



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILLOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

July 21, 2016 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT** - CHIEF WAYNE MILLER
Including compilation of all monthly meeting minutes

DISCUSSION:

Proposed local law amending Chapter 65 of the Village of Greenport Code.

MONTHLY REPORTS FOR:

- o **VILLAGE ADMINISTRATOR** - PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK** - SYLVIA PIRILLO, RMC
- o **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
EXT. 217

Submitted: July 13, 2016
Meeting: July 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department July 2016 Work Session Report

Attachments:

Fire Department Work Session Report 7-21-2016 (PDF)

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
ASST. CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

Finance Meeting

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Attendance: Chiefs Miller , Weingart , & Jimenez.

Wardens: Barszczewski, Kalin, Nyce & Administrative Asst.
Richter.

All monthly bills reviewed.

Company Requests:

Eagle Hose- Budget Items

Relief Hose- Budget Items

Star Hose- Stortz adapters, 5" x 25' hose with Stortz connector
\$547.00

Standard Hose- Budget Items

Phenix Hook and Ladder - Stihl Motomix, Refurbish of Ladder
truck in near future, Budget Items.

Rescue Squad- Hammer Medical supplies \$1720.45, Combi
Backboard 859.95, CPR Training Materials \$230.00, CPR Training
Manuals 287.13, Reimbursement for CPR class \$75.00, Stat
Medical for CME classes \$407.00, North Fork Welding \$490.00,
AED Lifepak 1000 \$2086.45, Stryker Stretcher maintenance PKG
\$3900.00 3yr plan.

Water Rescue: Marine Flares

Fire Police: Budget Items

Assorted Dept Items: Structural Firefighting Gloves (12 pr), Hoods(12), and (2) Five gallon containers of Tool Fuel \$1415.40.

Stihl Motomix 20 qts @ 8.99 for a total of \$179.80

(2) Scott Protege Gas Meters, 1 Scott Protégé Master Dock, 2 Gas calibration Kits, and 2 12V chargers for \$2801.00

(5) Scott Eagle Replacement batteries for thermal imaging cameras \$460.75

Rico's Clothing for Class a Dress Uniforms \$599.85 each

Warden Nyce spoke about capital budget for the upcoming years.

Respectfully Submitted,

Wayne D. Miller

Chief Engineer

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
ASST. CHAPLAIN C. KUMJIAN
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Company Officers Meeting June 21st, 2016

Opening: Chief Miller opened the meeting at 1900 hrs with the Pledge to the Flag & moment of silence for departed members.

Attendance: Chiefs, Miller, Weingart, Jimenez Officers Mysliborski, Reiss, Hydell, Capon, R. Corwin, Dimos, Clark, Hays, P. Harris, C. Harris, Hollid

Reading of Previous Minutes: MMSC Corwin Demos to dispense with reading of previous minutes. MC

Communications: East Ends Lions club letter with a \$400 donation. Jamesport Parade on July 13. Hampton Bays Parade August 3rd. Discussion on Dept Picnic. Cliff Harris mentioned back trackers. Also mentioned that we have no accountability when we go into a fire.

Committee Reports: none.

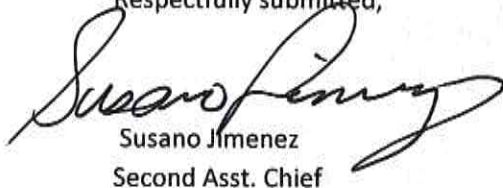
Company Requests: 1. None; 2. Camera; 3. Budget; 4. Budget; 5. Fuel; 16. Binoculars; FP. None; Water rescue: flares

Good of the Department: By laws committee meeting on the 22nd Taxpayer at Yaphank on July 14th. Building and grounds on the 29th. 8-3-3 has dept training in July. Dept Picnic meeting on the 29th.

Reading of Previous minutes, m-m-s Corwin Demos to dispense

Adjourn: MMSC Hollid Harris to adjourn at 1918 hours

Respectfully submitted,


Susano Jimenez
Second Asst. Chief

MEETING OF THE BOARD OF WARDENS

WEDNESDAY, JUNE 15, 2016

OPENING

Chief Miller opened the meeting at 7:01pm with the Pledge of Allegiance to the Flag and a moment of silence for departed members.

ATTENDANCE

Chief Wayne Miller

Warden Joseph Milovich of Eagle Hose Co. # 1

Wardens Antone Volinski, III and Norma Corwin of Relief Hose Co. # 2

Wardens Joseph Barszczewski and Raymond Corwin of Star Hose Co. # 3

Wardens James J. Pirillo and David Nyce of Standard Hose Co. # 4

Warden James Kalin of Phenix Hook & Ladder Co. # 1

Excused: 1st. Ass't. Chief Jeff Weingart, 2nd. Ass't. Chief Susano Jimenez, Warden Warren Jensen, Warden John Grilli

THOSE WISHING TO ADDRESS THE BOARD - none

READING OF THE PREVIOUS MINUTES

Motion made by Volinski, seconded by Raymond Corwin, to accept the minutes of the May 18, 2016 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS' MEETING MINUTES – not available

TREASURER'S REPORT

The treasurer's report for the period May 19 thru June 15, 2016 was read by Secretary/Treasurer James Kalin. Motion made by Volinski, seconded by

Barszczewski, to accept the treasurer's reports as read. Motion carried.
(report attached)

BILLS – none

COMMUNICATIONS

1. \$25.00 donation to the Rescue Squad from J. Damiani
2. \$300.00 donation to GFD from Quinn/Mierean
3. Suffolk Co. Fire/Rescue workshop June 29, 2016
4. Bohemia FD – Medical Preparedness & Response to Bombing Incidents training
5. Jamesport FD – parade – July 13, 2016
6. East Quogue FD – Seafood Party fund raiser – August 13, 2016
7. Smithtown FD – Chicken Bar-B-Que – August 6, 2016
8. East Brentwood FD – advertising for paid EMT's
9. Gordon Heights FD – advertising for paid EMT-CC's

APPLICATIONS FOR MEMBERSHIP - none

REPORTS OF COMMITTEES

Buildings and Grounds –

1. Joe Milovich advises department waiting for quotes for doors, etc.
2. station #1 ramp replacement – a 2nd. Engineer's report is needed
3. surveillance cameras – update by Chief Miller
4. lighting – looking for status report from C-Cat electrician

By Laws – Last meeting was scheduled for June 01, 2016. Only two (2) members attended. Next meeting scheduled for Wednesday, June 22, 2016 at 7pm.

Finance - report read by Chief Miller. Motion made by Volinski, seconded by Nyce, to accept report and approve purchases. Motion carried.

Fire District – Southold Fire Districts Association next meeting to be held at Greenport July 28, 2016.

Pre-Incident Planning – none

Service Awards – discussion on point system in effect for 2016

Recruitment – none

Casualty Fund – none

Funeral - none

Communications (radios)– *none*

Trips & Travel – none

COMPANY REQUESTS

Eagle Hose Co. # 1 –

1. replace bumper pole on 8-3-1
2. use of van 8-3-14 for trip to Deposit, NY July 15-17, 2016
3. budget & finance items

Relief Hose Co. # 2

1. thermal imaging camera status
2. budget & finance items

Star Hose Co. # 3

1. budget & finance items

Standard Hose Co. # 4

1. budget & finance items

Phenix Hook & Ladder Co. # 1

1. budget & finance items

Rescue Squad – as per finance report

Fire Police – none

Water Rescue – flares for boat

UNFINISHED BUSINESS

1. Village of Greenport request for use of boat: questions to be posed to the Village re: manpower, authority and expenses. Star Hose Co. # 3 is opposed to the Village use of the boat.
2. Winning bid of \$104, 388 for two (2) new chiefs vehicles from Cars Unlimited of Suffolk. Motion made by Milovich, seconded by Nyce, to approve the purchase. Motion carried.

REPORTS OF DELEGATES – none

NEW BUSINESS – none

GOOD OF THE DEPARTMENT

1. Picnic report for July 30, 2016 picnic. Discussion on the tent and the caterer. Motion made by Volinski, seconded by Milovich, to accept the report from the picnic committee and to pay all expenses for the picnic from the May Mile Fund. Motion carried.
2. Jamesport parade. Motion made by Raymond Corwin, seconded by Nyce, to attend the July 13, 2016 parade in Jamesport. (subject to company officer's meeting). Motion carried.
3. Warden Pirillo asked how long until the bump at the Sixth Street railroad crossing will be repaired.
4. Capital budget needed for future "big ticket" items. Next meeting of the Building & Grounds Committee to be held June 29, 2016 at 7pm.
5. Warden Nyce spoke of a request for matching grant money awarded to the boat "Firefighter". Standard Hose Co. # 4 has pledged \$100.00. Are the other fire companies interested in doing the same?
6. Warden Norma Corwin suggested that the ambulance be the last to leave the scene of fire alarms. Also requested approval to attend a Advanced Medical Life Support class (open to all). Motion made by Raymond Corwin, seconded by Nyce, to allow Norma Corwin to attend this class. Motion carried.
7. Warden Volinski spoke of the large turnout at the recent Department memorial service. The 11am time seemed to work better for most.

Also much discussion on the wearing of the black mourning bands covering department badges; when is it authorized?

8. Chief Miller requested the use of Ole 33 and the portable bar for his July 02, 2016 wedding. Motion made by Nyce, seconded by Volinski, to approve the request. Motion carried.

READING OF THE MINUTES

Motion made by Volinski, seconded by Raymond Corwin, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Nyce, seconded by Milovich, to adjourn. Motion carried. Meeting adjourned at 8:15pm.

Submitted by,

James H. Kalin

Secretary-Treasurer

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT
04/20/2016 thru 05/18/2016

GENERAL FUND	<u>balance unchanged</u>	(\$2,754.06)
<u>expenditures</u>	BRI - web site	- \$11.88
	Emerg Resp - shields	- \$484.46
	postage	- <u>\$16.65</u>
	<u>ending balance</u>	<u>(\$3,267.05)</u>
MEMORIAL FUND	<u>balance unchanged</u>	<u>\$2,158.27</u>
MAY MILE FUND	<u>beginning balance</u>	\$26,788.38
<u>intstallat ion expenditures</u>	High Energy(DJ)	- \$925.00
	GFD Chiefs (exp)	- \$700.00
	W. Miller reimb (bags exp)	- \$3,210.62
	4Imprint (glasses, etc)	- \$1,675.46
	Country Petals (flowers)	- \$134.00
	Porters Col. Gard. (17)	- \$89.80
<u>receipts</u>	Peconic Landing	+ \$26,500.00
	<u>ending balance</u>	<u>\$46,553.50</u>
WASHINGTON BIRTHDAY FUND	<u>balance unchanged</u>	<u>\$1,496.10</u>
WATER RESCUE SQUAD FUND	<u>balance unchanged</u>	<u>\$2,249.98</u>
RESCUE SQUAD 2% FUND	<u>beginning balance</u>	\$7,526.82
<u>expenditures</u>	Rescue Squad exp	- \$458.46
	<u>ending balance</u>	<u>\$7,068.36</u>

submitted by James H. Kalin, Secretary-treasurer



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Submitted: July 14, 2016
Meeting: July 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

July 21, 2016

Building Inspector's Office

Statistics

Summary of Transactions:

Building Permits Issued	5
Building Permit Applications	6
Fence Permits	3
Wetland Permit Application	1
Wetland Permit Issued	0
HPC Application	2
Zoning Board Applications	3
Planning Board Applications	4
CO Searches	8
CO Fees	4
Yard Sale	3
Road Opening	0
Sewer Inspection Fee	0
Dumpster Permit	0
Sign Permit	1
Rental Permit Fees	0
Demo Permit	0

Total Fees Collected: \$6,415.62

Reports

- ❖ The Building Department has again collected record breaking fees for the month.
- ❖ New York State has adopted the International Code with a supplement for the state. Along with that building applications will be required to define the mechanical systems better than previously. There are many changes to the energy code as well.

Code Enforcer's Office

Reports

- ❖ The Code Enforcement Officer investigated a complaint of an unauthorized day care center being operated at a residential property. No unusual activity was observed at the location and the New York State Office of Children and Family Services inspected the property on two (2) occasions and determined that neither a day care center nor a business was being operated out of the house.
- ❖ The Code Enforcement Officer issued an evacuation order to a residential apartment complex where the fire detection system and the fire extinguishers were found to have not been maintained and were determined to be out of order. The property owner opted to hire a fire watch until all required fire safety systems could be repaired.
- ❖ The Code Enforcement Officer has been visiting local businesses reminding the owners, managers and employees that private signs, flags, displays, tables, etc. cannot be placed on public property.
- ❖ The Code Enforcement Officer observed that in response to an Order to Remedy Violation Notice, a commercial property owner installed the required vehicle impact protection around the LP-Gas containers.

Code Enforcement Worksheet is attached.

Attachments:

July 2016 Edited Worksheet (PDF)

June 2016 Code Enforcement Worksheet

Appearance Tickets Issued this Month:

Date	SCTM#	Address of Occurrence:	Charge:	Defendant's Address:	Ticket #

Properties Inspected this Month:

Date	SCTM #	Address	Reason for Inspection	Results/Remediation	Pass/Fail

Property Inspections Awaiting Repairs:

Date	SCTM #	Address	Reason for Inspection	Results/Remediation	Pass/Fail
5/6/2016	4.-6-8	312 Third Street	Village Rental Permit	<p><u>5/6/2016</u>: Rear House - No violations. Front House - Basement needs smoke alarm, 1st floor apt needs CO alarm and batteries in living room smoke detector need to be replaced. Property owner was advised that these violations must be corrected today and he stated that he would correct them today. Owner submitted a receipt for batteries, smoke alarms and CO alarms.</p> <p><u>5/13/2016</u>: Issued an Order to Remedy Violation Notice.</p> <p><u>5/26/2016</u>: Telephone interview with the property owner and emailed a copy of the Order to Remedy Notice.</p> <p><u>6/10/2016</u>: Telephone interview with the property owner who confirmed that all violations were corrected on the day of inspection.</p>	Passed on 6/10/2016

5/6/2016	3.-5-3	508 & 510 Carpenter St	Village Rental Permit	<p><u>5/6/2016</u>: Rear House - Smoke alarms are required in the living room and front bedroom. Front House - New batteries are required in the smoke alarms in the basement and bedroom. Property owner was advised that these violations must be corrected today and he stated that he would correct them today. Owner submitted a receipt for batteries, smoke alarms and CO alarms.</p> <p><u>5/13/2016</u>: Issued an Order to Remedy Violation Notice.</p> <p><u>5/26/2016</u>: Telephone interview with the property owner who stated that all repairs have been completed except that he is waiting for an electrician to repair the exposed wiring near the bedroom ceiling in the rear house.</p> <p><u>6/10/2016</u>: Telephone interview with the property owner who stated that he is still waiting for his electrician to become available to fix the loose, exposed wires in the upstairs rear bedroom of 508.</p>	Fail
3/30/2016	4.-1-20.4	Lakeside Garden Apartments, Bldg A, North Street	NYS Fire Safety	<p><u>3/30/2016</u>: Failed to maintain the alarm system and fire extinguishers. A1: GFCI required in kitchen. A2: GFCI broken in bathroom, outlets without covers, light fixture with exposed wiring. A3: No smoke alarms, GFCI required in kitchen, light fixture has exposed wiring. A4: GFCI required in kitchen, smoke alarm in hallway beeping. A5: Smoke alarm needed in bedroom. A6: Not inspected at this time.</p> <p><u>5/2/2016</u>: Received a letter and documentation from the property's Executive Director reporting that repairs have been made as contractors have become available. They are still waiting for the fire alarm system company, fire extinguisher company, and plumber for the RPZ valve inspection.</p> <p><u>6/2/2016</u>: Ordered property owner to evacuate the property or provide a fire watch until the alarm system and fire extinguishes are back in service. The Executive Director hired a fire watch and put their plans in writing.</p>	Fail

3/30/2016	4.-1-20.4	Lakeside Garden Apartments, Bldg B, North Street	NYS Fire Safety	<p><u>3/30/2016</u>: Failed to maintain the alarm system and fire extinguishers. Laundry Room: Dryer vents have not been maintained, thermostat pulled from wall. B7: Not inspected. B8: Fire extinguisher expired. B9: Exterior light has exposed outlet, outlet without cover, thermostats without covers have exposed wiring, broken and inoperable doors. B10: Not inspected. B11: GFCI required in kitchen, smoke alarm in hall inoperable. B12: Smoke alarm in hall inoperable.</p> <p><u>5/2/2016</u>: Received a letter and documentation from the property's Executive Director reporting that repairs have been made as contractors have become available. They are still waiting for the fire alarm system company, fire extinguisher company, and plumber for the RPZ valve inspection.</p> <p><u>6/2/2016</u>: Ordered property owner to evacuate the property or provide a fire watch until the alarm system and fire extinguishes are back in service. The Executive Director hired a fire watch and put their plans in writing.</p>	Fail
3/30/2016	4.-1-20.4	Lakeside Garden Apartments, Bldg C, North Street	NYS Fire Safety	<p><u>3/30/2016</u>: Failed to maintain the alarm system and fire extinguishers. Apt 16: Exterior light fixture is smashed, outlets without covers, expired fire extinguisher, broken closet doors.</p> <p><u>5/2/2016</u>: Received a letter and documentation from the property's Executive Director reporting that repairs have been made as contractors have become available. They are still waiting for the fire alarm system company, fire extinguisher company, and plumber for the RPZ valve inspection.</p> <p><u>6/2/2016</u>: Ordered property owner to evacuate the property or provide a fire watch until the alarm system and fire extinguishes are back in service. The Executive Director hired a fire watch and put their plans in writing.</p>	Fail

2/23/2016	4.-6-34.7	100 South Street	NYS Fire Prevention and Village Rental Permit	<p><u>2/23/2016</u>: Fire extinguishers required in common area outside of the apartments and in the Hampton Jitney office. Owner will provide copies of the tests and certifications for the alarm system, sprinkler system and RPZ valve. Unable to access the restaurant at this time and will reschedule to complete the inspection.</p> <p><u>3/17/2016</u>: Left message for the property owner.</p> <p><u>3/30/2016</u>: Left message for the property owner.</p> <p><u>4/13/2016</u>: Issued Tickets # 16053 and 16054 to the property owners.</p>	Pending submission of required certifications and completion of the building inspection.
1/13/2016	6.-2-23.1	Sterlington Commons 313 Third Street Sterlington Deli	NYS Fire Safety	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Install vehicle protection for LP-gas tanks, install CO Alarms, and correct other less serious violations.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p> <p><u>4/14/2016</u>: Telephone interview with the property manager.</p> <p><u>4/15/2016</u>: Issued Ticket # 16055 to the property owner.</p> <p><u>5/4/2016</u>: Interview with business owner to discuss the LPG vehicle impact protection requirements.</p> <p><u>5/25/2016</u>: Inspected the property and observed that the vehicle impact protection has been installed.</p>	Fail

1/13/2016	6.-2-23.1	Sterlington Commons 313 Third Street Rinconcito Hispano Restaurant and storage area #6 Ferretti & Odell CPA	NYS Fire Safety	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Restaurant-Install vehicle protection for LP-gas tanks, GFCI required in bathroom outlet, remove extension cords and multiplug adapters. Storage Area- Install smoke alarm and fire extinguisher, repair roof leak. CPA- unlock rear exit, repair ceiling sheetrock, repair roof leak, GFCI required in bathroom outlet, install smoke alarms and fire extinguisher, remove extension cords.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/26/2016</u>: Interview with the owner of the restaurant to explain the Vehicle impact protection requirements.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p> <p><u>4/13/2016</u>: Inspected Rinconcito and observed that all violations have been corrected.</p> <p><u>4/14/2016</u>: Telephone interview with the property owner.</p>	Fail
1/13/2016	6.-2-23.1	Sterlington Commons 313 Third Street #8 Bernadette Gilda LCSW-R #9 Platinum Prepaid Wireless Plus #10 Vacant 2- 2-bedroom apartments on 2nd flr.	NYS Fire Safety and Village Rental Permit	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Office- Install fire extinguisher. Wireless Store- Install smoke alarm, certify fire extinguishers, remove extension cords and power strips. Common Area: Certify fire extinguishers, replace dryer vent with rigid vent, cover bare bulbs with globes. Apartments: #A- Install cover on outlet in kitchen, remove CO Alarm or make operational. #B- remove CO Alarm or make operational.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/3/2016</u>: Telephone interview with owner of Platinum Prepaid. His questions were answered and he stated that he will make all necessary corrections by the end of the month.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p> <p><u>4/13/2016</u>: Inspected Wireless store and common area and observed no change.</p> <p><u>4/14/2016</u>: Telephone interview with the property owner.</p>	Fail

1/13/2016	6.-2-23.1	Sterlington Commons 313 Third Street #15 Irene's Tailor Shop #18 Suki's Spa #19 Edward Kondak DDS #22 Suffolk County Family Services	NYS Fire Safety	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Irene's- remove combustibile material from work area around iron, install GFCI in bathroom outlet, remove extion cords, clear furniture and clothing from exit aisles and upstairs exit window. Suki- unlock exit doors, certify fire extinguishers, remove extension cords. Dentist- unlock exit door, install fire extinguisher. County Office- illuminate exit sign.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>2/26/2016</u>: Re-inspected Edward Kondak, DDS, and observed that the violations have been corrected.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p> <p><u>4/14/2016</u>: Telephone interview with the property manager.</p>	Fail
1/13/2016	6.-2-23.1	Sterlington Commons La Capricciosa Pizza 135 Third Street 4- upstairs apartments	NYS Fire Safety and Village Rental Permit	<p><u>1/13/2016</u>: Inspected property with agent. Action Required: Pizza- remove loose wiring on floor behind counter, install CO Alarms, properly mount fire extinguishers, unlock exit doors, remove multiplug adapter. Apts- No CO Alarms. Agent purchased and installed CO Alarms in apartments at end of inspection. Remove old tv, mattress, junk and debris from rear of building.</p> <p><u>1/22/2016</u>: Issued Order to Remedy Notices to the agent.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p> <p><u>4/14/2016</u>: Telephone interview with the property manager.</p> <p><u>5/2/2016</u>: Agent provided a copy of the Annual Certification of Inspection and Testing Fire Sprinkler System from Best Quality P & H, dated 4/22/2016.</p>	Fail

11/19/2015	5.-3-18	140 Main Street	NYS Fire Safety and Rental Permit.	<p><u>11/19/2015:</u> Violations were observed with exit signs, fire extinguishers, fire-resistance rating, and access to the entire building was not available during the inspection. Owner will correct the problems and reschedule the inspection.</p> <p><u>12/10/2015:</u> Observed that the exit signs violations have been corrected, the fire extinguishers have been replaced, and the sheetrock has been repaired. Still need to inspection the smoke alarms in the front rental apartment. Owner will reschedule when the tenant is available to let us in.</p>	Fail
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Notices of Violation / Order to Remedy Violation Notices Issued this Month:

Date	SCTM #	Address	Nature of Violation	Remediation	Closed:

New Complaints Received this Month:

Date	SCTM#	Address	Nature of Violation	Remediation	Closed:
6/1/2016		214 Fifth Street	Unauthorized Day Car Center being run at the house.	<p><u>6/1/2016</u>: Complainant reports that the downstairs tenant has been running an unauthorized day care center at the house with as many as 10 children on some days. She states that she has reported the situation to social services, the police, and the landlord. Observed the location from 10:45-11:45 and nothing unusual was observed. Telephone interviews with the property owner who stated that the downstairs is occupied by a family consisting of a mother, father and 2 children and that the mother cares for her 3 nephews (her husband's brother's children) during the day.</p> <p><u>6/2/2016</u>: Telephone interview with NYS Office of Children & Family Services investigator who reports that they have investigated and have inspected the house twice and have determined that the children being cared for are blood relatives and that a day care center is not being operated at the location.</p>	6/2/2016

Open Cases: Waiting for the owner to correct the violation.

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
5/17/2016	4.-4-28.1	502 Front Street	150-13.F.(1) Fence greater than 4 ft in height.	<u>5/18/2016</u> : Inspected property and issued an Order to Remedy Violation Notice.	
5/18/2016	7.-1-1	311 Sixth Street	90-2. Fence in a state of disrepair.	<p><u>5/18/2016</u>: Received complaint.</p> <p><u>5/20/2016</u>: Inspected the fence. Telephone interview with the property owner. Issued an Order to Remedy Violation Notice.</p> <p><u>5/23/2016</u>: Interview with the property owner at the property to discuss the complaint.</p>	

5/18/2016	6.-7-25.1	327 Fourth Street	115.2.A. Encumbrance of Streets. Rocks placed in street.	<p><u>5/18/2016</u>: Received complaint.</p> <p><u>5/20/2016</u>: Inspected the property and observed rocks in the street. Checked with the Road Dept to determine the source of the rocks.</p> <p><u>5/23/2016</u>: Issued an Order to Remedy Violation Notice.</p> <p><u>6/1/2016</u>: Telephone interview with the property owner who stated that she placed the rocks along the street to fill a depression that made it difficult for her elderly mother to enter and exit the car and because the depression harbored stagnant water and mosquitoes.</p> <p><u>6/2/2016</u>: Inspected the rocks and roadway with the Asst. Village Administrator. Telephone interview with the property owner advising her to remove the rocks asap and the Village will evaluate the roadway under the rocks and make the necessary repairs.</p>	
4/6/2016	3.-4-46.2	103 Sterling Street	The LP-Gas tank is located in a flood zone and is not properly anchored.	<p><u>4/6/2016</u>: Received complaint.</p> <p><u>4/11/2016</u>: Inspected the LP-Gas tanks and observed that they are not anchored. Researched the flood zone status of the property through FEMA.</p> <p><u>4/13/2016</u>: Issued an Order to Remedy Violation Notice to the property Owner.</p> <p><u>5/5/2016</u>: Telephone interview with a representative of Paraco Gas and telephone interview with the property owner in reference to the Code requirements and options to make the LP-Gas tanks comply with the Code.</p> <p><u>5/13/2016</u>: Interview with an alternate property owner who requested information on how to remedy the violation.</p>	
3/1/2016	4.-9-23.5	214-216 Front Street	3807.4 Fire Code. LP-gas tanks installed without required vehicle impact protection.	<p><u>3/1/2016</u>: Order to Remedy Violation Notice issued.</p> <p><u>3/21/2016</u>: Telephone interview with Paraco Gas Company in reference to Code requirements.</p> <p><u>5/3/2016</u>: Inspected the property and observed that the east LP-Gas tanks have had adequate vehicle impact protection installed but the west tanks are still unprotected.</p> <p><u>5/17/2016</u>: Interview at the property with the landlord and the owner of the business that has the unprotected tanks to discuss the vehicle impact protection requirements.</p> <p><u>5/25/2016</u>: Interview with the business owner who reports that the gas company will be installing the vehicle impact protection posts asap.</p> <p><u>6/10/2016</u>: Inspected the property and observed that all LP-Gas tanks now have adequate vehicle impact protection.</p>	6/10/2016

3/17/2016	4.-9-28.2	110 Front Street	3807.4 Fire Code. LP-gas tanks installed without proper vehicle impact protection.	<p><u>3/17/2016</u>: Order to Remedy Violation Notice issued.</p> <p><u>4/8/2016</u>: Property owner left a message.</p> <p><u>4/12/2016</u>: Property owner left a message and sent a fax stating that he will correct the problem.</p> <p><u>4/13/2016</u>: Property owner emailed a drawing of his intended solution.</p> <p><u>4/14/2016</u>: Telephone interview with the property owner.</p> <p><u>4/15/2016</u>: Received an email copy of the survey from the property owner.</p> <p><u>5/17/2016</u>: Received an email with a photo showing the proposed location of posts for review.</p> <p><u>5/20/2016</u>: Sent an email reply requesting 1 additional post be added to the plan.</p>
3/17/2016	4.-10-31	39-42 Front Street	3807.4 Fire Code. LP-gas tanks installed without required vehicle impact protection.	<p><u>3/17/2016</u>: Order to Remedy Violation Notice issued.</p> <p><u>3/22/2016</u>: Telephone interview with the property owner in reference to correcting the violation.</p>
3/17/2016	4.-10-29	30 Front Street	3807.4 Fire Code. LP-gas tanks installed without proper vehicle impact protection.	<p><u>3/17/2016</u>: Order to Remedy Violation Notice issued.</p> <p><u>3/22/2016</u>: Inspected the property with the owner and reviewed the requirements of the Fire Code.</p> <p><u>4/20/2016</u>: Interview with the owner and the Building Inspector to review the owner's plans. Owner will request permission to install safety posts from the Planning Board.</p>
2/24/2016	4.-9-24.2	Noah's Restaurant 136 Front Street	3803.1 Fire Code. Improperly installed LP-gas storage tanks.	<p><u>2/24/2016</u>: Issued Order to Remedy Violation Notices.</p>

1/22/2016	6.-2-23.1	Sterlington Dell Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p> <p><u>4/14/2016</u>: Telephone interview with property manager.</p> <p><u>4/15/2016</u>: Issued Ticket # 16055 to the property owner.</p> <p><u>5/4/2016</u>: Interview with business owner to discuss the LPG vehicle impact protection requirements.</p> <p><u>5/25/2016</u>: Inspected the property and observed that the vehicle impact protection has been installed.</p>
1/22/2016	6.-2-23.1	Ferretti & Odell, CPA #6 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p> <p><u>4/14/2016</u>: Telephone interview with the property manager.</p>
1/22/2016	6.-2-23.1	Bernadette Gildea, LCSW-R #8 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p> <p><u>4/14/2016</u>: Telephone interview with the property manager.</p>

1/22/2016	6.-2-23.1	Platinum Prepaid Wireless Plus #9 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/3/2016</u>: Telephone interview with owner of Platinum Prepaid. His questions were answered and he stated that he will make all necessary corrections by the end of the month.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p> <p><u>4/13/2016</u>: Inspected property and observed that no changes have been made.</p> <p><u>4/14/2016</u>: Telephone interview with the property manager.</p>
1/22/2016	6.-2-23.1	Common area and Apartments Bldg #3 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p> <p><u>4/13/2016</u>: Inspected common area and observed that violations still exist.</p> <p><u>4/14/2016</u>: Telephone interview with the property manager.</p> <p><u>4/15/2016</u>: Issued Ticket # 16056 to the property owner.</p>
1/22/2016	6.-2-23.1	Irene's Tailor Shop #15 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p> <p><u>4/14/2016</u>: Telephone interview with the property manager.</p>

1/22/2016	6.-2-23.1	Suki's Spa Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd Inspection next week.</p> <p><u>4/14/2016</u>: Telephone interview with the property manager.</p>
1/22/2016	6.-2-23.1	Suffolk County Family Services #22 Sterlington Commons 313 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd Inspection next week.</p> <p><u>4/14/2016</u>: Telephone Interview with the property manager.</p>
1/22/2016	6.-2-23.1	La Capricciosa Pizza Sterlington Commons 135 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd Inspection next week.</p> <p><u>4/14/2016</u>: Telephone interview with the property manager.</p>

1/29/2016	6.-2-23.1	Apartments Bldg #6 (above Pizzeria) Sterlington Commons 135 Third Street	Violations observed during a NYS Fire Safety and Village Rental Permit Inspection.	<p><u>1/22/2016</u>: Issued Order to Remedy Notice.</p> <p><u>2/23/16</u>: Telephone interview with property manager who states that they are making progress.</p> <p><u>3/3/16</u>: Telephone interview with property manager for an update on the status of repairs.</p> <p><u>3/18/16</u>: I called the property manager to schedule a 2nd inspection.</p> <p><u>3/24/16</u>: Telephone interview with the property manager. He wants to inspect the property first and then will schedule a 2nd inspection next week.</p> <p><u>4/14/2016</u>: Telephone interview with the property manager.</p>
1/29/2016	2.-2-34	210 Atlantic Ave	Abandoned and Unlicensed Vehicles.	<u>1/29/2016</u> : Issued an Order to Remedy Violation Notice.
1/29/2016	2.-2-33	214 Atlantic Ave	Property Maintenance Violation. Peeling, flaking and chipped paint and bare wood surfaces.	<p><u>1/29/2016</u>: Issued an Order to Remedy Violation Notice.</p> <p><u>2/29/2016</u>: Inspected the property and observed that the house was being painted.</p>
12/17/2015	4.-7-5	414 First Street	Public Nuisance. Junk and Debris stored on property.	<u>1/29/2016</u> : Issued an Order to Remedy Violation Notice.
12/28/2015	6.-4-4	444 Fifth Street	Public Nuisance. Junk and debris on porch and in yard. Abandoned Vehicles.	<p><u>12/23/2015</u>: Order to Remedy Notices issued.</p> <p><u>3/10/2016</u>: Inspected and photographed violations at the property.</p>
10/9/2015	4.-4-13	527 Madison Ave	Abandoned vehicle.	<p><u>12/28/2015</u>: Order to Remedy Notice issued.</p> <p><u>1/27/2016</u>: Telephone interview with the vehicle owner who stated that she is in the process of getting the car registered.</p>

10/22/2015	5.-2-13	160 Bay Ave	Complainant reports that there is a hole in her neighbor's fence that allows deer to enter her yard.	<p><u>10/15/2015</u>: Inspected the fence, observed the hole, and left a telephone message for the complainant.</p> <p><u>11/17/2015</u>: Unable to contact property owner at the property. Order to Remedy Notice issued to property owner.</p> <p><u>12/10/2015</u>: Telephone interview with the property owner who stated that he would repair or replace the fence.</p> <p><u>4/15/2016</u>: Left phone message for the complainant asking if the fence had been fixed.</p>	
9/21/2015	7.-1-1	311 Sixth Street	Shrubbery is encroaching upon the sidewalk and the fence is not being maintained.	<p><u>10/22/2015</u>: Inspected the property and observed that the shrubbery is overgrown and is encroaching upon the sidewalk and the fence does need some attention.</p> <p><u>10/26/2015</u>: Inspected the property again with the father of the complainant.</p> <p><u>11/6/2015</u>: Order to Remedy Violation Notice issued to the property owner.</p> <p><u>11/13/2015</u>: Telephone interview with the property owner who described the ongoing neighbor dispute and stated that she will have the landscaper trim the hedges and will call a fence company to repair the fence.</p> <p><u>11/30/2015</u>: Inspected the property and observed that the hedges have been trimmed and repairs have been made to the fence.</p> <p><u>5/18/2016</u>: Interview with the complainants who aren't satisfied with the fence repairs.</p> <p><u>5/20/2016</u>: Telephone interview with the property owners and issued an Order to Remedy Violation Notice.</p> <p><u>5/23/2016</u>: Interview with the property owner at the property to discuss the complaint.</p>	
4/20/2015	2.-4-2	320 Johnson Court	90-2. Public Nuisance. Junk and debris in the yard. Violations of the Property Maintenance Code of NYS. Holes in the roof and siding.	<p><u>5/29/2015</u>: Inspected the property and observed that nothing has changed.</p>	

11/12/2014	7.-4-11	149 Fifth Street	90-2. Public Nuisance. Roof of detached garage has caved in.	<p><u>1/7/2015</u>: Telephone interview with the property owner who stated that her daughter is in the process of buying the house and that the daughter plans on fixing or removing the garage.</p> <p><u>1/8/2015</u>: Telephone interview with the daughter who stated that when they buy the house, they will either repair or remove the garage.</p> <p><u>4/18/2016</u>: Left telephone message for the property owner.</p> <p><u>4/21/2016</u>: Telephone interview with the property owner who stated that they will have the garage repaired by Memorial Day.</p> <p><u>5/13/2016</u>: Telephone interview with the property owner who stated that the project has been delayed by all the recent rain but they are still hoping to be done by the end of the month.</p>
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Open Cases: Waiting while the owner seeks a variance or other approval.

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
4/14/2015	6.-3-17	431 Fifth Street	Shed too close to the property line.	<p><u>5/29/2015</u>: Telephone interview with the property owner who stated that he will begin the process next week to seek a variance for the shed.</p> <p><u>6/9/2015</u>: The owner submitted an Application for Building Permit.</p> <p><u>7/14/2015</u>: Left message for the property owner.</p> <p><u>7/16/2015</u>: Left message for the property owner.</p> <p><u>7/17/2015</u>: Telephone interview with the property owner who stated that he has begun the process to seek a variance.</p> <p><u>4/15/2016</u>: Reviewed the status of the shed. Determined that the property owner did not submit the fee with the application, and as a result, no action was taken on the application. Contacted the property owner and advised him to resubmit the application with the required fee.</p>	

Open Cases: Summonses have been issued and are pending in Southold Town Court.

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
2/1/2016	5.-1-17.1	137-C Ludlam Place	Property Maintenance Violations	<p><u>2/1/2016</u>: Inspected the apartment at the request of the tenant with the Building Inspector and the tenant. Observed that there were insufficient smoke alarms, plumbing violations, wiring violations and a broken window. Emailed the property owner to install smoke alarms.</p> <p><u>2/4/2016</u>: Tenant reports that she installed the smoke alarms herself and that the front step is broken.</p> <p><u>2/5/2016</u>: Emailed the owner to fix the step. The owner emailed a photo showing that the step had been repaired.</p> <p><u>2/9/2016</u>: Issued Tickets 16005 & 16006 for the smoke alarm violations and issued Order to Remedy Notices for the other violations.</p> <p><u>3/10/2016</u>: Received a forwarded email from the owner's attorney stating that the violations have not been corrected because the owner has been unable to gain access to the apartment.</p> <p><u>3/11/2016</u>: Contacted the tenant who stated that the owner has not contacted her or attempted to contact her to correct the problems. Re-inspected the property and observed that none of the violations have been corrected and that there are no smoke alarms. Tenant stated that she returned the smoke alarms because they are not her responsibility. 1258 hrs: emailed the property owner advising him to immediately install the required smoke alarms. Issued Tickets 16039 and 16040 to the property owner for insufficient smoke alarms.</p>	

7/14/2015	6.-6-18.1	Harbor Knoll B&B 424 Fourth Street	Anonymous reports a Trip Advisor review of the property in which the reviewer writes that they visited as part of a group of 16 persons and stayed in a 3rd floor guest room.	<p><u>9/24/2015</u>: Investigated the complaint by researching the property and the internet. It was observed that the property's website advertises 4 guest rooms that can accommodate a total of 10 guests.</p> <p><u>9/30/2015</u>: Investigation determined that the property owner is advertising four rooms for rent with a total occupancy of ten guests. Tickets # 15083, 15084 and 15085 were issued to the property owner.</p> <p><u>3/21/2016</u>: Observed that the property owner is advertising to rent 3 guest rooms in the B&B on her website and a separate, attached apartment on VRBO. Issued tickets # 16043, 16044, 16045 & 16046.</p>	
5/21/2015	2.-6-50	629 Main Street	Illegal Apartment in Rear Garage.	<p><u>5/8/2015</u>: Telephone interview with the 1st complainant.</p> <p><u>5/11/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/13/2015</u>: Inspected the property from the property line during the evening. No activity observed.</p> <p><u>5/14/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/15/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/18/2015</u>: Inspected the property from the property line. No activity observed.</p> <p>Telephone interview with the 1st complainant. Later the 1st complainant called back and left a message that the tenants were home in the garage at approximately 5:15 PM.</p> <p><u>5/19/2015</u>: The 1st complainant left a message that the male tenant was home in the garage at approximately 5:45 PM.</p> <p><u>5/20/2015</u>: Telephone interview with the 1st Complainant.</p> <p><u>5/21/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/26/2015</u>: Received a written complaint from the 2nd complainant. Inspected the property from the property line. No activity observed.</p> <p><u>5/27/2015</u>: Inspected the property from the property line. No activity observed.</p>	

				<p><u>5/28/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/29/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>6/1/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>6/3/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>6/4/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>6/6/2015</u>: 1025 hrs, Observed a 2011 VW NY reg # FJF7525 parked in front of the garage. Interviewed the property owner who stated that the garage is rented to a husband and wife during the period of April through the end of June, but that the building was used as a cottage long before he purchased the property.</p> <p><u>6/18/2015</u>: Ticket numbers # 15054 and 15055 were issued to the property owners for a zoning violation.</p> <p><u>7/10/2015</u>: The owners appeared in Southold Town Justice Court to answer the tickets. The case was adjourned while they seek a zoning variance.</p>
12/15/2014	3.-4-3	610 Main Street	Illegal Apartment	<p><u>4/20/2015</u>: Issued Ticket # 15044 to property owner.</p> <p><u>6/5/2015</u>: Owner and his attorney appeared in Court and requested an adjournment while they go before the Zoning Board of Appeals.</p>

11/12/2014	2.-4-29	507 Third Street	Abandoned vehicles. Debris and junk behind garage. Garage in deteriorated condition.	<p>Notice of Violation sent via USPS certified mail. Returned "Not deliverable as addressed, unable to forward."</p> <p><u>12/04/2014</u>: Researched the property owner and reissued Notice of Violation to his home address.</p> <p><u>12/21/2014</u>: Served the Notice of Violation by conspicuously posting the Notice on the front door of the property.</p> <p><u>1/4/2015</u>: Notice of Violation that was sent to the owner's home address was returned by USPS as unclaimed.</p> <p><u>1/12/2015</u>: Inspected the property and observed that the abandoned vehicles have been removed but not much else has changed. During a telephone interview with the owner, he stated that he is working to get the tenants to clean up.</p> <p><u>2/23/2015</u>: Issued ticket 15006 for Failure to Maintain Accessory Structures and ticket 15007 for Public Nuisance. <u>2/26/2015</u>: Telephone interview with the property owner who stated that he has removed the debris and that he will begin to repair the garage as soon as the weather breaks. Inspected the property and confirmed that the debris has been removed.</p> <p><u>5/29/2015</u>: Inspected the property and observed that no repairs have been made to the garage.</p> <p><u>7/10/2015</u>: The property owner failed to appear in Court to answer the summons.</p> <p><u>3/24/2016</u>: Inspected and photographed the detached garage. No repairs have been made.</p> <p><u>3/28/2016</u>: Issued Ticket # 16047 to the property owner for Failure to Maintain Accessory Structure.</p>	
1/21/2015	4.-6-35	411 First Street	Garage is dilapidated. Roof is falling in and building is leaning to the north.	<p><u>01/21/2015</u>: I went to the property and interviewed the property owner who stated that she is aware of the problem and is considering her options.</p> <p><u>3/30/2015</u>: Issued Ticket # 15025 to the property owner for Public Nuisance.</p> <p><u>5/29/2015</u>: Inspected the property and observed that nothing has changed.</p> <p><u>7/24/2015</u>: The property owner failed to appear in Court.</p> <p><u>3/30/2016</u>: Advised that the property owner passed away.</p>	



236 THIRD STREET
GREENPORT NY 11944

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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: July 14, 2016
Meeting: July 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

July 21, 2016

Administrator's Office

Statistics

Work Orders:

Electric = 15 Written, 15 Completed
Water = 12 Written, 12 Completed
Sewer = 52 Written, 52 Completed
Road = 102 Written, 101 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 07-05-2016. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 07-14-2016.

Resolutions:

Hiring of Genesis Levy and H'Nadahri Joyner

Hiring of Alexis Hubbard

Hiring of Brian Ricker

Hiring of Stephanie Anderson

Hiring of Madison Osler

Hiring of Sean Flinter

Road/Water Department

Statistics

Water Distribution:

6,797,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.72 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.63 mg/L

The form, DOH-360, was filed with the DOH on July 5, 2016 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed Water Machine maintenance
- ❖ Cleaned the tops of all storm drains
- ❖ Patched roads and swept streets throughout the Village
- ❖ Planted flowers throughout the Village
- ❖ All Road Department vehicles were inspected in June
- ❖ Completed repairs to the distribution system
- ❖ Installed swim floats at 5th Street Beach and cleaned and setup lifeguard chair
- ❖ Installed new benches in Mitchell Park and Larry Tuthill Park

Projects:

The Road Crew began working on Third Street Park. They removed sand and graded the land to make way for improvements to the park. The improvements include installing edging between the grass areas and the play areas. Then a newly purchased jungle gym will be installed.

The crew has also been working on a project to refresh and add necessary traffic lines in the downtown area. They have repainted most of the parking spaces on Main Street and will continue to repaint traffic lines as necessary throughout the Village. In addition to redoing the lines, signage has also been added or enhanced in these locations.

The road department has also been assisting Marina staff with maintenance and upkeep on the misting system. Hoses have been replaced and the nozzles were cleaned.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of June = 8,719,000 gallons.

Average Daily Flow = 0.291 million gallons day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 99% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %

Coliform Fecal General = < 3.7 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = <23 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 4.4 mg/L, and 7.8 lbs/day

Sludge Removal:

28,000 Gallons of sludge hauled during June.

Report

❖ Treatment Plant:

The repairs to the BNR basin have been completed. The oil was changed in all three gear boxes and the basin was placed in service for the summer.

The cooling system for one of the VFD panels is down. A replacement has been ordered and is being expedited to us.

❖ Collection System:

The No. 2 Pump at Central Station was replaced.

The main on Front Street was jet-rodded several times during the month to prevent backups along that stretch.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = June 5 @ 156.30 Mwh

Minimum usage day = June 10 @ 71.76 Mwh

Average usage for the month per day = 84.62 Mwh

Monthly total usage = 2454.05 Mwh

Service calls/call outs = 2

Street light repairs = 14

Customers shut off for none payment = 3

Customers turned on for payment = 3

Customers turned on for the season = 0

New Services/Service Upgrades = 0

Tasks Accomplished:

- ❖ New replacement transformers have been delivered. They are expected to be installed during July
- ❖ Replaced hot water heater in Power Plant work shop
- ❖ Upgraded lighting in Village Hall
- ❖ The line trucks had their inspections performed
- ❖ Repaired street lights throughout the Village

Projects:

Power Plant staff has been working to assist A &F Testing with performing several integrity tests on the distribution system.

The staff has also been working to repair engine No. 4 which experienced damage to a cylinder head during recent testing of relays.

Attachments:



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Submitted: July 14, 2016
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To: Mayor George W. Hubbard, Jr.
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Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

July 21, 2016

Marina/Mitchell Park

- ❖ Office lighting has been upgraded
- ❖ Park Attendants have been making necessary repairs to the building facades
- ❖ An issue with the pumpout boat clogging up has been resolved
- ❖ The Marina software was having a data issue which was repaired by our technology consultants
- ❖ The Marina revenue is down by \$9,898.97 from last year. One of our regular yachts changed its plans and the income from that will be reflected next month.
- ❖ Mooring revenue is down by \$124.00 from last year. The pumpout boat and Camera Obscura revenue are both up by \$30.00 and \$32.00 over last year, respectively. Carousel revenue is also up over last year by \$1,539.02.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =83 Enrolled in Summer Camp

Reports

- ❖ The After Care Program ended on June 17th. We had an end of year BBQ which was as always a huge success.
- ❖ All payments due for the After Care Program were received by the end of the last day.
- ❖ On Monday June 27th Summer Camp began. We had an orientation on June 15th. We have 18 more kids enrolled than last year.
- ❖ All DOH inspections to date have been good with no issues
- ❖ The camp has been a success so far. On July 1st we held a dance show in Mitchell Park, which was enjoyed by all. Jo Jo Jackson volunteered her time and efforts to make this show happen.
- ❖ We are fully staffed with Lifeguards for Fifth Street Beach. New safety equipment was purchased to replace existing equipment.

Campground

Tasks Accomplished

- ❖ Performed general maintenance and dealt with customer needs.
- ❖ A new Wi-Fi system has been installed.
- ❖ The campground revenue is up by \$2,572.00 over last year.

Attachments:

Rec Rev Report 07212016 (PDF)

Marina

June 2016

DEPARTMENT

June 2015

MONTH/YEAR

MONTH/YEAR

			cash	cc
1	30.42	445.56	43.45	106
2	2.50	199.90	186.84	617.32
3		552.43		273.90
4	276.32	1049.71		150
5	2.50	297.70		2915.44 + 619.19
6	7.50	522.01	175.75	93.45 + 1400.04
7	40.19	300-	638.64	1626.15
8	58.60	1080.42		5949.53
9		898.54		686.87
10	127.09	1381.87		678.09
11	129.26	1616.33		722.24
12	59.75	699.66	113.42	1620.21
13		320.36	434.36	2442.48
14	40.19	276.04	126.06	1931.21
15	44.11	449.33		119.33
16	70.39	1414.45		9760.70
17	167.29	1338.34		2663.72
18	520.23	2775.21		914.20
19	736.25	1356.32	26.67	1446.59
20	135.78	8121.94	235.46	70,623.93
21	10.86	870.64	16.62	479.07
22	74.95	4982.10	74.96	1106.23
23	49.42	981.27		123.01
24	343.89	2673.24	101.57	3530.66
25	308.84	6946.67		233.93
26	669-	1436.14	119.97	331.18
27	117.65	2867.84	720.46	1306.37
28	38.02	3301.34	51.05	2371.79
29	30.42	979.94	27.91	4342.19
30	75.07 (-50)	5151.92	18.04	132.55 + 711.60 + 264.33
31		return		

60,112.11

70,011.08

TOTAL

McCanns

DEPARTMENT

June 2016

June 2015

MONTH/YEAR

MONTH/YEAR

		CASH	CC
1	1220-	1960	195
2	1100-		
3	66-	60	550
4	550- 60		220
5	1120-		80
6		255	30
7	435-		
8	550-	610	
9	60-	300	
10	500- 10-		130
11	200-		625
12	10-		60
13	2 REFUNDS = 873-		40 20
14	955-		950
15	60	300	240
16	555		90
17	550 590		
18	30 270		
19		1110	180
20	80 80		
21	270		
22	470		40 40 120
23		30	
24	180-	30	
25	120-	1100 (checks)	1600
26			80
27	730-		275
28	550- 170-	100	120
29	550- 2750-		120 190
30	520		
31			

14,662-

12,090

TOTAL

Carousel

June 2016
MONTH/YEAR

DEPARTMENT

June 2015
MONTH/YEAR

1				
2	38 - ^{unwashed} initial 31.19. restorational			
3	192 -			
4	610 + 10 (garment) 704 - 48			
5	584 35 (2 sent + 1 fee) 24 (restor)	714		
6		704 + 622 30 (+ shirts)		
7		12-13 10 (of running) 16 (donate)		
8				
9	42 (School) 125 (school)			
10	327 -			
11	660 - 824 30 (2T)			
12	1126 16 (Restor.) 55 (3T + 10)	2441 15 (+ shirts)		
13		688 622 30 (+ shirts)		
14		1061 40 (+ shirt + 17.50)		
15				
16				
17	466 - + 35 (2000 / 1 shirt)			
18	938.15 912 25 (IT + 10)			
19	1592 20 (2000) 24.48 (Restor)	4142 15 (+ shirt)		
20		4176 852.80 15 (+ shirt)		
21		1402 95 (+ shirt = 0.15)		
22				
23				
24	482 554			
25	964 836			
26	1136 664	95 (+ shirt + 3000) 700 782		
27	614 9 (donation) 25 532 -	1404 4114 15 (shirt)		
28	546 - (343 - 3 (restor))	214 1064 15 " 11.40		
29	332 - 514 - 25 -	516 638 10 (shirt) 15		
30	524 15 (donation) 10 (loan 25 shirt) 20 463	518 554 15 (shirt)		
31				

17,630.05

431.67

16,522.70

TOTAL

18,061.72

Pump Out BOAT

June 2016
MONTH/YEAR

DEPARTMENT

JUNE 2015
MONTH/YEAR

1		
2		
3		
4		
5		
6		
7	35	55 25
8		
9		
10		
11		
12		
13	60	
14		85
15		
16		
17		
18		
19		
20	100	
21		60
22		
23		
24		
25		
26		60
27		
28	150	40
29	10	
30		
31		

355

325

TOTAL

MORNING

June 2016
MONTH/YEAR

DEPARTMENT

June 2015
MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		128
12		140
13		
14		
15		
16		
17	144	
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		

144

268

TOTAL

Camera Obscura

DEPARTMENT

June 2016

June 2015

MONTH/YEAR

MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		9
8		
9		
10		
11		
12		
13	17	
14		
15		
16		
17		
18		
19		
20	4	
21		7
22		
23		
24		
25		
26		14
27		
28	50	
29		
30	5	14
31		

76

44

TOTAL



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: July 13, 2016
Meeting: July 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

JULY 2016 WORK SESSION REPORT

Work Session July 2016

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3465, to appropriate fund balance for the purchase of the waterways code enforcement boat, and directing that Budget Amendment July 28, 2016 regular meeting of the Board of Trustees.
- RESOLUTION directing Clerk Pirillo to notice a Request for Proposals for sewer and water rate studies at the Village Hall building and satellite Village locations.

UTILITY BILLING

- Meter reading and utility billing is on schedule for all sectors.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

- a) No meeting was held June 28, 2016.
- b) This meeting is being held on July 12, 2016 in place of the regularly scheduled July 26, 2016 meeting.
- c) Unaudited FASS for fiscal year end 3.31.2016 was approved by HUD. Brendan Kelly of SaxBST assisted Asha Gallacher with the submission.
- d) 6 recertifications and 5 interims were performed for June 2016.
- e) 5 recertifications and 6 interims were performed for July 2016.
- f) 1 voucher was issued.

SIGNIFICANT PAYMENTS

TCC Renewal - 25% deposit - \$ 166,810.60

SIGNIFICANT COLLECTIONS

- Rents Received - June 2016 - \$ 74,404.25
- Property Taxes Received - \$ 988,049.75

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report
- CD/HA Monthly Financials - See attached

Attachments:

BANK BALANCE SHEET JUNE 2016 (PDF)

BILLING STATISTIC REPORT JUNE 2016 (PDF)

BUDGET AMENDMENT 3465 (PDF)

CD FINANCIALS JUNE 2016 (PDF)

HA FINANCIALS JUNE 2016 (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF JUNE 2016**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	722,238.09	
A	General Fund III	A.0201.000	Cert of Deposit	351,931.40	
A	Greenhill Cemetery	A.0201.100	Savings	33,247.98	
A	Clarks Beach Savings	A.0201.120	Savings	82,176.94	
A	Clarks Beach Reserve CD	A.0201.120	Cert of Deposit	676,234.90	
A	Money Market	A.0201.130	Money Market	999,197.32	
A	Fire Apparatus	A.0221.110	Money Market	421,769.71	
A	General Fund Capital	A.0230.200	Cert of Deposit	213,122.77	
A	Bulding Department Escrow	A.0235.101	Checking	8,742.65	
A	Parks and Recreation	A.0200.200	Checking	17,706.28	
			TOTAL GENERAL FUND		\$ 3,526,368.04
CD	Small Cities Rehab.	CD.0200.000	Savings	109,936.04	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,724.97	
CD	Watkins	CD.0201.001	Savings	21,741.55	
			TOTAL COMMUNITY DEVELOPMENT		\$ 137,628.77
E	Light Depreciation Savings	E.0116.100	Savings	2,124,609.93	
E	Light Ban	E.0118.000	Checking	749,437.70	
E	Light Fund	E.0121.100	Checking	612,763.48	
E	TTC Collections	E.0121.120	Money Market	278,760.31	
E	Consumer Deposit Savings	E.0191.100	Savings	127,438.47	
E	Consumer Deposit Checking	E.0244.200	Checking	2,282.97	
			TOTAL LIGHT FUND		\$ 3,895,292.86
F	Water	F.0200.000	Checking	417,077.29	
F	Water Fund Capital	F.0200.400	SAVINGS	8,352.29	
F	Water Fund CD	F.0201.000	Cert of Deposit	200,889.36	
F	Water Fund Money Market	F.0201.130	Money Market	100,558.59	
					\$ 726,877.53

G	Sewer	G.0200.000	Checking	421,318.84	
G	NYS DEC Consent	G.0201.000	Savings	31,164.70	
G	Sewer Fund I	g.0201.100	Cert of Deposit	360,000.00	
G	Sewer Fund III	G.0201.120	Cert of Deposit	715,375.84	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,115.56	
G	NYSERDA	G.0525.000	Checking	95.83	
				TOTAL SEWER FUND	\$ 1,725,922.38
H	Capital	H.0200.000	Checking	148,961.89	
H	Capital Reserve	H.0200.400	SAVINGS	49,397.24	
				TOTAL CAPITAL FUND	\$ 198,359.13
TA	Trust & Agency	TA.0200.000	Checking	38,189.49	
TA	Retirement Savings	TA.0201.000	Savings	48,753.19	
TA	WWI Memorial Trust	TA.0201.001	Savings	728.05	
TA	T & A Special Escrow	TA.0201.002	Savings	6,576.54	
TA	Justice Court	TA.0201.004	Savings	4,773.63	
TA	Concert Fund	TA.0201.008	Savings	2,277.20	
TA	Global Common	TA.0201.009	Savings	270,952.68	
TA	Accounts Payable	TA.0202.000	Checking	383,194.04	
				TOTAL TRUST & AGENCY FUND	\$ 755,444.82
	Wire Account			1.00	
	Utility Clearing			146,845.40	
					\$ 146,846.40
				TOTAL VILLAGE WIDE	\$ 11,112,739.93

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min_Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm_Tax	Res_Tax	Total	
Electric	2 - Electric - Flat Charge	14	0	0		0		675.38			9.07	684.45	
	9 - Residential (1, 1)	1337	0	488215	58,141.05	0			5,021.75		1,493.92	64,656.72	
	10 - Water Heating (2, 2)	14	0	2273	159.72	0			24.39		4.61	188.72	
	11 - All Electric (3, 3)	334	0	129281	15,680.31	0			1,387.38		422.33	17,490.02	
	13 - Demand - Class 3 (5, 5)	5	0	293600	16,423.42	937.9	11,091.58		3,152.47	568.39		31,235.86	
	14 - Village St. Lighting (6, 6)	5	0	28233.6	3,019.48	0			281.48			3,300.96	
	15 - Town St Lighting (7, 7)	1	0	3180.8	366.11	0			34.13			400.24	
	19 - Traffic Lights (11, 11)	1	0	1266	132.12	0			13.58			145.70	
	20 - Contract St Lighting (12, 12)	1	0	0	0.00	0						0.00	
	21 - Sterling Harbor (13, 13)	2	0	1136	130.76	0			12.19	12.33		155.28	
	Electric Total		1714	0	945385.4	94,052.97	937.9	11,091.58	675.38	9,927.37	580.72	1,929.93	118,257.95
Sewer	3 - Sewer - Flat Charge	41	0	0		2,160.70						2,160.70	
	4 - Sewer - Flat Charge	1	0	0		63.70						63.70	
	23 - Sewer - VILL 3/4" W/SEWER (14, 14)	870	574	3446.8	44,642.89	0						44,642.89	
	25 - Sewer - VILL 1" W/SEWER (15, 15)	29	16	262.9	3,030.57	0						3,030.57	
	27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	4	353.6	3,864.04	0						3,864.04	
	29 - Sewer - VILL 2" W/SEWER (17, 17)	28	7	760.5	8,072.21	0						8,072.21	
	31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	0	35.04	0						35.04	
	33 - Sewer - VILL 4" W/SEWER (19, 19)	2	1	10	133.14	0						133.14	
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	75	57	859.1528	14,765.03	0						14,765.03	
	57 - SPLIT SEWER BILLING (52, 52)	1	0	53	0.00	0						0.00	
	62 - DRIFTWOOD COVE 52	1	1	119.8295	2,735.20	0						2,735.20	
	63 - DRIFTWOOD COVE 49	1	1	105.3656	2,577.40	0						2,577.40	
	64 - PECONIC LANDING 253	1	1	686	13,307.80	0						13,307.80	
	65 - CLIFFSIDE CONDOS-SEWER	1	1	240	3,682.00	0						3,682.00	
	Sewer Total		1064	664	8698.148	98,069.72	0						98,069.72
Water	5 - Water - Flat Charge	22	0	0		554.35						554.35	
	22 - VILL 3/4" W/SEWER (14, 14)	877	256	3865	20,711.76	0						20,711.76	
	24 - VILL 1" W/SEWER (15, 15)	28	6	351	1,434.18	0						1,434.18	
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	5	433	1,680.78	0						1,680.78	
	28 - VILL 2" W/SEWER (17, 17)	29	18	645	3,529.80	0						3,529.80	
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0						36.90	
	32 - VILL 4" W/SEWER (19, 19)	2	1	15	90.36	0						90.36	
	46 - VILLAGE 1 1/2" (42, 42)	1	1	1	36.90	0						36.90	
	47 - VILLAGE 2" (43, 43)	8	1	659	2,319.42	0						2,319.42	
	48 - VILLAGE 3/4" (44, 44)	100	44	628	3,178.98	0						3,178.98	
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	13	0.00	0						0.00	
	52 - FIRE SPRINKLERS (49, 49)	24	0	0	0.00	0						0.00	
	53 - OUTSIDE RES SEWER (50, 50)	71	0	936.496	0.00	0						0.00	
	Water Total		1180	333	7746.496	33,573.43	0						33,573.43
	electric-small commercial	12 - Commercial (4, 4)	373	0	700238	79,562.07	0			7,513.59	6,261.63		93,337.29
16 - Operating Municipalt (6, 8)		18	0	42319	4,751.88	0			454.08			5,205.96	
17 - Water Department (9, 9)		3	0	939	137.76	0			10.07			147.83	
18 - Sewer Department (10, 10)		10	0	68047	7,405.33	0			730.14			8,135.47	
electric-small commercial Total		404	0	811543	91,857.04	0			8,707.88	6,261.63		106,826.55	
Grand Total		4362	897	1771573.044	318,553.16	937.9	11,091.58	675.38	18,635.25	6,842.35	1,929.93	357,727.65	

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2017 Period: 7 Trans Type: B2 - Amend Status: Batch
 Trans No: 3465 Trans Date: 07/01/2016 User Ref: ROBERT
 Requested: Approved: Created by: ROBERT 06/21/2016
 Description: TO APPROPRIATE FUND BALANCE FOR THE PURCHASE OF THE WATERWAYS CODE ENFORCEMENT BOAT
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	8,875.00
A.8843.900	TRANSFER TO CAPITAL..	8,875.00
H.2816.500	TRANSFER FROM GENERAL..	8,875.00
H.7112.200	MARINA CAPITAL EXPENSE	8,875.00
Total Amount:		35,500.00

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - June 2016

\$ 4,615.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street			
		UNIT 1 - 8124	8327	UNIT 3	HOUSE
Rent	\$ 1,125.00	\$ 1,240.00	1,125.00	\$ 1,125.00	
Late Fees	\$ 75.00	\$ -			
TOTAL REVENUE	\$ 1,200.00	\$ 1,240.00	\$ 1,125.00	\$ 1,125.00	\$ -
EXPENSES:	EXPENSES: 213 Center	EXPENSES: 278 2nd Street			
	213 CENTER	UNIT 1 - 8124	8327	8328	HOUSE - 8590 RE/B361 SW
<u>Utilities</u>					
Electric	\$ 85.10				\$ 17.95
Water/Sewer	\$ 63.94				\$ 63.94
Propane/Heating Oil					\$ 384.81
<u>Admin</u>					
Salary (\$4.08 X 2 payperiods 140 hrs=\$571.20 divide by 25% and 75%)	\$ 142.80				\$ 428.40
Payment Agreement to Village					\$ 1,000.00
Total	\$ 291.84	\$ -	\$ -	\$ -	\$ 1,895.10
					\$ 1,895.10
	MAINTENANCE: 213 Center	MAINTENANCE: 278 2nd Street			
	213 CENTER	UNIT 1	UNIT 2	UNIT 3	HOUSE
<u>Maintenance Repairs/Other</u>					
Mattituck Enviro Svcs					81.36
2016 Village Taxes	\$ 498.00				796.80
VGHA Admin Fee Deficit					
Greenport Plumbing and Heating		188.65			
Pine Oaks Landscaping					180.00
Total Expenses	\$ 498.00	\$ 188.65	\$ -	\$ -	\$ 1,058.16
MONTHLY FINANCIAL SUMMARY	\$ 789.84				\$ 1,246.81
	213 CENTER	278 2nd STREET			
Interest Earned					
Total Revenue	\$ 1,200.00			\$ 3,490.00	
Total Expenses	\$ 789.84			\$ 3,141.91	
NET REVENUE	\$ 410.16			\$ 348.09	
EXCESS (DEFICIENCY) OF TOTAL REVENUE					
OVER (UNDER) TOTAL EXPENSES	\$ 410.16			\$ 348.09	

Financial Data Schedule - Monthly Revenue & Expenses - JUN 16				#REF!	TOTAL UNITS	TOTAL HAP & PORT PAYMENT	\$ 67,139.00	134.00	\$ -
Account Description						TOTAL HAP, PORT, UTILITIES	\$ 67,273.00		
REVENUE:									
705	PHA HUD Operating Grants	\$	56,747.00						
705a	Admin fee revenues	\$	6,845.00						
711	Interest Earned - HAP	\$	-			Fraud Recovery HAP (714 010)			
	Interest Earned - ADMIN	\$	-			Fraud Recovery			
714	Fraud recovery	\$	-			Admin HAP Offset			
		\$	7,269.00			Admin Fee Supplemental from CD			
700	TOTAL REVENUE	\$	71,629.00	\$	837.00	ASST ADMIN			
EXPENSES:									
Administrative									
912	Auditing fees								
911	Salaries - Asha (\$24.52) Robert Column E 2 payperiods	\$	3,433.44	\$	223.08	\$	3,656.52		
						Admin Salaries Total			
911a	Medical	\$	1,855.09	\$	33.96	\$	1,889.05		
						Medical Total	PORT IN		
911b	Dental	\$	159.24	\$	2.93	\$	162.17		
						Dental Total			
911c	Pension 18.6% T4/15 3% T5	\$	638.62	\$	34.13	\$	672.75		
						Pension Total			
914	Payroll Taxes FICA	\$	262.66	\$	3.41	\$	266.07		
						FICA Total	TOTAL PORT IN	\$ -	\$ -
915	Employee Benefit Contribution TOTAL	\$	2,652.95	\$	71.02	\$	2,704.97		
						Benefits Total	PORT OUT		
914	Compensated absences								
	The Nelrod Company	\$	249.00					11/13/2015	\$ 370.00 \$ 63.90
917	Nina JG Stewart, Esq								
	A Gallacher Reimbr								
918	A Gallacher Mileage	\$	62.10	\$	62.10				
916	Office Expenses Total	\$	249.00						
910	Administrative Total	\$	7,091.56	\$	7,176.56	Village of Greenport total			
969	Other General Expenses (Office Item)	\$	550.00						
969	TOTAL OPERATING EXPENSES	\$	7,551.56						TERMINATED
970	EXCESS OPERATING REVENUE OVER OPERATING EXPENSES			\$	7,330.44				
973.1	PHA Utility Allowance	\$	134.00						DECEASED
973.2	HAP payments	\$	66,769.00						ABSORBED
	PORT payments	\$	370.00						
973	(HAP, PORT and UTILITY TOTAL)	\$	67,273.00						
	HAP & UTIL less Port payments	\$	66,903.00						
1117	Total Admin Revenue	\$	14,882.00						BELINGUISHED
1118	Total Hap Revenue	\$	63,947.00						
1118-02	Net HAP	\$	(5,376.00)						
	Net ADMIN	\$	7,330.44						
960	TOTAL EXPENSES	\$	74,824.56	\$	74,824.56	TOTAL CASH DISBURSEMENTS			
1000	EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$		\$	(3,195.56)				



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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: July 13, 2016
Meeting: July 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on July 21, 2016
Report of Sylvia Lazzari Pirillo, Village Clerk

Board Discussion Reminder

- Proposed local law amending Chapter 65 of the Village of Greenport Code

Contracts and Agreements

- The Records Management Inter-Municipal Agreement between the Village and the Town was fully executed on the 28th of June.
- The Fire Suppression System Installation contract for the Power Plant was fully executed on July 7th.
- The Sliding Entry Gates System Installation contract for the Power Plant was fully executed on July 7th.

Dances in the Park

- A check in the amount of \$ 3,500 for the Dances in the Park program was received on June 22nd from the Friends of Mitchell Park.
- The contract between the Village and Southbound was received on June 23rd.

- The Project Summary Report [for the \$ 5,000 grant] was submitted to the County on June 24th, and approved on the same day.
- A check in the amount of \$ 2,500 for the Dances in the Park program was received from Corcoran Real Estate on June 27th.
- The Clerk proof-read and revised the print materials for the Dances in the Park program.
- The contract between the Village and Alethia Ford (of Swan Live) was executed on July 7th.

Financial

- A check in the amount of \$ 3,780 as received on June 21st from North Ferry Company, pursuant to the pier-use agreement with the Village, with the other half (\$ 3,780) due on or before August 31, 2016.
- A check in the amount of \$1,250 was received from the Friends of Mitchell Park on June 22nd as reimbursement for payment to Carousel rounding board artist Keith Mantell.
- A check in the amount of \$ 1,320.06 was received from the Friends of Mitchell Park on June 22nd as reimbursement for the canvasses purchase for the Carousel rounding boards project.
- A check in the amount of \$ 100 was received from the North Fork Housing Alliance, as payment per our Code, for the false alarm on July 4, 2016.
- A check in the amount of \$ 3,440.68 was received from NYS EFC for the CVAP (Clean Vessel Assistance Program) for the pump-out boat.

Legal Notices

- The advertisement for the Water Code Enforcement Officer was published on June 23rd, and was returnable on June 30th.
- Change of meeting date for the VGHA, from the 26th of July to the 12th of July.
- The RFP for Marina Management was noticed in the June 30th edition of the paper, and was returnable on July 14th.
- The Wetlands Permit Application notice for Bull was created, and noticed in the July 7th edition of the paper.
- The Wetlands Permit Application notice for Tuthill was created, and noticed in the July 7th edition of the paper.

- The Local Law public hearing notice regarding a proposed amendment to the rental law was created, and noticed in the July 7th edition of the paper.
- The Local Law public hearing notice regarding a proposed amendment to the parking on Wiggins Street was created, and noticed in the July 7th edition of the paper.

Letters

- The letter to Senator LaValle regarding the proposed Eastern sewer expansion was drafted on June 29th and sent on July 5th.
- The letter to the MTA LIRR President regarding the possible re-routing of the current traffic pattern was sent on July 1st.

Requested Resolutions

RESOLUTION approving the request of Eastern Long Island Hospital to use the softball field on Moore's Lane from 5:00 p.m. through 9:00 p.m. on September 22, 2016 for the annual Eastern Long Island Hospital softball game.

RESOLUTION approving the Public Assembly Permit Application as submitted by Chris Hamilton for the use of a portion of the 5th Street Beach/Park from 8 a.m. through 8 p.m. on September 17, 2016 with a rain date of September 18, 2016 for the annual Jeremy Hamilton Memorial Scholarship Fundraiser.

RESOLUTION approving the Public Assembly Permit Application as submitted by Standard Hose Company # 4 of the Greenport Fire Department for the use of the grounds at the Third Street Fire Station from 4:00 p.m. through 7:00 p.m. on August 20, 2016 for the annual Chicken Barbecue Fundraiser.

RESOLUTION accepting the Notice of Retirement dated June 22, 2016 from Thomas R. Watkins, Sr., effective August 31, 2016.

RESOLUTION ratifying the purchase from Port of Egypt Marine, Inc. of a patrol boat for Village of Greenport controlled waters, in the amount of \$ 8,875.00; to be expensed from Account H.7112.200 (Marina Capital Expense).

RESOLUTION ratifying the hiring of Peter W. Harris as the seasonal, part-time Harbor Code Enforcement Officer at an hourly pay rate of \$ 20; effective July 3, 2016.

RESOLUTION rescinding Resolution # 06-2016-3 from the June 23, 2016 regular meeting of the Board of Trustees, and rejecting all bids as received for the purchase of two (2) 2016 Chevrolet Tahoes, at a total price of \$ 104,388 per the bid opening on May 26, 2016.

RESOLUTION authorizing the re-bid for the purchase of two (2) 2016 Chevrolet Tahoes for use as Chiefs' cars for the Village of Greenport Fire Department, and authorizing the simultaneous bid for the purchase of two (2) 2017 Chevrolet Tahoes for use as Chiefs' cars for the Village of Greenport Fire Department, and directing Clerk Pirillo to notice the bids accordingly.

RESOLUTION removing Jeff Goubeaud as a member of the Village of Greenport Conservation Advisory Council, effective May 25, 2016.

Attachments:

Traffic Code Enforcement Ticket Statistics (PDF)

Traffic Code Enforcement Ticket Statistics as of 7/13/16

June 16th – 30th

Parked in Handicapped	7
Uninspected	2
Parking Facing Wrong Direction	13
Parked outside of Markings	4
Parked Longer than Permitted	5
Parked outside of lines	14
Stop or Stand Where Prohibited	5
Parked where prohibited	13
Parked on Sidewalk	2
Parked on Johnson Place	1
<u>Total</u>	<u>66</u>

July 1st – 4th

Parked Facing Wrong Direction	8
Parked Outside of Lines	8
Parked Where Prohibited	11
Uninspected	13
Parked in Handicapped	3
Stop or Stand Where Prohibited	1
Parked Obstructing a Fire Hydrant	2
Parked on Johnson Place	1
Parked Outside of Markings	3
Parked on Sidewalk	1
Unregistered	1
<u>Total</u>	<u>52</u>



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: July 14, 2016
Meeting: July 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Mary Bess Phillips, *Trustee*
From: Mary Bess Phillips, *Trustee*
Department: Mayor and Board of Trustees

Trustee Phillips July Report

July is a busy month for our community - the Village of Greenport. Reviewing many issues and discussions with residents, request the following resolution to be placed on the July, 2016 agenda.

1. Public hearing to change Village Code 132-16 titled "No Parking at any time" section 132-49 Schedule XI to no parking on the east side of Carpenter Street from Bay Ave. to the dead end of Carpenter Street.

The properties on the east side of the street have driveways to accommodate parking. During our summer season the parking situation has expanded out to the side streets of the residential communities. As a risk management issue for fire and emergency services, it is time to review and take some action to assure the residents of that community a much safer environment.

2. Requesting that Deputy Village Clerk Jeanmarie Odden be presented an official "thank you" from the Village Board for her work in setting up the IQM2 system, including the video streaming/recording of the Village Boards. The time and preparation for this project is shown in how well it has worked to date.

3. Several issues dealing with open burning - fire pits, chimneas, etc. have come up this month. Several questions from homeowners if this type of equipment is allowed in the Village. Our current code says no - discussion with Fire Department and their opinion.

4. Mass Assembly Permit application - requesting a change on the form to deal with 5th & 6th Street Beach area and possible vehicle permission from the Village according to Village Code Chapter 101.

Attachments:



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Submitted: July 14, 2016
Meeting: July 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Doug Roberts July 2016 Work Session Report

Attachments:

Trustee Doug Roberts July 2016 Work Session Report (PDF)

MEMORANDUM

To: Mayor and Board of Trustees
From: Trustee Douglas Roberts
Re: July 2016 Work Session Report

July 14, 2016

1. HOUSING/STR/CH. 103

Last month I provided a position paper making the case for a cap on STRs at 20% of all rental properties.

This month we are to have a public hearing on Ch. 103, our rental permit law. We learned last month that we have only issued 80 permits and have over 200 more rental properties still outstanding because the homeowner is either ignoring us or the homeowner can't be found.

The Rental Permit Law added a layer of local code defining a "family" ostensibly in an attempt to limit the safety hazards of overcrowding. My question to the board and public is: Is the RPL working? Have we reduced housing hazards for Greenporters as a result of it?

There is no substitution for enforcement. We currently have a law that provides virtually no revenue and we are down 1.5 FTE in our building dept from when the law was implemented.

Moreover I've heard land lords say they find Ch. 103 onerous and I worry that we are implicitly encouraging more land lords to convert to STR.

In January, 2008, NYS enacted a law to protect against overcrowding. The Department of State put out a technical memo to Code Enforcement Officers statewide that, essentially, advises the use of minimum square footage as a guideline for overcrowding, as well as factors such as access to all the living spaces by all occupants. We have laws on the books to protect people from the state. The bulletin is here:

<http://www.dos.ny.gov/DCEA/pdf/TBPMovercrowding07.pdf>

The *New York Times* recently compiled research on the impact of restrictive zoning laws on economic development. The whole article is here:

<http://www.nytimes.com/2016/07/04/business/how-anti-growth-sentiment-reflected-in-zoning-laws-thwarts-equality.html? r=1>

I am pasting this excerpt for your consideration:

And when zoning laws get out of hand, economists say, the damage to the American economy and society can be profound. Studies have shown that laws aimed at things like “maintaining neighborhood character” or limiting how many unrelated people can live together in the same house contribute to racial segregation and deeper class disparities. They also exacerbate inequality by restricting the housing supply in places where demand is greatest.

The lost opportunities for development may theoretically reduce the output of the United States economy by as much as \$1.5 trillion a year, according to estimates in a [recent paper](#) by the economists Chang-Tai Hsieh and Enrico Moretti. Regardless of the actual gains in dollars that could be achieved if zoning laws were significantly cut back, the research on land-use restrictions highlights some of the consequences of giving local communities too much control over who is allowed to live there.

“You don’t want rules made entirely for people that have something, at the expense of people who don’t,” said Jason Furman, chairman of the White House Council of Economic Advisers.

Food for thought. Locally, the data are clear: Rental housing has become more expensive and the market for year-round rentals is impacted by STRs.

Members of the public have suggested that we have a comprehensive “Pay to Occupy” code for R-1 and R-2 that defines B&B, STR, and year-round rental regulations. Trustee Phillips and I have asked to be empowered to sit down with Administrator Pallas and Attorney Prokop to draft such legislation for proposal to the board and public. We’ve been asked, instead, to email our comments. If the current process is not moving us along quickly enough, I’m sure Trustee Phillips would agree that the offer still stands.

It is time for a reckoning on Ch. 103. Is it helping the Village ensure safe, affordable rental housing? If it is not, why would we continue to invest resources from an over-burdende Building Department toward the process, when all we need to do is simply ask the Building Inspector to inspect buildings for violations of the NYS Uniform Fire Prevention code, including its provisions for overcrowding?

2. Marina/Parks

Clark’s Beach: Let’s open it up on weekends! Can we do so safely?

Monday Night Dances appears to be off to a smooth start with large crowds in attendance. Bathrooms and staffing have been good.

The equipment at Herzog (5th Street), particularly the swing set, needs some attention, as the swings make a very loud noise despite the spring tune up they got.

Life guards have been on duty!

Moore's Woods Cleanup- Do we have resources available to continue hauling waste out of Moore's Woods?

3. 5th Street PSEG Project

Request that we not rush into a vote on a contract without at least 2 weeks' time between the release of the contract terms and the public meeting at which we will take a vote.

Does PSEG have wetlands permits from DEC, Army Corps? Have they submitted a wetlands permit application to The Village?

4. Greenport Ocean Race

Village residents, Jim and Mindy Ryan and Heather and Andrew Wolf, are the coordinators of the Greenport Ocean Race, which brings sailors from all over the region to Greenport on the first weekend of October each year.

In meeting with Jim and Mindy, it seems the group had the impression that the new Mitchell Park policy, requiring the tents to be on the lot to the east of the park next to the Marina office, was an indication that The Village did not want the race to use Greenport as its Home Port. I firstly want to ensure that the consensus of The Board is that we actively want to be Home Port for this race, which brings significant revenue to Village businesses on a shoulder season weekend.

Secondly, I would like to propose that we consider whether the upstairs deck at the Marina, which is currently under-utilized, be an appropriate space for their reception. If this is not an appropriate space, I would propose that the management agreement between the Seaport Museum and the Village encourages partnership on events such as this, and perhaps we would formally ask the EESM to host the reception for the Greenport Ocean Race participants.

This is a great tradition directly aligned with our maritime history. It would be a shame to see the Greenport Ocean Race launched out of New Suffolk.

5. Road Ends

Have the Harbor Masters issued violations to those who are using Village road ends for personal use or financial gain, in direct violation of our code?

We have 3 Road Ends that could be used to support the mooring field with dinghy docks and parking, as well as trash disposal. We need to take back the road ends on Sterling Creek.



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EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: July 13, 2016
Meeting: July 21, 2016 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Robins July 2016 Work Session Report

Attachments:

Trustee Julia Robins Work Session Report (PDF)

The Committee met at Village Hall so that members could see the first rounding board painting.

I reported that the doors were working well over the July 4th weekend.
Bob Wissmann has not been able to return from Florida.
The Carousel maintenance is being performed by John Fudjinski .

There was a discussion about the music being played at the carousel.
It was agreed that the music should be traditional band organ style music.

The committee had the opportunity to see the first completed rounding board painting of the "Life Saving Team and Wreck" by Artist Keith Mantell.
Gail Horton presented the painting at the Board of Trustees June Meeting.

The painting garnered positive feedback from the Board and from the Friends of Mitchell Park.

Three additional sketches have been approved by Gail Horton and are due to be completed in the next few weeks. These are: Keith Mantell's "Circus Parade", Enid Hatton's "Ice Boating" and Marla Milne's "Early Fishing".

The Committee plans to meet at Village Hall in August in order to review the additional paintings.

Kathleen Bifulco photographed the first painting, but has to re-shoot it because Bill Von Eiff from Reflective Image needs better resolution for the digital reproduction.
He will then install the digital reproduction on the rounding board.

It was decided that Gail Horton will draft a letter to Patrick Lofthouse stating that the Committee will no longer use his tee-shirt design. The letter will be to be submitted to Clerk Pirillo for review by Attorney Prokop prior to mailing.

It was requested that Clerk Pirillo arrange with the road crew to pick up and safely store 13 inner scene panels that are currently in Victor Brown's basement.
It was suggested by Victor that some sort of wooden storage box be constructed to protect the panels.

Discussion about lighting on the sweeps (outriggers) and other restoration projects was put on hold in order to concentrate on completion of the Rounding Board Project.

It was reported last month that a Google search was showing incorrect hours for the Carousel. I asked Derryl to check the site and he reported that the hours posted are currently correct.

There was a discussion about fund raising.

The consensus was that an auction of the rounding board paintings would be the best idea as a kick-off campaign for a future restoration fund.

The auction would start with a minimum bid that covers the cost of each picture.

I will be talking to the BID about promoting the auction/fundraiser.

I will seek guidance from Attorney Prokop about the Village sponsoring fundraising. Another idea was to produce a booklet of the artwork and reproductions that can be sold.

The next meeting agenda will include a discussion of the descriptions and artist bios that will be used for each of the rounding board panels.