/2019 | 70,662.00 |
| 4/27/2019 | 68,382.00 |
| 4/28/2019 | 71,830.00 |
| 4/29/2019 | 67,457.00 |
| 4/30/2019 | 69,256.00 |



236 THIRD STREET
GREENPORT NY 11944

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TRUSTEES
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SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 9, 2019
Meeting: May 16, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, *P.E. Village Administrator*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Building

Work Session Report for Building Department & Code Enforcement

May 16, 2019

Office of Code Enforcement & Fire Prevention

Reports

- ❖ We continue to process and issue rental permits. We will begin issuing violations to properties in violation of rental and short-term Code.
- ❖ Code Enforcement continues to process and issue Building Permits.
- ❖ Code Enforcement has sent out annual fire prevention applications to restaurants in the business district. We will begin to conduct annual inspections of all public places of assembly.

Attachments:

April 2019 Building Report (PDF)
April 2019 CODE (PDF)
April 2019 Traffic (PDF)



Village of Greenport Building Department

May 1, 2019

Monthly Report

Incorporated Village

REPORT COVERING
4/1/2019 through 4/30/2019

| PERMIT TYPE | PERMIT NO. | PERMIT DATE | PARCEL ID | LEGAL ADDRESS | STATUS |
|-------------------------------------|------------|-------------|-----------|--|--------|
| Residential Alterations and Repairs | 02775 | 04/08/2019 | 6.-4-9 | 337 Wiggins Street Greenport, New York 11944 | OPEN |
| Fence | 02776 | 04/08/2019 | 6.-1-6 | 513 Fifth Street Greenport, New York 11944 | OPEN |
| Residential Alterations and Repairs | 02777 | 04/10/2019 | 3.-5-11 | 137 Sterling Avenue, Greenport, New York 11944 | OPEN |
| Demolition | 02778 | 04/17/2019 | 2.-1-3 | 63 Washington Avenue, Greenport, New York 11944 | OPEN |



Village of Greenport Enforcement Report

CODE ENFORCEMENT

May 1, 2019

Monthly Report
REPORT COVERING
4/1/2019 through 4/30/2019

Incorporated Village

| LOCATION | DATE | FACTUAL | DISPOSITION |
|--|------------|--|--|
| Various Locations Greenport, New York 11944 | 04/02/2019 | Brush Piles *COMPLAINT | Complaint of several brush piles being placed out at several locations. Code Enforcement will continue to monitor. |
| South End of Fourth Street, Greenport, New York 11944 | 04/03/2019 | Sand dumping *COMPLAINT | Complaint of excess sand being dumped at location. Property has Wetlands permit to perform maintenance at location. |
| 511 Fifth Street Greenport, New York 11944 | 04/03/2019 | Extended brick porch *COMPLAINT | Complainant states brick stoop has been enlarged. Upon investigation, stoop appears to have been constructed in compliance with approved plans. |
| 221 Fifth Avenue Greenport, New York 11944 | 04/04/2019 | Appearance Tickets issued. | Several complaints about a rooster creating continuous, unnecessary noise. Property has failed to comply with the corrective action on a Notice of Violation. Appearance tickets issued. |
| I/V/O Wiggins Street & Fourth Street, Greenport, New York 11944 | 04/08/2019 | Several complaints of loud, excessive noise coming from property in area. *COMPLAINT | Code Enforcement continues to monitor area. |
| 331 Front Street Greenport, New York 11944 | 04/09/2019 | Appearance Tickets issued. | Location has been cooking without required fire protection & failed to comply with the corrective action on a Notice of Violation. Appearance tickets have been issued. |
| 131 Third Street Greenport, New York 11944 | 04/11/2019 | Overflowing Dumpsters *COMPLAINT | Complainant advised dumpsters from commercial establishment not properly covered, causing debris and animal nuisances. Property owner advised and will correct issue. |
| Fifth Street Greenport, New York 11944 | 04/15/2019 | Property neglected. *COMPLAINT | On-going issue. Code Enforcement is working with Village Attorney for resolve. |
| Manor Place Greenport, New York 11944 | 04/16/2019 | Signs being placed on pole. *COMPLAINT | Complainant advised a vehicle is attached cardboard religious signs on utility poles. Vehicle was gone on arrival. Road Dept. to remove signs. |

| LOCATION | DATE | FACTUAL | DISPOSITION |
|---|------------|--|--|
| 331 Front Street Greenport, New York 11944 | 04/17/2019 | Lighting causing distraction to east bound traffic on Front Street. | Southold Police advised of numerous complaints of a flood light facing east bound traffic on Front Street. Property owner was contacted and stated he would re-position the light. |
| 611 Main Street Greenport, New York 11944 | 04/23/2019 | Appearance Tickets issued. | Property has continued work after Stop Work Order was issued. Several appearance tickets issued in regard. |
| Sterling Street Greenport, New York 11944 | 04/26/2019 | Real Estate sign *COMPLAINT | Complaint of a wooden-post real-estate sign on Sterling Street. Notice of Violation sent to agent. |
| Various Locations Greenport, New York 11944 | 04/27/2019 | Commercial cooking hood, Fixed extinguishing & Occupancy placard inspection | Inspection of several restaurants in the Village for compliance with NFPA & International Fire Code. |

RENTAL PERMIT INFORMATION

INFORMATION BY MONTH: 2019

| MONTH | APPLICATIONS RECEIVED | *INSPECTIONS PERFORMED | *PERMITS ISSUED |
|--------------|-----------------------|------------------------|-----------------|
| JANUARY | 2 | 3 | 3 |
| FEBRUARY | 3 | 4 | 2 |
| MARCH | 2 | 2 | 7 |
| APRIL | 6 | 3 | 8 |
| MAY | | | |
| JUNE | | | |
| JULY | | | |
| AUGUST | | | |
| SEPTEMBER | | | |
| OCTOBER | | | |
| NOVEMBER | | | |
| DECEMBER | | | |
| YTD | 13 | 12 | 20 |

* - Include inspections performed & properties now in compliance from applications received in previous year.

INFORMATION BY YEAR: 2018

| APPLICATIONS RECEIVED | INSPECTIONS PERFORMED | PERMITS ISSUED |
|-----------------------|-----------------------|----------------|
| 96 | 71 | 54 |



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT

May 1, 2019

Monthly Report
 REPORT COVERING
 04/01/2019 through 04/30/2019

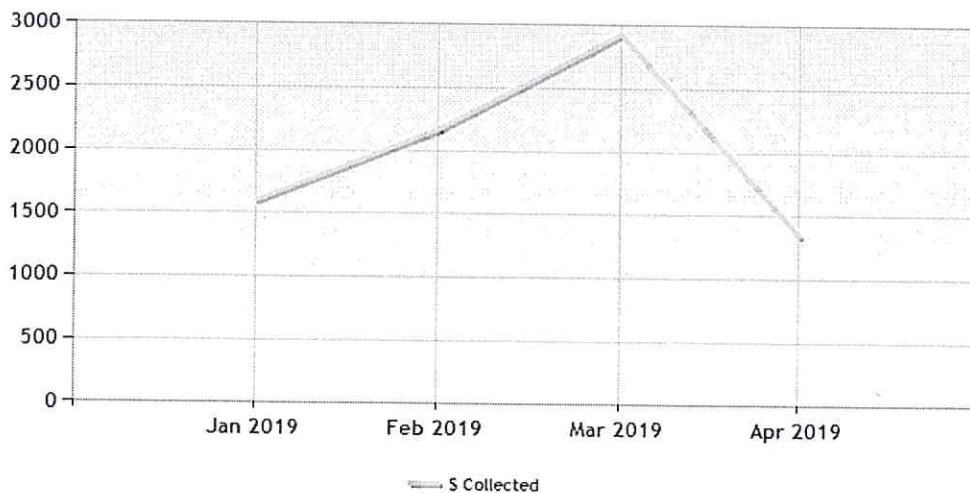
Incorporated Village

FINE COLLECTION BY MONTH: 2019

| MONTH | No. OF TICKETS PAID | AMOUNT COLLECTED | (VIA PLEA OF GUILTY OR COURT RULING) |
|--------------|---------------------|-------------------|--------------------------------------|
| January | 10 | \$1,600.00 | |
| February | 14 | \$2,170.00 | |
| March | 18 | \$2,930.00 | |
| April | 16 | \$1,350.00 | |
| May | | | |
| June | | | |
| July | | | |
| August | | | |
| September | | | |
| October | | | |
| November | | | |
| December | | | |
| YTD | 58 | \$8,050.00 | |

APRIL 2019

Case Track



TICKETS ISSUED: APRIL 2019

Case by Violation Type

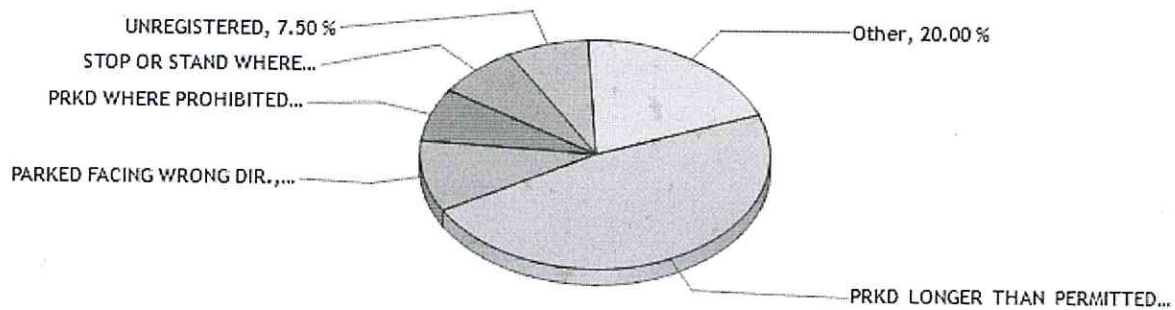
| Code | Description | 2019 | Total |
|-------|--|------|-------|
| 1 | VEHICLE PARKD OUTSD LINES | 1 | 1 |
| 10 | PRKD. IN HANDICAPPED SCHD. XIX. | 1 | 1 |
| 11 | PRKD OBSTR. FIRE HYDRANT | 2 | 2 |
| 13 | PARKED ON SIDEWALK | 2 | 2 |
| 14 | UNREGISTERED | 3 | 3 |
| 15 | UNINSPECTED | 2 | 2 |
| 16 | PARKED FACING WRONG DIR. | 4 | 4 |
| 2 | PRKD WHERE PROHIBITED SCHEDULE XI. | 3 | 3 |
| 4 | STOP OR STAND WHERE PROHIBITED SCH. XII. | 3 | 3 |
| 8 | PRKD LONGER THAN PERMITTED SCHD XVI. | 19 | 19 |
| Total | | 40 | 40 |

Top five by Violation Types

PRKD LONGER THAN PERMITTED SCHD XVI.
 PARKED FACING WRONG DIR.
 PRKD WHERE PROHIBITED SCHEDULE XI.
 STOP OR STAND WHERE PROHIBITED SCH. XII.
 UNREGISTERED

These Violations combined represent 80% of issuance Village wide.

Frequently Issued Violations





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ROBERT BRANDT
EXT. 217

Submitted: May 9, 2019
Meeting: May 16, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Work Session Recreation

Work Session Report Recreation Department

May 16, 2019

Mitchell Park Marina/Parks

- ❖ Marina water systems dewatered and ready for the season.
- ❖ Landscape overhaul of median near Marina Office and Zamboni Building.
- ❖ Patrol boat and recently purchased pump out boat ready for the season.
- ❖ Busy with cleaning up of Mitchell Park and getting ready for opening May 15th.
- ❖ New Pumpout Vessel bottom painted, and new decals put on. It's ready for the season.
- ❖ Interviews continue for Carousel staff. Several potential employees have already been hired for the upcoming summer with longer hours.
- ❖ Minor repairs and touch up painting on the horses have been completed.
- ❖ Minor repairs to the Camera Obscura and a thorough cleaning was completed.
- ❖ Bathrooms cleaned and stocked.

Monthly Revenue Reports are attached.

Recreation Center

Attendance:

Kids =22 Enrolled in After-School Program

Reports

- ❖ After School Program is going extremely well. Two more children have enrolled in the After-Care Program in April.
- ❖ Homework Help and Literacy programs continue at Floyd Memorial Library are winding down for this year. The last day of After School Program is scheduled for June 21st.
- ❖ Saturday Dance classes are going very well. Enrollment=15 children. Preparing for the dance recital in July.
- ❖ The trip to Charnews Farm with the After-Care Program and Floyd Memorial library went very well. They had an opportunity to do some planting and learn about agricultural traditions. Everyone had a great time.
- ❖ Preparations continue for the pre-operational inspection for Summer Day Camp. Fire extinguishers have been inspected and updated for this year. The Fire Alarm system has been tested by Suffolk Security Systems and a report has been generated for the Department of Health.
- ❖ Summer Camp applications are being accepted for the upcoming season.
- ❖ Application and Work Site Survey Form has been completed and submitted to the Department of Labor to accept employees to work during the summer at the Camp.
- ❖ Classes for mandatory CPR and First Aid certification will be held on June 18th for all Camp Counselors.
- ❖ Interviews continue for Camp Counselors for the upcoming season.

Campground

Tasks Accomplished

- ❖ Started preparations for 2019 Season Opening. Supplies picked up, made needed repairs. Water and Electric verified at all sites. Bathrooms cleaned, painted and stocked.
- ❖ Arranged for dumpsters and propane service for the campground.
- ❖ Site map updated.
- ❖ Reservations continue to be taken.

Attachments:

RECREATION MONTHLY REVENUE REPORT (PDF)

| | MARINA | | CAMPGROUND | | MOORINGS | | CAMERA OBSCURA | | CAROUSEL | |
|--------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | FISCAL YEAR 2018 | FISCAL YEAR 2019 | FISCAL YEAR 2018 | FISCAL YEAR 2019 | FISCAL YEAR 2018 | FISCAL YEAR 2019 | FISCAL YEAR 2018 | FISCAL YEAR 2019 | FISCAL YEAR 2018 | FISCAL YEAR 2019 |
| JUNE | \$ 91,826.21 | \$ 201,996.91 | \$ 32,229.11 | \$ 63,499.00 | \$ 40,250.00 | \$ 40,023.90 | \$ 173.00 | \$ 172.00 | \$ 19,507.95 | \$ 19,308.00 |
| JULY | 173,950.62 | 120,925.35 | 23,168.00 | 24,728.50 | 8,376.00 | - | 219.00 | 150.00 | 57,084.83 | 51,051.91 |
| AUGUST | 174,687.33 | 153,314.62 | 15,120.00 | 19,490.00 | 72.00 | - | 463.00 | 117.00 | 57,786.06 | 58,950.67 |
| SEPTEMBER | 96,914.81 | 78,674.19 | 9,110.00 | 14,400.00 | 7,050.00 | - | 127.00 | 24.00 | 23,626.60 | 20,299.17 |
| OCTOBER | 46,023.43 | 25,199.87 | 12,662.00 | 7,947.50 | - | 1,300.00 | 25.00 | 13.00 | 8,361.65 | 8,027.82 |
| NOVEMBER | 632.05 | 21,303.50 | 13.55 | 1,935.00 | 1,176.05 | 1,300.00 | - | 388.00 | 6,505.00 | 6,035.83 |
| DECEMBER | 602.19 | - | - | - | 1,700.00 | 500.00 | - | - | 3,300.00 | 5,973.00 |
| JANUARY | - | - | 2,875.00 | 1,700.00 | 6,300.00 | 8,000.00 | - | - | 3,748.00 | 2,657.69 |
| FEBRUARY | 1,689.04 | - | 1,600.00 | 937.50 | 3,100.00 | 2,100.00 | - | - | 5,015.22 | 5,631.00 |
| MARCH | 1,854.00 | 2,203.04 | 1,072.00 | 3,739.00 | 2,000.00 | 500.00 | - | - | 3,005.00 | 3,512.00 |
| APRIL | 1,676.01 | 4,791.04 | 2,930.00 | 1,404.00 | 12,000.00 | 1,100.00 | 8.00 | - | 8,817.00 | 9,351.19 |
| YEAR TO DATE | \$ 589,855.69 | \$ 608,408.52 | \$ 100,779.66 | \$ 139,780.50 | \$ 82,024.05 | \$ 54,823.90 | \$ 1,015.00 | \$ 864.00 | \$ 196,757.31 | \$ 190,798.28 |



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 8, 2019
Meeting: May 16, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

MAY 2019 WORK SESSION

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4093, to appropriate reserves to fund the repair of the Front Street sewer main, and directing that Budget Amendment #4093 be included as part of the formal meeting minutes for the May 23, 2019 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4094, to appropriate reserves to fund the purchase of a Doppler Flowmeter Cable for the Sewer Department, and directing that Budget Amendment #4094 be included as part of the formal meeting minutes for the May 23, 2019 regular meeting of the Board of Trustees.

UTILITY BILLING

Billing of Sector 1 completed. Sector 2 currently being read. Billing statistics for the month of April finished. Sector 4 red tags hand delivered/mailed (certified) on 5/7/19. Sector 2 red tags were due 5/2/19 (previously hand delivered/certified mailed on 4/17/19) two disconnected (residential), reconnected same day.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

Five recertifications and 12 interims were performed for May 2019. The Housing Authority is moving to terminate a voucher by June 30, 2019 due to program violations. An informal hearing will be

scheduled with Riverhead Housing sometime in May.

Property Tax

Bills are currently being prepared for mailing.

SIGNIFICANT COLLECTIONS

East West Fire Protection District - 2nd. payment \$ 398,031.00

INFORMATIONAL:

Cash Holdings Report - See attached

Attachments:

BANK BALANCE SHEET -APRIL 2019 (XLSX)

APRIL 2019 BILLING STATISTIC REPORT (PDF)

CD FINANCIALS APRIL 2019 (PDF)

HA FINANCIALS APRIL 2019 (PDF)

BUDGET AMENDMENT 4093 (PDF)

BUDGET AMENDMENT 4094 (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF APRIL 2019**

| FUND | BANK ACCOUNT NAME | G/L ACCT# | TYPE | BALANCE | |
|-------------|----------------------------|------------------|------------------------------------|----------------|------------------------|
| A | General | A.0200.000 | Checking | 715,112.03 | |
| A | Repair & Maintenance | A.0200.400 | Checking | 45,000.00 | |
| A | Greenhill Cemetery | A.0201.100 | Savings | 33,459.07 | |
| A | Clarks Beach Reserve | A.0201.120 | Money Market | 181,448.11 | |
| A | Money Market | A.0201.130 | Money Market | 1,381,613.91 | |
| A | Fire Apparatus | A.0221.110 | Savings | 550,457.45 | |
| A | Bulding Department Escrow | A.0235.101 | Checking | 8,682.09 | |
| A | Parks and Recreation | A.0200.200 | Checking | 11,190.00 | |
| | | | TOTAL GENERAL FUND | | \$ 2,926,962.66 |
| CD | Small Cities Rehab. | CD.0200.000 | Savings | 152,828.20 | |
| CD | NYS CDBG Funds | CD.0200.400 | Public Funds Acct | 226.21 | |
| CD | Moran | CD.0201.000 | Savings | 5,733.10 | |
| CD | Watkins | CD.0201.001 | Savings | 21,772.24 | |
| | | | TOTAL COMMUNITY DEVELOPMENT | | \$ 180,559.75 |
| E | Light Fund | E.0121.100 | Checking | 484,716.02 | |
| E | Light Depreciation Savings | E.0116.100 | Savings | 2,224,872.30 | |
| E | TTC Collections | E.0121.120 | Savings | 346,057.16 | |
| E | Consumer Deposit Savings | E.0191.100 | Savings | 130,312.07 | |
| E | Consumer Deposit Checking | E.0244.200 | Checking | 3,460.13 | |
| | | | TOTAL LIGHT FUND | | \$ 3,189,417.68 |
| F | Water | F.0200.000 | Checking | 317,494.81 | |
| F | Water Fund Capital | F.0200.400 | Savings | 8,375.99 | |
| F | Water Fund CD (MM) | F.0201.000 | Money Market | 202,339.07 | |
| F | Water Fund Money Market | F.0201.130 | Money Market | 385,917.15 | |
| | | | | | \$ 914,127.02 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

| | | | | | |
|----|----------------------|-------------|--------------|--------------------------------------|-------------------------|
| G | Sewer | G.0200.000 | Checking | 880,256.54 | |
| G | NYS DEC Consent | G.0201.000 | Savings | 31,362.43 | |
| G | Sewer Fund I | G.0201.100 | Money Market | 362,677.58 | |
| G | Sewer Fund III | G.0201.120 | Money Market | 720,587.50 | |
| G | NYSEFC | G.0205.000 | Checking | 185,771.25 | |
| G | Sewer Wastewater | G.0220.110 | Savings | 12,149.94 | |
| G | NYSERDA | G.0525.000 | Checking | 111.01 | |
| | | | | TOTAL SEWER FUND | \$ 2,192,916.25 |
| H | Capital | H.0200.000 | Checking | 525,050.51 | |
| H | Capital Reserve | H.0200.400 | Savings | 49,537.37 | |
| | | | | TOTAL CAPITAL FUND | \$ 574,587.88 |
| TA | Trust & Agency | TA.0200.000 | Checking | 56,281.06 | |
| TA | Retirement Savings | TA.0201.000 | Savings | 48,891.50 | |
| TA | WWI Memorial Trust | TA.0201.001 | Savings | 730.11 | |
| TA | T & A Special Escrow | TA.0201.002 | Savings | 6,595.19 | |
| TA | Justice Court | TA.0201.004 | Savings | 4,787.18 | |
| TA | Concert Fund | TA.0201.008 | Savings | 2,283.65 | |
| TA | Global Common | TA.0201.009 | Savings | 271,337.60 | |
| TA | Accounts Payable | TA.0202.000 | Checking | 417,177.33 | |
| | | | | TOTAL TRUST & AGENCY FUND | \$ 808,083.62 |
| | Wire Account | | | 1.00 | |
| | Utility Clearing | | | 128,413.88 | |
| | | | | | \$ 128,414.88 |
| | | | | TOTAL VILLAGE WIDE | \$ 10,915,069.74 |

EOM Billing Statistics Report

Rate Summary - All Routes

Service
Electric

| Rate# - Description | Bills | Min. Bills | Usage | Charge | Usage | Demand | Contract | PCA | NYSCES | Comm Tax | Res Tax |
|---|-------------|------------|--------------------|-------------------|--------------|-----------------|---------------|-----------------|-----------------|---------------|-----------------|
| 2 - Electric - Flat Charge | 12 | 0 | 0 | 0 | 0 | 0 | 654.16 | | | | 8.80 |
| 9 - Residential (1, 1) | 1361 | 0 | 655959 | 77,386.25 | 0 | 0 | | 1,631.24 | 2,680.18 | | 1,968.22 |
| 10 - Water Heating (2, 2) | 13 | 0 | 1780 | 134.86 | 0 | 0 | | 4.44 | 7.28 | | 3.66 |
| 11 - All Electric (3, 3) | 335 | 0 | 220089 | 24,896.88 | 0 | 0 | | 547.32 | 899.27 | | 654.72 |
| 13 - Demand - Class 3 (5, 5) | 5 | 0 | 273200 | 15,271.88 | 792.2 | 9,414.85 | | 679.43 | 1,116.29 | 398.32 | |
| 14 - Village St. Lighting (6, 6) | 5 | 0 | 31767.25 | 3,656.41 | 0 | 0 | | 79.02 | 129.80 | | |
| 15 - Town St Lighting (7, 7) | 1 | 0 | 3851.75 | 443.34 | 0 | 0 | | 9.58 | 15.74 | | |
| 19 - Traffic Lights (1, 1) | 1 | 0 | 1416 | 146.65 | 0 | 0 | | 3.52 | 5.79 | | |
| 20 - Contract St Lighting (12, 12) | 2 | 0 | 155 | 0.00 | 0 | 0 | | | | | |
| 21 - Sterling Harbor (13, 13) | 2 | 0 | 1375.625 | 158.33 | 0 | 0 | | 3.42 | 5.62 | 14.44 | |
| 66 - Reconnection Fee-Residential | 2 | 0 | 0 | 0 | 0 | 150.00 | | | | | |
| Electric Total | 1739 | 0 | 1189593.625 | 122,094.60 | 792.2 | 9,414.85 | 804.16 | 2,957.97 | 4,859.97 | 412.76 | 2,635.40 |
| Sewer | 38 | 0 | 0 | 2,002.60 | 0 | 0 | | | | | |
| 3 - Sewer - Flat Charge | 1 | 0 | 0 | 63.70 | 0 | 0 | | | | | |
| 4 - Sewer - Flat Charge | 881 | 626 | 1954.2 | 36,210.90 | 0 | 0 | | | | | |
| 23 - Sewer - VILL 3/4" W/SEWER (14, 14) | 28 | 8 | 270.5 | 3,278.94 | 0 | 0 | | | | | |
| 25 - Sewer - VILL 1" W/SEWER (15, 15) | 12 | 4 | 197.1 | 2,933.55 | 0 | 0 | | | | | |
| 27 - Sewer - VILL 1 1/2" W/SEWER (16, 16) | 27 | 11 | 129.9 | 1,980.90 | 0 | 0 | | | | | |
| 29 - Sewer - VILL 2" W/SEWER (17, 17) | 1 | 1 | 1.8 | 42.00 | 0 | 0 | | | | | |
| 31 - Sewer - VILL 3" W/SEWER (18, 18) | 3 | 1 | 360 | 5,458.05 | 0 | 0 | | | | | |
| 33 - Sewer - VILL 4" W/SEWER (19, 19) | 75 | 52 | 744.5592 | 14,989.61 | 0 | 0 | | | | | |
| 54 - Sewer - OUTSIDE RES SEWER (50, 50) | 1 | 0 | 4 | 0.00 | 0 | 0 | | | | | |
| 57 - SPLIT SEWER BILLING (52, 52) | 1 | 1 | 135.9864 | 3,276.00 | 0 | 0 | | | | | |
| 62 - DRIFTWOOD COVE 52 | 1 | 1 | 111.7512 | 3,087.00 | 0 | 0 | | | | | |
| 63 - DRIFTWOOD COVE 49 | 1 | 1 | 96 | 18,963.00 | 0 | 0 | | | | | |
| 64 - PECONIC LANDING 301 | 1 | 1 | 32 | 4,410.00 | 0 | 0 | | | | | |
| 65 - CLIFFSIDE CONDOS-SEWER | 1071 | 707 | 4037.7968 | 96,696.25 | 0 | 0 | | | | | |
| 5 - Water - Flat Charge | 30 | 0 | 0 | 832.40 | 0 | 0 | | | | | |
| 22 - VILL 3/4" W/SEWER (14, 14) | 892 | 331 | 2197.8 | 15,518.93 | 0 | 0 | | | | | |
| 24 - VILL 1" W/SEWER (15, 15) | 29 | 2 | 305 | 1,203.48 | 0 | 0 | | | | | |
| 26 - VILL 1 1/2" W/SEWER (16, 16) | 13 | 9 | 219 | 1,034.94 | 0 | 0 | | | | | |
| 28 - VILL 2" W/SEWER (17, 17) | 29 | 23 | 146 | 1,139.10 | 0 | 0 | | | | | |
| 30 - VILL 3" W/SEWER (18, 18) | 1 | 1 | 2 | 36.90 | 0 | 0 | | | | | |
| 32 - VILL 4" W/SEWER (19, 19) | 3 | 2 | 365 | 1,465.50 | 0 | 0 | | | | | |
| 46 - VILLAGE 1 1/2" (42, 42) | 1 | 1 | 0 | 36.90 | 0 | 0 | | | | | |
| 47 - VILLAGE 2" (43, 43) | 7 | 5 | 75 | 404.58 | 0 | 0 | | | | | |
| 48 - VILLAGE 3/4" (44, 44) | 109 | 97 | 405 | 3,074.40 | 0 | 0 | | | | | |
| 49 - VILLAGE SEWER ONLY (45, 45) | 5 | 0 | 6 | 0.00 | 0 | 0 | | | | | |
| 52 - FIRE SPRINKLERS (49, 49) | 30 | 0 | 0 | 0.00 | 0 | 0 | | | | | |
| 53 - OUTSIDE RES SEWER (50, 50) | 71 | 0 | 792.88 | 0.00 | 0 | 0 | | | | | |
| 12 - Commercial (4, 4) | 1220 | 471 | 4513.68 | 24,747.13 | 0 | 0 | | | | | |
| 16 - Operating Municipal (8, 8) | 365 | 0 | 634800.4 | 72,473.17 | 0 | 0 | | 1,466.35 | 2,596.40 | 5,125.36 | 0.00 |
| 17 - Water Department (9, 9) | 33 | 0 | 31141 | 3,742.27 | 0 | 0 | | 77.43 | 127.21 | | |
| 18 - Sewer Department (10, 10) | 2 | 0 | 0 | 24.86 | 0 | 0 | | | | | |
| 73 - Electric Power Plant | 10 | 0 | 66549 | 7,245.04 | 0 | 0 | | 165.52 | 271.92 | | |
| electric-small commercial Total | 5 | 0 | 37627 | 0.00 | 0 | 0 | | 1,709.30 | 2,995.53 | 5,125.36 | 0.00 |
| Water Total | 415 | 0 | 770117.4 | 83,485.34 | 0 | 0 | | | | | |

Rate# - Description

EOM Billing Statistics Report

| | | | | | | | | | | |
|--------------|-------------------|--------------|---------------|--------------|---------------|-----------------|------------|---------------|------------------|-----------------|
| <u>Bills</u> | <u>Min. Bills</u> | <u>Usage</u> | <u>Charge</u> | <u>Usage</u> | <u>Demand</u> | <u>Contract</u> | <u>PCA</u> | <u>NYSCES</u> | <u>Comm. Tax</u> | <u>Res. Tax</u> |
| 4445 | 1178 | 1968262.5018 | 327,023.32 | 792.2 | 9,414.85 | 804.16 | 4,667.27 | 7,855.50 | 5,538.12 | 2,635.40 |

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - April 2019

\$ 4,775.00

150.00

Account Description

| Account Description | REVENUE: 213 Center 213 Center | REVENUE: 278 2nd Street UNIT 1 - 8124 | UNIT 2 - 8327 | UNIT 3 | HOUSE |
|--|-----------------------------------|--|----------------------|--------------------|--------------------------------|
| Rent | \$ 1,125.00 | \$ 1,350.00 | 1,125.00 | \$ 1,175.00 | |
| Late Fees/Credits | \$ 75.00 | \$ 75.00 | | | |
| TOTAL REVENUE | \$ 1,200.00 | \$ 1,425.00 | \$ 1,125.00 | \$ 1,175.00 | \$ 3,725.00 |
| EXPENSES: | EXPENSES: 213 Center | EXPENSES: 278 2nd Street | | | HOUSE - 8590 RE/8361 SW |
| Utilities | 213 CENTER | UNIT 1 - 8124 | UNIT 2 - 8327 | 8328 | |
| Electric | \$ 75.03 | | | | \$ 26.82 |
| Water/Sewer | \$ 54.36 | | | | \$ 72.54 |
| Propane/Heating Oil | | | | | \$ 548.85 |
| Admin | | | | | |
| Salary (\$6.25 X 2 payperiods 140 hrs=\$875.00 divide by 25% and 75%) [\$25.51 x 25%=\$6.25] | \$ 328.06 | | | | \$ 984.19 |
| Payment Agreement to Village | | | | | \$ 1,000.00 |
| Total | \$ 457.45 | \$ - | \$ - | \$ - | \$ 2,632.40 |
| | | | | | \$ 2,632.40 |
| Maintenance Repairs/Other | MAINTENANCE: 213 Center | MAINTENANCE: 278 2nd Street | | | |
| Loan to VGHA for insufficient HAP | \$ 10,000.00 | Street | UNIT 1 | UNIT 2 | UNIT 3 |
| North Fork Carpentry | \$ 463.00 | | | | HOUSE |
| GDC of LJ | | | | | |
| Mattituck Enviro Services | | | | | \$ 600.00 |
| Pine Oaks Landscaping | | | | | \$ 28.75 |
| | | | | | \$ 886.00 |
| Total Expenses | \$ 10,465.00 | \$ - | \$ - | \$ - | \$ 1,514.75 |
| | \$ 10,922.45 | | | | \$ 1,514.75 |
| MONTHLY FINANCIAL SUMMARY | 213 CENTER | 278 2nd STREET | | | |
| Interest Earned | \$ 1,200.00 | | | | \$ 3,725.00 |
| Total Revenue | \$ 10,922.45 | | | | \$ 4,147.15 |
| Total Expenses | \$ (9,722.45) | | | | \$ (422.15) |
| NET REVENUE | | | | | |
| EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES | \$ (9,722.45) | | | | \$ (422.15) |

**Financial Data Schedule - Monthly Revenue & Expenses
(HAP REGISTER) - Apr 19**

| Account Description | 81 | TOTAL VOUCHERS | TOTAL HAP. |
|---------------------|----|--|-----------------|
| | | Vouchers Leased on last day of month | PORT, UTILITIES |
| | 81 | | 83,544.00 |
| | 0 | New Vouchers issued/No Lease/Searching | 363.00 |
| | 0 | Portable Vouchers | |
| | 81 | All other Vouchers | |

| Account Description | Amount | Admin. Services Total | Admin Fee | Supplemental from CID |
|--|--------------|-----------------------|-----------|-----------------------|
| 766 PHA HUD Operating Grants | \$ 78,676.00 | | | |
| 766c Admin fee revenues | \$ 7,260.00 | \$ 256.34 | | |
| 711 Interest Earned - HAP | \$ | \$ 41.71 | | |
| 714 Interest Earned - ADMIN | \$ 800.00 | \$ 151.52 | | |
| 700 TOTAL REVENUE | \$ 85,936.00 | \$ 600.19 | | |
| 912 Auditing fees | \$ 568.00 | \$ 295.95 | | |
| 911 Salaries - Asha (\$25.51) Robert Colanni E 2 | \$ 3,612.10 | \$ 2,955.62 | | |
| 911a Medical | \$ 2,162.21 | \$ 3,868.64 | | |
| 911b Dental | \$ 151.52 | \$ 2,208.92 | | |
| 911c Pension T4 15.8%, T5 13.9% April 18, T-4 | \$ 567.10 | \$ 151.52 | | |
| 914 Payroll Taxes FICA | \$ 276.33 | \$ 600.19 | | |
| 915 Employee Benefit Contributions TOTAL | \$ 2,880.83 | \$ 295.95 | | |
| 914 Compensated absences | \$ | \$ | | |
| 917 ALHA | \$ 75.00 | \$ | | |
| 918 Nana AG Stewart, Esq | \$ | \$ | | |
| 918 A Gallacher Reimb | \$ | \$ | | |
| 918 A Gallacher Alliegrie | \$ | \$ | | |
| 916 Office Expenses Total | \$ 75.00 | \$ | | |
| 910 Administrative Total | \$ 7,763.22 | \$ 7,670.22 | | |
| 902 Other General Expenses (Office Rent) | \$ 550.00 | \$ | | |
| 969 TOTAL OPERATING EXPENSES | \$ 8,313.22 | \$ | | |

| Account Description | Amount | TERMINATED | DECEASED | ABSORBED | RELINQUISHED |
|---|---------------|------------|---------------|----------|--------------|
| 970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES | \$ | | | | |
| 973.1 PHA Utility Allowance | \$ 365.00 | | \$ (1,053.22) | | |
| 973.2 HAP payments | \$ 83,161.00 | | | | |
| 973 PORT payments | \$ | | | | |
| 973 (HAP, PORT and UTILITY TOTAL) | \$ 83,524.00 | | | | |
| 1117 HAP & UTIL less Port payments | \$ 83,524.00 | | | | |
| 1118 Total Admin Revenue | \$ 72,600.00 | | | | |
| 1118 Total Hap Revenue | \$ 78,676.00 | | | | |
| 1118-023 Net HAP | \$ (4,848.00) | | | | |
| Net ADMIN | \$ (1,053.22) | | | | |
| 900 TOTAL EXPENSES | \$ 91,837.22 | | | | |
| 1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES | \$ 91,837.22 | | | | |

| PORT BREAKDOWN | DATE | BILLED | ADMIN FEE | ABSORBED |
|----------------|------|--------|-----------|----------|
| PORT IN | | | | |
| TOTAL PORT IN | 0 | \$ | \$ | \$ |
| PORT OUT | | | | |
| TOTAL PORT OUT | 0 | \$ | \$ | \$ |

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 5 Trans Type: B2 - Amend Status: Balch
 Trans No: 4093 Trans Date: 05/08/2019 User Ref: ROBERT
 Requested: A. HUBBARD Approved: Created by: ROBERT 05/08/2019
 Description: TO APPROPRIATE RESERVES TO FUND THE REPAIR OF THE FRONT STREET
 SEWER MAIN Account # Order: No
 Print Parent Account: No

| Account No. | Account Description | Amount |
|-------------|---------------------------|------------------|
| G.5990 | APPROPRIATED FUND BALANCE | 9,800.00 |
| G.8120.400 | MAINT OF MAIN SEWERS.. | 9,800.00 |
| | Total Amount: | 19,600.00 |

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 5 Trans Type: B2 - Amend Status: Batch
Trans No: 4094 Trans Date: 05/08/2019 User Ref: ROBERT
Requested: A. HUBBARD Approved: Created by: ROBERT 05/08/2019
Description: TO APPROPRIATE RESERVES TO FUND THE PURCHASE OF A DOPPLER FLOWMETER CABLE FOR THE SEWER DEPARTMENT Account # Order: No
Print Parent Account: No

| Account No. | Account Description | Amount |
|----------------------|-----------------------------------|-----------------|
| A.5990 | APPROPRIATED FUND BALANCE | 3,000.00 |
| G.8130.201 | EQUIPMENT / SECONDARY TREATMENT.. | 3,000.00 |
| Total Amount: | | <u>6,000.00</u> |



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 10, 2019
Meeting: May 16, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Jeanmarie Oddon, *Deputy Clerk*
Department: Village Clerk Department

Village Clerk May 2019 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on May 16, 2019
Report of Sylvia Lazzari Pirillo, Village Clerk

Agreements & Contracts

The agreement between the Village and Munistat was fully executed on April 29th.

The Designation of Certifying Officer and Environmental Responsibility Certification, for HUD / CDBG paperwork, was signed by the Mayor on April 29th.

The NYS CDBG Certification Form was signed by the Mayor on April 29th.

The CDBG Authorized Signature Form for Request of Funds was signed by the Mayor on April 29th.

The contract between the Village and Harry Munroe was fully executed on April 30th.

The agreement [for the use of the Old Schoolhouse] between the Village and Gurwin was fully executed on May 6th.

The Urban County Cooperation Agreement between the Village and the County was [once again] executed by the Mayor on May 7th.

Employment

First-round interviews will be conducted on May 14th for the fulfillment of the open seasonal, part-time Traffic Control Officer position.

The list was canvassed for the open Account Clerk/Typist position in the Marina Office and Village Hall, and responses are due by May 23rd.

Financial

A check in the amount of \$ 3,000 was received on April 22nd from the Friends of Mitchell Park for the Dances in the Park program.

A check in the amount of \$ 398,031 was received from the Town on April 26th as payment for the East/West Fire Protection District.

Notification was received from the NYS OSC that \$ 3,430 is due to the Village for payments resulting from the Southold Town Justice Court.

Fire Department

The RBC LOSAP contact paperwork was updated to include Trustee Clarke.

Public Service Announcements

There will be a Public Information Session on May 18th at 4 p.m. at the Third Street Fire Station re the proposed plan for the property at 123 Sterling.

Resolutions

RESOLUTION approving the following musical performance schedule and payments for the 2019 Dances in the Park program, to be expensed from Account A.7312.400 (Arts and Culture Exhibitions):

July 8, 2019 - No Request Band - \$ 1,200
July 15, 2019 - Cravin Band - \$ 1,200
July 22, 2019 - That Motown Band - \$ 1,200
July 29 - Winston Irie - \$ 1,300
August 5, 2019 - Southbound - \$ 1,200
August 12, 2019 - Vendettas - \$ 1,000
August 19, 2019 - Who Are Those Guys? - \$ 900
August 26, 2019 - Gene Casey and the Lone Sharks - \$ 1,200

RESOLUTION approving the attached contract between the Village of Greenport and James Schott for the provision of technical sound services at four (4) of the 2019 season Dances in the Park performances, at a rate of \$ 400 per performance.

RESOLUTION approving the attached Sanitary Sewage Agreement between the Village of Greenport and Peconic Landing at Southold, Inc., and further authorizing Mayor Hubbard to sign the Agreement between the Village of Greenport and Peconic Landing at Southold, Inc.

Attachments:

VOG and J D Schott Dances 2019 sound contract (PDF)

VOG and Peconic Landing Sanitary Sewage Agmt 2019 (PDF)

AGREEMENT, made this _____ day of _____ 2019 by and between the **Village of Greenport, with offices located at 236 Third Street, Greenport, New York 11944**, party of the first part (the "Village") and **James D. Schott, with a mailing address of P O Box 325, Greenport, New York 11944** (the "Contractor").

WITNESSETH: That for and in consideration of the premises and the agreements herein contained, and the payments herein provided to be made, the parties hereto agree as follows:

1. The Contractor shall perform all labor, and furnish all the materials, equipment, tools, and implements required to perform and complete the contract work, and will faithfully perform and complete in a satisfactory manner the entire work of the project for the Village of Greenport as described and in accordance with the specifications provided by the Village of Greenport for providing TECHNICAL SOUND SERVICES to the Village of Greenport exclusively, for the musical performance schedule for the 2019 Dances in the Park program for the following four (4) performances:

Cravin Band – July 15th

Winston Irie – July 29th

Southbound – August 5th

Vendettas – August 12th

The stage area shall be in Mitchell Park, Greenport, NY. TECHNICAL SOUND SERVICES shall include: one engineer; erection and disassembly of all sound systems during the event. Contractor shall load-in and set-up with sufficient time for the performance to promptly start at 7:30 pm and is not to exceed 9:30 pm local time. Additional times for delivery and pick-up of stationary equipment will be determined and coordinated with the Village of Greenport.

2. In consideration of the Contractor satisfactorily performing this Contract the Village of Greenport shall pay for the above four (4) performances that evening by individual checks to the Contractor at Four-Hundred Dollars (\$ 400.00); each for a grand total amount of One Thousand Six Hundred Dollars (\$1,600.00); with one of the Four Hundred (\$ 400.00) payments to be made at the conclusion of each event and at the receipt of individual invoices for each performance date, in accordance with the terms of this agreement.

3. The Contractor shall not assign or subcontract this Contract or any part thereof without the prior written consent of the Village.

4. The Contractor will execute and provide release of liens and guarantees of payment of any suppliers or subcontractors prior to final payment.

5. The Contractor shall not employ any Subcontractor or other person or organization (including those who are to furnish the physical of material or equipment), whether initially or as a substitute, against whom the Village may have a reasonable objection.

6. The Contractor acknowledges that this Contract and the Contract Work is a public improvement project and subject to prevailing wage requirements as set forth in the New York State Labor Law and that the Contractor shall comply with all provisions of the New York State Labor Law applicable to public construction and improvement projects. The Contractor shall insure that the Contractor and Contractor's subcontractors, if any, pay their laborers in compliance with the prevailing wage rate schedule published by the Department of Labor, as the same may be amended during the course of this project, and that the Contractor and the Contractor's Subcontractors shall file with the Village transcripts of their payrolls, subscribed, and affirmed under the penalty of perjury, in accordance with Section 220 of the Labor Law with any request for payment by the Village to the Contractor. Contractor may provide the Village of Greenport with an affidavit in suitable form attesting that the Contractor entity is a sole proprietorship and not subject to the prevailing wage requirements for that reason.

7. The Contractor shall procure and maintain, at its own expense, and without any contract expense to the Village, until final acceptance by the Village of the work and terms covered by the Contract, insurance for damages imposed by law, of the kinds and in amounts hereinafter provided, in insurance companies authorized to do such business in the State of New York covering all operations under the Contract. All insurance provided herein shall name the Village of Greenport as additional insured and the Contractor shall provide insurance coverage as follows:

a. Workman's Compensation in accordance with the laws of the State of New York, covering the Contractor and its Subcontractors for all operations under the Contract, whether performed by the Contractor or by the Contractor's Subcontractors. This insurance may be evidenced by a certified copy of the policy or a certificate of insurance in a form that is acceptable to the Village.

b. New York State Disability insurance in accordance with the laws of the State of New York covering the Contractor, its Subcontractors for all operations under the Contract whether performed by the Contractors or by its Subcontractors. This insurance may be evidenced by a certified copy of the policy, or a certificate of insurance in a form that is acceptable to the Village.

c. Liability and Property Damage Insurance Unless otherwise specifically required by the detailed Specifications, Liability and property damage insurance on all policies shall have limits of not less than:

Bodily injury each occurrence: \$ 250,000 Aggregate \$ 500,000
Liability property each occurrence: \$ 1,000,000 Aggregate \$ 1,000,000
General Liability Insurance each occurrence: \$1,000,000 Aggregate \$2,000,000

d. Certificates and policies shall provide that coverage may not be canceled or changed without thirty (30) days prior notice to the Village. The Contractor shall be responsible for protection against vandalism, theft or malicious mischief of all of the Contractor's work, materials and equipment at all times from the start to the completion of the work the Village will not have any responsibility for or be under any obligation to reimburse any Subcontractor for any losses which may be due to vandalism, theft or malicious mischief.

8. The Contractor acknowledges that the Contractor is a vendor only and this Contract does not establish any employer / employee relationship between the Village and the Contractor or any of the Contractor's employees.

9. Contractor agrees to indemnify and hold the Village of Greenport harmless for any damages, fees or costs incurred by the Village of Greenport due to any negligent or intentional act or omission by Contractor.

10. Payment shall be made on the completion and acceptance of the contract work, and the submission by Contractor of the required documentation, including but not limited to any release of lien and guarantees of suppliers if required by the Village, and sworn payrolls if and as required by the New York State Labor Law.

11. The Contract and Proposal constitute the entire agreement between the Village of Greenport and the Contract may only be altered, amended or repealed by a duly executed written instrument signed by both the Contractor and the Village.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

VILLAGE OF GREENPORT

CONTRACTOR

BY _____
Hon. George W. Hubbard, Jr., Mayor

BY _____

(SEAL)

TITLE _____
(CORPORATE SEAL)

I _____, being duly sworn upon oath do depose and say:

That I am an independent contractor and am self-employed as a Contractor and do not currently employ others to perform a service for hire.

Date

Signature

Subscribed and sworn to me before me

This _____ day of _____, 2019

Notary Public

ACKNOWLEDGEMENT OF PRINCIPAL, IF AN INDIVIDUAL

STATE OF _____)
)ss:
COUNTY OF _____)

On this ____ day of _____, 20____, before me personally appeared _____ to me known and known to me to be the person described and who executed the foregoing instrument and acknowledged that he executed the same.

(SEAL)

Notary Public

ACKNOWLEDGEMENT OF VILLAGE

STATE OF NEW YORK
COUNTY OF SUFFOLK

On this ____ day of _____, 20____, before me personally came _____ to me known to be the _____ the persona described as such in and who as such executed the foregoing instrument and he acknowledged to me that he executed the same as for purposes therein mentioned.

(SEAL)

Notary Public

April 24, 2019

SECOND AMENDMENT

TO

SANITARY SEWAGE AGREEMENT

This AGREEMENT, made this day of 2019, by and between the Village of Greenport, a municipal corporation having its offices at 236 Third Street, Greenport, New York 11944, (the "Village") and Peconic Landing at Southold, Inc., a New York not for profit corporation with an office and principal place of business at 1500 Brecknock Road, Greenport New York ("Peconic Landing" and jointly referred to with the Village as the "Parties").

WITNESSETH:

WHEREAS the Parties entered into a Sanitary Sewage Agreement dated the April 26, 2000, and now wish to provide for a change to the sanitary sewage collection system at Peconic Landing's one hundred and forty-four (144) acre site in the Hamlet of Greenport (the "Premises"); and

WHEREAS the Parties hereto entered into a First Amendment to Sanitary Sewage Agreement dated February 17, 2015, regarding the construction of an additional forty-six (46) apartment units in a new building and the extension of its skilled nursing facility by adding seventeen (17) units together with a sixteen (16) unit memory care facility and an extension of the sewer capacity for that building, and the units and facility; and

WHEREAS Peconic Landing now desires to convert one of the units (Unit 107) to a duplex unit (one unit being converted to two units within the same building) with the possibility of converting an additional nine (9) units to duplex units for a total of ten (10) units that are converted to duplex units (total of ten existing units being converted to twenty (20) units after

April 24, 2019

conversion); and

WHEREAS Peconic Landing at its sole cost and expense, shall construct on the Premises whatever alterations to the sewage main and collection extension system (the "System") are required to accommodate the conversion of the units and waste collection of the new units; and

WHEREAS the details of the specifications and construction of any changes to the System will be approved in advance by the Village; and

WHEREAS upon completion of the conversion and changes to the System, if any, the ownership of the changes to the System will be transferred to the Village; it is therefore

AGREED as follows:

1. That Peconic Landing may convert unit number 107 to a duplex unit, and may also convert up to nine (9) additional units to duplex units, and Peconic Landing, at its sole cost and expense, agrees to install any changes to the System that are required because of this contemplated conversion.

2. All planning and construction costs of the System including but not limited to the engineering, planning, surveying, construction, materials, connection, and other costs shall be paid by and be the responsibility of Peconic Landing.

3. Peconic Landing shall pay a fee to the Village to connect the new converted units to the municipal sewer treatment system in the amount of seven thousand five hundred dollars (\$7,500), for each unit that is converted and subdivided, with the first such payment of seven thousand five hundred dollars (\$7,500) to be paid on the signing of this Second Amendment, and the subsequent payments of seven thousand five hundred dollars (\$7,500) for each of the nine (9) units to be paid one-half upon issuance of the building permit with the remainder to be paid upon

April 24, 2019

issuance of a certificate of occupancy from the Town of Southold for each conversion.

4. Peconic Landing shall continue to operate, care for, maintain, repair and replace, at its sole cost and expense, all of the piping and fixtures within and to its facilities.

5. Upon completion and approval, the Village shall operate the System to the portions of Peconic Landing that were covered by the Agreement, the First Amendment, and to the converted units. The Village shall charge, and Peconic Landing shall pay, municipal sewer charges at the same rate charged to customers of the Village municipal sewer system that are outside of the incorporated limits of the Village.

6. This Second Amendment is not intended to and shall not affect the Sanitary Sewage Agreement of April 26, 2000 and also shall not affect the First Amendment to Sanitary Sewage Agreement dated February 17, 2015, or the obligations of the Village or Peconic Landing under the Agreement or the First Amendment, except where specifically stated, and all other provisions of the Agreement of April 26, 2000 and the First Amendment dated February 17, 2015 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

PECONIC LANDING AT SOUTHOLD,
INC.

By: 
Robert J. Syron, President

VILLAGE OF GREENPORT

By: _____
George W. Hubbard, Jr., Mayor

April 24, 2019

STATE OF NEW YORK)
) ss:
COUNTY OF SUFFOLK)

On this ____ day of _____, 20 __, before me, the undersigned, personally came GEORGE W. HUBBARD, JR., personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) ss:
COUNTY OF SUFFOLK)

On this 24th day of April, 2019, before me, the undersigned, personally came ROBERT J. SYRON, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Allison M Latham
Notary Public

Allison M. Latham
Notary Public, State of New York
Reg. No. 01LA6380155
Qualified In Suffolk County
Commission Expires September 4, 2022



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MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 9, 2019
Meeting: May 16, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Jeanmarie Oddon, *Deputy Clerk*
Department: Village Clerk Department

Trustee Robins May 2019 Work Session

Attachments:

Trustee Robins May 2019 Work Session Report (PDF)

BID Meeting 4/25/2019 - Trustee Julia Robins

Robert Brandt reported the Village will issue a check for the \$2200 balance from last year's budget

The tree lights need to come down (done)

Discussion of light costs for next year

Fundraiser for more lights

SOBO

Dave Abatelli

Summer plants in Planters

By May 11

Square to sell advertising sponsorship of planters

Linda to set up account

PRIDE

The tree lights need to come down (done)

Discussion of the cost additional lighting for next year

Suggestion for a fundraiser

Dances in the Park – discussion of funding

General discussion BID application for funds

The value of a social media campaign for events

Add to funding request

What is the budget for your event

Guest

Jennie and Andrew Wertz

New restaurant opening at Salamanders location

Bernie Purcell from GFD

Planning for 175 Anniversary President's Day Parade Feb 15 2020

He brought Journals from the FD

Photos

Booklets

He mentioned that they used to have Fireman's Ball

The FD Committee will coordinate with the Historical Society

Jonathan Weiskopf

Request for funding for the Gallery Walk \$2500

Rich - motion to give \$2000 with a with matching grant as per last year

Deborah Pittorino

She is seeking to add a 3rd story addition on the Greenporter Hotel

She talked about the cherry blossoms

Promotion by agrotourism

Requested a letter of support from the BID

Rich Vandenburg wrote a letter advising non- members that they will have to begin paying for advertising on the BID website

Members made a suggestion to make the letter short and concise

Request for Bill Robins to monetize and metrics value of website presence

How to keep track of new businesses for discussion at next meeting

New businesses open new Electric Department account

SMILE

Report from Bill

*attached

Next meeting

Quick Rides

Green Initiative

GATE Meeting

5/1/2019

Agenda

Truck parking and double parking on Front, Main and 1st St

Rain Garden cigarette butts

Filming Communication

Update on lighting grant

Fines for double parking

Hours for loading zones

Up the fines

Discuss at work session

Possible Loading zone on Central Ave

Discuss with the Mayor

Discuss Greenporter and permitting process

***Social Media Report 4/25/19**

Last 28 days

Facebook Analytics

- + 10 new actions (new subscribers)
- + 977 page views (up 49% from previous month)
- + 33,098 people reached (up 131% from previous month)
- + 317 new page likes (up 45% from previous month)
- + 13,084 engagements (likes, comments, shares) up 35% from previous month
- + \$184 spent on Facebook
- + Best content: Spotlight posts, #greenport tag of the week, greenport historical walk, Egg Roll, Cherry Blossom Tour

- + Changed the page like ad (runs daily) from winter to spring. (averaging at ~300 new likes per month) - will change photos this month to keep the creative fresh.

Instagram Analytics

- + 125 new followers up to 2,230 total followers
- + Goal: Reach 2,500 by next month
- + Average 400 page views per week (up +50% from previous month)
- + Instagram Stories have averaged 210 views per day - utilizing this function as a billboard for posts by businesses and attractions - need to get the word out #greenport
- + Last week alone 12,184 new accounts reach - total 36,031 over the month of April

Mailchimp

- + 13 new subscribers
- + Sent out email to members (25% open rate) * should discuss this
- + Send out spring attractions email this month to general subscriber list
- + This will include Cherry Blossom flower tour, East End Seaport cruises, Fashion Show at American Legion for CAST, fishing, photography & historical walk

New Content Goals

- + Gather up all springtime events from BID members
- + BID Historical walk (to be published via Facebook/Instagram as an ad) // in newsletter
- + #greenport tag winner
- + Include Greenport's hispanic culture into our marketing mix
- + Digital food tour idea
- + Spring time activities in Greenport (new and old)

Website

- + Make sure all events are published on events calendar (worked with Katharine this month to make sure all events were updated) will continue next month. Consider sending out request for events to BID members this month?
- + Linda's request for RFP (not sure where this lives) but need to address this per her request
- + Connect with Katharine on advertising opportunities

Side-Note

- + Consider printing a formal invitation to BID members to join us at the Annual Meeting in June. In person distribution "block captains" (I am happy to design and help w/ the distribution)
- + I will have a presentation with a brief slideshow of the posts we've made over the year (and the promotional \$ we've spent in benefit of the businesses) and call to action at the end hoping to have more contribution this summer