

AGENDA
HOUSING AUTHORITY BOARD REGULAR MEETING
July 12, 2016

1. Informational Update:

HOUSING

- a) No meeting was held June 28, 2016.
- b) This meeting is being held on July 12, 2016 in place of the regularly scheduled July 26, 2016 meeting.
- c) Unaudited FASS for fiscal year end 3.31.2016 was approved by HUD. Brendan Kelly of SaxBST assisted Asha Gallacher with the submission
- d) 6 recertifications and 5 interims were performed for June 2016
- e) 5 recertifications and 6 interims were performed for July 2016.
- f) 1 voucher was issued.

Voucher Program August 2016 PROJECTED MONTHLY EXPENSES

HAP, PORT RENTS & UTILITY REIMBURSEMENTS (81 Units)	\$.00
OFFICE EXPENSES	\$
AUDITOR FEES	\$1,680.00
PORT FEES	\$67.90
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMPL BENES)	\$7,176.56
TOTAL	\$

COMMUNITY DEVELOPMENT

a)

Community Development August 2016 PROJECTED MONTHLY EXPENSES

213 Center Street

Beginning Balance 7/1/16	\$
Village Electric	\$
Village Water	\$
	\$
Salary Reimb	\$142.80
TOTAL EXPENSES	\$
Approx Ending Balance	\$

278 2nd Street

Beginning Balance 7/1/16	\$
Payment for 278 2 nd St	\$1,000.00
Electric	\$
Water	\$
Greenport Plumbing & Heating	\$
Hands Fuel Co.	\$
Admin Fee Deficit to HA	\$
Salary	\$428.40
TOTAL EXPENSES	\$
Approx Ending Balance	\$

Rental Income

Income	
278 # 1	\$1240.00
278 # 2	\$1125.00
278 # 3	\$1125.00
213 Center	\$1125.00
TOTAL	\$4,615.00

2. Resolutions:

- a) MOTION – to ratify Housing Authority June 2016 expenses totaling \$74,697.56.
- b) MOTION – to ratify Housing Authority July 2016 expenses totaling \$75,621.65.
- c) MOTION – to ratify 213 Center Street June 2016 expenses totaling \$789.84.
- d) MOTION – to ratify 213 Center Street July 2016 expenses totaling \$423.56.
- e) MOTION – to ratify 278 2nd Street June 2016 expenses totaling \$3,141.91.
- f) MOTION – to ratify 278 2nd Street July 2016 expenses totaling \$1,685.11.

3. Next meeting date: **Tuesday, August 30, 2016** at 5:00 PM.

4. Motion to adjourn.



Village of Greenport Housing Authority Regular Board Meeting

MINUTES 5/24/2016

The regular monthly meeting was held on Tuesday, May 24, 2016.

Those present were: Valery Shelby, Karen Jimenez, Marilyn Corwin, Robert Brandt and Asha Gallacher.

Meeting was called to order by Board Member Valerie Shelby at 5:04 pm.

1. Section 8 Housing Update:

- a) Scott Mangham has submitted a letter of resignation as board member on 4/20/2016.
- b) Asha Gallacher completed the Housing Quality Standard online training on 4/19/2016 as a corrective action for the finding as a result of the HUD Limited HQS study.
- c) 6 recertifications were performed.
- d) 2 interims were performed. One tenant found new housing and leased up 6/1/15.
- e) See attached FAQ on PIH Notice 2015-19/h2015-10 Excluding the Use of Arrest Records in Housing Decisions.

2. Community Development:

- a) Windows were cleaned by Clarity Windows at 213 Center and 278 2nd Street on 4/12/16.
- b) Request was made to hire a painter to paint the fence at 213 Center Street. Valerie Shelby asked to obtain 3 quotes.

3. Resolutions:

- a) MOTION was made to approve minutes March 29, 2016. Marilyn Corwin made motion, Karen Jimenez carried.
- b) MOTION was made to HA accounts payable for April 2016 totaling \$74,913.62. Karen Jimenez made motion, Valerie Shelby carried.
- c) Accept Scott's resignation?

Marilyn Corwin made motion to adjourn second by Karen Jimenez. Motion carried. Meeting adjourned at 5:35 pm.

Respectfully submitted by: Tina Finne, Board Chairperson