



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

July 16, 2015 at 7:00 PM
Mayor and Board of Trustees – Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT** - CHIEF HARRY BREESE
Including compilation of all monthly meeting minutes
- o **TALL SHIPS** – TRUSTEES JACK MARTILOTTA AND JULIA ROBINS
- o **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK** – SYLVIA PIRILLO
- o **VILLAGE ATTORNEY** - JOSEPH PROKOP

REPORTS FROM COMMITTEES

DISCUSSION

Lease Option Agreement – Global Common
Wetlands Permit Application – Fletcher & Walker – 131 Fourth and Clark Streets

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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Submitted: July 9, 2015
Meeting: July 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department Work Session Report

Attachments:
GFD Work Session Report July 2015 (PDF)

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

Requests and Resolutions

Please accept all minutes and reports for June 2015

We have one resolution for the month.

We would like to hire Michael Richter, as administrative assistant for the Greenport Fire Department effective June 23, 2015, at a rate of \$14.00 per hour at a maximum of 17 ½ hours per week.

Greenport Fire Dept.

July 2015

July 2015							August 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jun 28	29	30	Jul 1	2	3	4
				Reliefs & Hooks Carnival	Tail Ships EMS Standby (Polo Grounds)	Tail Ships EMS Standby (831, 833, 8317 leave @ 9:30pm)
5	6	7	8	9	10	11
Reliefs & Hooks Carnival Tail Ships EMS Standby (10am-7pm) 10:00pm Fireworks (833, 834, 8317 leave @ 9:30pm)	Relief Hose Standard Hose	Eagle Hose	Hook & Ladder 5:00pm Jamesport Parade (833, 8316 leave @ 5pm Class B)	7:00pm Water Rescue		Shelter Island Firework 832 to leave @ 7pm
12	13	14	15	16	17	18
10:00am Juniors (St. 1)	Star Hose	7:00pm Rescue Squad 7:30pm Finance	7:00pm Wardens (St. 1)	7:00pm Dept. Training (834) 7:00pm Village Wk Session		
19	20	21	22	23	24	25
		7:00pm Company Officers (St. 2)		7:00pm R/T Drill (Yaphank 833, 8315, 8317 leave @ 6:15p 7:00pm Village BD Mtg)		12:00pm 6:00pm Department Picnic (5th Street Beach)
26	27	28	29	30	31	Aug 1
				6:30pm Fire Police		

8330: 831-0985
Chief Breese

8331: 831-5645
Chief Miller

8332: 445-0204
Chief Weingart

Duty Company 831 & 834 with 831 1st Due on 24

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June 9, 2015

Finance Meeting

Attendance; Joe Barszczewski, Jim Pirillo Jr, Antone Volinski III, Warren Jensen, James Kalin, Chief Breese, Chief Miller.

Went over all bills and looked at the Fire Safety Education Account

Company Request

8 3 1; Budget Items and Light (fire end @ Crocker)

8 3 2; Budget Items and Needs bracket fabricated from North Fork Welding for \$370.00

8 3 3; Budget Items

8 3 4; Budget items

8 3 5; Budget Items

8 3 16; Hammer Medical bill for \$858.09 and Bound Tree bill for \$946.31

Fire Police; Budget Items

Water Rescue; Budget Items

Chiefs; New Windows for Chiefs Office. \$1550.00 for installation from Rob McGuinness for labor. \$1640.00 Estimate from Riverhead Building Supply for Windows and supplies

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Company Officers Meeting June 16, 2015

Opening: Chief Breese opened the meeting @ 18:02 with the Pledge to the Flag & moment of silence for departed members.

Attendance: Chiefs Breese, Miller; Capts. Birmingham, Hays, Grilli & Clark; 1st Lts. Corwin, Harris, Mysliborski & Hanold; 2nd Lts. Hydell, Pope & Corwin; Fire Police Capt. Corwin & 1st Lt Capon. Member Rand. Excused Chief Weingart

Communications: Read for informational purposes only, see Wardens report for communications

Company Requests:

- 1- Nothing
- 2- Standby
- 3- Hose Replacement
- 4- Budget
- 5- Standby
- 16- Budget
- W/R- Little Boat Ready
- F/P- Vests, 6 Red Flags, Stop Paddles

Committees: Picnic Saturday July 25, 2015 --- Set up Caterer

Good of the Department:

- 7/11 Shelter Island Fireworks Standby, 832 Depart @ 8 or 8:30
- 7/4 & 7/5 Greenport Standby 831 and 834
- 6/8 Training Greenport High School
- Discussed Strawberry Festival Standby
- Capon spoke about Memorial Service and not being able to hear the Chaplin
- Chief spoke about the new air packs and cascade system demonstration on 7/25 @ 6 or 6:30 for anyone that wants to attend
- Lt. Hanold requested RIT team equipment
- Chief spoke about Fire Police refresher 10/7 in Riverhead; New 21 hr course in West Sayville and Centereach, date to be determined

- Chief gave thanks for help at memorial and Chiefs dinner
- Lt. Harris asked about new stove, Lt. Corwin stated picking up Saturday
-

Adjourn: 1925 hrs

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
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MEETING OF THE BOARD OF WARDENS

Wednesday June 17, 2015

OPENING:

Chief Harry Breese opened the meeting at 7:02 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE: Chief Harry Breese ,1st Asst. Wayne Miller, Wardens Joe Milovich , Tony Volinski, Norma Corwin, Joe Barszczewski, Ray Corwin, James J. Pirillo , James A Pirillo , James Kalin , John Grilli

2nd Asst Chief Jeff Weingart, Warden Warren Jensen Excused

THOSE WISHING TO SPEAK TO THE BOARD:

READING OF THE PREVIOUS MINUTES:

Motion made by Joe Milovich seconded by Ray Corwin to approve the minutes of the May 20, 2015 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS MEETING MINUTES:

Chief Miller read the minutes of the June 16, 2015 meeting of the company officers for information only.

TREASURER'S REPORT:

The treasurer's report for the period of May 21, 2015 through June 17 2015 was read by Secretary / Treasurer James Kalin. Motion made by Joe Milovich seconded by John Grilli, to accept the treasurer's report as read. Motion carried.

BILLS: Cleaning of the Memorial

Motion Made by John Grilli to pay this bill Seconded by Tony Volinski. Motion carried

COMMUNICATIONS RECEIVED:

1. ELIH 110 Annual Gala August 8th,2015
2. State Law was passed for EMT's & Firefighters to now stop and help other neighboring districts and to be covered under insurance.
3. SCWA Fire Hydrant Class, Chief Breese to set up class.
4. Donation of \$100.00 to the OLE 33 from Beth and Bill Smith in Memory of William Smith
5. North Sea Ladies Auxiliary Annually Raffle Lottery
6. Jamesport Parade July 8,2015 7pm
7. East Quogue seafood party August 8.2015
8. Clean up Memorial Sept 6 & 23 at Cochran park

Motion made by Joe Milovich to except donation of check and forward to Treasure of OL 33, seconded by Tony Volinski. Motion Carried.

APPLICATION(S) FOR NEW MEMBERSHIP:

1. Chris Hanold Jr to Star Hose Co. 3 all paperwork returned.

Motion by Joe Milovich seconded by Ray Corwin to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Joe Milovich waiting on call from Craig Richter

BY-LAWS: none

FINANCE: Report read by Chief Harry Breese. Norma Corwin handed in report from 8-3-2 for brackets for new air packs \$370.00

Motion made by James A. Pirillo accept finance report and to pay the bill for 8-3-2 brackets Seconded by John Grilli.

FIRE DISTRICT:

PRE-INCIDENT PLANNING: Chief Harry Breese spoke having all about neighboring districts to help with the Tall Ships over the 4th of July Weekend.

SERVICE AWARDS:

RECRUITMENT:

CASUALTY FUND:

FUNERAL:

COMMUNICATION: Tony Volinski mentioned meeting to be held June 18, 2015 @ Mattituck @ 7:30 for Radio Towers.

TRIPS AND TRAVEL:

COMPANY REQUESTS

EAGLE HOSE CO. # 1 Joe Milovich request permission to use the van 3rd weekend in July Friday to Sunday for Deposit Parade. & as per Finance

RELIEF HOSE CO. # 2 Finance

STAR HOSE CO. # 3 Finance

STANDARD HOSE CO. # 4 Finance

PHENIX HOOK & LADDER CO. # 1 Finance

RESCUE SQUAD Finance

WATER RESCUE Finance

FIRE POLICE New vests, Flags and Stop Slow signs

UNFINISHED BUSINESS

REPORT OF DELEGATES

NEW BUSINESS

GOOD OF THE DEPARTMENT

1. Joe Milovich asked what is going on with new Fire House , he need to call the Engineer , Chief Breese asked what the boards intentions are, Much discussion. Chief Breese will go to Village to request new Fire House.
2. Joe Barszczewski spoke about tall ships and his concern about not being able to get to Fire House if there is a call asked if a truck can be put outside of the village, Much Discussion.
3. As per Chief Breese Peconic landing that was to be held on June 18, 2015 to be rescheduled. Chief Breese will set up date and call the Wardens.
4. James A Pirillo questioned the parking behind the Post Office to make sure it is free of cars during Tall Ships and Music in the Park on Monday nights.
5. Chief Breese mentioned new Ambulance goes out to Bid and will be in next week paper.
6. John Grilli requests new Fire extinguishers for back building.
7. Norma Corwin spoke about new stove , to possible pick up on June 20,2015
8. Tony Volinski thanked all that helped out with the envelope stuffing.
9. Chief Breese spoke about the interviews for the Administrative Assistant job. Out of four people Mike Richter only one qualified. John Grilli questioned about him holding this job once before, and that he was let go of it. Much Discussion.

Motion made by James J. Pirillo to hire Mike Richter Seconded by James Kalin Motion Carried.

Tony Volinski Opposed.

10. Chief Breese asked board about fixing the parking lot or to just patch it. Discussion on this matter.
11. Chief Breese mentioned how doors to Fire House in back of building are being left wide open.

12. 1st Asst Chief Wayne Miller mentioned how the radio room is being left a mess with food and cans. Tony Volinski also mentioned how this room needs to be kept clean not used for personal things.

EXECUTIVE SESSION Motion by _____, seconded by _____, to adjourn to an executive session to discuss personnel. Motion carried. Into an executive session at __:__pm.

Motion by _____, seconded by _____, to return to the regular meeting. Motion carried. Regular meeting at __:__pm.

Motion by _____, seconded by _____, to

READING OF THE MINUTES

Motion made by Ray Corwin seconded by Tony Volinski to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by John Grilli seconded by James Kalin to adjourn.

Motion carried. The meeting was adjourned at 7:49 pm

Respectfully Submitted by,


Jennifer Grilli

Recording Secretary

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Greenport Fire Department Monthly Report For the Month of June 2015

Number of calls this month: 72

Number of Calls to Date: 319

Breakdown of calls by signal numbers:

9 (stand-by):	1
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	6
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	58
16-23 (mva, water rescue, misc.):	4
16-59 (routine transport):	0
23 (co detector, medi-vac):	3
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	0
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	27
East/West:	44
Other:	1

Total number of Personnel:	876
Number of hours:	46.92
Total personnel hours:	41,101.92
Average personnel per call:	12.17
Average call time in minutes:	39.10

Number of calls to Peconic Landing:	12
Number of calls to San Simeon by the Sound:	10

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
15-249	6/1/15	Wiggins Street	7	10:44	11:07	23	16	1	V	A/M Diabetic
15-250	6/2/15	Bailey Avenue	7	0:15	0:55	40	16	1	E/W	A/M Possible Heart
15-251	6/2/15	Osprey Lane Peconic Landing	6	6:56	7:44	48	16	1	E/W	E/M Laceration to Arm
15-252	6/2/15	Bayshore Road	10	14:43	15:15	32	16	1	E/W	A/M sick
15-253	6/3/15	In Front Of Soundview Inn	25	7:07	7:55	48	16-23	1	E/W	MVA
15-254	6/3/15	Crabby Jerrys 111 Main Street	14	14:46	18:25	39	16	1	V	E/M Fainting
15-255	6/3/15	Sterling Street	14	18:01	18:30	29	16	1	V	E/F Respiratory Distress
15-256	6/3/15	West Street	12	20:07	20:46	39	16	1	V	E/F Allergic Reaction
15-257	6/4/15	Sandpiper Lane Peconic Landing	5	4:02	4:43	41	16	1	E/W	E/F Nose Bleed
15-258	6/4/15	Sakura 204 Front Street	10	12:11	12:31	20	16	1	V	A/F Fainting
15-259	6/5/15	Shores Peconic Landing 1500 Brecknock Road	3	0:06	0:43	37	16	1	E/W	E/M Headache
15-260	6/5/15	230 Forth Street	9	1:41	2:11	30	23	0	V	Carbon Monoxide Alarm
15-261	6/6/15	San Simeon 61700 CR 48	9	7:54	8:34	40	16	1	E/W	E/M Difficulty Breathing
15-262	6/7/15	Bailey Avenue	6	0:07	0:42	35	16	1	V	A/M Chest Pains
15-263	6/7/15	Sandpiper Lane Peconic Landing	3	1:54	2:44	50	16	1	E/W	E/F Hemorrhage
15-264	6/7/15	543 Third Street	18	7:06	7:24	18	23	0	V	Carbon Monoxide Alarm
15-265	6/7/15	Holy Trinity Church 768 Main Street	10	10:49	11:19	30	16	1	V	E/M Fainting
15-266	6/7/15	Claudios Clam Bar 111 Main Street	8	17:52	18:29	37	16	1	V	E/M Passing Out
15-267	6/8/15	Drift Wood Cove 1000 Ninth Street	8	17:27	18:08	41	16	1	E/W	E/F Fall
15-268	6/8/15	San Simeon 61700 CR 48	9	19:54	20:39	45	16	1	E/W	A/F Sick
15-269	6/8/15	Bayshore Road	10	21:14	22:00	46	16	1	E/W	A/F Sick
15-270	6/9/15	Deep Water Bar and Grille 47 Front Street	22	15:07	15:26	19	13	0	V	Auto Alarm
15-271	6/9/15	Snug Harbor Road	14	19:49	20:21	32	16	1	E/W	E/M Leg Pain
15-272	6/11/15	San Simeon 61700 CR 48	6	21:53	22:32	39	16	1	E/W	A/F Heart
15-273	6/11/15	Sandpiper Lane Peconic Landing	6	23:15	23:58	43	16	1	E/W	E/F Nose Bleed
15-274	6/12/15	Greenport High School 720 Front Street	8	11:24	12:06	42	16	1	E/W	M/Y Wrist Fracture
15-275	6/12/15	Fifth Street	29	14:44	15:26	42	16	1	V	E/M Back Pain
15-276	6/12/15	Peconic Landing	29	14:45	15:19	34	16	1	E/W	E/F Fall
15-277	6/12/15	Bayshore Road	29	15:00	15:57	57	16	1	E/W	E/F Possible CVA 24 from SFD
15-278	6/12/15	Greenport High School 720 Front Street	29	15:23	15:57	34	23	0	E/W	Helicopter Landing
15-279	6/12/15	Drift Wood Cove 1000 Ninth Street	7	23:22	0:02	40	16	1	E/W	A/F Sick
15-280	6/13/15	In Front of Coronet	5	2:49	3:45	56	16	1	V	A/F Injury From Fall
15-281	6/13/15	First Street Bus Stop	10	14:56	15:28	32	16	1	V	A/M Unconscious
15-282	6/14/15	Shores Peconic Landing 1500 Brecknock Road	5	6:14	6:58	44	16	1	E/W	A/M Fall
15-283	6/15/15	Sound Drive	1	4:54	5:12	18	16	0	E/W	A/M Diff Breathing 24 From EMFD
15-284	6/15/15	Calebs Way	3	6:48	7:11	23	16	0	E/W	A/F Headache 24 from SFD
15-285	6/15/15	Third Street	9	21:37	21:45	8	16	0	V	Leg Injury CALL CANCELLED
15-286	6/15/15	Assisted Living Peconic Landing 1500 Brecknock Road	7	23:51	0:51	60	16	1	E/W	A/F Fall
15-287	6/16/15	Sterling Place	10	18:38	17:05	27	16	1	E/W	A/F Difficulty Breathing
15-288	6/16/15	San Simeon 61700 CR 48	8	21:48	22:28	40	16	1	E/W	E/M AMS
15-289	6/17/15	San Simeon 61700 CR 48	7	9:39	10:21	42	16	1	E/W	E/F Unconscious
15-290	6/17/15	Noah's Restaurant 136 Front Street	25	10:53	11:10	17	13	0	V	Auto Alarm
15-291	6/18/15	In Front Of Claudios	12	21:19	21:53	34	16	1	V	E/F Injury From Fall

Greenport Fire Department Alarm Report For The Month Ending June 30, 2015

Alarm #	Signal	9	13	16	23	16-23	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
15-292	6/19/15	Greenport High School 720 Front Street					17	13:07	13:44	37	16	1	E/W	F/Y Vertigo		
15-293	6/19/15	In Front of Shady Lady					31	13:17	13:48	31	16-23	2	E/W	MVA		
15-294	6/20/15	First Street					9	0:32	1:10	38	16	1	V	A/M Respiratory		
15-295	6/20/15	Adams Street Parking Lot					8	2:16	2:47	31	16	1	V	A/M Laceration to Neck		
15-296	6/20/15	Mattituck Strawberry Festival					5	9:30	14:30	300	9	0	O	Standby		
15-297	6/20/15	Bay Avenue					9	16:52	17:30	38	16	1	V	A/F Chest Pain		
15-298	6/20/15	Shores Peconic Landing 1500 Brecknock Road					12	19:38	20:25	47	16	1	E/W	E/M Injury from Fall		
15-299	6/20/15	McCann Trailer Park					14	20:21	21:01	40	16	1	V	A/M Unconscious		
15-300	6/21/15	Champlin Place					5	4:43	5:25	42	16	1	E/W	A/M Back Pain		
15-301	6/21/15	63005 County Road 48					24	9:25	9:35	10	13	0	E/W	Auto Alarm		
15-302	6/21/15	Noah's Restaurant 136 Front Street					15	13:35	14:08	33	16	1	V	A/M Injury from Fall		
15-303	6/22/15	Shores Peconic Landing 1500 Brecknock Road					10	17:26	18:08	39	16	1	E/W	A/M Sick		
15-304	6/23/15	Third Street					6	21:23	21:44	21	16	1	V	A/M Injury From Fall		
15-305	6/23/15	Sunset Lane					8	21:59	22:31	32	16	1	E/W	E/F Sick		
15-306	6/24/15	San Simeon 61700 CR 48					15	14:04	15:12	68	16	1	E/W	E/F Sick		
15-307	6/24/15	Greenport High School 720 Front Street					22	14:23	14:33	10	13	0	E/W	Auto Alarm		
15-308	6/25/15	San Simeon 61700 CR 48					16	4:31	5:11	40	13	0	E/W	Auto Alarm		
15-309	6/25/15	Bay Shore Road					7	10:21	10:49	28	16	1	E/W	A/M Sick		
15-310	6/26/15	San Simeon 61700 CR 48					25	10:55	11:24	29	13	0	E/W	Auto Alarm		
15-311	6/26/15	Beach Road					11	19:08	19:44	36	16	1	E/W	F/Y Arm Laceration		
15-312	6/27/15	I/O Kontokasta Winery					22	17:43	18:23	40	16-23	5	E/W	MVA		
15-313	6/28/15	San Simeon 61700 CR 48					10	1:04	1:40	36	13	0	E/W	Auto Alarm		
15-314	6/28/15	Shelter Island Ferry					16	16:21	16:49	28	16	1	V	A/F Broken Ankle		
15-315	6/28/15	Forth Street					11	18:23	19:02	39	16	1	V	A/M Mental Status		
15-316	6/29/15	Thompson Blvd Peconic Landing					4	2:57	3:45	48	16	1	E/W	A/F Back Pain		
15-317	6/29/15	Moore Lane Baseball Field					14	20:55	21:25	30	16	1	V	A/M Knee Injury		
15-318	6/30/15	Oriole Drive Peconic Landing					5	10:41	11:17	36	16	1	E/W	E/F Difficulty Breathing		
15-319	6/30/15	101 South Street					21	16:25	16:50	25	16-23	1	V	Car Vs Bike		
15-320	6/30/15	San Simeon 61700 CR 48					20	16:28	17:00	32	16	1	E/W	A/M Respiratory		

Alarms	72	9	13	16	23	16-23	876	12.17	46.92	2815	39.1	63	Dist:	27	44	1
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Fire:	13	# Calls to Pec. Lndg.:	12	#Fire Calls V:	3
Rescue:	58	# Calls to San Simeon:	10	#EMS Calls V:	22
				#Auto Alarms V:	2

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>HM</u>	<u>BB</u>	<u>SHT</u>	<u>YAP</u>
Agüero, Brandi (PFF)	0	0	0	0	0	0	0	0	0	0	0	0				
Barszczewski, J (Warden)	17	30.36	25	4	2.128	0	0	16	7	3	6	57	X	X	X	
Berry, James	17	30.36	25	1	0.532	0	0	6	0	2	5	38	X		X	
Birmingham, Kenneth (Capt.)	11	19.64	25	3	1.596	0	0	9	5	3	1	43		X	X	
Bogardus, William	15	26.79	25	2	1.064	0	0	7	0	3	1	36	X		X	
Breese, Harry (Chief)	29	51.79	25	67	35.64	25	1	20	7	2	6	86	X	X	X	
Bumble III, Charles	0	0	0	0	0	0	0	5	3	1	5	14		X	X	
Bumble, Lawrence	0	0	0	0	0	0	0	0	0	0	0	0				
Bumble, Samantha	0	0	0	0	0	0	0	0	1	0	0	1				
Butler, Michael	21	37.5	25	6	3.191	0	0	4	4	5	1	39	X	X	X	
Capon, George (1st. Lt. FP)	40	71.43	25	86	45.74	25	0	16	3	6	1	76	X	X	X	
Carey, Patrick	33	58.93	25	8	4.255	0	2	14	8	6	7	62	X	X	X	
Carrig, Melinda	3	5.357	0	20	10.64	0	2	1	1	2	0	6		X	X	
Clark, Doreen	0	0	0	17	9.043	15	1	5	2	3	5	31	X	X	X	
Clark III, Henry	1	1.786	0	1	0.532	0	0	4	0	0	0	4	X		X	
Clark, James (Capt.)	8	14.29	25	5	2.66	0	0	18	10	4	6	63	X	X	X	
Clark, Jeffrey	24	42.86	25	0	0	0	0	9	9	3	5	51	X	X	X	
Corazzini, Jeffrey	18	32.14	25	26	13.83	25	6	3	1	0	0	60				
Corazzini, Warren	6	10.71	15	10	5.319	0	1	2	0	0	0	18				
Corwin, Everett	30	53.57	25	44	23.4	25	0	8	7	4	5	74	X	X	X	
Corwin, Norma (2nd Lt., Warden)	27	48.21	25	48	25.53	25	4	16	2	5	7	84	X	X	X	
Corwin, Raymond (Capt. FP, War	21	37.5	25	43	22.87	25	1	20	9	3	6	89	X	X	X	
Corwin, Robert (1st Lt.)	35	62.5	25	74	39.36	25	3	13	4	15	6	91	X	X	X	
Corwin, Scott	12	21.43	25	4	2.128	0	0	3	4	2	5	39	X		X	
Costas, Tom (2nd Lt. FP)	12	21.43	25	5	2.66	0	0	10	6	3	5	49	X	X	X	
Creedon, Daniel	5	8.929	15	11	5.851	0	0	7	3	8	1	34	X	X		
De Kerillis, Alain	14	25	25	30	15.96	25	0	3	3	0	0	56				
Detrick, Gary	11	19.64	25	2	1.064	0	1	9	8	3	6	52	X	X	X	
Dimos, Paul (1st Lt.)	23	41.07	25	23	12.23	25	2	14	12	8	8	94	X	X	X	X
Dominick, Steve	11	19.64	25	3	1.596	0	1	4	3	3	1	37	X	X	X	
Fall, Frederick	0	0	0	0	0	0	0	0	0	0	0	0				
Ficurilli, Michael	16	28.57	25	1	0.532	0	0	7	5	4	3	44	X	X	X	

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs.</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Flora, Michael (PFF)	0	0	0	0	0	0	0	0	0	0	0	0				
Golden, Danielle	0	0	4	2	1.064	0	0	3	1	0	1	9				
Goldstein, Myron	2	3.571	0	0	0	0	0	3	0	0	0	3				
Grilli, Jennifer (RS Capt.)	11	19.64	25	29	15.43	25	5	19	10	10	2	96	X	X	X	
Grilli, John (Warden)	7	12.5	25	12	6.383	15	0	15	10	4	6	75	X	X	X	
Hamilton Jr., Robert	25	44.64	25	7	3.723	0	0	10	8	3	0	46	X	X	X	
Hanold, Christopher (1st Lt.)	18	32.14	25	62	32.98	25	3	11	6	7	0	77			X	
Harris, Cliff (Capt.)	9	16.07	25	0	0	0	0	11	6	1	5	48	X	X	X	
Harris, Peter (1st Lt., Tres.)	30	53.57	25	3	1.596	0	0	13	11	3	8	60	X	X	X	
Harrison Meraz, Danielle	0	0	0	0	0	0	0	0	0	0	0	0				
Hays, Spencer (Capt.)	15	26.79	25	4	2.128	0	2	15	4	11	4	61	X	X	X	X
Hollid, Scott (2nd Lt.)	13	23.21	15	1	0.532	0	0	11	7	4	6	43	X	X	X	
Hubbard Jr, George	7	12.5	25	1	0.532	0	0	7	7	3	5	47	X	X	X	
Hughes, Colleen (RS Sec.)	26	46.43	25	90	47.87	25	6	14	9	3	6	88	X	X	X	
Huzsek, Andrew H	18	32.14	15	6	3.191	0	0	7	7	3	5	37	X	X	X	
Hydell, Carol (Sec.)	3	5.357	15	2	1.064	0	0	10	7	4	6	42	X	X	X	
Hydell, Charles (2nd Lt.)	25	44.64	25	11	5.851	15	0	9	9	5	6	69	X	X	X	
Illeseas, Adolpho	2	3.571	0	0	0	0	0	1	3	0	5	9				
Jenkins, Karolyn	8	14.29	25	1	0.532	0	0	5	3	3	0	36		X	X	
Jensen, Warren (Warden)	7	12.5	25	2	1.064	0	0	9	4	3	5	46	X	X	X	
Jester, Robert	28	50	25	15	7.979	15	0	11	9	6	7	73	X	X	X	
Jimenez, Susano	35	62.5	25	9	4.787	0	0	6	4	3	2	40	X	X	X	
Johnson, Craig	1	1.786	0	2	1.064	0	0	4	1	1	5	11	X			
Kalin, James (Warden)	40	71.43	25	131	69.68	25	6	15	7	3	3	84	X	X	X	
King, David (Tres.)	31	55.36	25	31	16.49	25	5	6	6	3	5	75	X	X	X	
Kumjian, Claude (Asst. Chaplain)	0	0	0	0	0	0	0	1	0	0	0	1				
LaMothe, Thomas	0	0	0	0	0	0	0	1	0	0	0	1				
Land, Bruce	2	3.571	0	1	0.532	0	0	6	1	0	0	7				
Land, Shannon	0	0	0	1	0.532	0	0	3	0	0	0	3				
Lawry, Lisa	0	0	0	0	0	0	0	0	0	0	0	0				
Lehmann, Robert	11	19.64	25	2	1.064	0	0	3	2	0	2	32				
Lillis, Daniel (PFF)	0	0	0	0	0	0	0	0	0	0	0	0				

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Lillis, Julie (PFF)	0	0	0	0	0	0	0	0	0	0	0	0				
Luke, Alexander	12	21.43	25	10	5.319	0	0	8	7	6	5	51	X	X	X	
Manwaring, Julia	16	28.57	25	20	10.64	15	3	9	5	5	5	67	X	X	X	
Manwaring, Wayde (RS 2nd Lt.)	33	58.93	25	50	26.6	25	4	15	6	11	5	91	X	X	X	
Marczewski, Macy	9	16.07	25	0	0	0	0	9	10	4	5	53	X	X	X	
Martocchia, Jerome	6	10.71	15	23	12.23	25	5	14	6	4	5	74	X	X	X	
Mazzi, Aileen (Sec./Tres. FP)	1	1.786	0	2	1.064	0	0	9	5	3	6	23	X			
McNeil, William	1	1.786	0	0	0	0	0	5	0	1	0	6		X		
Medina, Angel	1	1.786	0	0	0	0	0	0	0	0	0	0				
Meyer, David	0	0	0	0	0	0	0	0	0	0	0	0				
Miller, Joseph	6	10.71	15	22	11.7	15	0	9	1	3	0	43	X	X	X	
Miller, Wayne (1st Asst. Chief)	20	35.71	25	78	41.49	25	1	20	5	4	2	82	X	X	X	
Milovich Jr., Joseph (Warden)	27	48.21	25	4	2.128	0	1	14	7	3	5	55	X	X	X	
Mims, Ralph	0	0	0	0	0	0	0	1	1	0	0	2				
Musto, Francis	24	42.86	25	59	31.38	25	4	12	8	6	4	84	X	X	X	
Myslborski, Linda (RS 1st Lt.)	17	30.36	25	107	56.91	25	6	14	7	4	7	88	X	X	X	X
Nyce, David	0	0	0	0	0	0	0	0	0	0	0	0				
Parker, Jason	34	60.71	25	26	13.83	25	0	6	5	3	6	70	X	X	X	
Pirillo, James A (Warden)	28	50	25	2	1.064	0	1	14	3	3	6	52	X	X		X
Pirillo, James J (Warden)	15	26.79	25	1	0.532	0	0	13	9	3	5	55	X	X	X	
Pope, George (2nd Lt.)	52	92.86	25	132	70.21	25	5	17	5	3	0	80	X	X	X	
Pruitt, William	0	0	0	5	2.66	0	0	0	0	0	0	0				
Purcell, Bernard	59	105.4	25	108	57.45	25	10	6	10	11	8	95	X	X	X	
Purcell, Ryan (1st Lt.)	9	16.07	25	6	3.191	0	0	8	1	2	7	43	X	X	X	
Quillin, Michael	16	28.57	25	0	0	0	1	11	9	3	8	57	X	X	X	
Rand, Charles (SO)	6	10.71	25	4	2.128	0	0	18	6	3	5	57	X	X	X	
Raynor, Dale	50	89.29	25	23	12.23	25	6	9	9	9	8	91	X	X	X	X
Reiss, Helen	43	76.79	25	142	75.53	25	7	5	3	5	0	70	X	X	X	
Rempe Jr, Fred	17	30.36	25	12	6.383	15	0	7	5	2	6	60	X		X	
Richter, Michael (RS Tres.)	14	25	25	79	42.02	25	0	9	0	0	5	64				
Richter, Nathaniel	5	8.929	15	3	1.596	0	1	0	0	0	0	16				
Rosa, Lisa	4	7.143	25	6	3.191	0	0	15	7	3	5	55	X	X	X	

<u>Name</u>	<u># Fire</u>	<u>%</u>	<u>Pts</u>	<u># EMS</u>	<u>%</u>	<u>Pts</u>	<u>Standby</u>	<u>Mtgs</u>	<u>Misc</u>	<u>Training</u>	<u>Drill</u>	<u>Total</u>	<u>Haz</u>	<u>BBP</u>	<u>SHT</u>	<u>YAP</u>
Ruffner, William (Capt.)	0	0	0	0	0	0	1	8	2	1	6	18			X	
Ryan, Sean	3	5.357	0	28	14.89	15	2	1	1	2	1	22	X		X	
Schneider, William	0	0	0	0	0	0	0	0	0	0	0	0				
Steban, Edward (Sec./Tres.)	16	28.57	25	12	6.383	15	0	12	3	7	1	63	X	X	X	
Skrezec, John	35	62.5	25	9	4.787	0	0	7	9	4	6	51	X	X	X	
Spanos, James	1	1.786	0	0	0	0	0	5	0	2	5	12	X	X		
Staples, Halsey	33	58.93	25	57	30.32	25	0	6	0	3	0	59	X	X	X	
Stoner, Gary	7	12.5	25	0	0	0	0	3	1	0	5	34				
Tamin, John	40	71.43	25	39	20.74	25	0	8	7	3	6	74	X	X	X	
Thorp, Thomas (2nd Lt.)	9	16.07	25	10	5.319	0	0	4	1	0	0	30				
Thum, William	0	0	0	1	0.532	0	0	3	2	0	5	10				
Urban, Jerome (Sec./Tres.)	6	10.71	15	0	0	0	0	8	3	2	5	33	X		X	
VanEtten, George	10	17.86	25	4	2.128	0	0	7	6	2	6	46		X		
Volinski Jr, Antone (Sec.)	43	76.79	25	10	5.319	0	0	8	8	4	5	50	X	X	X	
Volinski III, Antone (Warden)	23	41.07	25	18	9.574	15	2	15	8	5	5	75	X	X	X	
Volinski, Darryl (Warden)	19	33.93	25	34	18.09	25	2	5	5	3	5	70	X	X	X	
Walker Jr, David	0	0	0	0	0	0	0	1	0	0	0	1				
Watkins Sr, Tom	0	0	0	0	0	0	2	0	0	1	0	3				
Weingart, Jeffrey(2nd Asst Chief)	38	67.86	25	91	48.4	25	1	17	11	13	9	101	X	X	X	X
White, Kenneth	2	3.571	0	16	8.511	15	0	11	3	3	0	32	X	X	X	
White, Robert	0	0	0	0	0	0	0	1	0	0	0	1				
Wright, Richard	8	14.29	25	0	0	0	0	4	1	4	5	39	X	X	X	
Wright, William	16	28.57	25	4	2.128	0	0	6	5	3	5	44	X		X	
Zurek, Gregory	5	8.929	25	1	0.532	0	0	2	5	2	5	39	X	X	X	
Zurek Jr, Stanley	7	12.5	25	1	0.532	0	0	5	0	3	0	33	X	X	X	



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: July 10, 2015
Meeting: July 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

July 16, 2015

Administrator's Office

Statistics

Work Orders:

Electric = 14 Written, 7 Completed
Water = 10 Written, 10 Completed
Sewer = 45 Written, 45 Completed
Road = 102 Written, 100 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 07-07-2015. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 07-15-2015.

Resolutions:

Resolution to ratify hiring of Fiona Faherty

Resolution to ratify hiring of Teodoro Braunovic

Resolution to ratify hiring of Filip Vlahovic

Resolution to ratify hiring of Megan Terry Demarest

Resolution to ratify hiring of Cassandra Shedrick

Resolution to increase wages for William Schulz

Resolution to increase wages for Doug Peterson

Topics of Discussion:

Sludge drying system for Waste Water Treatment Plant

Road/Water Department

Statistics

Water Distribution:

8,881,100 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.52 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.44 mg/L

The form, DOH-360, was filed with the DOH on July 7, 2015 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed Water Machine maintenance.
- ❖ Cleaned the tops of all storm drains.
- ❖ Repaired several water leaks and supplied risers to paving crew working on paving project.
- ❖ Road crew has been patching roads and making repairs to infrastructure during June.
- ❖ Replaced an alternator in G-19, and fixed some other minor issues on other road vehicles.
- ❖ Filled holes in by the railroad dock and along the bulkheads in Mitchell Park.
- ❖ Assisted Recreation Center with moving the equipment and furniture to the new location.
- ❖ Set up swim rope and chair at 5th Street Beach.

Projects:

Crew spent many hours during June making improvements to Mitchell Park. New stone was spread on the pathways. They also have been keeping up with watering the many plantings throughout the village.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of June, = 7,789,000 gallons.

Average Daily Flow = 0.260 million gallons day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 98% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %

Coliform Fecal General = 83.6 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 2,116 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 5 mg/L, and 9.1 lbs/day

Sludge Removal:

35,000 Gallons of sludge hauled during June.

Report

❖ Treatment Plant:

Total coliform numbers for the month exceeded the limit. The issue was noticed to the DEC immediately. No NOV will be issued and the cause of the problem - a minor electrical issue- will be rectified shortly. The Trojan system will be overhauled with new PLC boards.

❖ Collection System:

We are continuing to clean the collection system once a week.

Pump stations operation was normal.

We replaced a pump at 6th Street with a spare. Primary pump is being rebuilt.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = June 8 @ 143.50 Mwh

Minimum usage day = June 3 @ 59.83 Mwh

Average usage for the month per day = 83.27 Mwh

Monthly total usage = 2414.70

Service calls/call outs = 2

Street light repairs = 2

Customers shut off for none payment = 0

Customers turned on for payment = 0

Customers turned on for the season = 3

New Services/Service Upgrades = 2

Tasks Accomplished:

- ❖ Temporary fuel tanks have been setup at plant in anticipation of new fuel storage system.
- ❖ Completed the replacement of the jacket water expansion tank for Engine No. 5
- ❖ Ordered new utility poles for stock.
- ❖ Met with Island Pump and Tank to finalize contract items for new fuel storage system.
- ❖ Met with Kip Skrezec to discuss the new sewer line installation for the power plant.

Projects:

Plant personnel assisted with the inspection of over 30 fire extinguishers located at the plant.

Doug Jacobs has been coordinating the capital upgrades projects. The new fuel storage system is almost ready to be installed and the final design for the basement containment and storage solution is near completion. Several work items are scheduled to begin in July.

Attachments:



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EXT. 217

Submitted: July 10, 2015
Meeting: July 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

July 16, 2015

Building Inspector's Office

Statistics

Summary of Transactions:

Building Permits Issued	5
Building Permit Application	0
Fence Permits	1
Use Evaluation Application	0
Wetland Permit Application	1
Wetland Permit Issued	1
HPC Application	2
Zoning Board Applications	0
Planning Board Applications	3
CO Searches	3
CO Fees	6
Yard Sale	5
Road Opening	3
Sewer Inspection Fee	0
Dumpster Permit	2
Sign Permit	1

Total Fees Collected: \$3619.25

Reports

- ❖ The Zoning and Planning Boards have begun to slow down with the number of applications received.
- ❖ The Code Enforcer is working to get certified to be a Building Safety Inspector. After completing the courses he will be able to perform fire safety and property maintenance inspections of existing buildings.
- ❖ We will be rolling out the next section of the rental law sometime on or before August 1st.
- ❖ Building Department has met with a representative from the Department of Labor in regard to asbestos remediation. Policies and procedures were reviewed. The meeting was very informative and helpful.

Code Enforcer's Office

Reports

- ❖ The owner of a business was issued tickets for maintenance violations after he failed to respond to a written notice and two reminders.
- ❖ The owners of a residential property were issued tickets for a zoning violation in reference to two separate residential buildings located on one residential lot.
- ❖ The owner of a business was issued a ticket for failure to follow approval of site development plan procedure.
- ❖ The occupant of a residence was issued a ticket for failing to remove two abandoned vehicles that have been stored in the driveway since November.
- ❖ The owner of a residential property was issued tickets for erecting a fence and constructing a deck without permits.
- ❖ A stop work order was issued to the owner of a residential property for beginning construction and renovation without a building permit.
- ❖ An investigation of a business was initiated after receiving complaints that they were improperly serving hot food. It was determined that the NYS Department of Agriculture and Markets has jurisdiction and they were requested to investigate.
- ❖ Notices of violation were issued to two boat owners who moored their boats in Village waters without permits.
- ❖ In response to a complaint, notices of violation were issued to three property owners who have allowed their shrubbery to encroach upon the Village sidewalk.
- ❖ The Code Enforcement Officer investigated a complaint and settled a dispute involving one neighbor throwing lit cigarette butts onto the property of another neighbor.

- ❖ The Code Enforcement Officer assisted the Suffolk County Department of Adult Protective Services with a complaint at a residence.
- ❖ The Code Enforcement Officer appeared in Southold Town Justice Court on three dates.
- ❖ The Code Enforcement Officer issued two Dumpster Permits.

Code Enforcement Worksheet is attached.

Attachments:

Code Enf Report 071615 (PDF)

Appearances Tickets Issued

Date	SCTM#	Address of Occurrence:	Charge:	Defendant's Address:	Ticket #
6/11/2015	4.-9-29	100 Front Street	90-2. Public Nuisance	Bellerose, NY	15051
6/11/2015	4.-9-29	100 Front Street	304.6. Fall to Maintain Exterior Walls.	Bellerose, NY	15052
6/11/2015	4.-9-29	100 Front Street	304.9. Fall to Maintain Overhang Extensions.	Bellerose, NY	15053
6/18/2015	2.-6-50	629 Main Street	150-6.A. Zoning Violation. 2 separate 1-Family dwellings on a single residential lot.	Greenport, NY	15054
6/18/2015	2.-6-50	629 Main Street	150-6.A. Zoning Violation. 2 separate 1-Family dwellings on a single residential lot.	Greenport, NY	15055
6/24/2015	5.-4-28	25 Front Street	150-30.C(1) Failure to Follow Approval of Site Development Plan Procedure.	Forest Hills, NY	15056
6/25/2015	4.-4-16	515 Madison Ave	112-11. Abandoned Vehicles.	Greenport, NY	15057
6/26/2015	4.-9-29	514 Wiggins Street	150-13.F(4). Erecting a Fence without a Permit.	Atlantic Beach, NY	15058
6/26/2015	4.-9-29	514 Wiggins Street	65-2.A(1). Commencing Construction without a Building Permit. (Rear Deck)	Atlantic Beach, NY	15059

Notice of Violation / Order to Remedy Violation Sent:

Date	SCTM #	Address	Nature of Violation	Remediation	Closed:
6/3/2015	4.-9-24.2	136 Front Street.	112-14. Maintenance of Private Property. Litter and weeds.	6/11/2015; Telephone interview with the property owner who stated that she cleaned her side of the alley and is considering closing the alley to the public. Inspected the property and observed that the violation has been corrected.	6/11/2015
6/3/2015	4.-9-23.5	214 -216 Front Street	112-14. Maintenance of Private Property. Litter and weeds.	6/11/2015; Inspected the property and observed that the violation has been corrected.	6/11/2015
6/18/2015		East end of Brown Street.	48-17.A. Boat secured at end of street without a permit.		
6/24/2015	4.-6-40	439 First Street	65-2.A. Construction without a Building Permit.	6/24/2015; Stop Work Order Issued. Owner and contractor contacted the Building Dept.	
6/29/2015	2.-5-42	8 Broad Street	115-7.A. Shrubbery obstructing the sidewalk.		
6/29/2015	2.-6-45	602 First Street	115-7.A. Shrubbery obstructing the sidewalk.		
6/29/2015	2.-6-48	615 Main Street	115-7.A. Shrubbery obstructing the sidewalk.		

New Complaints

Date	SCTM#	Address	Nature of Violation	Remediation	Closed:
6/1/2015	4.-9-24.2 and 4.-9-23.5	136 Front Street and 214 - 216 Front Street	Litter and weeds in the alley between the stores	6/3/2015; Notices of Violation were sent to the property owners. 6/11/2015; Telephone Interview with one of the property owners. Inspected the property and observed that the violation has been corrected.	6/11/2015
6/12/2015	6.-2-17	Layyah 400 Front Street	The convenience store began serving hot food.	6/12/2015; Inspected the store, observed that they were selling hot food from a dell-style steam table, and photographed same. 6/15/2015; Telephone Interview with Phyllis Black, NYS Ag Market, who stated that the business has a 20-C license that allows them to serve hot food. The license is expired but that may be due to a backlog in Albany. NYS Ag Market will inspect the store, determine if their license is valid, and determine if they have become a dell and would fall under the jurisdiction of the Suffolk County Health Dept. NYS Ag Market case # 49955.	
6/15/2015		425 Main Street	Neighbor is throwing lit cigarette butts onto the complainant's property.	6/15/2015; Telephone Interview with the complainant. 6/18/2015; Interviewed the complainant at 425 Main Street. Interviewed the neighbor at 421-4A Main Street. He acknowledged throwing extinguished cigarette butts out the window and agreed to refrain from throwing anything onto his neighbors property.	6/18/2015
6/11/2015	4.-3-25	538 Main Street	Neighbor is using his garage as a commercial art studio.	6/18/2015; Researched the property, interviewed the property owner and inspected the garage. The garage is legally being used as an art studio where the property owner paints his paintings. No violations observed.	6/18/2015
6/22/2015		8 Broad Street 602 First Street 615 Main Street	Shrubbery is obstructing the sidewalk.	6/29/2015; Inspected the locations and issued Notice of Violations to the three property owners.	

Open Cases

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
5/7/2015	2.-6-50	629 Main Street	Illegal Apartment in Rear Garage.	<p>5/8/2015; Telephone Interview with the 1st complainant.</p> <p>5/11/2015; Inspected the property from the property line. No activity observed.</p> <p>5/13/2015; Inspected the property from the property line during the evening. No activity observed.</p> <p>5/14/2015; Inspected the property from the property line. No activity observed.</p> <p>5/15/2015; Inspected the property from the property line. No activity observed.</p> <p>5/18/2015; Inspected the property from the property line. No activity observed.</p> <p>Telephone Interview with the 1st complainant. Later the 1st complainant called back and left a message that the tenants were home in the garage at approximately 5:15 PM.</p> <p>5/19/2015; The 1st complainant left a message that the male tenant was home in the garage at approximately 5:45 PM.</p> <p>5/20/2015; Telephone interview with the 1st Complainant.</p> <p>5/21/2015; Inspected the property from the property line. No activity observed.</p> <p>5/26/2015; Received a written complaint from the 2nd complainant. Inspected the property from the property line. No activity observed.</p> <p>5/27/2015; Inspected the property from the property line.</p> <p>5/28/2015; Inspected the property from the property line. No activity observed.</p> <p>5/29/2015; Inspected the property from the property line. No activity observed.</p> <p>6/1/2015; Inspected the property from the property line. No activity observed.</p> <p>6/3/2015; Inspected the property from the property line. No activity observed.</p> <p>6/4/2015; Inspected the property from the property line. No activity observed.</p> <p>6/6/2015; 1025 hrs, Observed a 2011 VW NY reg # FJF7525 parked in front of the garage. Interviewed the property owner who stated that the garage is rented to a husband and wife during the period of April through the end of June, but that the building was used as a cottage long before he purchased the property.</p> <p>6/18/2015; Ticket numbers 15054 and 15055 were issued to the property owners for a zoning violation.</p>	
5/14/2015	4.-3-32	511 Carpenter Street	Certificate of Occupancy Violation - Bedrooms added on the 3rd Floor and advertised as such on AirBNB.	<p>05/14/2015; Researched the property on AirBNB, Inspected and photographed the property.</p> <p>5/15/2015; Issued Ticket #'s 15047 and 15048 to the property owners.</p> <p>5/27/2015; Certificate of Occupancy revoked and Notice of same posted on the property.</p> <p>6/3/2015; Inspected and photographed the property with the consent and escort of the caretaker.</p> <p>6/5/2015; Property owners failed to appear in Court to answer the summonses.</p>	

5/14/2015	4.-3-26.2	515 Carpenter Street	Certificate of Occupancy Violation - 1 Bedroom house converted to a 3 bedroom house and advertised as such on AirBNB.	<p>05/14/2015; Researched the property on AirBNB, inspected and photographed the property.</p> <p>5/22/2015; Certificate of Occupancy revoked and Notice of same posted on the property. Ticket # 15050 Issued to the property owner.</p> <p>5/26/2015; Property owner met with Village Officials at Village Hall and submitted applications for the work that had been done. The property was inspected by the Building Inspector and the Village Administrator who observed that the bed had been removed from the third floor and a locked door has been added to restrict access to the third floor.</p>	
5/21/2015	6.-3-17	431 Fifth Street	Shed too close to the property line.	5/29/2015; Telephone interview with the property owner who stated that he will begin the process next week to seek a variance for the shed.	
5/29/2015	4.-6-2	221 Center Street	112-11. Abandoned Vehicle.	6/29/2015; Inspected the property and observed that the abandoned vehicle has been removed.	6/29/2014
4/1/2015	3.-4-8	624 Main Street	Illegal 3rd floor apartment	<p>3/30/2015; Interviewed the property owner about the suspected third floor apartment. He stated that he had not rented out the third floor but was letting a friend who was down on his luck live there. He agreed to have the person leave the building.</p> <p>4/10/2015; The owner left a message that the third floor is vacant and that the Village can inspect the property.</p> <p>4/14/2015; Inspected the property with the Building Inspector. We observed that the third floor was vacant, there was no kitchen, but there was a full bathroom. The property owner agreed that within two weeks, he would remove the bathroom or begin the process to make the apartment legal.</p> <p>5/29/2015; Telephone interview with the property owner who stated that he is waiting for drawings so that he can submit plans.</p>	
4/3/2015	5.-1-17.1	127, 133, 135-137 Ludlam Place	Abandoned vehicles, old mattresses, old furniture, old tires, debris, rubbish and garbage surrounding the four multi-family apartment houses located on the lot.	<p>4/3/2015; Observed numerous violations at the property while patrolling Ludlam Place. Inspected the property and photographed the violations.</p> <p>4/6/2015; Issued Ticket numbers 15026 through 15041 to the property owner.</p> <p>4/13/2015; Inspected the property and observed that the garbage has been cleaned and the old furniture has been removed, but the abandoned cars and a lot of the unused items, such as old tires, remain.</p> <p>4/22/2015; Interview with the property owner at Village Hall. He is upset that he received tickets instead of a warning, but stated that he has corrected the violations.</p> <p>4/23/2015; Inspected the property and observed that all of the violations have been corrected except that the three abandoned vehicles still remain.</p> <p>4/27/2015; Inspected the property and observed that there are now 4 Abandoned vehicles.</p> <p>4/29/2015; Telephone interview with the property owner who stated that he contacted the Southold Town Police Department for information on how to legally remove the cars and that he is starting the process.</p> <p>4/30/2015; Property owner called and stated that it is going to take time to get the vehicles removed.</p> <p>5/28/2015; Inspected the property and observed that the abandoned vehicles remain.</p>	

4/7/2015	2.-6-48	615 Main Street	Construction was started without a Building Permit.	<p>4/7/2015: Inspected property with the Building Inspector. Issued a Notice of Violation and a Stop Work Order.</p> <p>5/26/2015: Telephone Interview with the property owner who stated that she just received the stamped engineer's plans and will meet with the Building Inspector on 5/28/2015.</p> <p>5/28/2015: Property owner met with Village Officials at Village Hall.</p>	
4/13/2015	4.-7-2.2	430 First Street	Overcrowded rental property.	<p>6/3/2015: Telephone Interview with the property owner. She states that there should be 4 people living in the upstairs apartment and 4 people living in the downstairs apartment. She states that she will inspect the building to determine if anything has changed and she will get back to the Village.</p>	
4/14/2015	2.-4-2	320 Johnson Court	90-2. Public Nuisance. Junk and debris in the yard. Violations of the Property Maintenance Code of NYS. Holes in the roof and siding.	<p>5/29/2015: Inspected the property and observed that nothing has changed.</p>	
4/20/2015	3.-4-3	610 Main Street	Illegal Apartment	<p>4/20/2015: Issued Ticket # 15044 to property owner.</p> <p>6/5/2015: Owner and his attorney appeared in Court and requested an adjournment while they go before the Zoning Board of Appeals.</p>	
3/26/2015	2.-2-10.1	211 Bridge Street	Garage being built without a Building Permit.	<p>5/22/2015: The Building Inspector reports that the property owner has been in contact with the Building Dept.</p> <p>6/26/2015: Inspected the building and measured its height at 15 feet.</p>	
3/27/2015	4.-2-25	126 Center Street	90-2. Public Nuisance in reference to an abandoned house.	<p>3/27/2015: Issued Ticket # 15024 for Public Nuisance in reference to the abandoned house.</p> <p>5/28/2015: Issued a Notice of Public Nuisance to the property owner and posted the same on the property.</p> <p>6/5/2015: Defendant failed to appear in Court to answer the ticket.</p>	
1/5/2015	3.-4-26.1	608 Carpenter Street	112-11. Abandoned or Unlicensed Vehicle.	<p>1/7/2015: The property owner came in to Village Hall to discuss the complaint. The car belonged to her late husband and she doesn't know how to proceed. She will either sell the car or restore it, but she needs more time.</p> <p>3/4/2015: Telephone Interview with the property owner who stated that she is trying to sell the car but is having a difficult time because of all the snow.</p>	
1/9/2015	2.-2-45	306 Manor Place	65-6. Use of a building without a Certificate of Occupancy.		
1/15/2015	6.-4-10	331 Wiggins Street	112-11. Abandoned or Unlicensed Vehicle.	<p>5/29/2015: Inspected the property and observed that the vehicle has not been removed.</p>	

1/16/2015	6.-2-23.2	Meson Ole 131 Third Street	311.2.2 of the Fire Code of NYS. Fail to Maintain Fire Protection System. Numerous violatons of the Property Maintenance Code of NYS.	<p>1/16/2015: The Order was sent via regular mail and certified mail to each of the three (3) owners and was also conspicuously posted on the building.</p> <p>1/28/2015: Telephone Interview with a representative of True Assets, acting on behalf of M & M Mortgage, who states that they have repaired the roof, the eave, and the plumbing, and have requested that the alarm company resume central station monitoring. He states that he will call back when the monitoring is in place.</p> <p>2/2/2015: Emailed the represnattive a list of violations at the property.</p> <p>2/9/2015: Telephone Interview with the representative who stated that they are making progress correcting the violatons but that the alarm company had not yet set up the central station monitoring.</p> <p>3/2/2015: Telephone Interview with representative who stated that M & M Mortgage has failed to approve funding for the Fire Protection System.</p> <p>3/4/2015: Telephone interview with bank represenatives in reference to getting the fire protection system restored. Request was forwarded to the Asset Maintenance Unit.</p> <p>3/6/2015: A property owner and his attorney appeared in Court. They stated that they are in the process of selling the property. They stated that they will repair the Fire Protection System within two weeks. The Court adjourned the case.</p> <p>3/27/2015: The property owner and his attorney appeared in Southold Town Justice Court. The Fire Protection System has not been activated. The Court adjourned the case.</p> <p>4/23/2015: Issued and conspicuously posted a Notice of Public Nuisance on the building.</p> <p>5/21/2015: Village Attorney obtained a Court Order from Supreme Court allowing the Village to remedy the Fire Suppression System Violation.</p>	
1/29/2015	2.-4-19.2	535 Third Street	115-2.A. Encumbering Village Property, in reference to a firewood business being operated on Village property.	<p>1/26/2015: Went to the location and personally spoke to the property owner about the problem.</p> <p>1/29/2015: Issued an Order to Remedy Violation to the owner.</p> <p>2/4/2015: Telephone interview with the property owner who stated that he has been mowing the lawn on the property for the last ten years and that he now owns the property due to "eminent domain." Village Administrator and Village Attorney advised of the property owner's adverse possession claim.</p> <p>3/30/2015: Inspected the property and observed that the firewood has been removed and the Village property is vacant.</p> <p>4/13/2015: Inspected the property and observed that a garden is being planted on the Village property.</p> <p>4/14/2015: 1235 hrs, Observed the property owner operating a rototiller on the adjacent Village property, preparing to plant a garden. Interviewed the property owner and advised that the property is owned by the Village. The owner again made his "eminent domain" claim. He then stated that he had to remove some trees from the Village property because they were threatening his house and his garage, and he wanted the Village to reimburse him for his expenses. He was encouraged to submit a claim to the Village.</p> <p>4/15/2015: Issued ticket # 15043 to the property owner.</p> <p>04/22/2015: The Road Department removed a fence that the property owner erected on Village Property.</p>	

12/15/2014	7.-4-11	149 Fifth Street	90-2. Public Nuisance. Roof of detached garage has caved in.	<p>1/7/2015; Telephone Interview with the property owner who stated that her daughter is in the process of buying the house and that the daughter plans on fixing or removing the garage.</p> <p>1/8/2015; Telephone Interview with the daughter who stated that when they buy the house, they will either repair or remove the garage.</p>
12/26/2014	4.-9-29	100 Front Street	Numerous violations of the Property Maintenance Code of NYS.	<p>3/30/2015; Interviewed a company representative who stated that they will be making repairs now that spring has arrived.</p> <p>5/29/2015; Telephone Interview with the representative who stated that they are having issues with contractors and pricing and that they will get the repairs done as soon as possible.</p> <p>6/4/2015; Inspected and photographed the property.</p> <p>6/11/2015; Issued Ticket #'s 15051, 15052 and 15053 to the property owner.</p>
11/12/2014	2.-4-29	507 Third Street	Abandoned vehicles. Debris and junk behind garage. Garage in deteriorated condition.	<p>Notice of Violation sent via USPS certified mail. Returned "Not deliverable as addressed, unable to forward."</p> <p>12/04/2014; Researched the property owner and reissued Notice of Violation to his home address.</p> <p>12/21/2014; Served the Notice of Violation by conspicuously posting the Notice on the front door of the property. 1/4/2015; Notice of Violation that was sent to the owner's home address was returned by USPS as unclaimed.</p> <p>1/12/2015; Inspected the property and observed that the abandoned vehicles have been removed but not much else has changed. During a telephone Interview with the owner, he stated that he is working to get the tenants to clean up.</p> <p>2/23/2015; Issued ticket 15006 for Failure to Maintain Accessory Structures and ticket 15007 for Public Nuisance.</p> <p>2/26/2015; Telephone interview with the property owner who stated that he has removed the debris and that he will begin to repair the garage as soon as the weather breaks. Inspected the property and confirmed that the debris has been removed.</p> <p>5/29/2015; Inspected the property and observed that no repairs have been made to the garage.</p>
11/12/2014	4.-4-16	515 Madison Ave	112-11. Abandoned vehicles.	<p>11/24/2014; Family representative called and stated that the two cars aren't abandoned. The owner was arrested for DWI, lost his license and can't register the cars. Rep was advised that the Village can be patient while they find a solution but that they can't continue to store the two abandoned cars in a residential driveway.</p> <p>1/7/2015; Telephone interview with Family rep who stated that they don't have a plan yet for removing the abandoned cars. I advised that they need to make it a priority.</p> <p>3/30/2015; Called the Family Rep who again stated that they don't have any plan for removing the cars. A deadline was set to remove the cars by April 15.</p> <p>04/22/2015; Issued Ticket numbers 15045 and 15046 to the property owners.</p> <p>6/25/2015; Issued Ticket # 15057 to the owner of the vehicles.</p>

11/15/2014	4.-8-38	229 Third Street	Abandoned Vehicle. Public Nuisance, yard full of junk and debris.	<p>11/15/2014; Interviewed the compl and photographed the problem.</p> <p>11/19/2014; Issued Tickets 14038, 14039 and 14040 to property owner.</p> <p>12/6/2014; Village Attorney Prokop sent the property owner a notice that the Village would be cleaning the property on 12/11/2014.</p> <p>12/11/2014; Inspected property and determined that the property owner has been cleaning up the property.</p> <p>12/15/2014; Inspected property and observed that the proerty owner has been continuing to clean the property and is still working on the clean up.</p> <p>01/02/2015; Inspected and photographed property. Owner has made progress but there is still a lot of debris that needs to be removed from the property. Advlsed Village Attorney of same. Owner did not show up for her Court date today.</p> <p>1/30/2015; The owner failed to appear in Southold Town Justice Court.</p> <p>3/6/2015; The owner failed to appear in Southold Town Justice Court.</p> <p>3/25/2015; Inspected and photographed the property. Issued Ticket 15021 for Abandoned Vehicle and Ticket 15022 for Public Nuisance.</p> <p>3/27/2015; The owner failed to appear in Southold Town Justice Court.</p> <p>4/10/2015; The owner and her attorney appeared in Southold Town Justice Court and agreed to clean the yard and comply by April 30. The case was adjourned until May 8.</p>	
11/20/2014	4.-6-35	411 First Street	Garage is dilapidated. Roof is falling in and building is leaning to the north.	<p>01/21/2015; I went to the property and interviewed the property owner who stated that she is aware of the problem and is considering her options.</p> <p>3/30/2015; Issued Ticket # 15025 to the property owner for Public Nuisance.</p> <p>5/29/2015; Inspected the property and observed that nothing has changed.</p>	
11/26/2014	4.-7-25	434 Main Street	Discarded and unused furniture and other debris left behind Goldin's Furniture.		

8/6/2014	2.-6-6	224 North Street	<p>90-2. Public Nuisance. Hoarder House. House and yard filled with junk and garbage. Numerous violations of the Property Maintenance Code of NYS.</p>	<p>8/6/2014: Letter sent. 9/5/2014: Issued Notice of Violation. 10/1/2014: Appearance Tickets Issued. 10/22/2014: Dumpster observed in driveway. It appears that some cleaning is taking place. 11/21/2014: Inspected progress at the property and spoke to the owner's grandson. Observed that the building materials required to repair the roof were being delivered. 11/24/2014: A second dumpster was observed in the driveway. 11/26/2014: Property owner called to inquire about my recent visit. She was advised that as long as she keeps making progress, the Village is satisfied with her efforts thus far. 12/22/2014: Observed that the roof has been removed from the rear section of the house. 1/7/2015: Left telephone message for the owner advising that she needed to get a building permit for the work being done at the house and that the Village wants to discuss her progress. 1/8/2015: Observed that major repairs were being made to the rear roof. 1/20/2015: Issued Notice of Violation instructing the property owner to apply for a Building Permit. 1/30/2015: Southold Town Justice Court adjourned the case to give the owner more time to correct the violations. 2/27/2015: The property owner applied for a Building Permit. No changes were observed at the property during February. The extreme cold and snow is a likely factor. 3/6/2015: The defendant appeared in Court. Not much progress has been made due to the winter weather. The Rotary Club appeared in Court and stated that they will be helping the defendant make the necessary repairs. The Court adjourned the case. 4/29/2015: Inspected the property and observed that nothing has changed during March and April. 5/29/2015: Inspected the property and observed that nothing has changed.</p>	
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236 THIRD STREET
GREENPORT NY 11944

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MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: July 10, 2015
Meeting: July 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

July 16, 2015

Marina

- ❖ Mitchell Park got an overhaul during the month of June. Patching along the bulkhead, repairs to the stonework, and spreading of new bluestone are just some of the improvements.
- ❖ All the landscaping got worked on to make it look nice for the summer season.
- ❖ New life rings were hung along the dock and bulkheads.
- ❖ The marina did well this month. We were over by \$3356.20 over this time last year.
- ❖ We had many large yachts come to stay with us. One of them was the Skyfall, which has frequented us in years past.
- ❖ Carousel revenue was up by \$672.91 over this time last year.
- ❖ Four sets of doors on the carousel were successfully repaired.
- ❖ Campground revenue was under by \$260.00 from last year's numbers. We still brought in a lot of business during June.
- ❖ Camera Obscura was over by \$44.00.
- ❖ We hosted the Tall Ships Challenge event over the July 4th weekend. The event garnered much attention and business for the marina.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =60 Enrolled

Reports

- ❖ We had a successful DOH survey done on June 9, 2015. We had some minor issues that we are working through.
- ❖ Long Island Cares Food Program visited us to check up on our progress with the program.
- ❖ We had a decent amount of parents signing up kids for the summer camp during the month of June.
- ❖ We spent a lot of time during June moving the Recreation Center to its new home on Third Street. The Road Crew assisted with moving the larger items.
- ❖ Volunteers helped paint the new center during the weekend of June 13th and 14th.
- ❖ We held an orientation/signup event on June 25th. Most of the registrations for summer camp we done then.
- ❖ We held the end of the year BBQ June 18th at 5th Street Beach.
- ❖ All Recreation Center employees received the proper certifications and training. Classes were held on June 18th and June 24th.
- ❖ Summer Camp began on June 29th. We had a very successful and smooth beginning.
- ❖ We are receiving compliments from parents about the new building.

Campground

- ❖ Performed maintenance on bathroom electric.
- ❖ Fixed some issues with power on several sites.
- ❖ Booking for the summer continued. Local events are bringing in good business for the campground.

Attachments:

Marina

June 2015

DEPARTMENT

June 2014

	MONTH/YEAR		MONTH/YEAR	
	Cash	C.C.		
1	43.45	100	311.02	1156.45
2	186.84	617.32	250-	
3		273.90	63	250
4		150	378.21	
5		2915.44+619.19	467.15	
6	175.75	93.45+1456.14	391.14	4009 1607.63
7	638.64	1626.15	714.96	2388.03
8		5949.53	717.51	865.87 8929.91
9		686.87	150	
10		678.09	688.68	
11		722.84	202.14	
12	113.42	1690.81	200	
13	434.36	2442.48	514.95	
14	726.06	1931.81	3739.75	219.01
15	0	719.33	896.30	667.73
16	0	9760.70	83.65	800.81
17	0	2663.72	91.25	565
18	0	514.50	720.41	
19	126.67	1446.39	716.62	14.12
20	235.46	10,683.93	117.32	2022.64
21	16.62	479.07	898.52	5112.42
22	74.96	1106.23	519.25	1841.29
23	0	723.01	10	1013.66
24	101.57	3530.66	1626.80	
25	0	233.58	8506.70	
26	49.97	581.78	836.26	750
27	257.91	1306.32	6785.77	27.16
28	51.05	5377.49	371.38	4847.81
29	27.81	4543.19	766.56	848.46
30	18.04	132.55+711.60 + 264.53	80.06	97.76 1516.17
31				

70,011.08

66,654.88

TOTAL

+ 3356.20

Carousel

June 2015
MONTH/YEAR

DEPARTMENT

June 2014
MONTH/YEAR

1			750
2			
3			
4	48-		
5	214-		
6	704- 622- 30 (tshirts)	234	240
7	1213 10 (ornament) 6 (donations)	674	534
8		893	
9			
10			8.54
11			
12	244- 15 (tshirt)		
13	688- 622- 30 (tshirts)	166	
14	1061- 40 (tshirt+orn) 17.50 (donations)	752	894
15		1252	
16			
17			
18			
19	442- (15 tshirt)		
20	476- 852.80- (15 tshirt)	474	
21	1402- (95 tshirt+orn)	858	866
22		1073	12
23			
24			
25			
26	95 (tshirt/orn) 700- 782-		
27	1484- 414- 15 (tshirt)	683.25	315
28	814- 1064- 15 (tshirt) 11.40 (donations)	704	949
29	516 638- 10 (ornament) 15 (tshirt)	755	1184
30	518- 554- 15 (tshirt)	751	828
31			

16,522.70

15,849.79

TOTAL

+ 672.91

McCann

June 2015 DEPARTMENT June 2014

	MONTH/YEAR		MONTH/YEAR	
	cash	c.c.		
1	1960	195-		
2				
3	60	550 -		
4		320 -	785	875 100
5		80 -	2285	
6	355 -	30 -	1110	1100
7				
8	610 -			
9	300 -		180	170
10		130 -	280	
11		625 -		
12		30 -	370	
13		40 - 30 -		
14		950	405	
15	300 -	240	90	
16		90 -	1120	120
17				
18				
19	1110 -	180 -	625	
20				
21				
22		40 - 40 - 120 -	260	
23	30 -		550	
24	30 -	60 -		
25	1100 (check)	1600 -		
26		80 -		
27		375 -	90	
28	100 -	120 -	40	
29		120 - 190 -		
30			176.5	30
31				

12,090-

12,350-

TOTAL

(-260.00)

Pump Out Boat

DEPARTMENT

June 2015 June 2014

MONTH/YEAR MONTH/YEAR

1			50
2			
3			
4			
5			
6			
7	55	25	
8			
9			
10			70
11			
12			
13			
14	85-		40
15			
16			
17			
18			
19			
20			
21	60-		
22			
23			
24			
25			
26	50-		
27			
28	40		145
29			
30			
31			

325-

305

TOTAL

+20

Mooning

June 2015 DEPARTMENT June 2014
MONTH/YEAR MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11	128-	
12	140-	
13		
14		
15		80
16		
17		
18		
19		
20		
21		228
22		
23		
24		
25		
26		
27		72
28		58
29		136
30		
31		

268-

574

TOTAL

(- 306)

Camera Obscura

June 2015
MONTH/YEAR

DEPARTMENT

June 2014
MONTH/YEAR

1		
2		
3		
4		
5		
6		
7	9-	
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21	7-	
22		
23		
24		
25		
26	14-	
27		
28		
29		
30	14-	
31		

44-

8

TOTAL



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

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EXT. 215

TRUSTEES
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PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: July 10, 2015
Meeting: July 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER'S REPORT

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2231, for the funding of the repair/reconstruction of the Fifth Street Basketball Courts, and directing that Budget Amendment # 2231 be included as part of the formal meeting minutes for the July 25, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #2232, to roll forward balances from Budget Amendment # 2119 into the new fiscal year, and directing that Budget Amendment #2232 be included as part of the formal meeting minutes for the July 25, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #2233, to fund Tall Ships 2015 expenses, and directing that Budget Amendment #2233 be included as part of the formal meeting minutes for the July 25, 2015 regular meeting of the Board of Trustees.
- RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #2234, to fund the new fencing of the 3rd Street park, and directing that Budget Amendment #2234 be included as part of the formal meeting minutes for the July 25, 2015 regular meeting of the Board of Trustees.

UTILITY BILLING

Meter reading and billing are on schedule.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

- a) 6 re-certifications and 5 interims were performed.
- b) 2 vouchers were issued. 1 voucher expired due to inability to find housing.
- c) 1 port was absorbed by Town of Brookhaven HA.
- d) 20VC violated the Letter of Understanding and the VGHA has moved to terminate the tenent's participation. Fair Hearing has been scheduled for 8/10/15 with hearing officer from Town of Southampton.

SIGNIFICANT PAYMENTS

- TCC - 25% payment - \$ 166,810.60
- Bond Payment - Light Fund - \$ 45,000.00 principal, \$ 1,080.00 interest, total payment \$ 46,080.00

SIGNIFICANT COLLECTIONS

- Rents Received -June 2015 - \$ 74,937.09
- Property Taxes Received (including W & S re-levy) - \$ 964,757.12

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report
- CD/HA Monthly Financials - See attached

Attachments:

BANK ACCOUNT BALANCES JUNE 2015 (PDF)

BILLING STATISTICS REPORT JUNE 2015 (PDF)

HOUSING AUTHORITY AGENDA JUNE 2015 (PDF)

CD FINANCIALS JUNE 2015 (PDF)

HA FINANCIALS JUNE 2015 (PDF)

BUDGET MOD 2231 - 5TH BASKETBALL COURTS (PDF)

BUDGET MOD 2232 - ROLL FORWARD BUD MOD 2119 (PDF)

BUDGET MOD 2233 - TALL SHIPS (PDF)

BUDGET MOD 2234 - 3RD ST PARK FENCING (PDF)

G	Sewer	G.0200.000	Checking	355,500.12	
G	NYS DEC Consent	G.0201.000	Savings	31,114.96	
G	Sewer Fund III	G.0201.120	Cert of Deposit	714,231.26	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,103.42	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	1,298,912.38
H	Capital	H.0200.000	Checking	79,573.41	
H	Capital Reserve	H.0200.400	SAVINGS	49,347.77	
				TOTAL CAPITAL FUND	128,921.18
TA	Trust & Agency	TA.0200.000	Checking	52,197.10	
TA	Retirement Savings	TA.0201.000	Savings	48,717.96	
TA	WWI Memorial Trust	TA.0201.001	Savings	727.32	
TA	T & A Special Escrow	TA.0201.002	Savings	6,571.81	
TA	Justice Court	TA.0201.004	InvestCheck	4,770.19	
TA	Concert Fund	TA.0201.008	Savings	2,275.53	
TA	Global Common	TA.0201.009	Savings	270,816.89	
TA	Accounts Payable	TA.0202.000	Checking	343,318.66	
				TOTAL TRUST & AGENCY FUND	729,395.46
	Wire Account			213,278.60	
	Utility Clearing			178,978.75	
					392,257.35
				TOTAL VILLAGE WIDE	11,516,478.80

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	P	
Electric	2 - Electric - Flat Charge	13	0	0		0		595.38		
	9 - Residential (1,1)	1338	0	676543	78,021.50	0			30,310	
	10 - Water Heating (2, 2)	14	0	1953	146.67	0			86	
	11 - All Electric (3, 3)	334	0	235235	25,947.31	0			10,474	
	13 - Demand - Class 3 (5, 5)	5	0	380200	21,253.18	924	10,857.00		16,929	
	14 - Village St. Lighting (6, 6)	5	0	28480.55	3,278.12	0			1,268	
	15 - Town St Lighting (7, 7)	1	0	3454.15	397.57	0			153	
	19 - Traffic Lights (11, 11)	1	0	1416	146.65	0			63	
	20 - Contract St Lighting (12, 12)	2	0	139	0.00	0				
	21 - Sterling Harbor (13, 13)	2	0	1233.625	141.99	0			54	
	Electric Total		1715	0	1328654.325	129,332.99	924	10,857.00	595.38	59,341
	Sewer	3 - Sewer - Flat Charge	42	0	0	2,213.40	0			
		4 - Sewer - Flat Charge	1	0	0	63.70	0			
		23 - Sewer - VILL 3/4" W/SEWER (14, 14)	867	540	4481.4	54,529.40	0			
		25 - Sewer - VILL 1" W/SEWER (15, 15)	29	12	386.3	4,260.24	0			
		27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	5	339.3	3,631.76	0			
		29 - Sewer - VILL 2" W/SEWER (17, 17)	27	7	796.4	8,465.96	0			
		31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	0	35.04	0			
		33 - Sewer - VILL 4" W/SEWER (19, 19)	2	2	3.6	70.08	0			
		54 - Sewer - OUTSIDE RES SEWER (50, 50)	76	64	602.0652	11,409.27	0			
		57 - SPLIT SEWER BILLING (52, 52)	1	0	23	0.00	0			
		62 - DRIFTWOOD COVE 52	1	1	115.7904	2,735.20	0			
63 - DRIFTWOOD COVE 49		1	1	109.0584	2,577.40	0				
64 - PECONIC LANDING 253		1	1	588	13,307.80	0				
65 - CLIFFSIDE CONDOS-SEWER		1	1	145	3,682.00	0				
Sewer Total			1062	635	7589.914	106,981.25	0			
Water	5 - Water - Flat Charge	22	0	0	554.35	0				
	22 - VILL 3/4" W/SEWER (14, 14)	873	256	5353.5	26,179.05	0				
	24 - VILL 1" W/SEWER (15, 15)	28	6	387	1,553.94	0				
	26 - VILL 1 1/2" W/SEWER (16, 16)	13	5	450	1,742.34	0				
	28 - VILL 2" W/SEWER (17, 17)	28	16	887.6	3,646.98	0				
	30 - VILL 3" W/SEWER (18, 18)	1	1	0	36.90	0				
	32 - VILL 4" W/SEWER (19, 19)	2	2	5	73.80	0				
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0				
	47 - VILLAGE 2" (43, 43)	8	0	878	3,125.82	0				
	48 - VILLAGE 3/4" (44, 44)	92	44	920	4,126.02	0				
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	78	0.00	0				
	52 - FIRE SPRINKLERS (49, 49)	23	0	0	0.00	0				
	53 - OUTSIDE RES SEWER (50, 50)	72	0	655.996	0.00	0				
	Water Total		1167	331	9615.096	41,076.10	0			
	electric-small commercial	12 - Commercial (4, 4)	371	0	671660.8	76,479.36	0			30,093
16 - Operating Municipalt (8, 8)		18	0	51493	5,733.50	0			2,292	
17 - Water Department (9, 9)		3	0	26	40.07	0			1	
18 - Sewer Department (10, 10)		10	0	70609	7,679.48	0			3,144	
electric-small commercial Total		402	0	793788.8	89,932.41	0			35,531	
Grand Total		4346	966	2139648.135	367,322.75	924	10,857.00	595.38	94,873	

AGENDA
HOUSING AUTHORITY BOARD REGULAR MEETING
June 30, 2015

1. Motion to approve minutes May 26, 2015.
2. Motion to approve accounts payable for July 2015 totaling \$74,668.76 (see below):

July 2015 MONTHLY EXPENSES

HAP & PORT RENTS (78 Units)	\$65,734.00
UTILITY PAYMENTS TO FAMILIES	\$279.00
OFFICE EXPENSES	\$138.73
PORT FEES	\$61.41
ATTY FEES	\$1,407.31
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMP BENES)	\$7,048.31
TOTAL	\$74,668.76

3. Section 8 Update

- a) 6 recertifications and 5 interims were performed.
- b) 2 vouchers were issued. 1 voucher expired due to inability to find housing.
- c) 1 port was absorbed by Town of Brookhaven HA.
- d) 20VC violated her Letter of Understanding and the VGHA has moved to terminate her participation. Fair Hearing has been scheduled for 8/10/15 with hearing officer from Town of Southampton.

4. Affordable Housing Update

- a) MOTION – to approve accounts payable for July 2015 for 213 Center Street totaling \$286.51 and 278 2nd Street totaling \$3,425.31 (see below).

July 2015 MONTHLY EXPENSES

213 Center Street

Beginning Balance 7/1/15	\$37,239.52
Village Electric	\$87.79
Village Water	\$55.92
	\$
	\$
Salary Reimb	\$142.80
TOTAL EXPENSES	\$286.51
Approx Ending Balance	\$36,953.01

278 2nd Street

Beginning Balance 7/1/15	\$61,173.14
Payment for 278 2 nd St	\$1,000.00
Electric	\$25.99
Water	\$55.92
HA Admin Deficit	\$1,600.00
Pine Oaks Landscaping	\$315.00
Salary	\$428.40
TOTAL EXPENSES	\$3,425.31
Approx Ending Balance	\$57,747.83

Income

Income	
278 # 1	\$1240.00
278 # 2	\$1125.00
278 # 3	\$1125.00
213 Center	\$1125.00
TOTAL	\$4,615.00

5. Next meeting date: **Tuesday, July 28, 2015 at 5:00 PM.**
6. Motion to adjourn.

Financial Data Schedule - Monthly Revenue & Expenses - Jun 15				79	TOTAL UNITS	TOTAL HAP & PORT PAYMENT TOTAL HAP, PORT, UTILITIES	\$ 68,260.00	362.00	\$ -	\$ -
Account Description							\$ 68,622.00			
REVENUE:										
706	PIA HUD Operating Grants	\$	70,167.00							
706a	Admin fee revenues	\$	6,162.00							
711	Interest Earned - HAP	\$	-			Final Recovery HAP (714.010)				
	Interest Earned - ADMIN	\$	-			Final Recovery				
714	Final recovery	\$	-							
700	TOTAL REVENUE	\$	79,097.71			Admin Fee Supplemental from CID				
EXPENSES:										
912	Administrative Auditing fees									
911	Salaries - Asha (\$24.04) Robert Colum E	\$	3,366.10	\$	253.36	\$	3,619.46			
911a	Medical	\$	1,808.86	\$	40.25	\$	1,849.11			
911b	Dental	\$	-	\$	-	\$	-			
911c	Pension 20.8% of paycheck	\$	700.15	\$	52.70	\$	752.85			
914	Payroll Taxes FICA	\$	257.51	\$	19.38	\$	276.89			
915	Employee Benefit Contribution TOTAL	\$	2,509.01	\$	92.95	\$	2,601.96			
914	Compensated absences									
917	Nina JG Stewart, Esq									
	A Gallacher Reimb									
918	A Gallacher Mileage	\$	19.55	\$	19.55					
916	Office Expenses Total	\$	-							
910	Administrative Total	\$	6,634.46	\$	7,048.31	Village of Greenport total				
962	Other General Expenses (Office Rent)	\$	550.00							
969	TOTAL OPERATING EXPENSES	\$	7,184.46							
970	EXCESS OPERATING REVENUE OVER OPERATING EXPENSES			\$	1,746.25					
923.1	PIA Utility Allowance	\$	362.00							
923.2	HAP payments	\$	65,501.00							
	PORT payments	\$	2,759.00							
973	(HAP, PORT and UTILITY TOTAL)	\$	68,622.00							
	HAP & UTIL less Port payments	\$	65,863.00							
1117	Total Admin Revenue	\$	8,930.71							
1118	Total Hap Revenue	\$	70,167.00							
1118-020	Net HAP	\$	1,545.00							
	Net ADMIN	\$	1,746.25							
900	TOTAL EXPENSES	\$	75,806.46	\$	75,806.46	TOTAL CASH DISBURSEMENTS				
1000	EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES			\$	3,291.25					

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2016 Period: 7 Trans Type: B2 - Amend Status: Batch
 Trans No: 2231 Trans Date: 07/09/2015 User Ref: ROBERT
 Requested: P. PALLAS Approved: Created by: ROBERT 07/09/2015
 Description: FUNDING OF THE REPAIR/ RECONSTRUCTION OF FIFTH STREET BASKETBALL COURTS
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	33,700.00
A.8843.900	TRANSFER TO CAPITAL..	33,700.00
H.2816.500	TRANSFER FROM GENERAL..	33,700.00
H.7111.293	PARK IMPROVEMENTS..	33,700.00
Total Amount:		134,800.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2016 Period: 7 Trans Type: B2 - Amend Status: Batch
 Trans No: 2232 Trans Date: 07/09/2015 User Ref: ROBERT
 Requested: R. BRANDT Approved: Created by: ROBERT 07/09/2015

Description: TO ROLL FORWARD BALANCES FROM BUDGET MOD # 2119 - FUNDING OF TEMPORARY PART TIME STAFFING IN THE CLERK'S, TREASURER'S AND BUILDING DEPTS. - INTO NEW FISCAL YEAR
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.1325.100	TREASURER.PERSONNEL SERVICES	1,067.56
A.1410.100	CLERK.PERSONNEL SERVICES	732.37
A.3620.100	SAFETY INSPECTION.PERSONNEL SERVICES	1,067.56
A.5990	APPROPRIATED FUND BALANCE	2,867.49
Total Amount:		5,734.98

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2016 Period: 7 Trans Type: B2 - Amend Status: Batch
 Trans No: 2233 Trans Date: 07/09/2015 User Ref: ROBERT
 Requested: Approved: Created by: ROBERT 07/09/2015
 Description: FUNDING OF TALL SHIPS EXPENSES

Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.2089.425	OTHER CULTURE AND RECREATION. SPECIAL EVENTS	62,572.00
A.7989.426	TALL SHIPS	62,572.00
Total Amount:		125,144.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2016 Period: 7 Trans Type: B2 - Amend Status: Batch
 Trans No: 2234 Trans Date: 07/10/2015 User Ref: ROBERT
 Requested: P. PALLAS Approved: Created by: ROBERT 07/10/2015
 Description: FUNDING OF THIRD STREET PARK FENCING

Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	10,130.00
A.8843.900	TRANSFER TO CAPITAL..	10,130.00
H.2816.500	TRANSFER FROM GENERAL..	10,310.00
H.7111.293	PARK IMPROVEMENTS..	10,310.00
Total Amount:		40,880.00



236 THIRD STREET
GREENPORT NY 11944

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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: July 9, 2015
Meeting: July 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on July 16, 2015

Report of Sylvia Lazzari Pirillo, Village Clerk

Bids & RFP's

- The GFD Ambulance bid was opened on July 9th at 3:00 p.m.

Contracts and Agreements

- The fully executed agreement between the Town and the Village re: the Pump-Out Station was received on June 18th.
- The contract between the Village and Island Pump and Tank Corporation was fully executed on June 23rd.

Dances in the Park

- A signed contract and check for \$ 500 were received from Noah's on June 24th. The contract was fully executed on June 30th.
- A sponsorship contract was sent to Educational Consulting Solutions on June 25th. and was fully executed on July 1st.
- The Request for Funding Application was completed and returned to the BID on June 29th.
- The contract between the Village and Joe Capuano was fully executed on June 30th.

Fire Department

- The Penflex Annual [LOSAP] Report was received on June 24th, along with the Executive Summary.

Legal Notices

- GFD Ambulance

Letters

- Creation of letter for Anthony Palumbo re: safety strips at pedestrian crossings

Liquor Licenses

- Greenporter Hotel - 326 Front Street - Renewal application
- North Fork Smoked Fish - 414 First Street - New application

Tall Ships

- The contract between the Village and the Lynx was fully executed on June 24th.
- The contract between the Village and JC Productions was fully executed on July 1st.
- The contract between Joe Lauro and the Village of Greenport was fully executed on July 1st.

Resolution(s) requested

RESOLUTION ratifying the hiring of Billy Boeklen as a Lifeguard for the Village of Greenport Fifth Street Beach, effective July 7, 2015 at a pay rate of \$ 15 per hour.

RESOLUTION ratifying the hiring of Teodora Braunovic as a Carousel employee, effective July 9, 2015 at a pay rate of \$ 8.75 per hour.

RESOLUTION ratifying the hiring of Filip Vlahovic as a Carousel employee, effective July 9, 2015 at a pay rate of \$ 8.75 per hour.

RESOLUTION approving the attached SEQRA resolution regarding the Wetlands Permit Application as submitted by applicant John V.H. Halsey on behalf of Peconic Land Trust for the property at the southeast corner of Fourth and Clark Streets, Greenport, NY 11944 (SCTM # 1001-07.-05-19) per the public hearing held on June 25, 2015 at 6:00 p.m. by the Village of Greenport Board of Trustees.

RESOLUTION approving the Wetlands Permit Application as submitted by applicant John V.H. Halsey on behalf of Peconic Land Trust for the property at the southeast corner of Fourth and Clark Streets, Greenport, NY 11944 (SCTM # 1001-07.-05-19) per the public hearing held on June 25, 2015 at 6:00 p.m. by the Village of Greenport Board of Trustees to: along the Southern shoreline, dig down 4' around each item, cut and remove pipes and metal structures then refill with existing soil/sand.

RESOLUTION approving the attached SEQRA resolution regarding the Wetlands Permit Application as submitted by applicant Meryl Kramer, Architect, on behalf of Christy Fletcher and Samuel Walker for the property at 131 Fourth Street, Greenport, NY 11944 (SCTM #1001-07.-05-18) per the public hearing held on June 25, 2015 at 6:00 p.m. by the Village of Greenport Board of Trustees.

RESOLUTION approving the Wetlands Permit Application as submitted by applicant Meryl Kramer, Architect, on behalf of Christy Fletcher and Samuel Walker for the property at 131 Fourth Street, Greenport, NY 11944 (SCTM # 1001-07.-05-18) per the public hearing held on June 25, 2015 at 6:00 p.m. by the Village of Greenport Board of Trustees to: demolish and re-construct (in place) existing covered porch and remove existing brick steps and concrete walk; construct new masonry patio with steps to porch; demolish and remove existing detached garage and driveway and construct new detached 22' x 24' garage and pervious gravel driveway; remove, replace and reconfigure existing fencing and gates as needed; install drainage system of leaders, gutters, and drywells; and reuse on-site soil material excavated during construction to re-grade and level rear yard, all as depicted on the site plan dated March 31, 2015 prepared by Meryl Kramer, Architect.

Attachments:



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: July 10, 2015
Meeting: July 16, 2015 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustees Martilotta and Roberts Work Session Report

Memorandum

To: Mayor and Board of Trustees
From: Trustees Martilotta and Roberts

Re: July 16 Work Session Report

Aggregated list of Resolutions Requested

1. Parking Enforcement Officer
2. RFP to procure a FI 6770 scanner in order to begin the scanning of Village Documents so they may be posted online via LaserFiche.
3. Fund a fence and landscaping at 3rd Street Park
4. Mayor draft a letter to Town Supervisor requesting CPF funding for sewer

1. Parking

- Where are we on hiring a parking enforcement officer?
- Discussion: Other alternatives?

2. Parks

- Request resolution for fence and landscaping at 3rd Street Park
- Sent letter to Reverend Heyward asking to host a public forum on parks
- Cement exposed underneath play structures at 5th/6th Street Park- need more sand
- Lifeguard status - have seen somebody there some days, others not. Looks like weekends have been covered.

- Misters in Mitchell Park?
- Fences on Ludlam and 3rd Street?
- Great teamwork keeping a rogue sailboat off the beach and dock at 5th/6th right before TS Weekend

3. Planning for tomorrow's village today

- Discussion: Would board consider taking a more active role in the planning process, particularly around the commercial district or any controversial residential projects? Our Planning Board is overworked and under-resourced and critical decisions are being made that affect our economy and the long-term livelihood of our year-round residents.

4. MTA Site

- Awaiting engineer/analyst who can help us develop a site use plan to propose to MTA
- Unrealized Revenue from Ferry, Jitney, and parking
- Improvements to MTA lot hang in the balance
- Lease for the Seaport Museum?
- Why is this not being prioritized?

5. Digitization of Documents: LaserFiche Project

From last month's report:

Request a Resolution to put out an RFP for procuring a FI 6770 scanner in order to begin the scanning of Village Documents so they may be posted online via LaserFiche. This would include minutes and documents related to the various Village Boards, specifically Planning and ZBA, as well as all Village Board documents and communications.

Where are we on improving transparency in our government documents?

6. Water Quality and Sewer

- NYS Legislature passed bill (<http://open.nysenate.gov/legislation/bill/S5324-2015>) allowing use of Community Preservation Funds (2% real estate tax) to fund sewer plant expansion.
- Request resolution for Mayor to draft a letter to Supervisor Russell and Town Board requesting CPF funds for sewer expansion.
- Request that board inquire about engaging Glynnis Berry to guide us in process of applying for state and federal grants to improve and expand sewer system, including east and west of village.

7. Roads

- What is the status of a long-term road plan, including bonding to fix 10% of village's roads and sidewalks?
- Finishing the work in West Dublin- when? Including road ends?

8. Facebook/Communication Committee

- Status on Constant Contact Project- post a link on website to opt-in?
- Facebook- when will we honor resolution passed at April meeting?
- Discussion: Use of Board and staff personal FB accounts to post Village news and information? How do Mayor and Board feel about this? Request committee to come up with a policy?

9. Town Board Liaison Requests

- Awaiting response from Town Board Member Dinizio on first meeting
- Reposted from June WS Report:
 - Request Chief Flatley to come to July work session to talk through policing strategy in The Village. Residents continue to share that they believe a more active police strategy needed to keep kids and families safe
 - Discuss creating a joint town/village tax district in which Village earns tax revenue and provides sewer

10. Monday Night Dances

- \$2700 from BID committed, not yet in hand
- \$308.62 collected in cash from first concert
 - Marina staff left at 9:00- right at first intermission
 - Could we have raised more with more assertive approach?
 - Propose to give keys to Marina Office to Trustees Martilotta and Roberts to increase potential cash raised
 - Lock boxes worked OK though a little awkward
- Bobby Nathan Band concert during Tall Ships a great success- Sagres' crew came to present a cake to village and shared with concert-goers.
- Bagpipers played into the wee hours with Ship crew dancing in our park- an amazing sight
- Signs posted on Aldo's, including sponsor info, and posters put up all over North Fork. Ads in Northforker, on NF Patch, as well as social media.
- Great turnout for the first one from locals and visitors alike. Thanks to Marina staff and VH staff for the support during a very busy time.

11. Kudos

- Great job and thank you to all volunteers, staff, and others involved with making Tall Ships Festival great!
- 5th/6th Street beach continues to be clean and bathrooms working.
- Road crews responsive to villagers' complaints about brush cleanup after storms- great job.

- Great job to the Greenport School 5th Grade class under the direction of Mrs. Stephanie Pawlik who created a video annotation to the historical walking tour of Greenport and hosted a wonderful press conference to announce its launch. Very proud of our local kids and teachers.

Attachments: