



236 Third Street
Greenport NY
11952

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE
ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI
PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

March 16, 2015 at 6:00 PM

Mayor and Board of Trustees - Work Session Meeting

236 Third Street

Village Hall

Greenport, NY 11952

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** - CHIEF HARRY BREESE
Including compilation of all monthly meeting minutes

- **VILLAGE ADMINISTRATOR** - PAUL J. PALLAS
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
 - Bio-retention: 6th Street

- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development

- **VILLAGE CLERK** - SYLVIA PIRILLO

- **VILLAGE ATTORNEY** - JOSEPH PROKOP

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES



236 THIRD STREET
GREENPORT NY 11944

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Submitted: March 11, 2015
Meeting: March 16, 2015 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Work Session Fire Department

Attachments:

Fire Dept March Work Session (PDF)

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

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Email: gfdfire@optonline.net
www.greenportfd.org

Requests & Resolutions

For the Month of March 2015

Please accept all reports for the month February

We request the following budget modifications

- Move \$3,000.00 from line item 411 Fire Equipment and put in Line item 420 Water/Sewer & Electric.
- Move \$5,000.00 from line item 457 Inspection Dinner and move to line item 456 Medical Equipment & Supplies.
- Move \$8,666.88 from line item 459 Service Awards Program and move to line item 463 Fire Apparatus Principal & Interest.
- Move \$1,000.00 from line item 411 Repair, Maintenance & Generator Equipment and move to line item 422 Office Expense.

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MEETING OF THE BOARD OF WARDENS

Wednesday Feb 18, 2015

OPENING:

Chief Harry Breese opened the meeting at 7:05 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE: 1st Asst. Chief Wayne Miller , 2nd Asst. Chief Jeff Weingart Wardens Warren Jensen , Joe Milovich , Tony Volinski , Norma Crowin, Joseph Barszczewski, Ray Crowin, James J. Pirillo , James A. Pirillo, James Kalin , John Grilli , Wayde Manwaring Administrative Asst.

THOSE WISHING TO SPEAK TO THE BOARD: 2nd Asst. Chief Weingart introduced Andrew from Intergraded wireless to speak about the new portable radios / pagers.

READING OF THE PREVIOUS MINUTES:

Motion made by James Kalin, seconded by Warren Jensen , to approve the minutes of the January 21, 2015 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS MEETING MINUTES:

Chief Miller read the minutes of the February 17, 2015 meeting of the company officers for information only.

TREASURER'S REPORT:

The treasurer's report for the period of January 22, 2015 through February 18, 2015 was read by Secretary / Treasurer James Kalin. Motion made by Ray Corwin seconded by James J. Pirillo, to accept the treasurer's report as read. Motion carried.

BILLS: none

COMMUNICATIONS RECEIVED:

1. March 8th Huntington Saint Patrick's Day parade
2. March 28th Jamesport Saint Patrick's Day Parade 1pm
3. March 22nd Montauk Saint Patrick's Day Parade 11:30
4. March 14th Cutchogue Saint Patrick's Day Parade 2pm
5. Suffolk County memorial Services Sunday May 3rd.
6. Thank you letter from Southold Fire Dept, for the mutual aid help for the fire on Jan 27th
- 7 Deer Park to host Suffolk County Parade July 25th.

APPLICATION(S) FOR NEW MEMBERSHIP:

- 1.
- 2.

Motion by _____, seconded by _____, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Warden Milovich spoke about going to Revco for new Lanterns for c-cat to put in. Also have ok from Village new fuel tank to be in when snow is gone.
- 2.
- 3.

BY-LAWS: None

FINANCE: Wayde Manwaring read the report.

Motion made Warren Jensen to make all purchases in finance report seconded by Tony Volinski. Motion carried.

FIRE DISTRICT: None

PRE-INCIDENT PLANNING: None

SERVICE AWARDS: None

RECRUITMENT: None

CASUALTY FUND: None

FUNERAL: None

COMMUNICATION: None

TRIPS AND TRAVEL: None

COMPANY REQUESTS

EAGLE HOSE CO. # 1 Finance/ Hi band Radios

RELIEF HOSE CO.# 2 Finance / new air packs (as per Chief Harry Breese going to get more at the end of Budget) Chief Breese questioned Tony about the tri pod light , as per Tony no they did not .

STAR HOSE CO. # 3 Finance / snow shovels, brooms

STANDARD HOSE CO. # 4 Finance / snow shovels, low band, hi band radios

PHENIX HOOK & LADDER CO. #1 Finance

RESCUE SQUAD: Finance

WATER RESCUE Finance

FIRE POLICE Finance

UNFINISHED BUSINESS None

REPORT OF DELEGATES None

NEW BUSINESS: Warden Jensen Warren spoke about new gas system called Wex Fleet fuel system (fuel cards.) Much discussion.

GOOD OF THE DEPARTMENT

1. Chief Harry Breese spoke about getting rid of the ad in the Suffolk times for the Washington's Day Parade. (Paying to much money for the ad)

2. Chief Harry Breese spoke about the Dept physicals at the end of February.

3. 1st Asst. Chief Wayne Miller spoke about putting a shower and bathroom in the back building.

Motion made by Warden Joe Barszczewski , seconded by Tony Volinski to look into putting shower / bathroom in back building . Motion carried.

4. Captain Grilli handed out new Ambulance Proposal recommendations.

5. 2nd Chief Jeff Weingart request permission to use the van or Chiefs car to go to Fire Expo at Nassau Coliseum.

Motion made by Warden John Grilli seconded by Tony Volinski to grant permission for the use of the van to go to the Expo. Motion carried.

6. 2nd Asst. Chief Jeff Weingart spoke more about the pagers and radios quotes for what is needed now.

Motion made by Warren Jensen to start with the Simulcast, SL300 and pagers. Seconded by Tony Volinski. Motion carried.

7. Warden John Grilli request permission to build a small wooden shed in back building for the OI 33.

Motion made by Ray Corwin to approve recommendations for building small shed for OI 33, seconded by James Kalin. Motion Carried.

8. Joe Milovich made the request if Mike Richter is going to take the old copier to have everything removed from hard drive before it leaves this building.

9. Norma Corwin spoke about 6 trophies that were stolen from the back building from other Fire Departments , that were already handed out to the winners. One found downtown.

Chief Breese to look into this matter.

10. Tony Volinski requested that we get rid of the Ex-Chiefs cocktail party ,due to no interest from other departments , and that there were more Standard Hose members then officers and Wardens , party should be open to members after 11:30.

Motion made by Tony Volinski to get rid of cocktail party, seconded by Norma Corwin. Motion carried.

11. James Kalin spoke about the alarms that are dispatched not coming over the pagers, coming over the phones before tones are getting toned out.

James Kalin spoke about being invited to 3 different Saint Patrick's day parades in 3 weeks we don't even go to 3 parades in the summer.

Motion made by James Kalin to attend Cutchogue and Montauk parade. Seconded by James J. Pirillo. Motion carried.

12 James Kalin request permission to hold defensive driving class on March 17th & 19th and April 21st & 22nd @ 6pm.

Also requested to use the meeting room on Feb 19th for a class.

Motion made by Tony Volinski to grant permission for the use of meeting room for DDC class. Seconded by John Grilli. Motion carried.

13. Tony Volinski requested that we get another Tips class for the Dept to take.

14. James Kalin will look into the Wex Fleet service (gas cards)

15. Wayde Manwaring gave notice as of March 3rd he will be stepping down as Administrative Asst. But will stay on as the CME Corridor.

16. James A. Pirillo asked if the monthly calendar can be sent out by email.

17. 2nd Asst Chief Weingart questioned about looking into a better website system.

EXECUTIVE SESSION Motion by _____, seconded by _____, to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at __: __pm.

Motion by _____ seconded by _____, to return to the regular meeting. Motion carried. Regular meeting at ____ pm.

READING OF THE MINUTES

Motion made by James Kalin seconded by James J Pirillo, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by James Kalin seconded by Tony Volinski, to adjourn.

Motion carried. The meeting was adjourned at 8: 24 pm

Respectfully Submitted by,

Jennifer Grilli

Recording Secretary

FINANCE MEETING

February 10 2015

ATTENDANCE CHIEFS , HARRY, WAYNE wardens JOE BARSZCZEWSKI, JIM KALIN ,WARREN JENSEN ,JIM PIRILLO jr , Wayde

Went over all bills there was questions about the fuel bill and the new fire extinguishers and possible doing away with the ad from Suffolk Times for the parade because of cost also question on the Ace Hardware bill and why are we buying rock salt when we can get it from the state barn or the village no cost. Also why are we getting 9 volt batteries there when we have them in chief's room Chief Harry will look into it .

Looked at the Fire Safety Account

Requests

8-3-1, Budget Items

8-3-2 , Budget Items 8-3-3 new truck ,budget items and the village was out of Diesel again .

8-3-4 budget items and a stokes basket and other tools for the Rit team.

8-3-5 , Budget Items 8-3-16 , Medical supplies Hammer Medical \$1,747.69 Bound tree Medical \$2,855.87 Budget Items and the new ambulance committee should have bid spec. for the wardens too look at .

Water Rescue, Budget Items

Department, Budget Items and looked at setting up a 2015 -2016 budget

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Greenport Fire Department Monthly Report For the Month of February 2015

Number of calls this month: 41

Number of Calls to Date: 90

Breakdown of calls by signal numbers:

9 (stand-by):	0
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	4
13-35 (working structure fire):	1
14 (vehicle fire):	0
16 (ambulance/ rescue):	35
16-23 (mva, water rescue, misc.):	0
16-59 (routine transport):	0
23 (co detector, medi-vac):	0
24/13-35 (mutual aid; working structure fire):	1
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	13
East/West:	27
Other:	1

Total number of Personnel:	477
Number of hours:	34.6
Total personnel hours:	16.50
Average personnel per call:	11.63
Average call time in minutes:	50.63

Number of calls to Peconic Landing:	7
Number of calls to San Simeon by the Sound:	7

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
15-050	2/2/15	Thompson Blvd Peconic Landing	5	6:18	7:21	64	16	1	E/W	E/F Possible Overdose
15-051	2/2/15	Oriole Drive Peconic Landing	8	9:30	10:20	50	16	1	E/W	E/F Hip Injury
15-052	2/3/15	Shores Peconic Landing 1500 Brecknock Road	5	20:20	21:08	48	16	1	E/W	E/M Respiratory
15-053	2/5/15	San Simeon 61700 CR 48	3	1:52	2:42	50	16	1	E/W	A/F Difficulty Breathing
15-054	2/5/15	Hudson River Health Care Front Street	8	12:25	13:08	43	16	1	V	A/F Respiratory
15-055	2/6/15	Central Avenue	13	15:41	16:34	53	16	1	V	A/M Fall
15-056	2/7/15	Baysshore Road	16	14:10	14:48	48	16	1	E/W	A/F Back Pain
15-057	2/7/15	Kingfisher Lane Peconic Landing	9	16:44	17:26	42	16	1	E/W	A/F Back Pain
15-058	2/8/15	San Simeon 61700 CR 48	11	12:24	13:03	39	16	1	E/W	A/F Cardiac Arrest
15-059	2/8/15	San Simeon 61700 CR 48	15	19:55	20:33	38	16	1	E/W	E/F Unconscious
15-060	2/9/15	Adams Street	3	8:51	9:02	11	16	0	V	A/M Victim of Fall/Call Cancelled
15-061	2/9/15	San Simeon 61700 CR 48	8	12:24	12:53	29	16	0	E/W	A/M Hemorrhage 24 from Southold
15-062	2/11/15	Route 25	8	10:06	10:52	46	16	1	E/W	E/F Victim of Fall
15-063	2/12/15	Apartments Peconic Landing 1500 Brecknock Road	5	4:25	5:38	68	16	1	E/W	E/F Victim of Fall
15-064	2/12/15	Bayview Avenue	10	15:01	15:46	45	16	1	E/W	E/F Victim of Fall
15-065	2/12/15	Bailey Avenue	52	18:31	19:21	50	16	1	E/W	Unknown Injury
15-066	2/13/15	Fifth Street	5	23:03	23:59	56	16	1	V	A/M Overdose
15-067	2/15/15	Washington Avenue	8	1:39	2:11	32	16	1	E/W	A/M Victim of Violence
15-068	2/15/15	Apartments Peconic Landing 1500 Brecknock Road	6	7:26	8:22	56	16	1	E/W	E/F Victim of Fall
15-069	2/15/15	Shores Peconic Landing 1500 Brecknock Road	9	17:01	17:40	39	16	1	E/W	E/F Victim of Fall
15-070	2/15/15	Washington Avenue	6	18:11	18:47	36	16	1	E/W	A/M Respiratory
15-071	2/16/15	2360 North Sea Road, Southold	14	4:34	5:43	69	24/13-35	0	O	Working Fire
15-072	2/16/15	San Simeon 61700 CR 48	30	17:34	18:16	42	13	0	E/W	Auto Alarm
15-073	2/17/15	Seventh Street	12	10:15	10:55	40	16	1	E/W	A/M Ankle Injury
15-074	2/17/15	San Simeon 61700 CR 48	19	15:33	15:45	12	13	0	E/W	Auto Alarm
15-075	2/18/15	ADD Home 895 Sutton Place	4	5:51	6:40	49	16	1	E/W	A/F Abdominal Pain
15-076	2/18/15	Madison Avenue	7	14:16	14:52	36	16	1	V	F/Y Difficulty Breathing
15-077	2/18/15	San Simeon 61700 CR 48	9	21:14	21:54	40	16	1	E/W	A/M Abdominal Pain
15-078	2/19/15	415 Kaplan Avenue	43	0:32	5:20	288	13-35	3	V	Structure Fire/Working Fire
15-079	2/19/15	57 Sound Road	28	21:21	21:35	15	13	0	E/W	Smoke in Residence
15-080	2/19/15	Bridge Street	5	22:37	23:37	60	16	1	V	A/F Fall
15-081	2/20/15	Madison Avenue	7	20:42	21:32	50	16	1	V	A/F CVA
15-082	2/21/15	Clark Street	3	4:13	5:47	94	16	1	V	E/F Fall 24 from EMFID
15-083	2/22/15	Bartlett House 503 Front Street	29	11:03	11:21	18	13	0	V	Auto Alarm
15-084	2/23/15	Cove Circle	6	5:58	7:22	24	16	1	V	E/F Possible CVA 24 from SFD
15-085	2/23/15	Colony Road	7	14:23	15:23	60	16	1	E/W	E/M Fall
15-086	2/23/15	Front Street	8	18:12	18:49	37	16	1	V	A/M Victim of Violence
15-087	2/24/15	Maple Lane	5	7:45	8:45	55	16	1	E/W	E/F Abdominal Pain
15-088	2/25/15	Washington Avenue	8	23:24	0:06	42	16	0	E/W	A/F Fall 24 from EMFID
15-089	2/27/15	Mitchell Park 115 Front Street	12	15:00	15:57	57	16	3	V	Fall 24 from EMFID
15-090	2/28/15	Main Street	8	12:45	13:30	45	16	1	E/W	A/M Chest Pains

Greenport Fire Department Alarm Report For The Month Ending February 28, 2015

Alarms	Signal:	13	13-35	24/13-35	16	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
41		4	1	1	35	477	11.63	34.6	2076	50.63	37		13	27	1
Fire:	3	# Calls to Pec. Lndg.:	7				#Fire Calls E/W:	1				#Fire Calls V:	1		
Rescue:	35	# Calls to San Simeon:	7				#EMS Calls E/W:	24				#EMS Calls V:	11		
							#Auto Alarms E/W:	2				#Auto Alarms V:	1		

<u>Name</u>	<u>#Fire</u>	<u>%</u>	<u>Pts</u>	<u>#EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>HM</u>	<u>BB</u>	<u>SHT</u>	<u>YAP</u>
Barszczewski, J (Warden)	6	50	25	2	2.632	0	0	6	6	1	5	43	X	X		
Berry, James	4	33.33	25	1	1.316	0	0	2	0	0	5	32				
Birmingham, Kenneth (Capt.)	0	0	0	1	1.316	0	0	3	3	0	0	6		X		
Bogardus, William	2	16.67	25	1	1.316	0	0	2	0	0	0	27				
Breese, Harry (Chief)	6	50	25	31	40.79	25	1	7	5	0	5	68				
Bumble III, Charles	0	0	0	0	0	0	0	1	3	1	5	10		X		
Bumble, Lawrence	0	0	0	0	0	0	0	0	0	0	0	0				
Bumble, Samantha	0	0	0	0	0	0	0	0	1	0	0	1				
Butler, Michael	1	8.333	15	0	0	0	0	2	4	0	0	21				
Capon, George (1st. Lt. FP)	0	0	0	0	0	0	0	0	0	0	0	0				
Carey, Patrick	6	50	25	1	1.316	0	1	4	5	2	5	42	X	X		
Carrig, Melinda	0	0	0	5	6.579	15	1	0	1	0	0	17				
Clark, Doreen	0	0	0	3	3.947	0	0	2	2	0	5	9		X		
Clark III, Henry	0	0	0	0	0	0	0	0	0	0	0	0				
Clark, James (Capt.)	2	16.67	25	0	0	0	0	5	8	0	6	44		X		
Clark, Jeffrey	2	16.67	25	0	0	0	0	3	7	2	5	42	X	X		
Corazzini, Jeffrey	3	25	25	8	10.53	25	2	0	1	0	0	53				
Corazzini, Warren	0	0	0	0	0	0	0	1	0	0	0	1				
Corwin, Everett	4	33.33	25	11	14.47	25	0	3	6	2	5	66	X	X		
Corwin, Norma (Warden)	6	50	25	12	15.79	25	0	4	1	2	6	63	X	X		
Corwin, Raymond (Warden)	5	41.67	25	14	18.42	25	1	8	5	0	6	70		X		
Corwin, Robert	5	41.67	25	19	25	25	0	2	3	2	6	63	X	X		
Corwin, Scott	1	8.333	15	2	2.632	0	0	1	4	0	5	25				
Costas, Tom	3	25	25	2	2.632	0	0	4	3	0	5	37				
Creedon, Daniel	3	25	25	5	6.579	15	0	2	3	0	0	45				
De Kerillis, Alain	3	25	25	21	27.63	25	0	2	2	0	0	54				
Detrick, Gary	0	0	0	0	0	0	0	3	7	2	5	17	X	X		
Dimos, Paul (1st Lt.)	6	50	25	9	11.84	25	0	5	9	0	8	72				X
Dominick, Steve	2	16.67	25	3	3.947	0	1	2	2	2	0	32	X	X		
Fall, Frederick	0	0	0	0	0	0	0	0	0	0	0	0				
Ficurilli, Michael	3	25	25	1	1.316	0	0	4	5	2	6	42	X	X		
Fisher, Shannon (RS 1st Lt.)	0	0	0	0	0	0	0	2	0	0	0	2				

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs.</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Golden, Danielle	0	0	0	0	0	0	0	0	1	0	0	1				
Goldstein, Myron	1	8.333	15	0	0	0	0	0	0	0	0	15				
Grilli, Jennifer (RS Capt.)	1	8.333	15	11	14.47	25	2	7	6	0	0	55		X		
Grilli, John (Warden)	1	8.333	15	2	2.632	0	0	6	6	0	5	32		X		
Hamilton Jr., Robert	4	33.33	25	1	1.316	0	0	4	7	0	0	36		X		
Hanold, Christopher (2nd Lt.)	4	33.33	25	13	17.11	25	2	5	4	0	1	62				X
Harris, Cliff (1st Lt.)	2	16.67	25	0	0	0	0	5	6	0	5	41		X		
Harris, Peter	4	33.33	25	1	1.316	0	0	5	8	1	5	44		X		
Harrison Meraz, Danielle	0	0	0	0	0	0	0	0	0	0	0	0				
Hays, Spencer (Capt.)	4	33.33	25	2	2.632	0	0	6	4	2	2	39		X		X
Hollid, Scott (2nd Lt.)	1	8.333	15	0	0	0	0	6	6	2	6	35		X		
Hubbard Jr, George	1	8.333	15	1	1.316	0	0	3	5	0	5	28		X		
Hughes, Colleen	7	58.33	25	40	52.63	25	2	5	6	0	5	68		X		
Huzsek, Andrew H	6	50	25	1	1.316	0	0	2	5	0	5	37				X
Hydell, Carol	3	25	25	1	1.316	0	0	4	5	1	5	40		X		
Hydell, Charles	3	25	25	1	1.316	0	0	2	6	1	5	39		X		
Illeseas, Adolpho	2	16.67	25	0	0	0	0	1	3	0	5	34				
Jenkins, Karolyn	1	8.333	15	0	0	0	0	1	2	3	0	21		X		X
Jensen, Warren (Warden)	2	16.67	25	1	1.316	0	0	3	3	0	5	36				
Jester, Robert	6	50	25	4	5.263	15	0	4	7	2	5	58		X		X
Jimenez, Susano	6	50	25	3	3.947	0	0	2	4	2	0	33		X		X
Johnson, Craig	0	0	0	0	0	0	0	1	1	0	5	7				
Kalin, James (Warden)	9	75	25	43	56.58	25	1	6	4	0	0	61				
King, David	8	66.67	25	13	17.11	25	1	2	5	2	5	65		X		X
Kumjian, Claude (Asst. Chaplain)	0	0	0	0	0	0	0	0	0	0	0	0				
LaMothe, Thomas	0	0	0	0	0	0	0	0	0	0	0	0				
Land, Bruce (Capt)	0	0	0	0	0	0	0	3	1	0	0	4				
Lawry, Lisa	0	0	0	0	0	0	0	0	0	0	0	0				
Lehmann, Robert	3	25	25	2	2.632	0	0	1	1	0	0	27				
Lillis, Daniel (PFF)	0	0	0	0	0	0	0	0	0	0	0	0				
Luke, Alexander	3	25	25	3	3.947	0	0	3	3	2	5	38		X		X
Manwaring, Julia	3	25	25	5	6.579	15	1	4	4	3	5	57		X		X

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u>#Fire</u>	<u>%</u>	<u>Pts</u>	<u>#EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Manwaring, Wayde	5	41.67	25	16	21.05	25	1	7	4	3	5	70	X	X		
Marczewski, Macy	5	41.67	25	0	0	0	0	4	8	2	6	45	X	X		
Martocchia, Jerome	1	8.333	15	14	18.42	25	2	6	5	2	6	61	X	X		
Mazzi, Aileen	1	8.333	15	2	2.632	0	0	4	4	1	6	30	X			
McNeil, William	0	0	0	0	0	0	0	2	0	0	0	2				
Medina, Angel	0	0	0	0	0	0	0	0	0	0	0	0				
Meyer, David	0	0	0	0	0	0	0	0	0	0	0	0				
Miller, Joseph	1	8.333	15	8	10.53	25	0	2	0	0	0	42		X		
Miller, Wayne (1st Asst. Chief)	5	41.67	25	33	43.42	25	0	10	3	0	1	64	X	X		
Milovich Jr., Joseph (Warden)	5	41.67	25	1	1.316	0	0	5	5	2	5	42	X	X		
Mims, Ralph	0	0	0	0	0	0	0	0	1	0	0	1				
Musto, Francis	5	41.67	25	17	22.37	25	1	4	5	2	2	64	X	X		
Myslorski, Linda (RS 2nd Lt.)	2	16.67	25	34	44.74	25	1	5	5	0	6	67		X		X
Parker, Jason	6	50	25	4	5.263	15	0	2	3	0	5	50				
Pirillo, James A (Warden)	4	33.33	25	0	0	0	0	5	4	2	7	43	X	X		X
Pirillo, James J (Warden)	1	8.333	15	0	0	0	0	5	7	2	5	34	X	X		
Pope, George	9	75	25	36	47.37	25	1	5	4	0	0	60		X		
Pruit, William	0	0	0	0	0	0	0	0	0	0	0	0				
Purcell, Bernard	10	83.33	25	38	50	25	2	3	6	0	7	68	X	X		X
Purcell, Ryan (2nd Lt.)	0	0	0	1	1.316	0	0	1	1	0	5	7		X		
Quillin, Michael	3	25	25	0	0	0	0	4	5	2	6	42	X	X		
Rand, Charles (SO)	0	0	0	1	1.316	0	0	6	5	2	5	18	X	X		
Raynor, Dale	10	83.33	25	13	17.11	25	2	3	6	2	8	71	X	X		X
Reiss, Helen	5	41.67	25	48	63.16	25	2	2	3	1	0	58		X		
Rempe, Jr, Fred	1	8.333	15	5	6.579	15	0	4	4	1	5	44		X		
Richter, Michael	2	16.67	25	22	28.95	25	0	2	0	0	5	57				
Richter, Nathaniel	1	8.333	15	1	1.316	0	0	0	0	0	0	15				
Rosa, Lisa (Capt)	1	8.333	15	4	5.263	15	0	6	6	2	5	49	X	X		
Ruffner, William (1st Lt)	0	0	0	0	0	0	0	2	2	0	5	9				
Ryan, Sean	1	8.333	15	9	11.84	25	1	0	0	0	0	41				
Schneider, William	0	0	0	0	0	0	0	0	0	0	0	0				
Sieban, Edward	1	8.333	15	2	2.632	0	0	2	0	1	0	18				

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Skrezec, John	4	33.33	25	1	1.316	0	0	3	6	2	5	41	X	X		
Spanos, James	0	0	0	0	0	0	0	1	0	2	5	8	X	X		
Staples, Halsey	5	41.67	25	17	22.37	25	0	1	0	0	0	51		X		
Stoner, Gary	2	16.67	25	0	0	0	0	1	1	0	5	32				
Tamin, John	6	50	25	16	21.05	25	0	3	5	2	5	65	X	X		
Thorp. Thomas (1st Lt.)	0	0	0	0	0	0	0	0	0	0	0	0				
Thum, William	0	0	0	1	1.316	0	0	2	2	0	5	9				
Urban, Jerome	0	0	0	0	0	0	0	2	2	0	5	9				
VanEtten, George	3	25	25	2	2.632	0	0	4	6	0	5	40		X		
Volinski Jr, Antone	5	41.67	25	1	1.316	0	0	3	5	0	5	38		X		
Volinski III, Antone (Warden)	5	41.67	25	6	7.895	15	0	5	5	0	5	55		X		
Volinski, Darryl (Warden)	3	25	25	11	14.47	25	0	2	4	0	5	61		X		
Walker Jr, David	0	0	0	0	0	0	0	0	0	0	0	0				
Watkins Sr, Tom	0	0	0	0	0	0	0	0	0	1	0	1				
Weingart, Jeffrey(2nd Asst Chief,	9	75	25	31	40.79	25	1	5	7	5	8	76	X	X		X
White, Kenneth	1	8.333	0	15	19.74	0	0	2	0	0	0	2		X		
White, Robert	0	0	0	0	0	0	0	0	0	0	0	0				
Wright, Richard	2	16.67	25	0	0	0	0	2	1	0	5	33		X		
Wright, William	3	25	25	4	5.263	2	0	2	2	1	5	37		X		
Zurek, Gregory	2	16.67	25	1	1.316	0	0	2	5	0	5	37		X		
Zurek Jr, Stanley	2	16.67	25	0	0	0	0	2	0	2	0	29	X	X		

Greenport Fire Department

Length of Service Awards Report (LOSAP) Point Summary

02/01/2015 to 02/28/2015

Staff Members 2, 4, 5, 8, 10, 12, 14, 195, 160, 15, 17,
159, 20, 22, 23, 323, 28, 29, 197, 31, 32, 33, 35, 11,
36, 38, 40, 41, 46, 163, 49, 330, 50, 51, 53, 54, 56,
158, 57, 58, 59, 327, 151, 62, 014, 63, 305, 64, 328, 55,
70, 71, 72, 73, 74, 76, 78, 922, 79, 80, 102, 321, 389,
81, 82, 83, 84, 301, 309, 125, 88, 156, 157, 90, 91, 165,
292, 149, 303, 95, 96, 97, 98, 99, 100, 101, 103, 104,
132, 161, 107, 108, 155, 109, 110, 135, 112, 114, 115,
306, 119, 121, 126, 314, 128, 129, 131, 133, 134, 137,
141, 142, 143, 144, 145, 148, 146, 147

Activity Counts Incident 41, Non-Incident 14, Training 5

Staff ID/Name	Fire	% Resc	% Sleep	Pos	Mtgs	Misc	TrngDrill	F/R	% Total	
2 Barzczewski, Joseph	15	7.3	15	8.3	0	0	11	0	0.0	42
4 Berry, James	0	4.9	15	5.6	0	0	5	0	0.0	20
5 Birmingham, Kenneth	0	2.4	0	2.8	0	0	8	0	0.0	9
10 Breese II, Harry R	25	46.3	25	44.4	0	0	10	0	0.0	60
12 Bumble III, Charles	0	0.0	0	0.0	0	0	8	0	0.0	8
195 Bumble, Samantha	0	0.0	0	0.0	0	0	1	0	0.0	1
160 Butler, Michael J	0	4.9	15	5.6	0	0	4	0	0.0	19
17 Carey, Patrick	15	9.8	15	5.6	0	0	9	0	0.0	39
159 Carrig, Melinda	15	7.3	15	8.3	1	0	1	0	0.0	32
323 Clark, Doreen L	0	4.9	15	5.6	0	0	7	0	0.0	23
22 Clark, James B	0	4.9	0	2.8	0	0	13	0	0.0	14
23 Clark, Jeffrey	0	2.4	0	2.8	0	0	12	0	0.0	12
28 Corazzini, Jeffrey	25	12.2	15	8.3	1	0	1	0	0.0	42
31 Corwin, Everett	25	17.1	25	19.4	0	0	11	0	0.0	61
197 Corwin, Norma	25	17.1	25	11.1	0	0	6	0	0.0	56
32 Corwin, Raymond	25	12.2	15	8.3	0	0	10	0	0.0	51
33 Corwin, Robert	25	22.0	25	16.7	0	0	7	0	0.0	57
35 Corwin, Scott	0	2.4	0	2.8	0	0	9	0	0.0	9
11 Costas, Thomas	15	7.3	15	5.6	0	0	8	1	0.0	40
36 Creedon, Daniel	15	7.3	15	5.6	0	0	3	0	0.0	33
38 DeKerillis, Alain V	25	22.0	25	25.0	0	0	2	0	0.0	52
40 Detrick, Gary	0	0.0	0	0.0	0	0	11	0	0.0	11
41 Dimos, Paul N	25	26.8	25	16.7	0	0	11	0	0.0	67
46 Dominick, Steve	0	0.0	0	0.0	0	0	2	0	0.0	2
49 Ficurilli, Michael	0	2.4	0	2.8	0	0	10	0	0.0	10
Maximums:	25	25	20	25	20	15	25	20	50	

Greenport Fire Department

**Length of Service Awards Report (LOSAP)
Point Summary**

02/01/2015 to 02/28/2015

Staff Members 2, 4, 5, 8, 10, 12, 14, 195, 160, 15, 17,
159, 20, 22, 23, 323, 28, 29, 197, 31, 32, 33, 35, 11,
36, 38, 40, 41, 46, 163, 49, 330, 50, 51, 53, 54, 56,
158, 57, 58, 59, 327, 151, 62, 014, 63, 305, 64, 328, 55,
70, 71, 72, 73, 74, 76, 78, 922, 79, 80, 102, 321, 389,
81, 82, 83, 84, 301, 309, 125, 88, 156, 157, 90, 91, 165,
292, 149, 303, 95, 96, 97, 98, 99, 100, 101, 103, 104,
132, 161, 107, 108, 155, 109, 110, 135, 112, 114, 115,
306, 119, 121, 126, 314, 128, 129, 131, 133, 134, 137,
141, 142, 143, 144, 145, 148, 146, 147
Activity Counts Incident 41, Non-Incident 14, Training 5

Staff ID/Name	Fire	% Resc	% Sleep	Pos	Mtgs	Misc	TrngDrill	F/R	% Total	
50 Golden, Danielle	0	0.0	0	0.0	0	0	1	0	0.0	1
51 Goldstein, Myron	0	2.4	0	2.8	0	0	0	0	0.0	0
53 Grilli, Jennifer	25	22.0	25	22.2	1	0	6	1	0.0	58
54 Grilli, John D	0	4.9	0	2.8	0	0	11	1	0.0	12
56 Hamilton JR, Robert	15	7.3	15	5.6	0	0	7	1	0.0	38
158 Hanold SR,	25	12.2	25	13.9	1	0	3	5	0.0	59
57 Harris, Clifford J	0	4.9	15	5.6	0	0	11	1	0.0	27
58 Harris, Peter W	15	7.3	15	8.3	0	0	13	1	0.0	44
327 Hays JR, Spencer B	15	9.8	15	5.6	0	0	4	6	0.0	40
151 Hollid, Scott	0	2.4	0	2.8	0	0	10	0	0.0	10
62 Hubbard JR, George	0	4.9	15	5.6	0	0	10	1	0.0	26
014 Hughes, Colleen L	25	48.8	25	47.2	1	0	11	1	0.0	63
63 Huzsek JR, Andrew H	25	14.6	15	8.3	0	0	10	1	0.0	51
64 Hydell, Carol A	15	7.3	0	2.8	0	0	10	0	0.0	25
305 Hydell, Charles	15	7.3	0	2.8	0	0	11	0	0.0	26
328 Illeseas, Adolfo	0	4.9	0	0.0	0	0	8	0	0.0	8
55 Jenkins, Karolyn	0	2.4	0	2.8	0	0	2	0	0.0	2
70 Jensen, Warren	0	4.9	15	5.6	0	0	8	0	0.0	23
71 Jester, Robert	25	14.6	25	11.1	0	0	12	0	0.0	62
72 Jimenez, Susano	0	4.9	0	2.8	0	0	4	0	0.0	4
73 Johnson, Craig M	0	0.0	0	0.0	0	0	6	0	0.0	6
74 Kalin, James H	25	43.9	25	38.9	1	0	4	0	0.0	55
76 King, David A	25	26.8	25	22.2	1	0	10	0	0.0	61
79 Land, Bruce W	0	0.0	0	0.0	0	0	1	0	0.0	1
321 Lehmann, Robert	0	2.4	0	2.8	0	0	1	0	0.0	1
Maximums:	25	25	20	25	20	15	25	20	50	

Greenport Fire Department

**Length of Service Awards Report (LOSAP)
Point Summary**

02/01/2015 to 02/28/2015

Staff Members 2, 4, 5, 8, 10, 12, 14, 195, 160, 15, 17,
159, 20, 22, 23, 323, 28, 29, 197, 31, 32, 33, 35, 11,
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158, 57, 58, 59, 327, 151, 62, 014, 63, 305, 64, 328, 55,
70, 71, 72, 73, 74, 76, 78, 922, 79, 80, 102, 321, 389,
81, 82, 83, 84, 301, 309, 125, 88, 156, 157, 90, 91, 165,
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132, 161, 107, 108, 155, 109, 110, 135, 112, 114, 115,
306, 119, 121, 126, 314, 128, 129, 131, 133, 134, 137,
141, 142, 143, 144, 145, 148, 146, 147

Activity Counts Incident 41, Non-Incident 14, Training 5

Staff ID/Name	Fire	% Resc	% Sleep	Pos	Mtgs	Misc	TrngDrill	F/R	% Total				
81 Luke, Alexander O	15	7.3	15	5.6	0	0	0	8	0	0	0	0.0	38
82 Manwaring, Julia	15	7.3	15	5.6	1	0	0	9	0	0	0	0.0	40
83 Manwaring, Wayde	25	26.8	25	25.0	1	0	0	9	0	0	0	0.0	60
84 Marczewski, Macy W	25	12.2	15	5.6	0	0	0	13	0	0	0	0.0	53
301 Martocchia, Jerome	15	9.8	25	11.1	1	0	0	10	0	0	0	0.0	51
309 Mazzei, Aileen	0	2.4	0	2.8	0	0	0	8	0	0	0	0.0	8
90 Miller, Joseph T	15	7.3	15	8.3	0	0	0	0	0	1	0	0.0	31
91 Miller, Wayne D	25	36.6	25	33.3	0	0	0	3	0	1	0	0.0	54
165 Milovich JR, Joseph	15	7.3	15	5.6	0	0	0	10	0	0	0	0.0	40
292 Mims, Ralph	0	0.0	0	0.0	0	0	0	1	0	0	0	0.0	1
149 Musto, Francis G	25	24.4	25	25.0	1	0	0	10	0	0	0	0.0	61
92 Myslborski, Henry	0	0.0	0	0.0	0	0	0	6	0	1	0	0.0	7
303 Mysliborski, Linda	25	48.8	25	50.0	1	0	0	10	0	2	0	0.0	63
95 Parker, Jason	25	19.5	25	11.1	0	0	0	8	0	0	0	0.0	58
96 Pirillo, James A	15	7.3	15	5.6	0	0	0	9	0	1	0	0.0	40
97 Pirillo SR, James J	0	2.4	0	2.8	0	0	0	12	0	0	0	0.0	12
98 Pope, George H	25	61.0	25	55.6	1	0	0	4	0	1	0	0.0	56
100 Purcell, Bernard	25	46.3	25	41.7	1	0	0	12	0	6	0	0.0	69
101 Purcell, Ryan	0	2.4	0	2.8	0	0	0	6	0	1	0	0.0	7
103 Quillin, Michael	0	4.9	0	2.8	0	0	0	9	0	0	0	0.0	9
104 Rand, Charles	0	2.4	0	2.8	0	0	0	10	0	0	0	0.0	10
132 Raynor, Dale Kyle	25	29.3	25	19.4	1	0	0	11	0	6	0	0.0	68
161 Reiss, Helen	25	53.7	25	61.1	1	0	0	3	0	1	0	0.0	55
107 Rempe JR, Fred	15	7.3	15	5.6	0	0	0	9	0	0	0	0.0	39
108 Richter, Michael	25	22.0	25	25.0	0	0	0	5	0	0	0	0.0	55
Maximums:	25		25		20	25	20	15	25	20	50		

Greenport Fire Department

**Length of Service Awards Report (LOSAP)
Point Summary**

02/01/2015 to 02/28/2015

Staff Members 2, 4, 5, 8, 10, 12, 14, 195, 160, 15, 17,
159, 20, 22, 23, 323, 28, 29, 197, 31, 32, 33, 35, 11,
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158, 57, 58, 59, 327, 151, 62, 014, 63, 305, 64, 328, 55,
70, 71, 72, 73, 74, 76, 78, 922, 79, 80, 102, 321, 389,
81, 82, 83, 84, 301, 309, 125, 88, 156, 157, 90, 91, 165,
292, 149, 303, 95, 96, 97, 98, 99, 100, 101, 103, 104,
132, 161, 107, 108, 155, 109, 110, 135, 112, 114, 115,
306, 119, 121, 126, 314, 128, 129, 131, 133, 134, 137,
141, 142, 143, 144, 145, 148, 146, 147
Activity Counts Incident 41, Non-Incident 14, Training 5

Staff ID/Name	Fire	% Resc	% Sleep	Pos	Mtgs	Misc	TrngDrill	F/R	% Total
155 Richter, Nathaniel	0	2.4	0 2.8	0	0	0	0	0	0.0
109 Rosa, Lisa	0	2.4	0 2.8	0	0	0	11	0	0.0
110 Ruffner, William	0	0.0	0 0.0	0	0	0	7	0	0.0
135 Ryan, Sean D	15	9.8	25 11.1	0	0	0	0	0	0.0
115 Skrezec, John	15	7.3	15 8.3	0	0	0	11	0	0.0
306 Spanos, James	0	0.0	0 0.0	0	0	0	5	0	0.0
119 Staples, Halsey	25	17.1	25 16.7	0	0	0	0	1	0.0
121 Stoner, Gary	0	2.4	0 2.8	0	0	0	6	0	0.0
126 Tamin, John	25	26.8	25 30.6	0	0	0	10	0	0.0
128 Urban, Jerome	0	0.0	0 0.0	0	0	0	7	0	0.0
129 VanEtten, George	0	2.4	0 2.8	0	0	0	11	1	0.0
131 Volinski JR, Antone	15	7.3	15 5.6	0	0	0	10	1	0.0
133 Volinski III,	25	22.0	25 19.4	0	0	0	10	1	0.0
134 Volinski, Darryl	25	17.1	25 13.9	0	0	0	9	1	0.0
142 Weingart, Jeffrey L	25	46.3	25 38.9	0	0	0	12	7	0.0
143 White JR, Kenneth	0	2.4	0 0.0	0	0	0	0	1	0.0
145 Wright, Richard E	0	2.4	0 2.8	0	0	0	6	1	0.0
148 Wright, William	25	12.2	25 11.1	0	0	0	7	0	0.0
146 Zurek, Gregory	0	4.9	15 5.6	0	0	0	10	1	0.0
147 Zurek JR, Stanley	0	2.4	0 2.8	0	0	0	0	0	0.0

Totals: 1100 1155 16 0 0 681 1 67 0 3020

Maximums: 25 25 20 25 20 15 25 20 50

Maximums: 25 25 20 25 20 15 25 20 50



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: March 10, 2015
Meeting: March 16, 2015 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

March 16, 2015

Utilities Office

Statistics

Work Orders:

Electric = 5 Issued, 5 Completed
Water = 2 Issued, 2 Completed
Sewer = 2 Issued, 2 Completed
Road = 3 Issued, 3 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 03-02-2015. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 03-11-2015.

Resolutions:

Resolution approving the attendance of Administrator Pallas and Trustee Robins at the NYAPP Annual Conference

Road/Water Department

Statistics

Water Distribution:

7,078,600 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.66 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.65 mg/L

The form, DOH-360, was filed with the DOH on March 2, 2015 outlining the above results.

Report

Tasks Accomplished:

- ❖ Purchased two new snow blowers for sidewalk clearing.
- ❖ Performed Water Machine maintenance.
- ❖ Assisted the Code Enforcer with removing cars from the streets during snow events.
- ❖ Cleaned the storm drains and removed snow from around hydrants.
- ❖ Fixed tire and put new oil filters on G-44 and repaired door on G-12. Put new plow blades on several vehicles.
- ❖ Cleared parking lots and sidewalks around village including; in front of Firehouse, the Turntable, IGA, the Greek Church and areas along South Street, Ludlum Place, Park Street, and Fourth Avenue.
- ❖ Shut off water services and performed repairs at locations such as; Holy Trinity Church and 415 Kaplan Ave.
- ❖ Crew repaired curb stops at the Brick Oven Pizza on Third and at a residence on Carpenter Street.

Projects:

Crew worked on setting up for the Fireman's Parade, which included setting up staging and clearing spots for Portable Toilets.

The Road Department has been making needed repairs to equipment such as the street sweeper and the loadable sanders in between snow storms.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of December, = 7,770,000 gallons.

Average Daily Flow = 0.277 million gallons day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 94% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 98% Permit limit = 75 %

Coliform Fecal General = 1.6 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 6.5 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 43.5 mg/L, and 18.9 lbs/day

Sludge Removal:

33,000 Gallons of sludge hauled during December.

Report

❖ Treatment Plant:

The plant has continued to operate with some minor issues. One clarifier had to be taken offline due to freezing. The Return Activated Sludge line had to be heated, owing to the extreme cold. The biological process is not working as well as it does in warmer temperatures. The plant is still well below permit levels.

The No. 2 Effluent Pump Check Valve was replaced at the plant. The sump pump in the basement had new floats installed.

Our annual effluent flow meter calibration was completed in February.

❖ Collection System:

We had a few Work Orders for possible sewer issues. They all turned out to be customer problems. Customers were notified to consult with a licensed plumber.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = February 4 @ 260.46 Mwh
Minimum usage day = February 2 @ 73.80 Mwh
Average usage for the month per day = 117.37 Mwh
Monthly total usage = 3168.93 Mwh

Service calls/call outs = 8
Street light repairs = 20
Customers shut off for none payment = 4
Customers turned on for payment = 3
Customers turned on for the season = 0
New Services/Service Upgrades = 1

Tasks Accomplished:

- ❖ North Fork Hamptons Technology has been on site installing equipment and wiring for the surveillance system.
- ❖ Cablevision came to upgrade the lines coming into the plant for the surveillance system.
- ❖ N.D. Eryou Engineer was on site to get the information for the Phase II of the plant upgrades in regard the SCDHS requirements.
- ❖ Plant personnel have been keeping up with snow removal throughout the month.
- ❖ General clean-up and maintenance in the plant.
- ❖ The light department repaired a significant number of street lights this month.

Projects:

Completed the installation of the heater control panels, all three engines now have heater controls.

Attachments:



236 THIRD STREET
GREENPORT NY 11944

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Fax: (631) 477-1877

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Ext. 215

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SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: March 10, 2015
Meeting: March 16, 2015 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

March 16, 2015

Building Inspector's Office

Statistics

Summary of Transactions:

Building Permits Issued	1
Building Permit Application	3
ZBA Applications	0
Fence Permits	0
Use Evaluation Application	3
Wetland Permit Application	0
Wetland Permit Issued	1
HPC Application	0
CO Searches	6
CO Fees	2
Yard Sale	0
Road Opening	0
Sewer Inspection Fee	0

Total Fees Collected: \$3,287.20

Reports

❖ The number of Building Department applications is beginning to slow down. There is still an enormous amount of construction going on throughout the

residential community and the commercial district is busy preparing for next summer season, vacant store fronts are beginning to be re-leased.

- ❖ The fees collected by the Building Department this February have exceeded last February. Most of the fees collected this month are connected with the planning board and the commercial district.
- ❖ The Code Enforcement Officer and the Building Inspector have been monitoring the building at 131 Third Street. This property has many outstanding violations. The Building Department has recently met with the landlord and attorney for the building. Deadlines have been set up for repairs to the fire suppression system, and a future court date was scheduled.
- ❖ On 2/18/15 a fire destroyed the residential dwelling unit at 415 Kaplan Ave. As directed by the Building Department the insurance company provided a fence to secure the property.
- ❖ Code enforcement training is scheduled for March 17th- 19th at Stonybrook University.

Code Enforcer's Office

Reports

- ❖ In response to the frequent winter storms, the Code Enforcement Officer spent a large portion of his time reminding residents and business owners to remove their cars from the street during the storms and to clear the snow and ice from their sidewalks after the storms.
 - ❖ A vehicle that was causing a road hazard during a snow storm was towed from First Street.
 - ❖ A vehicle that was causing a road hazard during a snow storm was towed from Park Street.
 - ❖ Tickets were issued to a residential rental property owner for failing to maintain an accessory structure (detached garage) and for failing to remove debris from the yard.
 - ❖ Stored construction equipment was removed from two residential properties in response to the issuance of Notice of Violation.
 - ❖ Two residential property owners applied for Building Permits in response to an issuance of Notice of Violation.
 - ❖ A residential property owner agreed to remove a large bush from the Village right-of-way in response to a complaint that the bush was obstructing the view of drivers.
- Code Enforcement Worksheet is attached.

Attachments:

Code Enf Report 031715 (PDF)

Appearances Tickets Issued

Date	SCTM#	Address of Occurrence:	Charge:	Defendant's Address:	Ticket #
2/23/2015	2.-4-29	507 Third Street	302.7 of the Property Maintenance Code of NYS. Fail to maintain accessory Structures.	Dix Hills, NY	15006
2/23/2015	2.-4-29	507 Third Street	90-2. Public Nuisance.	Dix Hills, NY	15007
2/24/2015	4.-2-25	126 Center Street	115-7.C. Fail to Clear Sidewalks of Snow.	Manhasset, NY	15008
2/25/2015	5.-4-23.1	37 Front Street	115-7.C. Fail to Clear Sidewalks of Snow.	Southold, NY	15009
2/25/2015	4.-7-1	440 First Street	115-7.C. Fail to Clear Sidewalks of Snow.	Greenport, NY	15010

Notice of Violation / Order to Remedy Violation Sent:

Date	SCTM #	Address	Nature of Violation	Remediation	Closed:
2/9/2015	4.-7-5	414 First Street	150-9. Building used for a purpose not permitted in CR Retail Commercial District.	2/9/2015: Notice was personally served to the business owner, at the business, at 1431 hrs, and sent via USPS certified mail.	
2/12/2015	4.-2-25	126 Center Street	115-7.C. Fail to clear snow and ice from sidewalk.	2/24/2015: Issued Ticket # 15008 for Failure to Clear Sidewalks of Snow and Ice.	
2/12/2015	4.-7-1	440 First Street	115-7.C. Fail to clear snow and ice from sidewalk.	2/25/2015: Issued Ticket # 15010 for Failure to Clear Sidewalks of Snow and Ice.	
2/12/2015	2.-5-8	224 Broad Street	115-7.C. Fail to clear snow and ice from sidewalk.	2/13/2015: Telephone interview with the son of the property owner. He stated that he lives in North Carolina and that the house is currently vacant because his parents, who own the house, are both in a nursing home. He stated that he will try to have the sidewalk cleared.	2/13/2015
2/12/2015	6.-7-23	313 Fourth Street	115-7.C. Fail to clear snow and ice from sidewalk.	2/23/2015: Inspected property and observed that the sidewalk has been cleared.	2/23/2015

New Complaints

Date	SCTM#	Address	Nature of Violation	Remediation	Closed:
2/6/2015		Rhumblin 34 Front Street	Loud music that contains obscenities on Friday nights.	2/9/2014: Spoke to the restaurant manager who stated that he didn't think that the music was coming from his restaurant but he agreed to turn off the outdoor speakers.	2/9/2015
2/12/2015	5.-4-33.1	125 Main Street	Abandoned property left on the sidewalk after a tenant was evicted by the SCSD.	2/12/2015: Telephone interview with the property manager who stated that he would have the abandoned property removed today. 2/13/2015: Inspected the property and observed that the abandoned property has been removed.	2/13/2015

Open Cases

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
1/5/2015	5.-4-26	29 Front Street	90-2. Public Nuisance. Graffiti visible on west side of the building.		
1/5/2015	3.-4-26.1	608 Carpenter Street	112-11. Abandoned or Unlicensed Vehicle.	<u>1/7/2014</u> : The property owner came in to Village Hall to discuss the complaint. The car belonged to her late husband and she doesn't know how to proceed. She will either sell the car or restore it, but she needs more time.	
1/7/2015	4.-1-15	418 Kaplan Ave	112-11. Abandoned or Unlicensed Vehicle.	<u>1/14/2015</u> : The property owner came into Village Hall to discuss the problem. She stated that the car is currently for sale and they are trying to get rid of it. <u>2/9/2015</u> : The property owner called to say that she was having trouble selling the car due to all the snow.	
1/7/2015	4.-7-1	440 First Street	112-11. Abandoned or Unlicensed Vehicle.	<u>2/4/2015</u> : Telephone interview with the property owner who stated that he registered the vehicle.	2/4/2015
1/9/2015	2.-2-45	306 Manor Place	65-6. Use of a building without a Certificate of Occupancy.		
1/15/2015	6.-4-10	331 Wiggins Street	112-11. Abandoned or Unlicensed Vehicle.		
1/16/2015	6.-2-23.2	Meson Ole 131 Third Street	311.2.2 of the Fire Code of NYS. Fail to Maintain Fire Protection System. Numerous violations of the Property Maintenance Code of NYS.	<u>1/16/2015</u> : The Order was sent via regular mail and certified mail to each of the three (3) owners and was also conspicuously posted on the building. <u>1/28/2015</u> : Telephone interview with a representative of True Assets, acting on behalf of M & M Mortgage, who states that they have repaired the roof, the eave, and the plumbing, and have requested that the alarm company resume central station monitoring. He states that he will call back when the monitoring is in place. <u>2/2/2015</u> : Emailed the representative a list of violations at the property. <u>2/9/2015</u> : Telephone interview with the representative who stated that they are making progress correcting the violations but that the alarm company had not yet set up the central station monitoring.	
1/21/2015	2.-6-29	110 North Street	112-11. Abandoned or Unlicensed Vehicles.		

1/21/2015	2.-6-26	122 North Street	65-2. Building Permit Required.	<p><u>2/5/2015</u>: Telephone interview with the property owner who stated that she was not aware of the requirement to obtain a building permit and that she would immediately contact the Building Inspector.</p> <p><u>2/13/2015</u>: Property owner applied for a building permit.</p>	2/13/2015
1/29/2015	2.-4-19.2	535 Third Street	115-2.A. Encumbering Village Property.	<p><u>1/26/2015</u>: Went to the location and personally spoke to the property owner about the problem.</p> <p><u>1/29/2015</u>: Issued an Order to Remedy Violation to the owner.</p> <p><u>2/4/2015</u>: Telephone interview with the property owner who stated that he has been mowing the lawn on the property for the last ten years and that he now owns the property due to "eminent domain." Village Administrator and Village Attorney advised of the property owner's adverse possession claim.</p>	
12/15/2014	4.-6-23	337 Second Street	90-2. Public Nuisance. 112-11. Abandoned Vehicle. Numerous violations of the Property Maintenance Code of NYS.	<p><u>12/15/2014</u>: Notice of Violation sent by USPS certified mail to the property owner.</p> <p><u>12/22/2014</u>: Notice of Violation personally served to the property owner and inspected property with the owner.</p> <p><u>12/30/2014</u>: The owner called and left a message stating that he gave all of his tenants written notice to clean the property. He will inspect the property after Jan. 7th and if it is not clean, he will clean it and deduct the costs from the security deposits.</p> <p><u>1/4/2015</u>: Notice of Violation returned by USPS as unclaimed.</p> <p><u>1/12/2015</u>: Inspected the property and observed that nothing has changed. During a telephone interview with the owner, he stated that he is working to get the tenants to clean up.</p> <p><u>2/27/2015</u>: Inspected property and observed that the abandoned car and the debris have been removed.</p>	2/27/2015
12/30/2014	4.-2-11	213 & 215 North Street	90-2. Public Nuisance - construction equipment. 112-11. Abandoned Vehicle.	<p><u>1/8/2015</u>: Inspected the property and observed that the abandoned vehicle has been removed.</p> <p><u>1/14/2015</u>: Telephone interview with owner who stated that the vehicle has been removed and that she has instructed the tenant to remove the cement mixer.</p> <p><u>1/30/2015</u>: Inspected property and observed that violations have been removed.</p>	1/30/2015
12/15/2014	7.-4-11	149 Fifth Street	90-2. Public Nuisance. Roof of detached garage has caved in.	<p><u>1/7/2015</u>: Telephone interview with the property owner who stated that her daughter is in the process of buying the house and that the daughter plans on fixing or removing the garage.</p> <p><u>1/8/2015</u>: Telephone interview with the daughter who stated that when they buy the house, they will either repair or remove the garage.</p>	

12/19/2014	4.-3-30	514 Main Street	90-2. Public Nuisance. Numerous violations of the Property Maintenance Code of NYS. Accumulation of Garbage.	<p><u>12/19/2014</u>: Inspected and photographed the property. Issued Ticket # 14056 for the accumulation of garbage. Issued Notice of Violation for the property maintenance issues.</p> <p><u>12/22/2014</u>: Inspected property and observed that the garbage has been cleaned up.</p> <p><u>01/02/2015</u>: Met with property owner who advised that she is interviewing contractors to repair her house</p>	
12/26/2014	4.-9-29	100 Front Street	Numerous violations of the Property Maintenance Code of NYS.		
11/6/2014	4.-6-2	223 Center Street	90-2. Public Nuisance. Roof shingles blowing onto adjoining property. Tenants drinking, being loud and unruly, littering and urinating in the bushes.	<p><u>11/5/2014</u>: Anonymous complaint. Observations during an inspection indicate that the complaint is likely to be justified. Notice of Violation issued to property owner.</p> <p><u>12/04/2014</u>: Inspected property and observed that some of the garbage, junk and debris has been removed, but there is still old furniture in the backyard and there is no change to the roof.</p> <p><u>1/7/2015</u>: Telephone interview with property owner who stated that he will have the old furniture removed.</p>	
11/10/2014	6.-3-13	505 Wiggins Street	90-2. Construction equipment stored at a residential property.	<u>2/26/2015</u> : Inspected the property and observed that the construction equipment has been removed.	2/26/2015
11/10/2014	5.-3-3	141 Bay Ave	90-2. Construction machinery stored at a residential property.	<p><u>11/24/2014</u>: Telephone interview with the property owner who states that the machinery has been stored at the location for over a decade. He agreed that they will remove the machinery but doesn't have any place to relocate them. I advised that the Village can be patient while they find a solution but that they do have to work on finding a new location.</p> <p><u>2/13/2015</u>: Inspected property and observed that the yellow construction machine has been removed.</p>	2/13/2015

11/12/2014	2.-4-29	507 Third Street	Abandoned vehicles. Debris and junk behind garage. Garage in deteriorated condition.	<p>Notice of Violation sent via USPS certified mail. Returned "Not deliverable as addressed, unable to forward."</p> <p><u>12/04/2014</u>: Researched the property owner and reissued Notice of Violation to his home address.</p> <p><u>12/21/2014</u>: Served the Notice of Violation by conspicuously posting the Notice on the front door of the property.</p> <p><u>1/4/2015</u>: Notice of Violation that was sent to the owner's home address was returned by USPS as unclaimed.</p> <p><u>1/12/2015</u>: Inspected the property and observed that the abandoned vehicles have been removed but not much else has changed. During a telephone interview with the owner, he stated that he is working to get the tenants to clean up.</p> <p><u>2/23/2015</u>: Issued ticket 15006 for Failure to Maintain Accessory Structures and ticket 15007 for Public Nuisance.</p> <p><u>2/26/2015</u>: Telephone interview with the property owner who stated that he has removed the debris and that he will begin to repair the garage as soon as the weather breaks. Inspected the property and confirmed that the debris has been removed.</p>	
11/12/2014	4.-4-16	515 Madison Ave	112-11. Abandoned vehicles.	<p><u>11/24/2014</u>: Family representative called and stated that the two cars aren't abandoned. The owner was arrested for DWI, lost his license and can't register the cars. Rep was advised that the Village can be patient while they find a solution but that they can't continue to store the two abandoned cars in a residential driveway.</p> <p><u>1/7/2015</u>: Telephone interview with Family rep who stated that they don't have a plan yet for removing the abandoned cars. I advised that they need to make it a priority.</p>	

11/15/2014	4.-8-38	229 Third Street	Abandoned Vehicle. Public Nuisance, yard full of junk and debris.	<p><u>11/15/2014</u>: Interviewed the compl and photographed the problem.</p> <p><u>11/19/2014</u>: Issued Tickets 14038, 14039 and 14040 to property owner.</p> <p><u>12/6/2014</u>: Village Attorney Prokop sent the property owner a notice that the Village would be cleaning the property on 12/11/2014.</p> <p><u>12/11/2014</u>: Inspected property and determined that the property owner has been cleaning up the property.</p> <p><u>12/15/2014</u>: Inspected property and observed that the proerty owner has been continuing to clean the property and is still working on the clean up.</p> <p><u>01/02/2015</u>: Inspected and photographed property. Owner has made progress but there is still a lot of debris that needs to be removed from the property. Advised Village Attorney of same. Owner did not show up for her Court date today.</p> <p><u>1/30/2015</u>: Owner failed to appear in Southold Town Justice Court.</p>	
11/20/2014	4.-6-35	411 First Street	Garage is dilapidated. Roof is falling in and building is leaning to the north.	<p><u>01/21/2015</u>: Interviewed the property owner who stated that she is aware of the problem and is considering her options.</p>	
11/26/2014	2.-5-8	224 Broad Street	Detached garage on Third Street has fallen into a state of disrepair and has become unsightly.	<p><u>12/5/2014</u>: The son of the property owner called and stated that they will make the necessary repairs to the garage with a goal of completion in 30 days.</p> <p><u>1/7/2015</u>: Telephone interview with the son who stated that 30 days was too optimistic and that they need more time.</p> <p><u>2/12/2015</u>: Telephone interview with the son. He stated that his parents are in a nursing home and that he lives in North Carolina and that due to the distance and the severe winter, he is having a difficult time getting the repairs done. He states that he hopes to have the repairs done in March or April.</p>	
11/26/2014	4.-1-7	520 Madison Ave	112-11. Abandoned vehicles.		
11/26/2014	6.-6-4	444 Fifth Street	112-11. Abandoned vehicle.		

10/29/2014	6.-2-16.1	520 Fourth Street	90-2. Public Nuisance. Bush planted in public right-of-way that is obstructing the view of traffic.	<p><u>11/19/2014</u>: Notice of Violation returned by USPS as unclaimed.</p> <p><u>11/24/2014</u>: Personally served the homeowner with the Notice of Violation.</p> <p><u>12/22/2014</u>: Issued Appearance Tickets to both property owners for Public Nuisance.</p> <p><u>2/4/2015</u>: Telephone interview with the property owner to discuss how she should best correct the violation.</p> <p><u>2/5/2015</u>: Met with the property owner at the location to go over exactly what needs to be done to correct the violation and to listen to her concerns about the neighboring commercial property. Owner will remove the bush as soon as the weather permits.</p>
9/30/2014	4.-5-7	311 Fourth Ave	90-2. Public Nuisance and violations of the Property Maintenance Code of NYS in reference to a dilapidated porch.	<p><u>8/21/2014</u>: Letter sent.</p> <p><u>9/30/2014</u>: Issued Notice of Violation.</p> <p><u>10/29/2014</u>: Met with the homeowner, inspected the porch and observed that repair work had begun.</p> <p><u>11/20/2014</u>: Inspected property and observed that the work is continuing. Reminded the homeowner to contact the Building Dept and renew his Building Permit.</p>
8/6/2014	2.-6-6	224 North Street	90-2. Public Nuisance. Hoarder House. House and yard filled with junk and garbage. Numerous violations of the Property Maintenance Code of NYS.	<p><u>8/6/2014</u>: Letter sent.</p> <p><u>9/5/2014</u>: Issued Notice of Violation.</p> <p><u>10/1/2014</u>: Appearance Tickets issued.</p> <p><u>10/22/2014</u>: Dumpster observed in driveway. It appears that some cleaning is taking place.</p> <p><u>11/21/2014</u>: Inspected progress at the property and spoke to the owner's grandson. Observed that the building materials required to repair the roof were being delivered.</p> <p><u>11/24/2014</u>: A second dumpster was observed in the driveway.</p> <p><u>11/26/2014</u>: Property owner called to inquire about my recent visit. She was advised that as long as she keeps making progress, the Village is satisfied with her efforts thus far.</p> <p><u>12/22/2014</u>: Observed that the roof has been removed from the rear section of the house.</p> <p><u>1/7/2015</u>: Left telephone message for the owner advising that she needed to get a building permit for the work being done at the house and that the Village wants to discuss her progress.</p> <p><u>1/8/2015</u>: Observed that major repairs were being made to the rear roof.</p> <p><u>1/20/2015</u>: Issued Notice of Violation instructing the property owner to apply for a Building Permit.</p> <p><u>1/30/2015</u>: Southold Town Justice Court adjourned the case to give the owner more time to correct the violations.</p> <p><u>2/27/2015</u>: The property owner applied for a Building Permit. No changes were observed at the property during February. The extreme cold and snow is a likely factor.</p>



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ROBERT BRANDT
Ext. 217

Submitted: March 10, 2015
Meeting: March 16, 2015 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

March 16, 2015

Marina

- ❖ The marina was up by \$200.00 over last February's numbers. This is due in part to the arrival of early reservations for the Marina.
- ❖ The Ice Rink numbers for February were down by \$10,586.00. Owing to fees paid for the adult hockey, which were paid a month early (January). Last month the rink was up by over \$15,000.00.
- ❖ The Ice Rink continues to pose challenges as the weather has been unforgiving. The road department has lent us equipment to help restore the ice after snow events.
- ❖ We have been doing our best to keep the rink open even during and after snow events which have made the ice conditions poor. We have been experiencing days when the ice is too soft due to rain.
- ❖ The Carousel was down by \$2,480.00. This is due to poor weather conditions and a drop off in patrons. This can be owed to the extreme cold.
- ❖ The Recreation Center revenue was also down- by \$635.00- owing to the extreme cold and poor weather.
- ❖ Ice has been an area of concern for the Baymen's Dock. Most mornings the Marina crew has to go down there and chop away at the ice to prevent uplifting of the pilings.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =49 Enrolled

Reports

- ❖ Our library programs have had to stop due to the weather being too dangerous to walk the kids to the library.
- ❖ We have been taking a group of kids to the Ice Rink on Fridays.
- ❖ The “Kids Café” program has been going well, although the weather has presented some issues with getting the deliveries. Each child receives a small meal every day and the staff present required lessons on nutrition in relation to the program. This program is a wonderful addition to our program.
- ❖ The website <http://readarecipeforliteracy.org> has been documenting our library program for public viewing.

Campground

- ❖ The campground is closed for the season. We'll see you next year!

Attachments:

Rec Rev Report 031715(PDF)

ICE RINK

Feb. 2015
MONTH/YEAR

DEPARTMENT

FEB 2014
MONTH/YEAR

1	1069		316	1573		449
2	closed	bad ice		967		549
3	closed	7 buses to		closed		
4	closed	ice storm		closed		
5	5			closed		
6	216	325		8		30
7	859	272	325	55	skate school	36
8	1052	190		35	597	341
9	13			1431		617
10	30(hockey)			23		
11	15	10		3	32	
12	21			57		
13	18-			closed		
14	872-	361-	5-	117	56	3828
15	closed - extreme cold + snow			35	5	609
16	closed - weather			1565		533
17	103-			813		804
18	861	210		87		36
19	350	106		496		85
20	185-			1544		586
21	25(skate school)	994-	368-	487	47	73
22	134-	232-		15	757	602
23	0			337	244	
24	18			6		
25	21			8		
26	30(hockey)	28	10	5		
27	192-			19		
28	270-	850-		135	42	
29						
30						
31						

10,956-

21,542-

TOTAL

Carousel

Feb. 2015
DEPARTMENT
Feb. 2014

MONTH/YEAR
MONTH/YEAR

1	78		366
2			230
3			
4			
5			
6			
7	closed CAN'T OPEN TROKS		
8	164	15 Tshirt	82
9			230
10			
11			
12			
13			
14	180-		
15	closed -extreme cold +snow		142
16	42-		
17	12-		279
18	38-		66
19	108-		134
20	12-		430
21	370-		15 118
22	104-	15 Tshirt	1126
23			670
24			
25			
26			
27			
28	270-	15(Tshirt)	
29			
30			
31			

14235
3903

TOTAL

Rec Center

Feb. 2015

DEPARTMENT

Feb 2014

MONTH/YEAR

MONTH/YEAR

1			
2			
3			
4			
5			
6			
7			
8		150	
9			
10	105-		
11			
12		220	
13			
14			
15			
16			
17			
18	70-	1360	
19			
20			
21			
22		445	
23			
24	1780-		
25		315	100
26			
27			
28			
29			
30			
31			

1955

2590

TOTAL

Marina

Feb 2015

DEPARTMENT

Feb 2014

MONTH/YEAR

MONTH/YEAR

1			
2			
3	200 (2014/15)	-100 (2015/16)	
4			
5			
6			
7			
8			50 50
9		50 (2015/16)	
10			
11			
12			
13			
14			
15			
16			
17			
18		50 (2015/16)	
19			
20	50-		
21			
22			
23			
24			
25			
26			
27			
28			150
29			
30			
31			

450

250 -

TOTAL



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: March 10, 2015
Meeting: March 16, 2015 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

Treasurer's Report for March 2015

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 1270, to adjust appropriations in the Fire Department expense lines, and directing that Budget Transfer # 1270 be included as part of the formal meeting minutes for the March 23, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 1271, to increase appropriations in the Water Fund account F.8320.401, SCWA Water Purchase, and directing that Budget Transfer # 1271 be included as part of the formal meeting minutes for the March 23, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached budget amendment # 1272, amending revenue and expenses for the Recreation Fund, and directing that Budget Transfer # 1272 be included as part of the formal meeting minutes for the March 23, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached budget transfer # 1273, to fund additional expenses for zoning and planning, and directing that Budget Transfer # 1273 be included as part of the formal meeting minutes for the March 23, 2015 regular meeting of the Board of Trustees.
- RESOLUTION directing Treasurer Brandt to consolidate all operations of the Recreation fund into the General fund beginning with the fiscal 2014- 2015 year.
- RESOLUTION to notice a public hearing for the 2015 - 2016 Village budget on April 14, 2015

DEBT SERVICE PAYMENTS

- Bond interest payment of \$ 4,748.72 - Sewer

UTILITY BILLING

Due to the weather, the meter reading is currently running about 3 days behind schedule. With the weather improving, we hope to get caught up in the next week.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

- 6 re-certifications, 9 interims were performed.
- 2 families relinquished their vouchers.
- 1 voucher was issued and leased up.
- 1 HAP payment was abated due to HQS violations.
- 1 new voucher was issued.
- Monthly Financials - see attached reports.

SIGNIFICANT COLLECTIONS

- Rents Received -February 2015 - \$ 71,305.93

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report

Attachments:

- BILLING STATISTIC REPORT - FEBRUARY 2015 (PDF)
- BANK ACCOUNT BALANCES FEBRUARY 2015 (PDF)
- HOUSING AUTHORITY BOARD MEETING FEBRUARY 2015 (PDF)
- CD FINANCIALS FEBRUARY 2015 (PDF)
- HA FINANCIALS FEBRUARY 2015 (PDF)
- BUDGET MOD 1270 (PDF)
- BUDGET MOD 1271 - SCWA WATER PURCHASE (PDF)
- BUDGET MOD 1272 - R FUND (PDF)
- BUDGET MOD 1273 - ZONING PLANNING (PDF)

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total
Electric	2 - Electric - Flat Charge	13	0	0	0	0	0	595.38			8.40	603.78
	9 - Residential (1, 1)	1339	0	1046404	119,008.56	0			25,046.94		3,447.72	147,503.22
	10 - Water Heating (2, 2)	14	0	2726	178.13	0			65.28		6.08	249.49
	11 - All Electric (3, 3)	335	0	520001	57,626.90	0			12,473.66		1,741.93	71,842.49
	13 - Demand - Class 3 (5, 5)	5	0	324200	18,122.78	965.5	11,344.63		7,764.91	460.10		37,692.42
	14 - Village St. Lighting (6, 6)	5	0	32177.15	3,703.59	0			770.68			4,474.27
	15 - Town St Lighting (7, 7)	1	0	3901.45	449.05	0			93.44			542.50
	19 - Traffic Lights (11, 11)	1	0	1416	146.65	0			33.91			180.56
	20 - Contract St Lighting (12, 12)	2	0	157	0.00	0						0.00
	21 - Sterling Harbor (13, 13)	2	0	1393.375	160.38	0			33.37	16.72		210.47
	66 - Reconnection Fee	1	0	0	0	0		75.00				75.00
Electric Total		1718	0	1933175.975	199,396.05	965.5	11,344.63	670.38	46,262.19	476.82	5,204.13	253,374.20
Sewer	3 - Sewer - Flat Charge	42	0	0	2,213.40	0						2,213.40
	4 - Sewer - Flat Charge	1	0	0	63.70	0						63.70
	23 - Sewer - VILL 3/4" W/SEWER (14, 14)	869	583	2652.7	37,309.78	0						37,309.78
	25 - Sewer - VILL 1" W/SEWER (15, 15)	29	13	29.8	13,507.99	0						13,507.99
	27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	6	284.4	3,163.02	0						3,163.02
	29 - Sewer - VILL 2" W/SEWER (17, 17)	26	11	659.7	7,176.06	0						7,176.06
	31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	0	35.04	0						35.04
	33 - Sewer - VILL 4" W/SEWER (19, 19)	2	2	6.6	70.08	0						70.08
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	76	47	349.9144	6,905.15	0						6,905.15
	57 - SPLIT SEWER BILLING (52, 52)	1	0	1250	0.00	0						0.00
	62 - DRIFTWOOD COVE 52	1	1	186.4764	2,735.20	0						2,735.20
	63 - DRIFTWOOD COVE 49	1	1	158.5484	2,577.40	0						2,577.40
	64 - PECONIC LANDING 253	1	1	0	13,307.80	0						13,307.80
	65 - CLIFFSIDE CONDOS-SEWER	1	1	0	3,682.00	0						3,682.00
Sewer Total		1063	667	5579.1392	92,746.62	0						92,746.62
Water	5 - Water - Flat Charge	22	0	0	554.35	0						554.35
	22 - VILL 3/4" W/SEWER (14, 14)	874	297	2939.6	17,293.61	0						17,293.61
	24 - VILL 1" W/SEWER (15, 15)	28	4	1422	5,674.62	0						5,674.62
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	7	316	1,391.16	0						1,391.16
	28 - VILL 2" W/SEWER (17, 17)	27	17	733	3,233.82	0						3,233.82
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0						36.90
	32 - VILL 4" W/SEWER (19, 19)	2	1	36	137.28	0						137.28
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0						36.90
	47 - VILLAGE 2" (43, 43)	8	6	1607	6,570.60	0						6,570.60
	48 - VILLAGE 3/4" (44, 44)	91	78	25	1,374.30	0						1,374.30
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	0	0.00	0						0.00
	52 - FIRE SPRINKLERS (49, 49)	23	0	0	0.00	0						0.00
	53 - OUTSIDE RES SEWER (50, 50)	72	0	374	0.00	0						0.00
Water Total		1166	412	7452.6	36,303.54	0						36,303.54
electric-small commercial	12 - Commercial (4, 4)	370	0	801244.2	90,332.39	0			19,031.72	7,252.63		115,616.74
	16 - Operating Municipalt (8, 8)	17	0	42687	4,778.83	0			1,022.40			5,601.23
	17 - Water Department (9, 9)	3	0	5081	580.96	0			121.69			702.65
	18 - Sewer Department (10, 10)	10	0	54641	5,970.89	0			1,308.71			7,279.60
electric-small commercial Total		400	0	903653.2	101,663.07	0			21,484.52	7,252.63		130,400.22
Grand Total		4347	1079	2849860.9142	430,109.28	965.5	11,344.63	670.38	87,766.71	7,729.45	5,204.13	522,824.58

**BANK ACCOUNT BALANCES
FOR THE MONTH OF FEBRUARY 2015**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	154,781.75
A	General Fund III	A.0201.000	Cert of Deposit	500,931.24
A	Greenhill Cemetery	A.0201.100	Savings	31,103.20
A	Clarks Beach Savings	A.0201.120	Savings	581,901.92
A	Money Market	A.0201.130	Money Market	498,969.45
A	Fire Apparatus	A.0221.110	Money Market	788,006.04
A	General Reserve CD	A.0230.100	Cert of Deposit	200,030.83
A	General Fund Capital	A.0230.100	Cert of Deposit	300,530.40
TOTAL GENERAL FUND				3,056,254.83
CD	Small Cities Rehab.	CD.0200.000	Savings	71,399.76
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,721.13
CD	Watkins	CD.0201.001	Savings	18,927.79
TOTAL COMMUNITY DEVELOPMENT				96,274.89
E	Light Depreciation Savings	E.0116.100	Savings	935,731.81
E	Light Ban	E.0118.000	Checking	1,251,488.38
E	Light Fund	E.0121.100	Checking	542,808.37
E	TTC Collections	E.0121.120	Money Market	306,492.56
E	Consumer Deposit Savings	E.0191.100	Savings	117,129.22
E	Consumer Deposit Checking	E.0244.200	Checking	1,797.76
TOTAL LIGHT FUND				3,155,448.10
F	Water	F.0200.000	Checking	286,007.40
F	Water Fund Capital	F.0200.400	SAVINGS	8,345.97
F	Water Fund CD	F.0201.000	Cert of Deposit	200,493.70
F	Water Fund Money Market	F.0201.130	Money Market	100,491.25
TOTAL WATER FUND				595,338.32
G	Sewer	G.0200.000	Checking	292,947.20
G	NYS DEC Consent	G.0201.000	Savings	31,103.20
G	Sewer Fund III	G.0201.120	Cert of Deposit	353,969.38
G	NYSEFC	G.0205.000	Checking	185,851.61
G	Sewer Wastewater	G.0220.110	Savings	12,099.38
G	NYSERDA	G.0525.000	Checking	111.01
TOTAL SEWER FUND				876,081.78

H	Capital	H.0200.000	Checking	38,154.70	
H	Capital Reserve	H.0200.400	SAVINGS	49,331.28	
				TOTAL CAPITAL FUND	87,485.98
R	Recreation Fund	R.0200.000	Checking	205,992.18	
				TOTAL RECREATION FUND	205,992.18
TA	Trust & Agency	TA.0200.000	Checking	48,679.66	
TA	Retirement Savings	TA.0201.000	Savings	48,716.36	
TA	WWI Memorial Trust	TA.0201.001	Savings	727.08	
TA	T & A Special Escrow	TA.0201.002	Savings	6,571.61	
TA	Justice Court	TA.0201.004	InvestCheck	4,770.03	
TA	Concert Fund	TA.0201.008	Savings	2,905.47	
TA	Global Common	TA.0201.009	Savings	270,771.26	
TA	Accounts Payable	TA.0202.000	Checking	361,044.79	
				TOTAL TRUST & AGENCY FUND	744,186.26
	Wire Account			13,646.52	
	Utility Clearing			318,385.11	
					332,031.63
				TOTAL VILLAGE WIDE	\$ 9,149,093.97



VILLAGE OF GREENPORT HOUSING AUTHORITY

236 Third Street • Greenport, NY 11944
Phone: (631)477-2391 x 208 • Fax: (631)477-1877

AGENDA HOUSING AUTHORITY BOARD REGULAR MEETING February 3, 2015

1. Motion to approve minutes of October 28, 2014.
2. Motion to ratify accounts payable for December 2014 totaling \$74,005.92 and January 2015 totaling \$74,233.42
3. Motion to ratify accounts payable for February 2015 totaling \$75,535.64 (see below):

February 2015 MONTHLY EXPENSES

HAP & PORT RENTS (81 Units)	\$66,568.00
UTILITY PAYMENTS TO FAMILIES	\$238.00
OFFICE EXPENSES	\$0.00
PORT FEES	\$182.64
AUDIT FEES	\$956.00
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMP BENES)	\$6,591.00
TOTAL	\$75,535.64

4. Section 8 Update

- a) HAP34 passed away. No one in the family told the VGHA – Asha Gallacher discovered this reading the local newspaper, which she has assumed as part of her job duties. HAP35 relinquished voucher as of 1/31/15.
- b) As of 12/30/14, a voucher will be issued to the next applicant on the waiting list when Asha Gallacher returns from medical leave. The current amount of leased vouchers is 78. There are 3 vouchers still looking for housing, bringing the total to 81. 9 out of 10 January 2015 recertifications were performed early to alleviate Asha's absence.
- c) Voucher was issued to VC2 and leased in place for 2/1/15.
- d) New voucher HAP40 found a unit – a new HAP contract was written and the lease start date was 12/1/14.
- e) In December, 5 Interim examinations and 7 recertifications were performed. In January, 6 recertifications and 11 interims were performed.
- f) 9 out of 10 January 2015 recertifications were performed early to alleviate Asha's absence.
- g) MOTION – to discuss Robert Brandt's salary reimbursement to Village from the HA.

5. Affordable Housing Update

- a) MOTION – to ratify accounts payable for December 2014 for 213 Center Street totaling \$378.14 and 278 2nd Street totaling \$1908.43.
- b) MOTION – to ratify accounts payable for January 2015 for 213 Center Street totaling \$3,652.20 and 278 2nd Street totaling \$6,541.64.

February 2015 MONTHLY EXPENSES

213 Center Street

Beginning Balance 2/1/15	\$33,979.60
Village Electric	\$121.22
Village Water	\$53.16
Salary Reimb	\$142.80
TOTAL EXPENSES	\$317.18
Approx Ending Balance	\$33,662.42

278 2nd Street

Beginning Balance 2/1/15	\$56,957.39
Payment for 278 2 nd St	\$1,000.00
Electric	\$21.57
Water	\$55.92
Hands Fuel Co	\$507.51
Mattituck Enviro Svcs	\$81.36
Salary Reimb	\$428.40
TOTAL EXPENSES	\$2,214.76
Approx Ending Balance	\$54,742.63

Income

Income	
278 # 1	\$1240.00
278 # 2	\$1125.00
278 # 3	\$1125.00
213 Center	\$1125.00
TOTAL	\$4,615.00

6. Next meeting date: **Tuesday, March 3, 2015** at 5:00 PM.
7. Motion to adjourn.

If you or anyone in your family is a person with disabilities and you require a reasonable accommodation in order to fully utilize our programs or services, please contact (or have your proxy contact) the Housing Authority office.

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - Feb 15

\$ 4,615.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327	UNIT 3	HOUSE			
Rent	\$ 1,125.00	\$ 1,240.00	1,125.00	\$ 1,125.00			
Late Fees	\$ 75.00	\$ -					
TOTAL REVENUE	\$ 1,200.00	\$ 1,240.00	\$ 1,125.00	\$ 1,125.00	\$ -	\$ 3,490.00	
EXPENSES:	EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 8327	8328	HOUSE - 8590 RE/8361 SW			
<u>Utilities</u>							
Electric	\$ 121.22			\$ 21.57			
Water/Sewer	\$ 53.16			\$ 55.92			
Propane/Heating Oil				\$ 507.51			
<u>Admin</u>							
Salary (\$4.08 X 2 payperiods 140 hrs=\$571.20 divide by 25% and 75%)	\$ 142.80			\$ 428.40	\$ 571.20		
Payment Agreement to Village				\$ 1,000.00			
Total	\$ 317.18	\$ -	\$ -	\$ -	\$ 2,013.40	\$ 2,013.40	
	MAINTENANCE: 213 Center 213 CENTER	MAINTENANCE: 278 2nd Street UNIT 1	UNIT 2	UNIT 3	HOUSE		
<u>Maintenance Repairs/Other</u>							
Mattituck Enviro Srvs					81.36		
Pine Oaks Landscaping					120.00		
Total Expenses	\$ 317.18	\$ -	\$ -	\$ -	\$ 201.36	\$ 201.36	
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET					
Interest Earned							
Total Revenue	\$ 1,200.00		\$ 3,490.00				
Total Expenses	\$ 317.18		\$ 2,214.76				
NET REVENUE	\$ 882.82		\$ 1,275.24				
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 882.82		\$ 1,275.24				

Financial Data Schedule - Monthly Revenue & Expenses - Feb 15				80	TOTAL UNITS	TOTAL HAP & PORT PAYMENT	\$ 66,568.00	238.00	\$ 20.00
Account Description					TOTAL HAP, PORT, UTILITIES	\$ 66,806.00			
REVENUE:									
206 PHA HUD Operating Grants	\$ 67,239.00								
206a Admin fee revenues	\$ 6,050.00	\$ 10.00	Fraud Recovery HAP (714.010)						
711 Interest Earned - HAP	\$ 0.28	\$ 10.00	Fraud Recovery ADMIN (714.020)						
714 Interest Earned - ADMIN	\$ 20.00								
714 Fraud recovery	\$ 20.00								
700 TOTAL REVENUE	\$ 73,309.28		Admin Fee Supplemental from CID						
EXPENSES:									
912 Administrative Auditing fees	\$ 956.00		Audited FASS 3/31/14						
911 Salaries - Asst(\$23.57/2 periods-(140 hrs)	\$ 3,299.80	\$ 3,299.80	Admin Salaries Total						
911a Medical	\$ 1,714.19	\$ 1,714.19	Medical Total		PORT IN	DATE	BILLED	ADMIN FEE	ABSORBED
911b Dental	\$ 88.22	\$ 88.22	Dental Total						
911c Pension 20.8% of paycheck	\$ 686.36	\$ 686.36	Pension Total						
914 Payroll Taxes FICA	\$ 252.43	\$ 252.43	FICA Total		TOTAL PORT IN		\$ -	\$ -	
915 Employee Benefit Contribution TOTAL	\$ 2,488.77	\$ 2,488.77	Benefits Total		PORT OUT				
914 Compensated absences						3/1/2013	\$ 1,573.00	\$ 60.88	
						8/1/2013	\$ 1,112.00	\$ 60.88	
						9/1/2013	\$ 1,356.00	\$ 60.88	
917 Nina JG Stewart, Esq									
918 A Gallacher Reimbs									
918 A Gallacher Mileage	\$ -								
916 Office Expenses Total	\$ -				TOTAL PORT OUT		\$ 4,041.00	\$ 182.64	
910 Administrative Total	\$ 6,223.64	\$ 6,591.00	Village of Greenport total						
962 Other General Expenses (Office Rent)	\$ 550.00								
969 TOTAL OPERATING EXPENSES	\$ 7,729.64				TERMINATED				
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES		\$ (1,669.36)							
973.1 PHA Utility Allowance	\$ 238.00				DECEASED				
973.2 HAP payments	\$ 62,527.00								
PORT payments	\$ 4,041.00				ABSORBED				
973 (HAP, PORT and UTILITY TOTAL)	\$ 66,806.00				HAP44				
HAP & UTIL less Port payments	\$ 62,765.00				HAP26				
1117 Total Admin Revenue	\$ 6,060.28								
1118 Total Hap Revenue	\$ 67,249.00				RELINQUISHED				
1118-02 Net HAP	\$ 443.00				AR 2/28/15				
Net ADMIN	\$ (1,669.36)								
900 TOTAL EXPENSES	\$ 74,535.64	\$ 74,535.64	TOTAL CASH DISBURSEMENTS						
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES		\$ (1,226.36)							

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 2 Trans Type: B1 - Transfer Status: Batch
Trans No: 1270 Trans Date: 02/23/2015 User Ref: ROBERT
Requested: H BREESE Approved: Created by: ROBERT 02/23/2015
Description: FIRE DEPT REQUESTED TRANSFERS
Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.3410.411	FIRE.REPAIR & MAINT - GEN EQUIPMENT..	-3,000.00
A.3410.420	FIRE.WATER/SEWER & ELECTRIC..	3,000.00
A.3410.457	FIRE DEPT INSPECTION DINNER..	-5,000.00
A.3410.456	FIRE.MEDICAL EQUIPMENT & SUPPLIES..	5,000.00
A.3410.459	FIRE.SERVICE AWARD PROGRAM..	-8,666.88
A.3410.463	FIRE.APPARATUS PRIN & INTEREST..	8,666.88
A.3410.411	FIRE.REPAIR & MAINT - GEN EQUIPMENT..	-1,000.00
A.3410.422	FIRE.OFFICE EXPENSE..	1,000.00
Total Amount:		<u>0.00</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 3 Trans Type: B1 - Transfer Status: Batch
Trans No: 1271 Trans Date: 03/09/2015 User Ref: ROBERT
Requested: R BRANDT Approved: Created by: ROBERT 03/09/2015
Description: TO FUND SCWA WATER PURCHASE Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
F.8320.401	SCWA - WATER PURCHASE..	15,000.00
F.8310.410	EMPLOYEE TRAINING..	-1,500.00
F.8310.416	TRANS EXP (CLEARING)..	-3,000.00
F.8320.402	WATER MACHINE SUPPLIES..	-2,000.00
F.0131.100	MATERIALS & SUPPLIES.	-2,000.00
F.1320.400	AUDITOR EXPENSE..	-3,400.00
F.1420.400	LEGAL..	-3,100.00
Total Amount:		0.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 3 Trans Type: B2 - Amend Status: Batch
Trans No: 1272 Trans Date: 03/10/2015 User Ref: ROBERT
Requested: R BRANDT Approved: Created by: ROBERT 03/10/2015
Description: TO AMEND REVENUE AND EXPENSES FOR R FUND
Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
R.7020.406	CREDIT CARD FEES..	3,500.00
R.7120.401	RECREATION CENTER..	3,400.00
R.7311.400	ICE RINK.EXPENSE..	17,300.00
R.9060.801	DENTAL OPTICAL.	1,700.00
R.9040.800	WORKERS COMPENSATION.EMPLOYEE BENEFITS	1,900.00
R.7020.400	ELECTRIC SERVICE..	3,200.00
R.7020.405	PHONE/CABLE EXPENSE..	3,000.00
R.7320	MITCHELL MARINA REVENUE	34,000.00
Total Amount:		68,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year:	2015	Period:	3	Trans Type:	B1 - Transfer	Status:	Batch
Trans No:	1273	Trans Date:	03/10/2015	User Ref:	ROBERT		
Requested:	R BRANDT	Approved:		Created by:	ROBERT		03/10/2015
Description:	TO FUND ADDITIONAL EXPENSE FOR ZONING AND PLANNING					Account # Order:	No
					Print Parent Account:	No	

Account No.	Account Description	Amount
A.7520.400	HISTORICAL PROP - RR PARK..	100.00
A.8010.400	ZONING CONTRACTUAL EXP..	1,400.00
A.8020.400	PLANNING CONTRACTUAL EXPENSE..	1,600.00
A.9010.800	EMPLOYEES STATE RETIREMENT.EMPLOYEE BENEFITS	-3,100.00
	Total Amount:	0.00



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR
DAVID MURRAY
MARY BESS PHILLIPS
JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: March 12, 2015
Meeting: March 16, 2015 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on March 16, 2015
Report of Sylvia Lazzari Pirillo, Village Clerk

Contracts and Agreements

- o The Sanitary Sewer Agreement between the Village and Peconic Landing was fully executed on February 17, 2015.
- o The agreement between the Village and Andrea Cote was fully executed on February 18, 2015.
- o The SEC Filing Requirement agreement between the Village and Munistat was fully executed.

Financial

- o The annual Village tax lien sale was held on March 10th, and the total outstanding amount of \$ 26,305.08 was collected.

Legal Notices

- o The first notice for the tax lien sale was published in the 2/19 edition of the paper. The second notice was published on 2/26, and the final notice was published on March 5th.
- o The Notice of General Village Election was published in the 2/19 edition of the paper.
- o The Notice of General Election with candidates' names and addresses was published in the 2/19 edition of the paper.
- o A change of venue was noticed for the March 18th ZBA regular meeting.
- o Special Meeting notice for the March 16, 2015 special meeting
- o Public Hearing notice for public assembly permits in Mitchell Park
- o Wetlands Permit Application for Oyster Point

Licenses

- The amended submerged land license for the Marina was received from the OGS on February 26th.

Liquor License Applications

- Notice of renewal from The Cheese Emporium
- Notice of new application from America Beech restaurant

Reports

- The NYPA Financial Report as prepared by Sax/BST was received on February 17, 2015.

Utilities

- A check in the amount of \$ 26,984 was received from the County, representing the [annual] subsidy for sewage treatment facilities.

Special Meeting Resolution Request

- RESOLUTION allowing the Clerk's Office to appoint alternate Election Inspectors for the Village election on March 18, 2015, as follows:
Josephine Geehrens,
Marion L. Latney, and
Valrose M. Swann;
and further, removing Harold House as an alternate Election Inspector for the Village election on March 18, 2015 due to the receipt of his resignation as same.

Resolution(s) requested

- RESOLUTION accepting the report of the Greenport Fire Department for member year-end points for the calendar year 2014, for the Greenport Fire Department Length of Service Awards Program.
- RESOLUTION approving the request of David Berson to use the Village of Greenport facility known as "The Old Schoolhouse" for the annual "Glory Going Green" children's educational classes, to be held every Saturday, beginning in October 2015; and continuing through May 2015.

Attachments: