



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

June 18, 2015 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** - CHIEF HARRY BREESE
Including compilation of all monthly meeting minutes
- **TALL SHIPS** - TRUSTEES JACK MARTILOTTA AND JULIA ROBINS
- **VILLAGE ADMINISTRATOR** - PAUL J. PALLAS
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** - SYLVIA PIRILLO
- **VILLAGE ATTORNEY** - JOSEPH PROKOP

REPORTS FROM COMMITTEES

DISCUSSION

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
EXT. 217

Submitted: June 11, 2015
Meeting: June 18, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department Work Session Report

Attachments:
Fire Department June Work Session Report (PDF)

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

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Requests/Resolutions

Please accept all reports for the month
of may.

There was a budget modification we
needed to purchase
equipment.(attached)

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
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Requests and Resolutions.

We need to make several budget modifications in order to make two major purchases. We need to take \$2870.51 from A3410-402.

\$6966.00 from 403.

\$7929.60 from 411.

\$42015.28 from 412.

\$15959.03 from 415.

\$20436.25 from 430.

\$8656.00 from 431.

\$5517.15 from 450.

\$1882.53 from 456.

6537.09 from 457.

\$16128.33 from 462 and add them to A3410-200 so we can purchase a cascade system to replace our aging one we have now. And purchase 10 new scott x3 airpicks.

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MEETING OF THE BOARD OF WARDENS

Wednesday May 20, 2015

OPENING:

Chief Harry Breese opened the meeting at 7:04 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE: 1st Assistant Chief Wayne Miller , 2nd Assistant Chief Jeff Weingart , Wardens Warren Jensen, Joe Milovich, Tony Volinski, Norma Corwin, Joe Barszczewski, James A. Pirillo, James A. Pirillo , James Kalin, John Grilli .

Warden Ray Corwin Excused

Trustee Doug Roberts, Lara McNeil, Trustee Jack Martolatta, Peter Harris, Cliff Harris George Pope, Charlie Rand, Linda Mysliborski.

THOSE WISHING TO SPEAK TO THE BOARD: Trustee Doug Roberts spoke on behalf of the Farmers Market, & to have it on the Fire Department lawn on Saturdays from 9am to 1pm. Much Discussion.

Chief Harry Breese questioned if Trustee Roberts was there to represent the Village or himself, and Trustee Roberts stated as Trustees and as a community member.

Chief Wayne Miller stated he didn't like the idea of the Market on Fire Department grounds parking is to congest now with the parking.

Lara McNeil also spoke about the Farmers Market.

Peter Harris addressed the problems that would occur if Farmers Market were to be on Fire Department grounds and that parking would be a big problem.

READING OF THE PREVIOUS MINUTES:

Motion made by Tony Volinski, seconded by John Grilli to approve the minutes of the April 21, 2015 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS MEETING MINUTES:

Chief Weingart read the minutes of the May 19, 2015 meeting of the company officers for information only.

TREASURER'S REPORT:

The treasurer's report for the period of May 19, 2015 through April 20, 2015 was read by Secretary / Treasurer James Kalin. Motion made by Warren Jensen seconded by John Grilli, to accept the treasurer's report as read. Motion carried.

BILLS: none

COMMUNICATIONS RECEIVED:

1. Letter from Former Mayor Nyce Expressing his gratitude and professionalism to all members.
2. Mattituck Fire Department requesting rescue standby for strawberry Festival June 19th – 21st.
3. Thank You letter from Southold Fire Department for the Mutual Aid fire on May 15, 2015
4. Long Island Fire District request permission to host Meeting of Association June 3rd 7pm @ station
5. Mrs. Tamin Request permission to use meeting room for Scouts May 27th 7am – 9am.

Motion made by Warren Jensen to approve stand by for Mattituck strawberry Festival & Mrs. Tamin the use of the Meeting room & to Host the Fire District Meeting @ station 2. Seconded by Jim Kalin. Motion Carried.

APPLICATION(S) FOR NEW MEMBERSHIP:

- 1.
- 2.

Motion by _____, seconded by _____, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1 Chief Breese asked Joe Milovich if Joel Daly sent in any paperwork on work to be done. As per Joe no he has not

2. Chief Breese Stated he received prices for back parking lot to be fixed. Still waiting on more prices

BY-LAWS: none

FINANCE: Chief Breese did not have the report to read, he apologized. He did mention what was on the report.

Motion made by Jim Kalin made motion to approve what is needed, seconded by Warren Jensen. Motion Carried.

FIRE DISTRICT: None

PRE-INCIDENT PLANNING: None

SERVICE AWARDS: None

RECRUITMENT: None

CASUALTY FUND: None

FUNERAL: None

COMMUNICATION: Chief Weingart & Tony Volinski went to Radio meeting about the site survey for new towers and where they will go each Fire Department needs to contribute \$500.00 to get survey started.

Chief Weingart new Hi band Radios have been ordered.

Motion made by Warren Jensen to participate in site survey seconded by Joe Milovich. Motion Carried.

TRIPS AND TRAVEL: None

COMPANY REQUESTS

EAGLE HOSE CO. #1 Permission to sell annual Fundraiser Raffle tickets at Maritime festival & Company voted to revive Washington cocktail party.

RELIEF HOSE CO. # 2 Revive Cocktail party

STAR HOSE CO. # 3 Revive Cocktail party

STANDARD HOSE CO. # 4 Revive Cocktail party & New air compressor for 834, (Chief Breese asked for them to check the front suction is closed)

PHENIX HOOK & LADDER CO. # 1 revives Cocktail party & John Grilli questioned if new air packs have been ordered. Chief Breese stated he had a new quote for air packs. John Grilli also asked about the plaques for EMS & Firefighter of the year. Chief Breese stated just have to order them.

RESCUE SQUAD Finance / New Ambulance (Chief Breese stated just have bid specks just have approved by Village Lawyer)

WATER RESCUE None

FIRE POLICE None

UNFINISHED BUSINESS: None

REPORT OF DELEGATES none

NEW BUSINESS None

GOOD OF THE DEPARTMENT

1. Chief Breese Mentioned that in last month's meeting they forgot to set the times for the Meetings.

Motion made by Jim Kalin to keep the meetings the third Wednesday of the month and @ 7:00 pm. Seconded by Warren Jensen. Motion Carried

Chief Breese also asked if the recording secretary needs to be reappointed, as per Jim Kalin she is a hired position by the board of wardens.

Warden Dinner Chief Wayne Miller will set up a date, place and time, will notify everyone of this.

2. Chief Breese has set up meeting with Bob Siren Thursday @ 7:00pm at Peconic Landing.

3. **Norma Corwin Questioned possibility of a new stove for kitchen from east Quogue. Much discussion.**

Motion made by John Grilli to purchase the Stove not to go over \$5000.00 Seconded by Joe Milovich. (Take funds out of my mile.)

Joe Milovich questioned if we are still using Van Duzer gas, Chief Breese stated yes)

4. **Chief Wayne Miller questioned if we are going to purchase the 2nd Zolls. The board to purchase 2nd one after a year of 1st one.**
5. **James A. Pirillo questioned how the physicals are going. Per chief Breese going ok, but what should the outcome be if someone makes an appointment and does not make the appointment) much discussion.**
6. Jim Kalin requested permission to use the meeting room on May 26th & 27th 6-9 pm for defensive driving class.

Motion Made by Warren Jensen to approve the use of meeting room for defensive driving class, seconded by Joe Milovich. Motion carried.

7. Tony Volinski asked about the window with the hole in it from where the cameras were installed, as per Chief Breese he is working on getting it fixed by who installed the camera.
8. Tony Volinski also questioned about the air conditioner in the radio room, it is not working well. Discussion on this matter. Chief Breese stated it needs a new air duct.
9. Tony Volinski also mentions about the Department vehicles need to be signed out, many times he has come here and they have not been signed out. Chiefs should know where it is at all times. Chief Breese e mentioned that they also have not been filled up with gas after they get used.
10. Tony Volinski mentioned about the kids playing on the yard behind of the back building, he mentioned the possibility of maybe getting a chain link fence. Much Discussion on this.

Discussion to table the fence for a month.
11. Tony Volinski asked for update on new building as per his company would like to know the status of it.
12. Chief Breese mentioned that Tony Volinski had gotten quote on fixing up the memorial out front getting the bronze plaques cleaned and the bricks chemically cleaned.

Motion Made by John Grilli to have work done, Seconded by James A Pirillo. Motion carried.

Discussion about getting the bell worked on as well.

13. Norma Corwin asked about the fireman rock at the old firemen's park to be moved. As it is being neglected and there is nothing up there fire department related.
14. James J. Pirillo asked if we still do hose test and putting new zinks in tanks. Chief Breese mentioned having it added to hose test.
15. John Grilli read a letter he had gotten from Mattituck holding a meeting for east end Antique group. All welcome @ 7:00 pm

Chief Breese asked to go into Executive Session to discuss personnel matter.

EXECUTIVE SESSION Motion by Tony Volinski seconded by Jim Kalin, to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at 8:20 pm.

Motion by John Grilli seconded by Jim Kalin to return to the regular meeting. Motion carried. Regular meeting at 8:32 pm.

READING OF THE MINUTES

Motion made by Jim Kalin seconded by John Grilli to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Tony Volinski seconded by Warren Jensen to adjourn.

Motion carried. The meeting was adjourned at 8:33 pm

Respectfully Submitted by,

Jennifer Grilli

Recording Secretary

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
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May 12, 2015

Finance Meeting

Attendance; Joe Barszczewski, Jim Pirillo Jr, Antone Volinski III, Chief Breese, Chief Weingart. 831 and 835 absent

Went over all bills and looked at the Fire Safety Education Account

Company Request

8 3 1; Absent

8 3 2; Budget Items

8 3 3; Budget Items

8 3 4; Budget items and Repairs to Station 2. Roof, Gutters and Upstairs Windows

8 3 5; Absent

8 3 16; \$898.98 for Refrigerator/Freezer to store Drugs, \$1905.00 for Safe to store Controlled Substances

Fire Police; None

Water Rescue; None

Department; Budget Modification: Take \$4,000.00 from 454. Put \$2,000.00 in 401 and \$2,000.00 in 422

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
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Organized 1845

**Company Officers Meeting
May 19th, 2015**

Opening: Chief Miller opened the meeting @ 18:06 with the Pledge to the Flag & moment of silence for departed members.

Attendance: Chiefs Miller & Weingart; Captains C. Harris & Hays; 1st Lts. B. Corwin, Hanold; 2nd Lts. N. Corwin, P. Harris, R. Purcell, & Thorp; Rescue 2nd Lt. W. Manwaring; SO Rand; Fire Police Capt Ray Corwin

Reading of Previous Minutes: MMSC Rand/Hanold to dispense with reading of previous minutes. MC

Communications: Read for informational purposes only, see Wardens report for communications

Committee Reports: Picnic MMSC R. Corwin/P. Harris to have on July 25th also to be catered per company votes (4-1)

Company Requests: 1. Budget items hose straps, 2. Standpipe equip 3. Swap out hose 4. None 5. Have windshield wiper fixed. 16. New bus, 80 car fixed siren/radios & new Zoll; FP.vests & handheld stop/slow signs

Good of the Department:

- P Harris spoke about a trustee coming to wardens meeting to discuss farmers market. Have available members speak against same.
- Manwaring: bring to wardens about water jet ride now in Greenport Harbor also San Simeon calls are becoming a nuisance for non-emergency calls.
- N. Corwin coworker selling a Viking stove would sell to FD for if we want it.
- C. Harris CO meeting too early MMSC Harris/Purcell to have meetings moved to 7pm. Vehicle assignments to each company; spoke about no CO minutes from last month to each company
- B. Corwin spoke about the basement fire on 5/10/15
- Hanold: have a list of qualified interiors and to be given to each company.
- Chief Miller: everyone must have physicals done before the end of the year; Truck & Pack reports starting July 1st, 2015 must be completed by the 7th of each month IF NOT COMPLETED THE TRUCK WILL BE TAKEN OUT OF SERVICE UNTIL THEY ARE COMPLETED. Due to reports not being handed in.
- B. Corwin: Admin Asst is there a job description and if so what is it; also post jobs within the village in the firehouse as there are multiple postings from other FDs in the FD

Reading of Minutes: MMSC Rand/Purcell to dispense with reading of tonight's minutes,

Adjourn: MMSC Rand/Purcell to adjourn @ 18:36

Respectfully submitted,

Jeffrey L. Weingart
Second Asst. Chief

Greenport Fire Dept.

May 2015

May 2015							June 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	20	21	22	23	24	25	26	27	28
29	30												

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 26	27	28	29	30	May 1	2
3	4	5	6	7	8	9
	Relief Hose Standard Hose	Eagle Hose	10:30am 1:30pm Workplace Violence (Station 1)	5:00pm Tent Set Up May Mile 7:00pm Water Rescue		8:00am May Mile (833, 835, 8315, Back Up Ambulance)
10	11	12	13	14	15	16
	Star Hose	7:00pm Rescue Squad 7:30pm Finance	Hook & Ladder			
17	18	19	20	21	22	23
		7:00pm Company Officers (St. 2)	7:00pm Wardens (St. 1)	7:00pm Dept. Training (833) 7:00pm Village Wk Se	Star Hose Carnival	10:00pm Fireworks (831, 834 Leave Station @ 9:45)
24	25	26	27	28	29	30
	Star Hose Carnival			6:30pm Fire Police 7:00pm Village BD Mtg		
31	Jun 1	2	3	4	5	6
	9:00am Memorial Day Parade (Southold 831, 835, BU Amb.)					

8330: 831-0985
Chief Breese

8331: 831-5645
Chief Miller

8332: 445-0204
Chief Weingart

Duty Company 832 & 833 with 832 1st Due on 24

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
15-183	5/1/15	Main Street	8	0:19	1:08	29	16	1	E/W	A/M Difficulty Breathing
15-184	5/1/15	Atlantic Avenue	2	3:51	4:00	9	16	0	E/W	Call Cancelled by SPD
15-185	5/1/15	110 Front Street	20	8:18	8:23	5	13	0	V	Auto Alarm
15-186	5/1/15	Atlantic Avenue	5	21:49	22:17	28	16	1	E/W	A/M Injury From Previous Fall
15-187	5/2/15	San Simeon 61700 CR 48	4	21:59	22:33	34	16	1	E/W	E/M Chest Pains
15-188	5/3/15	Third Street	13	20:09	20:49	40	16	1	V	A/F Hemorrhage
15-189	5/4/15	San Simeon 61700 CR 48	18	16:16	16:53	37	16	1	E/W	A/F Syncope
15-190	5/4/15	Carpenter Street	30	16:57	17:45	48	16	1	V	E/F Stroke
15-191	5/4/15	Polo Grounds Moores Lane	31	17:09	17:45	36	23	0	E/W	Helicopter Landing
15-192	5/5/15	28 Front Street	17	0:02	0:19	17	13	0	V	Auto Alarm
15-193	5/5/15	Egret Lane Peconic Landing	7	17:34	18:18	44	16	1	E/W	E/F Difficulty Breathing
15-194	5/5/15	330 Sterling Place	14	22:23	23:50	27	13	0	E/W	Auto Alarm
15-195	5/7/15	Calebs Way	5	6:20	7:04	44	16	1	E/W	E/M Hemorrhage
15-196	5/7/15	471-479 Main Street	22	8:50	9:00	10	13	0	V	Auto Alarm
15-197	5/7/15	A/M Injury From Fall	6	10:46	11:16	30	16	1	V	A/M Injury From Fall
15-198	5/7/15	Front Street	6	10:55	11:13	18	16	0	V	A/F Chest Pains 74 From Southold FD
15-199	5/7/15	Osprey Nest Road	8	11:16	11:50	34	16	1	E/W	A/M Sickness
15-200	5/8/15	Front Street	8	12:22	13:00	38	16	1	V	A/F Chest Pains
15-201	5/8/15	Second Street	8	16:25	16:50	25	16	1	V	A/F Abdominal Pain
15-202	5/8/15	Main Road	7	17:22	18:01	39	16	1	E/W	A/F Possible Heart
15-203	5/8/15	Main Street	9	19:20	19:50	30	16	1	E/W	A/M Injury From Fall
15-204	5/8/15	Main Street	12	21:47	22:07	26	16	1	V	A/M Hand Laceration
15-205	5/8/15	Main Street	8	22:31	23:06	35	16	1	V	A/M Seizures
15-206	5/9/15	Gull Pond Lane	6	0:18	1:03	45	16	1	E/W	E/F Abdominal Pain
15-207	5/9/15	Main Street	20	11:23	11:55	32	16	1	V	E/M Sick
15-208	5/9/15	Calebs Way	6	18:33	19:13	40	16	1	E/W	E/M Sick
15-209	5/10/15	63005 RTE 48	38	7:42	8:30	48	13	0	E/W	Electrical Fire
15-210	5/10/15	Mitchell Park 115 Front Street	13	16:03	16:34	31	16	1	V	M/C Cold Exposure
15-211	5/12/15	Apartments Peconic Landing 1500 Brecknock Road	6	6:35	7:34	59	16	1	E/W	E/F Injury From Fall
15-212	5/13/15	Brewers Sterling Harbor 1410 Manhasset	19	16:30	17:05	35	16	1	E/W	A/M Unconscious
15-213	5/14/15	Front Street	8	11:59	12:23	24	16	0	V	A/F Chest Pains 24 From Southold FD
15-214	5/15/15	Shores Peconic Landing 1500 Brecknock Road	23	9:16	10:24	68	16	1	E/W	E/F Possible CVA
15-215	5/15/15	Greenport High School 720 Front Street	25	9:38	10:24	46	23	0	E/W	Helicopter Landing
15-216	5/15/15	Greenport High School 720 Front Street	28	14:30	14:53	23	13	0	E/W	Auto Alarm H.S. Drill
15-217	5/15/15	318 Second Street	23	16:56	17:20	24	13	0	V	Chimney Fire
15-218	5/16/15	Fifth Street	6	22:18	22:52	34	16	1	V	A/F Difficulty Breathing
15-219	5/17/15	Cliffside Condos 61475 CR 48	32	10:26	10:50	24	13	0	E/W	Auto Alarm
15-220	5/17/15	312 Third Street	40	17:50	18:15	25	23	0	V	BBQ Grill Fire
15-221	5/19/15	Assisted Living Peconic Landing 1500 Brecknock Road	5	2:55	3:55	60	16	1	E/W	A/F Fall
15-222	5/19/15	530 Main Street	23	7:09	7:51	42	13	0	V	Auto Alarm
15-223	5/19/15	Peconic Landing	7	15:09	15:56	47	16	1	E/W	E/F Fall
15-224	5/21/15	McCann Trailer Park	4	0:23	0:59	36	16	1	E/W	A/F Abdominal Pain
15-225	5/21/15	Front Street	20	14:22	14:59	37	16	1	V	A/M Fall
15-226	5/21/15	Greenport High School 720 Front Street	19	14:32	15:15	43	23	0	E/W	Helicopter Landing
15-227	5/22/15	Polo Grounds Moores Lane	18	21:14	21:44	30	16	1	V	A/F Difficulty Breathing

Alarm	Signal:	9	13	16	23	16-23	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
15-228	5/23/15	LJRR Platform	Fourth Street				15	12:25	12:58	33	16	1	V	A/F Fall		
15-229	5/23/15	Greenport High School	720 Front Street				14	21:45	22:22	37	9	0	E/W	Fireworks Standby		
15-230	5/24/15	LI Sound					34	16:57	17:53	56	23	3	E/W	Water Rescue		
15-231	5/24/15	Bay Shore Road					13	19:37	20:33	56	16	1	E/W	E/M Possible CVA		
15-232	5/25/15	Middleton Road & CR 48					51	11:29	12:04	35	16-23	2	E/W	Car vs Pedestrian		
15-233	5/25/15	Greenport High School	720 Front Street				33	11:40	12:04	24	23	0	E/W	Helicopter Landing		
15-234	5/26/15	25 & Manhasset Ave					32	13:43	14:27	44	16-23	1	E/W	MVA		
15-235	5/27/15	San Simeon	61700 CR 48				12	20:11	20:51	40	16	1	E/W	E/F Respiratory		
15-236	5/27/15	San Simeon	61700 CR 48				10	21:35	22:20	45	16	1	E/W	E/F Hip		
15-237	5/27/15	Thompson Blvd	Peconic Landing				10	22:13	22:53	40	16	1	E/W	E/F Diabetic		
15-238	5/28/15	Bay Shore Road					9	19:27	20:07	40	16	1	E/W	E/M Fall		
15-239	5/29/15	Third Street					8	9:26	10:00	34	16	1	V	F/Y Overdose		
15-240	5/29/15	Madison Street					13	16:31	17:05	34	16	1	E/W	E/M Diabetic		
15-241	5/29/15	Cardinal Lane	Peconic Landing				11	21:01	21:47	46	16	1	E/W	E/M Cardiac Arrest		
15-242	5/30/15	Front Street					6	1:06	1:46	40	16	1	V	A/F Alcohol Overdose		
15-243	5/30/15	Ninth Street					4	6:38	7:15	37	16	1	E/W	A/F Fall		
15-244	5/30/15	Main Street					12	15:54	16:30	36	16	1	V	A/F Bleeding		
15-245	5/30/15	Sterling Harbor,	1410 Manhasset Avenue				11	19:32	20:02	30	16	1	E/W	A/F Fall		
15-246	5/31/15	Shores Peconic Landing	1500 Brecknock Road				4	4:52	6:03	71	16	1	E/W	A/M Fall		
15-247	5/31/15	Peconic Landing					12	21:59	22:35	36	16	1	E/W	E/F Head Injury		
15-248	5/31/15	Polo Grounds	Moore's Lane				14	22:22	22:40	18	23	0	E/W	Helicopter Landing		
							985			2368	50					
Alarms	Signal:	9	13	16	23	16-23	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
66		1	9	47	7	2	985	14.92	39.47	2368	35.88	50		24	42	0
Fire:	18	# Calls to Pec. Lndg.:	10													
Rescue:	47	# Calls to San Simeon:	4													
				#Fire Calls E/W:	9											
				#EMS Calls E/W:	29											
				#Auto Alarms E/W:	3											
				#Fire Calls V:	2											
				#EMS Calls V:	18											
				#Auto Alarms V:	4											

CHIEF HARRY BREESE
 1ST ASST. CHIEF WAYNE MILLER
 2ND ASST. CHIEF JEFFREY L. WEINGART
 CHAPLAIN C. KUMJIAN
 TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
 (631) 477-8261 - STATION 2
 (631) 477-1943 - CHIEFS OFFICE
 (631) 477-4012 - FAX
 THIRD STREET · P.O. BOX 58
 GREENPORT, NY 11944
 Email: gfdfire@optonline.net
 www.greenportfd.org

Greenport Fire Department Monthly Report For the Month of May 2015

Number of calls this month: 66

Number of Calls to Date: 247

Breakdown of calls by signal numbers:

9 (stand-by):	1
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	9
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	47
16-23 (mva, water rescue, misc.):	2
16-59 (routine transport):	0
23 (co detector, medi-vac):	7
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	24
East/West:	42
Other:	0

Total number of Personnel:	985
Number of hours:	39.47
Total personnel hours:	38,877.95
Average personnel per call:	14.92
Average call time in minutes:	35.88

Number of calls to Peconic Landing:	10
Number of calls to San Simeon by the Sound:	4

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>HM</u>	<u>BB</u>	<u>SHT</u>	<u>YAP</u>
Aguero, Brandi	0	0	0	0	0	0	0	0	0	0	0	0				
Barszczewski, J (Warden)	16	28.57	25	4	2.128	0	0	13	6	3	6	53	X	X	X	
Berry, James	16	28.57	25	1	0.532	0	0	5	0	2	5	37	X		X	
Birmingham, Kenneth (Capt.)	9	16.07	25	3	1.596	0	0	8	3	3	1	40	X	X	X	
Bogardus, William	12	21.43	25	2	1.064	0	0	6	0	3	1	35	X		X	X
Breese, Harry (Chief)	27	48.21	25	54	28.72	25	1	17	6	2	6	82	X	X		
Bumble III, Charles	0	0	0	0	0	0	0	4	3	1	5	13		X		
Bumble, Lawrence	0	0	0	0	0	0	0	0	0	0	0	0				
Bumble, Samantha	0	0	0	0	0	0	0	0	1	0	0	1				
Butler, Michael	17	30.36	25	3	1.596	0	0	3	4	4	1	37	X	X	X	X
Capon, George (1st. Lt. FP)	33	58.93	25	56	29.79	15	0	12	1	5	1	59	X	X	X	
Carey, Patrick	29	51.79	25	7	3.723	0	2	10	6	5	7	55	X	X	X	X
Carrig, Melinda	2	3.571	0	9	4.787	0	2	1	1	2	0	6		X	X	
Clark, Doreen	0	0	0	15	7.979	15	1	4	2	3	5	30	X	X	X	
Clark III, Henry	1	1.786	0	1	0.532	0	0	3	0	0	0	3	X		X	
Clark, James (Capt.)	7	12.5	25	5	2.66	0	0	14	10	4	6	59	X	X	X	
Clark, Jeffrey	22	39.29	25	0	0	0	0	7	8	3	5	48	X	X	X	
Corazzini, Jeffrey	18	32.14	25	19	10.11	15	4	2	1	0	0	47				
Corazzini, Warren	5	8.929	15	4	2.128	0	1	1	0	0	0	17				
Corwin, Everett	25	44.64	25	35	18.62	25	0	7	7	3	5	72	X	X		
Corwin, Norma (Warden)	23	41.07	25	35	18.62	25	3	14	1	5	7	80	X	X	X	X
Corwin, Raymond (Warden)	18	32.14	25	35	18.62	25	1	20	8	3	6	88	X	X	X	
Corwin, Robert	29	51.79	25	51	27.13	25	2	10	3	15	6	86	X	X	X	X
Corwin, Scott	11	19.64	25	4	2.128	0	0	3	4	2	5	39	X		X	
Costas, Tom	11	19.64	25	5	2.66	0	0	10	5	3	5	48	X	X	X	
Creedon, Daniel	4	7.143	15	8	4.255	0	0	5	3	6	1	30	X	X		
De Kerillis, Alain	12	21.43	25	29	15.43	25	0	3	3	0	0	56				
Detrick, Gary	9	16.07	25	0	0	0	1	7	8	3	6	50	X	X	X	
Dimos, Paul (1st Lt.)	23	41.07	25	23	12.23	25	2	13	12	8	8	93	X	X	X	X
Dominick, Steve	9	16.07	25	3	1.596	0	1	3	3	3	1	36	X	X	X	
Fall, Frederick	0	0	0	0	0	0	0	0	0	0	0	0				
Ficurilli, Michael	15	26.79	25	1	0.532	0	0	6	5	4	3	43	X	X	X	

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Misc.</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Flora, Michael	0	0	0	0	0	0	0	0	0	0	0				
Golden, Danielle	0	0	0	2	1.064	0	0	2	1	0	1	4			
Goldstein, Myron	1	1.786	0	0	0	0	0	2	0	0	0	2			
Grilli, Jennifer (RS Capt.)	11	19.64	25	25	13.3	25	4	15	8	8	87	X	X	X	X
Grilli, John (Warden)	7	12.5	25	10	5.319	15	0	11	8	4	69	X	X	X	
Hamilton Jr., Robert	21	37.5	25	3	1.596	0	0	9	8	3	45	X	X	X	
Hanold, Christopher (2nd Lt.)	15	26.79	25	34	18.09	25	3	9	5	6	73			X	X
Harris, Cliff (1st Lt.)	9	16.07	25	0	0	0	0	10	6	1	47		X		
Harris, Peter	25	44.64	25	2	1.064	0	0	10	10	2	55	X	X		
Harrison Meraz, Danielle	0	0	0	0	0	0	0	0	0	0	0				
Hays, Spencer (Capt.)	14	25	25	4	2.128	0	2	13	4	10	58	X	X	X	X
Hollid, Scott (2nd Lt.)	13	23.21	15	1	0.532	0	0	11	7	4	43	X	X	X	
Hubbard Jr, George	6	10.71	25	1	0.532	0	0	7	6	3	46	X	X	X	
Hughes, Colleen	25	44.64	25	73	38.83	25	5	11	8	3	83	X	X	X	
Huzsek, Andrew H	12	21.43	15	2	1.064	0	0	7	7	3	37	X	X	X	
Hydell, Carol	3	5.357	15	2	1.064	0	0	8	7	4	40	X	X	X	X
Hydell, Charles	22	39.29	25	11	5.851	15	0	6	8	4	64	X	X	X	X
Illesseas, Adolpho	2	3.571	0	0	0	0	0	1	3	0	9				
Jenkins, Karolyn	7	12.5	25	1	0.532	0	0	5	2	3	35		X	X	
Jensen, Warren (Warden)	7	12.5	25	2	1.064	0	0	8	4	3	45	X	X	X	
Jester, Robert	26	46.43	25	11	5.851	15	0	8	7	5	67	X	X	X	
Jimenez, Susano	28	50	25	5	2.66	0	0	5	4	3	39	X	X	X	
Johnson, Craig	1	1.786	0	2	1.064	0	0	4	1	1	11	X			
Kalin, James (Warden)	36	64.29	25	108	57.45	25	4	13	6	2	78	X		X	X
King, David	29	51.79	25	27	14.36	25	4	5	6	3	73	X	X	X	
Kunjian, Claude (Asst. Chaplain)	0	0	0	0	0	0	0	1	0	0	1				
LaMothe, Thomas	0	0	0	0	0	0	0	1	0	0	1				
Land, Bruce (Capt)	2	3.571	0	1	0.532	0	0	6	1	0	7				
Land, Shannon (RS 1st Lt.)	0	0	0	1	0.532	0	0	3	0	0	3				
Lawry, Lisa	0	0	0	0	0	0	0	0	0	0	0				
Lehmann, Robert	7	12.5	25	2	1.064	0	0	2	1	0	30				
Lillis, Daniel (PFF)	0	0	0	0	0	0	0	0	0	0	0				

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Lillis, Julie	0	0	0	0	0	0	0	0	0	0	0	0				
Luke, Alexander	7	12.5	25	5	2.66	0	0	7	5	5	5	47	X	X	X	
Manwaring, Julia	15	26.79	25	14	7.447	15	2	8	5	5	5	65	X	X	X	
Manwaring, Wayde	29	51.79	25	38	20.21	25	3	14	6	9	5	87	X	X	X	
Marczewski, Macy	6	10.71	25	0	0	0	0	7	9	4	4	50	X	X	X	
Martocchia, Jerome	5	8.929	15	19	10.11	25	4	13	6	4	5	72	X	X	X	
Mazzi, Aileen	1	1.786	0	2	1.064	0	0	3	4	3	6	16	X			X
McNeil, William	1	1.786	0	0	0	0	0	5	0	1	0	6		X		
Medina, Angel	1	1.786	0	0	0	0	0	0	0	0	0	0				
Meyer, David	0	0	0	0	0	0	0	0	0	0	0	0				
Miller, Joseph	5	8.929	15	18	9.574	15	0	7	0	3	0	40	X	X	X	
Miller, Wayne (1st Asst. Chief)	17	30.36	25	56	29.79	25	1	18	3	3	2	77	X	X	X	X
Milovich Jr., Joseph (Warden)	25	44.64	25	3	1.596	0	1	12	6	3	5	52	X	X	X	
Mims, Ralph	0	0	0	0	0	0	0	1	1	0	0	2				
Musto, Francis	24	42.86	25	49	26.06	25	3	11	6	5	4	79	X	X	X	
Myslborski, Linda (RS 2nd Lt.)	16	28.57	25	86	45.74	25	4	11	6	4	7	82	X	X	X	X
Nyce, David	0	0	0	0	0	0	0	0	0	0	0	0				
Parker, Jason	30	53.57	25	20	10.64	25	0	6	4	3	6	69	X	X	X	
Pirillo, James A (Warden)	26	46.43	25	2	1.064	0	1	12	2	3	6	49	X	X		X
Pirillo, James J (Warden)	13	23.21	25	1	0.532	0	0	12	8	3	5	53	X	X	X	
Pope, George	48	85.71	25	108	57.45	25	4	14	5	3	0	76		X	X	
Pruitt, William	0	0	0	5	2.66	0	0	0	0	0	0	0				
Purcell, Bernard	52	92.86	25	86	45.74	25	8	6	8	10	8	90	X	X	X	X
Purcell, Ryan (2nd Lt.)	9	16.07	25	6	3.191	0	0	7	1	2	7	42	X	X	X	X
Quillin, Michael	16	28.57	25	0	0	0	1	8	8	3	8	53	X	X	X	X
Rand, Charles (SO)	6	10.71	25	4	2.128	0	0	16	6	3	5	55	X	X	X	
Raynor, Dale	45	80.36	25	21	11.17	25	5	7	7	9	8	86	X	X	X	X
Reiss, Helen	41	73.21	25	121	64.36	25	5	4	3	5	0	67	X	X	X	
Rempe Jr, Fred	15	26.79	25	11	5.851	15	0	6	4	2	6	58	X		X	
Richter, Michael	12	21.43	25	65	34.57	25	0	8	0	0	5	63				
Richter, Nathaniel	5	8.929	15	3	1.596	0	1	0	0	0	0	16				
Rosa, Lisa (Capt)	4	7.143	25	6	3.191	0	0	13	7	3	5	53	X	X	X	

For Fire and EMS Alarms 5%=15points 10%=25points

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Ruffner, William (1st Lt)	0	0	0	0	0	0	1	7	2	1	6	17			X	
Ryan, Sean	2	3.571	0	22	11.7	15	2	1	0	2	1	21	X		X	
Schneider, William	0	0	0	0	0	0	0	0	0	0	0	0				
Sieban, Edward	13	23.21	25	10	5.319	15	0	10	1	6	1	58	X	X	X	
Skrezec, John	30	53.57	25	6	3.191	0	0	7	7	3	6	48	X	X	X	
Spanos, James	1	1.786	0	0	0	0	0	3	0	2	5	10	X	X		
Staples, Halsey	30	53.57	25	44	23.4	25	0	5	0	3	0	58	X	X	X	
Stoner, Gary	6	10.71	25	0	0	0	0	3	1	0	5	34				
Tamin, John	34	60.71	25	32	17.02	25	0	6	6	3	6	71	X	X	X	
Thorp, Thomas (1st Lt.)	9	16.07	25	8	4.255	0	0	3	0	0	0	28				
Thum, William	0	0	0	1	0.532	0	0	3	2	0	5	10				
Urban, Jerome	5	8.929	15	0	0	0	0	5	3	2	5	30	X		X	
VanEtten, George	7	12.5	25	3	1.596	0	0	6	6	2	6	45		X		
Volinski Jr, Antone	36	64.29	25	7	3.723	0	0	7	6	4	5	47	X	X	X	
Volinski III, Antone (Warden)	20	35.71	25	15	7.979	15	2	14	6	5	5	72	X	X	X	
Volinski, Darryl (Warden)	17	30.36	25	22	11.7	25	2	4	5	3	5	69		X	X	
Walker Jr, David	0	0	0	0	0	0	0	1	0	0	0	1				
Watkins Sr, Tom	0	0	0	0	0	0	2	0	0	1	0	3				
Weingart, Jeffrey(2nd Asst Chief,	36	64.29	25	68	36.17	25	1	15	9	12	9	96	X	X	X	X
White, Kenneth	1	1.786	0	16	8.511	15	0	8	3	3	0	29	X	X	X	
White, Robert	0	0	0	0	0	0	0	1	0	0	0	1				
Wright, Richard	8	14.29	25	0	0	0	0	4	1	4	5	39	X	X	X	
Wright, William	12	21.43	25	4	2.128	0	0	5	5	2	5	42	X		X	
Zurek, Gregory	5	8.929	25	1	0.532	0	0	2	5	2	5	39		X	X	
Zurek Jr, Stanley	7	12.5	25	1	0.532	0	0	4	0	3	0	32	X	X	X	

Greenport Fire Department

**Length of Service Awards Report (LOSAP)
Point Summary**

05/01/2015 to 05/31/2015

Staff Members 2, 4, 5, 8, 10, 12, 14, 195, 160, 15, 17,
159, 20, 22, 23, 323, 28, 29, 197, 31, 32, 33, 35, 11,
36, 38, 40, 41, 46, 163, 49, 50, 51, 53, 54, 56, 158, 57,
58, 59, 327, 151, 62, 014, 63, 305, 64, 328, 55, 70, 71,
72, 73, 74, 76, 78, 922, 330, 79, 80, 102, 321, 389, 81,
82, 83, 84, 301, 309, 125, 88, 156, 157, 90, 91, 165,
292, 149, 303, 95, 96, 97, 98, 99, 100, 101, 103, 104,
132, 161, 107, 108, 155, 109, 110, 135, 112, 114, 115,
306, 119, 121, 126, 314, 128, 129, 131, 133, 134, 137,
141, 142, 143, 144, 145, 148, 146, 147

Activity Counts Incident 65, Non-Incident 5, Training 5

Staff ID/Name	Fire	% Resc	% Sleep	Pos	Mtgs	Misc	TrngDrill	F/R	% Total				
2 Barzczewski, Joseph	0	1.6	0	2.0	0	0	0	0	0.0	0			
4 Berry, James	15	9.4	0	4.1	0	0	0	0	0.0	15			
5 Birmingham, Kenneth	25	12.5	0	4.1	0	0	0	0	0.0	25			
8 Bogardus, William	15	9.4	0	2.0	0	0	0	0	0.0	15			
10 Breese II, Harry R	25	28.1	25	20.4	0	0	1	0	0.0	52			
160 Butler, Michael J	25	20.3	25	10.2	0	0	0	1	0	0.0	51		
15 Capon, George	25	67.2	25	61.2	1	0	0	1	0	0.0	53		
17 Carey, Patrick	25	12.5	25	10.2	1	0	0	1	0	0.0	53		
159 Carrig, Melinda	0	3.1	0	4.1	1	0	0	0	0	0.0	1		
323 Clark, Doreen L	15	6.3	15	8.2	1	0	0	0	0	0.0	31		
20 Clark III, Henry A	0	3.1	0	2.0	0	0	0	0	0	0.0	0		
22 Clark, James B	0	3.1	0	4.1	0	0	0	2	0	1	0	0.0	3
23 Clark, Jeffrey	25	10.9	15	6.1	0	0	0	1	0	0	0	0.0	41
28 Corazzini, Jeffrey	25	28.1	25	28.6	2	0	0	0	0	0	0	0.0	52
29 Corazzini, Warren	15	7.8	15	6.1	1	0	0	0	0	0	0	0.0	31
31 Corwin, Everett	25	26.6	25	18.4	0	0	0	1	0	0	0	0.0	51
197 Corwin, Norma	25	26.6	25	24.5	1	0	0	0	0	1	0	0.0	52
32 Corwin, Raymond	25	23.4	25	22.4	0	0	0	2	0	0	0	0.0	52
33 Corwin, Robert	25	48.4	25	44.9	0	0	0	0	0	0	0	0.0	50
35 Corwin, Scott	25	12.5	15	6.1	0	0	0	0	0	0	0	0.0	40
11 Costas, Thomas	15	9.4	15	6.1	0	0	0	1	0	0	0	0.0	31
36 Creedon, Daniel	0	3.1	0	4.1	0	0	0	0	1	0	0	0.0	1
38 DeKerillis, Alain V	0	1.6	0	2.0	0	0	0	0	0	0	0	0.0	0
40 Detrick, Gary	0	3.1	0	4.1	1	0	0	0	0	1	0	0.0	2
41 Dimos, Paul N	25	20.3	25	20.4	1	0	0	2	0	1	0	0.0	54
Maximums:	25	25	20	25	20	15	25	20	50				

Greenport Fire Department

**Length of Service Awards Report (LOSAP)
Point Summary**

05/01/2015 to 05/31/2015

Staff Members 2, 4, 5, 8, 10, 12, 14, 195, 160, 15, 17,
159, 20, 22, 23, 323, 28, 29, 197, 31, 32, 33, 35, 11,
36, 38, 40, 41, 46, 163, 49, 50, 51, 53, 54, 56, 158, 57,
58, 59, 327, 151, 62, 014, 63, 305, 64, 328, 55, 70, 71,
72, 73, 74, 76, 78, 922, 330, 79, 80, 102, 321, 389, 81,
82, 83, 84, 301, 309, 125, 88, 156, 157, 90, 91, 165,
292, 149, 303, 95, 96, 97, 98, 99, 100, 101, 103, 104,
132, 161, 107, 108, 155, 109, 110, 135, 112, 114, 115,
306, 119, 121, 126, 314, 128, 129, 131, 133, 134, 137,
141, 142, 143, 144, 145, 148, 146, 147

Activity Counts Incident 65, Non-Incident 5, Training 5

Staff ID/Name	Fire	% Resc	% Sleep	Pos	Mtgs	Misc	TrngDrill	F/R	% Total
46 Dominick, Steve	0	3.1	0 4.1	0	0	0	0	1 0	0.0 1
49 Ficurilli, Michael	0	3.1	0 0.0	0	0	0	0	0 0	0.0 0
50 Golden, Danielle	0	3.1	0 4.1	0	0	0	0	1 0	0.0 1
53 Grilli, Jennifer	25	20.3	25 18.4	1	0	0	1 1	1 0	0.0 54
54 Grilli, John D	25	17.2	25 14.3	0	0	0	1 0	1 0	0.0 52
56 Hamilton JR, Robert	25	10.9	0 4.1	0	0	0	0 0	0 0	0.0 25
158 Hanold SR,	25	20.3	25 16.3	1	0	0	1 0	0 0	0.0 52
57 Harris, Clifford J	0	3.1	0 0.0	0	0	0	0 0	0 0	0.0 0
58 Harris, Peter W	25	18.8	15 6.1	0	0	0	2 0	1 0	0.0 43
327 Hays JR, Spencer B	0	1.6	0 0.0	1	0	0	0 0	0 0	0.0 1
62 Hubbard JR, George	0	4.7	0 2.0	0	0	0	0 0	0 0	0.0 0
014 Hughes, Colleen L	25	31.3	25 32.7	1	0	0	1 0	1 0	0.0 53
63 Huzsek JR, Andrew H	25	15.6	15 6.1	0	0	0	0 0	0 0	0.0 40
64 Hydell, Carol A	0	1.6	0 2.0	0	0	0	1 0	0 0	0.0 1
305 Hydell, Charles	25	21.9	25 10.2	0	0	0	1 0	0 0	0.0 51
55 Jenkins, Karolyn	0	4.7	0 4.1	0	0	0	0 0	0 0	0.0 0
70 Jensen, Warren	0	3.1	0 2.0	0	0	0	0 0	0 0	0.0 0
71 Jester, Robert	25	15.6	25 10.2	0	0	0	0 0	0 0	0.0 50
72 Jimenez, Susano	25	14.1	15 8.2	0	0	0	0 0	1 0	0.0 41
74 Kalin, James H	25	62.5	25 67.3	1	0	0	1 0	1 0	0.0 53
76 King, David A	25	23.4	25 16.3	1	0	0	0 0	0 0	0.0 51
80 Laurie-Read, Hope M	0	0.0	0 0.0	0	0	0	0 1	0 0	0.0 1
321 Lehmann, Robert	0	4.7	0 4.1	0	0	0	0 0	1 0	0.0 1
81 Luke, Alexander O	0	1.6	0 2.0	0	0	0	1 0	0 0	0.0 1
82 Manwaring, Julia	25	15.6	15 8.2	0	0	0	0 0	0 0	0.0 40
Maximums:	25	25	20	25	20	15	25	20	50

Greenport Fire Department

Length of Service Awards Report (LOSAP) Point Summary

05/01/2015 to 05/31/2015

Staff Members 2, 4, 5, 8, 10, 12, 14, 195, 160, 15, 17,
159, 20, 22, 23, 323, 28, 29, 197, 31, 32, 33, 35, 11,
36, 38, 40, 41, 46, 163, 49, 50, 51, 53, 54, 56, 158, 57,
58, 59, 327, 151, 62, 014, 63, 305, 64, 328, 55, 70, 71,
72, 73, 74, 76, 78, 922, 330, 79, 80, 102, 321, 389, 81,
82, 83, 84, 301, 309, 125, 88, 156, 157, 90, 91, 165,
292, 149, 303, 95, 96, 97, 98, 99, 100, 101, 103, 104,
132, 161, 107, 108, 155, 109, 110, 135, 112, 114, 115,
306, 119, 121, 126, 314, 128, 129, 131, 133, 134, 137,
141, 142, 143, 144, 145, 148, 146, 147

Activity Counts Incident 65, Non-Incident 5, Training 5

Staff ID/Name	Fire	% Resc	% Sleep	Pos	Mtgs	Misc	TrngDrill	F/R	% Total
83 Manwaring, Wayde	25	26.6	25 18.4	0	0	0	1	1	0.0
301 Martocchia, Jerome	25	10.9	25 10.2	1	0	0	0	0	0.0
309 Mazzei, Aileen	0	0.0	0 0.0	0	0	0	0	1	0.0
88 McNeil, William F	0	1.6	0 0.0	0	0	0	0	0	0.0
90 Miller, Joseph T	15	7.8	15 8.2	0	0	0	0	0	0.0
91 Miller, Wayne D	25	20.3	25 20.4	1	0	0	0	0	0.0
165 Milovich JR, Joseph	25	12.5	0 4.1	1	0	0	0	0	0.0
149 Musto, Francis G	25	25.0	25 22.4	1	0	0	0	1	0.0
303 Mysliborski, Linda	25	51.6	25 57.1	1	0	0	1	0	0.0
95 Parker, Jason	25	23.4	25 12.2	0	0	0	1	0	0.0
96 Pirillo, James A	25	17.2	25 10.2	1	0	0	2	0	0.0
97 Pirillo SR, James J	15	6.3	0 2.0	0	0	0	0	0	0.0
98 Pope, George H	25	53.1	25 46.9	0	0	0	0	0	0.0
100 Purcell, Bernard	25	59.4	25 49.0	2	0	0	2	1	0.0
101 Purcell, Ryan	15	7.8	0 4.1	0	0	0	1	1	0.0
103 Quillin, Michael	15	9.4	15 8.2	1	0	0	2	1	0.0
104 Rand, Charles	15	9.4	0 4.1	0	0	0	0	0	0.0
132 Raynor, Dale Kyle	25	29.7	25 18.4	0	0	0	0	1	0.0
161 Reiss, Helen	25	70.3	25 73.5	1	0	0	0	0	0.0
107 Rempe JR, Fred	25	12.5	25 10.2	0	0	0	0	2	0.0
108 Richter, Michael	25	39.1	25 42.9	0	0	0	0	0	0.0
155 Richter, Nathaniel	15	6.3	15 6.1	0	0	0	0	0	0.0
110 Ruffner, William	0	0.0	0 0.0	1	0	0	0	0	0.0
135 Ryan, Sean D	25	18.8	25 22.4	2	0	0	0	1	0.0
114 Sieban, Edward T	25	12.5	25 10.2	0	0	0	0	1	0.0
Maximums:	25	25	20	25	20	15	25	20	50

Greenport Fire Department

**Length of Service Awards Report (LOSAP)
Point Summary**

05/01/2015 to 05/31/2015

Staff Members 2, 4, 5, 8, 10, 12, 14, 195, 160, 15, 17,
159, 20, 22, 23, 323, 28, 29, 197, 31, 32, 33, 35, 11,
36, 38, 40, 41, 46, 163, 49, 50, 51, 53, 54, 56, 158, 57,
58, 59, 327, 151, 62, 014, 63, 305, 64, 328, 55, 70, 71,
72, 73, 74, 76, 78, 922, 330, 79, 80, 102, 321, 389, 81,
82, 83, 84, 301, 309, 125, 88, 156, 157, 90, 91, 165,
292, 149, 303, 95, 96, 97, 98, 99, 100, 101, 103, 104,
132, 161, 107, 108, 155, 109, 110, 135, 112, 114, 115,
306, 119, 121, 126, 314, 128, 129, 131, 133, 134, 137,
141, 142, 143, 144, 145, 148, 146, 147

Activity Counts Incident 65, Non-Incident 5, Training 5

Staff ID/Name	Fire	% Resc	% Sleep	Pos	Mtgs	Misc	TrngDrill	F/R	% Total	
115 Skrezec, John	25	15.6	0 4.1	0	0	0	0	1 0	0.0 26	
119 Staples, Halsey	25	32.8	25 24.5	0	0	0	0	0 0	0.0 50	
121 Stoner, Gary	0	1.6	0 0.0	0	0	0	0	0 0	0.0 0	
126 Tamin, John	25	25.0	25 12.2	0	0	0	0	1 0	0.0 51	
314 Thorp, Thomas F	25	26.6	25 20.4	0	0	0	0	0 0	0.0 50	
128 Urban, Jerome	0	1.6	0 2.0	0	0	0	0	0 0	0.0 0	
129 VanEtten, George	25	10.9	15 6.1	0	0	0	0	0 0	0.0 40	
131 Volinski JR, Antone	25	29.7	25 14.3	0	0	0	0	0 0	0.0 50	
133 Volinski III,	15	9.4	15 6.1	0	0	0	0	0 0	0.0 30	
134 Volinski, Darryl	25	23.4	25 14.3	1	0	0	0	0 0	0.0 51	
142 Weingart, Jeffrey L	25	51.6	25 46.9	1	0	2	0	1 0	0.0 54	
143 White JR, Kenneth	0	1.6	0 2.0	0	0	2	0	0 0	0.0 2	
148 Wright, William	15	6.3	0 2.0	0	0	2	0	0 0	0.0 17	
147 Zurek JR, Stanley	0	1.6	0 0.0	0	0	0	0	0 0	0.0 0	
Totals: 1445		1185	31	0	0	38	6	28	0	2733
Maximums:	25	25	20	25	20	15	25	20	50	

Maximums: 25 25 20 25 20 15 25 20 50



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
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EXT. 215

TRUSTEES
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DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: June 11, 2015
Meeting: June 18, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

June 18, 2015

Administrator's Office

Statistics

Work Orders:

Electric = 16 Written, 16 Completed
Water = 20 Written, 20 Completed
Sewer = 29 Written, 29 Completed
Road = 66 Written, 66 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 06-01-2015. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 06-15-2015.

❖ L.D. Flecken will be on site the during the end of June to make necessary repairs to the Carousel doors.

❖ We have met with several contractors about the masonry repair work that is needed in Mitchell Park. Repairs are expected to begin prior to the Tall Ships Festival, with critical items being completed first.

Resolutions:

Resolution to ratify hiring of Angelica Klavas

Resolution to ratify hiring of Sophie Jacobs

Resolution to ratify hiring of Jordan Maichin

Topics of Discussion:

Solar Panel Issues

Road/Water Department

Statistics

Water Distribution:

3,935,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.60 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.62 mg/L

The form, DOH-360, was filed with the DOH on June 1, 2015 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed Water Machine maintenance.
- ❖ Cleaned the tops of all storm drains.
- ❖ Performed requested Hydrant Tests for several new fire suppression systems.
- ❖ Patched roads throughout the village.
- ❖ Repaired a leak on Third Street, replaced pipes on the West Dock, turned water on at Mitchell Park, opened bathrooms at 5th Street, checked a water leak on Sandy Beach, and turned on water at the Polo Grounds.
- ❖ Performed required repairs and maintenance of several Road Department vehicles.
- ❖ Crew has been routinely sweeping the streets in the village.
- ❖ Picked up flowers for the village to plant in the parks.

Projects:

Crew has been working to get our parks ready for the summer season. They assisted the marina staff with moorings, topsoil and crushed stone spreading. Road Crew also helped out the Greenport High School with moving a shed and digging a hole for tree planting. They have also been making repairs to grass and curbed areas that were damaged during the winter.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.
Total plant flow for the month of May, = 6,779,000 gallons.
Average Daily Flow = 0.219 million gallons day. (MGD). Permit limit = 0.650 MGD
Total Suspended Solids, (TSS) % removal = 98% Permit limit = 75%
Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %
Coliform Fecal General = 2 MPN/100 Permit limit = 200 MPN/100
Coliform Total General = 2 MPN/100 Permit limit = 700 MPN/100
Total Nitrogen in effluent = 5 mg/L, and 9.1 lbs/day

Sludge Removal:

14,000 Gallons of sludge hauled during May.

Report

❖ Treatment Plant:

Nitrogen in the effluent has stabilized and the plant is running smoothly.

❖ Collection System:

We are continuing to clean the collection system once a week.

Pump stations operation was normal.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = May 31 @ 90.77 Mwh

Minimum usage day = May 4 @ 56.53 Mwh

Average usage for the month per day = 68.18 Mwh

Monthly total usage = 211.46 Mwh

Service calls/call outs = 5

Street light repairs = 16

Customers shut off for none payment = 1

Customers turned on for payment = 1

Customers turned on for the season = 2

New Services/Service Upgrades = 2

Tasks Accomplished:

- ❖ Sent the lineman's rubber goods out for annual testing.
- ❖ Replaced a water tank on Engine No. 5
- ❖ Elemco had Peaker Service on site to work on the governor for Engine No. 4

Projects:

Plant personnel have been installing replacement emergency exit lighting throughout the plant.

New cabinets for the storage of hazardous cleaning chemicals have been purchased, delivered and installed in the Power Plant. We are now in compliance with regulatory standards for storage of those materials.

Attachments:



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Submitted: June 11, 2015
Meeting: June 18, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

June 18, 2015

Building Inspector's Office

Statistics

Summary of Transactions:

Building Permits Issued	4
Building Permit Application	4
Fence Permits	1
Use Evaluation Application	0
Wetland Permit Application	0
Wetland Permit Issued	0
HPC Application	0
Zoning Board Applications	4
Planning Board Applications	3
CO Searches	2
CO Fees	2
Yard Sale	4
Road Opening	1
Sewer Inspection Fee	0
Dumpster Permit	3
Sign Permit	2

Total Fees Collected: \$3850.25

Reports

- ❖ The Zoning and Planning Boards both have full agendas with all of the recent development.
- ❖ The Building Inspector has been doing inspections and writing permits for various projects around the village. There is a lot of work being done all around in both residential areas and commercial areas.
- ❖ We are still waiting for the contractor to complete the fencing jobs on Ludlam Place and Third Street. We expect to have that work done by the end of June.

Code Enforcer's Office

Reports

- ❖ A one-bedroom, residential property was observed on AirBNB.com advertised as a three-bedroom property. The owner was issued a ticket for a Certificate of Occupancy violation and the Certificate of Occupancy for the one-bedroom dwelling was revoked. As a result of the enforcement action, the owner allowed the Village to enter and inspect the property and is currently working to make the dwelling legal and safe.
- ❖ A second-floor, residential property was observed on AirBNB.com advertised with third-floor bedroom(s) / sleeping area(s). The owner was issued a ticket for a Certificate of Occupancy violation and the Certificate of Occupancy was revoked. As a result of the enforcement action, the owner allowed the Village to enter and inspect the property and is currently working to make the dwelling legal and safe.
- ❖ In response to a complaint about junk and debris in a residential yard, a Notice of Violation was issued to the property owner. The owner promptly responded and cleaned the yard.
- ❖ A Notice of Public Nuisance was posted at the property and issued to the owner of an abandoned residential property.
- ❖ A business owner was issued a ticket for operating a business that doesn't conform to the zoning requirements of the building.
- ❖ In response to complaints about people living in the rear garage located on a residential property, frequent observations were made of the garage.
- ❖ At the request of the Village Attorney, the Code Enforcement Officer responded to Southold Town Justice Court twice and State Supreme Court in Riverhead once.
- ❖ Written reminder letters were sent to Main Street and Front Street businesses that in the past have had amplified, exterior music.
- ❖ The Code Enforcement Officer conducted brush patrol, reminding residents of the rules and dates for putting their brush at the curb.

- ❖ In response to a complaint, a Notice of Violation was issued to a residential property owner for a fence violation. The owner promptly corrected the problem.

Code Enforcement Worksheet is attached.

Attachments:

Code Enf Report 061815 (PDF)

Appearances Tickets Issued

Date	SCTM#	Address of Occurrence:	Charge:	Defendant's Address:	Ticket #
5/15/2015	4.-3-32	511 Carpenter Street	65-6.A. Certificate of Occupancy Violation.	New York, NY	15047
5/15/2015	4.-3-32	511 Carpenter Street	65-6.A. Certificate of Occupancy Violation.	New York, NY	15048
5/15/2015	4.-7-5	414 First Street	150-6.A. Effect of Establishment of Districts (Zoning Violation).	Cutchogue, NY	15049
5/22/2015	4.-3-26.2	515 Carpenter Street	65-6.A. Certificate of Occupancy Violation.	Brooklyn, NY	15050

Notice of Violation / Order to Remedy Violation Sent:

Date	SCTM #	Address	Nature of Violation	Remediation	Closed:
5/18/2015	4.-3-16	519 Main Street	90-2. Public Nuisance	5/21/2015: Inspected the property and observed that the yard has been cleaned.	5/21/2015
5/27/2015	4.-3-26.2	515 Carpenter Street	Issued a Notice of Revocation of Certificate of Occupancy for alterations to the house that created 3 bedrooms in a house designed and approved as a 1 bedroom dwelling.	5/26/2015: Property owner met with Village Officials at Village Hall and submitted applications for the work that had been done. The property was inspected by the Building Inspector and the Village Administrator who observed that the bed had been removed from the third floor and a locked door has been added to restrict access to the third floor.	
5/27/2015	4.-3-32	511 Carpenter Street	Issued a Notice of Revocation of Certificate of Occupancy for alterations to the house to create (a) third floor bedroom(s).		
5/28/2015	4.-2-25	126 Center Street	Issued a Notice of Public Nuisance.		
5/29/2015	4.-6-2	221 Center Street	112-11. Abandoned Vehicle.		

New Complaints

Date	SCTM#	Address	Nature of Violation	Remediation	Closed:
5/7/2015	2.-6-50	629 Main Street	Illegal Apartment	<p><u>5/8/2015</u>: Telephone interview with the 1st complainant.</p> <p><u>5/11/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/13/2015</u>: Inspected the property from the property line during the evening. No activity observed.</p> <p><u>5/14/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/15/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/18/2015</u>: Inspected the property from the property line. No activity observed. Telephone interview with the 1st complainant. Later the 1st complainant called back and left a message that the tenants were home in the garage at approximately 5:15 PM.</p> <p><u>5/19/2015</u>: The 1st complainant left a message that the male tenant was home in the garage at approximately 5:45 PM.</p> <p><u>5/20/2015</u>: Telephone interview with the 1st Complainant.</p> <p><u>5/21/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/26/2015</u>: Received a written complaint from the 2nd complainant. Inspected the property from the property line. No activity observed.</p> <p><u>5/27/2015</u>: Inspected the property from the property line. No activity observed,</p> <p><u>5/28/2015</u>: Inspected the property from the property line. No activity observed.</p> <p><u>5/29/2015</u>: Inspected the property from the property line. No activity observed.</p>	
5/8/2015		519 Main Street	Junk, Debris and Garbage in Rear Yard.	<p><u>05/15/2015</u>: Inspected and photographed the property.</p> <p><u>5/18/2015</u>: Issued an Order to Remedy Violation Notice to the property owner.</p> <p><u>5/21/2015</u>: Inspected the property and observed that the yard has been cleaned.</p>	5/21/2015
5/14/2015	4.-3-32	511 Carpenter Street	Certificate of Occupancy Violation - Bedrooms added on the 3rd Floor and advertised as such on AirBNB.	<p><u>05/14/2015</u>: Researched the property on AirBNB, inspected and photographed the property.</p> <p><u>5/15/2015</u>: Issued Ticket #'s 15047 and 15048 to the property owners.</p> <p><u>5/27/2015</u>: Certificate of Occupancy revoked and Notice of same posted on the property.</p>	

5/14/2015	4.-3-26.2	515 Carpenter Street	Certificate of Occupancy Violation - 1 Bedroom house converted to a 3 bedroom house and advertised as such on AirBNB.	<p><u>05/14/2015</u>: Researched the property on AirBNB, inspected and photographed the property.</p> <p><u>5/22/2015</u>: Certificate of Occupancy revoked and Notice of same posted on the property. Ticket # 15050 issued to the property owner.</p> <p><u>5/26/2015</u>: Property owner met with Village Officials at Village Hall and submitted applications for the work that had been done. The property was inspected by the Building Inspector and the Village Administrator who observed that the bed had been removed from the third floor and a locked door has been added to restrict access to the third floor.</p>	
5/21/2015	6.-3-17	431 Fifth Street	Shed too close to the property line.	<p><u>5/29/2015</u>: Telephone interview with the property owner who stated that he will begin the process next week to seek a variance for the shed.</p>	
5/26/2015	4.-4-20	250 Sixth Street	Large rocks in road in front of the house.	<p><u>5/27/2015</u>: Telephone interview with the complainant. Interview with property owner who stated that the landscapers move the rocks to mow but forgot to put them back. Property owner moved the rocks and corrected the problem.</p>	5/27/2015

Open Cases

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
4/1/2015	3.-4-8	624 Main Street	Illegal 3rd floor apartment	<p><u>3/30/2015</u>: Interviewed the property owner about the suspected third floor apartment. He stated that he had not rented out the third floor but was letting a friend who was down on his luck live there. He agreed to have the person leave the building.</p> <p><u>4/10/2015</u>: The owner left a message that the third floor is vacant and that the Village can inspect the property.</p> <p><u>4/14/2015</u>: Inspected the property with the Building Inspector. We observed that the third floor was vacant, there was no kitchen, but there was a full bathroom. The property owner agreed that within two weeks, he would remove the bathroom or begin the process to make the apartment legal.</p> <p><u>5/29/2015</u>: Telephone interview with the property owner who stated that he is waiting for drawings so that he can submit plans.</p>	
4/3/2015	5.-1-17.1	127, 133, 135-137 Ludlam Place	Abandoned vehicles, old mattresses, old furniture, old tires, debris, rubbish and garbage surrounding the four multi-family apartment houses located on the lot.	<p><u>4/3/2015</u>: Observed numerous violations at the property while patrolling Ludlam Place. Inspected the property and photographed the violations.</p> <p><u>4/6/2015</u>: Issued Ticket numbers 15026 through 15041 to the property owner.</p> <p><u>4/13/2015</u>: Inspected the property and observed that the garbage has been cleaned and the old furniture has been removed, but the abandoned cars and a lot of the unused items, such as old tires, remain.</p> <p><u>4/22/2015</u>: Interview with the property owner at Village Hall. He is upset that he received tickets instead of a warning, but stated that he has corrected the violations.</p> <p><u>4/23/2015</u>: Inspected the property and observed that all of the violations have been corrected except that the three abandoned vehicles still remain.</p> <p><u>4/27/2015</u>: Inspected the property and observed that there are now 4 Abandoned vehicles.</p> <p><u>4/29/2015</u>: Telephone interview with the property owner who stated that he contacted the Southold Town Police Department for information on how to legally remove the cars and that he is starting the process.</p> <p><u>4/30/2015</u>: Property owner called and stated that it is going to take time to get the vehicles removed.</p> <p><u>5/28/2015</u>: Inspected the property and observed that the abandoned vehicles remain.</p>	

4/7/2015	2.-6-48	615 Main Street	Construction was started without a Building Permit.	<p><u>4/7/2015</u>: Inspected property with the Building Inspector. Issued a Notice of Violation and a Stop Work Order.</p> <p><u>5/26/2015</u>: Telephone interview with the property owner who stated that she just received the stamped engineer's plans and will meet with the Building Inspector on 5/28/2015.</p> <p><u>5/28/2015</u>: Property owner met with Village Officials at Village Hall.</p>	
4/13/2015	4.-7-2.2	430 First Street	Overcrowded rental property.		
4/13/2015	2.-5-11	210 Broad Street	Overcrowded rental property.	<p><u>4/13/2015</u>: Inspected the exterior of the property with the Building Inspector. Interviewed the property owner who refused to grant permission to inspect the interior. The owner stated that he wanted to inspect the property first and that he would allow us to make an inspection at a future date.</p> <p><u>4/16/2015</u>: The property owner left a message that he has reviewed the Village Code and has inspected the property. He is going away and will call again when he returns.</p> <p><u>5/5/2015</u>: DMV data shows 2 vehicles owned by the property owners registered to a different address, but both owners use 210 Broad Street as the address on their driver's licenses. They also use the Broad Street address for voter registration.</p> <p><u>5/13/2015</u>: Interviewed tenants who state that the owners do not live at 210 Broad Street but that the rear, first-floor apartment is vacant.</p>	<p><u>5/13/2015</u> Unable to prosecute because although the property owners live elsewhere, their legal documents use the 210 Broad Street address, and there is a vacant apartment at that location that they can claim to use when they stay in the Village.</p>
4/14/2015	2.-4-2	320 Johnson Court	90-2. Public Nuisance. Junk and debris in the yard. Violations of the Property Maintenance Code of NYS. Holes in the roof and siding.	<p><u>5/29/2015</u>: Inspected the property and observed that nothing has changed.</p>	
4/20/2015	3.-4-3	610 Main Street	Illegal Apartment	<p><u>4/20/2015</u>: Issued Ticket 15044 to property owner.</p>	
3/26/2015	2.-2-10.1	211 Bridge Street	Garage being built without a Building Permit.	<p><u>5/22/2015</u>: The Building Inspector reports that the property owner has been in contact with the Building Dept.</p>	
3/27/2015	4.-2-25	126 Center Street	90-2. Public Nuisance in reference to an abandoned house.	<p><u>3/27/2015</u>: Issued Ticket # 15024 for Public Nuisance in reference to the abandoned house.</p> <p><u>5/28/2015</u>: Issued a Notice of Public Nuisance to the property owner and posted the same on the property.</p>	

1/5/2015	3.-4-26.1	608 Carpenter Street	112-11. Abandoned or Unlicensed Vehicle.	<p><u>1/7/2015</u>: The property owner came in to Village Hall to discuss the complaint. The car belonged to her late husband and she doesn't know how to proceed. She will either sell the car or restore it, but she needs more time.</p> <p><u>3/4/2015</u>: Telephone interview with the property owner who stated that she is trying to sell the car but is having a difficult time because of all the snow.</p>	
1/9/2015	2.-2-45	306 Manor Place	65-6. Use of a building without a Certificate of Occupancy.		
1/15/2015	6.-4-10	331 Wiggins Street	112-11. Abandoned or Unlicensed Vehicle.	<p><u>5/29/2015</u>: Inspected the property and observed that the vehicle has not been removed.</p>	

1/16/2015	6.-2-23.2	Meson Ole 131 Third Street	311.2.2 of the Fire Code of NYS. Fail to Maintain Fire Protection System. Numerous violatons of the Property Maintenance Code of NYS.	<p><u>1/16/2015</u>: The Order was sent via regular mail and certified mail to each of the three (3) owners and was also conspicuously posted on the building.</p> <p><u>1/28/2015</u>: Telephone interview with a representative of True Assets, acting on behalf of M & M Mortgage, who states that they have repaired the roof, the eave, and the plumbing, and have requested that the alarm company resume central station monitoring. He states that he will call back when the monitoring is in place.</p> <p><u>2/2/2015</u>: Emailed the represnative a list of violations at the property.</p> <p><u>2/9/2015</u>: Telephone interview with the representative who stated that they are making progress correcting the violations but that the alarm company had not yet set up the central station monitoring.</p> <p><u>3/2/2015</u>: Telephone interview with representative who stated that M & M Mortgage has failed to approve funding for the Fire Protection System.</p> <p><u>3/4/2015</u>: Telephone interview with bank represenatives in reference to getting the fire protection system restored. Request was forwarded to the Asset Maintenance Unit.</p> <p><u>3/6/2015</u>: A property owner and his attorney appeared in Court. They stated that they are in the process of selling the property. They stated that they will repair the Fire Protection System within two weeks. The Court adjourned the case.</p> <p><u>3/27/2015</u>: The property owner and his attorney appeared in Southold Town Justice Court. The Fire Protection System has not been activated. The Court adjourned the case.</p> <p><u>4/23/2015</u>: Issued and conspicuously posted a Notice of Public Nuisance on the building.</p> <p><u>5/21/2015</u>: Village Attorney obtained a Court Order from Supreme Court allowing the Village to remedy the Fire Suppression System Violation.</p>	
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1/29/2015	2.-4-19.2	535 Third Street	115-2.A. Encumbering Village Property, in reference to a firewood business being operated on Village property.	<p><u>1/26/2015</u>: Went to the location and personally spoke to the property owner about the problem.</p> <p><u>1/29/2015</u>: Issued an Order to Remedy Violation to the owner.</p> <p><u>2/4/2015</u>: Telephone interview with the property owner who stated that he has been mowing the lawn on the property for the last ten years and that he now owns the property due to "eminent domain." Village Administrator and Village Attorney advised of the property owner's adverse possession claim.</p> <p><u>3/30/2015</u>: Inspected the property and observed that the firewood has been removed and the Village property is vacant.</p> <p><u>4/13/2015</u>: Inspected the property and observed that a garden is being planted on the Village property.</p> <p><u>4/14/2015</u>: 1235 hrs. Observed the property owner operating a rototiller on the adjacent Village property, preparing to plant a garden. Interviewed the property owner and advised that the property is owned by the Village. The owner again made his "eminent domain" claim. He then stated that he had to remove some trees from the Village property because they were threatening his house and his garage, and he wanted the Village to reimburse him for his expenses. He was encouraged to submit a claim to the Village.</p> <p><u>4/15/2015</u>: Issued ticket # 15043 to the property owner.</p> <p><u>04/22/2015</u>: The Road Department removed a fence that the property owner erected on Village Property.</p>	
12/15/2014	7.-4-11	149 Fifth Street	90-2. Public Nuisance. Roof of detached garage has caved in.	<p><u>1/7/2015</u>: Telephone interview with the property owner who stated that her daughter is in the process of buying the house and that the daughter plans on fixing or removing the garage.</p> <p><u>1/8/2015</u>: Telephone interview with the daughter who stated that when they buy the house, they will either repair or remove the garage.</p>	
12/19/2014	4.-3-30	514 Main Street	90-2. Public Nuisance. Numerous violations of the Property Maintenance Code of NYS. Accumulation of Garbage.	<p><u>12/19/2014</u>: Inspected and photographed the property. Issued Ticket # 14056 for the accumulation of garbage. Issued Notice of Violation for the property maintenance issues.</p> <p><u>12/22/2014</u>: Inspected property and observed that the garbage has been cleaned up.</p> <p><u>01/02/2015</u>: Met with property owner who advised that she is interviewing contractors to repair her house.</p> <p><u>3/30/2015</u>: Called the property owner and she stated that she has hired a contractor to repair the roof and the yankee gutters but work has been delayed due to the harsh winter.</p> <p><u>5/29/2015</u>: Inspected the property and observed that the repairs have been made.</p>	5/29/2015

12/26/2014	4.-9-29	100 Front Street	Numerous violations of the Property Maintenance Code of NYS.	<p><u>3/30/2015</u>: Interviewed a company representative who stated that they will be making repairs now that spring has arrived.</p> <p><u>5/29/2015</u>: Telephone interview with the representative who stated that they are having issues with contractors and pricing and that they will get the repairs done as soon as possible.</p>	
11/6/2014	4.-6-2	223 Center Street	90-2. Public Nuisance. Roof shingles blowing onto adjoining property. Tenants drinking, being loud and unruly, littering and urinating in the bushes.	<p><u>11/5/2014</u>: Anonymous complaint. Observations during an inspection indicate that the complaint is likely to be justified. Notice of Violation issued to property owner.</p> <p><u>12/04/2014</u>: Inspected property and observed that some of the garbage, junk and debris has been removed, but there is still old furniture in the backyard and there is no change to the roof.</p> <p><u>1/7/2015</u>: Telephone interview with property owner who stated that he will have the old furniture removed.</p> <p><u>3/26/2015</u>: Issued Ticket # 15023 to the property owner for Public Nuisance.</p> <p><u>5/29/2015</u>: Inspected the property and observed that the abandoned furniture has been removed from the rear yard.</p>	5/29/2015
11/12/2014	2.-4-29	507 Third Street	Abandoned vehicles. Debris and junk behind garage. Garage in deteriorated condition.	<p>Notice of Violation sent via USPS certified mail. Returned "Not deliverable as addressed, unable to forward."</p> <p><u>12/04/2014</u>: Researched the property owner and reissued Notice of Violation to his home address.</p> <p><u>12/21/2014</u>: Served the Notice of Violation by conspicuously posting the Notice on the front door of the property.</p> <p><u>1/4/2015</u>: Notice of Violation that was sent to the owner's home address was returned by USPS as unclaimed.</p> <p><u>1/12/2015</u>: Inspected the property and observed that the abandoned vehicles have been removed but not much else has changed. During a telephone interview with the owner, he stated that he is working to get the tenants to clean up.</p> <p><u>2/23/2015</u>: Issued ticket 15006 for Failure to Maintain Accessory Structures and ticket 15007 for Public Nuisance.</p> <p><u>2/26/2015</u>: Telephone interview with the property owner who stated that he has removed the debris and that he will begin to repair the garage as soon as the weather breaks. Inspected the property and confirmed that the debris has been removed.</p> <p><u>5/29/2015</u>: Inspected the property and observed that no repairs have been made to the garage.</p>	

11/12/2014	4.-4-16	515 Madison Ave	112-11. Abandoned vehicles.	<p><u>11/24/2014</u>: Family representative called and stated that the two cars aren't abandoned. The owner was arrested for DWI, lost his license and can't register the cars. Rep was advised that the Village can be patient while they find a solution but that they can't continue to store the two abandoned cars in a residential driveway.</p> <p><u>1/7/2015</u>: Telephone interview with Family rep who stated that they don't have a plan yet for removing the abandoned cars. I advised that they need to make it a priority.</p> <p><u>3/30/2015</u>: Called the Family Rep who again stated that they don't have any plan for removing the cars. A deadline was set to remove the cars by April 15.</p> <p><u>04/22/2015</u>: Issued Ticket numbers 15045 and 15046 to the property owners.</p>	
11/15/2014	4.-8-38	229 Third Street	Abandoned Vehicle. Public Nuisance, yard full of junk and debris.	<p><u>11/15/2014</u>: Interviewed the compl and photographed the problem.</p> <p><u>11/19/2014</u>: Issued Tickets 14038, 14039 and 14040 to property owner.</p> <p><u>12/6/2014</u>: Village Attorney Prokop sent the property owner a notice that the Village would be cleaning the property on 12/11/2014.</p> <p><u>12/11/2014</u>: Inspected property and determined that the property owner has been cleaning up the property.</p> <p><u>12/15/2014</u>: Inspected property and observed that the proerty owner has been continuing to clean the property and is still working on the clean up.</p> <p><u>01/02/2015</u>: Inspected and photographed property. Owner has made progress but there is still a lot of debris that needs to be removed from the property. Advised Village Attorney of same. Owner did not show up for her Court date today.</p> <p><u>1/30/2015</u>: The owner failed to appear in Southold Town Justice Court.</p> <p><u>3/6/2015</u>: The owner failed to appear in Southold Town Justice Court.</p> <p><u>3/25/2015</u>: Inspected and photographed the property. Issued Ticket 15021 for Abandoned Vehicle and Ticket 15022 for</p> <p><u>3/27/2015</u>: The owner failed to appear in Southold Town Justice Court.</p> <p><u>4/10/2015</u>: The owner and her attorney appeared in Southold Town Justice Court and agreed to clean the yard and comply by April 30. The case was adjourned until May 8.</p>	

11/20/2014	4.-6-35	411 First Street	Garage is dilapidated. Roof is falling in and building is leaning to the north.	<p><u>01/21/2015</u>: I went to the property and interviewed the property owner who stated that she is aware of the problem and is considering her options.</p> <p><u>3/30/2015</u>: Issued Ticket # 15025 to the property owner for Public Nuisance.</p> <p><u>5/29/2015</u>: Inspected the property and observed that nothing has changed.</p>
11/26/2014	2.-5-8	224 Broad Street	Detached garage on Third Street has fallen into a state of disrepair and has become unsightly.	<p><u>12/5/2014</u>: The son of the property owner called and stated that they will make the necessary repairs to the garage with a goal of completion in 30 days.</p> <p><u>1/7/2015</u>: Telephone interview with the son who stated that 30 days was too optimistic and that they need more time.</p> <p><u>2/12/2015</u>: Telephone interview with the son. He stated that his parents are in a nursing home and that he lives in North Carolina and that due to the distance and the severe winter, he is having a difficult time getting the repairs done. He states that he hopes to have the repairs done in March or April.</p> <p><u>5/29/2015</u>: Inspected the property and observed that nothing has changed.</p>
11/26/2014	4.-7-25	434 Main Street	Discarded and unused furniture and other debris left behind Goldin's Furniture.	
9/30/2014	4.-5-7	311 Fourth Ave	90-2. Public Nuisance and violations of the Property Maintenance Code of NYS in reference to a dilapidated porch.	<p><u>8/21/2014</u>: Letter sent.</p> <p><u>9/30/2014</u>: Issued Notice of Violation.</p> <p><u>10/29/2014</u>: Met with the homeowner, inspected the porch and observed that repair work had begun.</p> <p><u>11/20/2014</u>: Inspected property and observed that the work is continuing. Reminded the homeowner to contact the Building Dept and renew his Building Permit.</p> <p><u>4/30/2015</u>: Issued an Order to Remedy Notice instructing the property owner to renew his Building Permit and to finish the work in a timely manner.</p> <p><u>5/11/2015</u>: The Building Inspector reports that the property owner applied for a Building Permit.</p>

8/6/2014	2.-6-6	224 North Street	<p>90-2. Public Nuisance. Hoarder House. House and yard filled with junk and garbage. Numerous violations of the Property Maintenance Code of NYS.</p>	<p><u>8/6/2014</u>: Letter sent. <u>9/5/2014</u>: Issued Notice of Violation. <u>10/1/2014</u>: Appearance Tickets Issued. <u>10/22/2014</u>: Dumpster observed in driveway. It appears that some cleaning is taking place. <u>11/21/2014</u>: Inspected progress at the property and spoke to the owner's grandson. Observed that the building materials required to repair the roof were being delivered. <u>11/24/2014</u>: A second dumpster was observed in the driveway. <u>11/26/2014</u>: Property owner called to inquire about my recent visit. She was advised that as long as she keeps making progress, the Village is satisfied with her efforts thus far. <u>12/22/2014</u>: Observed that the roof has been removed from the rear section of the house. <u>1/7/2015</u>: Left telephone message for the owner advising that she needed to get a building permit for the work being done at the house and that the Village wants to discuss her progress. <u>1/8/2015</u>: Observed that major repairs were being made to the rear roof. <u>1/20/2015</u>: Issued Notice of Violation instructing the property owner to apply for a Building Permit. <u>1/30/2015</u>: Southold Town Justice Court adjourned the case to give the owner more time to correct the violations.</p> <p><u>2/27/2015</u>: The property owner applied for a Building Permit. No changes were observed at the property during February. The extreme cold and snow is a likely factor. <u>3/6/2015</u>: The defendant appeared in Court. Not much progress has been made due to the winter weather. The Rotary Club appeared in Court and stated that they will be helping the defendant make the necessary repairs. The Court adjourned the case. <u>4/29/2015</u>: Inspected the property and observed that nothing has changed during March and April. <u>5/29/2015</u>: Inspected the property and observed that nothing has changed.</p>	
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236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: June 11, 2015
Meeting: June 18, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

June 18, 2015

Marina

- ❖ Completed cleaning and painting the 5th Street Beach Bathrooms. New toilet tissue holders have been installed. Wall-mount soap dispensers have been ordered.
- ❖ The campground was over by \$563.25 from last year's income.
- ❖ Carousel income was up by \$2,448.85.
- ❖ The marina is doing very well so far this season. Sales are up by \$3,230.41. Some nice big yachts have been coming to stay on the East Pier. Moorings were up by \$146.00 and the pump-out boat was also up by \$20.00.
- ❖ The marina and grounds are in decent shape considering the winter that we had. We did have some water service issues, which have been addressed.
- ❖ Our Camera Obscura revenue is up by \$43.00. Several dock staff have been trained to operate the device. John Fudjinski has been instrumental in keeping up with the maintenance on the tubes that operate the camera.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =43 Enrolled

Reports

- ❖ Revenue is down from last year's income by \$3,700.00.
- ❖ Our new director has been transitioning into her new position. She has been reviewing policy and procedures for the After Care and Summer Camp Programs.
- ❖ The recreation center is also in the process of moving facilities to the new location.
- ❖ The Department of Health will be doing their inspection on June 9th. All paperwork has been completed for the visit.
- ❖ We met with Eric Seebach from the Health Department on May 29th to go over paperwork necessary to get our permit for the 2015 Summer Camp.
- ❖ We have been recruiting employees to run the camp for the summer.
- ❖ Parents have begun enrolling kids for the summer camp.
- ❖ Tee-shirts have been ordered for the staff.
- ❖ Necessary equipment has been ordered
- ❖ The After Care end of the year BBQ at 5th Street is scheduled for June 19th.

- ❖ Orientation for the Summer Camp is planned for June 25th.

Campground

- ❖ New tables have been installed to replace ones that were broken or missing. The tent sites now have tables too.
- ❖ Our new campground manager has been cleaning and preparing the sites for current and future campers.
- ❖ Lawns are being cut on a regular schedule.
- ❖ The new manager has also been updating site maps and other publications.

Attachments:

Rec Rev Report 061815(PDF)

Marina DEPARTMENT

May 2015

May 2014

MONTH/YEAR
2014/15

2015/16

MONTH/YEAR

1				
2			582.26	50
3		100-	232.49	
4				
5	100 (2014/15)	50		
6			152.14	100
7			1294.88	100
8	100	300	200	
9		100		50
10			101.05	100 150
11	100	100		
12	43.45		100	300
13	50	150		250
14	50	150		300
15	315.88 + 13.04	150		100
16	265.12	150 + 150	50	
17	43.02 + 587.78	350	43.15 301.91	50
18	182.59 + 22.81	100	72.78 679.50	
19	200	250	117.32	50
20		150	32.92 50	50
21	1528.42 5-	150	150	50
22	5 + 3786.62	200	1334.66	50
23	528.22 + 6636.52	100	3878.10 317.50	150
24	1107.21 + 2942.96	150	5554.24 142.75	100
25	530.00 + 2266.95	100	971.21 1468.47	50
26	100	50	292.29 692.59	400
27	321.57	150	162.97 104.26 260.73 671.30	
28	253.64	250-	162.97	50
29	2.50 443.14	300-	536.59	100
30	242.28 1295.42	250-	686.89	150
31	20.64	50-	53.13 701.66	

24,139.84

4,000

24,919.13

TOTAL

28,139.84

Carousel

DEPARTMENT

May 2015

MONTH/YEAR

May 2014

MONTH/YEAR

1			
2	830	70 (tshirt/orn)	
3	1062	30 (Tshirt) 6 Donations	762
4			666 26.15 (donation)
5			
6			
7			
8			
9	892-	10 (ornament)	
10	2149-	95-(73+orn) 9-(donation)	652 20 (donation)
11			2112 30 (shirts)
12			
13			
14			
15			
16	720-	(12 donations)	
17	1026-	(25 + shirt + ornament)	658
18			882
19			
20			
21			
22	225-		
23	1685	958 45	
24	2868	14	2184
25	1666	10	2810 15 (shirts)
26			2273
27			
28	110-	School donation	
29	100	donation 134	
30	488	568- 15 (tshirt)	84
31	842-	45 (Tshirts) 18 (donations)	731 368

16,177-

545-

14,273.15

16,722

TOTAL

McCann's
DEPARTMENT

May 2015

May 2014

MONTH/YEAR

MONTH/YEAR

2014/15

2015/16

1	500	550+120	500	1500
2				
3			30	450
4				
5			200	600
6	refunds \$1235 (500-14/15, 135-15/16) \$1220			
7	470-	500- 15/16	500	500 775
8	30	200		
9				
10	60- 30-			
11		235-		
12	190- 90-	735-	425	650
13				
14		50+190-		
15	420+30			
16	310+30+30+30	150		
17				
18	40-			
19	120- 150-	80	320	425
20		765-	120	270 1500
21		765-	160	
22	600 + 275			
23	120		930	600
24	40		90	
25		40		
26				
27	120-	535-	705	225
28	235-	120-		
29		590-	80	470
30	189-	1319-		
31	30	180 + 1920.25	30	550

31,39-

9529.25

12,605-

TOTAL

13,168.25

Rec Center

DEPARTMENT

May 2015

MONTH/YEAR

May 2014

MONTH/YEAR

1		
2		
3		
4		
5		
6		
7	350-	1050
8	100 (camp) 70 (after school)	
9		
10		
11		100
12		700
13	385-	
14		1400
15		640
16		
17		
18	275-	
19	210-	
20		
21		650
22		
23		330
24		
25		
26	140	100 camp
27		
28		460
29		
30		
31		

1430-

200-

5330-

1630-

TOTAL

Camera Obscura

May 2015
MONTH/YEAR

DEPARTMENT

May 2014
MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
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23		
24	20	
25	15	
26		
27		
28		
29		
30		
31		

43-

Ø

TOTAL

Moorings

DEPARTMENT

May 2015
MONTH/YEAR

May 2014
MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
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14		
15	140-	
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20		
21		
22		
23		
24		
25		
26		
27		
28		
29	2	
30	4	
31		

\$ 146

TOTAL

Pump Out Boat

DEPARTMENT

May 2015
MONTH/YEAR

May 2014
MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
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26		
27		
28		
29		
30	20-	
31		

20

TOTAL



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Submitted: June 11, 2015
Meeting: June 18, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

Treasurer's Work Session Report

Work Session June 18 2015

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2163, for the funding of the Tall Ships 2015 ship contracts, and directing that Budget Amendment # 2163 be included as part of the formal meeting minutes for the June 25, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #2164, to fund Tall Ships 2015 expenses, and directing that Budget Amendment #2164 be included as part of the formal meeting minutes for the June 25, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #2165, to fund Mitchell Park masonry repairs, and directing that Budget Amendment #2165 be included as part of the formal meeting minutes for the June 25, 2015 regular meeting of the Board of Trustees.

UTILITY BILLING

Meter reading and billing is on schedule. We are going to issue a survey about on line billing payments.

COMMUNITY DEVELOPMENT / HOUSING AUTHORITY

- 5 re-certifications and 2 interims were performed.
- SEMAP was completed and will be submitted to HUD on 5/29/2015.

- MOTION - to approve changes to the Administration Plan. Public Review was held on 5/21/2015 with no comments.
- 5 Year Annual Plan was completed and submitted to HUD on 5/28/2015

SIGNIFICANT COLLECTIONS

- Rents Received -May 2015 - \$ 80,896.34

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report
- CD/HA Monthly Financials - See attached
- Tall Ships Expense Report

Attachments:

BANK BALANCE SHEET - MAY 2015 (PDF)
 BILLING STATISTIC REPORT MAY 2015 (PDF)
 CD FINANCIALS MAY 2015 (PDF)
 HA FINANCIALS MAY 2015 (PDF)
 HA AGENDA MAY 2015 (PDF)
 TALL SHIPS EXPENSES THROUGH JUNE 11, 2015 (PDF)
 BUDGET MOD 2163 - TALL SHIPS CONTRACTS (PDF)
 BUDGET MOD 2164 - TALL SHIPS EXPENSES (PDF)
 BUDGET MOD 2165 - MITCHELL PARK MASONRY REPAIR (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF MAY 2015**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	976,564.62	
A	General Fund III	A.0201.000	Cert of Deposit	501,116.53	
A	Greenhill Cemetery	A.0201.100	Savings	33,190.71	
A	Clarks Beach Savings	A.0201.120	Savings	82,087.91	
A	Clarks Beach Reserve CD	A.0201.120	Cert of Deposit	700,154.14	
A	Money Market	A.0201.130	Money Market	659,032.53	
A	Fire Apparatus	A.0221.110	Money Market	788,104.28	
A	General Fund Capital	A.0230.200	Cert of Deposit	300,647.75	
A	Parks and Recreation	A.0200.200	Checking	3,296.96	
				TOTAL GENERAL FUND	4,044,195.43
CD	Small Cities Rehab.	CD.0200.000	Savings	71,417.76	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,721.85	
CD	Watkins	CD.0201.001	Savings	19,530.18	
				TOTAL COMMUNITY DEVELOPMENT	96,896.00
E	Light Depreciation Savings	E.0116.100	Savings	1,148,895.74	
E	Light Ban	E.0118.000	Checking	1,251,488.38	
E	Light Fund	E.0121.100	Checking	746,234.25	
E	TTC Collections	E.0121.120	Money Market	536,378.13	
E	Consumer Deposit Savings	E.0191.100	Savings	122,338.82	
E	Consumer Deposit Checking	E.0244.200	Checking	1,830.47	
				TOTAL LIGHT FUND	3,807,165.79
F	Water	F.0200.000	Checking	350,169.72	
F	Water Fund Capital	F.0200.400	SAVINGS	8,346.18	
F	Water Fund CD	F.0201.000	Cert of Deposit	200,592.45	
F	Water Fund Money Market	F.0201.130	Money Market	100,503.78	
				TOTAL WATER FUND	659,612.13

G	Sewer	G.0200.000	Checking	425,588.61	
G	NYS DEC Consent	G.0201.000	Savings	31,111.00	
G	Sewer Fund III	G.0201.120	Cert of Deposit	714,143.22	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,102.43	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	1,368,907.88
H	Capital	H.0200.000	Checking	81,416.63	
H	Capital Reserve	H.0200.400	SAVINGS	49,343.72	
				TOTAL CAPITAL FUND	130,760.35
TA	Trust & Agency	TA.0200.000	Checking	76,065.25	
TA	Retirement Savings	TA.0201.000	Savings	48,717.57	
TA	WWI Memorial Trust	TA.0201.001	Savings	727.26	
TA	T & A Special Escrow	TA.0201.002	Savings	6,571.76	
TA	Justice Court	TA.0201.004	InvestCheck	4,770.15	
TA	Concert Fund	TA.0201.008	Savings	2,275.53	
TA	Global Common	TA.0201.009	Savings	270,805.02	
TA	Accounts Payable	TA.0202.000	Checking	101,170.41	
				TOTAL TRUST & AGENCY FUND	511,102.95
	Wire Account			1.00	
	Utility Clearing			71,910.60	
					71,911.60
				TOTAL VILLAGE WIDE	10,690,552.13

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res Tax	Total	
Electric	2 - Electric - Flat Charge	13	0	0		0		595.38			8.40	603.78	
	9 - Residential (1, 1)	1337	0	620516	73,386.21	0			16,610.09		2,144.92	92,141.22	
	10 - Water Heating (2, 2)	14	0	2617	173.71	0			70.04		6.10	249.85	
	11 - All Electric (3, 3)	335	0	156776	18,373.88	0			4,214.54		561.24	23,149.66	
	13 - Demand - Class 3 (5, 5)	5	0	335800	18,771.22	921	10,821.75		8,988.70		530.34	39,112.01	
	14 - Village St. Lighting (6, 6)	5	0	27265.85	3,138.30	0			729.85			3,868.15	
	15 - Town St. Lighting (7, 7)	1	0	3305.05	380.41	0			88.47			468.88	
	19 - Traffic Lights (11, 11)	1	0	1491	153.92	0			39.91			193.83	
	20 - Contract St. Lighting (12, 12)	2	0	133	0.00	0					14.44	0.00	
	21 - Sterling Harbor (13, 13)	2	0	1180.375	135.86	0			31.60			181.90	
	66 - Reconnection Fee	1	0	0		0						75.00	
	Electric Total												
			1716	0	1149084.275	114,513.51	921	10,821.75	670.38	30,773.20	544.78	2,720.66	160,044.28
	Sewer	3 - Sewer - Flat Charge	42	0	0	2,213.40	0						2,213.40
		4 - Sewer - Flat Charge	1	0	0	63.70	0						63.70
		23 - Sewer - VILL 3/4" W/SEWER (14, 14)	867	581	1941.6	28,256.86	0						28,256.86
		25 - Sewer - VILL 1" W/SEWER (15, 15)	29	14	-7231	4,906.60	0						4,906.60
		27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	3	326.5	3,397.96	0						3,397.96
29 - Sewer - VILL 2" W/SEWER (17, 17)		27	12	667.8	7,305.69	0						7,305.69	
31 - Sewer - VILL 3" W/SEWER (18, 18)		1	1	0	35.04	0						35.04	
33 - Sewer - VILL 4" W/SEWER (19, 19)		2	2	6.6	70.08	0						70.08	
54 - Sewer - OUTSIDE RES SEWER (50, 50)		76	65	417.3092	8,639.53	0						8,639.53	
57 - SPLIT SEWER BILLING (52, 52)		1	0	7692	0.00	0						0.00	
62 - DRIFTWOOD COVE 52		1	1	164.934	2,735.20	0						2,735.20	
63 - DRIFTWOOD COVE 49		1	1	170.9928	2,577.40	0						2,577.40	
64 - PECONIC LANDING 253		1	1	598	13,307.80	0						13,307.80	
65 - CLIFFSIDE CONDOS-SEWER		1	1	83	3,682.00	0						3,682.00	
Sewer Total													
			1062	682	4837.736	77,191.26	0						77,191.26
Water		5 - Water - Flat Charge	22	0	0	554.35	0						554.35
		22 - VILL 3/4" W/SEWER (14, 14)	872	270	2264.5	14,078.33	0						14,078.33
	24 - VILL 1" W/SEWER (15, 15)	28	7	480	1,946.94	0						1,946.94	
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	3	411	1,527.54	0						1,527.54	
	28 - VILL 2" W/SEWER (17, 17)	28	15	742	3,223.80	0						3,223.80	
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0						36.90	
	32 - VILL 4" W/SEWER (19, 19)	2	2	5	73.80	0						73.80	
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0						36.90	
	47 - VILLAGE 2" (43, 43)	8	1	-534	-2,433.60	0						-2,433.60	
	48 - VILLAGE 3/4" (44, 44)	92	55	572	3,066.24	0						3,066.24	
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	29	0.00	0						0.00	
	52 - FIRE SPRINKLERS (49, 49)	23	0	0	0.00	0						0.00	
	53 - OUTSIDE RES SEWER (50, 50)	72	0	452.54	0.00	0						0.00	
	Water Total												
			1166	355	4422.04	22,111.20	0						22,111.20
	electric-small commercial	12 - Commercial (4, 4)	371	0	686578.4	78,075.56	0			18,367.87	6,744.27	112.38	103,300.08
		16 - Operating Municipal (8, 8)	18	0	22652	2,647.51	0			606.37			3,253.88
		17 - Water Department (9, 9)	3	0	110	49.06	0			2.94			52.00
18 - Sewer Department (10, 10)		10	0	102227	11,062.60	0			2,736.41			13,799.01	
electric-small commercial Total													
		402	0	811567.4	91,834.73	0			21,713.59	6,744.27	112.38	120,404.97	
Grand Total													
		4346	1037	1969911.451	305,650.70	921	10,821.75	670.38	52,486.79	7,289.05	2,833.04	379,751.71	

Financial Data Schedule - Monthly Revenue & Expenses - Apr 15

Account Description

80 TOTAL UNITS

TOTAL HAP & PORT PAYMENT \$ 67,986.00
TOTAL HAP, PORT UTILITIES \$ 48,147.00
161.00 \$ 20.00

REVENUE:

706	PHI HED Operating Grants	\$ 66,964.00			
706a	Admin fee revenues	\$ 6,163.00			
711	Interest Earned - HAP				
714	Interest Earned - ADMIN				
714	Financial recovery	20,000			
700	TOTAL REVENUE:	\$ 74,000			

EXPENSES:

912	Administrative				
	Auditing fees				
911	Salaries - Addl (\$23,375x2,901.22)	\$ 3,575.10			
911a	M-2-\$5375.00 Robert Column E	\$ 1,714.19			
911b	Medical				
911c	Dental				
911d	Pension 26.8% of paycheck	\$ 743.62			
914	Payroll Taxes FICA	\$ 373.50			
915	Employee Benefit Contribution TOTAL	\$ 2,457.51			
914	Compensated absences				

Admin Scientists					
PORT IN:					
TOTAL PORT IN:					
PORT OUT:					
TOTAL PORT OUT:					

917	Nina JG Stewart, Esq	\$ 2,000.00			
918	A Galbraith Reimb	\$ 56.35			
916	A Galbraith Mileage				
					\$ 56.35
910	Office Expenses Total				
	Administrative Total	\$ 6,845.05			
902	Other General Expenses (Office Rent)	\$ 550.00			
969	TOTAL OPERATING EXPENSES	\$ 9,395.05			

7,222.10 Village of Greenport total

TERMINATED					
DECEASED					
ABSORBED					
BELINGUISHED					
Kelly Hydell 4/30/15					

970	EXCESS OPERATING REVENUE OVER OPERATING EXPENSES				
973.1	PHA Utility Allowance	\$ 161.00			
973.2	HAP payments	\$ 63,227.00			
973	PORT payments	\$ 2,759.00			
	(HAP, PORT and UTILITY TOTAL)	\$ 68,147.00			
1117	HAP & UTIL less Port payments	\$ 65,388.00			
1118	Total Admin Revenue	\$ 7,123.00			
1118-02a	Total Hap Revenue	\$ 66,964.00			
	Net ADMIN	\$ (1,183.00)			
		\$ (2,272.05)			
900	TOTAL EXPENSES	\$ 77,542.05			
1000	EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 77,542.05			

(2,272.05)

TOTAL CASH DISBURSEMENTS					

917	Nina JG Stewart, Esq	\$ 2,000.00			
918	A Galbraith Reimb	\$ 56.35			
916	A Galbraith Mileage				
					\$ 56.35
910	Office Expenses Total				
	Administrative Total	\$ 6,845.05			
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7,222.10 Village of Greenport total

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1000	EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 77,542.05			

(2,272.05)

TOTAL CASH DISBURSEMENTS					

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - April 15

\$ 4,615.00

Account Description

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327	UNIT 3	HOUSE
Rent	\$ 1,125.00	\$ 1,210.00	1,125.00	\$ 1,125.00
Late Fees	\$ 75.00			
TOTAL REVENUE	\$ 1,200.00	\$ 1,240.00	\$ 1,125.00	\$ 1,125.00

EXPENSES:

EXPENSES:	213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 8327	8328	HOUSE - 8590 RE/8361 SW
Utilities				
Electric	\$ 92.55			\$ 25.68
Water/Sewer	\$ 63.94			\$ 55.92
Propane/Heating Oil	\$ 1,023.17			\$ 782.42
Admin				
Salary (\$4.08 X 2 payperiods 140 hrs=\$571.20 divide by 25% and 75%)	\$ 142.80			\$ 428.40
Payment Agreement to Village				\$ 1,000.00
Total	\$ 1,322.46	\$ -	\$ -	\$ 2,292.42

Maintenance Repairs/Other

Maintenance Repairs/Other	MAINTENANCE: 213 Center 213 CENTER	MAINTENANCE: 278 2nd Street UNIT 1	UNIT 2	UNIT 3	HOUSE
Pine Oaks Landscaping	\$ -	\$ -	\$ -	\$ -	\$ 225.00
Total Expenses	\$ 1,322.46	\$ -	\$ -	\$ -	\$ 225.00

MONTHLY FINANCIAL SUMMARY

MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET
Interest Earned	\$ 1,200.00	\$ 3,490.00
Total Revenue	\$ 1,322.46	\$ 2,517.42
Total Expenses	\$ (122.46)	\$ 972.58
NET REVENUE	\$ (122.46)	\$ 972.58
EXCESS (DEFICIENCY) OF TOTAL REVENUE	\$ (122.46)	\$ 972.58
1000 OVER (UNDER) TOTAL EXPENSES	\$ (122.46)	\$ 972.58

AGENDA
HOUSING AUTHORITY BOARD REGULAR MEETING
May 26, 2015

1. Motion to approve minutes April 28, 2015.
2. Motion to approve accounts payable for June 2015 totaling \$76,858.46 (see below):

June 2015 MONTHLY EXPENSES

HAP & PORT RENTS (79 Units)	\$66,553.00
UTILITY PAYMENTS TO FAMILIES	\$362.00
OFFICE EXPENSES	\$19.55
PORT FEES	\$116.00
ATTY FEES	\$
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMP BENES)	\$7,048.31
TOTAL	\$76,858.46

3. Section 8 Update

- a) 5 recertifications and 2 interims were performed.
- b) SEMAP was completed and will be submitted by 5/29/2015.
- c) MOTION – to approve changes to the Administration Plan. Public Review was held on 5/21/2015 with no comments.

4. Affordable Housing Update

- a) MOTION – to approve accounts payable for June 2015 for 213 Center Street totaling \$1,222.65 and 278 2nd Street totaling \$2,406.89 (see below).

June 2015 MONTHLY EXPENSES

213 Center Street

Beginning Balance 6/1/15	\$36,231.84
Village Electric	\$
Village Water	\$76.15
Greenport Plumbing	\$210.00
CF Van Duzer Propane	\$290.10
Village of Greenport Taxes	\$503.60
Salary Reimb	\$142.80
TOTAL EXPENSES	\$1,222.65
Approx Ending Balance	\$35,009.19

278 2nd Street

Beginning Balance 6/1/15	\$64,046.14
Payment for 278 2 nd St	\$1,000.00
Electric	\$22.05
Water	\$55.92
Village of Greenport Taxes	\$805.60
Southold Hardware	\$94.92
	\$
Salary	\$428.40
TOTAL EXPENSES	\$2,406.89
Approx Ending Balance	\$61,639.25

Income

Income	
278 # 1	\$1240.00
278 # 2	\$1125.00
278 # 3	\$1125.00
213 Center	\$1125.00
TOTAL	\$4,615.00

5. Next meeting date: **Tuesday, June 30, 2015** at 5:00 PM.
6. Motion to adjourn.

VOUCHER DATE	VOUCHER	PO #	EXPENSES	BUDGETED	PAID	TO BE PAID
10/23/2014	11591		FRIENDS OF HERMIONE	50,000.00	25,000.00	
1/15/2015	12054		FRIENDS OF HERMIONE		12,500.00	
5/13/2015	13284		FRIENDS OF HERMIONE			12,500.00
			PORT FEE			
			PORT FEE - PAYMENT # 1			
			PORT FEE - PAYMENT # 2			
			PORT FEE - FINAL PAYMENT			
4/24/2015	13015		CREATIVE ADVERTISING CONCEPTS	17,500.00	2,500.00	
4/24/2015	13016		CREATIVE ADVERTISING CONCEPTS		2,500.00	
4/24/2015	13017		CREATIVE ADVERTISING CONCEPTS		2,500.00	
4/24/2015	13018		CREATIVE ADVERTISING CONCEPTS		2,500.00	
5/13/2015	13289		CREATIVE ADVERTISING CONCEPTS		2,500.00	
			CREATIVE ADVERTISING CONCEPTS			2,500.00
4/10/2015	13014		TIME/REVIEW		935.01	
			ADVERTISING - EVENT COORDINATOR			
4/28/2015	13170		NADIRA VIALUM	2,500.00	1,250.00	
4/28/2015	13186		NADIRA VIALUM		1,250.00	
			ART WORK			
			ART WORK			
			ART WORK			
			EVENT COORDINATOR			
			KIT LZETTE	6,000.00		
			SHIPS			
			LYNX	20,000.00		
			KALMAR NYXEL	20,000.00		
			PICTON CASTLE	40,000.00		
			SAGRES	20,000.00		
			AJ MERNWALD	23,000.00		
			HERMIONE			
			INCLUDED IN PORT FEE			
5/13/2015	13292	2570	ADVERTISING EXPENSES	40,000.00		
			CREATIVE ADVERTISING CONCEPTS		5,000.00	
			production of commercial			
			PRINTING AND PROMOTION	5,000.00		
			BANDS			
			HISTORIC MUSIC ARCHIVE, INC.	10,000.00		
			INVOICE FOR BAND FEES:			
			EAST BOUND FREIGHT	700.00		
			WHO ARE THESE GUYS	700.00		
			FUNKIN' A	900.00		
			NINA ET CETERA	300.00		
			MICK HANGREAVES	350.00		
			INDA EATON	650.00		
			HOPEFULLY FORGIVEN	750.00		
			HOODOO LOUNGERS	1,200.00		
			MARTY ATTRIDGE TRIO	350.00		
			BLACK & SPARROW	650.00		
			GENE CASEY & THE LONESHARKS	650.00		
			COORDINATOR			

	POURCH GROUVE	650.00			
	SECURITY	3,500.00		7,850.00	
	EMPLOYEE OVERTIME	4,800.00			
	SANITATION	5,000.00			
2568	ISLAND PORTABLES				4,320.00
	REFUSE REMOVAL	4,000.00			
	INCIDENTALS (WRIST BANDS, ID BADGES, ETC.)	500.00			
	FOOD COURT TENT	1,200.00			1,330.00
2569	MCBURNE TENT RENTAL				
	CREDIT CARD & ON LINE FEES	1,600.00			
	ON LINE PORTAL & CREDIT CARD FEES				
	(AUTOMATIC WITHDRAWEL)				
	MARCH		15.20		
	APRIL		35.86		
	MAY		120.43		
	STAFF T-SHIRTS	900.00			
	LEGAL	3,200.00			
	MISC				
13292	CREATIVE ADVERTISING		1,500.00		
	FEDEX		21.47		
	COMMISSION FOR NEWSDAY SPONSORSHIP				
	GRANT APPLICATION PAPERWORK				
		278,700.00	67,977.97		23,150.00
			TOTAL		91,127.97
	REVENUES		RECEIVED	PENDING	
5/5/2015	NEWSDAY	7,500.00			
	LESS COMMISSION	(1,500.00)			
5/11/2015	CLAUDIO'S	15,000.00			
	NOAH'S	6,000.00			
	GREENPORT BREWERY	15,000.00			
	HAVGIRLAND	15,000.00			
	PECONEC LANDING	8,000.00			
	ELIH			8,000.00	
	STONY BROOK MEDICINE			15,000.00	
	LESS COMMISSION			(3,000.00)	
	SHOWCLIX	4,335.00			
	ON LINE TICKET SALES - AS OF 06/10/2015				
	TOTAL REVENUE THROUGH 06/10/2015:	69,335.00			20,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2016 Period: 6 Trans Type: B2 - Amend Status: Batch
 Trans No: 2163 Trans Date: 06/10/2015 User Ref: ROBERT
 Requested: Approved: Created by: ROBERT 06/10/2015
 Description: FUNDING OF FIVE TALL SHIPS AGREEMENTS - KALMAR NYKEL - \$ 20,000, PICTON CASTLE - \$ 40,000, SAGRES - \$ 20,000, AJ MEERWALD - \$ 23,000, LYNX - \$ 20,000
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	123,000.00
A.7989.426	TALL SHIPS	20,000.00
A.7989.426	TALL SHIPS	40,000.00
A.7989.426	TALL SHIPS	20,000.00
A.7989.426	TALL SHIPS	23,000.00
A.7989.426	TALL SHIPS	20,000.00
Total Amount:		246,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 5 Trans Type: B2 - Amend Status: Batch
 Trans No: 2164 Trans Date: 06/11/2015 User Ref: ROBERT
 Requested: Approved: Created by: ROBERT 06/11/2015
 Description: TO FUND TALL SHIPS EVENT PLANNER INVOICE AND BANK FEES FOR ON
 LINE TICKET SALES FOR MAY 2015 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	2,128.00
A.7989.426	TALL SHIPS	2,000.00
A.7989.426	TALL SHIPS	128.00
Total Amount:		4,256.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2016 Period: 6 Trans Type: B2 - Amend Status: Batch
Trans No: 2166 Trans Date: 06/11/2015 User Ref: ROBERT
Requested: P. PALLAS Approved: Created by: ROBERT 06/11/2015
Description: FUNDING OF MITCHELL PARK MASONRY REPAIR

Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	26,300.00
A.7110.401	PARKS EXPENSE RECREATION	26,300.00
	Total Amount:	52,600.00



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: June 11, 2015
Meeting: June 18, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on June 18, 2015

Report of Sylvia Lazzari Pirillo, Village Clerk

Bids & RFP's

- o Dances in the Park Event Coordinator

Contracts and Agreements

- o The independent contractor agreement between the Village and Kit Liset, as Tall Ships 2015 Event Co-Ordinator , was fully executed on May 22nd.
- o The agreement between the Village and S.C. Dirtworks for the demolition of 415 Kaplan Avenue, was fully executed on May 21st.
- o The agreement between the Village and the Clinton A.M.E. Zion Church was fully executed on the 21st of May. Paul Connor of ELIH graciously extended the Village lease for the Smith Center timing through June 25th.
- o The pump-out station agreement between the Village and the Town was signed by the Mayor on the 28th of May. The originals were sent to the Town on June 2nd.

Financial

- o A check for \$ 750 was received on May 29th from the Greenport Farmers Market.
- o A check for \$ 3,500 was received from The Friends of Mitchell Park for Dances in the Park. A check for \$ 8,000 was received

from Chasmur Supermarkets, Inc. (IGA) for the Dances in the Park program. A check for \$ 500 was received from Educational Solutions Consulting, LLC for Dances in the Park. A check for \$ 500 was received from Ralph's, and a check for \$ 100 was received from Vino n' Vittles; both for the Dances in the Park program.

Informational

- The Village received a Certificate of Achievement from PERMA for filing all claims in a timely manner (within 10 days of injury) in the last completed policy year.

Legal Notices

- Assessment of Costs for Abatement - 415 Kaplan Avenue
- Global Common Lease Option Agreement
- Wetlands Permit Application - Peconic Land Trust
- Wetlands Permit Application - Fletcher & Walker
- Creating Chapter 132 - idling of buses, taxis and commercial vehicles
- Creating Chapter 63 - Filming
- Amendment to Chapter 101 - prohibition of unauthorized vehicles

Letters

- Creation of sponsorship solicitation for the Dances in the Park program.
- Creation of sponsorship agreement for the Dances in the Park program.
- Letter for Lisa Richland at the Library in support of the grant funding for the Village Storytelling Project.

Tall Ships

- The following checks were received by the Clerk:
 - \$ 8,000 from Peconic Landing on June 3rd
 - \$ 6,000 from Noah's on June 3rd
 - \$ 15,000 from Greenport Harbor Brewing on June 4th
 - \$ 15,000 from Hawkeye Energy on June 10th
- The agreement between the Village of Greenport and the Kalmar Nyckel was fully executed on June 3, 2015.
- The agreement between the Village of Greenport and the Windward Isles Sailing Ship (aka "Picton Castle") was fully executed on June 5th.
- The sponsorship agreement between the Village of Greenport and Noah's was fully

executed on June 3, 2015.

- o The sponsorship agreement between the Village of Greenport and Greenport Harbor Brewing was fully executed on June 5th.

Resolution(s) requested

RESOLUTION approving a payment of \$ 300 per musical performance, at a payment of \$ 2,700 total, to J.C. Productions, for providing sound services and equipment for all nine 2015 Dances in the Park performances, to be expensed from account A.7312.400 (Arts and Culture Exhibitions).

RESOLUTION approving the proposal dated May 27, 2015 for technical assistance regarding the East/West Pier reconstruction as submitted by Cashin Associates, at a maximum rate of \$ 225 per hour, to be expensed from account _____.

RESOLUTION authorizing the payment of \$ 100 for the bonding (of up to \$ 5,000) of Margaret DeVito, to be expensed from account A.7120.100 (Recreation Center Personnel Services).

RESOLUTION approving the Inter-Municipal Agreement between the Village of Greenport and the Town of Southold for the provision of qualified, certified lifeguards at the Village of Greenport Fifth Street Beach for the 2015 Summer season.

Attachments:



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EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: June 12, 2015
Meeting: June 18, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Jeanmarie Oddon, *Deputy Clerk*
Department: Village Clerk Department

Work Session Report from Trustees Martilotta and Roberts

Attachments:

June 2015 Work Session Report Trustees Martilotta and Roberts (PDF)

Memorandum

To: Mayor and Board of Trustees
From: Trustees Martilotta and Roberts

Re: June 18 Work Session Report

Aggregated list of Resolutions Requested

1. Parking Enforcement Officer
2. Public hearing on 3rd Street Park improvements to help VB prioritize budget in short-term and long-term
3. RFP to procure a FI 6770 scanner in order to begin the scanning of Village Documents so they may be posted online via LaserFiche.
4. Resolution to award Carousel Rounding Board RFP to: Julia Goldman, Enid Haffon, Barbara Maslen, and Cindy Pease Roe.
5. Resolution for Joe Capuano to provide sound engineering services for Monday Night Dances for \$2700 (\$300 per concert for a total of 9 concerts)
6. (Pending VB Discussion) License Constant Contact for email communication

1. Parking

- Request resolution to create the position of Parking Enforcement Officer
 - 12 hours per day, weekends, Memorial Day Weekend through 4th of July, and all of September, for a total of 24 hours x 6 weekends = 144 hours
 - 8 hours per day, weekdays, 4th of July through Labor Day = 40 hrs x 9 weeks = 360 hours
 - 12 hours per day, weekends and holidays, 4th of July through Labor Day = 240 hours
 - \$20/hour
 - Tickets are \$20 each Village Revenue - could we increase?
 - 744 hours x \$20/hour = \$14,880 cost to village
 - 744 tickets issued = Break-even for village
 - We need to write an average of roughly 50 tickets per week from Memorial Day to Maritime Weekend to achieve break-even on this investment.
 - Even if we do no better than break-even, active parking enforcement keeps traffic moving, enforces our code, improves turnover of customers for our businesses, makes it easier for locals to park to run errands
 - Enforcing parking regulations also indicates to visitors and locals that we are serious about enforcing our code, and keeps people from using municipal lots as their personal permanent parking spaces
 - Could be a significant revenue center, especially if combined with MTA and other municipal lots having "pay as you go" meters
 - Protects the short-term parking spots for locals, especially those who have trouble walking, to run errands- IGA, Colonial Drug, etc.
 - Enforces disabled parking regulations
 - Ends what is now a parking free-for-fall in Greenport

- Next to Schoolhouse and Deep Water Griller (former BBQ Bills)
- RR Dock
- End of Front Street
- Overnight parking rampant throughout village

2. Parks

- Request resolution for a public hearing on 3rd Street Park
- Request Mayor to draft a letter to AME Zion Church Pastor Reverend Hayward requesting to hold a Village Board Meeting, including a Public Hearing on 3rd Street Park improvements, in July or August.
- Discussion: Budget for 3rd Street Park Improvements

3. Digitization of Documents: LaserFiche Project

Request a Resolution to put out an RFP for procuring a FI 6770 scanner in order to begin the scanning of Village Documents so they may be posted online via LaserFiche. This would include minutes and documents related to the various Village Boards, specifically Planning and ZBA, as well as all Village Board documents and communications.

In speaking with Lloyd Reisenberg Director of IT at Town Hall, we will need to purchase a FI 6770 scanner in order to begin the scanning of our documents so that all of the Village government's work will be visible to the public.

The Town of Southold has already established a new web based connection, as well as an older VPN setup, used by the building department currently. There are no accessories required, the system is plug and play. The Town Hall Staff have indicated they welcome our partnership on this work.

Town Clerk Elizabeth Neville reports there will not be an issue with licenses for the Village as we have a joint licensing agreement.

Upon receipt of the scanner, all newly produced documents will be vetted, and scanned by the Clerk's department. Additionally, a plan will be developed to address the backlog of documents currently in the Village Hall basement.

Will result in increased governmental transparency, as well as become a cost and labor saving measure for the Village

4. Carousel Committee

Report from Carousel Committee Chair, Gail Horton:

--

Village of Greenport Carousel Committee Report
To

Friends of Mitchell Park
Rounding Board Painting
June 6, 2015

On January 6, 2015 the members of the Village of Greenport's Carousel Committee reviewed the five respondents to their RFP to artists to paint the fourteen Rounding Boards on the carousel in Mitchell Park, Greenport. The response to the RFP was poor, four entrants and one late entry that was disqualified. The committee felt that there were not enough artists to choose from and at the February 10th meeting decided, due to the low response, to reject said applicants, and reissue the RFP to encourage more participation. I was asked to write a short column for The Suffolk Times to be published concurrently with the revised RFP. I worked with Patrick Lofthouse, a longstanding member of the village committee to refine this article. We also reached out to area artists through local gallery owner Amy Worth and by phone calls and email contacts requesting their participation. The results were disappointing - thirteen artists. Patrick and I asked local artists Richard Fiedler and Scott MacIntire to review all the entrants to winnow the group down to seven or eight contenders for the members of the Carousel Committee to make the final selection. Patrick Lofthouse was recused from this process because he submitted a RFP. On April 14, 2015 Fiedler, MacIntire, and I met and reviewed the thirteen applicants. I coordinated the efforts, took notes and did not participate in the decision. On May 10th the entire Carousel Committee met to pick the final finalists. Longstanding local artists Nancy Wisseman - Widrig and John Wisseman joined them. Lofthouse was present, but because of the concern of conflict of interest, agreed not to participate in the process.

Both the original screening pair and the final screening group were directed to consider artists on their ability to paint thinly, in detailed realism, have an understanding of the area culture and history, and their work must be compatible as a group. The artists chosen and recommended are: Julia Goldman, Enid Haffon, Barbara Maslen, and Cindy Pease Roe. These artists all have a relationship to eastern Long Island.

Respectfully submitted,

Gail F. Horton,
Village of Greenport Carousel Committee Chairperson

--

Request resolution to award Carousel Rounding Board RFP to: Julia Goldman, Enid Haffon, Barbara Maslen, and Cindy Pease Roe.

5. Monday Night Dances

- Money raised as of 6/11/15: \$12,600, \$1,600 over original \$11,000 "not to exceed" budget
- Additional money pledged:
 - \$2700 from BID
 - \$500 from Noah's (awaiting "contract" letter)

- RFP for event coordinator released, responses due June 17
- Request Clerk's office to generate letters confirming sponsorship benefits per the solicitation letter generated previously so final money can be closed from BID and Noah's.
- Request resolution for Joe Capuano to provide sound engineering services for Monday Night Dances for \$2700 (\$300 per concert for a total of 9 concerts)

6. Facebook/Communication Committee Recommendations

- Propose Clerk's office create and launch a "Group" in which Facebook users would need to request to join the group.
 - This is the only way to use Facebook for one-way communication to the public without comments or discussion (per the Mayor and majority of the board's directive).
 - No cost, would take a few minutes to set up.
 - If Board approves, next step would be to develop a policy – either as a board or to direct the committee to draft one- as to what information does and does not get communicated out to this group.
 - Link can be posted from VOG website.
- Propose VB consider ~\$500 per year investment in email communication service from Constant Contact.
 - Easy to set up
 - Village residents would opt-in to receive email updates on various Village events and goings-on
 - Would be possible to send out a weekly "Here's what's happening at Village Hall" communication, including agendas for various meetings, updates on infrastructure projects
 - Village owns the "list" of emails, but individual subscribers control their own subscription (can opt-out any time)
 - Propose resolution to license Constant Contact for email communication
- Small investment of time and resources could deliver proactive communication to taxpayers and residents, improving the public's ability to participate in our government.

7. Town Board Liaison Requests

- Proposed 7th Street Electrical Warehouse- request Town ZBA does not grant variances on setbacks on behalf of Village Residents on 6th Street
- Request Chief Flatley to come to July work session to talk through policing strategy in The Village. Residents continue to share that they believe a more active police strategy needed to keep kids and families safe
- Greenport West/Community Land Trust initiative to create workforce housing west of Village- discuss creating a joint town/village tax district in which Village earns tax revenue and provides sewer

8. Open Discussion: Water Quality and Sewer

What can we do as a Board to aggressively pursue federal and state money for sewer expansion to protect our waters, particularly in light of the fish kill tragedy this month.

9. Status on ongoing long-term items

- MTA site: Awaiting engagement of an analyst to help us develop proposal to MTA allowing us to turn the site into a revenue-generating Village-controlled transit center, including the ability to collect revenue from Jitney, Ferry, short-term and long-term parkers (using electronic "pay to park" kiosks).
- Roads:
 - Awaiting engagement of engineer to help us develop multi-year, comprehensive road plan
 - Road ends in West Dublin – why left out of the road improvements?
- Update on Carousel storage and improvements

10. Kudos

- Thanks to the Village Managers and public for sitting out the long work sessions we've had the past couple of months. We're getting things done and progress sometimes is not quick or easy. Thank you for your patience.
- Much time spent at May WS on Beach improvements, many of which have been implemented. Thanks to Administrator Pallas, Mr. Manwaring, and Road crew.
 - Kids safe to play without being at risk of being run over by cars
 - Trash removal on weekends keeping it clean
 - Bathrooms open and looking great
 - Landscaping (funded not by VOG but by private money raised) looks great
- Thanks to Clerk and her office for support on the Monday Night Dances fundraising efforts and event coordinator RFP
- Thanks to all volunteers continuing to work hard on the Tall Ships event.
- Road improvements- great work!
- Thanks to VB for increased events in the Schoolhouse- Village Voices, Oyster Growers' Association Meeting, Friends of Mitchell Park work sessions.