



236 Third Street  
Greenport, NY  
11944

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**MAYOR**

GEORGE W. HUBBARD, JR.  
Ext. 215

**TRUSTEES**

JACK MARTILOTTA

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE**

**ADMINISTRATOR**

PAUL J. PALLAS, P.E.  
Ext. 219

**CLERK**

SYLVIA LAZZARI PIRILLO,  
RMC  
Ext. 206

**TREASURER**

ROBERT BRANDT  
Ext. 217

Mayor and Board of Trustees  
Annual Organizational Meeting  
April 6, 2015 at 6:00 PM  
Old Schoolhouse Building  
Front and First Streets  
Greenport, NY, 11944

**AGENDA**

- I. Call To Order**
- II. Pledge of Allegiance**
- III. Moment of Silence**
- IV. Mayor's Address to the Public**
- V. Resolutions**

**Resolutions approving appointment of officers and officials**

**Resolution authorizing officers and employees of the Village to attend conferences and seminars**

**Resolution to appoint all Committee Members**

**Resolution designating official Village banks, depositories, newspapers and radio stations**

**Resolution determining cost of bonding Village officers to be a Village expense**

**Resolution authorizing and setting rate of mileage reimbursement for Village officers and employees**

**Resolution authorizing payment of certain claims prior to audit**

**Resolution adopting the Village Fiscal Policies**

**Resolution adopting Roberts Rules of Order as the official procedure of the Board**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE FOR DEPARTED VILLAGE RESIDENTS

1. **Motion to accept the agenda as printed.**
  
2. **Mayor to appoint \_\_\_\_\_ as Deputy Mayor for a term of one (1) year.**
  
3. **Mayor to appoint Sylvia Lazzari Pirillo as Village Clerk, for a term of one (1) year.**
  
4. **Mayor to appoint Robert Brandt as Village Treasurer, for a term of one (1) year.**
  
5. **Mayor to appoint Joseph W. Prokop, Esq., as Village Attorney, at the rate of \$ 175.00 per hour, for a term of one (1) year.**
  
6. **Mayor to appoint Jeanmarie Oddon as Village Deputy Clerk, for a term of one (1) year.**
  
7. **Mayor to appoint Stephen Gaffga as Village Deputy Treasurer, for a term of one (1) year.**
  
8. **Motion to appoint the following, for a term of one (1) year:**

Freedom of Information Officer:	Sylvia Lazzari Pirillo
Freedom of Information Appeal Officer:	Joseph W. Prokop
Village Registrar:	Jeanmarie Oddon
Deputy Registrar:	Sylvia Lazzari Pirillo
Sub-Registrar:	Deborah Boyle

**9. Motion to appoint the following officers and liaisons, for a term of one (1) year.**

Affirmative Action Officer and MBE/WBE Compliance Officer:  
Trustee Mary Bess Phillips

Emergency Management Officers:  
Mayor George Hubbard, Jr., and Trustee Jack Martilotta

Liaison to Village Hall:  
Trustee Mary Bess Phillips

Liaison to Village Facilities (Parks, Marina, Carousel)  
Trustee Douglas Roberts

Liaison to Utilities Department:  
Trustee Julia Robins

**10. Motion to authorize Officers and employees to attend conferences and seminars after prior approval, and in accordance with the regulations of the New York State Comptroller's Office.**

**11. Motion to authorize Trustee Julia Robins or Village Administrator Paul J. Pallas, to cast one (1) vote on each transaction brought before the New York Association of Public Power.**

**12. Motion to authorize Village Administrator Paul J. Pallas to cast one (1) vote on each transaction brought before the American Public Power Association.**

**13. Motion to re-appoint Sister Margaret Smyth as the Village Liaison to the Latin-American community, for a term of one (1) year.**



**14. Motion to appoint Valerie Shelby as the Village Youth Education and Recreation Services Co-Ordinator, for a term of one (1) year.**

**15. Motion to appoint the following as Village Historians, for a term of one (1) year.**

Carlos DeJesus  
Thomas Monsell  
Robert White

**16. Motion to appoint to the Business Improvement District as follows:**

Caroline Waloski, as Treasurer's appointment to the Village of Greenport BID, Kim Loper, as Mayoral appointment, and Trustee Julia Robins as Board appointment; all for a term of one (1) year.

**17. Motion to appoint Trustee Mary Bess Phillips and Trustee Douglas Roberts to the Village of Greenport Audit Committee, for a term of one (1) year.**

**18. Motion to re-appoint Douglas Moore to the Village of Greenport Zoning Board of Appeals, for a term to expire on April 6, 2020.**

**19. Motion to re-appoint Doug Moore as Chairperson of the Village of Greenport Zoning Board of Appeals, for a term of one (1) year.**

**20. Motion to re-appoint Devin McMahon to the Village of Greenport Planning Board for a term to expire on April 6, 2020.**

- 21. Motion to appoint Devin McMahon as Chairperson of the Village of Greenport Planning Board, for a term of one (1) year.**
- 22. Motion to re-appoint Frank Uellendahl as Chairperson of the Village of Greenport Historic Preservation Commission, for a term of one (1) year.**
- 23. Motion to correct resolution number 6-2011-40, to correct the expiration date of the appointment of Lucy Given to the Historic Preservation Commission, to read April 2014; and further appointing Lucy Given to the Historic Preservation Commission for a term to expire on April 1, 2019.**
- 24. Motion to re-appoint Roselle Borrelli to the Village of Greenport Historic Preservation Commission for a term to expire on April 6, 2020.**
- 25. Motion to appoint Trustee Mary Bess Phillips and Trustee Jack Martilotta to the Village of Greenport Code Committee, for a term of one (1) year, as well as: Doug Moore as Chair of the Zoning Board of Appeals, Devin McMahon as Chair of the Planning Board, Frank Uellendahl as Chair of the Historic Preservation Commission and At-Large Representative Michelle Schott.**
- 26. Motion to re-appoint Tina Finne as Chairperson of the Village of Greenport Housing Authority, for a term of one (1) year.**
- 27. Motion to re-appoint Valerie Shelby to the Village of Greenport Housing Authority, for a term to expire on April 6, 2020.**

**28. Motion to appoint the following to the Village of Greenport Conservation Advisory Council, for a term of one (1) year:**

Paul J. Pallas, Village Administrator  
Michael Acebo  
David Corwin  
Jeff Goubeaud  
John Saladino  
Elizabeth Smith

**29. Motion to appoint Village Administrator Paul J. Pallas or Administrative Assistant Derryl Baumer as liaison to the Southold Town Transportation Commission, for a term of one (1) year.**

**30. Motion to appoint the following to the Village of Greenport Greenhill Cemetery Committee, for a term of one (1) year:**

Mayor George Hubbard, Jr., as Liaison  
Barbara Davidson (Chairperson)  
David Abatelli  
Gail Horton  
Robert Staples

**31. Motion to appoint the following to the Village of Greenport Tree Committee, for a term of one (1) year:**

George Hubbard, Jr., as Liaison  
John Quinlan (Chairperson)  
John Corazzini  
Polly Dixon  
Jack Weiskott  
Jane Ratsey Williams

**32. Motion to appoint the following to the Village of Greenport Improvement Committee, for a term of one (1) year:**

Mary Bess Phillips, as Liaison  
Tom Payne (Chairperson)  
Francis Dubois  
Lisa Richland  
Helen Weinstein  
Carol Wilder  
Rena Wilhelm

**33. Motion to appoint the following to the Village of Greenport Carousel Committee, for a term of one (1) year:**

Trustee Douglas Roberts, as Liaison  
David Abatelli (Chairperson)  
Victor Brown  
Gail Horton  
Arlene Klein  
Patrick Lofthouse  
Robert Wissman

**34. Motion to appoint the following to the Village of Greenport Dances in the Park Committee, for a term of one (1) year:**

Trustee Jack Martilotta, as Liaison  
Kathleen Becker  
Lily Dougherty-Johnson  
Diane Mulvaney  
Rosemary Skabelkas  
Elizabeth Smith  
Noah Thomas



**35. Motion to re-appoint the following to the Tall Ships 2015 Event Steering Committee:**

- Trustee Julia Robins, Co-Chair
- Trustee Jack Martilotta, Co-Chair
- Village Administrator Paul Pallas
- Village Clerk Sylvia Pirillo
- Village Treasurer Robert Brandt
- Marina Manager Jeff Goubeaud
- Southold Town Police Chief Martin Flatley
- Greenport Fire Department Chief Harry Breese
- David Abatelli
- Michael Acebo
- Brian Berkery
- Dave Berson
- Ronald Breuer
- Joe Capuano
- Peter Clarke
- Dave Gamberg
- Linda Kessler
- David Murray
- David Nyce, and
- Sarah Phillips.



**36. Motion to name the official depositories for the Village of Greenport as follows:**

Capital One Bank  
JP Morgan Chase Bank  
Bridgehampton National Bank  
Suffolk County National Bank

**37. Motion to designate the following as the official radio stations for the Village of Greenport:**

WBAZ  
WLNG  
WPPB  
WPKN

**38. Motion to designate the following official newspapers for legal notices:**

The Suffolk Times  
Newsday

**39. Motion that the bonding of the Village of Greenport Officers be considered a Village expense.**

**40. Motion to reimburse the mileage expense based on the then current IRS rate (presently at 57.5 cents per mile) as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village of Greenport.**

**41. Motion to designate Fulbright and Jaworski, LLP as the Village of Greenport bond counsel.**

**42. Motion to authorize the payment of certain claims prior to audit.**

**43. Motion to ratify the continued adherence to the following fiscal policies:**

Village of Greenport Procurement Policy  
Village of Greenport Fund Balance Policy  
Village of Greenport Debt Reserve Policy  
Village of Greenport Investment Policy

**44. Motion to ratify the continued adherence to any/all Village policies as adopted.**

**45. Motion to adopt Roberts Rules of Order and any/all pertinent rules as adopted by the Village of Greenport Board of Trustees as the official rules and procedures for Village Board of Trustees meetings.**

**46. Motion to amend the established procedures for the setting and notification of a special meeting of the Village of Greenport Board of Trustees to a twenty-four (24) hour notification requirement, except in the event of a matter of public safety or emergency, then as required by law.**

**47. Motion to waive the requirement of posting an undertaking by the Mayor or Trustees.**

**48. Motion to appoint Village Administrator Paul J. Pallas or Administrative Assistant Derryl Baumer as Village Peconic Estuary Program representative for a term of one (1) year.**

**49. Motion to appoint Village Administrator Paul J. Pallas as Village Safety Officer for a term of one (1) year.**

**50. Motion to schedule the Village of Greenport Board of Trustees meetings as follows, to be held the at Third Street Firehouse.**

Work Session: The third Thursday of each month, commencing at 7 p.m.

Regular Session: The fourth Thursday of each month, commencing at 7 p.m.; with the following changes:

- Monday, November 30, 2015: Board regular meeting in observance of Thanksgiving Day.
- Monday, December 28, 2015: Board regular meeting in observance of Christmas Eve.

**51. Motion to set the date of the 2016 Organizational Meeting, to be held on Monday, the 4th of April, 2016 at 6:00 p.m.**

**52. Motion to adjourn.**