



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE
ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI
PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

December 15, 2014 at 6:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT** - CHIEF HARRY BREESE
Including compilation of all monthly meeting minutes

PRESENTATION

Don Fisher, Rail Road Museum
Andrea Cote, Port of Views

- o **VILLAGE ADMINISTRATOR** - PAUL J. PALLAS
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK** - SYLVIA PIRILLO
- o **VILLAGE ATTORNEY** - JOSEPH PROKOP

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

DISCUSSION

Chapter 65 - Fire Prevention and Building Construction
Chapter 48 - Boats and Boating



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Submitted: December 9, 2014
Meeting: December 15, 2014 6:00 PM
Work Session Meeting

To: Mayor David Nyce / Board of Trustees

Prepared By: Debbie Boyle, *Assistant*

From: Debbie Boyle, *Assistant*

Department: Fire Department

Fire Department Work Session Report

Attachments:

Fire Department Work Session 12_15_2014 (PDF)

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Please accept the Greenport Fire Department
Reports and Resolutions
for the Month of November 2014
and the application of Julie Lillis to Join Star Hose Co. #3

Greenport Fire Dept.

December 2014

January 2015

Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December 2014

Su	Mo	Tu	We	Th	Fr	Sa
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Nov 30	Dec 1	2	3	4	5	6
	Relief Hose Standard Hose	Eagle Hose	Exempts 7:00pm Casualty Fund Meeting (St. 1)	7:00pm Water Rescue	PD	
7	8	9	10	11	12	13
1:00pm Christmas Parade (832 & 835)	Star Hose	7:00pm Rescue Squad 7:30pm Finance	Hook & Ladder			
14	15	16	17	18	19	20
10:00am Juniors (St. 1)	6:00pm Village Wk Session 7:00pm 8:00pm Southold Town Chiefs (Orient)	6:00pm Company Officers (St. 2)	7:00pm Wardens (St. 1 Refreshments to Follow)	6:00pm Fire Police 7:00pm Dept. Training (St. 1 834)	PD	6:00pm Rescue Squad Christmas Party (St. 1)
21	22	23	24	25	26	27
	6:00pm Village BD Mtg		Christmas Eve (United)	Christmas Day (United)		
28	29	30	31	Jan 1, 15	2	3
			New Year's Eve (Unite)		PD	

11/30 - 12/5

12/7 - 12

12/14 - 19

12/21 - 26

12/28 - 1/2

8330: 831-0985
Chief Breese

8331: 831-5645
Chief Miller

Duty Company 831 & 834 with 831 1st Due on 24

8332: 445-0204
Chief Weingart

November 11 2014

Finance Meeting

Attendance ; Joe Barszcewski , Jim Kalin ,Jim pirillo jr Tony Volinski, chiefs Breese,Miller,Weingart,and Adm, Asst:Manwaring .

Went over all bills and looked at the Fire Safety Education Account.

Warden Volinski asked where the new laptop is for Fire Safety.

Warden Kalin will reimburse a E M T for classes and get reimbursement from the Department.

Company Request

8 3 1; Budget Items and batteries for hand tool

8 3 2; Budget Items

8 3 3 ; New truck and budget items also repair the driver's door won't open from outside

8 3 4 ; Budget Items

8 3 5; Budget Items and a strobe light on rear

8 3 16 / Medical Supply from Hammer Medical \$1,050.39 the same supply from Bound tree medical are \$1,103.41

Fire Police ; Budget Items .

Water Rescue ; Budget Items and send 8.3.10 to be winterize and shrink-wrap

Department ; 20 m.s.a mask cbrn canister from Firematic Supply co. there are the only vender to get them from .

Need a new copier for chiefs room \$ 4,799.00 and may be on state contract

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Organized 1845

Company Officers Meeting November 18th, 2014

Opening: Chief Breese opened the meeting @ 18:05 with the Pledge to the Flag & moment of silence for departed members.

Attendance: Chiefs Breese, Miller & Weingart; Captains James Clark, Ray Corwin, Hays, Rosa; 2nd Lts Hanold, Hollid, Rescue Capt Grilli; SO Rand;

Reading of Previous Minutes: M/M/S/C Rand/Grilli to dispense with reading of previous minutes.

Communications:

- Montauk 75th Anniversary Parade 11/29 12pm
- Donations: Whippert \$50, Kiaski \$20

Committee Reports: Hydrant testing went well report submitted to Village

New Business: Washington's B-day assignments handed out

Good of the Department:

- 833 door waiting on Charlie to show to fix
- Rand: Cold season approaching wear appropriate clothing to calls
- Chief Miller: Dept physicals January start everyone must get one to start off.
- Hanold: Check engine light on and high beam light out on 80 car
- Chief Breese: bring back to company officers truck reports/air pack reports not being handed in must be done monthly. Also Dumpster now locked in back of firehouse and all dept vehicles must be fueled up if gauge is below half. Casualty fund meeting scheduled for Thursday November 20th 7pm all company captains must attend will bring up at wardens meeting 11/19.
- Chief Weingart fuel tanks are now locked up at light plant must see chief or houseman to get key from the chiefs room.

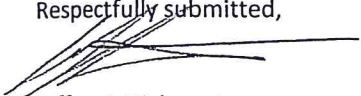
Company Requests:

831 budget, 832 budget, 833 budget, 834 budget, 835 not present, 8316 new truck, FP badges, WR budget/winterize boat

Reading of Minutes: M/M/S/C Rand/Hanold to dispense with reading of tonight's minutes, MC

Adjourn: M/M/S/C Rand/Hollid to adjourn @ 18:16,

Respectfully submitted,


Jeffrey L Weingart
Second Asst. Chief

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
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MEETING OF THE BOARD OF WARDENS

Wednesday November 19, 2014

OPENING:

Chief Harry Breese opened the meeting at 7:10 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE: 1st Assistant Chief Wayne Miller, 2nd Assistant Chief Jeff Weingart Wardens Warren Jensen, Joe Milovich, Tony Volinski , Norma Crowin (replaced Darryl Volinski) , Joseph Barszczweski , Raymond Corwin, James A Pirillo. James Kalin, John Grilli

James J. Pirillo to be excused

THOSE WISHING TO SPEAK TO THE BOARD:

READING OF THE PREVIOUS MINUTES:

Motion made by Warden James Kalin seconded by Warden John Grilli to approve the minutes of the October 15, 2014 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS MEETING MINUTES:

Chief Jeff Wiengart read the minutes of the November 18, 2014 meeting of the company officers for information only.

TREASURER'S REPORT:

The treasurer's report for the period of 09-18-2014 & 10-15-2014 through 10-16-2014 & 11-19-2014 was read by Secretary / Treasurer James Kalin. Motion made by Warden Tony Volinski seconded by Warden Warren Jensen to accept the treasurer's report as read. Motion carried.

BILLS: none

COMMUNICATIONS RECEIVED

1. Donation in memory of Angel Soto from Joanne Kujawski \$20.00
2. Donation from Angel Wipper t Thank letter to Rescue Squad \$50.00
3. Donation from David Noyes \$75.00
4. ELIH looking for Donations for their annual Fundraising.
5. Disabled American Veterans looking for \$1000.00 donations
6. Montauk Parade rescheduled from Oct now to be on 11/29/2014 @ 11am truck 831 to go.
7. Letter from Rescue Squad to drop Tiffany McKenzie from Roll, Registered letter to be sent to her.

APPLICATION(S) FOR NEW MEMBERSHIP:

1. Julie Lillis to star Hose & Rescue Squad
- 2.

Motion by Warden John Grilli seconded by Warden Warren Jensen to accept application Pending all paper work comes back approved. Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Chief Breese has not met with Village as of yet , but did get break down from Village what cost would be over the next fifteen years to have repairs done.
- 2.
- 3.

BY-LAWS: none

FINANCE: Read by Chief Harry Breese

FIRE DISTRICT: None

PRE-INCIDENT PLANNING: None

SERVICE AWARDS: None

RECRUITMENT: None

CASUALTY FUND: Meeting on 11/20/14 @ 7:00pm

FUNERAL: None

COMMUNICATION: None

TRIPS AND TRAVEL: None

COMPANY REQUESTS

EAGLE HOSE CO. # 1 Finance / Request by Warden Jensen batteries for Hi Band radios / per Chief Breese they are on order.

RELIEF HOSE CO. # 2 Finance

STAR HOSE CO.# 3 Finance

STANDARD HOSE CO.# 4 Finance

PHENIX HOOK & LADDER CO.# 1 Finance / Request by Warden Kalin to have Executive session discuss personal matter.

RESCUE SQUAD: Finance

WATER RESCUE Finance

FIRE POLICE: Finance

UNFINISHED BUSINESS : None

REPORT OF DELEGATES None

NEW BUSINESS none

GOOD OF THE DEPARTMENT

1. Chief Breese Discussion on cameras to be purchased by Village.

Chief Breese read fundraising split.

831 voted split # 2

832 voted split # 2

833 voted split #3

834 ted split # 3

835 voted split # 3

2. Chief Breese spoke about 33 lengths of hose lost during hose test. Chief Breese read quotes for different bids received.
3. Richard Lark called Chief Breese in reference to another donation to be given to Fire Department by the same lady as last year only request is letter to written on what the purchase will be for. Chief Breese, Miller & Wiengart would like to purchase a few more Imaging cameras for the chief's cars. Rest of the monies will be put in the benevolent fund account.

Motion made by Warden Warren Jensen to purchase Imaging Cameras, seconded by Warden Ray Corwin. Motion carried.

4. Warden Warren Jensen questioned the agreement with Peconic Landing how is it going? Some discussion on this matter. Warden Warren Jensen would like to see a report given to the board on the the call volume of Peconic Landing and to have a breakdown of who are employees and who are not. Chief Breese also states the has called Bob Siren to question if Employees are able to leave for call or not, Left message Waiting for call back.
4. Warden Tony Volinski mentioned that Darryl Volinski has resigned as Warden and Norma Corwin has taken his place.
5. Warden John Grilli questioned that a key for the dumpster be left in the galley for meeting nights, as per Chief Breese he will make sure there is a key available on meeting nights.
6. Chief Breese also mentioned that the Van has been left empty, and has to be logged in the book when used and has to be given permission to be used. Chief Breese would like to post posters around the firehouse about the usage of the van.
7. Chief Breese advised that the gas pumps are also being locked so will now need a key to unlock the gas pumps. The Chiefs will now have the key or Dave at the light plant will also have a key only 2 keys available.
8. Warden Tony Volinski asked if the boat is winterized yet as per Chief Breese no it is not.

EXECUTIVE SESSION Motion by Warden James Kalin seconded by Warden Ray Corwin, to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at 7:39 pm.

Motion by Warden Warren Jensen seconded by Warden James Kalin to return to the regular meeting.
Motion carried. Regular meeting at 8:14 pm.

As per outcome of Executive Session to have member James Berry to attend next wardens meeting.

Motion by Warden James Kalin seconded by Warden Joe Milovich to file all donations in proper accounts. Motion carried.

Motion by Warden James Kalin, seconded by Warden Warren Jensen to except all purchases for finance meeting.

Warden Warren Jensen Questioned contract on new 833 truck per Chief Harry Breese approved by Village.

READING OF THE MINUTES

Motion made by Warden Ray Corwin seconded by Warden James Kalin to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Warden John Grilli seconded by Warden Warren Jensen to adjourn.

Motion carried. The meeting was adjourned at 8:21 pm

Respectfully Submitted by,



Jennifer Grilli

Recording Secretary

**GREENPORT FIRE DEPARTMENT
TREASURER'S REPORT
10/16/2014 THRU 11/19/2014**

<u>GENERAL FUND</u>	Beginning balance	\$ (7,450.76)
Receipts donations		+ 179.00
Expenditures Helen Reiss – EMT class reimb.		- 1,431.50
	Ending balance	<u>\$(8,703.26)</u>

<u>PICNIC FUND</u>	Balance unchanged	<u>\$ 0.00</u>
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<u>MEMORIAL FUND</u>	Beginning balance	\$ 2,350.22
Receipts - donations		+ 275.00
	Ending balance	<u>\$2,625.22</u>

<u>MAY MILE FUND</u>	Balance unchanged	<u>\$ 43,573.09</u>
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<u>WASHINGTON B'DAY</u>	Balance unchanged	<u>\$ 3,562.62</u>
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<u>WATER RESCUE SQUAD</u>	Balance unchanged	<u>\$2,504.98</u>
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<u>RESCUE SQUAD 2% FUND</u>	Balance unchanged	<u>\$ 8,642.82</u>
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Submitted by James H. Kalin, Secretary-Treasurer

**GREENPORT FIRE DEPARTMENT
TREASURER'S REPORT
09/18/2014 THRU 10/15/2014**

<u>GENERAL FUND</u>	Beginning balance	\$ (6,413.29)
<u>Expenditures</u>	Cube Smart (storage 2 months)	- 446.00
	United Comm. (pagers)	- 38.61
	Shell gas –Albany trip	- 86.34
	Breakfast – hydrant test	<u>- 466.52</u>
	Ending balance	<u>\$ (7,450.76)</u>

<u>PICNIC FUND</u>	Balance unchanged	<u>\$ 0.00</u>
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<u>MEMORIAL FUND</u>	Balance unchanged	<u>\$ 2,350.22</u>
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<u>MAY MILE FUND</u>	Beginning balance	\$ 51,830.26
<u>Expenditures</u> – GFD chiefs acct (picnic)		- 4,257.17
	01'33 fire truck restoration	<u>- 4,000.00</u>
	Ending balance	<u>\$ 43,573.09</u>

<u>WASHINGTON B'DAY</u>	Balance unchanged	<u>\$ 3,562.62</u>
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<u>WATER RESCUE SQUAD</u>	Balance unchanged	<u>\$2,504.98</u>
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<u>RESCUE SQUAD 2% FUND</u>	Balance unchanged	<u>\$ 8,642.82</u>
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Submitted by James H. Kalin, Secretary-Treasurer



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TREASURER
ROBERT BRANDT
Ext. 217

Submitted: December 10, 2014

Meeting: December 15, 2014 6:00 PM

Work Session Meeting

To: Mayor David Nyce / Board of Trustees

Prepared By: Derryl Baumer, *Engineering Aide*

From: Paul Pallas, *P.E. Village Administrator*

Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

December 15, 2014

Utilities Office

Statistics

Work Orders:

Electric = 12 Issued, 11 Completed

Water = 4 Issued, 3 Completed

Sewer = 1 Issued, 1 Completed

Road = 6 Issued, 6 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 12-02-2014. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 12-20-2014.

Resolutions:

Resolution authorizing Paul Pallas and Mayor David Nyce to attend the Annual Winter NYAPP Conference

Road/Water Department

Statistics

Water Distribution:

5,684,600 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.60 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.56 mg/L

The form, DOH-360, was filed with the DOH on December 2, 2014 outlining the above results.

Report

Tasks Accomplished:

- ❖ Filled a sinkhole that formed in Mitchell Park by the bulkhead.
- ❖ Picked up the planter barrels downtown and stored for the winter.
- ❖ Mounted loadable sanders on two trucks for anticipated storm activity.
- ❖ Setup the ice rink in Mitchell Park.
- ❖ Completed brush pickup schedule for the year.
- ❖ Assisted Corazzini Asphalt with paving project on Main Street and Moore's Lane.
- ❖ Worked with the striping company to put lines back on the newly paved streets.
- ❖ Cleaned up the leaves in all the parks and downtown.
- ❖ Put new water service in at 746 Main Street.
- ❖ Replaced the hot water heater at the Road Barn.
- ❖ Patched roads throughout the village.
- ❖ Picked up sand for the ice rink at Beachwood.

Projects:

Crew completed installing the ice rink at Mitchell Park. A sand barrier was put around the edge to help with the startup process. We assisted as flag guys during the recent road paving project.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of September, = 7,806,000 gallons.

Average Daily Flow = 0.260 million gallons day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 99% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %

Coliform Fecal General = < 2 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 4.4 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 3.7 mg/L, and 7.5 lbs/day

Sludge Removal:

28,000 Gallons of sludge hauled during November.

Report

❖ Treatment Plant:

New aerator for the sludge holding tank is working well. There are no odors coming from the tank at this time.

❖ Collection System:

Crews responded to four calls about system backups during November. All issues have been cleared up. The crew is performing routine maintenance cleanings and expects to have the entire Village cleaned by the end of December.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = November 7 @ 141.33 Mwh

Minimum usage day = November 8 @ 60.23 Mwh

Average usage for the month per day = 82.61 Mwh

Monthly total usage = 2313.14 Mwh

Service calls/call outs = 9

Street light repairs = 2

Customers shut off for none payment = 7

Customers turned on for payment = 3

Customers turned on for the season = 0

New Services/Service Upgrades = 2

Tasks Accomplished:

- ❖ Finished replacing lights on the Christmas decorations with new LED lights.
- ❖ Installed the lights displays along Main and Front Street.
- ❖ Decorated Christmas tree in Mitchell Park.
- ❖ Eastern Environmental was hired to do soil borings on Tank #25. We anticipate that it will be removed during December.
- ❖ Changed out a distribution transformer.
- ❖ Completed a reconfiguration of the services on the Railroad Dock. Each slip now has its own dedicated service.

Attachments:



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Submitted: December 10, 2014
Meeting: December 15, 2014 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

December 15, 2014

Utilities Office

Statistics

Summary of Transactions:

Building Permits Issued	3
Building Permit Application	3
ZBA Applications	1
Fence Permits	2
Use Evaluation Application	1
Wetland Permit Application	0
HPC Application	1
CO Searches	5
CO Fees	0
Yard Sale	0
Road Opening	0
Sewer Inspection Fee	0
Total Fees Collected:	\$2223.15

Reports

- ❖ The number of building department applications is beginning to slow down.
- ❖ The fees collected by the building department this year have exceeded previous years. Building permits issued have exceeded previous years since 2005.
- ❖ Stony Brook University has scheduled its Code Conference for March 17, 18, and 19th. The cost of the training is \$200.00 and will satisfy requirements for this year. The agenda looks very interesting; we will be reserving spots as soon as registration begins.
- ❖ The code enforcement and building inspector continue to work together to identify properties which have violations.
- ❖ The second section of the Rental Law was mailed earlier this month. At this time we have only one completed application returned.
- ❖ We anticipate that we will be performing commercial fire inspections this winter.
Code Enforcement Report is attached.

Attachments:

Code Enf Report Nov14 (PDF)

Appearances Tickets Issued

Date	SCTM#	Address of Occurrence:	Charge:		Ticket #
11/17/2014	6-3-15	439 Fifth Street Greenport, NY 11944	90-2. Public Nuisance.		376
11/18/2014	4-1-6	415 Kaplan Ave Greenport, NY 11944	304.2 of the Property Maintenance Code of NYS. Fail to Maintain Protective Treatment		14030
11/18/2014	4-1-6	415 Kaplan Ave Greenport, NY 11944	304.6 of the Property Maintenance Code of NYS. Fail to Maintain Exterior Walls.		14031
11/18/2014	4-1-6	415 Kaplan Ave Greenport, NY 11944	304.7 of the Property Maintenance Code of NYS. Fail to Maintain Roofs and Drainage.		14032
11/18/2014	4-1-6	415 Kaplan Ave Greenport, NY 11944	302.4 of the Property Maintenance Code of NYS. Fail to Maintain Property Free From Weeds.		14033
11/18/2014	4-1-6	415 Kaplan Ave Greenport, NY 11944	304.7 of the Property Maintenance Code of NYS. Fail to Maintain Accessory Structures.		14034
11/18/2014	4-1-6	415 Kaplan Ave Greenport, NY 11944	307.1 of the Property Maintenance Code of NYS. Fail to Maintain Property Free of Rubbish or Garbage.		14035
11/18/2014	4-1-6	415 Kaplan Ave Greenport, NY 11944	90-2. Public Nuisance.		14036
11/18/2014	4-1-6	415 Kaplan Ave Greenport, NY 11944	90-2. Public Nuisance.		14037
11/19/2014	4-8-38	229 Third Street Greenport, NY 11944	112-11. Abandoned or Unlicensed Vehicle.		14038
11/19/2014	4-8-38	229 Third Street Greenport, NY 11944	90-2. Public Nuisance.		14039
11/19/2014	4-8-38	229 Third Street Greenport, NY 11944	90-2. Public Nuisance.		14040

Notice of Violation / Order to Remedy Violation Sent:

Date	SCTM #	Address	Nature of Violation	Remediation	Status:
11/6/2014	4-6-2	223 Center Street	90-2. Public Nuisance. Roof shingles blowing onto adjoining property. Tenants drinking, being loud and unruly, littering and urinating in the bushes.	Anonymous complaint. Observations during inspection on 11/5 indicate that the complaint is likely to be justified. Notice of Violation issued to property owner.	
11/10/2014	6-3-13	505 Wiggins Street	90-2. Construction equipment stored at a residential property.	11/24/2014: Telephone interview with the property owner who states that the machinery has been stored at the location for over a decade. He agreed that they will remove the machinery but doesn't have any place to relocate them. I advised that the Village can be patient while they find a solution but that they do have to work on finding a new location	
11/10/2014	5-3-3	141 Bay Ave	90-2. Construction machinery stored at a residential property.		
11/10/2014	4-8-2	242 Fifth Ave	90-2. Construction machinery stored at a residential property.		
11/12/2014	2-4-29	507 Third Street	Abandoned vehicles. Debris and junk behind garage. Garage in deteriorated condition.		
11/12/2014	4-4-16	515 Madison Ave	112-11. Abandoned vehicles.	11/24/2014: Family representative called and stated that the two cars aren't abandoned. The owner was arrested for DWI, lost his license and can't register the cars. Rep was advised that the Village can be patient while they find a solution but that they can't continue to store the two abandoned cars in a residential driveway	

11/19/2014	3-5-16.5	123 Sterling Ave	"For Sale" sign erected without a permit and in violation of Village Code.	11/19/2014: Issuing this Order to Remedy begins the official ten (10) day notice required by Code. 11/26/2014: Inspected property and observed that the sign has been removed.	11/26/2014
11/20/2014	4-6-35	411 First Street	Garage is dilapidated. Roof is falling in and building is leaning to the north.		
11/26/2014	2-5-8	224 Broad Street	Detached garage on Third Street has fallen into a state of disrepair and has become unsightly.		
11/26/2014	2-5-10	216 Broad Street	112-11. Abandoned vehicle.		
11/26/2014	2-6-1	219 Broad Street	112-11. Abandoned vehicle.		
11/26/2014	4-7-25	434 Main Street	Discarded and unused furniture and other debris left behind Goldin's Furniture.		
11/26/2014	4-2-8	418 Third Street	112-11. Abandoned vehicle		
11/26/2014	4-5-4	331 Fourth Ave	112-11. Abandoned vehicle.		
11/26/2014	4-1-7	520 Madison Ave	112-11. Abandoned vehicles.		
11/26/2014	4-4-41	327 Fifth Ave	112-11. Abandoned vehicle.		

11/26/2014	4-4-13	527 Madison Ave	90-2. Public nuisance 112-11. Abandoned vehicle.		
10/26/2014	6-6-4	444 Fifth Street	112-11. Abandoned vehicle.		

New Complaints

Date	SCTM#	Address	Nature of Violation	Remediation	Status
11/5/2014	6-3-15	439 Fifth Street	Noise, landscaper running a business out of a residential location.	11/6/2014: Telephone interview with the complainant. 11/7/2014: Inspected and photographed property. Issued Ticket # 0376 to property owner.	
11/12/2014		First Street and Broad Street	Private contractor repairing sidewalks. Workers are working on Sundays and Holidays (11/11), not being paid prevailing wage, and no Village Supervisor present.	11/15/2014, 1452 hrs: Patrol Check, Black Jeep, NY reg #FGP2610, in driveway. Everything quiet, no violations observed. 11/18/2014, 1125 hrs: Patrol Check, No activity or violations observed. 11/20/2014, 1145 hrs: Patrol Check, No activity or violations observed. 11/24/2014, 1210 hrs: Patrol Check, No activity or violations observed. 11/26/2014, 1205 hrs: Patrol Check, Buick Enclave SUV, NJ reg # RZL92V, in driveway. Everything quiet, no violations observed. 11/30/2014, 1451 hrs: Patrol Check, black Jeep, NY reg # FGP2610, and white Jeep, NY reg B7T1530, parked in driveway, and black Audi 4DSD, NY reg # FSX8693, parked in Broad Street directly in front of the house. Everything is quiet and no violations were observed.	
10/21/2014	2-5-40	22 Broad Street	Residential Property being used as a hotel. (Short term vacation rental.)		
11/15/2014	4-8-38	229 Third Street	Abandoned Vehicle. Public Nuisance, yard full of junk and debris.	11/15/2014: Interviewed the compl and photographed the problem. 11/19/2014: Issued Tickets 14038, 14039 and 14040 to property owner.	

11/18/2014	4-6-30.2	122 South Street	Illegal third floor apartment.	11/24/2014, 1245 hrs: Interviewed property owners who stated that they neither deny nor admit that there is a third floor apartment and refused to allow the Village to inspect the third floor.	
11/20/2014	6-3-17	431 Fifth Street	Shed too close to the property line.		

Open Cases

Date	SCIM#	Address	Nature of Violation	Remediation	Date Closed
10/22/2014	4-2-29	436 Second Street	90-2. Public Nuisance Numerous violations of the Property Maintenance Code of NYS.		
10/23/2014	4-2-25	126 Center Street	90-2. Public Nuisance Numerous violations of the Property Maintenance Code of NYS.		
10/23/2014	4-2-30	440 Second Street	150-13.F.(4). Fence installed without a permit.		
10/23/2014	6-5-5	401 Sixth Street	112-11. Abandoned Vehicle.	10/27/2014: Vehicle owner visited the Village Office and stated that she will remove the car. 11/19/2014: Inspected the property and found that the abandoned vehicle has been removed.	11/19/2014
10/23/2014	2-2-16	226 Monsell Place	112-11. Abandoned Vehicle.	11/20/2014: Inspected property and observed that the abandoned vehicle has been removed.	11/20/2014
10/28/2014	6-3-7	430 Sixth Street	112-11. Abandoned Vehicle.	11/15/2014: Inspected property and observed that the abandoned vehicle has been removed.	11/15/2014
10/29/2014	6-3-8	434 Sixth Street	90-2. Public Nuisance. Collapsed Shed on property.	11/10/2014: Property owner came into the Village Hall and stated that she will have the shed removed but couldn't find anyone who could do the work before Thanksgiving.	

10/29/2014	6-2-16.1	520 Fourth Street	90-2. Public Nuisance. Bush planted in public right-of-way that is obstructing the view of traffic.	11/19/2014: Notice of Violation returned by USPS as unclaimed. 11/24/2014: Personally served the homeowner with the Notice of Violation.	
10/7/2014	4-7-7.2	28 South Street	Complaint of chicken(s) and a mess at the next door property. Compl is worried that the situation will attract rodents.	10/22/2014: Property owner called and stated that her handyman will be cleaning the property. 10/24/2014: Telephone interview with handyman who stated that he will clean the property tomorrow. 10/31/2014: Inspected the property. It was cleaner but there were still some issues. Telephone interview with the property owner who stated that she will have the handyman return to the house. 11/20/2014: Inspected property and found the condition was acceptable	11/20/2014
10/9/2014	4-10-1	314 First Street	Highly visible property located at the corner of First St and South St has become overgrown with grass and weeds.	Property is owned by S. T. Preston & Sons. Went to Prestons, 102 Main St, and spoke to a representative explaining the problem. He stated that he will take care of the situation. Notice of Violation issued on 10/23/2014 after inspecting the property and finding no improvement. 11/21/2014: Inspected property and observed that although the weeds have been mostly cutback, the landscaping job isn't perfect. However, since everything has stopped growing for the season, the property is acceptable until the spring.	11/21/2014

10/30/2014		Village Parking Lot Adams Street	Abandoned Black Nissan 4DSD, VIN: 1N4DL01D0WC228538	10/31/2014: Southold Town Police notified and report that the car is neither stolen nor wanted. CC# 14-8743. A passerby reported that the vehicle belongs to a tenant at 281 Second Street. The wife of the owner of the car was located. She stated that her husband will remove the car on his day off on Monday, 11/3. 11/3/2014: The owner of the car called to state that he is having trouble removing the car because 2 tires were slashed but that he should have it removed by tonight. The owner called back and said that the car will be removed by the weekend. 11/8/2014: The owner left a message stating that the car will be removed on Sunday, 11/9. 11/10/2014, 1318 hrs: I called the car owner and he stated that the car will definitely be removed tomorrow. I advised that we will tow the car if it is there on Wed, 11/12. 11/12/2014: Inspected parking lot. Vehicle is gone.	11/12/2014
9/30/2014	4-2-28	430 Second Street	112-11. Abandoned Vehicle.	9/30/2014: Notice of Violation issued.	
9/30/2014	4-2-14	437 Second Street	112-11. Abandoned Vehicle.	09/30/2014: Notice of Violation issued. 10/15/2014: Telephone interview with George Waller who stated that he will have the car removed and shipped to California. 10/28/2014: George Waller called and stated that he found a transport company to ship the car but it can't be picked up until sometime in November. 11/6/2014: George Waller called to report that the transport company has not given him a date yet. 11/15/2014: Inspected property and observed that the abandoned vehicle has been removed.	11/15/2014

9/30/2014	4-5-7	311 Fourth Ave	90-2. Public Nuisance and violations of the Property Maintenance Code of NYS in reference to a dilapidated porch.	<p>8/21/2014: Letter sent.</p> <p>9/30/2014: Issued Notice of Violation.</p> <p>10/29/2014: Met with the homeowner, inspected the porch and observed that repair work had begun.</p> <p>11/20/2014: Inspected property and observed that the work is continuing. Reminded the homeowner to contact the Building Dept and renew his Building Permit.</p>	
8/6/2014	2-6-6	224 North Street	90-2. Public Nuisance. Hoarder House. House and yard filled with Junk and garbage. Numerous violations of the Property Maintenance Code of NYS.	<p>8/6/2014: Letter sent.</p> <p>9/5/2014: Issued Notice of Violation.</p> <p>10/1/2014: Appearance Tickets issued.</p> <p>10/22/2014: Dumpster observed in driveway. It appears that some cleaning is taking place.</p> <p>11/21/2014: Inspected progress at the property and spoke to the owner's grandson. Observed that the building materials required to repair the roof were being delivered.</p> <p>11/24/2014: A second dumpster was observed in the driveway.</p> <p>11/26/2014: Property owner called to inquire about my recent visit. She was advised that as long as she keeps making progress, the Village is satisfied with her efforts, thus far.</p>	



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: December 10, 2014
Meeting: December 15, 2014 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

December 15, 2014

Marina

- ❖ The marina revenue was up by \$50.00 over last year. This is due to some late season winter birds stopping over on their way South.
- ❖ Seacoast Marine finished installing the cross member bracing under the East Pier. They spent five days installing the cross members and tightening any other loose hardware that they found.
- ❖ The ice rink has been setup and looks great. The new control computer is going to be installed during the weekend of the 6th. The recently installed compressor and computer were brought online at the same time.
- ❖ The new ice rink office was delivered and put in place. John Fudjinski did a great job renovating the interior. New skate racks and shelving were installed. The electric crew hooked up the power.
- ❖ Cassone delivered an ice warming shed and storage unit on the 8th. After it was delivered the mats and fencing were put in place.
- ❖ The Zamboni has been serviced and is in good working condition. We installed two new tires and a new blanket on the back for smoothing the ice.
- ❖ The electric crew assisted with decorating the Carousel building.

Monthly Revenue Reports are attached.

Resolutions:

Resolution to hire seasonal employees for the Ice Rink and Carousel.

Recreation Center

Statistics

Attendance:

Kids =58 Enrolled

Reports

- ❖ Enrollment this month has declined due to one family moving and some unfortunate financial situations for enrollee's families.
- ❖ The library continues to show movies on Wednesday. Participation is weather permitting.
- ❖ The Third and Fourth graders continue to participate in the Read a Recipe for Literacy Program. For the past several years we have been going on field trips to New York City with this group, but this year we had a group of children from Columbia Middle School pay Greenport a visit. They took the train to Ronkonkoma and were picked up by a bus that took them to the Floyd Memorial Library where we all enjoyed an organic lunch! After lunch we all boarded a bus together to go to Krupski Farm where Farmer Krupski spoke to the children about farming on Long Island. The kids were able to go into the Haunted House and Corn Maze. We went to Charnews Farm which is well preserved land that hosts a community garden and rents out plots for individuals to farm. Later we ended up back in Greenport to view the fire boat, the Maritime Museum, the Kindergarten School House, and the highlight for the children was the Carousel.
- ❖ Another one of our recent trips with this program was to Columbia University Teacher's College. The kids participated in a cooking activity where they learned the names of several more exotic vegetables, made tortillas from scratch, helped cook and eventually ate all the locally sourced foods. The activity was filmed for a documentary that was created as a doctoral project. The documentary was previewed at Columbia University featuring several students from our program, this was pretty exciting.

Campground

- ❖ The campground is closed for the season. We'll see you next year!

Attachments:

Rec Rev Report Nov 2014 (PDF)

Carousel

DEPARTMENT

November 2014

November 2013

MONTH/YEAR

MONTH/YEAR

1	80	
2	344 10(ornament)	624
3		470
4	172	7 (tshirt)
5		
6		
7		
8	434	
9	502	710
10		897
11	404	341
12		69.75 (tshirts)
13		
14		
15	140 (290) bank stolen receipt	
16	86 (236) \$1507	474
17		272
18		45 (tshirts)
19		
20		
21	28 donations 80 shirts/orn.	
22	240-	
23	396- (20 ornaments)	300
24		
25		10.25
26		
27		40
28	652-	
29	912-	1322
30	428- 100.52	916
31		

5 328.52

5 ornaments = 50
3 shirts = 45
donations 5.52

6498

TOTAL

- Δ 1169.48

Rec Center

DEPARTMENT

November 2014
MONTH/YEAR

November 2013
MONTH/YEAR

1			160	
2				
3	70			
4				
5				
6				
7	147-	68.21	320	
8				
9				
10				
11				
12				
13				
14	175-			
15				
16				
17				
18				(Summer camp)
19	665-		60	481.05
20	310		300	
21			320	260 776.05
22				
23				
24	315			
25				
26			190	
27				
28				
29				
30				
31				

1750.21

2867.10

TOTAL

- Δ 1116.89

Marina

DEPARTMENT

November 2014
MONTH/YEAR

November 2013
MONTH/YEAR

(2015/16)

1		
2		
3		
4		
5	200	
6		
7		
8		
9		
10		
11		
12		
13	50	
14		200
15		
16		
17		
18		
19		
20		
21	111250	
22	(open bank)	
23	re-deposited	
24		
25		
26		
27		
28		
29		
30		
31		

250

200

TOTAL



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TREASURER
ROBERT BRANDT
Ext. 217

Submitted: December 8, 2014
Meeting: December 15, 2014 6:00 PM
Work Session Meeting

To: Mayor David Nyce / Board of Trustees

Prepared By: Robert Brandt, *Treasurer*

From: Robert Brandt, *Treasurer*

Department: Treasurer's Department

TREASURERS REPORT

Work Session December 15, 2014 Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- Resolution authorizing Treasurer Brandt to perform attached Budget Amendment # 1260, to increase appropriations for the second payment of the Tall Ships 2015 port fee, and directing that Budget Amendment # 1260 be included as part of the formal meeting minutes for the December 22, 2014 regular meeting of the Board of Trustees.
- Resolution authorizing Treasurer Brandt to perform attached Budget Amendment # 1259, for the funding of village wide security systems, and directing that Budget Amendment # 1259 be included as part of the formal meeting minutes for the December 22, 2014 regular meeting of the Board of Trustees.
- Resolution authorizing Treasurer Brandt to perform attached Budget Transfer # 1261, for the funding of increased utility usage, and directing that Budget Amendment # 1261 be included as part of the formal meeting minutes for the December 22, 2014 regular meeting of the Board of Trustees.

DEBT SERVICE PAYMENTS

- No payments made in December

UTILITY BILLING

- The Thanksgiving holiday caused a meter reading delay. Readings have since gotten back on schedule. Billing is on schedule.

Community Development/ Housing Authority

- No November meeting. Next meeting scheduled for December 30, 2014.
- Monthly Financials - see attached reports

SIGNIFICANT COLLECTIONS

- Property Tax Collected - \$ 1,078,521.86
- Rents Received -November 2014 - \$ 70,463.19

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report

Attachments:

BANK BALANCE SHEET - NOVEMBER 2014 (XLSX)

BILLING STATISTIC REPORT NOVEMBER 2014 (PDF)

HA FINANCIALS NOVEMBER 2014 (PDF)

CD FINANCIALS NOVEMBER 2014 (PDF)

BUDGET MOD 1260 (PDF)

BUDGET MOD 1259 (PDF)

BUDGET MOD 1261 (PDF)

BUDGET MOD 1261 - UTILITY (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF NOVEMBER 2014**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	303,818.83	
A	General Fund III	A.0201.000	Cert of Deposit	500,746.00	
A	Greenhill Cemetery	A.0201.100	Savings	33,170.25	
A	Clarks Beach Savings	A.0201.120	Savings	581,852.50	
A	Money Market	A.0201.130	Money Market	598,898.22	
A	Fire Apparatus	A.0221.110	Money Market	787,907.82	
A	General Reserve CD	A.0230.100	Cert of Deposit	500,369.97	
			TOTAL GENERAL FUND		3,306,763.59
CD	Small Cities Rehab.	CD.0200.000	Savings	71,382.15	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,719.85	
CD	Watkins	CD.0201.001	Savings	17,923.69	
			TOTAL COMMUNITY DEVELOPMENT		95,251.90
E	Light Depreciation Savings	E.0116.100	Savings	645,468.90	
E	Light Ban	E.0118.000	Checking	1,251,488.38	
E	Light Fund	E.0121.100	Checking	429,581.59	
E	TTC Collections	E.0121.120	Money Market	415,494.47	
E	Consumer Deposit Savings	E.0191.100	Savings	118,726.25	
E	Consumer Deposit Checking	E.0244.200	Checking	1,655.76	
			TOTAL LIGHT FUND		2,862,415.35
F	Water	F.0200.000	Checking	241,033.20	
F	Water Fund Capital	F.0200.400	SAVINGS	8,345.77	
F	Water Fund CD	f.0201.000	Cert of Deposit	200,444.27	
F	Water Fund Money Market	F.0201.130	Money Market	100,478.73	
			TOTAL WATER FUND		550,301.97
G	Sewer	G.0200.000	Checking	246,700.44	
G	NYS DEC Consent	G.0201.000	Savings	31,088.00	
G	Sewer Fund III	G.0201.120	Cert of Deposit	353,838.50	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,096.39	
G	NYSERDA	G.0525.000	Checking	111.01	
			TOTAL SEWER FUND		829,685.95
H	Capital	H.0200.000	Checking	179,133.85	

H	Capital Reserve	H.0200.400	SAVINGS	49,319.12	
				TOTAL CAPITAL FUND	228,452.97
R	Recreation Fund	R.0200.000	Checking	345,320.17	
				TOTAL RECREATION FUND	345,320.17
TA	Trust & Agency	TA.0200.000	Checking	80,363.32	
TA	Retirement Savings	TA.0201.000	Savings	48,715.17	
TA	WWI Memorial Trust	TA.0201.001	Savings	726.90	
TA	T & A Special Escrow	TA.0201.002	Savings	6,571.46	
TA	Justice Court	TA.0201.004	InvestCheck	4,769.91	
TA	Concert Fund	TA.0201.008	Savings	2,905.41	
TA	Global Common	TA.0201.009	Savings	270,737.50	
TA	Accounts Payable	TA.0202.000	Checking	744,371.93	
				TOTAL TRUST & AGENCY FUND	1,159,161.60
	Wire Account			322.98	
	Utility Clearing			134,786.43	
					135,109.41
				TOTAL VILLAGE WIDE	\$ 9,512,462.91

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total
Electric	2 - Electric - Flat Charge	13	0	0	0	0		595.38			8.40	603.78
	9 - Residential (1, 1)	1328	0	710204	83,850.78	0			24,435.83		2,585.96	110,872.57
	10 - Water Heating (2, 2)	14	0	2251	158.82	0			75.58		5.86	240.26
	11 - All Electric (3, 3)	334	0	223536	25,290.48	0			7,506.72		816.11	33,613.31
	13 - Demand - Class 3 (5, 5)	5	0	347400	19,419.66	874.5	10,275.38		11,666.38	442.70		41,804.12
	14 - Village St. Lighting (6, 6)	5	0	43859.3	5,048.21	0			1,472.89			6,521.10
	15 - Town St Lighting (7, 7)	1	0	5317.9	612.09	0			178.59			790.68
	19 - Traffic Lights (11, 11)	1	0	1416	146.65	0			47.55			194.20
	20 - Contract St Lighting (12, 12)	2	0	214	0.00	0						0.00
	21 - Sterling Harbor (13, 13)	2	0	1899.25	218.60	0			63.78	24.36		306.74
	66 - Reconnection Fee	5	0	0	0	0		75.00				75.00
	67 - NSF Fee	4	0	0	0	0		60.00				60.00
Electric Total		1714	0	1336097.45	134,745.29	874.5	10,275.38	730.38	45,447.32	467.06	3,416.33	195,081.76
Sewer	3 - Sewer - Flat Charge	43	0	0	790.50	0						790.50
	4 - Sewer - Flat Charge	1	0	0	63.70	0						63.70
	23 - Sewer - VILL 3/4" W/SEWER (14, 14)	869	587	3595.2	46,764.50	0						46,764.50
	25 - Sewer - VILL 1" W/SEWER (15, 15)	29	11	442.5	4,799.41	0						4,799.41
	27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	5	321.2	3,555.03	0						3,555.03
	29 - Sewer - VILL 2" W/SEWER (17, 17)	26	15	486	5,376.74	0						5,376.74
	31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	0	35.04	0						35.04
	33 - Sewer - VILL 4" W/SEWER (19, 19)	2	2	3.6	70.08	0						70.08
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	76	54	1263.5216	21,090.42	0						21,090.42
	57 - SPLIT SEWER BILLING (52, 52)	1	0	14	0.00	0						0.00
	62 - DRIFTWOOD COVE 52	1	1	0	2,735.20	0						2,735.20
	63 - DRIFTWOOD COVE 49	1	1	75.3984	2,577.40	0						2,577.40
	64 - PECONIC LANDING 253	1	1	329	13,307.80	0						13,307.80
	65 - CLIFFSIDE CONDOS-SEWER	1	1	23	3,682.00	0						3,682.00
Sewer Total		1064	679	6553.42	104,847.82	0						104,847.82
Water	5 - Water - Flat Charge	22	0	0	554.35	0						554.35
	22 - VILL 3/4" W/SEWER (14, 14)	874	283	4001.6	21,283.59	0						21,283.59
	24 - VILL 1" W/SEWER (15, 15)	28	4	485	1,911.90	0						1,911.90
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	7	366	1,553.46	0						1,553.46
	28 - VILL 2" W/SEWER (17, 17)	27	17	540	2,451.54	0						2,451.54
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0						36.90
	32 - VILL 4" W/SEWER (19, 19)	2	2	4	73.80	0						73.80
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0						36.90
	47 - VILLAGE 2" (43, 43)	8	5	112	521.52	0						521.52
	48 - VILLAGE 3/4" (44, 44)	91	72	140	1,676.58	0						1,676.58
	49 - VILLAGE SEWER ONLY (45, 45)	3	0	36	0.00	0						0.00
	52 - FIRE SPRINKLERS (49, 49)	23	0	0	0.00	0						0.00
	53 - OUTSIDE RES SEWER (50, 50)	72	0	1369.588	0.00	0						0.00
Water Total		1165	392	7054.188	30,100.54	0						30,100.54
electric-small commercial	12 - Commercial (4, 4)	370	0	691264.4	78,558.29	0			23,234.05	7,121.42		108,913.76
	16 - Operating Municipalt (8, 8)	17	0	27325	3,135.10	0			917.64			4,052.74
	17 - Water Department (9, 9)	3	0	760	118.61	0			25.52			144.13
	18 - Sewer Department (10, 10)	10	0	50364	6,322.78	0			957.14			7,279.92
electric-small commercial Total		400	0	769713.4	88,134.78	0			25,134.35	7,121.42		120,390.55

Financial Data Schedule - Monthly Revenue & Expenses - Nov 14				81	TOTAL UNITS	TOTAL HAP & PORT PAYMENT	\$ 66,096.00		477.00	\$ 20.00	\$ -
Account Description						TOTAL HAP, PORT, UTILITIES	\$ 66,573.00				
REVENUE:											
706 PHA HUD Operating Grants	\$	71,755.00									
706a Admin fee revenues	\$	6,454.00	\$	10.00	Fraud Recovery HAP (714.010)						
711 Interest Earned - HAP	\$		\$	10.00	Fraud Recovery ADMIN (714.020)						
714 Fraud recovery	\$	20.00			Admin Fee Supplemental from CD						
700 TOTAL REVENUE	\$	78,229.00									
EXPENSES:											
912 Administrative Auditing fees											
911 Salaries - A/Sha(\$23 11/2 periods-(140 hrs)	\$	3,235.40	\$	3,235.40	Admin Salaries Total						
911a Medical	\$	1,714.19	\$	1,714.19	Medical Total	PORT IN		DATE	BILLED	ADMIN FEE	ABSORBED
911b Dental	\$	88.22	\$	88.22	Dental Total						
911c Pension 20.8% of paycheck	\$	672.96	\$	672.96	Pension Total						
914 Payroll Taxes FICA	\$	247.51	\$	247.51	FICA Total	TOTAL PORT IN			\$ -	\$ -	
915 Employee Benefit Contribution TOTAL	\$	2,475.37	\$	2,475.37	Benefits Total	PORT OUT					
914 Compensated absences						Michelle Hooten	3/1/2013	\$ 1,573.00	\$ 60.88		
Suffolk Cty PMLOGC Desk	\$	1.24				Yvonne Martinez	8/1/2013	\$ 1,112.00	\$ 60.88		
917 Nina JG Stewart, Esq						Roseella Milton	9/1/2013	\$ 1,356.00	\$ 60.88		
918 A Gallagher Reimb											
918 A Gallagher Mileage	\$		\$								
916 Office Expenses Total	\$	1.24				TOTAL PORT OUT		\$ 4,041.00	\$ 182.64		
910 Administrative Total	\$	6,142.16	\$	6,508.28	Village of Greenport total						
962 Other General Expenses (Office Rent)	\$	550.00									
969 TOTAL OPERATING EXPENSES	\$	6,692.16				TERMINATED					
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES			\$	(228.16)		DECEASED					
973.1 PHA Utility Allowance	\$	477.00				Rosemary Hughes 11/9/2014					
973.2 HAP payments	\$	62,055.00				ABSORBED					
PORT payments	\$	4,041.00									
973 (HAP, PORT and UTILITY TOTAL)	\$	66,573.00				RELINQUISHED					
HAP & UTIL less Port payments	\$	62,532.00									
1117 Total Admin Revenue	\$	6,464.00									
1118 Total Hap Revenue	\$	71,765.00									
1118-02 Net HAP	\$	5,192.00									
Net ADMIN	\$	(228.16)									
960 TOTAL EXPENSES	\$	73,265.16	\$	73,265.16	TOTAL CASH DISBURSEMENTS						
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$		\$	4,963.84							

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - Nov 14

\$ 4,615.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street			
		UNIT 1 - 8124	8327	UNIT 3	HOUSE
Rent	\$ 1,125.00	\$ 1,240.00	1,125.00	\$ 1,125.00	
Late Fees		\$ -			
TOTAL REVENUE	\$ 1,125.00	\$ 1,240.00	\$ 1,125.00	\$ 1,125.00	\$ -
					\$ 3,490.00
EXPENSES:	EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street			
		UNIT 1 - 8124	8327	8328	HOUSE - 8590 RE/8361 SW
<u>Utilities</u>					
Electric	\$ 78.91				\$ 63.94
Water/Sewer	\$ -				
Propane/Heating Oil					
<u>Admin</u>					
Salary (\$4.08 X 3 payperiods 210 hrs=\$856.80 divide by 25% and 75%)	\$ 214.20				\$ 642.60
Payment Agreement to Village					\$ 1,000.00
Total	\$ 293.11	\$ -	\$ -	\$ -	\$ 1,706.54
					\$ 1,706.54
	MAINTENANCE: 213 Center 213 CENTER	MAINTENANCE: 278 2nd Street			
		UNIT 1	UNIT 2	UNIT 3	HOUSE
<u>Maintenance Repairs/Other</u>					
Mattituck Enviro Svcs					81.36
C-Cut Co					359.68
Pine Oaks Landscaping					150.00
	\$ -	\$ -	\$ -	\$ -	\$ 591.04
Total Expenses	\$ 293.11				\$ 591.04
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET			
Interest Earned					
Total Revenue	\$ 1,125.00			\$ 3,490.00	
Total Expenses	\$ 293.11			\$ 2,297.58	
NET REVENUE	\$ 831.89			\$ 1,192.42	
EXCESS (DEFICIENCY) OF TOTAL REVENUE					
OVER (UNDER) TOTAL EXPENSES	\$ 831.89			\$ 1,192.42	

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 12 Trans Type: B1 - Transfer Status: Batch
Trans No: 1261 Trans Date: 12/09/2014 User Ref: ROBERT
Requested: R. BRANDT Approved: Created by: ROBERT 12/09/2014
Description: FUNDING OF INCREASED UTILITY USAGE

Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
E.0782	MANAGEMENT SERVICES	-1,050.00
E.0724.110	WATER SERVICE..	1,050.00
R.7231.420	DOCKS.UTILITY..	3,600.00
R.7231.407	DOCKS.R & M..	-3,600.00
Total Amount:		0.00



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: December 9, 2014
Meeting: December 15, 2014 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on December 22, 2014

Report of Sylvia Lazzari Pirillo, Village Clerk

Bids and RFP's

- o Began conversations with Trustee Murray regarding an RFP for the cleaning and restoration of wooden buildings in Mitchell Park.

Code Enforcement

- o The Clerk's Office reviewed, and made suggestions for, written protocol/forms for the towing of vehicles.

Contracts and Agreements

- o The contract between the Village and Corazzini Asphalt was fully executed on November 19th.
- o The contract between the Village and A&F Electrical Testing was sent to A&F on the 24th of November. It was then reviewed and revised.
- o The fully executed Annual Agreement for the Clean Vessel Assistance Program was received from the NYSEFC.
- o The contract between the Village and Technology Professionals was created on December 1st, and mailed to Technology Professionals for execution on the 2nd of December. It was subsequently fully executed on December 8th.

Election 2015

- o The Clerk's Office is in the process of finalizing the Election Inspector list, and is awaiting the master list from Suffolk County.

Fire Department

- The executed contract for the new pumper was received from Firematic on December 1st.

Grants

- The fully executed extension for the LWRP Amendment was received from the NYS DOS on November 17th. The amended term is through March 31, 2015.

Legal Notices

- Matassa Wetlands Permit Application Hearing
- Notice of part-time, temporary employment position

Tall Ships 2015

- The Tall Ships Event Planning Services RFP was re-noticed, and is returnable on the 16th of December.
- The Steering Committee met on the 11th of December.

Utilities

- Village staff, namely Deputy Clerk Odden and Administrative Assistant Boyle, have taken over the collections functions of an absent employee.
- HEAP payments to eligible Village ratepayers has totaled over \$ 12,000 thus far.

Resolution(s) requested

RESOLUTION approving the attendance of Jeanmarie Odden and Deborah Boyle at the New York Conference of Mayors 2015 Village Election Workshop on January 14, 2015; at a cost of \$ 45.00 per person for registration plus all applicable travel costs, to be expensed from account A.1410.400 (Clerk Contractual Expense).

Attachments: