



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

November 15, 2018 at 7:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF JEFFREY WEINGART
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSIONS

Proposed amendment to Chapter 132(Vehicles and Traffic) of the Village of Greenport Code regarding the addition of a loading zone at Central Avenue

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 8, 2018
Meeting: November 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department November 2018 Work Session Report

Attachments:

Fire Department November 2018 Work Session Report (PDF)

Greenport Fire Department November 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
CHIEF'S CELLS: 8-3-30: 631-445-0204 8-3-31: 631-644-5430 8-3-32: 631-466-5294	<u>Duty Companies:</u> 831 & 834 831 First due on 24's			1	2	3
4	5 Relief Hose Standard Hose	6 Eagles	7 Finance 7pm	8	9 Ex-Chiefs Dinner @ Peconic Landing 6-10pm	10 Standard Hose Turkey Shoot St 2 6pm
11	12 Star Hose	13 Rescue 7pm	14 Phenix H&L	15 Department Training 8-3-1 7pm	16	17
18	19	20 Taxpayer @ Yaphank 8-3-2, 5, 17 Lv 61.5pm	21 Wardens 7pm ST1	22 Thanksgiving	23	24
25	26	27	28	29 Fire Police 6pm	30	

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
ASST. CHAPLAIN THOMAS MURRAY
SECRETARY/TREASURER JAMES KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET • P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

MEETING OF THE BOARD OF WARDENS

WEDNESDAY October 17, 2018

OPENING

Chief Jeffrey Weingart opened the meeting at 7:30pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Jeffrey Weingart

1st Ass't Chief Susano Jimenez

2nd Ass't Chief James Kalin

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Wardens Joseph Barszczewski and Edward Sieban of Star Hose Co. #3

Wardens David Nyce and Jerome Martocchia of Standard Hose Co. #4

Wardens Peter Harris and John Grilli of Phenix Hook & Ladder Co. #1

THOSE WISHING TO ADDRESS THE BOARD –

1. Stan Zurek requested use of the basement for darts October 26th through March or April.

READING OF THE PREVIOUS MINUTES

Motion made by John Grilli, seconded by Pete Harris, to approve the minutes of the September 19, 2018 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Weingart. Motion made by A. Volinski III, seconded by Warren Jensen, to accept the report and approve of purchases. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- No Report.

TREASURER'S REPORT

The Treasurer's report for the period of Sept 20, 2018 through Oct 17, 2018 was read by Secretary/Treasurer James Kalin. Motion made by E. Sieban, seconded by P. Harris, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None.

COMMUNICATIONS

1. \$100 Donation from Lynn & Amanda Hildenbrand from Sterling Cove Commons.
2. Town of Babylon Volunteer Firefighter's Association presents "Reducing Occupational Exposure to Fireground Contaminants", October 29, 2018, Deer Park Head Quarters.

3. Drew McCaffery Memorial 7K, November 10, 2018, Cutchogue, NY- proceeds from event go to three charities- F.F. Cancer Support Network, Kansas Hospice Center, Memorial Sloan Kettering Cancer Center- Donations welcome.

Motion by John Grilli, seconded by Pete Harris, to file and/or forward all communications & to deposit donation in proper account. Motion carried.

Warren Jensen asked if a copy of the Drew McCaffery letter went out to each company. Chief Weingart will put it in each company's boxes.

APPLICATIONS FOR MEMBERSHIP- None.

REPORTS OF COMMITTEES

Buildings and Grounds

1. 1st Ass't Chief Susano Jimenez reported that he had a quote from Strong Arm Overhead Doors for \$35,000. He also had nother quote from Titan. 1st Ass't Chief Susano Jimenez read the quote out loud, a total of \$20,518. J. Milovich asked if Titan's estimate included Station 2. W. Jensen stated that it does include station 2, but not new doors. They are servicing them, putting weather stripping in, and a safety feature so that they reverse. Pete Harris mentioned that they need to include a stop feature so that the doors don't go all the way up and all the way down- you should be able to stop it if you only want to open it a couple of feet. 1st Ass't Chief Susano Jimenez reported that it will be included. Joseph Milovich also asked about the service contracts. He wanted to know if GFD had to go out for bid on the service contracts or are we just going with the company that does the doors. Chief Weingart said that we will first take care of the doors, and then figure out who is going to service them. Motion made by Warren Jensen, seconded by Antone Volinski III, to go with Titan Doors in the amount of \$20,518. Motion Carried.
2. Joseph Milovich asked if there is anything that he needs to do further with the overhead doors at this point to move forward. W. Jensen stated that it has to go through the village still- it is who GFD is recommending to the village.

3. J. Milovich was asking what the status of the invoices were from REP. Chief Weingart reported that they were approved for payment at the Finance meeting. Chief Weingart will follow up with the village to make sure they get paid.

Bylaws- No Report.

Finance- No Report.

Fire District – No Report.

Pre-Incident Planning- No Report.

Service Awards-

1. Warren Jensen asked if GFD was looking at the program again for any recommended changes since we are coming up on the end of the year. James Kalin reported that GFD is up to date with state mandates. Motion made by Warren Jensen, seconded by Pete Harris, to keep the LOSAP program the same next year as this current year. Motion Carried. James Kalin mentioned that this year getting a misc. point for getting a physical was added on. W. Jensen asked if there was still something posted so everyone knows how to get their points. James Kalin reported that there is still a sheet and that the physicals were added to it.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral- No Report.

Communications –No Report.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items.

Relief Hose Co. #2- Budget items.

Star Hose Co. #3- As per finance report, budget items.

Standard Hose Co. #4- Budget items.

Phenix Hook & Ladder Co. #1- Budget items.

Rescue Squad- As per finance report.

Fire Police- Vests.

Water Rescue- Budget items.

UNFINISHED BUSINESS –

1. Warren Jensen asked if the boat was out of the water. 1st Ass't Chief Susano Jimenez reported that it is and he wants to get the engine serviced and boat winterized. 1st Ass't Chief Susano Jimenez is going to send it to Albertson. John Grilli asked if they will shrink wrap it as well. Chief Susano Jimenez said that he can have them do that also. J. Milovich asked if the boat got used this summer and Chief Susano said that he took it out once, but doesn't know if anyone else did. J. Milovich also brought up that GFD was working on a water rescue committee and asked if there was any success with that. Chief Susano said that there were guys that were interested at first, but they lost interest.

REPORTS OF DELEGATES- Joseph Barszczewski reported that there is a North Fork meeting next Wednesday in Orient and anyone can go.

NEW BUSINESS- No Report.

GOOD OF THE DEPARTMENT

1. Pete Harris reported that he would like to start a winter corn hole league. It would be on Thursday nights in the back building. Motion made by J. Milovich, seconded by W. Jensen, to accept Pete Harris' request for the corn hole league and Stan Zurek's request for darts. Motion Carried.

2. Antone Volinski III asked if Jason Parker's gear was turned in yet. He said he saw gear in the back of his dad's vehicle. He also said that there is a SCBA mask in the back window. A. Volinski III also said that he was told that his helmet was here, but now it is missing. Chief Weingart said that he was told that his gear was in the building. A. Volinski III reported that Standard Hose said that they haven't seen anything. J.Grilli stated that if there is a GFD sticker on the car it should be removed. Chief Weingart will look into it. James Kalin reported that Jason is applying to E. Marion FD and asked for his certificates.
3. John Grilli mentioned that a former member still has a sticker and a blue light in his truck.
4. Antone Volinski III asked what was going on with the 80 car. 1st Ass't Chief Susano Jimenez reported that it needed to be jumped this morning to get it going, lights are coming on on the dashboard, and there are a lot of issues with it. He said it has been ongoing for a long time and he thinks it's time to look into other cars. A. Volinski III said that he heard that Southold has a vehicle for sale around \$17,000 with 60,000 miles on it. He said that GFD should talk to the Chiefs @ Southold about it. Chief Weingart said that he does not know when the bid is closing, but maybe they will be willing to work with them. W. Jensen said to call a meeting once the Chief gets a price. The board is in favor if they can get a fair price- GFD needs to talk to the commissioners. Chief Weingart will talk to Carol Miller who is the district manager to get paperwork and a contact.
5. James Kalin asked what the plan is for replacing the Chief's car. W. Jensen said he thinks GFD should consider it for the next 2nd asst Chief and asked if it will make it until then. Chief Weingart said that when Wayne Miller was Chief they spoke about making the Ford Expedition a travel car for members attending classes etc.
6. Warren Jensen asked if anything was done about the district boundary signs. He said that they need to be replaced. He mentioned that John Grilli should have a contact with the town to help with it. Chief Weingart said that they actually go west of the sign that is on route 48 on the sound side. W. Jensen said we can leave the East bound sign where it is and put a west bound sign leaving the district on the other side.
7. W. Jensen mentioned that he would like to see GFD do some sort of donation for Drew McCaffery, being an Ex- Chief of Cutchogue and such an active member. Motion made by Joseph Milovich, seconded by

Warren Jensen, to donate \$300 dollars for Drew McCaffery towards the F.F. Cancer Support Network, Kansas Hospice Center, & Memorial Sloan Kettering Cancer Center. Motion Carried.

8. W. Jensen asked if GFD got started with the invites and stuff for Washington 's Birthday. Chief Weingart reported that the letter is drafted and he is proof reading it. W. Jensen asked if he could have a copy of the letter. One of the executive officers of Suffolk County Volunteers is looking for an invitation. They want to come out this year as a group. W. Jensen was requesting the letter to give to them. Chief Weingart will email it to W. Jensen. He reported that it will be February 16th.
9. Joseph Milovich asked what the status of the pending member applications were. Chief Weingart reported that he is still waiting for the arson reports to come back.
10. Chief Weingart read a thank you letter from Kieran Donlan. He was a patient for an ambulance call at Claudio's restaurant on July 28, 2018. It was his bachelor party. He is the Captain of Engine Comp #2 of Yaphank FD. He offered his help with standby or whatever GFD needs. He included a company patch and challenge coin. Chief Weingart said he will get a copy to the members that were on the call.
11. W. Jensen asked if the casino trip tickets were dispersed. Chief Weingart reported that they were.
12. David Nyce said he was talking to the captain from 8-3-3 and he has gotten some requests for new ID cards and there was a suggestion for not doing them annually, maybe putting a 6 month expiration or no expiration at all. He also reported that he has one new probie that needs a pager and two rescue only members that need pagers as well. D. Nyce said he will ask at his company meeting if there is any one that wants to switch their older pagers with newer ones and give the older pagers to the other members in need.
13. W. Jensen mentioned that AT&T is offering a first responder program \$39.99 a month for unlimited data, talk and text. It also gives you priority coverage, but you need a department ID.

READING OF THE MINUTES

Motion by Antone Volinski III, seconded by Edward Sieban, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion by Peter Harris seconded by Warren Jensen, to adjourn. Motion carried.
The meeting was adjourned at 8:23 pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT
09/20/2018 thru 10/17/2018

GENERAL FUND	<u>beginning balance</u>	\$ 7,535.87
<u>expenditures</u>	J. Grili - gas reimb.	- \$57.75
	Sou. Town Ch - casino trip	- \$300.00
	Rebecca Jensen - rec sec	- <u>\$472.50</u>
	<u>ending balance</u>	<u>\$6,705.62</u>
MEMORIAL FUND	<u>beginning balance</u>	\$646.94
<u>expenditures</u>	Ivy League - Doucett funeral	- <u>\$134.95</u>
	<u>ending balance</u>	<u>\$511.99</u>
VIA MILE FUND	<u>beginning balance</u>	\$ 19,052.40
<u>expenditures</u>	Polywoda Bev - picnic	\$ - 60.00
	A. Volinski Jr. Kitchen sup	\$ - 9.96
	<u>ending balance</u>	<u>\$ 18,982.44</u>
WATER RESCUE SQUAD FUND	<u>balance unchanged</u>	<u>(\$51.96)</u>
WASH. B'DAY FUND	<u>balance unchanged</u>	<u>(\$1,158.95)</u>
RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$5,068.36</u>

submitted by James H. Kalin, Secretary-Treasurer

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1																							
2	Greenport Fire Department period ending October 31, 2018																						
3																							
4																							
5	Barszczewski, Joseph	W	58	33	%	25	5	0.9	%	0	1	20	13	8	1	8	76	X	X	X	X		
6	Birmingham, Kenneth		1	0.6	%	0	0	0	%	0	0	3	2	2	0	0	7	X	X	X			
7	Bogardus, William		20	11	%	25	7	1.3	%	0	0	10	8	5	0	0	48	X	X	X	X		
8	Breese, Harry	D	46	26	%	25	4	0.7	%	0	0	8	15	4	1	0.75	53.75	X	X	X	X		
9	Bumble III, Charles		2	1.1	%	0	0	0	%	0	0	5	4	0	0	0	9						
10	Bumble, Samantha		1	0.6	%	0	0	0	%	0	0	2	0	2	0	0	4	X	X	X			
11	Butler, Michael		53	30	%	25	12	2.2	%	0	0	6	5	6	2	0	44	X	X	X	X		
12	Capon, George		53	30	%	25	117	21	%	25	0	11	12	4	1	0	78	X	X	X	X		
13	Carey, Patrick		30	17	%	25	13	2.4	%	0	1	9	14	4	1	0	54	X	X	X	X		
14	Carrig, Melinda		1	0.6	%	0	2	0.4	%	0	1	0	2	1	0	0	4						
15	Charters, Gary		10	5.7	%	0	15	2.7	%	0	0	6	1	3	1	0	11	X	X	X	X		
16	Clark III, Henry		0	0	%	0	0	0	%	0	0	1	3	0	0	0	4						
17	Clark, James	S	37	21	%	25	5	0.9	%	0	0	7	12	1	1	5	51					X	
18	Clark, Jeffrey		68	39	%	25	1	0.2	%	0	0	9	11	8	0	0	53	X	X	X	X		

points as of OCTOBER 31, 2018 prepared by James H. Kallin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap			
19	Corazzini, Jeffrey	L	7	4%	0	5	0.9%	0		0	1	0	0	3	0	5	9	X	X	X				
20	Corazzini, Warren		9	5.2%	0	17	3.1%	0		0	0	3	3	3	0	0	9	X	X	X				
21	Corwin, Everett		67	39%	25	181	33%	25		0	0	12	9	3	1	0	75	X	X	X				
22	Corwin, Norma	W,C,(L)	46	26%	25	174	32%	25		1	20	9	9	5	2	15.25	102.3	X	X	X	X	X	X	
23	Corwin, Raymond		56	32%	25	57	10%	25		0	9	15	5	5	1	0	80	X	X	X				
24	Corwin, Robert	L,D,{C}	88	51%	25	347	63%	25		5	20	13	10	3	3	6.5	107.5	X	X	X	X	X	X	
25	Corwin, Scott		52	30%	25	11	2%	0		1	11	4	3	3	1	0	45	X	X	X				
26	Costas, Tom		42	24%	25	19	3.4%	0		0	9	9	3	3	0	0	46	X	X	X				
27	Creedon, Daniel	(L)	21	12%	25	53	9.6%	25		0	9	6	5	5	0	1.25	71.25				X			
28	Danisi, Megan		0	0%	0	0	0%	0		0	0	0	0	0	0	0	0							
29	De Kerillis, Alain	T,L	56	32%	25	201	36%	25		1	9	4	25	0	0	8.75	97.75	X	X	X				
30	Detrick, Gary		16	9.2%	0	2	0.4%	0		0	5	6	0	0	0	0	11							
31	Ellis, Scott		6	3.4%	0	34	6.2%	0		0	7	4	3	0	0	0	14	X	X	X				
32	Ficurilli, Michael		58	33%	25	7	1.3%	0		0	7	8	8	1	0	0	49	X	X	X				
33	Flora, Michael	L	56	32%	25	10	1.8%	0		0	9	7	3	3	1	3.75	48.75	X	X	X				
34	Garcia-Dinizio, Gloria		1	0.6%	0	7	1.3%	0		0	0	2	0	0	0	0	2							
35	Golden, Danielle		3	1.7%	0	8	1.4%	0		0	3	2	1	1	1	0	7						X	

points as of OCTOBER 31, 2018 prepared by James H. Kallin

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
	elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap				
4																							
36	Goldstein, Myron	0	0	0	0	0	0	0	0	0	1	0	0	0	1								
37	Grattan, Timothy	26	15	25	2	0.4	0	0	0	6	3	0	0	0	34								
38	Gray, Sally Anne	27	16	25	153	28	25	25	0	2	5	8	0	0	65							X	
39	Grilli, Jared	1	0.6	0	0	0	0	0	0	10	3	2	0	0	15							X	
40	Grilli, Jennifer	2	1.1	0	8	1.4	0	0	0	14	7	3	1	0	25	X	X				X		
41	Grilli, John	3	1.7	0	9	1.6	0	0	0	20	8	3	1	8	40	X	X				X		
42	Hamilton Jr., Robert	70	40	25	17	3.1	0	0	0	9	13	4	1	3	55	X	X				X		
43	Hanold, Christopher	38	22	25	81	15	25	25	2	12	15	6	2	8.75	95.75	X	X				X		
44	Harris, Cliff	19	11	25	2	0.4	0	0	0	7	9	3	0	8	52	X	X				X		
45	Harris, Peter	72	41	25	21	3.8	0	0	1	18	15	9	1	10	79	X	X				X		
46	Hays, Spencer	27	16	25	6	1.1	0	0	0	5	11	3	1	0	45	X	X				X		X
47	Hollid, Scott	42	24	25	3	0.5	0	0	0	12	8	4	1	8	58	X	X				X		
48	Hubbard Jr, George	20	11	25	3	0.5	0	0	0	13	9	3	1	0	51	X	X				X		
49	Hughes, Colleen	22	13	25	54	9.8	25	25	0	10	12	10	0	1.25	83.25	X	X				X		
50	Huzsek, Andrew H	89	51	25	12	2.2	0	0	0	13	12	8	1	0	59	X	X				X		
51	Hydell, Carol	33	19	25	21	3.8	0	0	1	15	15	5	2	5	68	X	X				X		X
52	Hydell, Charles	53	30	25	48	8.7	25	25	2	15	15	6	2	5	95	X	X				X		X

points as of OCTOBER 31, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%	pts	# EMS	%	pts		pts		st/by	mtgs	misc	train	drill	pos(cis)	points	haz	bb	wp/sh	yap		
53	Jenkins, Karolyn		3	1.7 %	0	2	0.4 %	0		0		0	5	5	2	0	0	0	12		X	X		
54	Jensen, Warren	W	32	18 %	25	5	0.9 %	0		0		0	18	9	3	1	8	64	X	X	X			
55	Jester, Robert		10	5.7 %	0	7	1.3 %	0		0		0	8	12	12	1	0	33	X	X	X			
56	Jimenez, Susano	CH	122	70 %	25	310	56 %	25		25		1	20	15	9	3	25	123	X	X	X	X	X	
57	Johnson, Craig	L	36	21 %	25	101	18 %	25		25		0	9	10	25	0	5	99		X	X			
58	Kalin, James	CH,T,(WD)	125	72 %	25	408	74 %	25		25		2	20	15	9	1	25	122	X	X	X			
59	King, David	T,D	70	40 %	25	20	3.6 %	0		0		1	12	13	3	0	8	62	X	X	X			
60	Kostal, Shelby		1	0.6 %	0	1	0.2 %	0		0		0	2	0	0	0	0	2						
61	La Du, Claudia		0	0 %	0	0	0 %	0		0		0	0	0	0	0	0	0						
62	Land, Shannon		0	0 %	0	0	0 %	0		0		0	0	0	0	0	0	0						
63	Luke, Alexander		37	21 %	25	12	2.2 %	0		0		0	9	9	11	1	0	55	X	X	X			
64	Maloney, Michael		15	8.6 %	0	3	0.5 %	0		0		0	10	9	9	2	0	30	X	X	X	X	X	
65	Manwaring, Julia		50	29 %	25	46	8.3 %	25		25		1	15	6	25	0	0	97	X	X	X			
66	Manwaring, Wayde	C	65	37 %	25	74	13 %	25		25		1	18	6	23	0	8	106	X	X	X			
67	Marzewski, Macy		8	4.6 %	0	0	0 %	0		0		0	9	9	8	1	0	27	X	X	X			
68	Martocchia, Jerome	W	16	9.2 %	0	34	6.2 %	0		0		0	20	8	11	0	8	47	X	X	X			

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
	elect/app	# Fire	%	pts	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap			
4																							
69	Mazzei, Aileen	6	3.4	0	2	0.4	0	0	0	0	7	14	4	1	0	26	X	X	X	X			
70	Melly, Megan	L	28	16	70	13	25	0	0	0	2	10	2	0	3.75	67.75	X	X					
71	Miller, Joseph	3	1.7	0	5	0.9	0	0	0	0	2	1	3	0	0	6	X	X	X				
72	Miller, Wayne	(CH)	41	24	68	12	25	0	0	0	14	15	3	1	6.25	89.25	X	X	X	X			
73	Mills, William, III	0	0	0	0	0	0	0	0	0	2	1	3	0	0	6	X	X					
74	Milovich Jr., Joseph	W	77	44	8	1.4	0	0	0	1	20	10	3	1	8	68	X	X	X				
75	Mims, Ralph	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							
76	Morris, Gregory	4	2.3	0	0	0	0	0	0	0	2	4	2	1	0	9		X	X				
77	Musto, Francis	S	93	53	296	54	25	0	0	3	20	15	9	3	3.75	103.8	X	X	X	X			
78	Myslborski, Henry	1	0.6	0	0	0	0	0	0	0	8	4	3	0	0	15	X	X	X				
79	Mysliborski, Linda	0	0	0	6	1.1	0	0	0	0	2	2	0	0	0	4							
80	Nedoszytko, William	S	0	0	0	0	0	0	0	0	8	2	0	0	5	15							
81	Nyce, David	W,L	136	78	205	37	25	0	0	1	20	15	10	2	13	111	X	X	X	X			
82	Parker, Jason	D	29	17	74	13	25	0	0	0	3	2	0	0	1.25	56.25							
83	Pirillo, James A. (s)	76	44	25	6	1.1	0	0	0	0	9	11	9	2	0	56	X	X	X				
84	Pirillo, James J. (f)	47	27	25	5	0.9	0	0	0	0	11	13	9	2	0	60	X	X	X				
85	Pope, George	(L),D	114	66	216	39	25	0	0	1	20	11	10	2	2	96	X	X	X	X			

points as of OCTOBER 31, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap			
4																								
86	Purcell, Bernard		166	95	25	263	48	25	48	25	2	18	15	7	3	0	95	X	X	X	X			
87	Purcell, Ryan	C	4	2.3	0	0	0	0	0	0	1	9	5	3	0	8	26	X	X	X				
88	Quillin, Michael	D	47	27	25	2	0.4	0	0.4	0	0	6	15	9	1	0.75	56.75	X	X	X				
89	Raynor, Dale		65	37	25	19	3.4	0	3.4	0	0	7	15	9	2	0	58	X	X	X				
90	Reiss, Helen	L	59	34	25	283	51	25	51	25	1	11	8	19	0	5	94	X	X	X				
91	Rempe Jr, Fred		31	18	25	101	18	25	18	25	0	5	6	2	1	0	64	X	X					
92	Richter, Michael	T,T	34	20	25	144	26	25	26	25	0	15	5	5	0	10	85	X	X	X				
93	Rosa, Lisa		8	4.6	0	10	1.8	0	1.8	0	0	10	8	11	0	0	29	X	X	X				
94	Ruffner, William		0	0	0	0	0	0	0	0	0	1	1	0	0	0	2							
95	Rung, Rosalie		0	0	0	12	2.2	0	2.2	0	0	4	1	0	0	0	5							
96	Rutkowski, Stephen	L	101	58	25	248	45	25	45	25	5	20	15	6	3	3.75	102.8	X	X	X	X			
97	Sieban, Edward	S,T,W	2	1.1	0	6	1.1	0	1.1	0	0	19	3	3	1	18	44	X	X	X				
98	Skrezec, John		85	49	25	115	21	25	21	25	0	10	9	3	0	0	72	X	X	X				
99	Spanos, James		1	0.6	0	0	0	0	0	0	0	3	1	0	0	0	4							
100	Spinozzi, Matthew		79	45	25	123	22	25	22	25	1	5	3	25	0	0	84							
101	Staples, Halsey		70	40	25	122	22	25	22	25	0	8	2	3	0	0	63	X	X	X				
102	Stoner, Gary		38	22	25	7	1.3	0	1.3	0	0	8	4	0	1	0	38							X

points as of OCTOBER 31, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap			
4																								
103	Stoner, Kylie		25	14 %	25	121	22 %	25	22 %	25	0	1	2	0	0	0	53							
104	Tamin, John		106	61 %	25	184	33 %	25	33 %	25	0	11	12	3	0	0	76	X	X		X			
105	Tejada, Yira		9	5.2 %	0	12	2.2 %	0	2.2 %	0	4	4	3	25	0	0	36					X		
106	Thorp, Thomas		30	17 %	25	10	1.8 %	0	1.8 %	0	0	6	6	0	0	0	37							
107	VanEtten, George		52	30 %	25	18	3.3 %	0	3.3 %	0	1	11	13	6	2	0	58	X	X		X	X		
108	Verity, Michael		1	0.6 %	0	1	0.2 %	0	0.2 %	0	0	2	2	3	0	0	7	X	X		X	X		
109	Volinski, Antone, Jr.		93	53 %	25	183	33 %	25	33 %	25	0	10	7	4	2	0	73	X	X		X	X		
110	Volinski, Antone, III	W	53	30 %	25	244	44 %	25	44 %	25	0	11	7	10	0	8	86	X	X		X	X		
111	Volinski, Darryl	(L)	19	11 %	25	51	9.2 %	25	9.2 %	25	0	5	5	6	0	1.25	67.25	X	X		X			
112	Walker, David		3	1.7 %	0	3	0.5 %	0	0.5 %	0	0	2	1	2	0	0	5	X	X		X			
113	Walters, Joseph		1	0.6 %	0	0	0 %	0	0 %	0	0	8	2	3	1	0	14	X	X		X	X		
114	Weingart, Jeffrey	CH	54	31 %	25	69	13 %	25	13 %	25	3	14	15	7	1	25	115	X	X		X	X		
115	Wright, William	L	83	48 %	25	11	2 %	0	2 %	0	2	12	15	4	2	3.75	63.75	X	X		X	X	X	
116	Zurek, Gregory		27	16 %	25	14	2.5 %	0	2.5 %	0	1	11	10	4	1	0	52	X	X		X	X	X	
117	Zurek Jr, Stanley		22	13 %	25	9	1.6 %	0	1.6 %	0	1	15	3	4	0	0	48	X	X		X	X		
118																								



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 8, 2018
Meeting: November 15, 2018 7:00 PM.
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

November 15, 2018

Administrator's Office

Statistics

Work Orders:

Electric = 46 Written, 44 Completed

Water = 1 Written, 1 Completed

Sewer = 41 Written, 41 Completed

Road = 21 Written, 21 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 11-06-2018. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 11-15-2018.

Topics of Discussion:

Drainage at the Wastewater Treatment Plant

GOSR Microgrid Grant Update

Asset Management Pilot Program Update - Sewer Department

Resolutions:

Issuance of check to fund cash drawers at the Ice Skating Rink

Linemen's Training School for Ethan Holland

Hiring of Planning Board Consultant

Road/Water Department

Statistics

Water Distribution:

7,416,800 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.40 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.56 mg/L

The form, DOH-360, was filed with the DOH on November 6, 2018 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed water machine maintenance.
- ❖ Cleaned the tops of all storm drains and swept streets.
- ❖ Patched roads throughout the village.
- ❖ Took down the fence between the old Road Barn property and the newly purchased property to the south. Installed a fence along the front of the new property to secure the entire site.
- ❖ Cleaned up Monsell Trail and filled dumpsters with crushed stone and street sweepings.
- ❖ Repaired water service leak at 124 Main Street.
- ❖ Shut off water in the parks
- ❖ Performed preventative maintenance on vehicles.
- ❖ Removed several trees and branches that fell during storms.
- ❖ Trimmed trees around the village.
- ❖ Made repairs to G-9 and G-55.
- ❖ Replaced old signs with new signs at several locations.
- ❖ Setup Firehouse for the Halloween Party
- ❖ Moved planter boxes downtown after Maritime Festival.
- ❖ Began preparing seasonal equipment

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well and performs under DEC permit requirements.

Total plant flow for the month of October = 9,757,000 gallons.

Average Daily Flow = 0.315 million gallons/day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 97% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %

Coliform Fecal General = <1.9 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = <2.8 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 6.5 lbs/day

Sludge Removal:

42,000 gallons of sludge was hauled during October.

Report

❖ Treatment Plant:

Spare Primary Anoxic Mixer has been repaired and returned

Replaced two bad UV bulb on the Trojan UV Disinfection System

Prepped the storage shed for painting

Changed oil in Blowers No. 1 and No. 2

Performed preventative maintenance on plant equipment

Shutdown BNR Basin No. 2 for the season

Cleaned brush and debris from the old covered sludge drying bed.

Suffolk County DOH Inspection was completed, no issues were found.

❖ Collection System:

Electric Dept. made repairs to Sixth Street Pump Station's hour meter.

Installed new manhole on Sixth Avenue

Jet-rodged First Street as part of preventative maintenance.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = October 26th @ 84.453 Mwh

Minimum usage day = October 16th @ 71.554 Mwh

Peak Demand = October 11th @ 7:00 PM 4.232 Mw

Monthly total usage = 2,380.541 Mwh

Greenport Meter Daily Totals Sheet is attached

Service calls/call outs = 4

Street light repairs = 26

Customers shut off for non-payment = 6

Customers turned on for payment = 5

Customers turned on for the season = 0

New Services/Service Upgrades = 4

Tasks Accomplished:

- ❖ Prepared Power Plant basement for hydro testing. The consulting engineer was onsite to witness the results, no issues were found. A final closeout of the SCDHS Notice of Violation is expected.
- ❖ Trimmed trees throughout the village
- ❖ Installed three new electric services on North Street
- ❖ Ran Engine No. 4 and No. 5 for testing and training
- ❖ Worked on balancing load on Circuit No. 1
- ❖ Performed a pole transfer on E. Front Street after a car accident damaged the existing pole
- ❖ Made repairs after the Nor'Easter on October 27th.

Attachments:

Greenport Meter Daily Totals October 18 (PDF)

Daily Totals - GREENPORT

Customer Information

Name: GREENPORT JEMSTAR
 Address: Village of Greenport
 Long Island
 Acct. No:
 Meter No: KW DEL

Mon Oct 1 2018 to Wed Oct 31 2018

Total Usage: 2,380,541.00 KWH
 Peak Demand: 4,232.00 KW
 Occurred On: Oct 11 2018 19:00
 Load Factor: 75.61 %

Period Ending	Ch. 1 (KWH)
10/01/2018	74,998.00
10/02/2018	76,243.00
10/03/2018	77,709.00
10/04/2018	78,173.00
10/05/2018	77,108.00
10/06/2018	74,786.00
10/07/2018	80,911.00
10/08/2018	74,063.00
10/09/2018	75,201.00
10/10/2018	79,988.00
10/11/2018	83,750.00
10/12/2018	77,756.00
10/13/2018	77,467.00
10/14/2018	73,445.00
10/15/2018	75,787.00
10/16/2018	71,554.00
10/17/2018	72,987.00
10/18/2018	72,129.00
10/19/2018	76,492.00
10/20/2018	76,336.00
10/21/2018	77,988.00
10/22/2018	81,976.00
10/23/2018	76,375.00
10/24/2018	77,295.00
10/25/2018	80,371.00
10/26/2018	84,453.00
10/27/2018	83,082.00
10/28/2018	72,299.00
10/29/2018	72,816.00
10/30/2018	73,108.00
10/31/2018	73,895.00



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 8, 2018
Meeting: November 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building

Department

November 15, 2018

Building Inspector's Office

Reports

- ❖ The Code Enforcer continues to process building applications.
- ❖ Construction progress inspections and safety checks are performed regularly.
- ❖ Rental permit inspections are also being conducted regularly as the permits come in.

Code Enforcer's Office

Reports

- ❖ An occupancy check in the commercial district was conducted on October 6th.
- ❖ Code Enforcement would like to remind all residents that vehicles must be removed from Village streets during snow events of 2 inches or more. Vehicles can be parked in Village parking lots during snow events.
- ❖ Regular patrols of the Village are being conducted.
- ❖ Complaints and concerns are responded to in a timely manner.

Traffic Enforcement Statistics Report is attached.

Code Enforcement Report is attached.

Building Permit Report is attached.

Attachments:

Park Enf Rep 111518 (PDF)

Code Enf Rep 111518 (PDF)

Building Department Rep 111518 (PDF)



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT

November 1, 2018

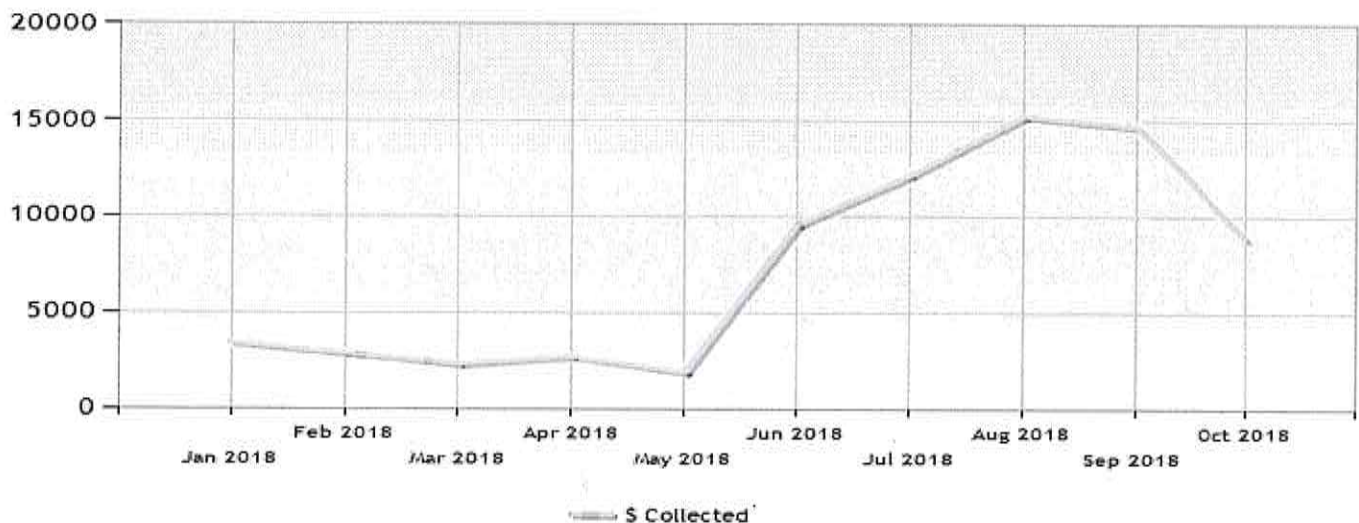
Monthly Report
REPORT COVERING
10/1/2018 through 10/31/2018

Incorporated Village

FINE COLLECTION BY MONTH: 2018

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING)
January	32	\$3,455.00
February	31	\$2,940.00
March	19	\$2,350.00
April	27	\$2,750.00
May	23	\$1,925.00
June	107	\$9,620.00
July	149	\$12,190.00
August	171	\$15,285.00
September	142	\$14,740.00
October	85	\$8,895.00
November		
December		
YTD	786	\$74,150.00

OCTOBER 2018
Case Track



TICKETS ISSUED: OCTOBER 2018
Case by Violation Type

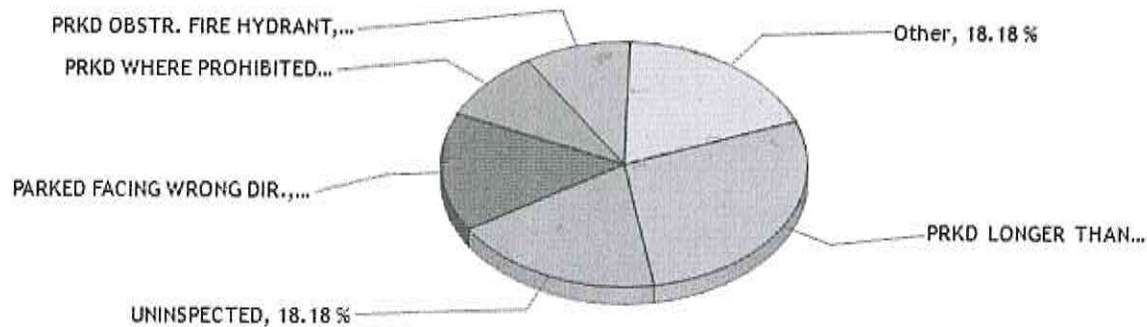
Code	Description	2018	Total
1	VEHICLE PARKD OUTSD LINES	2	2
10	PRKD. IN HANDICAPPED SCHD. XIX.	1	1
11	PRKD OBSTR. FIRE HYDRANT	3	3
13	PARKED ON SIDEWALK	2	2
14	UNREGISTERED	1	1
15	UNINSPECTED	6	6
16	PARKED FACING WRONG DIR.	5	5
2	PRKD WHERE PROHIBITED SCHEDULE XI.	3	3
8	PRKD LONGER THAN PERMITTED SCHD XVI.	9	9
OTHER	STOPPING/STANDING PROHIBITED	1	1
Total		33	33

Top five by Violation Types

- PRKD LONGER THAN PERMITTED SCHD XVI.
- UNINSPECTED
- PARKED FACING WRONG DIR.
- PRKD WHERE PROHIBITED SCHEDULE XI.
- PRKD OBSTR. FIRE HYDRANT

These Violations combined represent 78.78% of issuance Village wide.

Frequently Issued Violations





Village of Greenport Enforcement Report

CODE ENFORCEMENT

November 1, 2018

Monthly Report
REPORT COVERING
10/01/2018 through 10/31/2018

Incorporated Village

LOCATION	DATE	FACTUAL	DISPOSITION
318 Third Street, Greenport, New York 11944	10/01/2018	Brush Pickup violation.	Court appearance ticket issued for brush left out on curb during prohibited times.
Wiggins Street & Sixth Street, Greenport, New York 11944	10/01/2018	Rocks in street.	Pile of rocks and debris left out in street on Wiggins. Property owner has had them removed.
326 Front Street, Greenport, New York 11944	10/01/2018	Fire alarm communication failure.	Hotel observed to have fire alarm communication failure. Hotel owner advised they would have to have a fire guard performing fire watch during the duration of the alarm failure or have building evacuated. Property owner advised they would perform fire watch for the duration of alarm communication failure. Greenport FD Chief notified.
S/E C/O South Street and Third Street, Greenport, New York 11944	10/02/2018	Digging up Village mow strip. **COMPLAINT**	Complaint of contractors digging up mow strip. Upon arrival, plumber advised they were gaining access to the cleanout due to a blockage.
48 Front Street, Greenport, New York 11944	10/03/2018	Failure to obtain special permit.	Location issued court appearance tickets for violating temporary use change law. The venue had changed from a restaurant to concert venue.
48 Front Street, Greenport, New York 11944	10/03/2018	Occupancy violation.	Location issued court appearance tickets for violation of approved zoning uses.
200 Atlantic Avenue, Greenport, New York 11944	10/04/2018	Building without a permit.	Location found to be doing a complete interior renovation without a permit. A stop work order was issued. Location has since obtained required permits.

LOCATION	DATE	FACTUAL	DISPOSITION
110 Front Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements.
34 Front Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements.
111 Main Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements.
47 Front Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements.
218 Front Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements. Village occupancy placard to be printed.
400 Main Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements. Village occupancy placard to be printed.
212 Front Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Village occupancy placards were not displayed, but since re-issued. Premises not over crowded.
218 Front Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements. Village occupancy placard to be printed.
48 Front Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements.
47 Front Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Village occupancy placards were not displayed, but since re-issued. Premises not over crowded.
119 Main Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements.
136 Front Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Village occupancy placards were not displayed, but since re-issued. Premises not over crowded.
120 Front Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements. Village occupancy placard to be printed.
204 Front Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements.

LOCATION	DATE	FACTUAL	DISPOSITION
477 Main Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements. Village occupancy placard to be printed.
308 Main Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Premises in compliance with occupancy requirements.
100 Front Street, Greenport, New York 11944	10/06/2018	Occupancy Check.	Village occupancy placards were not displayed, but since re-issued. Premises not over crowded.
308A Main Street Greenport, New York 11944	10/06/2018	FAILED Occupancy Check	Location observed to be over crowded with no Village Occupancy placard displayed. Overcrowding issue resolved immediately. Notice of Violation issued.
27 Front Street Greenport, New York 11944	10/06/2018	FAILED Occupancy Check	Location observed to be over crowded with no Village Occupancy placard displayed. Overcrowding issue resolved immediately. Notice of Violation issued.
N/W C/O First Street and South Street, Greenport, New York 11944	10/17/2018	Brush pile violation.	Contractor issued court appearance tickets for leaving tree clippings in street.
N/W C/O First Street and South Street, Greenport, New York 11944	10/17/2018	Pruning Village tree without authorization.	Contractor issued court appearance tickets for pruning and cutting Village owned tree without authorization.
248 Fifth Avenue Greenport, New York 11944	10/17/2018	Construction on Sunday.	Appearance ticket issued based off informational complaint for construction on Sunday.



RENTAL PERMIT INFORMATION

Monthly Report

REPORT COVERING
10/01/2018 through 10/31/2018

INSPECTIONS PERFORMED	RE-INSPECTIONS	*INCOMPLETE	PROPERTIES IN COMPLIANCE
11	1	8	3

Incomplete – Property needs to correct violations, add fire detection systems and/or needs to submit required documents and/or fees.



Village of Greenport Building Department

November 1, 2018

Monthly Report REPORT COVERING 10/01/2018 through 10/31/2018

Incorporated Village

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Residential	02747	10/19/2018	3.-4-27	150 Sterling Avenue	OPEN
New Construction	02748	10/19/2018	2.-6-49.3	620 First Street	OPEN
Alterations & Repairs	02749	10/25/2018	3.-5-16.3	Sterling Avenue	OPEN
Alterations & Repairs	02750	10/25/2018	5.-2-18.1	138 Bay Avenue	OPEN
Pool	02751	10/26/2018	2.-6-14.2	521 Second Street	OPEN
Alterations & Repairs	02752	10/26/2018	2.-2-35	200 Atlantic Avenue	OPEN
Existing Commercial	02753	10/29/2018	2.-1-21.2	Webb Street Communication Tower	OPEN
Fence	02754	10/29/2018	2.-2-42	232 Manor Place	OPEN
Deck	02755	10/31/2018	2.-3-10	714 Main Street	OPEN
Pool	02756	10/31/2018	2.-6-49.3	620 First Street	OPEN
Alterations & Repairs	02757	10/31/2018	4.-5-12	416 South Street	OPEN
Wetlands	W18-02	10/31/2018	6.-4-14.2	South end of Third Street	OPEN



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 8, 2018
Meeting: November 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

November 15, 2018

Mitchell Park Marina/Parks

- ❖ The Visitor's Dock has been relocated for the winter
- ❖ Painting of the Mitchell Park buildings has begun
- ❖ Mitchell Park dock services and water systems have been winterized
- ❖ New piling chains have been installed at the Baymen's Dock
- ❖ The pump out boat has been winterized
- ❖ Two more doors on the carousel building were converted to manual operation
- ❖ Mooring field applications for the 2019 season have been updated and mailed out
- ❖ Flyers and registration forms for the Ice Skating Rink were completed. They have been added to the village's website. We are also sending them to the local schools.
- ❖ Staff is in the process of doing inventory of all equipment and supplies for the rink

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =19 Enrolled in Afterschool Program

Reports

- ❖ The Afterschool Program is going very well
- ❖ Floyd Memorial Library's literacy programs are underway. The teacher that does the program is doing a great job developing new lesson plans that engage the children.
- ❖ The annual Halloween party was held at the Recreation Center and it was a huge success. The children enjoyed games, musical activities, and treats.

Campground

Tasks Accomplished

- ❖ The permit application for next year has been completed
- ❖ An inspection by the Department of Health concluded with a couple of minor issues that were resolved immediately.
- ❖ The campground is now closed for the season.

Attachments:

Rec Rev Report 111518(PDF)

	MARINA		CAMPGROUND		MOORINGS		CAMERA OBSCURA		CAROUSEL	
	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019
JUNE	\$ 91,826.21	\$ 201,996.91	\$ 37,229.11	\$ 63,499.00	\$ 40,250.00	\$ 40,023.90	\$ 173.00	\$ 172.00	\$ 19,507.95	\$ 19,308.00
JULY	173,950.62	121,567.67	23,168.00	24,728.50	8,376.00	-	219.00	150.00	57,084.83	51,051.91
AUGUST	174,687.33	153,314.62	15,120.00	19,490.00	72.00	-	463.00	117.00	57,786.06	58,950.67
SEPTEMBER	96,914.81	78,268.78	9,110.00	14,400.00	-	-	127.00	24.00	23,626.60	20,299.17
OCTOBER	46,023.43	25,199.87	12,662.00	7,947.50	-	1,300.00	25.00	13.00	8,361.65	8,027.82
YEAR TO DATE	\$ 583,402.40	\$ 580,347.85	\$ 92,289.11	\$ 130,065.00	\$ 48,698.00	\$ 41,323.90	\$ 1,007.00	\$ 476.00	\$ 166,367.09	\$ 157,637.57



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 7, 2018
Meeting: November 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

November 2018 Work Session

Work Session November 2018

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Mayor Hubbard to execute all requisite paperwork pertaining to the participation by the Village of Greenport in the Suffolk County Urban County Cooperation Consortium.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4012, to appropriate reserves for the purchase of a new landscape body truck for the Road Department, and directing that Budget Amendment #4001 be included as part of the formal meeting minutes for the November 26, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4013, to appropriate reserves for the purchase of a new landscape body truck for the Electric Department, and directing that Budget Amendment #4002 be included as part of the formal meeting minutes for the November 26, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4014, to appropriate reserves to fund the painting of specified, Village-owned buildings in Mitchell Park, and directing that Budget Amendment #4014 be included as part of the formal meeting minutes for the November 26, 2018 regular meeting of the Board of Trustees.

UTILITY BILLING

Sector 2 being read. Sector 1 being mailed. Sector 3 red tags due November 15th. All billing statistics calculated for October.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

5 recertifications and 6 interims were performed for November 2018.

4 vouchers were issued in October.

1 voucher expired because the family could not find housing. 1 voucher holder gave up their voucher.

1 family found housing and is leasing up December 1. 2 voucher holders passed away.

There are 5 families searching for housing.

SIGNIFICANT COLLECTIONS

Rents Received for October 2018 - \$ 73,109.73

Property Tax Received - \$ 1,034,931.63

SIGNIFICANT PAYMENTS

WWTP BOND PAYMENT - \$ 59,200.00

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - see attached

CD/HA Monthly Financials - See attached

Attachments:

- OCTOBER 2018 BANK BALANCES (PDF)
- OCTOBER 2018 BILLING STATISTICS (PDF)
- OCTOBER 2018 PROPERTY TAX COLLECTION (PDF)
- HA FINANCIALS OCTOBER 2018 (PDF)
- CD FINANCIALS OCTOBER 2018 (PDF)
- BUDGET AMENDMENT 4012 (PDF)
- BUDGET AMENDMENT 4013 (PDF)
- BUDGET AMENDMENT 4014 (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF OCTOBER 2018**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	225,074.45
A	Repair & Maintenance	A.0200.400	Checking	37,500.00
A	Greenhill Cemetery	A.0201.100	Savings	33,409.33
A	Clarks Beach Savings	A.0201.120	Savings	82,369.22
A	Clarks Beach Reserve	A.0201.120	Money Market	344,045.02
A	Money Market	A.0201.130	Money Market	1,872,890.91
A	Fire Apparatus	A.0221.110	Savings	523,670.86
A	Bulding Department Escrow	A.0235.101	Checking	11,042.60
A	Parks and Recreation	A.0200.200	Checking	7,278.80
TOTAL GENERAL FUND				\$ 3,137,281.19
CD	Small Cities Rehab.	CD.0200.000	Savings	152,752.44
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,731.68
CD	Watkins	CD.0201.001	Savings	21,766.86
TOTAL COMMUNITY DEVELOPMENT				\$ 180,477.19
E	Light Fund	E.0121.100	Checking	554,351.25
E	Light Depreciation Savings	E.0116.100	Savings	1,924,374.84
E	TTC Collections	E.0121.120	Savings	986.69
E	Consumer Deposit Savings	E.0191.100	Savings	129,084.74
E	Consumer Deposit Checking	E.0244.200	Checking	3,547.82
TOTAL LIGHT FUND				\$ 2,612,345.34
F	Water	F.0200.000	Checking	308,738.50
F	Water Fund Capital	F.0200.400	Savings	8,371.84
F	Water Fund CD (MM)	F.0201.000	Money Market	202,038.28
F	Water Fund Money Market	F.0201.130	Money Market	385,821.46
				\$ 904,970.08

G	Sewer	G.0200.000	Checking	450,934.30
G	NYS DEC Consent	G.0201.000	Savings	31,315.81
G	Sewer Fund I	G.0201.100	Money Market	362,138.44
G	Sewer Fund III	G.0201.120	Money Market	719,516.30
G	NYSEFC	G.0205.000	Checking	185,771.25
G	Sewer Wastewater	G.0220.110	Savings	12,143.92
G	NYSERDA	G.0525.000	Checking	111.01
TOTAL SEWER FUND				\$ 1,761,931.03
H	Capital	H.0200.000	Checking	254,894.92
H	Capital Reserve	H.0200.400	Savings	49,512.81
TOTAL CAPITAL FUND				\$ 304,407.73
TA	Trust & Agency	TA.0200.000	Checking	51,812.75
TA	Retirement Savings	TA.0201.000	Savings	48,867.26
TA	WWI Memorial Trust	TA.0201.001	Savings	729.75
TA	T & A Special Escrow	TA.0201.002	Savings	6,591.92
TA	Justice Court	TA.0201.004	Savings	4,784.81
TA	Concert Fund	TA.0201.008	Savings	2,282.52
TA	Global Common	TA.0201.009	Savings	271,270.33
TA	Accounts Payable	TA.0202.000	Checking	603,938.07
TOTAL TRUST & AGENCY FUND				\$ 990,277.41
	Wire Account			59,201.00
	Utility Clearing			75,605.85
				\$ 134,806.85
TOTAL VILLAGE WIDE				\$ 10,026,496.82

Service: Rate# - Description
 18 - Sewer Department (10, 10)
 73 - Electric Power Plant

electric-small commercial Total

Grand Total

Bills	Min Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCES	Comm Tax	Res Tax
10	0	78704	9,986.95	0			1,260.46	304.96		
5	0	25976	0.00	0						
411	0	862351.39	105,152.73	0			12,757.31	3,240.87	6,813.70	
4427	976	2131518.92	383,694.21	648.2	10,072.85	660.77	31,846.47	8,088.73	7,731.37	2,514.22

VILLAGE OF GREENPORT

Payment To 10/31/2018 Report

	Count	Payment Amt	Count	Refunds	Payment Total	Writeoff
Grand Totals						
BID	107	48,264.40			48,264.40	
SEWER	21	15,506.50			15,506.50	
MILL	990	959,164.26			959,164.26	
WATER	22	8,831.64			8,831.64	
Total PRINCIPAL		1,031,766.80			1,031,766.80	
NSF	1	15.00			15.00	
Total FEES		15.00			15.00	
PEN	45	2,278.34			2,278.34	
Total PENALTY		2,278.34			2,278.34	
OVRPY	3	871.49			871.49	
Total OVRPY		871.49			871.49	
Total		1,034,931.63			1,034,931.63	

**Financial Data Schedule - Monthly Revenue & Expenses
(HAP REGISTER) - Oct 18**

Account Description	83	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	456.00 \$	77,133.00 \$	456.00 \$
REVENUE:						
700 PHA HUD Operating Grants	77					
Admin Fee revenues	6					
711 Interest Earned - HAP						
Interest Earned - ADMIN						
714 Fund recovery						
700 TOTAL REVENUE	83	83	83	83	83	83
EXPENSES:						
912 Auditing fees						
911 Salaries - Akia (523-51) Robert Collins E 2						
912a Medical						
912b Dental						
912c Pension						
912d FICA						
912e Employee Benefit Contribution						
912f Compensated absences						
917 Non-IG Stewart, Elie						
918 A Gachbator Remitt						
918 A Gachbator Message						
919 Office Expenses Total						
910 Administrative Total						
902 Other General Expenses (Office Rent)						
900 TOTAL OPERATING EXPENSES	83	83	83	83	83	83

Account Description	83	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	456.00 \$	77,133.00 \$	456.00 \$
Vouchers leased on last day of month	77					
New Vouchers Issued/No Lease/Seaching	6					
MORICO FARRER						
Deqa Taylor						
Nicholas Owens						
Nyasta Coach						
Savannah Edmunds						
Portable Vouchers	0					
All other Vouchers	83					

Account Description	83	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	456.00 \$	77,133.00 \$	456.00 \$
Admin Salaries Total						
Medical Total						
Dental Total						
Pension Total						
FICA Total						
Benefits Total						
Village of Greenport Total						

Account Description	83	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	456.00 \$	77,133.00 \$	456.00 \$
870 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES						
973 PHA Utility Allowance						
972 HAP payments						
PORT payments						
HAP, PORT and UTILITY TOTAL						
HAP & UTIL less Port payments						
Total Admin Revenue						
Total Hap Revenue						
Net ADMIN						
900 TOTAL EXPENSES	83	83	83	83	83	83
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER UNDER TOTAL EXPENSES						

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - October 2018

\$ 4,775.00 75.00

Account Description

	REVENUE: 213 Center	REVENUE: 278 2nd Street	
	213 Center	UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3 HOUSE	
Rent	\$ 1,125.00	\$ 1,350.00 1,125.00 \$ 1,175.00	
Late Fees/Credits	\$ 75.00	\$ -	
TOTAL REVENUE	\$ 1,200.00	\$ 1,350.00 \$ 1,125.00 \$ 1,175.00 \$ - \$ 3,650.00	

EXPENSES:

	EXPENSES: 213 Center	EXPENSES: 278 2nd Street	
	213 CENTER	UNIT 1 - 8124 UNIT 2 - 8327 8328 HOUSE - 8590 RE/8361 SW	
Utilities			
Electric	\$ 80.36		\$ 14.08
Water/Sewer	\$ 72.54		\$ 135.85
Propane/Heating Oil			\$ 437.67
Admin			
Salary (56.25 X 2 payperiods 140 hrs=\$875.00 divide by 25% and 75%) [\$25.51 x 25%=\$6.25]	\$ 218.75		\$ 656.25 \$ 875.00
Payment Agreement to Village			\$ 1,000.00
Total	\$ 371.45	\$ - \$ - \$ - \$ 2,243.85	\$ 2,243.85

MAINTENANCE: 213 Center

	MAINTENANCE: 213 Center	MAINTENANCE: 278 2nd Street	
	213 CENTER	UNIT 1 UNIT 2 UNIT 3 HOUSE	
Maintenance Repairs/Other			
Supp HA ADMIN funds from 278 2nd St			2,150.00
Hands Fuel Co.			437.67

Pine Oaks Landscaping

	\$ -	\$ -	\$ -	\$ 150.00
Total Expenses	\$ 371.45	\$ -	\$ -	\$ 2,737.67

MONTHLY FINANCIAL SUMMARY

	213 CENTER	278 2nd STREET
Interest Earned		
Total Revenue	\$ 1,200.00	\$ 3,650.00
Total Expenses	\$ 371.45	\$ 4,981.52
NET REVENUE	\$ 828.55	\$ (1,331.52)

EXCESS (DEFICIENCY) OF TOTAL REVENUE

	\$ 828.55	\$ (1,331.52)
--	-----------	---------------

3000

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 11 Trans Type: B2 - Amend Status: Batch
Trans No: 4013 Trans Date: 11/07/2018 User Ref: ROBERT
Requested: P. PALLAS Approved: Created by: ROBERT 11/07/2018
Description: TO APPROPRIATE RESERVES FOR THE PURCHASE OF A NEW LANDSCAPE
BODY TRUCK FOR THE ELECTRIC DEPARTMENT Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
E.5990	APPROPRIATED FUND BALANCE	52,000.00
E.0384	TRANSPORTATION EQUIPMENT	52,000.00
Total Amount:		104,000.00



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 8, 2018
Meeting: November 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk November 2018 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on November 15, 2018
Report of Sylvia Lazzari Pirillo, Village Clerk

For Board Discussion

Proposed amendment to Chapter 132 (Vehicles and Traffic) of the Village of Greenport Code regarding the addition of a loading zone at Central Avenue

Request by NFHA to waive rental permit fees, per letter dated October 24, 2018

Contracts

A fully executed original of the IMA between the Village and Town re: lead service line replacement was received on October 19th.

A fully executed original of the IMA between the Village and Town re: the Suffolk County Urban County Cooperation Agreement was received on October 19th.

The First Amendment to the Tolling Agreement with AT&T was signed by the Mayor on October 29th.

The contract between the Village and DeAl Concrete, for work on Main Street, was sent to DeAl on November 1st. Executed copies with original signatures were received from DeAl on November 5th. The contract was fully executed on November 6th.

Current Bids and RFP's

The bids for the landscape body trucks for the Electric and Road Department are scheduled to be opened on November 15th.

Employment

Interviews are in progress for possible fulfillment of the open Park Attendant III position.

Financial

On October 22nd, the Village received notification from the NYS OSC that the amount due from the Justice Court for September is \$ 14,815 total.

Informational

The Village insurer was asked to add 415 Sixth Street to the Village policies. Proof of such addition was received on November 2nd.

The Village insurer was asked to add the 2012 Chevrolet Tahoe for the Fire Department to the Village policies.

The Southold Town Police Department is now text-capable; meaning: you can text to 911. The text response you receive will acknowledge that you have reached 911, and will ask for the nature and location of your emergency.

Legal Notices

The legal notice regarding the annual hydrant testing was published in the October 25th edition of the paper.

The legal notice regarding the Village Offices to be filled on the March 19th election will be published in the November 15th edition of the paper.

The legal notice regarding the positions to be filled at the March 19th election will be published in the November 15th edition of the paper.

The legal notice regarding the two Village Voter Registration days will be published in the November 15th edition of the paper.

The NYSDEC Notice of Complete Application was published in the November 1st edition of the paper.

The Wetlands Permit Application Public Hearing Notice for Stirling Cove Condos was published in the November 8th edition of the paper.

The Notice to Bidders for the purchase of one landscape-body truck for the Road Department and one landscape-body truck for the Electric Department was published in the November 8th edition of the paper.

Requested Resolutions

RESOLUTION approving the Public Assembly Permit Application submitted by Elizabeth Mandara on behalf of the United States Power Squadron District 3, for the use of a portion of Mitchell Park from 9 a.m. through 11 p.m. from July 25, 2019 through July 28, 2019 for the annual Rendezvous for District 3.

RESOLUTION approving the attached Village of Greenport Fire Department Length of Service Awards Program Plan Document and Summary of Program Provisions as amended, to raise the service cap from thirty to forty years, and authorizing Mayor Hubbard to sign the Notice of Amendment.

RESOLUTION approving the attached SEQRA resolution regarding the proposed amendment to Chapter 132 (Vehicles and Traffic), Section 50, Schedule XII (Loading Zones) of the Village of Greenport Code; adopting lead agency status, determining the adoption of the local law amending Chapter 132 to be an Unlisted Action, determining that the adoption of the local law will not have a significant negative impact on one or more aspects of the environment and adopting a negative declaration for purposes of SEQRA.

RESOLUTION adopting Local Law # _____ of 2018, amending Village of Greenport Code Chapter 132 (Vehicles and Traffic), to create a loading zone on the south side of Central Avenue, 62 feet from the corner of Main Street, extending a distance of 12 feet in length, and 8 feet wide.

RESOLUTION approving the attached SEQRA resolution regarding the Wetlands Permit Application submitted by John V. Halsey on behalf of Peconic Land Trust, Inc.; adopting lead agency status, determining the approval of the Wetlands Permit Application to be an Unlisted Action, determining that the approval of the Wetlands Permit Application will not have a significant negative impact on one or more aspects of the environment and adopting a negative declaration for purposes of SEQRA.

RESOLUTION approving the Wetlands Permit Application submitted by John V. Halsey on behalf of Peconic Land Trust, Inc. per the public hearing held on May 25, 2017; to perform shoreline restoration including approximately .4 acres of shoreline and adjacent upland; and further accepting the Conservation Advisory Council recommendation of a two-year permit expiration, with the project details to be re-submitted for approval in the event that the applicant modifies the design in any way during the two-year term.

RESOLUTION approving the attached contract between the Village of Greenport and the Greenport Hockey Club, Ltd. for the use of the Village of Greenport Ice Rink and associated equipment, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and the Greenport Hockey Club, Ltd.

RESOLUTION approving the attached contract between the Village of Greenport and the Greenport Open Hockey League for the use of the Village of Greenport Ice Rink and associated equipment, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and the Greenport Open Hockey League.

RESOLUTION rejecting any and all bids received per the bid opening on October 18, 2018 for the purchase of two (2) new or used (2014 or newer) 4500 series plow-capable trucks or equivalent, each with gas-powered engine and stake-side dump body; and ratifying a bid solicitation for the purchase of two (2) new or used (2014 or newer) 4500 series plow-capable trucks or equivalent, each with gas-powered engine and landscape body.

RESOLUTION authorizing the annual solicitation of bids for the delivery of unleaded (87 octane) gasoline to various locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION authorizing the annual solicitation of bids for the delivery of No. 2 heating oil to various locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION authorizing the annual solicitation of bids for the delivery of diesel fuel to various locations throughout the Village of Greenport, and directing Clerk Pirillo to notice the solicitation of bids accordingly.

RESOLUTION authorizing the solicitation of quotes for a 10-yard dump truck and driver to assist the Village with the removal and disposal of snow as needed, and directing Clerk Pirillo to notice the Request for Quotations accordingly.

RESOLUTION authorizing the solicitation of quotes for a requirement contractor, with a unit price schedule for hourly, half-day and daily rates for one (1) worker, one (1) worker with a back hoe, two (2) workers, two (2) workers with a back hoe, including regular time and overtime, and directing Clerk Pirillo to notice the Request for Quotations accordingly.

RESOLUTION awarding the contract for the replacement of the roof at the Station One Firehouse to the lowest bidder - Dave Murray Construction, Inc per the bid opening on October 19, 2018 - in the amount of \$ 74,500 to be expensed from Account A.3410.412 (Fire Repair and Maintenance - Buildings); and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and Dave Murray Construction, Inc. for the replacement of the roof at the Station One Firehouse.

Attachments:

Fire Department Length of Service Awards Program Plan Document & Summary of Program Provisions (PDF)

SEQRA - Amendment of Chapter 132, Section 50, Schedule XII (PDF)

Local Law amending Chapter 132 (PDF)

SEQRA - Wetlands Permit Application - John Halsey - Peconic Land Trust, Inc. (PDF)

CAC recommendation of a two-year permit expiration (PDF)

Contract Between VOG & Greenport Hockey Club, Ltd. (PDF)

Contract Between VOG and Greenport Open Hockey League (PDF)

**VILLAGE OF GREENPORT
SERVICE AWARD PROGRAM**

PLAN DOCUMENT

(Amended & Restated Effective 1/1/2019)

Prepared by
PENFLEX, INC.
October 2018

VILLAGE OF GREENPORT SERVICE AWARD PROGRAM PLAN DOCUMENT

TABLE OF CONTENTS

1.	Purpose.....	1
2.	Type of Program	1
3.	Program Sponsor	1
4.	Program Administrator.....	1
5.	Effective Date	1
6.	Program Year.....	1
7.	Eligibility to Participate in the Service Award Program	1
8.	When An Eligible Firefighter Shall Become a Participant	1
9.	Waiver of Participation in the Service Award Program.....	1
10.	Entitlement Age.....	2
11.	Monthly Service Award.....	2
12.	Accrued Monthly Service Award	2
13.	Service Credit.....	2
14.	Maximum Years of Service Credit.....	3
15.	Vesting of Accrued Monthly Service Award	3
16.	When Accrued Monthly Service Award and Service Credit Shall Be Forfeited	4
17.	Total and Permanent Disability.....	4
18.	Pre-Entitlement Age Participant Death Benefit.....	5
19.	Benefit Commencement Date at Entitlement Age	5
20.	Form of Payment of Accrued Monthly Service Award at Entitlement Age.....	5
21.	Form of Payment & Commencement of Payment of Monthly Service Awards Earned After Entitlement Age.....	5
22.	Post-Entitlement Age Death Benefit.....	5
23.	Program Costs	6
24.	Calculation of Annual Program Cost.....	6
25.	Investment of Service Award Program Funds	6
26.	Service Award Program Administration.....	6
27.	Amendment of Service Award Program.....	6
28.	Termination of the Service Award Program.....	7
29.	Compliance With Laws	7
	EXECUTION	8

VILLAGE OF GREENPORT SERVICE AWARD PROGRAM PLAN DOCUMENT

1. **Purpose:** In accordance with Article 11-A of the New York State General Municipal Law, the Village of Greenport adopted a volunteer firefighter “Service Award Program” for active volunteer firefighter members of the Village of Greenport Fire Department. The provisions of a service award program regarding firefighter participation, benefits earned and paid, and program operation must be formally stated in a written “Plan Document”. This document is the Village of Greenport Service Award Program Plan Document (the “Plan Document”) reflecting the program provisions as of January 1, 2019. When adopted by the Village Board of Trustees of the Village of Greenport, it shall replace any and all other documents previously adopted by the Village Board of Trustees, which could be considered to be written Plan Documents, and it shall be the Plan Document.
2. **Type of Program:** Defined Benefit Plan.
3. **Program Sponsor:** Village of Greenport.
4. **Program Administrator:** Village Board of Trustees of the Village of Greenport (the “Board”).
5. **Effective Date:** January 1, 1994.
6. **Program Year:** The twelve (12) consecutive month period beginning each January 1 and ending each December 31.
7. **Eligibility to Participate in the Service Award Program:** Any person who is an active volunteer firefighter member of the Village of Greenport Fire Department (i.e., “Active Member” as defined under the by-laws of the Village of Greenport Fire Department) shall be eligible to become a Participant in the Service Award Program (herein referred to as an “Eligible Firefighter”).
8. **When An Eligible Firefighter Shall Become a Participant:** Unless participation is waived, an Eligible Firefighter shall become a Participant on the last day of the Program Year during which he/she first meets the following requirements:
 - a. Is at least 18 years old by the end of the Program Year; and,
 - b. Earns Service Credit in such Program Year beginning on or after the Effective Date in accordance with #13a.
9. **Waiver of Participation in the Service Award Program:** An Eligible Firefighter may voluntarily waive his/her right to be enrolled in the Village of Greenport Service Award Program in writing to the Board. Once such waiver is received by the Board and noted for the record, such Eligible Firefighter shall permanently forfeit (see #16) any and all

VILLAGE OF GREENPORT SERVICE AWARD PROGRAM PLAN DOCUMENT

Service Credit (see #13) and Accrued Monthly Service Award (see #12) earned to the date of receipt of the waiver. At any time thereafter, such individual may withdraw the waiver in writing to the Board and may again earn Service Credit and Service Awards in accordance with the terms of this Plan Document from the date the written request is received by the Board.

10. **Entitlement Age:** The later of age 65 or the Eligible Firefighter's age on date he or she becomes a Participant (i.e., earns a year of Service Credit in accordance with #13a).
11. **Monthly Service Award:** \$20 for each year of Service Credit earned.
12. **Accrued Monthly Service Award:** A Participant's Accrued Monthly Service Award is equal to the sum of all Monthly Service Awards earned by the Participant and shall commence to be paid after attainment of the Entitlement Age at the Participant's Benefit Commencement Date in accordance with #19 and #20. The Accrued Monthly Service Award shall be adjusted for Service Credit earned after attainment of the Entitlement Age in accordance with #13e and #21.
13. **Service Credit:** An Eligible Firefighter earns Service Award Program points under the Village of Greenport Service Award Program Point System (i.e. the "Point System"), which is a separate document. In addition, points may be awarded for Military Leave (see #13c) and Line of Duty Disability (see #13d). Service Credit must be certified, posted and approved in accordance with the Article 11-A of the New York State General Municipal Law.
 - a. **Service Credit On or After Effective Date:** To earn a year of Service Credit during a Program Year beginning on or after the Effective Date, an Eligible Firefighter must earn 50 or more points during the Program Year.
 - b. **Service Credit Prior to Effective Date:** To qualify to earn Service Credit for active volunteer firefighter service with the Village of Greenport Fire Department prior to the Effective Date, an individual must:
 - i. be an Eligible Firefighter on January 1, 1994, and
 - ii. earn a year of Service Credit under the Point System during the Program Year beginning January 1, 1994.

For each Program Year beginning prior to the Effective Date during which a qualified Participant was at least 18 years old, a year of Service Credit shall be earned for each such Program Year during which, based on review of the available Fire Department records, such Eligible Firefighter would have earned 50 points under the Point System, up to a maximum of five (5) years of Service Credit.

VILLAGE OF GREENPORT SERVICE AWARD PROGRAM PLAN DOCUMENT

- c. **Service Credit for Military Leave:** A Participant whose volunteer fire service is interrupted by full-time extended obligatory military service or by a single voluntary enlistment not to exceed four (4) years in the armed forces of the United States shall be considered on military leave. During such period of military leave, the Participant shall be credited with a year of Service Credit under the Point System (i.e., 50 points) for each complete Program Year on military leave. For periods of military leave of less than one Program Year, the Participant shall be awarded pro-rated points (i.e., 4.167 points per month).
 - d. **Service Credit for Line of Duty Disability Provision:** In the event that an Eligible Firefighter is either totally and temporarily disabled, or partially and permanently disabled, as certified by the Workers' Compensation Board or other competent authority approved by the Board, and the disability occurs during the course of service as a volunteer, while actively engaged in providing line of duty services, as defined in subdivision one of section five of the Volunteer Firefighter' Benefit Law, the Eligible Firefighter shall receive five (5) points for each complete calendar month that such disability remains either totally and temporarily or partially and permanent as certified by the Workers' Compensation Board or other competent authority approved by the Board.
 - e. **Service Credit Earned After Entitlement Age:** Eligible Firefighters who have attained the Entitlement Age and who have commenced payment of their Accrued Monthly Service Award have the opportunity to earn Service Credit during the Program Year of attaining the Entitlement Age and all Program Years thereafter. The Monthly Service Award earned for each year of Service Credit earned during or after the Program Year a Participant attains the Entitlement Age shall be added to the Participant's Accrued Monthly Service Award.
14. **Maximum Years of Service Credit:** Effective January 1, 2019, the maximum number of years of Service Credit that can be earned by any Participant is forty (40) years. Prior to January 1, 2019, but on or after January 1, 2009, the maximum was 30 years. Prior to January 1, 2009, the maximum was 20 years.
15. **Vesting of Accrued Monthly Service Award:** A Participant's Accrued Monthly Service Award is 100% vested (i.e. he or she shall earn a nonforfeitable right to 100% of his or her Accrued Monthly Service Award) after he or she meets one of the following criteria:
- a. Earns and does not forfeit five years of Service Credit; or,
 - b. Attains the Entitlement Age while an Eligible Firefighter; or,
 - c. Is awarded a finding of Total and Permanent Disability by the Board; or,
 - d. Dies while an Eligible Firefighter.

VILLAGE OF GREENPORT SERVICE AWARD PROGRAM PLAN DOCUMENT

16. When Accrued Monthly Service Award and Service Credit Shall Be Forfeited:

Forfeiture shall occur after one of the following conditions is met:

- a. The earned Service Credit and Accrued Monthly Service Award of a non-vested Participant shall be forfeited as of December 31 of the year the non-vested Participant ceases to be an Eligible Firefighter.
- b. For Eligible Firefighters who became Participants on or after January 1, 1999, the earned Service Credit and Accrued Monthly Service Award of a non-vested Participant shall be forfeited as of December 31 of the second (2) consecutive year during which the Eligible Firefighter fails to earn a year of Service Credit.
- c. A Participant who is convicted of the crime of arson in any degree as defined in the penal law shall not be eligible to receive benefits from a Service Award Program and shall forfeit any and all rights he or she may have had to past or future benefits pursuant to a Service Award Program.
- d. An Eligible Firefighter waives his/her right to be enrolled in the Village of Greenport Service Award Program (see #9).

17. Total and Permanent Disability:

- a. **Definition of Total and Permanent Disability:** A Participant shall be awarded a Total and Permanent Disability by the Board only if such Participant's application is received by the Board before the Participant's Benefit Commencement Date (see #19) for a total and permanent disability from the Social Security Administration, any entity which pays benefits under the Volunteer Firefighters' Benefit Law or from any other authority approved by the Board.

A Participant shall not be deemed to be totally and permanently disabled for purposes of this provision if such Participant has been performing active volunteer firefighter services notwithstanding the existence of the disability that otherwise satisfies this definition of Total and Permanent Disability. In such a case, the Participant shall not be eligible for the benefits provided in this provision #17a until such Participant ceases to be an Eligible Firefighter.

- b. **Pre-Entitlement Age Total and Permanent Disability Benefit:** If a Participant is awarded a Total and Permanent Disability by the Board in accordance with #17a above, the Participant shall be eligible to commence receiving his/her Accrued Monthly Service Award earned as of the date such disability payment is awarded by the Board, in accordance with #19 and #20, as if the Participant had attained the Entitlement Age.

VILLAGE OF GREENPORT SERVICE AWARD PROGRAM PLAN DOCUMENT

A Participant who is awarded a Total and Permanent Disability Benefit shall not be eligible to earn additional years of Service Credit under this Service Award Program.

18. **Pre-Entitlement Age Participant Death Benefit:** If a Participant dies before attaining the Entitlement Age and before the Participant's Benefit Commencement Date (see #19), a lump-sum payment shall be paid to the Participant's designated beneficiary (or estate if no beneficiary is designated) equal to the discounted actuarial present value of the Participant's Accrued Monthly Service Award earned as of the date of death. If the Participant was an Eligible Firefighter at the time of death, the lump sum paid shall be a minimum of \$10,000. For the purposes of determining discounted actuarial present value, the actuarial assumptions used shall be the same as those used to determine the annual cost of the Service Award Program.
19. **Benefit Commencement Date at Entitlement Age:** The Benefit Commencement Date shall be the first day of the month coinciding with or next following the date the Participant attained the Entitlement Age. Payment shall commence effective on the Benefit Commencement Date and shall be equal to the Accrued Monthly Service Award calculated as of the last day of the Program Year immediately preceding the Benefit Commencement Date.
20. **Form of Payment of Accrued Monthly Service Award at Entitlement Age:** A Participant's Accrued Monthly Service Award shall commence on the Participant's Benefit Commencement Date and shall be paid on the first day of every month for the lifetime of the Participant or for ten (10) years (i.e., 120 payments), whichever is greater.
21. **Form of Payment & Commencement of Payment of Monthly Service Awards Earned After Entitlement Age:** For each year of Service Credit earned during or after the Program Year in which the Participant attained the Entitlement Age, an additional Monthly Service Award is earned. The form of payment shall be a lifetime monthly payment effective the January 1 immediately following the Program Year in which the Service Credit was earned. Such additional monthly payment shall be included as part of any remaining portion of the 120 guaranteed monthly payments from the Benefit Commencement Date.
22. **Post-Entitlement Age Death Benefit:** If a Participant dies before 120 monthly payments have been made from the Benefit Commencement Date, the monthly payments being made to the Participant (equal to the current Accrued Monthly Service Award) as of the date of death shall continue to the Participant's Designated Beneficiary (or estate if no beneficiary is designated) until 120 payments have been paid altogether between the

VILLAGE OF GREENPORT SERVICE AWARD PROGRAM PLAN DOCUMENT

Participant and the Designated Beneficiary (i.e., payments shall cease after the 120th payment). If a Participant dies after having already been paid 120 payments, there is no death benefit payable. The Designated Beneficiary may elect to be paid in one single lump sum payment equal to the discounted present value of the payments owed in lieu of being paid monthly. For the purposes of determining such discounted present value, the interest rate used shall be the same as that used to determine the annual cost of the Service Award Program.

23. **Program Costs:** The administration costs of operating the Village of Greenport Service Award Program shall be paid from the Village of Greenport's general operating fund. The Village of Greenport shall contribute to the Village of Greenport Service Award Program Trust Fund an amount at least equal to the amount calculated by the actuary retained by the Board as owed to the Trust Fund for each Program Year beginning on or after the Effective Date of the Program.
24. **Calculation of Annual Program Cost:** The amount calculated by the actuary retained by the Board as the annual cost of the Service Award Program shall be based upon generally accepted actuarial funding methods, cost calculation procedures and assumptions appropriate for volunteer firefighter service award program funding cost calculations.
25. **Investment of Service Award Program Funds:** A Service Award Program Trust Fund shall be established and maintained by the Board. Unless the Board designates another person and/or entity to be the Service Award Program Trustee, the Board shall be the Service Award Program Trustee and shall invest the trust fund assets.
26. **Service Award Program Administration:** The Village of Greenport Service Award Program shall be administered by the Village of Greenport in accordance with Article 11-A of the New York State General Municipal Law, the Plan Document and all other applicable statutes, rules and regulations.
27. **Amendment of Service Award Program:** Unless voter approval is required by Article 11-A of the New York State General Municipal Law, amendments to this Service Award Program Plan Document shall be adopted by resolution of the Board. Within one hundred eighty (180) days after the date of adoption by the Board of a resolution amending the Service Award Program or, after the date of approval by voters of a required referendum amending the Village of Greenport Service Award Program, a written notice and explanation of such amendment shall be distributed to all persons who participate or are eligible to participate in the Village of Greenport Service Award Program. Copies of such written notice and explanation shall be available upon request to the Board to all other persons.

VILLAGE OF GREENPORT SERVICE AWARD PROGRAM PLAN DOCUMENT

28. **Termination of the Service Award Program:** The Board may terminate the Village of Greenport Service Award Program at any time in accordance with Article 11-A of the New York General Municipal Law, which requires approval by eligible voters residing in the Village of Greenport. In the event that the Program shall be terminated, all benefits shall be paid in accordance with the resolution adopted by the Board and the proposition approved by such eligible voters of the Village of Greenport.

29. **Compliance With Laws:** The Village of Greenport Service Award Program shall comply with Article 11-A of the New York State General Municipal Law and all applicable federal laws including but not limited to compliance with those provisions of the Internal Revenue Code that shall result in the payment of federal income tax by a participating volunteer only after the participating volunteer or his or her beneficiary shall actually be paid a Service Award. Any additional provision(s) of this Service Award Program required for such compliance not explicitly stated in this Plan Document shall be automatically included within these provisions. Any written program provision set forth in this Plan Document deemed to be prohibited by the law, rule or regulation shall be ineffective to the extent of any such prohibition without invalidating the remaining program provisions set forth in the Plan Document.

October 2018

VILLAGE OF GREENPORT SERVICE AWARD PROGRAM PLAN DOCUMENT

EXECUTION

By adoption of resolution _____ of the Village of Greenport Board of Trustees, the Village Board hereby authorizes the Mayor to execute this Plan Document on behalf of the Village of Greenport.

Mayor

Date

Attested by:

Village Clerk

Date

This document has been prepared by Penflex, Inc. for the exclusive use of the Village of Greenport as well as Participants (and their beneficiaries) in the Village of Greenport Service Award Program. Any reproduction for parties other than those for whom these documents have been prepared is expressly prohibited without prior consent by Penflex, Inc.

***VILLAGE OF GREENPORT
SERVICE AWARD PROGRAM***

NOTICE OF AMENDMENT

DATE: OCTOBER 2018

TO: **ACTIVE VOLUNTEER FIREFIGHTERS OF THE GREENPORT FIRE
DEPARTMENT AND PARTICIPANTS IN THE SERVICE AWARD
PROGRAM**

FROM: VILLAGE OF GREENPORT

The purpose of this bulletin is to formally notify volunteer firefighters of the Greenport Fire Department and Program participants about an amendment to the Village of Greenport Service Award Program.

In a referendum held on August 14, 2018, residents of the Village approved a proposition to increase the maximum years of Service Credit that can be earned in the Program from thirty (30) years to forty (40) years. This effectively means that active volunteer firefighters can now earn ten (10) additional years of Service Credit, which increases the maximum monthly Service Award that can be earned from \$600 for thirty (30) years of service credit to \$800 for forty (40) years of service credit.

For a copy of the Plan Document, Summary of Program Provisions or Point System, please contact the Village.

Authorized Representative
Village of Greenport

BOARD OF TRUSTEES - VILLAGE OF GREENPORT
SEQRA RESOLUTION REGARDING THE AMENDMENT OF CHAPTER 132
(VEHICLES AND TRAFFIC)
OF THE VILLAGE OF GREENPORT CODE

WHEREAS THE Village of Greenport intends to amend Chapter 132 (Vehicles and Traffic), of the Village of Greenport Code to improve available parking for the residents of the Village and their guests and other visitors to the Village by adding a loading zone on Central Avenue, sixty- two (62) feet from the corner of Main Street, and extending a distance of twelve (12) feet in length and eight (8) feet wide; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the amendment of Chapter 132 (Vehicles and Traffic) and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the amendment of Chapter 132 (Vehicles and Traffic), of the Village of Greenport Code regarding the addition of a loading zone on Central Avenue, sixty- two (62) feet from the corner of Main Street, and extending a distance of twelve (12) feet in length and eight (8) feet wide; and it is further

RESOLVED that the Board of Trustees hereby determines that the amendment of Chapter 132 (Vehicles and Traffic) of the Village of Greenport Code regarding the addition of a loading zone on Central Avenue, sixty- two (62) feet from the corner of Main Street, and extending a distance of twelve (12) feet in length and eight (8) feet wide; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the amendment of Chapter 132 (Vehicles and Traffic) regarding the addition of a loading zone on Central Avenue, sixty- two (62) feet from the corner of Main Street, and extending a distance of twelve (12) feet in length and eight (8) feet wide; is an Unlisted Action for purposes of SEQRA;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.
Upon motion by Trustee / seconded by Trustee
this resolution is carried as follows:

Dated: November 7, 2018

September 24, 2018

LOCAL LAW NO. OF THE YEAR 2018
AMENDING SECTION 132-50 SCHEDULE XII LOADING ZONES
OF THE GREENPORT VILLAGE CODE
TO CREATE A LOADING ZONE AT GOLDINS FURNITURE
BE IT ENACTED BY THE BOARD OF TRUSTEES OF THE
INCORPORATED VILLAGE OF GREENPORT AS FOLLOWS:

Section 1.0 Enactment, Effective Date,
Purpose and Definitions.

1.1 Title of Local Law

1.2 Enactment.

1.3 Effective Date.

1.4 Purpose and Intent of Local Law.

2.0 General Provisions

2.1 Amendment to Section 132-50 Schedule XII

3.0 Severability

1.1 Title.

This Local Law shall be entitled “Local Law of 2018 Amending Section 132-50 Schedule XII Loading Zones of the Greenport Village Code to Create a Loading Zone at 434 Main Street, Greenport, NY, 11944.

1.2. Enactment.

Pursuant to Section 10 of the Home Rule Law and the Village Law of the State of New York, the Incorporated Village of Greenport, County of Suffolk and State of New York, hereby enacts by this Local Law of 2018, a Local Law of the Village of Greenport.

1.3. Effective Date.

This Local Law shall take effect on the filing of the approved Local Law with the Secretary of State of New York, which shall be with in twenty (20) days after its approval by the Board of Trustees of the Incorporated Village of Greenport.

1.4 Purpose and Intent of Local Law.

The purpose and intent of this Local Law is to improve available parking for the residents of the Village and their guests and other visitors to the Village.

2.0 General Provisions.

2.1 The following language shall be added to Section 132-50 Loading Zones of the Greenport Village Code:

“Name of Street	Side	Location
Central Avenue	South	Sixty-two (62) feet from the corner of Main Street, and extending a distance of twelve (12) feet in length, and eight (8) feet wide

3.0 Severability

In the event that any section or portion of this Local Law or Chapter shall be deemed void or not effective, the remaining provisions of this Local Law and Chapter shall remain in full force and effect.

BOARD OF TRUSTEES
VILLAGE OF GREENPORT

SEQRA RESOLUTION REGARDING WETLANDS PERMIT APPLICATION
OF JOHN V.H. HALSEY ON BEHALF OF
PECONIC LAND TRUST

WHEREAS an application for a wetlands permit approval was filed by John V.H. Halsey as applicant on behalf of Peconic Land Trust with the Board of Trustees of the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the wetlands permit application and the Board of Trustees of the Village of Greenport with regard to SEQRA, and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the consideration and approval of the wetlands permit application and it is further

RESOLVED that the Board of Trustees hereby determines that the approval of the wetlands permit application is an Unlisted Action for purposes of SEQRA; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the approval of the wetlands permit application;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two ore more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

seconded by Trustee

this resolution is carried as follows:

Dated: November 6, 2018

Sylvia Pirillo

From: Paul Pallas
Sent: Thursday, May 25, 2017 9:51 AM
To: Douglas Roberts; George Hubbard; Jack Martilotta; Julia Robins; Mary Bess Phillips
Cc: Robert Brandt; Sylvia Pirillo; Joseph Prokop (jwpgreenport@aol.com)
Subject: Peconic Land Trust Wetlands Permit

Mayor/Board

This email serves as the Conservation Advisory Council's (CAC) report on the above referenced wetlands permit application that is scheduled for a public hearing at next week's Board of Trustees regular meeting.

The Conservation Advisory Council (CAC) met with representatives of Peconic Land Trust at the site of their property at the end of Fourth St. to discuss their application for a wetlands permit.

The project involves beach replenishment by the addition of sand, cobble, and plantings as detailed in their application paperwork. Peconic Land Trust explained the reasoning for this work and the methods and timing of construction. They indicated that they have been working with the NYSDEC on this project for some time to refine the design of the replenishment and have formally applied for NYSDEC permit and are aware that they need a US Army Corps of Engineers permit as well. There will be approximately 2000 yds. of material that will be delivered by truck. They expect the planting to take place in the fall and winter with volunteers.

The CAC recommends approval of this permit and does not have any conditions or changes to the design. The CAC requests that the permit have a term of two years and if the applicant modifies the design in any way during the two term, that the project be resubmitted for approval.

Other issues discussed, although not directly related to the permit, were the proposed six foot perimeter deer fence and observation platform. CAC members suggested that a different fence would make the site more aesthetic and a lower fence would avoid any Zoning Board requirements as the height requirement per our code is four feet. Peconic indicated that they were no longer planning the platform, but will consider changing the design of the fence and clearing the perimeter to improve viewing of the site.

CAC members present at the meeting were Elizabeth Smith, John Saladino, Paul Kreiling and myself.

Please let me know if you have any questions.

Paul J. Pallas
Village Administrator
236 Third St.
Greenport, NY 11944
(631) 477-0248 (o)
(516) 351-5022(c)

GREENPORT ICE RINK AGREEMENT

AGREEMENT made this day of 2018, by and between the Greenport Hockey Club Ltd., (the "Club"), a domestic New York State not for profit corporation with an address of P.O. Box 1686, 1755 Laurel Way, Mattituck, NY, 11952 and the Village of Greenport (the "Village"), a New York State municipal corporation with an address of 236 Third Street, Greenport, New York 11944 (the "Village") as follows:

WHEREAS the Village is the owner of the area located on Front Street in the Village of Greenport where the Village installs a seasonal ice rink (the "Rink") and associated equipment, and the Village is also the owner of the rink and the equipment associated with the Rink; and

WHEREAS the Village is desirous of enhancing the use of the Rink by the public by making the Rink available to the Club provided the use by the Club does not interfere with public skating times or the use of the Rink by the general public, and provided that the Village does not incur any additional costs or expenditures for the use of Rink by the Club and entering an agreement for the use of the Rink by the Club for that purpose; and

WHEREAS the Club is desirous of entering an agreement with the Village for the use of the Rink and to ensure that the use of the Rink by the Club does not interfere with the use of the Rink by the general public or result in any additional costs to the Village, it is therefore

AGREED that;

1. The Village will provide scheduled ice time to the Club at the Rink, on a previously agreed scheduled basis. The scheduled ice times will be set so as to not interfere with scheduled general skating times.
2. The Club will pay the Village the amount of \$100 per hour for the use of the Rink for times other than Saturday night, and the Club shall pay the Village the standard rental rate for the use of the Rink for Saturday night.
3. The Club acknowledges that the Village is not obligated to offer any form of discount on season skating passes.
4. The Club shall be responsible for paying for ice time that is safe and generally suitable for playing hockey. The ice surface at the Rink must be Zamboni cleared at the beginning of each session. The Club is not responsible to pay for the use of the Rink when the Rink is closed or when unsafe or soft conditions are present on the ice, preventing the play of ice hockey.

5. The Club shall have the option of rescheduling any sessions that are cancelled by the Club in advance to another time or day when the ice is not previously reserved and the date or time proposed by the Club does not interfere with or limit the use of the Rink by the general public.

6. The term of this agreement shall be from December 1, 2018 until April 15, 2019 unless terminated by one of the parties prior to April 15, 2019. The Village may terminate this Agreement on ten days written notice in the event of any breach or default by the Club, which is not corrected within ten days of the mailing of the notice of default as provided herein, including but not limited to the failure to make payment. In the event that the Club fails to obtain or maintain the required insurance or is responsible for the creation or continuance of a dangerous condition at the Rink or premises, the Village may terminate this agreement on three days prior written notice as provided herein.

7. The Club shall make payments to the Village on the first day of each month starting with December 1, 2018 for the time that the Club has scheduled for that month. The payment on the first day of each month shall be based on the schedule below with the payment due on the 1st day of each month (December, January, February, and March, 2019). The rate and payment for the actual time for which the Rink was actually used by the Club in any month shall be adjusted in the amount paid at the end of that month, with the second payments of the adjusted amount due on December 31, 2018, January 31, 2019, February 28, 2019, and March 31, 2019, and the Club shall pay any balance due to the Village under this Agreement within ten days of March 31, 2019, the end of the term of the Agreement.

December estimated total fee: \$4,925 Balance based on actual use due on December 31, 2018
Initial monthly Payment: \$2,462.50 (due December 1, 2018)

January estimated total fee: \$5,000 Balance based on actual use due on January 31, 2019
Initial monthly Payment: \$2,500 (due January 1, 2019)

February estimated total fee: \$4,500 Balance based on actual use due on February 28, 2019
Initial monthly Payment: \$2,250 (due February 1, 2019)

March estimated total fee : \$4,825 Balance based on actual use due on March 31, 2019.
Initial monthly Payment: \$2412.50 (due March 1, 2019)

8. The Village shall be responsible for the payment of all utilities used at the Rink and shall be responsible for cleaning the rink except as otherwise mentioned in this Agreement.

9. The Village of Greenport shall add and maintain the Rink, for the term of this Agreement and any extensions thereto, the Rink to the Village liability insurance policy as named additional insured with respect to the Premises and use. The Village, at its expense, shall maintain at all times during the term of this lease public liability insurance in respect of the demised premises and the conduct or operation of business or activities therein, not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount.

10. The Club shall obtain liability insurance and provide proof of coverage thereof including but not limited to in respect of the rink and the use thereof by the Club, and the operation and activities therein, in the amount of not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount. The insurance obtained by the Club shall name the Village of Greenport as additional insured and the Club shall provide proof of the coverage to the Village prior to the use of the rink by the Club and on request by the Village. The Club shall procure and pay for renewals of such insurance from time to time before the expiration thereof, and the Club shall deliver to the Village proof of said renewal policy at least thirty (30) days before the expiration of any existing policy. All the policies shall be issued by companies satisfactory to Village and all the policies shall contain a provision whereby the same cannot be canceled or modified unless the Village is given at least twenty (20) days' prior written notice of said cancellation or modification, including, without limitation, any cancellation resulting from non-payment of premiums.

11. The Club agrees not to suffer any act of commission or omission at the Rink or on the premises which will increase the rate of insurance or cause the cancellation of any policy of insurance of any nature thereon or which is extra hazardous on account of Fire Risk; and not to permit any odors, noises or accumulation of dirt or refuse matter which may impair said Rink or interfere with Lessor.

12. This Agreement shall not be assignable by the Club.

13. All notices by or to either party herein shall be in writing and sent by certified mail, return receipt requested, and regular mail, as follows:

To the Club:
Greenport Hockey Club Ltd.,
P. O. Box 1686,
1755 Laurel Way
Mattituck, New York 11952

To the Village:
Sylvia Pirillo, RMC, Village Clerk
Village of Greenport
236 Third Street
Greenport, New York 11944

14. The Club agrees to and shall defend, indemnify, and hold harmless the Village of Greenport and the respective officials, officers, agents, and employees of the Village of Greenport from and against any and all claims, suits, loss, costs or liability arising from or on account of the Club's use of the Rink and the Premises and that the Village of Greenport shall not be liable or responsible to the Club for any act or omission of the Village that is not the direct

This Agreement constitutes the entire agreement between the Club and the Village regarding this matter, no other verbal agreements have been entered into, and any modification of this Agreement or any of its terms and conditions or of any matter relating to this Agreement must be in writing and duly executed by the Club and the Village.

Dated:

Greenport Hockey Club Ltd.

By: _____

Village of Greenport

By: _____
George W. Hubbard, Jr., Mayor

GREENPORT ICE RINK AGREEMENT

AGREEMENT made this day of 2018, by and between the Greenport Open Hockey League (the "Club"), a domestic New York State not for profit corporation with an address of P. O. Box 476, Laurel, New York 11948, and the Village of Greenport (the "Village"), a New York State municipal corporation with an address of 236 Third Street, Greenport, New York 11944 (the "Village") as follows:

WHEREAS the Village is the owner of the area located on Front Street in the Village of Greenport where the Village installs a seasonal ice rink (the "Rink") and associated equipment, and the Village is also the owner of the rink and the equipment associated with the Rink; and

WHEREAS the Village is desirous of enhancing the use of the Rink by the public by making the Rink available to the Club provided the use by the Club does not interfere with public skating times or the use of the Rink by the general public, and provided that the Village does not incur any additional costs or expenditures for the use of Rink by the Club and entering an agreement for the use of the Rink by the Club for that purpose; and

WHEREAS the Club is desirous of entering an agreement with the Village for the use of the Rink and to ensure that the use of the Rink by the Club does not interfere with the use of the Rink by the general public or result in any additional costs to the Village, it is therefore

AGREED that;

1. The Village will provide scheduled ice time to the Club at the Rink, on a previously agreed scheduled basis. The scheduled ice times will be set so as to not interfere with scheduled general skating times or other scheduled activities.
2. The Club will pay the Village the amount of \$100 per hour for the use of the Rink for times other than Saturday night, and the Club shall pay the Village the standard rental rate for the use of the Rink for Saturday night.
3. The Club will provide volunteers that will help to spray and create the sheet at the beginning of the season and acknowledges that overnights are usually required.
4. The Club acknowledges that the Village is not obligated to offer any form of discount on season skating passes.

5. The Club shall be responsible for paying for ice time that is safe and generally suitable for playing hockey. The ice surface at the Rink must be Zamboni cleared at the beginning of each session. The Club is not responsible to pay for the use of the Rink when the Rink is closed or when unsafe or soft conditions are present on the ice, preventing the play of ice hockey.

6. The Club shall have the option of rescheduling any cancelled sessions to another time or day when the ice is not previously reserved and the date or time proposed by the Club does not interfere with or limit the use of the Rink by the general public.

7. The term of this agreement shall be from December 1, 2018 until April 15, 2019 unless terminated by one of the parties prior to April 15, 2019. The Village may terminate this Agreement on ten days written notice in the event of any breach or default by the Club, which is not corrected within ten days of the mailing of the notice of breach or default as provided herein, including but not limited to the failure to make payment. In the event that the Club fails to obtain or maintain the required insurance or is responsible for the creation or continuance of a dangerous condition at the rink or premises, the Village may terminate this agreement on three days prior written notice as provided herein.

8. The Club shall make payments to the Village on the first day of each month starting with January 1, 2019 for the time that the Club has scheduled for that month. The payment on the first day of each month shall be based on the schedule below with the payment due on the 1st day of each month (December 2018, January, February, and March, 2019). The rate and payment for the actual time for which the rink was actually used by the Club in any month shall be adjusted in the amount paid at the end of that month, with the second payments due on December 31, 2018, January 31, 2019, February 28, 2019, and March 15, 2019, and the Club shall pay any balance due to the Village under this Agreement within ten days of April 15, 2019, the end of the term of the Agreement.

December estimated total fee: \$1,600 Balance based on actual use due on December 31, 2018
Initial monthly Payment: \$800 (due December 1, 2018)

January estimated total fee: \$1,600 Balance based on actual use due on January 31, 2019
Initial monthly Payment: \$800 (due January 1, 2019)

February estimated total fee: \$1,600 Balance based on actual use due on February 28, 2019
Initial monthly Payment: \$800 (due February 1, 2019)

March estimated total fee (through March 31st): \$1,800 Balance based on actual use due on March 31, 2019.
Initial monthly Payment: \$900 (due March 1, 2019)

9. The Village shall be responsible for the payment of all utilities used at the Rink and shall be responsible for cleaning the Rink except as otherwise mentioned in this Agreement.

10. The Village of Greenport shall add and maintain, for the term of this Agreement and any extensions thereto, the Rink to the Village liability insurance policy as named additional insured with respect to the Premises and use. The Village, at its expense, shall maintain at all times during the term of this lease public liability insurance in respect of the demised premises and the conduct or operation of business or activities therein, not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount.

11. The Club shall obtain liability insurance and provide proof of coverage thereof including but not limited to in respect of the Rink and the use thereof by the Club, and the operation and activities therein, in the amount of not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount. The insurance obtained by the Club shall name the Village of Greenport as additional insured and the Club shall provide proof of the coverage to the Village prior to the use of the Rink by the Club and on request by the Village. The Club shall procure and pay for renewals of such insurance from time to time before the expiration thereof, and the Club shall deliver to the Village proof of said renewal policy at least thirty (30) days before the expiration of any existing policy. All the policies shall be issued by companies satisfactory to Village and all the policies shall contain a provision whereby the same cannot be canceled or modified unless the Village is given at least twenty (20) days' prior written notice of said cancellation or modification, including, without limitation, any cancellation resulting from non-payment of premiums.

12. The Club agrees not to suffer any act of commission or omission at the Rink or on the premises which will increase the rate of insurance or cause the cancellation of any policy of insurance of any nature thereon or which is extra hazardous on account of Fire Risk; and not to permit any odors, noises or accumulation of dirt or refuse matter which may impair said building or interfere with Lessor.

13. This Agreement shall not be assignable by the Club.

14. All notices by or to either party herein shall be in writing and sent by certified mail, return receipt requested, and regular mail, as follows:

To the Club:

Greenport Open Hockey League,
P. O. Box 476
Laurel, New York 11952

To the Village:
Sylvia Pirillo, RMC, Village Clerk
Village of Greenport
236 Third Street
Greenport, New York 11944

15. The Club agrees to and shall defend, indemnify, and hold harmless the Village of Greenport and the respective officials, officers, agents, and employees of the Village of Greenport from and against any and all claims, suits, loss, costs or liability arising from or on account of the Club's use of the Rink and the Premises and that the Village of Greenport shall not be liable or responsible to the Club for any act or omission of the Village that is not the direct

This Agreement constitutes the entire agreement between the Club and the Village regarding this matter, no other verbal agreements have been entered into, and any modification of this Agreement or any of its terms and conditions or of any matter relating to this Agreement must be in writing and duly executed by the Club and the Village.

Dated:

Greenport Open Hockey League

By: _____

Village of Greenport

By: _____
George W. Hubbard, Jr., Mayor



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 8, 2018
Meeting: November 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Roberts November 2018 Work Session Report

Attachments:

Trustee Roberts November 2018 Work Session Report (PDF)

MEMORANDUM

To: Mayor and Board of Trustees

From: Trustee Doug Roberts

Re: November 2018 Work Session

November 8, 2018

Short turnaround this month!

1. STR ENFORCEMENT

If we don't enforce this law, we will fail to accomplish the goals of this legislation and will have let down all the Village residents who believe in what we are trying to do. Propose these elements of an enforcement plan for Board discussion:

- a. Grace Period until April 15, 2019
- b. Outreach via social and traditional media alerting STR land lords about new restrictions and encourage them to apply for a rental permit and/or conversion to 2-family
- c. Homes with pending 2-family conversion application in granted additional grace period until June 15, 2019.
- d. Outreach to STR land lords advertising within WC District to advise that STR is not prohibited unless they apply to ZBA for a use variance
- e. Enforcement effort should include "Secret shoppers" on Airbnb, Homeaway, etc.

2. LWRP

Now that the STR issue has moved from legislation to enforcement, and with a Village election coming up in March, I propose that the next major task for the Village to tackle is the LWRP. With several WC properties changing hands and rumors of others possibly being up for sale, we must focus on our most important charge on behalf of Village residents: We must re-open the Village's planning document, roll up our sleeves, and engage in a process together over the next months and years to bring it up to the needs and requirements of today's Greenport Village. The draft that was never approved is already out of date.

Several local people have come forward and offered to be part of a LWRP committee to dive into the specific language and make recommendations to the Board, including this Trustee. Request the Mayor and Board solicit names from the community of people who will formally step up to volunteer

to do this work and that this committee be appointed at the December regular meeting.

3. DECEMBER MEETING SCHEDULE CHANGE REQUEST

As one of two parents of school-aged kids on the Board, I know that the meetings during the school breaks are always tough with the need to get visits with family, etc. Our December regular meeting, currently scheduled for December 27, is usually a light agenda with a small audience. Would the Mayor consider consolidating the Work Session and Regular meeting into one meeting on December 20, 2018? Alternatively, would the Board consider moving the Work Session to December 13 and the regular meeting December 20?

4. Habitat

Are we ready to go?

5. LIRR Station Parking

Looks like we won't be regulating parking at the LIRR station this winter. This is truly disappointing because there is universal agreement on the topic and it's not complicated to implement.



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: November 8, 2018
Meeting: November 15, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Robins November 2018 Work Session Report

Attachments:

Trustee Robins November 2018 Work Session Report (PDF)

BID Meeting 10/25/18
Trustee Julia Robins

Budget Report from Jason Odell
The treasurer reports a balance of \$69,021,62
The 2nd payment of the BID tax levy was received from the Village

SOBO

Dave Abatelli

Update on planters

The planters will be transitioning to seasonal plants beginning in November.
The cost of replacement trees for 32 small and 14 large trees is \$1576.
The Board voted to approve spending up to \$3,000 for winter plantings, labor and decorations.

PRIDE

The Halloween Parade had to be cancelled due to inclement weather and was changed to an indoor event at the last minute,
The Halloween event took place at the Firehouse.

The BID is getting estimates from 3 electrical contractors for the installation of lights to be wrapped around trees in the downtown business district for the holidays and extend through the winter months to light the Village.

The committee met with Doug Jacobs and has requested the Village to provide Electrical connections to the trees.

Since the cost is high they are hoping to include enough trees to reduce the price.

Linda Kessler and Kim Loper are working on an RFP

Budget Jason Odell says that SOBO is over budgeted by approx \$7000 and this can be used as source of funding for the lighting project.

The Board voted unanimously to allocate \$20,000 for the tree lights project.

The Suffolk Times and Sag Harbor Express contacted BID about seasonal print ad.

SMILE

Report from Bill Robins – Digital Campaign Manager

New member of the committee is Jonathan Weiskopf.

Bill presented a report of:

-A proposed calendar of social media postings for the month

-A schedule of Thursday Spotlight Posts

-Ongoing Paid Ad schedule on Facebook/Instargaram

Projected Annual Social Media Budget

Analytics report and projections of FB likes people reached – post engagements and

Number of page visits and new followers

He stressed the continuing need for timely content

Rich Vandenburg is working on letter content to businesses located outside district about the cost for them to advertise on the BID Website

It will be an agenda item for the next meeting.

Shellabration

Kim Barbour gave an update on this years event

Next meeting date 11/29/18