



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

January 20, 2022 at 7:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF WAYDE MANWARING
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSIONS

A public hearing regarding the Wetlands Permit Application submitted by Wayne Turett to maintain dredge, for the property at 746 Main Street

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
EXT. 217

Submitted: January 11, 2022
Meeting: January 20, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Fire Department January 2022 Work Session Report

Attachments:

Fire Department January 2022 Work Session Report (PDF)

CHIEF WAYDE MANWARING
1ST ASST CHIEF JAMES KALIN
2ND ASST CHIEF ALAIN DeKERILLIS
CHAPLAIN FRANK MUSTO
CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER JAMES KALIN



(631) 477-9801 - STATION 1
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311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Meeting of the Board of Wardens

WEDNESDAY December 15, 2021

OPENING

Chief Wayde Manwaring opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayde Manwaring

1st Ass't Chief James Kalin

2nd Ass't Chief Alain de Kerillis

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Wardens Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Wardens Joseph Barszczewski and Robert Jester of Star Hose Co. #3

Wardens Scott Hollid and Wayne Miller of Standard Hose Co. #4

Wardens Clifford Harris and John Grilli of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

THOSE WISHING TO ADDRESS THE BOARD –

1. Helen Reiss wanted to mention that Mike Richter will be away for 2 months so she will be covering. If there is anything of importance to the rescue squad that could be handled before he leaves that would be great.
2. Helen Reiss also asked the status of the storage/office space for the Rescue Squad. Cliff Harris said that he is trying to get an assessment of GFD. He has two quotes now and they will discuss them tonight and try to come up with a plan.
3. Craig Johnson requested that he get reimbursed for his CME courses for his EMT-CC recertification.

READING OF THE PREVIOUS MINUTES

Motion made by J. Grilli, seconded by A. Volinski III, to approve the minutes of the November 17, 2021 meeting of the Board of Wardens as printed and distributed.
Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Kalin. Motion made by A. Volinski III, seconded by James Kalin, to accept the report. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- None.

TREASURER'S REPORT

The Treasurer's report for the period of November 18, 2021 through December 15, 2021 was read by Secretary/Treasurer James Kalin. Motion made by J. Grilli, seconded by S. Hollid, to accept the treasurer's report as read. Motion carried.
(report attached)

BILLS- None.

COMMUNICATIONS

1. Bellmore Hose Co. #1 holding Wreaths Across America looking for sponsorship. GFD has done it in the past.
2. FASNY Fireman's Home Annual Holiday Appeal- looking for donations.
3. Letter from Dejon Strange from the breast/prostate peer education project asking if we know of anywhere program can be of use- brochures included.
4. LI Metro Fire Expo February 11th-13th at Nassau Coliseum.
5. Invite to Cutchogue Installation Dinner January 29th at Raphael Vineyard.

Motion by W. Jensen, seconded by S. Hollid, to file and/or forward all communications , Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. Rich Vandenburg to Standard Hose. Standard Hose has 5 members living outside of Greenport Village. He has Southold as his address. The application is being held for now. There is one Standard Hose member that mail is being returned from East Marion address so maybe someone can reach out to him and see if his address changed. Scott Hollid said that we can't afford to turn down members. 1st Asst. Chief James Kalin said he can join another company and still hang out and Station 2. S. Hollid said maybe we can look at the bylaws and change them. W. Jensen said that we would need to activate the bylaw committee and follow the procedures and vote on it to change anything. The application will be tabled for a month.

REPORTS OF COMMITTEES

Buildings and Grounds

1. Cliff Harris has a proposal from Rob Brown. He gave the H2M proposal to him without the price to work off of. Rob only gave an hourly price not a dollar amount of cost. W. Jensen said that he didn't mention the walk through or assessment.

Motion made by Cliff Harris, seconded by W. Jensen, to move forward with H2M. Motion Carried.

2. Wayne Miller asked if there was any update on the roof for Station 2. Mary Bess Phillips said that it is being rolled into the package of the roofing/solar panel project.
3. Cliff Harris said that the plumber to hook up the washer/dryer in the back building hasn't given a proposal yet. He has another plumber coming tomorrow.

Bylaws -No Report.

Finance- No Report

Fire District- No Report.

Pre-Incident Planning-

1. W. Jensen asked if there was a date to visit 123 Sterling again. Chief Manwaring reported that there isn't yet.

Service Awards- No Report.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral – No Report.

Communications

1. C. Harris reported that Paul said that there is a switch gear up at the cable tower and he is going to ask the Village Board to go out to bid to get a generator there.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Use of the van to go to the show Feb 12.

Relief Hose Co. #2- Remove all probationary members off of probation.

Motion made by James Kalin, seconded by W. Jensen, to remove all 5 members who passed Fire Fighter 1 off probation. Motion Carried.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- Turn out gear for new members, budget items.

Phenix Hook & Ladder Co. #1- New truck, budget items.

Rescue Squad- As per finance report.

Fire Police- As per finance report.

Water Rescue-As per finance report.

UNFINISHED BUSINESS – No Report.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS-

1. 1st Asst Chief James Kalin said he accidentally opened up mail addressed to Eagle Hose. It was the FASNY bill for their membership. FASNY is \$15 a year for an individual, \$10 a year at company level. He asked if we could do it at a department level and when we get a new member send their name to FASNY and have them add the name right away so no one misses out on the benefits. We would be able to keep it easily updated. \$1,300 a year for 30 members. Cliff Harris said to bring it back to the companies to make sure everyone is interested.
2. Wayne Miller reported that it was brought to his attention that Greg Morris got a letter from GFD saying he was in good standing when he left. Chief Manwaring said that he only received a letter saying that he turned in his equipment not that he was in good standing when he left.
3. Scott Hollid asked if there was going to be a fire critique. Chief Manwaring said that he put up a date, but no officers were available.
4. Chief Wayne Manwaring made a request for an Executive Session.

GOOD OF THE DEPARTMENT

1. Motion made by Scott Hollid, seconded by Robert Jester, to reimburse Craig Johnson for his CME courses. Motion Carried.
2. Robert Jester said that on January 5th there will be a fire boat committee meeting. The last meeting, they got down to 3 companies from the 8 original. They have a list of equipment they are going to spec into the boat. He said it is such a rewarding committee to be on, there is such talent and a mix of young and older members. He thinks we have a good shot at getting the grants. Wayne Miller said that the 3 vendors are writing up proposals.
3. 1st Asst Chief James Kalin passed around jewelry worth \$1,900 that Frank Musto's son donated. GFD can do some kind of raffle/fundraiser with it.
4. Antone Volinski III mentioned that the sign has the wrong time and has said the same thing for quite some time now and it should be changed. He said there's nothing about the holiday or upcoming trainings etc.
5. Cliff Harris said that the truck is here for gear cleaning, we will be doing 30 sets.
6. Cliff Harris said that 2 bids came in for the new truck. One had no exceptions, and one did. Pierce's total came to 1.65 million and Rosenbauer came to \$1.2869 million. C. Harris found that there was a list of things in the Rosenbaum spec that did not meet their spec. There was a conference call with Cliff, the clerk, Village Administrator, lawyer, and the treasurer and went through all of the concerns. He has a letter from the lawyer saying that GFD can use the Pierce bid because the other one did not meet the specs. Pierce met all specs with no exceptions. Motion made by Antone Volinski III, seconded by Joseph Milovich, to accept Pierce's bid. Motion Carried. Chief Manwaring will bring it up at the Village meeting. Mary Bess Phillips said GFD should sit down with the Treasurer and plan out if you can get some money put aside for it so that you aren't bonding for the whole amount- that will cost you in interest. Cliff Harris said that there is a plan to move money around in the budget. Mary Bess Phillips said Robert is very well versed in this and knows the Village budget well and the Chief should email him and give him time to respond before the budget meeting. Mary Bess Phillips said that they are due for an audit.

EXECUTIVE SESSION

Motion made by 1st Asst Chief James Kalin, seconded by Warren Jensen, to adjourn to an executive session to discuss personnel matters. Motion Carried. Adjourned to executive session at 7:58 PM.

Upon returning from executive session, a motion made by James Kalin, seconded by Warren Jensen, to resume regular meeting. Regular meeting resumed at - 8:21pm.

READING OF THE MINUTES

Motion by John Grilli, seconded by Wayne Miller, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by Wayne Miller, seconded by John Grilli, to adjourn. Motion carried. The meeting was adjourned at 8:22pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT

11/18/2021 thru 12/15/2021

GENERAL FUND	<u>beginning balance</u>	\$ 214.07
	<u>receipts</u>	GFD fund raising + \$2,000.00
	<u>expenditures</u>	Southold Hdw - Xmas dec - \$55.37
		Hobby Lobby - Xmas dec - \$27.11
		BP Gas - OL'33 - \$22.67
		Lynn Cards - Xmas -\$142.50
		Helenic Snack Bar-train. Refre - \$547.35
		Brickoven - training food - \$160.40
		postage - \$229.35
	<u>ending balance</u>	<u>\$1,029.32</u>

WOODS TRUST	<u>beginning balance</u>	\$15,592.43
	<u>expenditures</u>	MaxMotorsports - mule - \$1,131.00
	<u>ending balance</u>	<u>\$14,461.43</u>

MEMORIAL FUND	<u>balance unchanged</u>	<u>\$1,130.35</u>
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MAY MILE FUND	<u>balance unchanged</u>	<u>\$ 30,416.50</u>
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WASH. B'DAY FUND	<u>balance unchanged</u>	<u>\$1,833.46</u>
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RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$1,789.48</u>
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submitted by James H. Kalin, Secretary-Treasurer

GREENPORT F D JANUARY 2022

DUTY COMPANIES 8-3-2 & 8-3-3 1st DUE ON SIGNAL 24s = 8-3-2

OFFICE 631.477.1943 gfdfire@optonline.net
FAX 631.477.4012 gfdsec@optonline.net

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3	4	5	6	7	8
	RELIEF HOSE mtg STANDARD HOSE mtg	EAGLE HOSE mtg	Boat Committee Sta, #1 7pm	Co. Off. Mtg. Sta #1 7:00PM		
9	10	11	12	13	14	15
Mandatory Training ** Sta #1 9:00AM	STAR HOSE mtg	RESCUE SQUAD mtg 7PM FINANCE COMM. mtg & Budget 7:30PM	PHENIX H&L mtg			
16	17	18	19	20	21	22
GRIEVANCE DAY 9-11AM Sta. #1	Dept. Physicals	Fire Police mtg. Sta. #1 6pm	WARDENS mtg 7pm Dept. Physicals	Mandatory Training @ Cutchogue FD 6:30pm NF Fire Police - East Marion FD 6:30pm		
23	24	25	26	27	28	29
30	31	Chief Wayde Manwaring 631.644.5430		1st. Ass't. Chief Jim Kalin 631.466.5294	2nd. Ass't. Chief Alain DeKerillis 631.208.7506	

** Mandatory training = Haz Mat, Blood Borne Pathogens, Sexual Harassment, Workplace Violence
Important Future Events on Reverse Side !

CHIEF WAYDE MANWARING
1ST ASST CHIEF JAMES KALIN
2ND ASST CHIEF ALAIN DeKERILLIS
CHAPLAIN FRANK MUSTO
CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER JAMES KALIN



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Greenport Fire Department Monthly Report December, 2021

Number of calls this month: 69

Number of for 2021: 939

Breakdown of calls by signal numbers:

9 (stand/by) 0
12 (brush fire) 1
13 (automatic alarm, smoke, etc.) 11
13-35 (working structure fire) 0
14 (vehicle fire) 0
16 (ambulance/rescue) 52
16-23 (MVA, water rescue, misc.) 2
16-59 (routine transport) 0
23 (CO alarm, medi-vac) 3
24/13-35 (mutual aid working structure fire) 0
24/16 (mutual aid ambulance/rescue) 0
24/16-23 (mutual aid MVA) 0
24/23 (mutual aid water rescue/misc.) 0
26 (boat fire) 0

Breakdown of calls by location:

Within the Incorporated Village of Greenport 37
Within the East/West Fire Protection District 32
Other (mutual aid) 0

Note: Department answered 92 more calls than last year.

Prepared by: James Kalin, Secretary 01/01/2022

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Greenport Fire Department period ending December 31, 2021																									
1																									
2																									
3																									
4																									
5	Aguilera, Hermogenes	L	48	19 %	25	6	0.9 %	0	1	5	9	10	0	3.75	28	81.75	X	X	X	X	X	X	X	X	X
6	Arnold, Jordan		44	18 %	25	8	1.2 %	0	0	6	2	25	2	0	0	60		X							
7	Barszczewski, Joseph	W	9	3.6 %	0	14	2.1 %	0	0	20	9	3	0	8	28	68		X			X	X	X		
8	Barszczewski, Joseph III		2	0.8 %	0	2	0.3 %	0	0	2	1	25	0	0	0	28									
9	Betz, James		3	1.2 %	0	0	0 %	0	0	6	1	5	0	0	0	12									
10	Birmingham, Kenneth		1	0.4 %	0	1	0.1 %	0	0	5	4	4	0	0	28	41	X	X	X	X	X	X	X	X	
11	Breese, Harry	D	72	29 %	25	8	1.2 %	0	0	9	12	8	0	3	28	85	X	X	X	X	X	X	X	X	
12	Brennan, Patrick		0	0 %	0	0	0 %	0	0	6	0	0	0	0	0	6									
13	Britt, Harley		3	1.2 %	0	8	1.2 %	0	0	1	0	0	0	0	28	29									
14	Buchanan, Shawn		58	23 %	25	15	2.2 %	0	0	8	9	25	3	0	10	80								X	
15	Bumble III, Charles	T	3	1.2 %	0	3	0.4 %	0	0	10	2	0	0	5	28	45									
16	Bumble, Samantha		2	0.8 %	0	3	0.4 %	0	0	10	2	3	0	0	28	43	X	X	X	X	X	X	X	X	
17	Butler, Michael		88	35 %	25	17	2.5 %	0	0	11	9	4	0	0	28	77	X	X	X	X	X	X	X	X	
18	Capon, George		88	35 %	25	197	29 %	25	1	15	15	11	0	0	28	120	X	X	X	X	X	X	X	X	
19	Carey, Patrick		19	7.6 %	0	18	2.6 %	0	0	11	4	6	1	0	28	50	X	X	X	X	X	X	X	X	

points as of December 31, 2021

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
	elect/app	# Fire	%	pts	# EMS	%	pts	st/bv	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap					
4																									
20	Charters, Gary		4	1.6	0	2	0.3	0	4	2	3	0	0	28	37	X	X	X							
21	Clark III, Henry		1	0.4	0	0	0	0	2	1	0	0	0	28	31										
22	Clark, James	S,T	52	21	25	7	1	0	12	6	4	0	10	28	86		X	X						X	
23	Clark, Jeffrey		68	27	25	2	0.3	0	13	15	12	0	0	28	93	X	X	X						X	
24	Corazzini, Warren		7	2.8	0	3	0.4	0	2	3	3	0	0	28	36	X									
25	Corwin, Everett		89	36	25	223	33	25	13	12	7	0	0	28	113	X	X	X						X	
26	Corwin, Norma	W,C	51	20	25	212	31	25	20	15	11	5	10	28	144	X	X	X						X	X
27	Corwin, Robert E.	C,(L),D,ID	75	30	25	231	34	25	20	15	16	5	15.25	28	155.3	X	X	X						X	X
28	Corwin, Robert J.		76	31	25	253	37	25	16	15	13	5	0	28	131	X	X	X						X	X
29	Corwin, Scott		47	19	25	7	1	0	10	7	3	0	0	28	73	X	X	X						X	
30	Costas, Tom		23	9.2	25	36	5.3	0	5	2	4	0	0	28	65		X	X						X	
31	Creedon, Daniel	S	152	61	25	461	68	25	19	12	7	1	5	28	124	X	X	X						X	X
32	Creighton, Ryan		9	3.6	0	3	0.4	0	1	0	25	0	0	10	36										
33	DeFrancesco, James	(L)	28	11	25	52	7.6	25	15	12	3	0	3.75	28	112.8	X	X	X						X	X
34	De Kerillis, Alain	CH	120	48	25	302	44	25	20	15	25	4	25	28	167	X	X	X						X	X
35	Detrick, Gary		2	0.8	0	0	0	0	5	4	0	0	0	28	37										
36	Diaz, Juan		28	11	25	10	1.5	0	10	9	15	0	0	28	87										
37	Diaz, Nicolas		2	0.8	0	0	0	0	3	0	1	0	0	0	4										

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
		elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap				
38	Edwards, Alson		0	0	0	0	0	0	0	0	0	2	2	2	0	0	0	0	0	0	6					
39	Ellis, Scott		3	1.2	0	19	2.8	0	0	0	1	1	3	0	0	28	33		X	X		X				
40	Ferguson, Peter		23	9.2	25	7	1	25	0	1	6	6	5	1	0	28	72	X	X	X		X		X	X	
41	Ficurilli, Michael		57	23	25	6	0.9	25	0	0	12	6	9	0	0	28	80	X	X	X		X		X		
42	Flora, Michael	(L)	1	0.4	0	0	0	0	0	0	0	0	0	0	1.25	28	29.25									
43	Fogarty, Jonathan		5	2	0	2	0.3	0	0	0	8	3	25	0	0	10	46									
44	Garcia-Dinizio, Gloria		0	0	0	2	0.3	0	0	0	0	0	0	0	0	28	28									
45	Grattan, Timothy		22	8.8	0	4	0.6	0	0	0	6	0	3	2	0	28	39		X	X		X		X	X	
46	Gray, Enya		0	0	0	5	0.7	0	0	0	1	0	0	0	0	5	6									
47	Gray, Sally Anne	L	42	17	25	137	20	25	25	2	12	5	12	2	6	28	117	X	X	X		X		X	X	
48	Grilli, Jennifer	L	1	0.4	0	3	0.4	0	0	1	8	8	1	0	3.75	28	50	X								
49	Grilli, John	W	2	0.8	0	6	0.9	0	0	1	20	7	1	0	8	28	65	X								
50	Hamilton Jr., Robert	D	103	41	25	30	4.4	25	0	0	15	9	8	1	3	28	89	X	X	X		X		X	X	
51	Hanold, Christopher	C	37	15	25	34	5	25	0	1	13	15	6	0	8	28	96	X	X	X		X		X	X	
52	Hanold, Christopher, Jr.		0	0	0	0	0	0	0	0	1	0	0	0	0	28	29									
53	Harris, Cliff	C,W	10	4	0	4	0.6	0	0	0	4	4	3	0	14	28	53		X	X		X		X		
54	Harris, Peter	L,T,D(W)	86	35	25	22	3.2	25	0	1	19	15	5	0	15	28	108	X	X	X		X		X	X	
55	Harvey, Russell		34	14	25	13	1.9	25	0	0	6	1	3	3	1	28	67	X	X	X		X		X	X	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	
	elect/app	# Fire	%	pts	# EMS	%	pts		pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap				
4																										
56	Hollid, Scott	W	47	19 %	25	4	0.6 %	0	0	20	13	2	0	8	28	96										
57	Hubbard Jr, George		26	10 %	25	3	0.4 %	0	1	11	11	4	0	0	28	80			X	X	X					
58	Hughes, Colleen	S	51	20 %	25	73	11 %	25	1	17	9	16	0	6	28	127			X	X	X					
59	Huzsek, Andrew H		124	50 %	25	21	3.1 %	0	0	11	9	5	1	0	28	79			X	X	X					
60	Hydell, Carol	L,S	30	12 %	25	23	3.4 %	0	3	16	10	7	0	10	28	99			X	X	X				X	
61	Hydell, Charles	(C)	39	16 %	25	24	3.5 %	0	3	12	13	7	0	2	28	90			X	X	X					
62	Hydell, Charles, Jr.		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0										
63	Jensen, Warren	W	45	18 %	25	10	1.5 %	0	1	20	7	5	0	8	28	94			X	X	X					
64	Jester, Robert	W	3	1.2 %	0	12	1.8 %	0	1	20	15	10	0	6	28	80			X	X	X					
65	Jimenez, Susano		2	0.8 %	0	0	0 %	0	0	7	2	4	0	0	28	41			X	X	X					
66	Jobes, Craig	L	137	55 %	25	251	37 %	25	2	13	10	12	4	3.75	28	122.8			X	X	X				X	
67	Johnson, Craig	C(L)	66	27 %	25	152	22 %	25	1	16	9	5	0	7.25	28	116.3			X	X	X				X	
68	Kalin, James	CH,T	214	86 %	25	510	75 %	25	2	20	15	12	1	25	28	153			X	X	X					
69	King, Kendra		1	0.4 %	0	0	0 %	0	0	1	0	1	0	0	0	2										
70	Luke, Alexander		117	47 %	25	48	7 %	0	1	12	14	15	1	0	28	96			X	X	X					
71	Mantzopoulos, John		45	18 %	25	3	0.4 %	0	0	4	2	3	0	0	5	39										
72	Manwaring, Julia		73	29 %	25	98	14 %	25	3	20	14	14	0	0	28	129			X	X	X					
73	Manwaring, Wayde	CH	191	77 %	25	258	38 %	25	3	20	15	18	0	25	28	159			X	X	X					

points as of December 31, 2021

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
	elect/app	# Fire	%	pts	# EMS	%	pts	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap							
4																									
74	Marczewski, Macy		24	9.6 %	25	8	1.2 %	0	15	15	0	28	99	X	X	X	X								
75	Martocchia, Jerome		30	12 %	25	28	4.1 %	0	7	3	0	28	67	X	X	X	X								
76	Miller, Wayne	W	35	14 %	25	2	0.3 %	0	20	12	8	28	101	X	X	X	X								
77	Milovich Jr., Joseph	W	76	31 %	25	8	1.2 %	0	17	9	0	28	88	X											
78	Musto, Francis	S, Ch	124	50 %	25	296	43 %	25	20	15	11	2	10	X	X	X	X								
79	Mysliborski, Linda		3	1.2 %	0	17	2.5 %	0	4	0	25	28	61		X	X	X								
80	Narkiewicz, Piotr		98	39 %	25	300	44 %	25	1	10	4	0	1	X	X	X	X								
81	Nedoszytko, William	S	0	0 %	0	0	0 %	0	0	11	3	0	5	X											
82	Nyce, David	C	149	60 %	25	247	36 %	25	0	20	15	14	4	X	X	X	X								
83	O'Brien, Michael		49	20 %	25	3	0.4 %	0	0	8	4	25	2												
84	Petrigliano, Victor		1	0.4 %	0	14	2.1 %	0	0	1	1	0	0												
85	Piel, Jeffrey		1	0.4 %	0	0	0 %	0	1	9	1	0	0	X											
86	Pirillo, James A.		107	43 %	25	13	1.9 %	0	1	13	13	8	2	X	X	X	X								
87	Pope, George		25	10 %	25	28	4.1 %	0	1	9	4	4	0	X	X	X	X								
88	Purcell, Bernard		236	95 %	25	298	44 %	25	2	11	15	13	2	X	X	X	X								
89	Purcell, Ryan		27	11 %	25	25	3.7 %	0	0	11	2	6	0		X	X	X								
90	Quillin, Michael	D	60	24 %	25	3	0.4 %	0	1	14	15	18	1	X	X	X	X								
91	Raynor, Dale		80	32 %	25	28	4.1 %	0	1	11	13	10	2	X	X	X	X								

points as of December 31, 2021

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
	elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
4																									
92	Reed, Taylor	74	30	25	216	32	25	25	25	4	20	15	13	2	0	28	132	X	X	X	X	X	X	X	X
93	Reiss, Helen	111	45	25	313	46	25	25	25	0	20	14	5	1	8	28	126	X	X	X	X	X	X	X	X
94	Rempe Jr, Fred	36	14	25	117	17	25	25	25	0	3	5	4	0	0	28	90		X	X	X	X	X	X	X
95	Richter, Michael	37	15	25	107	16	25	25	25	0	16	3	5	0	10	28	112	X	X	X	X	X	X	X	X
96	Robins, William	63	25	25	5	0.7	0	0	0	1	12	13	25	0	0	28	104								
97	Rosa, Lisa	30	12	25	12	1.8	0	0	0	1	12	11	7	0	0	28	84	X	X	X	X	X	X	X	X
98	Ruffner, William	0	0	0	0	0	0	0	0	0	2	1	0	0	0	28	31								
99	Rung, Rosalie	17	6.8	0	136	20	25	25	25	1	9	1	3	0	6	28	73		X	X	X	X	X	X	X
100	Rutkowski, Stephen	116	47	25	300	44	25	25	25	3	20	15	13	4	8.75	28	141.8		X	X	X	X	X	X	X
101	Skrezec, John	22	8.8	0	6	0.9	0	0	0	0	7	2	0	0	0	28	37	X							
102	Spanos, James	17	6.8	0	6	0.9	0	0	0	0	8	1	3	0	0	28	40		X	X	X	X	X	X	X
103	Staples, Halsey	93	37	25	167	24	25	25	25	1	11	6	4	0	0	28	100	X	X	X	X	X	X	X	X
104	Stoner, Gary	3	1.2	0	0	0	0	0	0	0	2	0	0	2	0	0	4								X
105	Stoner, Kelly	2	0.8	0	6	0.9	0	0	0	0	1	0	0	0	0	0	1								
106	Strickland, Samuel	99	40	25	210	31	25	25	25	2	20	15	25	5	4.5	28	149.5		X	X	X	X	X	X	X
107	Strittmatter, Amanda	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1								
108	Swetland, Jessica	4	1.6	0	7	1	0	0	0	0	1	2	0	0	0	28	31	X							
109	Tamin, John	83	33	25	119	17	25	25	25	0	12	11	4	0	0	28	105	X	X	X	X	X	X	X	X

points as of December 31, 2021

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	
	elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap				
4																										
10	Tejada, Yira		8	3.2	0	20	2.9	0	2	9	2	8	0	1	28	50	X	X	X	X						
11	Thorp, Thomas	L	37	15	25	14	2.1	0	0	5	2	3	0	1.25	28	64.25	X	X	X	X						
12	Trapani, Heather		30	12	25	65	9.5	25	0	2	4	2	1	0	15	74	X				X					
13	VanEtten, George	D	114	46	25	30	4.4	0	2	11	11	7	0	3	28	87	X	X	X	X					X	
14	Verity, Michael		0	0	0	0	0	0	0	0	1	0	0	0	28	29	X									
15	Verley, Joseph, Jr.		1	0.4	0	2	0.3	0	0	7	3	0	0	0	28	38										
16	Volinski, Antone, III	W	35	14	25	187	27	25	4	20	6	4	0	8	28	120	X	X	X	X					X	
17	Volinski, Darryl		13	5.2	0	42	6.2	0	1	2	3	6	0	0	28	40				X					X	
18	Walters, Joseph		1	0.4	0	0	0	0	0	6	1	9	0	0	28	44	X	X	X	X					X	
19	Zaymayar, Elias	L	121	49	25	31	4.5	0	1	15	15	11	4	5	28	104				X					X	
20	Zurek, Gregory		38	15	25	7	1	0	1	12	7	12	0	0	28	85	X	X	X	X					X	
21	Zurek Jr, Stanley		38	15	25	11	1.6	0	1	16	7	6	0	0	28	83	X	X	X	X					X	
22																										
23																										
24																										
25	POINTS NOT FINAL UNTIL AFTER GRIEVANCE DAY SUNDAY, JAN. 16, 2022																									



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ROBERT BRANDT
EXT. 217

Submitted: January 13, 2022
Meeting: January 20, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

January 20, 2022

Administrator's Office

Statistics

Work Orders:

Electric = 36 Written 36 Completed
Water = 08 Written, 08 Completed
Sewer = 40 Written, 40 Completed
Road = 55 Written, 55 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 12-06-2021. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 12-06-2021.

Discussion

- Ferry Queue Re-Design update
- Effluent Reuse EFC Status Update
- Contracts for Sandy Beach/Safe Harbor Waste Water system expansion

Resolutions

- Change Order for Microgrid

Trustee Reminders Awaiting information/comments

- Moratorium on WC development - proposed by Trustees Robins and Phillips
- Infrastructure project ideas for potential federal grant monies
- Feedback on Historic property recommendations from HPC
- Peconic Estuary Protection Sign ideas
- Parking Code Change

Road/Water Department

Statistics

Water Distribution:

6,675,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.32 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.59 mg/L

The form, DOH-360, was filed with the DOH on December 6, 2021, with the above results.

Report

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Performed water machine maintenance.
- ❖ Performed bi-weekly G-44 maintenance.
- ❖ Completed final brush pick for season.
- ❖ Set up ice rink.
- ❖ Weeded flower beds at Steamboat corner.
- ❖ Set up and cleared staging for Christmas parade.
- ❖ Road salter installed and tested on G9; Repaired Roadsalter on G66.
- ❖ Water mark outs throughout village.
- ❖ Remove safety barrels from sidewalk project on 4th and Kaplan Ave.
- ❖ Patched throughout village.
- ❖ Winterized street sweeper, stored for season.
- ❖ Christmas décor placed at Steamboat Corner.
- ❖ Removed air tank for repairs on G-9.
- ❖ Removed leaves from flower beds at 6th beach.
- ❖ Continued maintenance on ice rink and lined with sand.
- ❖ Placed bleachers at Mitchell Park for rink.
- ❖ Repaired fences throughout village.
- ❖ Repaired fuel line on case.
- ❖ Removed garbage from Baymen's Dock.
- ❖ Removed tent from Moores woods.
- ❖ Removed debris from transfer station and brought to Cutchogue.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.
Total plant flow for the month of = 7,253,000 Gallons
Average Daily Flow = .234 (MGD) Permit Limit = .650 MGD
Total Suspended Solids percent removal (TSS) = 96% Permit Limit = 75%
CBOD percent removal = 99% Permit Limit = 75%
Coliform Fecal General = 6.3 MPN. Permit limit 200 MPN/100
Coliform Total General = 168.9 MPN. Permit limit 700 MPN/100
Total Nitrogen = 5.3 LBS/day

Sludge Removal:

Gallons of sludge hauled in 42,000

Report

❖ Treatment Plant:

Cleaned and greased UV system

Repaired leaking force main pipe at plant

Replaced D.O. sensor caps in BNR basins

Cleared scum trough pipe on west clarifier

#2 Nitrate recirculation pump taken for evaluation and repair, replaced with spare

❖ Collection System:

#1 pump at Central Station failed, temporary rental installed

#2 pump at Peconic Landing taken for evaluation and repair, replaced with spare

Cleared blockage on Front St.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = December 24 @ 105.000 Mwh
Minimum usage day = December 16 @ 77.339 Mwh
Peak demand for the month = 5.044 MW December 24 11:30 am
Monthly total usage = 2,402.029 Mwh

Service calls/call outs = 5
Streetlight repairs = 7
Customers shut off for nonpayment = 0
Customers turned on for payment = 0
Customers turned on for the season = 0
New Services = 1

Tasks Accomplished:

- ❖ Continued to monitor Haugland Energy on the Microgrid project; setting of poles is near completion, expect remaining poles to be set in early January.
- ❖ Tree trimming has been completed for the Microgrid Project.
- ❖ All the holiday decorations have been installed; worked with the BID contractor to ensure that all their lighting was working.
- ❖ Responded to flickering light calls, and no power calls; one required change out of a pole mounted transformer due to bad secondary connectors.
- ❖ Replaced/repaired several streetlights.
- ❖ Started repair work on leaking cylinder heads on engine 5 and 6.
- ❖ Assisted Wastewater with removal and reinstalling of the grit screen system and electrical issues at the Central Pump station.
- ❖ Removed 4 trees that were on the Tree committees list for removal.

Attachments:

Greenport Meter 11-2021 (PDF)

Total Usage: 2,402,029.0000 KWH
 Peak Demand: 4708.00 KW
 Occured On: Nov 27 2021 18:30
 Load Factor: 70.76%
 Date Start: Monday, November 1, 2021
 Date End: Tuesday, November 30, 2021

Period Ending	KWH
11/1/2021	70,075.00
11/2/2021	73,807.00
11/3/2021	74,432.00
11/4/2021	78,716.00
11/5/2021	80,695.00
11/6/2021	82,097.00
11/7/2021	83,378.00
11/8/2021	75,019.00
11/9/2021	72,559.00
11/10/2021	70,462.00
11/11/2021	71,934.00
11/12/2021	73,866.00
11/13/2021	74,305.00
11/14/2021	76,634.00
11/15/2021	80,290.00
11/16/2021	80,093.00
11/17/2021	77,614.00
11/18/2021	69,272.00
11/19/2021	77,576.00
11/20/2021	82,824.00
11/21/2021	77,526.00
11/22/2021	76,520.00
11/23/2021	89,151.00
11/24/2021	94,514.00
11/25/2021	79,539.00
11/26/2021	85,382.00
11/27/2021	93,638.00
11/28/2021	93,675.00
11/29/2021	91,275.00
11/30/2021	95,161.00



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Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Building

Work Session Report for Building Department & Enforcement

January 20, 2022

Office of Code Enforcement & Fire Prevention

Reports

- ❖ Code Enforcement continues to patrol the Village and respond to complaints.
- ❖ Occupancy Checks in Public Places of Assemblies are being conducted to ensure site plan compliance.
- ❖ Officer Bolanos has successfully completed NYS Code Enforcement classes.

NOTES & TIPS:

**Please ensure you pay attention to parking regulations when parking.
Village Hall will be closed on January 17, 2022 Martin Luther King Day**

Code Enforcement Report is attached.

Building Permit Report is attached.

Traffic Enforcement Statistics Report is attached.

Attachments:

December 2021 Building CO Report (PDF)

December 2021 Building Report (PDF)

December 2021 CODE (PDF)



Village of Greenport Building Department

Monthly Report

CERTIFICATE OF OCCUPANCY

12/1/2021 through 12/31/2021

WORK TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	CO ISSUED
Second story addition to existing home.	02822	03/20/2020	4.- 9-17.1	216 Third Street. Greenport, New York 11944	12/08/2021
Roof Replacement.	02887	12/01/2021	4.-4-18	260 Sixth Ave Greenport, New York 11944	12/09/2021
Roof Replacement	02888	12/06/2021	2.-2-48	812 Main Street Greenport, New York 11944	12/09/2021
New Construction	02821	03/19/2020	2.-6-45.2	604 First Street Greenport, New York 11944	12/15/2021
Addition in Rear	02848	12/22/2020	2.-6-49.2	First Street Greenport, New York 11944	12/20/2021



Village of Greenport Building Department

December 2021

Monthly Report

Incorporated Village

REPORT COVERING

11/1/2021 through 11/30/2021

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Roof Replacement	02887	12/01/2021	4.-4-18	260 Sixth Street. Greenport, New York 11944	OPEN
Solar Panel Install	02886	12/01/2021	3.-5-1.1	130 Ludlum Pl Greenport, New York 11944	OPEN
Roof Replacement	02888	12/06/2021	2.-2-48	812 Main Street Greenport, New York 11944	OPEN
Addition/Renovation	02889	12/14/2021	4.-3-32	511 Carpenter Street Greenport, New York 11944	OPEN
Roof Replacement	02890	12/21/2021	4.-1-3	Kaplan Ave (429) Greenport, New York 11944	OPEN
Addition	02891	12/21/2021	7.-2-32	214 Sixth Street Greenport, New Greenport, New York 11944	OPEN
Ramp Repair	W21-06	12/23/2021		North Ferry	OPEN
Demolition	02893	12/30/2021	4.-5-9	408 South Street Greenport, New York 11944	OPEN
New Construction	02894	12/30/2021	4.-5-9	408 South Street Greenport, New York 11944	OPEN
Addition	02892	12/31/2021	4.-4-4	309 Sixth Ave Greenport, New York 11944	OPEN

Sprinkler Installation	02895	12/31/2021	4.-3-32	511 Carpenter Street Greenport, New York 11944	OPEN
Dumpster	21-D01	12/08/2021	4.-6-30.2	122 South Street Greenport, New York 11944	OPEN



Village of Greenport Enforcement Report

CODE ENFORCEMENT & FIRE PREVENTION

December 2021,

Monthly Report

Incorporated Village

REPORT COVERING
11/01/2021 through 11/30/2021

LOCATION	DATE	FACTUAL	DISPOSITION
511 Carpenter Street Greenport, New York 11944	12/3/2021	COMPLAINT	Complaint of construction being done without permit. Code Enforcement inspected. Interior painting was being done and does not require permit.
House between 506-520 Carpenter Street.	12/7/2021	COMPLAINT	Complaint that something came loose and was banging in the wind all night. Code Enforcement inspected. Problem was corrected by homeowner the following day.
APPEARANCE TICKETS ISSUED:			

RENTAL PERMIT INFORMATION

INFORMATION

*The following statistics represent the status of rental permits and rental permit violations from
January 1, 2018 –December 1, 2021*

New Applications/Renewal Applications Received: 2

Incomplete Applications (Missing fees, docs, etc.): 1

Applications Pending Inspection:0

Applications Pending Re-Inspection (Corrections needed to be made to rental unit): 1

Completed/Permits Issued: 6

Applications Completed/Permits Issued: 280



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Department: Village Administrator

Recreation

Work Session Report Recreation Department

January 20, 2022

Mitchell Park Marina/Parks

- ❖ The Ice rink received a new thermal overload for compressor 1 by Hallam Engineering.
- ❖ Arctic ice completed trouble shooting of PLC software card issue.
- ❖ The road department along with Everett Nichols installed walls and floor of the ice rink.
- ❖ Waiting for below freezing temperatures to spray ice. Requires three days back-to-back with clouds and highs in the low 30's, and low 20's throughout the nighttime hours.
- ❖ Renewal for ice rink signage for local businesses have begun this month.
- ❖ Carousel cleaning and maintenance continues.
- ❖ Carousel prices will increase, effective January 1, 2022, from \$2.00 per ticket to \$2.50 per ticket. The discounted tickets went from \$20.00 for 15 tickets to \$25.00 for 15 tickets. Signage has been made and posted to reflect price changes.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

After School Program=16 Children Enrolled

Reports

- ❖ The After-Care Program is going very well.
- ❖ Ms. Vicky Kutola from Floyd Memorial Library continues to come every Wednesday for Literacy and Library programs. The children enjoy her visits each week.
- ❖ December was extremely busy as we prepared for our annual holiday event that was held on December 14th. It was a huge success, and a great time was had by all.
- ❖ The After School Program will resume after Holiday break which is scheduled for January 3, 2022.
- ❖ The recreation center is sanitized daily.
- ❖ A great big Thank You to Mayor George Hubbard, The Village Trustees, Paul Pallas, Village Administrator and Sylvia Pirillo, Village Clerk for their continued support on this successful Annual event and of the recreation center programs as a whole.
- ❖ A great Big Thank you to Doug Jacobs (Santa Claus) for his continued assistance at our annual event to make this event special for the children.

Campground

Tasks Accomplished

- ❖ McCann's Campground is closed for the season.
- ❖ All payments for December rent were processed.

Attachments:

RECREATION MONTHLY REVENUE REPORT 12-2021 (PDF)

		MARINA		CAMPGROUND		MOORINGS		ICE RINK					
	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	
	\$ 201,996.91	\$ 189,694.54	\$ 105,335.55	\$ 402,754.97	\$ 63,499.00	\$ 80,435.00	\$ 54,920.51	\$ 69,227.00	\$ 40,023.90	\$ 36,400.00	\$ 35,400.00	\$ 32,100.00	
JUNE	120,925.35	134,727.53	182,091.44	96,808.51	24,728.50	25,360.00	26,350.00	26,767.00	-	-	-	-	
JULY	153,314.62	117,311.08	164,930.68	122,897.70	19,490.00	17,539.50	23,517.00	31,338.00	-	-	-	-	
AUGUST	78,674.19	101,314.05	91,698.56	50,429.31	14,400.00	19,015.00	13,675.00	20,355.00	-	-	-	-	
SEPTEMBER	25,199.87	17,715.25	48,943.46	83,014.63	7,947.50	10,349.50	17,725.00	16,565.00	1,300.00	-	-	-	
OCTOBER	3,000.00	-	(17,719.06)	-	1,935.00	-	9,985.00	9,290.00	1,300.00	2,200.00	1,200.00	3,000.00	
NOVEMBER	-	-	134.61	-	1,700.00	3,155.00	3,075.00	9,940.00	500.00	1,400.00	3,800.00	3,500.00	
DECEMBER	-	-	-	-	937.50	490.00	-	35.00	8,000.00	5,900.00	5,700.00	-	
JANUARY	(20.00)	1,311.50	-	-	65.00	1,290.00	2,975.00	-	2,100.00	1,900.00	1,500.00	-	
FEBRUARY	2,203.04	2,007.99	6,769.59	-	1,770.00	-	1,135.00	-	2,300.00	2,600.00	1,300.00	-	
MARCH	4,972.83	-	(2,306.36)	-	8,792.50	3,645.00	7,075.00	-	1,100.00	500.00	-	-	
APRIL	17,237.16	1,818.05	10,479.55	-	-	-	-	-	-	1,300.00	-	-	
MAY	-	-	-	-	-	-	-	-	-	-	-	-	
YEAR TO DATE	\$ 607,503.97	\$ 565,899.99	\$ 590,358.02	\$ 755,905.12	\$ 145,265.00	\$ 161,279.00	\$ 160,432.51	\$ 183,517.00	\$ 56,623.90	\$ 52,200.00	\$ 48,900.00	\$ 38,600.00	
		CAMERA OBSCURA		CAROUSEL		ICE RINK							
	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	
	\$ 172.00	\$ 30.00	\$ -	\$ 19.00	\$ 19,308.00	\$ 19,439.00	\$ -	\$ 16,753.55	-	-	-	-	
JUNE	150.00	108.00	-	13.00	51,051.91	55,026.85	-	45,122.05	-	-	-	-	
JULY	117.00	106.00	-	51.00	58,950.67	55,430.64	-	41,894.85	-	-	-	-	
AUGUST	24.00	37.00	18.00	-	19,858.80	22,070.65	-	19,080.77	-	-	-	-	
SEPTEMBER	13.00	14.00	5.00	2.00	8,027.82	10,096.43	-	8,692.00	-	300.00	-	-	
OCTOBER	388.00	-	-	-	6,035.83	8,976.38	-	6,984.00	1,050.00	950.00	-	-	
NOVEMBER	-	-	-	-	5,973.00	1,861.00	-	-	3,595.00	20,709.50	-	-	
DECEMBER	-	-	-	-	2,657.69	4,524.00	-	-	15,983.00	15,574.52	-	-	
JANUARY	-	-	-	-	5,631.00	6,275.00	-	-	15,378.01	15,282.00	-	-	
FEBRUARY	-	-	-	-	3,512.00	1,678.00	-	-	3,739.00	1,743.00	-	-	
MARCH	-	-	-	-	9,351.19	150.00	7,575.05	-	-	-	-	-	
APRIL	-	-	5.00	-	13,541.75	-	8,224.00	-	-	-	-	-	
MAY	25.00	-	-	-	-	-	-	-	-	-	-	-	
YEAR TO DATE	\$ 889.00	\$ 295.00	\$ 28.00	\$ 85.00	\$ 203,899.66	\$ 185,527.95	\$ 15,799.05	\$ 138,527.22	\$ 39,745.01	\$ 54,559.02	\$ -	\$ -	



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: January 11, 2022
Meeting: January 20, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER'S REPORT JANUARY 2022

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4913 to appropriate reserves to fund the construction of a storm drain at Clark Street and Fifth Street, and directing that Budget Amendment # 4913 be included as part of the formal meeting minutes of the January 27, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4914 to appropriate reserves to fund the continuing Central Pump Station generator rental, and directing that Budget Amendment # 4914 be included as part of the formal meeting minutes of the January 27, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4915 to appropriate reserves to fund engineering services regarding possible purchase of jet rodder, and directing that Budget Amendment # 4915 be included as part of the formal meeting minutes of the January 27, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4916 to appropriate reserves to fund the ultraviolet system repair, and directing that Budget Amendment # 4916 be included as part of the formal meeting minutes of the January 27, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4917 to appropriate reserves to fund the ultraviolet system repair, and directing that Budget Amendment # 4917 be included as part of the formal meeting minutes of the January 27, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4918 to appropriate reserves to fund the parts replacement/ repair of the Huber RPPS, and directing that Budget Amendment # 4918 be included as part of the formal meeting minutes of the January 27, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4919 to appropriate reserves to fund the glycol replacement for the ice rink, and directing that Budget Amendment # 4919 be included as part of the formal meeting minutes of the January 27, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 4920 to fund the engine and pump repair for Pumper # 8-2-2 and Pumper # 8-2-3, and directing that Budget Amendment # 4920 be included as part of the formal meeting minutes of the January 27, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION scheduling a public hearing for the 2022-2023 Village Tentative Budget at 6:00 p.m. on April 14, 2022 at the Old Schoolhouse, Front and First Streets, Greenport, New York 11944; and directing Clerk Pirillo to notice the budget hearing accordingly.

RESOLUTION authorizing the Village of Greenport to add the outstanding water and sewer balances in arrears to the Village of Greenport 2022 tax bills for the respective property, per calculations to be completed by, on or before April 30, 2022.

UTILITY BILLING

Billing statistics for the month of December are completed.

Sector One bills to be printed and mailed. Red tags for Sector Four processed and being mailed.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

10 recertifications and 5 interims were performed for January 2022.

One voucher holder achieved self-sufficiency and the voucher was issued to a new applicant.

Currently, there are 3 voucher holders searching for housing.

SIGNIFICANT COLLECTIONS

Rents for December 2021 - \$ 92,401.53

Property Tax Collected - through November 2021 - \$ 1,126,139.26

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

Property Tax Collections Report - See attached

Attachments:

BILLING STATISTICS REPORT DECEMBER 2021 (PDF)

BANK BALANCES DECEMBER 2021 (PDF)

PROPERTY TAX COLLECTIONS REPORT DECEMBER 2021 (PDF)

HA FINANCIALS DECEMBER 2021 (PDF)

CD FINANCIALS DECEMBER 2021 (PDF)

BUDGET AMENDMENT 4913 (PDF)

BUDGET AMENDMENT 4914 (PDF)

BUDGET AMENDMENT 4915 (PDF)

BUDGET AMENDMENT 4916 (PDF)

BUDGET AMENDMENT 4917 (PDF)

BUDGET AMENDMENT 4918 (PDF)

BUDGET AMENDMENT 4919 (PDF)

BUDGET AMENDMENT 4920 (PDF)

EOM Billing Statistics Report

Rate Summary - All Routes

Service
Electric

Rate# - Description

- 2 - Electric - Flat Charge
- 9 - Residential (1, 1)
- 10 - Water Heating (2, 2)
- 11 - All Electric (3, 3)
- 13 - Demand - Class 3 (5, 5)
- 14 - Village St. Lighting (6, 6)
- 15 - Town St Lighting (7, 7)
- 19 - Traffic Lights (11, 11)
- 20 - Contract St Lighting (12, 12)
- 21 - Sterling Harbor (13, 13)

Electric Total

Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSSES	Comm Tax	Res Tax
2 - Electric - Flat Charge	11	0	0	0	0	0	523.60				8.80
9 - Residential (1, 1)	1372	0	919181	104,643.02	0	0		9,685.59	4,580.16		2,869.04
10 - Water Heating (2, 2)	11	0	1788	125.56	0	0		18.74	8.90		3.83
11 - All Electric (3, 3)	351	0	301810	33,561.94	0	0		3,164.15	1,503.88		948.42
13 - Demand - Class 3 (5, 5)	5	0	305000	17,049.50	844.5	9,994.13		3,197.61	1,519.81		627.37
14 - Village St. Lighting (6, 6)	5	0	55073	6,338.91	0	0		577.39	274.42		
15 - Town St Lighting (7, 7)	1	0	2169.04	249.66	0	0		22.74	10.81		
19 - Traffic Lights (11, 11)	1	0	1416	146.65	0	0		14.85	7.06		
20 - Contract St Lighting (12, 12)	2	0	304	0.00	0	0					
21 - Sterling Harbor (13, 13)	2	0	2698	310.54	0	0		28.28	13.44	30.38	
3 - Sewer -INSIDE Flat Charge	1761	0	1589439.04	162,425.78	844.5	9,994.13	523.60	16,709.35	7,918.48	657.75	3,830.09
23 - Sewer -IN VILL 3/4" W/SEWER (14, 14)	34	0	0	1,739.10	0	0					
25 - Sewer -IN VILL 1" W/SEWER (15, 15)	893	530	3518.4	50,341.16	0	0					
27 - Sewer -IN VILL 1 1/2" W/SEWER (16, 16)	30	10	340.2	4,161.54	0	0					
29 - Sewer -IN VILL 2" W/SEWER (17, 17)	12	5	-722.4	-11,191.95	0	0					
31 - Sewer -IN VILL 3" W/SEWER (18, 18)	28	10	337.9	4,939.15	0	0					
33 - Sewer -IN VILL 4" W/SEWER (19, 19)	1	1	0	42.00	0	0					
54 - Sewer - OUTSIDE RES SEWER (50, 50)	3	1	359.4	5,489.10	0	0					
57 - SPLIT SEWER BILLING (52, 52)	79	59	920.1792	19,081.71	0	0					
62 - O/S DRIFTWOOD COVE 52	1	0	8	0.00	0	0					
63 - O/S DRIFTWOOD COVE 49	1	1	107.0388	3,276.00	0	0					
64 - O/S PECONIC LANDING 301	1	1	101.6532	3,087.00	0	0					
65 - O/S CLIFFSIDE CONDOS-SEWER	1	0	1417	25,631.00	0	0					
5 - Water - Flat Charge	1085	1	67	4,410.00	0	0					
22 - RES VILL 3/4" W/SEWER (14, 14)	32	619	6454.3712	111,005.81	0	0					
24 - RES VILL 1" W/SEWER (15, 15)	905	0	0	901.50	0	0					
26 - COMM VILL 1 1/2" W/SEWER (16, 16)	31	327	3950	24,536.39	0	0					
28 - COMM VILL 2" W/SEWER (17, 17)	13	5	385	1,819.18	0	0					
30 - COMM VILL 3" W/SEWER (18, 18)	31	8	1121	14,991.65	0	0					
32 - COMM VILL 4" W/SEWER (19, 19)	1	17	464	2,566.36	0	0					
46 - COMM VILLAGE 1 1/2" (42, 42)	3	1	417	1,945.21	0	0					
47 - COMM VILLAGE 2" (43, 43)	1	1	0	44.46	0	0					
48 - RES VILLAGE 3/4" (44, 44)	7	5	98	549.43	0	0					
49 - RES VILLAGE SEWER ONLY (45, 45)	127	112	240	3,126.42	0	0					
52 - FLAT-FIRE SPRINKLERS (49, 49)	8	0	1	0.00	0	0					
53 - OUTSIDE RES SEWER (50, 50)	32	0	0	0.00	0	0					

Sewer Total

Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSSES	Comm Tax	Res Tax
5 - Water - Flat Charge	1085	1	67	4,410.00	0	0					
22 - RES VILL 3/4" W/SEWER (14, 14)	32	619	6454.3712	111,005.81	0	0					
24 - RES VILL 1" W/SEWER (15, 15)	905	0	0	901.50	0	0					
26 - COMM VILL 1 1/2" W/SEWER (16, 16)	31	327	3950	24,536.39	0	0					
28 - COMM VILL 2" W/SEWER (17, 17)	13	5	385	1,819.18	0	0					
30 - COMM VILL 3" W/SEWER (18, 18)	31	8	1121	14,991.65	0	0					
32 - COMM VILL 4" W/SEWER (19, 19)	1	17	464	2,566.36	0	0					
46 - COMM VILLAGE 1 1/2" (42, 42)	3	1	417	1,945.21	0	0					
47 - COMM VILLAGE 2" (43, 43)	1	1	0	44.46	0	0					
48 - RES VILLAGE 3/4" (44, 44)	7	5	98	549.43	0	0					
49 - RES VILLAGE SEWER ONLY (45, 45)	127	112	240	3,126.42	0	0					
52 - FLAT-FIRE SPRINKLERS (49, 49)	8	0	1	0.00	0	0					
53 - OUTSIDE RES SEWER (50, 50)	32	0	0	0.00	0	0					

Water Total

Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSSES	Comm Tax	Res Tax
12 - Commercial (4, 4)	1268	477	7752.372	50,525.06	0	0					
16 - Operating Municipalt (8, 8)	367	0	705402.9	80,040.00	0	0		7,395.51	3,514.95	6,487.02	
17 - Water Department (9, 9)	34	0	76059	8,560.94	0	0		797.41	379.00		
18 - Sewer Department (10, 10)	2	0	0	24.86	0	0					
73 - Electric Power Plant	10	0	77223	8,387.19	0	0		809.60	384.81		
electric-small commercial Total	6	0	89028	0.00	0	0					
Grand Total	419	0	947712.9	97,012.99	844.5	9,994.13	523.60	9,002.52	4,278.76	6,487.02	
	4533	1096	2551358.6832	420,969.64				25,711.87	12,197.24	7,144.77	3,830.09

**BANK ACCOUNT BALANCES
FOR THE MONTH OF DECEMBER 2021**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	209,343.95	
A	Repair & Maintenance	A.0200.400	Checking	93,224.16	
A	Greenhill Cemetery	A.0201.100	Savings	33,633.14	
A	Money Market	A.0201.130	Money Market	1,901,608.16	
A	Fire Apparatus	A.0221.110	Savings	304,641.08	
A	Bulding Department Escrow	A.0235.101	Checking	45,947.59	
A	Parks and Recreation	A.0200.200	Checking	2,014.23	
A	American Recovery Plan	A.0200.415	Checking	114,409.92	
				TOTAL GENERAL FUND	\$ 2,704,822.23
CD	Small Cities Rehab.	CD.0200.000	Savings	454.22	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
				TOTAL COMMUNITY DEVELOPMENT	\$ 680.43
E	Light Fund	E.0121.100	Checking	508,633.71	
E	Light Depreciation Savings	E.0116.100	Savings	1,980,320.88	
E	TTC Collections	E.0121.120	Savings	116,281.33	
E	Renewable Energy Savings	E.0121.130	Savings	132,664.29	
E	Consumer Deposit Savings	E.0191.100	Savings	122,413.82	
E	Consumer Deposit Checking	E.0244.200	Checking	5,616.08	
				TOTAL LIGHT FUND	\$ 2,865,930.11
F	Water	F.0200.000	Checking	550,722.70	
F	Water Fund Capital	F.0200.400	Savings	8,391.63	
F	Water Fund CD (MM)	F.0201.000	Money Market	203,391.74	
F	Water Fund Money Market	F.0201.130	Money Market	386,433.47	
					\$ 1,148,939.54
G	Sewer	G.0200.000	Checking	935,482.63	
G	NYS DEC Consent	G.0201.000	Savings	31,525.59	
G	Sewer Fund I	G.0201.100	Money Market	995,978.88	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,172.63	

G	NYSERDA	G.0525.000	Checking	111.01	
					TOTAL SEWER FUND \$ 2,161,122.35
H	Capital	H.0200.000	Checking	771,539.88	
H	Capital Reserve	H.0200.400	Savings	49,655.28	
					TOTAL CAPITAL FUND \$ 821,195.16
TA	Trust & Agency	TA.0200.000	Checking	80,667.43	
TA	Retirement Savings	TA.0201.000	Savings	49,007.88	
TA	WWI Memorial Trust	TA.0201.001	Savings	731.48	
TA	T & A Special Escrow	TA.0201.002	Savings	6,607.50	
TA	Justice Court	TA.0201.004	Savings	4,796.12	
TA	Global Common	TA.0201.009	Savings	271,700.61	
TA	Basketball Court Donations	TA.0600.101	Checking	1,992.00	
TA	Tree Committee	TA.0600.102	Checking	4,678.23	
TA	Summer Day Camp Donations	TA.0600.103	Checking	1,200.00	
TA	Recreation Center Donations	TA.0600.104	Checking	21,682.67	
TA	Friends of Fifth Street	TA.0600.106	Checking	113.00	
TA	American Legion Bldg	TA.0600.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0600.120	Checking	20,356.00	
TA	Carousel Committee	TA.0600.113	Checking	14,122.47	
TA	Accounts Payable	TA.0202.000	Checking	996,230.66	
					TOTAL TRUST & AGENCY FUND \$ 1,474,086.05
	Wire Account			602,407.60	
	Utility Clearing			158,040.87	
					\$ 760,448.47
					TOTAL VILLAGE WIDE \$ 11,937,224.34

VILLAGE OF GREENPORT

Payment to 12/31/2021, Balance as of 12/31/2021

	Count	Balance Amt	Count	Paid Amt	Count	Refunds	Payment Total	Writeoff
Grand Totals								
BID MT	9	2,145.64	109	48,344.36			48,344.36	
SEWER MT	12	7,238.99	20	11,036.01			11,036.01	
VLLT	50	49,995.66	979	1,057,070.60			1,057,070.60	
WATER MT	13	3,759.94	21	7,463.70			7,463.70	
Total PRINCIPAL		63,140.23		1,123,914.67			1,123,914.67	
PEN			32	2,224.59			2,224.59	
Total PENALTY				2,224.59			2,224.59	
Total		63,140.23		1,126,139.26			1,126,139.26	

Financial Data Schedule - Monthly Revenue & Expenses (HAP REGISTER) - DEC 2021				79	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	92,509.00	-	\$	-	\$
Account Description				77	Vouchers Leased on Last day of month						
REVENUE:				2	New Vouchers Issued/No Lease/Searching						
706 PHA HUD Operating Grants	\$ 87,552.00				Cornwell	1					
706a Admin fee revenues	\$ 6,819.00				Quintana	1					
711 Interest Earned - HAP	\$ -										
Interest Earned - ADMIN	\$ -			0	Portable Vouchers						
714 Fraud recovery	\$ -										
700 TOTAL REVENUE	\$ 94,371.00			79	All other Vouchers						
EXPENSES:											
Administrative											
912 Auditing fees											
911 Salaries - Asha (\$26.80), Robert Column E, Paul Column F 3 payperiods	\$ 5,740.62	\$ 396.36	\$ 865.38	\$ 7,002.36	Admin Salaries total						
911a Medical	\$ 3,178.11	\$ 44.71	\$ 127.52	\$ 3,350.34	Medical Total						
911b Dental	\$ 151.52		\$ 8.05	\$ 159.57	Dental Total						
911c Pension T4 15.27%, T5 12.9%	\$ 901.28	\$ 51.13	\$ 111.63	\$ 1,064.04	Pension Total						
914 Payroll Taxes FICA	\$ 439.16	\$ 30.32	\$ 66.20	\$ 535.68	FICA Total						
915 Employee Benefit Contribution TOTAL	\$ 4,230.91	\$ 95.84	\$ 247.20	\$ 4,573.94	Benefits Total						
917 Nina JG Stewart, Esq											
916 A Gallacher Reimb											
918 A Gallacher Mileage											
916 Office Expenses Total	\$ -										
910 Administrative Total	\$ 12,111.99		\$ 12,661.99		Village of Greenport total						
962 Other General Expenses (Office Rent)	\$ 550.00										
969 TOTAL OPERATING EXPENSES	\$ 12,661.99				TERMINATED						
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES	\$ -		\$ (5,842.99)		DECEASED						
973.1 PHA Utility Allowance	\$ 92,509.00		\$ 92,509.00		ABSORBED						
973.2 HAP payments	\$ -		\$ -								
973 PORT payments	\$ 92,509.00		\$ 92,509.00		RELINQUISHED						
(HAP, PORT and UTILITY TOTAL)	\$ 92,509.00		\$ 92,509.00								
HAP & UTIL less Port payments	\$ 6,819.00		\$ 6,819.00								
1117-020 Total Admin Revenue	\$ (5,842.99)		\$ (5,842.99)								
1117 Net ADMIN	\$ 87,552.00		\$ 87,552.00								
1118 Total Hap Revenue	\$ (4,957.00)		\$ (4,957.00)								
1118-020 Net HAP	\$ 105,170.99		\$ 105,170.99								
900 TOTAL EXPENSES	\$ 105,170.99		\$ 105,170.99								
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ (10,799.99)		\$ (10,799.99)								

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - December 2021

\$ 4,800.00 50.00

Account Description	REVENUE: 213 Center	REVENUE: 278 2nd Street	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE			
	213 Center	UNIT 1 - 8124				HOUSE			
Rent	\$ 1,125.00	\$ 1,375.00		1,125.00	\$ 1,175.00				
Late Fees/Credits	\$ 50.00								
TOTAL REVENUE	\$ 1,175.00	\$ 1,375.00	\$ 1,125.00	\$ 1,175.00	\$ -	\$ 4,850.00			
EXPENSES:	EXPENSES: 213 Center	EXPENSES: 278 2nd Street							
Utilities	213 CENTER	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3 -	HOUSE - 8590 RE/8361 SW				
Electric	\$ 56.33				\$ 13.47				
Water/Sewer	\$ 64.17				\$ 156.78				
Propane/Heating Oil					\$ 518.22				
Admin									
Salary (\$6.70 X 2 payperiods 140 hrs=\$938.00 divide by 25% and 75%) [\$26.80 x 25%=\$6.70]	\$ 234.50				\$ 703.50	\$ 938.00			
Payment Agreement to Village					\$ 1,000.00				
Total	\$ 355.00	\$ -	\$ -	\$ -	\$ 2,391.97	\$ 2,391.97			
	MAINTENANCE: 213 Center	MAINTENANCE: 278 2nd Street	UNIT 1	UNIT 2	UNIT 3	HOUSE			
Maintenance Repairs/Other	213 CENTER	UNIT 1	UNIT 2	UNIT 3					
Van Eren Plumbing				\$ 103.10					
North Shore Extermination					\$ 199.00				
Sentry Automatic Fire Protection					\$ 1,100.00				
Mattuck Enviro Services					\$ 39.49				
Pine Oaks Landscaping					\$ 105.00				
Total Expenses	\$ 355.00	\$ -	\$ -	\$ 103.10	\$ 1,443.49	\$ 1,546.59			
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET							
Interest Earned									
Total Revenue	\$ 1,175.00			\$ 3,675.00					
Total Expenses	\$ 355.00			\$ 3,938.56					
NET REVENUE	\$ 820.00			\$ (263.56)					
EXCESS (DEFICIENCY) OF TOTAL REVENUE									
OVER (UNDER) TOTAL EXPENSES	\$ 820.00			\$ (263.56)					

1000

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2022 Period: 1 Trans Type: B2 - Amend Status: Batch
 Trans No: 4915 Trans Date: 01/10/2022 User Ref: ROBERT
 Requested: A. HUBBARD Approved: Created by: ROBERT 01/10/2022
 Description: TO APPROPRIATE RESRVES TO FUND ENGINEERING SERVICES REGARDING Account # Order: No
 POSSIBLE PURCHASE OF JET RODDER Print Parent Account: No

Account No.	Account Description	Amount
G.5990	APPROPRIATED FUND BALANCE	3,000.00
G.8130.202	TRTMNT PLANT MISC EQUIPMENT..	3,000.00
Total Amount:		<u>6,000.00</u>



236 THIRD STREET
GREENPORT NY 11944

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EXT. 215

TRUSTEES
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ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: January 13, 2022
Meeting: January 20, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk January 2022 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on January 20, 2022
Report of Sylvia Lazzari Pirillo, Village Clerk

Agreements and Contracts

The Wiggins Street Re-Paving Agreement between the Village and the North Ferry was fully executed on the 15th of December.

The annual contract for the delivery of No. 2 heating oil was sent for execution to Burt's Reliable on December 30th. It was fully executed on the 7th of January.

The annual contract for the delivery of diesel fuel was sent for execution to Burt's Reliable on December 30th. It was fully executed on the 7th of January.

Three originals of the CSEA EBF 2021 - 2025 contract, signed by the Mayor, were sent to CSEA via regular mail for full execution.

The contract between the Village and the Greenport Hockey Club was fully executed on the 7th of January.

The contract between the Village and Firematic was sent electronically for execution on the 5th of January. It was fully executed on the 7th of January. A fully executed original was sent to Firematic on the 11th of January, and a scan of the fully executed contract was sent to Firematic on that same day.

Financial

Notice was received from the NYSOSC that the Village was owed \$ 2,935 from the Town for November Justice Court fees.

Informational

The required cannabis opt-out legislation paperwork was provided to the Cannabis Control Board on December 28th. The local law was mailed for filing with the NYS DOS on January 4th.

Legal Notices Published

- Site plan improvements at the WWTP: noticed in the January 6th edition of The Suffolk Times, with proposals returnable on January 27th. This was also noticed on the NYS Contract Reporter.
- Contractor services: noticed in the January 6th edition of The Suffolk Times, with proposals returnable on the 18th of January.
- Delivery of 87 octane: noticed in the January 6th edition of The Suffolk Times, and in the NYS Contract Reporter, with bids returnable on the 18th of January. This was also noticed in the NYS Contract Reporter.
- Removal and disposal of snow: noticed in the January 6th edition of The Suffolk Times, with bids returnable on the 18th of January.
- Management of McCann Campground: noticed in the January 6th edition of The Suffolk Times, with proposals returnable on the 27th of January. This was also noticed in the NYS Contract Reporter.
- Tree and stump removal: scheduled for the January 20th edition of The Suffolk Times, with quotes returnable on the 3rd of February.

Resolutions for the Regular Meeting

RESOLUTION setting the 2022 Village of Greenport property tax lien sale for 10:00 a.m. on March 8, 2022 at Greenport Village Hall, 236 Third Street, Greenport, New York, 11944; and directing Clerk Pirillo to notice the tax lien sale accordingly.

RESOLUTION approving the Public Assembly Permit Application submitted by Rena Wilhelm on behalf of Greenport Skatepark.Org for the use of a portion of the Polo Grounds at Moore's Lane from 10:00 a.m. through 8:00 p.m. on August 6, 2022 with a rain date of August 7, 2022 for a Family-Friendly Skatepark Festival. The parameters for the logistics of this event will follow all COVID directives and guidelines in place at the time of the event.

RESOLUTION scheduling a public hearing for 7:00 p.m. on February 24, 2022 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by Paul Betencourt to: construct a proposed 4' wide x 32' long fixed dock, 30" wide x 14' long aluminum ramp and 6' wide x 20' long floating dock supported with two (2) 10" diameter piles, for the property at 200 Atlantic Avenue, Greenport, New York, 11944; and directing Clerk Pirillo to notice the public hearing accordingly.

RESOLUTION approving the attached SEQRA resolution regarding the Wetlands Permit Application submitted by Wayne Turett and Jessica Leighton per the public hearing held on December 23, 2021 for dredging to make a 4' deep path from the existing dock to the closest Townsend Manor dock, at 746 Main Street, Greenport, NY, 11944; adopting lead agency status, determining that the approval of the Wetlands Permit Application is an Unlisted Action for purposes of SEQRA that will not have a significant negative impact on one or more aspects of the environment, and adopting a conditional negative declaration for purposes of SEQRA, which is contingent upon the spoil being taken to Brookhaven landfill after being tested and meeting certain criteria.

RESOLUTION approving the Wetlands Permit Application as submitted by Wayne Turett and Jessica Leighton for dredging to make a 4' deep path from the existing dock to the closest Townsend Manor dock, at 746 Main Street, Greenport, NY, 11944, per the public hearing held on December 23, 2021. This is a conditional approval, contingent upon the spoil being taken to Brookhaven landfill after being tested and meeting certain criteria. As per the Code of the Village of Greenport, the term of this permit shall be two years.

RESOLUTION ratifying an increase in the hourly wage rate for part-time, seasonal employee Steven Venuti, from \$ 17.00 per hour to \$ 20.00 per hour, effective January 17, 2022.

RESOLUTION ratifying the hiring of Bridget Ryan as a part-time, seasonal skate-guard and Ice Rink Office staff member, at an hourly wage rate of \$ 15.00 per hour, effective January 15, 2022.

Attachments:

BOARD OF TRUSTEES
VILLAGE OF GREENPORT

SEQRA RESOLUTION REGARDING WETLANDS PERMIT APPLICATION
OF WAYNE TURETT AND JESSICA LEIGHTON
FOR 746 MAIN STREET

WHEREAS an application for a wetlands permit approval was filed by Wayne Turett and Jessica Leighton for dredging to make a 4' deep path from the existing dock to the closest Townsend Manor dock, at 746 Main Street, Greenport, NY, 11944 with the Board of Trustees of the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the wetlands permit application and the Board of Trustees of the Village of Greenport with regard to SEQRA, and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the consideration and approval of the wetlands permit application and it is further

RESOLVED that the Board of Trustees hereby determines that the approval of the wetlands permit application is an Unlisted Action for purposes of SEQRA; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the approval of the wetlands permit application;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two ore more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a conditional Negative Declaration is hereby adopted for purposes of SEQRA, and is contingent upon the spoil being taken to Brookhaven landfill after being tested and meeting certain criteria.

Upon motion by Trustee

seconded by Trustee

this resolution is carried as follows:

Dated: December 28, 2021



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Submitted: January 13, 2022
Meeting: January 20, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Robins January 2022 Work Session Report

Attachments:

Trustee Robins January 2022 Work Session Report (PDF)

GATE Meeting 1/11/22

Zoom Meeting attended by Paul Pallas, Julia Robins, Rich Vandenburg, David Abatelli, Deborah Rivera, Brendan Spiro

- Rich Vandenburg would like the Village to coordinate meeting with MC Lighting to check the tree light connections.
- Paul Pallas requests 48 hour notice from Rich to make an electric department worker available when they are scheduled to be here
- The school technology class is going to construct four new planters and repair several others. Dave Abatelli is coordinating with them. The BID would like to share the cost of the materials with the Village. He is awaiting a final amount from the school. It is estimated at approximately \$1500.
- Paul updated the group on the Ferry Project and the installation of new poles and wiring as part of the Microgrid Project.
- Rich asked about the Hampton Jitney to Sag Harbor and Paul reported that they have not submitted a formal proposal to the Board.
- Discussion of the Ice Rink opening. Paul reported the road crew would begin spraying to create the ice today 1/11 and spray for the next 3 nights. The members of the hockey club assist with the spraying.
- Opening is planned for Saturday.
- Discuss renewing or searching for grant opportunities for lighting of South Street Parking Lot.

Housing Task Force

We need to find a way to provide housing security for the workers and families that provide the services that our community needs.

The retail and service workers, first responders, teachers and tradespeople that support infrastructure and make this a community.

The mission of this committee is to explore all possible ways to create affordable housing. We should be looking at existing zoning and land use.

We must find new ways to create housing that are outside the box of conventional use and ensure that they remain affordable in perpetuity.

I have a group ready to begin meeting this month via zoom and I plan to report on our meetings in my work session reports.

They are all residents of Greenport with varied backgrounds who bring expertise and experience to the table.

I am excited to begin work with this group.

Moratorium WC and GC districts

There are upcoming projects resulting from the sale of longtime business properties that have the potential to strain our infrastructure.

We do not have a plan to deal with the need for additional that the development of these properties will create except for selling non-existent parking spaces.

I am concerned overdevelopment without a master plan in place will push this village to the brink of unsustainability.

We need time to review the potential impacts and ways to mitigate them.

I am calling for a one year moratorium in the Waterfront Commercial and Retail Commercial Districts.