

For Immediate Release



Media Contact:

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VBOT December 2020 Work Session Meeting

Owing to projected inclement weather, the Greenport Village Board of Trustees Work Session meeting scheduled for Thursday, December 17, 2020 will be held via GoToMeeting, as follows:

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/238614301>

You can also dial in using your phone.

United States: +1 (872) 240-3412

Access Code: 238-614-301



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
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MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

December 17, 2020 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

~~Third Street~~

~~Firehouse~~

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF WAYDE MANWARING
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSIONS

- The solicitation of public comments regarding CDBG opportunities for the Village of Greenport for Fiscal Year 2021
- Potential alterations to the 2007 Stipulation for the 123 Sterling Avenue property

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
EXT. 217

Submitted: December 8, 2020
Meeting: December 17, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department December 2020 Work Session Report

Attachments:

Fire Department December 2020 Work Session Report (PDF)

CHIEF WAYDE MANWARING
1ST ASST CHIEF JAMES KALIN
2ND ASST CHIEF ALAIN DeKERILLIS
CHAPLAIN FRANK MUSTO
CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER JAMES KALIN



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GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

Meeting of the Board of Wardens

WEDNESDAY November 18, 2020

OPENING

Chief Wayde Manwaring opened the meeting at 7:05pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayde Manwaring

1st Ass't Chief James Kalin

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Wardens Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Warden Edward Sieban of Star Hose Co. #3

Warden Scott Hollid of Standard Hose Co. #4

Wardens Peter Harris and John Grilli of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

Excused: 2nd Ass't Chief Alain de Kerillis, Warden Joseph Barszczewski of Star Hose Co. #3, Wayne Miller of Standard Hose Co. #4.

THOSE WISHING TO ADDRESS THE BOARD – None

READING OF THE PREVIOUS MINUTES

Motion made by P. Harris, seconded by S. Hollid, to approve the minutes of the October 21, 2020 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Manwaring. Motion made by E. Sieban, seconded by J.Grilli, to accept the report. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES-

Read by Chief Kalin for information only. Motion made by W. Jensen, seconded by P. Harris, to accept the report. Motion Carried.

TREASURER'S REPORT

The Treasurer's report for the period of October 22, 2020 through November 18, 2020 was read by Secretary/Treasurer James Kalin. Motion made by Peter Harris, seconded by Warren Jensen, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None.

COMMUNICATIONS

1. Thank you notes and donations in memory of Pat Satkoski from Marie Zebrowski, The Dorfman family, Ralph and Sara Edwards, and Kevin Boergesson.

2. Thank you from Tom Roslak for the donation for the Parkinson's Walk.
3. FASNY Firemen's Home Annual Holiday Appeal asking for donation.
4. Info on Eastport Chemical Engine Company Calendar raffle.
5. Letter from Peter Miller resigning from Star Hose Co. #3 of the GFD.
6. Reminder from John Jordan that Suffolk County is still in Phase Four, ensure compliance- fines increased

Motion by Scott Hollid, seconded by Peter Harris, to file and/or forward all communications and to accept with regret the resignation of Peter Miller from Star Hose Co. #3. Motion carried.

Chief Wayde Manwaring requested an Executive session.

APPLICATIONS FOR MEMBERSHIP- None.

REPORTS OF COMMITTEES

Buildings and Grounds- No Report.

Bylaws- No Report.

Finance- No Report.

Fire District-No Report.

Pre-Incident Planning- No Report.

Service Awards- The participant statements for 2019 finally came. They will be handed out at the December meetings or mailed.

Recruitment- No Report

Casualty Fund No Report.

Funeral- No Report.

Communications- Chief Manwaring got a letter from Andrew Hintze from IWT saying he will be changing the password. Someone will be sent out as soon as possible to get it done.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Hydraulic Hose is leaking, leak in steering box, tire, small flashlights that clip on gear.

Relief Hose Co. #2- Status of chain saw- will be here end of next week, truck still having generator issues, hard suction leaking, and forcible entry door- used at a training and the probies had a great time with it, would be a very useful equipment to have.

Star Hose Co. #3- As per Comp. Officers meeting.

Standard Hose Co. #4- toolbox with basic tool set up for pumper.

Phenix Hook & Ladder Co. #1- Budget items, cans of fuel for power saw, hydrant wrenches, new truck.

Rescue Squad- As per finance report.

Fire Police- Budget items

Water Rescue- Budget items.

UNFINISHED BUSINESS –

1. Warren Jensen asked about the status of the bids for the Truck and the Firehouse Training Plus. Chief Wayde Manwaring reported that the truck had one bid from Christopher Winter for \$6,116. Firehouse Training (Chip Bancroft) is billed annually \$10,500. It is all mandatory classes, training at Yaphank, and he will be responsible for all paperwork. Scott Hollid mentioned that a while back we talked about hiring a district manager and he thinks that now would be a good time to do that to train them to take over for Chip after the year is up. Warren Jensen stated that

Chip from Firehouse Training Plus would be doing a lot of the stuff that a district manager would be doing. He will make sure we are PESH compliant and this is where it all started. He will have a file on each member. 1st Asst. Chief James Kalin explained that the District Manager position would be full time and civil service and there would be a lot of cost with that. Peter Harris asked if he could come before the board every month to make a report. W. Jensen explained since that is not in the RFP we can't ask him to do that, but we can require a report every month on how we are doing. Mary Bess Phillips said that the Chief needs to bring it to the Village Board to vote on approving it at the work session so it can be ratified at the regular board meeting so GFD can get started on it before January 1st. Norma Corwin said that everyone but GFD and Southold are using the service already and the training is top notch. She explained that they were at East Marion FD and a whole maze was set up and it was incredible, everyone had a lot of fun and got great hands on training. Norma Corwin also brought up the forcible entry door again and said that it would be a great tool to have- it is around \$7,000. More discussion ensued about the door and the benefits of having it.

Motion made by Norma Corwin, seconded by Scott Hollid, to accept the Bid for Firehouse Training Plus. Motion Carried.

Motion made by Peter Harris, seconded by Warren Jensen, to accept the bid for the truck. Motion Carried.

1st Asst Chief James Kalin said that Chris Winter asked if it was okay to leave the truck where it is for about 2 weeks.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS- No Report.

GOOD OF THE DEPARTMENT

1. Peter Harris said that at the Company Officer's meeting there was a lengthy discussion about Washington's Birthday and at the last meeting there was a motion to send out invitations. Peter Harris would like to

rescind that motion because of how the current state of the world is right now with the Pandemic. He does not think it's smart to have the event this coming year. Discussion ensued about whether or not to do an apparatus only parade and not go back to the firehouse after.

Motion made by Peter Harris, seconded by Antone Volinski III, to cancel Washington's Birthday Parade/Event for this year. Motion Carried.

2. Nancy Kouris from The Blue Duck Bakery thanked the GFD for showing up and giving out candy for Halloween. She was told that GFD would be decorating the trucks and driving around the Village and wanted to know if GFD would leave a truck with lights on and so that they could do a toy drive. Peter Harris said that no one knows how things are going to be in December and it is not a good idea to encourage people to come out here.
3. Antone Volinski III asked how long the DOT permit goes for the parklets. Mary Bess Phillips said that right now it goes until Nov. 27th, but the BID is requesting that it goes until the end of the year. They will need a snow removal plan. She said the BID would be assisting in clearing parklets out. She read the snow removal plan out loud and said the BID is willing to pay contractors to remove snow. The Village would still plow roads. Mary Bess Phillips suggested bringing up any concerns at the next Village Board meeting. Warren Jensen asked if there was any calls where people had to be moved over the parklets. Chief James Kalin said that there was a patient that there has been a couple of calls for, but the patient was able to get herself around them, but if there was a fall or something it would be different. They had to close the road down at a call today. Much more discussion ensued about the snow removal plan and the BID drawing people out to Greenport when we should be avoiding that. They are putting up igloos and outside heaters which is dangerous, there could be issues with black ice as well. Chief Wayde Manwaring will have a letter drafted up to present to the Board regarding their concerns.
4. 1st Asst. Chief James Kalin brought up the Southold Town's Chief's meeting that GFD will be holding. They are expecting 20 people and were supposed to have a meal. He said that we should not have a meal, just have the meeting because people are going to be taking their masks off etc.

5. 1st Asst. Chief James Kalin also brought up the Gingerbread house bidding event and said that there will be a limited amount of people coming in the Firehouse at once so it shouldn't be a big deal. The CAST toy distribution is another story with multiple people coming in and out and gathering around. Mary Bess Phillips said that she read that it might be a virtual event now. W. Jensen said that they still have to follow government guidelines. Mary Bess Phillips asked if they are still holding the event. 1st Asst. Chief James Kalin said that he has not heard that they aren't, but he will check with them.
6. Norma Corwin wanted to know who cleaned the meeting room after each use for the next group coming through. She said that when she is teaching classes, it is her responsibility to wipe everything down before and after. Mary Bess Phillips said that someone comes before the Village meetings and wipes everything down as well. Norma Corwin said that something should be in place for people holding events so that it doesn't fall back on GFD.
7. Chief Manwaring passed out information regarding the new generator and electrical work. There will be training involved as well. Paul Pallas wants to know if there are any questions on it so that it can go out to bid. Warren Jensen said it looks like they are taking the walls down and leaving the slab. Peter Harris said that there is a drywell there so that is a problem. The other problem is that they are putting propane in the same place as the batteries for the solar. It says that the automatic transfer switch will be new, but will reuse wiring and conduits. Warren Jensen said that he would question the reusing of the 30 year old wiring and he wishes that they would put the generator in an enclosure further back. It would be nice to be able to still keep the building and gain storage space. Mary Bess Phillips explained that this is just an overview of the project, it is not the final drawing. Wayne Manwaring will bring the problems up to him. Peter Harris said that someone should come before the board so that we can ask questions, even if that means holding a special meeting.
8. 1st Asst Chief James Kalin has quotes for 2 wire storage cages for the back building. It is \$3,900 with the courtesy discount if they can pay quickly after the job is done. It includes installation. Otherwise it would be \$5,250. Motion made by Antone Volinski III, seconded by 1st Asst. Chief James Kalin, to use the May Mile money to pay for the wire cages. Motion Carried.

9. Joseph Milovich brought up the hole where there is supposed to be stairs in the back building and asked what we are going to do about it because it is a hazard. Warren Jensen suggested getting an estimate for the work and getting it filled in as it is a liability and we are not going to use stairs.
10. Warren Jensen asked how the Company Officer's felt about the Signal 23- Chiefs' investigation. Chief Manwaring said they were for changing it to what Bob Corwin had drafted. It would be Signal 23- Chief's investigation dispatched on general back up tone, no siren, for any commercial automatic alarm with exceptions like the hospital, nursing homes, and the school. Warren Jensen asked who would respond. Residential automatic alarms will still be dispatched as a signal 13 automatic alarm. Warren Jensen asked how points would work. 1st Asst Chief James Kalin said that there would not be response points. He mentioned that the downside to that is that if it takes a while for the Chief to get there and there is a fire it will take time to dispatch a signal 13. There should be something written up to give to the dispatcher. Warren Jensen asked if there is a way, in the future, for the pagers to have a Chief's tone. 1st Asst. Chief James Kalin said that there is. Motion made by Antone Volinski III, seconded by Scott Hollid, to go with what the Company Officer's agreed upon for the Signal 23- Chiefs' Investigations starting on January 1st. Motion Carried.
11. Joseph Milovich asked if anything ever happened with the generator for at the tower. Chief Manwaring said that Mike got quotes, but nothing ever happened with that. Warren Jensen said that we should follow up on this.
12. Peter Harris asked if the Village of Greenport audit was completed. Mary Bess Phillips said that it was completed and the adjustments reached the treasurer's office, but not sure if he is done yet. She said at this work session or the next one we should hear more about the books being closed out.
13. Chief Manwaring brought up the bail out rope system. Norma Corwin said that Chip Bancroft has the bail out training window. Warren Jensen said isn't that part of the PESH requirements so he should have it. Chief Manwaring said that based on 30 people the bail out system would be \$36,840, plus another \$150-200 per individual for training. Warren Jensen said to check with Chip and see if there's a system he

recommends. Chief Manwaring said that Orient and Shelter Island are using this same system.

14. Warren Jensen asked if there is a budget timeline. Mary Bess Phillips said that it will be in December.
15. Motion made by Antone Volinski III, seconded by 1st Asst Chief James Kalin, to buy the forcible entry door with money from the Woods Trust. Motion Carried.

EXECUTIVE SESSION

Motion made by James Kalin, seconded by Antone Volinski III, to adjourn to an executive session. Motion Carried. Adjourned to executive session at 8:55PM.

Upon returning from executive session, a motion made by Edward Sieban, seconded by Antone Volinski III, to resume with the regular meeting. Motion Carried. Regular meeting resumed at 9:19 pm.

GFD will post appropriate signage, at both stations, regarding masks and social distancing. All companies will be notified of the same and social gatherings will be discouraged.

READING OF THE MINUTES

Motion by Chief Kalin, seconded by Joseph Milovich, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by Antone Volinski III, seconded by Norma Corwin, to adjourn. Motion carried. The meeting was adjourned at 9:19pm.

Submitted by,

Rebecca J. McKnight

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT

10/22/2020 thru 11/18/2020

GENERAL FUND	<u>beginning balance</u>	\$ 14,199.15
<u>receipts</u>	donations	\$ + 508.00
<u>expenditures</u>	hydrant test refreshments	- \$921.27
	<u>ending balance</u>	<u>\$13,785.88</u>
WOODS TRUST	<u>balance unchanged</u>	<u>\$25,000.00</u>
MEMORIAL FUND	<u>beginning balance</u>	\$1,376.13
<u>receipts</u>	in memory of Pat Satkoski	+ \$175.00
	<u>ending balance</u>	<u>\$1,551.13</u>
MAY MILE FUND	<u>balance unchanged</u>	\$ 19,195.83
WASH. B'DAY FUND	<u>balance unchanged</u>	<u>\$2,230.92</u>
RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$1,789.48</u>

submitted by James H. Kalin, Secretary-Treasurer

GREENPORT F D December 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Chief Wayde Manwaring 631.644.5430	1st. Ass't. Chief Jim Kalin 631.466.5294	1 EAGLE HOSE mtg	2	3	4	5
6	7 RELIEF HOSE mtg STANDARD HOSE mtg	8 RESCUE SQUAD mtg FINANCE COMM. mtg	9 PHENIX H&L mtg	10	11	12
13	14 STAR HOSE mtg Dept. Physicals	15 Fire Police mtg. Sta. # 1 6pm	16 WARDENS mtg 7pm Dept. Physicals	17	18	19
20	21 Southold Town Chiefs Meeting Sta. # 1	22	23	24	25 Merry Christmas	26
27	28	29	30	31 New Years Eve	2nd. Ass't. Chief Alain DeKerillis 631.208.7506	

DUTY COMPANIES 8-3-1 & 8-3-4 FIRST DUE ON SIGNAL 24S = 8-3-4

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CHIEF WAYDE MANWARING
 1ST ASST CHIEF JAMES KALIN
 2ND ASST CHIEF ALAIN DEKERILLIS
 CHAPLAIN FRANK MUSTO
 CHAPLAIN CLAUDE KUMJIAN
 SECRETARY/TREASURER JAMES KALIN

Greenport Fire Department Monthly Report For the Month of November, 2020

Number of calls this month: 73

Number of Calls to Date: 783

Breakdown of calls by signal numbers:

9	(stand-by):	0
12	(brush fire):	0
13	(auto alarm, smoke, etc.):	20
13-35	(working structure fire):	1
14	(vehicle fire):	0
16	(ambulance/rescue):	47
16-23	(mva, water rescue, misc.):	2
16-59	(routine transport):	0
23	(co detector, medi-vac):	1
24/13-35	(mutual aid; working structure fire):	0
24/16	(mutual aid; ambulance/rescue):	2
24/16-23	(mutual aid; mva):	0
24/23	(mutual aid; misc., water rescue):	0
26	(boat fire):	0

Breakdown of calls by location:

28	Incorporated Village:
43	East/West Protection District:
2	Other:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
1																										
2	Greenport Fire Department period ending November 30, 2020																									
3																										
4																										
5	Aguilera, Hermogenes		53	23	%	25	10	1.8	%	0		0	9	10	25	1	0	35	105					X	X	X
6	Barszczewski, Joseph	W	32	14	%	25	11	2	%	0		0	19	11	3	0	8	35	101					X	X	X
7	Birmingham, Kenneth		2	0.9	%	0	0	0	%	0		0	7	3	3	0	0	35	48				X	X	X	X
8	Breese, Harry	D	57	25	%	25	1	0.2	%	0		0	9	7	3	1	3	35	83				X	X	X	X
9	Britt, Harley		68	30	%	25	36	6.5	%	0		0	8	8	25	3	0	35	104				X	X	X	X
10	Bumble III, Charles		6	2.7	%	0	2	0.4	%	0		0	4	7	0	0	0	35	46							
11	Bumble, Samantha		3	1.3	%	0	1	0.2	%	0		0	5	2	3	0	0	35	45				X	X	X	X
12	Butler, Michael		48	21	%	25	4	0.7	%	0		0	7	8	4	0	0	35	79				X	X	X	X
13	Capon, George		54	24	%	25	86	15	%	25		0	10	10	3	1	0	35	109				X	X	X	X
14	Carey, Patrick		23	10	%	25	22	4	%	0		0	7	7	3	0	0	35	77				X	X	X	X
15	Carrig, Melinda		0	0	%	0	0	0	%	0		0	0	1	0	0	0	35	36							
16	Charters, Gary		0	0	%	0	0	0	%	0		0	2	1	3	0	0	35	41				X	X	X	X
17	Clark III, Henry		0	0	%	0	0	0	%	0		0	5	2	1	0	0	35	43							
18	Clark, James	S	68	30	%	25	7	1.3	%	0		0	9	6	3	1	5	35	84				X	X	X	X
19	Clark, Jeffrey		91	40	%	25	3	0.5	%	0		0	11	13	3	1	0	35	88			X	X	X	X	X

points as of NOVEMBER 30, 2020 prepared by James H. Kallin, Secretary

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
		elect/app	# Fire	%	%	pts	# EMS	%	pts	pts	st/bv	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
4	Corazzini, Jeffrey	(L)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1.25	35	36.25							
21	Corazzini, Warren		1	0.4	0	0	0	0	0	0	0	0	0	0	0	0	0	35	35							
22	Corwin, Everett		77	34	25	196	35	25	15	5	1	10	15	5	1	0	0	35	116	X	X	X	X	X		
23	Corwin, Norma	W,C	70	31	25	204	37	25	20	6	7	20	15	6	7	16	35	150	X	X	X	X	X	X	X	
24	Corwin, Raymond		6	2.7	0	7	1.3	0	1	0	0	1	0	3	0	0	35	39		X	X	X	X	X		
25	Corwin, Robert E.	L,D	68	30	25	224	40	25	20	12	7	20	12	11	7	8	35	144	X	X	X	X	X	X	X	
26	Corwin, Robert J.		26	12	25	68	12	25	0	3	2	3	2	2	4	0	5	66	X						X	
27	Corwin, Scott		22	9.7	0	5	0.9	0	0	5	3	5	5	3	0	0	35	48	X	X			X	X		
28	Costas, Tom		16	7.1	0	34	6.1	0	0	5	8	5	8	4	0	0	35	52		X	X		X	X		
29	Creedon, Daniel	S	150	66	25	405	73	25	0	13	9	13	9	10	2	5	35	124	X	X	X	X	X	X	X	
30	DeFrancesco, James	L	22	9.7	0	35	6.3	0	0	11	10	11	10	4	3	3.75	35	66.75	X	X	X	X	X	X	X	
31	De Kerillis, Alain	CH (T,L)	123	54	25	249	45	25	1	20	12	20	12	13	8	20.25	35	159.3	X	X	X	X	X	X	X	
32	Detrick, Gary		1	0.4	0	0	0	0	0	0	0	3	2	0	0	0	35	40								
33	Diaz, Juan		3	1.3	0	0	0	0	0	3	0	3	0	1	1	0	10	15								
34	Ellis, Scott		4	1.8	0	31	5.6	0	0	3	0	3	2	8	0	0	35	48		X	X		X	X		
35	Ferguson, Peter		44	19	25	6	1.1	0	0	2	4	2	4	25	2	0	35	93		X	X		X	X	X	
36	Ferrari, Dakota		4	1.8	0	2	0.4	0	0	3	9	3	9	25	0	0	35	72		X	X		X	X		
37	Ficurilli, Michael		83	37	25	5	0.9	0	0	9	6	9	6	3	1	0	35	79		X	X		X	X		

points as of NOVEMBER 30, 2020 prepared by James H. Kalin, Secretary

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
4		elect/app	# Fire	%	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
38	Flora, Michael	L	1	0.4	0	2	0.4	0	0	0	0	1	1	2	0	5	35	44		X	X					
39	Golden, Danielle		0	0	0	0	0	0	0	0	0	0	0	0	0	0	35	35								
40	Grattan, Timothy		40	18	25	4	0.7	0	0	0	0	8	3	4	2	0	35	77	X	X	X	X	X	X	X	
41	Gray, Sally Anne	L	25	11	25	95	17	25	25	25	0	6	7	18	2	3.75	35	121.8	X	X	X	X	X	X	X	
42	Grilli, Jared		0	0	0	0	0	0	0	0	0	1	0	0	0	0	35	36								
43	Grilli, Jennifer		0	0	0	1	0.2	0	0	0	0	7	7	3	0	0	35	52	X	X	X	X	X	X	X	
44	Grilli, John	W	2	0.9	0	1	0.2	0	0	0	0	17	9	3	1	8	35	73	X	X	X	X	X	X	X	
45	Hamilton Jr., Robert	D	90	40	25	13	2.3	0	0	0	0	9	11	4	2	3	35	89	X	X	X	X	X	X	X	
46	Hanold, Christopher	C	29	13	25	33	5.9	0	0	0	0	12	10	8	2	8	35	100	X	X	X	X	X	X	X	
47	Hanold, Christopher, Jr.		0	0	0	0	0	0	0	0	0	6	2	0	1	0	35	44								
48	Harris, Cliff	C	22	9.7	0	2	0.4	0	0	0	0	8	7	3	0	8	35	61		X	X	X	X	X	X	
49	Harris, Peter	L,T,W	75	33	25	10	1.8	0	0	0	0	20	14	3	1	18	35	116	X	X	X	X	X	X	X	
50	Harvey, Russell		82	36	25	13	2.3	0	0	0	0	7	7	10	6	0	35	90	X	X	X	X	X	X	X	
51	Hays, Spencer		25	11	25	0	0	0	0	0	0	6	9	18	1	0	35	94	X	X	X	X	X	X	X	
52	Hollid, Scott	W, [C]	51	23	25	3	0.5	0	0	0	0	16	10	3	0	8	35	97		X	X	X	X	X	X	
53	Hubbard Jr, George		27	12	25	3	0.5	0	0	0	0	10	15	3	1	0	35	89	X	X	X	X	X	X	X	
54	Hughes, Colleen	S	24	11	25	71	13	25	25	25	0	8	6	9	0	5	35	113	X							
55	Huzsek, Andrew H		102	45	25	12	2.2	0	0	0	0	11	9	4	1	0	35	85	X	X	X	X	X	X	X	

points as of NOVEMBER 30, 2020 prepared by James H. Kalin, Secretary

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
4		elect/app	# Fire	%	pts	# EMS	%	pts	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
56	Hydell, Carol	L	24	11	%	25	13	2.3	%	0	0	13	14	9	1	5	35	102	X	X	X	X				
57	Hydell, Charles	C	54	24	%	25	20	3.6	%	0	0	14	13	8	1	8	35	104	X	X	X	X				
58	Jensen, Warren	W	71	31	%	25	8	1.4	%	0	0	15	11	3	1	8	35	98	X	X	X	X				
59	Jester, Robert		4	1.8	%	0	0	0	%	0	0	2	8	3	0	0	35	48		X	X	X				
60	Jimenez, Susano		4	1.8	%	0	0	0	%	0	0	4	3	3	0	0	35	45	X	X	X	X				
61	Jobes, Craig		48	21	%	25	57	10	%	25	0	4	0	6	2	0	20	82					X			
62	Johnson, Craig	L	49	22	%	25	124	22	%	25	0	7	12	3	2	5	35	114	X	X	X	X	X			
63	Kalin, James	CH,T	204	90	%	25	456	82	%	25	0	20	11	12	2	25	35	155	X	X	X	X	X			
64	La Du, Claudia		0	0	%	0	0	0	%	0	0	0	0	0	0	0	35	35								
65	Land, Shannon		0	0	%	0	1	0.2	%	0	0	0	0	0	0	0	35	35								
66	Luke, Alexander		102	45	%	25	55	9.9	%	25	0	9	15	9	2	0	35	120	X	X	X	X	X			
67	Maloney, Michael	L	7	3.1	%	0	8	1.4	%	0	0	9	10	4	1	3.75	35	62.75		X	X	X	X			
68	Manwaring, Julia		82	36	%	25	98	18	%	25	0	16	15	10	1	0	35	127	X	X	X	X	X			
69	Manwaring, Wayde	CH	184	81	%	25	235	42	%	25	0	20	15	12	2	25	35	159		X	X	X	X			
70	Marczewski, Macy		8	3.5	%	0	0	0	%	0	0	7	7	3	1	0	35	53	X	X	X	X	X			
71	Martocchia, Jerome		9	4	%	0	31	5.6	%	0	0	1	4	3	1	0	35	44		X	X	X	X			

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
4		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap		
72	Mazzei, Aileen	S,T	0	0	0	1	0.2	0	0	0	0	0	6	7	3	0	8.75	35	59.75	X	X	X	X			
73	Melly, Megan	(L)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1.25	35	36.25							
74	Miller, Peter		16	7.1	0	17	3.1	0	0	0	0	0	2	3	0	1	0	35	41					X		
75	Miller, Wayne	W	31	14	25	1	0.2	0	0	0	0	0	16	8	3	0	8	35	95		X	X	X			
76	Mills, William, III		0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	35	37							
77	Milovich Jr., Joseph	W	61	27	25	11	2	0	0	0	0	0	12	8	3	1	8	35	92	X	X	X	X			
78	Morris, Gregory		27	12	25	1	0.2	0	0	0	0	0	5	6	25	2	0	35	98		X	X	X	X		
79	Musto, Francis	S, Ch	113	50	25	215	39	25	25	25	25	0	18	15	6	3	8.75	35	135.8	X	X	X	X			
80	Mysiborski, Henry		0	0	0	0	0	0	0	0	0	0	8	5	3	0	0	35	51	X	X	X	X			
81	Mysiborski, Linda		1	0.4	0	11	2	0	0	0	0	0	3	1	0	0	0	5	9	X						
82	Narkiewicz, Piotr		13	5.8	0	33	5.9	0	0	0	0	0	1	0	6	1	0	5	13							
83	Nedoszytko, William	S	0	0	0	0	0	0	0	0	0	0	7	1	3	0	5	35	51		X	X	X			
84	Nyce, David	C, (W,L)	161	71	25	177	32	25	25	25	25	0	20	13	25	3	9.25	35	155.3	X	X	X	X	X		
85	O'Brien, Michael		0	0	0	0	0	0	0	0	0	0	6	1	0	0	0	35	42							
86	Piel, Jeffrey		4	1.8	0	3	0.5	0	0	0	0	0	7	2	5	1	0	35	50	X						
87	Pirillo, James A.		104	46	25	4	0.7	0	0	0	0	0	11	10	4	1	0	35	86	X	X	X	X			
88	Pope, George	(D)	87	38	25	98	18	25	25	25	25	0	7	7	4	1	0.75	35	104.8	X	X	X	X	X		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
	elect/app	# Fire	%	pts	# EMS	%	pts	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
4																									
89	Purcell, Bernard	195	86	25	226	41	25	25	25	0	7	14	9	5	0	35	120	X	X	X	X	X	X	X	X
90	Purcell, Ryan	6	2.7	0	5	0.9	0	0	0	0	8	7	3	0	0	35	53	X	X	X	X	X	X	X	X
91	Quillin, Michael	47	21	25	2	0.4	25	25	0	0	10	10	4	2	3	35	89	X	X	X	X	X	X	X	X
92	Raynor, Dale	53	23	25	23	4.1	25	25	0	0	6	9	3	1	0	35	79	X	X	X	X	X	X	X	X
93	Reed, Taylor	39	17	25	9	1.6	25	25	0	0	4	1	7	2	0	15	54								
94	Reiss, Helen	70	31	25	229	41	25	25	25	0	14	9	11	2	8	35	129	X	X	X	X	X	X	X	X
95	Rempe Jr, Fred	40	18	25	99	18	25	25	25	0	2	6	3	0	0	35	96		X	X	X	X	X	X	X
96	Richter, Michael	30	13	25	103	19	25	25	25	0	18	4	5	0	10	35	122	X	X	X	X	X	X	X	X
97	Rosa, Lisa	26	12	25	8	1.4	25	25	0	0	11	14	10	1	0	35	96	X	X	X	X	X	X	X	X
98	Ruffner, William	0	0	0	0	0	0	0	0	0	0	1	0	0	0	35	36								
99	Rung, Rosalie	20	8.8	0	179	32	25	25	25	0	8	6	8	0	5	35	87	X	X	X	X	X	X	X	X
100	Rutkowski, Stephen	110	49	25	235	42	25	25	25	1	20	15	8	5	10.25	35	144.3	X	X	X	X	X	X	X	X
101	Sieban, Edward	1	0.4	0	2	0.4	0	0	0	0	18	9	12	0	13	35	87		X	X	X	X	X	X	X
102	Skrezec, John	21	9.3	0	40	7.2	0	0	0	0	5	8	3	0	0	35	51	X	X	X	X	X	X	X	X
103	Spanos, James	34	15	25	3	0.5	25	25	25	0	7	1	3	0	0	35	71		X	X	X	X	X	X	X
104	Spinozzi, Matthew	18	8	0	34	6.1	0	0	0	0	1	2	0	1	0	35	39								X
105	Staples, Halsey	69	31	25	111	20	25	25	25	0	7	1	3	1	0	35	97	X	X	X	X	X	X	X	X
106	Strickland, Samuel	56	25	25	88	16	25	25	25	0	10	3	9	5	0	20	97	X							X

points as of NOVEMBER 30, 2020 prepared by James H. Kallin, Secretary

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	
4		elect/app	# Fire	%	pts	# EMS	%	pts		pts		st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
107	Swetland, Jessica		6	2.7	%	0	12	2.2	%	0		0	1	1	0	1	0	20	23							X	
108	Tamin, John		86	38	%	25	100	18	%	25		0	10	12	3	1	0	35	111	X	X	X					
109	Tejada, Yira		10	4.4	%	0	24	4.3	%	0		0	5	6	15	2	0	35	63	X	X	X				X	
110	Thorp, Thomas		30	13	%	25	7	1.3	%	0		0	6	2	5	2	0	35	75	X	X	X				X	
111	VanEtten, George		43	19	%	25	10	1.8	%	0		0	6	10	3	2	0	35	81	X	X	X				X	
112	Verley, Joseph, Jr.		2	0.9	%	0	0	0	%	0		0	6	2	25	0	0	35	68		X	X				X	
113	Verity, Michael		0	0	%	0	0	0	%	0		0	0	1	0	0	0	35	36	X							
114	Volinski, Antone, III	W	47	21	%	25	171	31	%	25		0	20	12	11	1	8	35	137	X	X	X				X	
115	Volinski, Darryl		13	5.8	%	0	39	7	%	0		0	3	5	6	0	0	35	49		X	X				X	
116	Walters, Joseph		0	0	%	0	0	0	%	0		0	6	2	3	1	0	35	47	X	X	X				X	
117	Weingart, Jeffrey	(CH)	0	0	%	0	0	0	%	0		0	0	0	0	0	0	0	0	0							
118	Wright, William	(L)	44	19	%	25	103	19	%	25		0	11	9	3	0	3.75	35	111.8		X	X				X	
119	Zaymayar, Elias	L	146	65	%	25	44	7.9	%	25		0	13	12	5	4	3.75	35	122.8		X	X				X	
120	Zurek, Gregory		36	16	%	25	8	1.4	%	0		0	10	7	4	1	0	35	82	X	X	X				X	
121	Zurek Jr, Stanley		33	15	%	25	5	0.9	%	0		0	13	8	4	1	0	35	86		X	X				X	
122																											



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILLOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 9, 2020
Meeting: December 17, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

December 17, 2020

Administrator's Office

Statistics

Work Orders:

Electric = 52 Written 52 Completed
Water = 3 Written, 3 Completed
Sewer = 47 Written, 47 Completed
Road = 51 Written, 51 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 11-09-2020. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 11-09-2020.

Discussion

- Ferry Project update
- Microgrid Status Update
- Effluent Reuse EFC Status Update
- Sidewalks/Curbs update

Road/Water Department

Statistics

Water Distribution:

5,143,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.52 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.6179 mg/L

The form, DOH-360, was filed with the DOH on November 9, 2020 with the above results.

Report

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Performed water machine maintenance
- ❖ Cleaned storm drains.
- ❖ Completed monthly 811 paperwork.
- ❖ Completed water samples, completed monthly meter orders, performed mark outs and turned on water at Sandy Beach.
- ❖ Swept streets around village.
- ❖ Replaced missing Covid-19 signs around village.
- ❖ Performed tree work, including: trimmed tree by Sterlington, cut down two fallen trees on Moores Lane, and removed fallen tree on 3rd and Broad St.
- ❖ Patched throughout the village.
- ❖ Performed vehicle maintenance including: testing salters, general maintenance on G-66, facilitate G-55 window repair, G44 oil change, test plow on G-66.
- ❖ Cleaned around shop.
- ❖ Vouchers completed at Village Hall.
- ❖ Removed household garbage from Moores Lane.
- ❖ Repaired Case garage door.
- ❖ Removed boats and kayaks from 6th beach relocated to building 10.
- ❖ Brush pickup continued throughout month.
- ❖ Removed leaves from 3rd Basketball court.
- ❖ Cleared leaves form trail on Moores Lane.
- ❖ Removed Bamboo from transfer station.
- ❖ Removed dumped furniture from Moores Lane.
- ❖ Patched throughout village.
- ❖ Completed month to date work orders.
- ❖ Christmas boats installed
- ❖ Flooring installed on new building.
- ❖ Moved steamboat Christmas Santa and manger form building 10.
- ❖ Storm clean up, debris removal.

Sewer Department

Flow and Sampling:

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of November = 8,130,000 Gallons

Average Daily Flow = .271 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 95% Permit Limit = 75%

CBOD percent removal = 99% Permit Limit = 75%

Coliform Fecal General = 14.1 MPN. Permit limit 200 MPN/100

Coliform Total General = 33 MPN. Permit limit 700 MPN/100

Total Nitrogen = 7.6 LBS/day

Mercury 10.9 ng/L

Sludge Removal:

42,000 Gallons of sludge hauled in November

Report

❖ Treatment Plant:

Sludge holding tank Mixer repaired

Sludge Pump #2 rebuilt and reinstalled

Changed Bad UV Ballast and two bulbs in UV disinfection system

❖ Collection System:

Jet Rod 512 Carpenter St. - Complaint of Backup

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = November 18 @ 96.402 Mwh

Minimum usage day = November 11 @ 70.7144 Mwh

Peak demand for the month = 5.068 MW November 18, 6:15 pm

Monthly total usage = 2,421,274 Mwh

Service calls/call outs = 6

Streetlight repairs = 6

Customers shut off for nonpayment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services = 4

Tasks Accomplished:

- ❖ Assisted Wastewater Department with electrical issues: replaced one control voltage step down transformer and 2nd one is on order.
- ❖ 1 new underground service installed for a new house.
- ❖ 3 services were upgraded during the month, 2 overhead and one converted to underground.
- ❖ Repaired the north water machine due to vandalisms, the dollar bill handler was damaged, new bill handler was ordered and waiting on parts for the south machine.
- ❖ Reset the time clocks for the skate park and boardwalk.
- ❖ Serviced and/or replaced several streetlights.
- ❖ Assisted with installation of for the BID throughout the village.
- ❖ Replaced the lights on the ships, mermaids and seahorses
- ❖ Responded to flickering light call; one was required secondary tap replacement, and one required repair of broken neutral wire
- ❖ Replaced a rotted pole on Manhasset; the pole rotted off at ground level and was leaning out over the road.
- ❖ Participated in annual testing of the NYPA incoming meter, the metered tested at 99.99%; no action required.
- ❖ Installed Village holiday lights: stars, ships, mermaids and seahorses.
- ❖ Installed two Christmas trees, one in Mitchell park and the other at polo grounds, also installed lights on both trees. Thank you to the 2 families that donated the trees.
- ❖ Shut off a few seasonal services.

Attachments:

Greenport Meter 11-2020 (PDF)

Total Usage: 2,421,274.0000 KWH
 Peak Demand: 5068.00 KW
 Occured On: November 18 2020 18:15
 Load Factor: 66.26%
 Date Start: Sunday, November 1, 2020
 Date End: Monday, November 30, 2020

Period Ending	KWH
11/1/2020	87,543.00
11/2/2020	89,506.00
11/3/2020	88,921.00
11/4/2020	80,646.00
11/5/2020	76,058.00
11/6/2020	75,049.00
11/7/2020	73,534.00
11/8/2020	72,065.00
11/9/2020	74,507.00
11/10/2020	72,205.00
11/11/2020	70,714.00
11/12/2020	74,269.00
11/13/2020	81,093.00
11/14/2020	80,598.00
11/15/2020	81,152.00
11/16/2020	78,071.00
11/17/2020	84,623.00
11/18/2020	96,402.00
11/19/2020	95,126.00
11/20/2020	82,016.00
11/21/2020	76,916.00
11/22/2020	81,783.00
11/23/2020	83,315.00
11/24/2020	88,017.00
11/25/2020	84,091.00
11/26/2020	77,179.00
11/27/2020	75,850.00
11/28/2020	79,296.00
11/29/2020	79,907.00
11/30/2020	80,822.00



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Submitted: December 9, 2020
Meeting: December 17, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Building

Work Session Report for Building Department & Enforcement

Office of Code Enforcement & Fire Prevention

December 17, 2020
Reports

Office of Code Enforcement & Fire Prevention

Reports

- ❖ Officer Gregory Morris has completed the annual in-service requirements from the New York State Department of State for NYS Code Enforcement Officials.
- ❖ Code Enforcement continues to patrol the Village and respond to complaints.
- ❖ 2021 Fire Safety Inspection applications (for public places of assemblies) are now available to download on the Village website.
- ❖ Code Enforcement Continues to support NYS FORWARD Orders. These responsibilities include:
 - Proactively speaking with business owners to ensure compliance with NYS FORWARD Order during Phased re-openings.
 - Proactively speak with restaurant owners to ensure SLA requirements are met.
 - Ensure masks/face coverings are worn and social distancing is observed on all Village sidewalks, parks, beaches, etc.

NOTES & TIPS:

Please remember that parking on Village Streets is prohibited when 2” of snow has fallen. We ask residents and guests to be proactive when snow is forecasted and have vehicles placed in driveways, or in any municipal lot prior to the snow event.

Code Enforcement Report is attached.

Building Permit Report is attached.

Traffic Enforcement Statistics Report is attached

Attachments:

November 2020 Building (1) (PDF)

November 2020 CODE (1) (PDF)

November 2020 TRAFFIC (1) (PDF)



Village of Greenvale

December 1, 2020

PERMIT REPORT

From: 11/01/2020 To: 11/30/2020

Permit Number	Permit Date	Type	ParcelID	LegalAddress	Status
2841	11/3/2020	VG RESIDENTIAL - Alterations and Repair	4.-2-39	110 Center St	OPEN
2842	11/3/2020	VG RESIDENTIAL - Alterations and Repair	2.-5-38	717 Main St	OPEN
2844	11/16/2020	VG RESIDENTIAL - Alterations and Repair	7.-5-10	172 Fifth St	OPEN
2845	11/16/2020	VG ACCESSORY STRUCTURES	7.-4-1.2	Clark St	OPEN



Village of Greenport Enforcement Report

CODE ENFORCEMENT & FIRE PREVENTION

December 1, 2020

Monthly Report
 REPORT COVERING
 11/01/2020 through 11/30/2020

Incorporated Village

LOCATION	DATE	FACTUAL	DISPOSITION
546 Main Street Greenport, New York 11944	11/2/2020	Failure to Obtain Certificate of Appropriateness and Building Permit.	Property has commenced work requiring a building permit prior the approval of the HPC & issuance of a Building Permit. Property owner has been issued appearance tickets.
336 Second Street Greenport, New York 11944	11/5/2020	Street Encroachment	Large logs in front of location. Notice of Violation issued to property owner. Logs have been removed.
100 South Street Greenport, New York 11944	11/6/2020	Fire Code Violation	Property has an LP powered portable heater inside enclosed area. Notice of Violation issued, heater has been removed.
Third Street Basketball Court Greenport, New York 11944	11/10/2020 11/12/2020	COMPLAINT	Complaint of kids playing without masks. Code Enforcement continues to check area.
55 Washington Avenue Greenport, New York 11944	11/12/2020	COMPLAINT	Complaint of idling engines unfounded.
209 Front Street Greenport, New York 11944	11/13/2020	Fire Code Violations	Several Appearance Tickets issued to property owner for resetting fire alarm prior the disposition of the Fire Department. Notice of Violation issued for failing to notify Code Enforcement & Fire Department when building is taken offline & failing to provide required fire guard.
316 Fourth Street Greenport, New York 11944	11/13/2020	COMPLAINT	Complaint of planting on Village property and bright lights. Code Enforcement to monitor.
19 Front Street Greenport, New York 11944	11/17/2020	Fire Code Violations	Restaurant has placed fire pit in front of location. Notice of Violation issued, fire pit has been removed.
Washington Avenue Tower Greenport, New York 11944	11/17/2020	Unauthorized Work	Unauthorized work from utility company called in by contractor. Investigation determined work would not commence until proper applications were filed. Contractor left without issue.

LOCATION	DATE	FACTUAL	DISPOSITION
407 Main Street Greenport, New York 11944	11/24/2020	COMPLAINT	Complaint of business opening up prior required approvals and permits unfounded.
520 Carpenter Street Greenport, New York 11944	11/30/2020	COMPLAINT	Complaint of neighbor closing door loudly. Not a code violation.

RENTAL PERMIT INFORMATION

INFORMATION

*The following statistics represent the status of rental permits and rental permit violations from
January 1, 2018 – December 1, 2020*

Applications Received: 223

Incomplete Applications (Missing fees, docs, etc.): **2**

Applications Pending Inspection: 1

Applications Pending Re-Inspection (Corrections needed to be made to rental unit): **1**

Applications Completed/Permits Issued: 219



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT (PARKING)

December 1, 2020

Monthly Report
 REPORT COVERING
 11/01/2020 through 11/30/2020

Incorporated Village

FINE COLLECTION BY MONTH: 2020

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING)
January	14	\$1,930.00
February	11	\$1,225.00
March	3	\$525.00
April	1	\$225.00
May	3	\$225.00
June	3	\$225.00
July	23	\$1,875.00
August	101	\$7,860.00
September	142	\$11,265.00
October	92	\$8,430.00
November	43	\$5,525.00
December		
YTD	436	\$39,310.00

Fine Collection by Violation Type : NOVEMBER 2020

VIOLATION	CASE	AMOUNT
OBSTRUCT DRIVEWAY	1	\$75.00
PARKED FACING WRONG DIR.	5	\$675.00
PRKD LONGER THAN PERMITTED SCHD XVI.	31	\$4,075.00
PRKD OUTSIDE OF MARKINGS	1	\$75.00
PRKD WHERE PROHIBITED SCHEDULE XI.	4	\$495.00
PRKD. IN HANDICAPPED SCHD. XIX.	1	\$130.00
Totals	43	\$5,525.00

Case by Violation Type Tickets ISSUED: November 2020

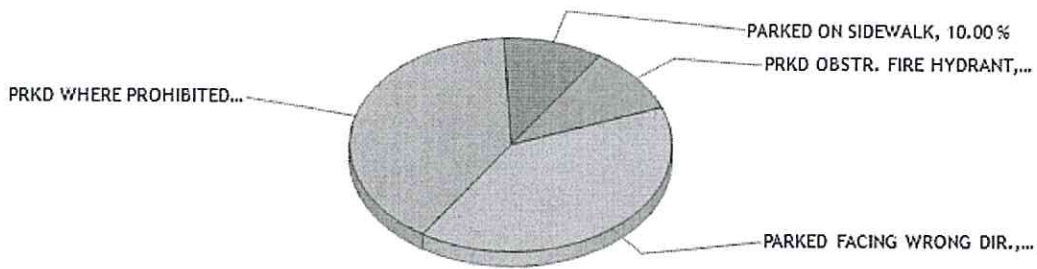
Code	Description	2020	Total
11	PRKD OBSTR. FIRE HYDRANT	1	1
13	PARKED ON SIDEWALK	1	1
16	PARKED FACING WRONG DIR.	4	4
2	PRKD WHERE PROHIBITED SCHEDULE XI.	4	4
Total		10	10

Top five by Violation Types

- PARKED FACING WRONG DIR.
- PRKD WHERE PROHIBITED SCHEDULE XI.
- PARKED ON SIDEWALK
- PRKD OBSTR. FIRE HYDRANT

These Violations combined represent 100% of issuance Town wide.

Frequently Issued Violations





236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE
MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 9, 2020
Meeting: December 17, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Recreation

Work Session Report Recreation Department

December 17, 2020

Mitchell Park Marina/Parks

- ❖ Fall cleanup of ornamental grasses and leaves.
- ❖ Full winterization of water systems associated with marina operations.
- ❖ Sterling Harbor Mooring Field has been winterized with winter sticks.
- ❖ No wake buoys are being removed for the winter.
- ❖ Pump out station has been winterized for the offseason.
- ❖ Fifth Street Beach bathrooms have been winterized.
- ❖ Mooring and Baymans dock renewal applications have been sent out.
- ❖ Although the Carousel has been closed due to COVID-19, the carousel committee decorated to make it festive for the holidays.
- ❖ Mitchell Park Marina officially closed November 1st.

Monthly Revenue Reports are attached

Recreation Center

Statistics

After School Program = 14 Children

Reports

- ❖ The Library Program with Ms. Vicky Kutola and the Literacy Program with Ms. Julie Eister from Floyd Memorial Library continue to be a huge success.
- ❖ All COVID-19 protocols are in place and are strictly enforced.
- ❖ The Recreation Center was decorated for the holidays.
- ❖ A tree decorating event with the children is planned for December 21st.

Campground

Tasks Accomplished

- ❖ The Campground officially closed on December 1st. The one month extension proved to be very successful with full occupancy and increased revenue.
- ❖ Continue to collect 2021 seasonal deposits.
- ❖ General grounds maintenance continues weekly.
- ❖ Relocate tables and fire rings as needed.
- ❖ All debris at the camp sites were removed.
- ❖ Bathrooms continue to be cleaned and restocked several times a day.
- ❖ Site map updated for 2021.
- ❖ All campground rules continue to be enforced as per Covid-19 guidelines.
- ❖ Worked diligently in collecting all rental fees for the month of November.
- ❖ Prepared for seasonal closure. Bathrooms winterized; water shut off etc.

Attachments:

RECREATION MONTHLY REVENUE REPORT 121720 (PDF)



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Submitted: December 9, 2020
Meeting: December 17, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

December 2020 Treasurer's Report

Work Session December 2020

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4744, to amend the 2020-2021 Village Budget to record the receipt of the Rauch Foundation Grant, and directing that Budget Amendment# 4744 be included as part of the formal meeting minutes of the December 28, 2020 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4754, to fund the General Fund portion of the Sixth Avenue Sidewalk Rehab project , and directing that Budget Amendment# 4754 be included as part of the formal meeting minutes of the December 28, 2020 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4755, to appropriate reserves for the funding of the Sludge Tank Repair at the Wastewater Treatment Plant, and directing that Budget Amendment# 4755 be included as part of the formal meeting minutes of the December 28, 2020 Regular Meeting of the Board of Trustees.

UTILITY BILLING

Sector 1 billed, bills being calculated, to be mailed by December 11, 2020. Sector 2 currently being read. Billing statistics for month of November completed.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

7 recertifications and 6 interims were performed for December 2020.
1 voucher holder passed away in November.
1 family relinquished their voucher in December.
2 vouchers were issued in December.

SIGNIFICANT COLLECTIONS

Rents for November 2020 - \$ 83,792.77
Property Tax Collected - \$ 1,120,160.69
County Sales Tax Aid - \$ 26,984.00

INFORMATIONAL:

Cash Holdings Report - See attached
Utility Billing Statistics Report - See attached
Property Tax Collections Report - See attached

Attachments:

BILLING STATISTICS REPORT NOVEMBER 2020(PDF)
PROPERTY TAX COLLECTED THROUGH NOVEMBER 2020 (PDF)
BANK BALANCES NOVEMBER 2020 (PDF)
CD FINANCIALS NOVEMBER 2020 (PDF)
HA FINANCIALS NOVEMBER 2020 (PDF)
BUDGET AMENDMENT 4744 (PDF)
BUDGET AMENDMENT 4754 (PDF)
BUDGET AMENDMENT 4755 (PDF)

EOM Billing Statistics Report

Rate# - Description	Bills	Min	Usage	Charge	Usage	Demand	Contract	FCA	NYSCES	Comm Tax	Res Tax
2 - Electric - Flat Charge	12	0	0	0	0	0	556.16	12,472.04	2,638.95	2,324.99	9.61
9 - Residential (1, 1)	1371	0	687008	80,394.57	0	0	0	31.39	7.14	4.15	0
10 - Water Heating (2, 2)	12	0	1729	127.97	0	0	0	3,440.17	783.04	645.78	0
11 - All Electric (3, 3)	335	0	189497	21,747.86	0	0	0	4,821.70	1,097.45	851.04	0
13 - Demand - Class 3 (5, 5)	5	0	255600	14,847.04	1023.8	12,029.65	0	642.90	146.33	0	0
14 - Village St. Lighting (6, 6)	5	0	35413.625	4,076.11	0	0	0	24.48	5.57	0	0
15 - Town St Lighting (7, 7)	1	0	1348.515	155.21	0	0	0	25.71	5.85	0	0
19 - Traffic Lights (11, 11)	1	0	1416	146.65	0	0	0	0	0	0	0
20 - Contract St Lighting (12, 12)	2	0	189	0.00	0	0	0	0	0	0	0
21 - Sterling Harbor (13, 13)	2	0	1677.375	193.07	0	0	0	30.45	6.93	19.88	0
Electric Total	1746	0	1193878.515	121,688.48	1023.8	12,029.65	556.16	21,488.84	4,891.26	870.92	2,984.53
3 - Sewer - INSIDE Flat Charge	34	0	0	1,791.80	0	0	0	0	0	0	0
4 - Sewer - OUTSIDE Flat Charge	1	0	0	63.70	0	0	0	0	0	0	0
23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	890	543	2560.3	39,788.70	0	0	0	0	0	0	0
25 - Sewer - IN VILL 1" W/SEWER (15, 15)	30	10	255.1	3,141.74	0	0	0	0	0	0	0
27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	12	5	216	3,149.10	0	0	0	0	0	0	0
29 - Sewer - IN VILL 2" W/SEWER (17, 17)	27	5	320.4	4,455.00	0	0	0	0	0	0	0
31 - Sewer - IN VILL 3" W/SEWER (18, 18)	1	1	2.7	42.00	0	0	0	0	0	0	0
33 - Sewer - IN VILL 4" W/SEWER (19, 19)	3	0	599.9	9,206.30	0	0	0	0	0	0	0
54 - Sewer - OUTSIDE RES SEWER (50, 50)	79	59	575.168	14,295.65	0	0	0	0	0	0	0
57 - SPLIT SEWER BILLING (52, 52)	1	0	9	0.00	0	0	0	0	0	0	0
62 - O/S DRIFTWOOD COVE 52	1	0	208.0188	3,692.38	0	0	0	0	0	0	0
63 - O/S DRIFTWOOD COVE 49	1	0	193.8816	3,436.63	0	0	0	0	0	0	0
64 - O/S PECONIC LANDING 301	1	1	331	18,963.00	0	0	0	0	0	0	0
65 - O/S CLIFFSIDE CONDOS-SEWER	1	1	65	4,410.00	0	0	0	0	0	0	0
Sewer Total	1082	625	5336.4684	106,436.00	0	0	0	0	0	0	0
5 - Water - Flat Charge	31	0	0	866.95	0	0	0	0	0	0	0
22 - RES VILL 3/4" W/SEWER (14, 14)	901	277	2869	20,649.46	0	0	0	0	0	0	0
24 - RES VILL 1" W/SEWER (15, 15)	31	4	296	1,439.14	0	0	0	0	0	0	0
26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	7	243	1,279.09	0	0	0	0	0	0	0
28 - COMM VILL 2" W/SEWER (17, 17)	29	16	354	1,935.24	0	0	0	0	0	0	0
30 - COMM VILL 3" W/SEWER (18, 18)	1	1	3	44.46	0	0	0	0	0	0	0
32 - COMM VILL 4" W/SEWER (19, 19)	3	2	662	3,192.69	0	0	0	0	0	0	0
46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	44.46	0	0	0	0	0	0	0
47 - COMM VILLAGE 2" (43, 43)	7	4	165	801.19	0	0	0	0	0	0	0
48 - RES VILLAGE 3/4" (44, 44)	118	83	551	4,148.54	0	0	0	0	0	0	0
49 - RES VILLAGE SEWER ONLY (45, 45)	6	0	0	0.00	0	0	0	0	0	0	0
52 - FLAT-FIRE SPRINKLERS (49, 49)	32	0	0	0.00	0	0	0	0	0	0	0
53 - OUTSIDE RES SEWER (50, 50)	75	0	748.252	0.00	0	0	0	0	0	0	0
Water Total	1248	395	5891.252	34,401.22	0	0	0	0	0	0	0
12 - Commercial (4, 4)	366	0	717894.9	81,364.31	0	0	0	13,032.65	2,966.98	6,551.43	0
16 - Operating Municipal (8, 8)	34	0	30243	3,658.63	0	0	0	549.05	124.95	0	0
17 - Water Department (9, 9)	2	0	0	24.86	0	0	0	0	0	0	0
18 - Sewer Department (10, 10)	10	0	52295	6,719.88	0	0	0	0	0	0	0
73 - Electric Power Plant	6	0	42902	0.00	0	0	0	0	0	0	0
electric-small commercial Total	418	0	843334.9	90,767.68	0	0	0	0	0	0	0
Grand Total	4494	1020	2038441.1354	353,293.38	1023.8	12,029.65	556.16	36,019.91	8,199.28	7,422.35	2,984.53

VILLAGE OF GREENPORT

Payment to 11/30/2020, Balance as of 11/30/2020

	Count	Balance Amt	Count	Paid Amt	Count	Refunds	Payment Total	Writeoff
Grand Totals								
BID MT	15	4,172.88	102	46,317.12			46,317.12	
SEWER MT	15	7,030.04	25	34,341.57			34,341.57	
VILLT	55	55,092.86	974	1,020,352.34			1,020,352.34	
WATER MT	15	2,891.83	24	14,480.33			14,480.33	
Total PRINCIPAL		<u>69,187.61</u>		<u>1,115,491.36</u>			<u>1,115,491.36</u>	
PEN			32	4,669.33			4,669.33	
Total PENALTY				<u>4,669.33</u>			<u>4,669.33</u>	
Total		<u>69,187.61</u>		<u>1,120,160.69</u>			<u>1,120,160.69</u>	

**BANK ACCOUNT BALANCES
FOR THE MONTH OF NOVEMBER 2020**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	344,004.62	
A	Repair & Maintenance	A.0200.400	Checking	76,593.38	
A	Greenhill Cemetery	A.0201.100	Savings	33,586.93	
A	Money Market	A.0201.130	Money Market	1,306,571.08	
A	Fire Apparatus	A.0221.110	Savings	33.23	
A	Bulding Department Escrow	A.0235.101	Checking	42,536.59	
A	Parks and Recreation	A.0200.200	Checking	7,001.77	
			TOTAL GENERAL FUND		\$ 1,810,327.60
CD	Small Cities Rehab.	CD.0200.000	Savings	153,084.04	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,737.65	
CD	Watkins	CD.0201.001	Savings	21,787.72	
			TOTAL COMMUNITY DEVELOPMENT		\$ 180,835.62
E	Light Fund	E.0121.100	Checking	536,358.35	
E	Light Depreciation Savings	E.0116.100	Savings	2,226,640.67	
E	TTC Collections	E.0121.120	Savings	1,188.05	
E	Renewable Energy Savings	E.0121.130	Savings	95,102.11	
E	Consumer Deposit Savings	E.0191.100	Savings	132,058.94	
E	Consumer Deposit Checking	E.0244.200	Checking	3,912.60	
			TOTAL LIGHT FUND		\$ 2,995,260.72
F	Water	F.0200.000	Checking	488,583.80	
F	Water Fund Capital	F.0200.400	Savings	8,387.08	
F	Water Fund CD (MM)	F.0201.000	Money Market	203,112.27	
F	Water Fund Money Market	F.0201.130	Money Market	386,223.89	
					\$ 1,086,307.04

G	Sewer	G.0200.000	Checking	523,893.25	
G	NYS DEC Consent	G.0201.000	Savings	31,482.28	
G	Sewer Fund I	G.0201.100	Money Market	364,063.48	
G	Sewer Fund III	G.0201.120	Money Market	1,379,639.47	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,166.03	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 2,497,207.13
H	Capital	H.0200.000	Checking	111,577.48	
H	Capital Reserve	H.0200.400	Savings	49,620.26	
				TOTAL CAPITAL FUND	\$ 161,197.74
TA	Trust & Agency	TA.0200.000	Checking	16,785.94	
TA	Retirement Savings	TA.0201.000	Savings	48,973.31	
TA	WWI Memorial Trust	TA.0201.001	Savings	731.08	
TA	T & A Special Escrow	TA.0201.002	Savings	6,603.92	
TA	Justice Court	TA.0201.004	Savings	4,793.52	
TA	Global Common	TA.0201.009	Savings	271,553.26	
TA	Basketball Court Donations	TA.0600.101	Checking	1,992.00	
TA	Tree Committee	TA.0600.102	Checking	4,013.23	
TA	Summer Day Camp Donations	TA.0600.103	Checking	1,200.00	
TA	Recreation Center Donations	TA.0600.104	Checking	25,195.60	
TA	Friends of Fifth Street	TA.0600.106	Checking	113.00	
TA	American Legion Bldg	TA.0600.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0600.120	Checking	125,000.00	
TA	Carousel Committee	TA.0600.113	Checking	13,216.94	
TA	Accounts Payable	TA.0202.000	Checking	690,127.38	
				TOTAL TRUST & AGENCY FUND	\$ 1,210,499.18
	Wire Account			2,526.65	
	Utility Clearing			1,323.76	
					\$ 3,850.41
				TOTAL VILLAGE WIDE	\$ 9,945,485.44

Financial Data Schedule - Monthly Revenue & Expenses (HAP REGISTER) - November 2020

Account Description	79	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	81,404.00	167.00	\$	\$
Account Description	77	Vouchers Leased on last day of month					
Account Description	2	New Vouchers Issued/No Lease/Searching					
REVENUE:							
706 PHA HUD Operating Grants		1					
706a Admin fee revenues		1					
711 Interest Earned - HAP							
Interest Earned - ADMIN							
714 Fraud recovery							
700 TOTAL REVENUE	79	Portable Vouchers	COVID EXPENSES:				
		All other Vouchers					
EXPENSES:							
912 Auditing fees							
911 Salaries - Asha (\$26.02), Robert		Admin Salaries total					
911a Column E, Paul Column F 2 payperiods							
911b Medical		Medical Total					
911c Dental		Dental Total					
911d Pension T4 15.7%, T5 12.9%		Pension Total					
914 Payroll Taxes FICA		FICA Total					
915 Employee Benefit Contribution TOTAL		Benefits Total					
914 Compensated absences							
Academy Printing							
917 Nina JG Stewart, Esq							
916 A Callacher Reimb							
918 A Callacher Mileage							
916 Office Expenses Total							
910 Administrative Total							
962 Other General Expenses (Office Rent)							
969 TOTAL OPERATING EXPENSES							
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES							
973.1 PHA Utility Allowance							
973.2 HAP payments							
973 HAP, PORT and UTILITY TOTAL							
1117-c Total Admin Revenue							
1117 Net ADMIN							
1118- Total Hap Revenue							
1118-c Net HAP							
900 TOTAL EXPENSES							
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES							



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Submitted: December 10, 2020
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To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk December 2020 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on December 17, 2020
Report of Sylvia Lazzari Pirillo, Village Clerk

Agreements and Contracts

The retirement agreement between the Village and an employee was fully executed on November 23rd.

The 11/1/2020 - 10/31/2021 Service Fee Agreement with Penflex was fully executed on November 24th.

The agreement between the Village and Granicus was executed on the 24th of November.

The Change Order from AKRF was executed on the 24th of November.

The agreement between the Village and the Goldie Anna Charitable Trust was fully executed on the 23rd of November. A fully executed original was mailed to the Trust on November 30th.

The agreement between the Village and Haugland for the use of the Scavenger Waste Plant site was sent to Haugland for execution on the 30th of November.

The agreement between the Village and Firehouse Plus, for GFD training and consulting services, was mailed to Firehouse Plus on the 30th of November for execution.

Bids

Bids were opened on December 10th for:

- contractor services
- removal and disposal of snow
- delivery of No. 2 heating oil
- delivery of diesel fuel, and
- delivery of 87 octane gasoline.
-

No bids were received for contractor services.

No bids were received for the removal of snow.

Election 2021

The notice of Village General Election was published in the December 3rd edition of the paper.

The notice of Village General Election - in Spanish - was published in the December 3rd edition of the paper.

The notice of Village Voter Registration days was published in the December 3rd edition of the paper.

The notice of Village Voter Registration days - in Spanish - was published in the December 3rd edition of the paper.

Executive Orders

The Mayoral Executive Order regarding the wearing of masks continues to be renewed/extended every five days.

Financial

The Village received notification from the OSC that \$ 10,980 total is owed from the Justice Court for October 2020.

A check in the amount of \$ 26,984 was received from Suffolk County, representing the Suffolk County subsidy for sewage treatment facilities.

Legal Notices Published

The following legal notices were published in the December 3rd edition of the paper:

- Tree and stump removal services
- Contractor services
- Removal and disposal of snow
- Delivery of No. 2 heating oil
- Delivery of diesel fuel
- Delivery of unleaded 87 octane gasoline
- Notice of Adoption for the bond resolution

The following legal notice was published in the December 10th edition of the paper:

- Microgrid bid notice (Please note that an advertisement was also published in the NYS Contract Reporter.)

Resolutions

RESOLUTION awarding the 2021 annual contract for the delivery of No. 2 heating oil to Burt's Reliable at a bid price of eleven cents (\$ 0.11) per gallon over rack price, per the bid opening on December 10, 2020; and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and Burt's Reliable.

RESOLUTION awarding the 2021 annual contract for the delivery of diesel fuel to Burt's Reliable at a bid price of eleven cents (\$ 0.11) per gallon over rack price, per the bid opening on December 10, 2020; and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and Burt's Reliable.

RESOLUTION awarding the 2021 annual contract for the delivery of unleaded 87 octane gasoline to Demarest Holding Corporation d/b/a Hands Fuel Company - the sole bidder - at a bid price of twenty-five cents (\$ 0.25) per gallon over rack price, per the bid opening on December 10, 2020; and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and Demarest Holding Corporation d/b/a Hands Fuel.

RESOLUTION appointing four Election Inspectors, one of which will serve as Chairperson, for the Village General Election on March 16, 2021; as follows:

- Jerri Woodhouse, Chairperson
- Jeffrey J. Andrade
- Kimberly A. West, and
- Diana Whitsit.

The Inspectors are to be paid \$ 14.00 per hour and \$ 15.00 per hour for the Chairperson of the Inspectors, and further authorizing the Inspectors to work on the two Village Voter registration days, as well as on the day of the election. This will be expensed from Account A.1450.100 (Election Personnel Services).

RESOLUTION allowing the Clerk's Office to appoint two alternate Election Inspectors for the Village Election on March 16, 2021 as follows:

- Dana B. Primm and
- Richard A. Morabito.

The alternate Election Inspectors are to be paid \$ 14.00 per hour if required to work, and further authorizing the Inspectors to work on the two Village Voter registration days if required, as well as on the day of the election. This will be expensed from Account A.1450.100 (Election Personnel Services).

Placeholder Resolution

RESOLUTION approving the Public Assembly Permit Application submitted by John A. Yeamans on behalf of the United States Power Squadrons for the use of a portion of Mitchell Park from 9:00 a.m. through 11:00 p.m. on July 30, 2021 and July 31, 2021 for the annual District 3 Rendezvous.

Attachments:



236 THIRD STREET
GREENPORT NY 11944

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Fax: (631)477-1877

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EXT. 215

TRUSTEES
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DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 10, 2020
Meeting: December 17, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Clarke December 2020 Work Session Report

Attachments:

Trustee Clarke December 2020 Work Session Report (PDF)

Trustee Report – December 2020 Work Session
Trustee Peter Clarke

1. Business District Parking for 2021
 - a. Status of Reports from ZBA and Planning Board in response to code questions
 - b. Exploratory for metered parking in business district, status and next steps
 - c. Development and establishment of delivery zones
 - d. Continued discussion of development of overflow parking on Moore's Lane

2. Noise Ordinance and Public Hearing
 - a. Status of new language for proposed code change
 - b. Can we add the restrictions to excess vehicle noise to this chapter?
 - c. Can we add the change to contracting and landscaping to being at 8 AM versus 7 AM to this section of the code?

3. 5th Street Beach
 - a. Request of overall map of area and review of all assets prior to awarding bids for reconstruction of bathroom and addition of shade arbor/pavilion.
 - b. Request for parking spaces to be measured and clearly marked with updated street signage indicating "No Parking" zones.
 - c. Add permanent signage in metal of beach rules to both 5th and 6th St parking locations.
 - d. Consider adding outdoor shower to updated bathroom building.
 - e. Add safety railings to steps at 6th St entrance.
 - f. Develop new operating plan for beach for 2021 in consideration of Southold Town's final decision on day permits to town beaches
 - g. Restrict parking to village residents, require parking sticker.

4. Covid 19 Village Signage
 - a. Review status of existing signage and inventory of existing signs in light of the second wave of the virus outbreak.

- b. Replace those signs that are deemed high impact that were damaged in the recent Nor'easters.
- 5. Discuss and propose resolution requiring the technology needed to have in person board meetings with virtual attendees. Would like to see implemented for January village board, planning board and zoning board meetings.
- 6. Update village code to sunset approved site plans and building permits after 2 or 3 years from date of issuance. This will require re-application after that time if no work was completed during this time.



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Submitted: December 10, 2020
Meeting: December 17, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Mary Bess Phillips, *Trustee*
From: Mary Bess Phillips, *Trustee*
Department: Mayor and Board of Trustees

Village Trustee Mary Bess Phillips

Work Session December 17, 2020

Update from November 19th work session - when will we received the language for the amendments to Chapter 88 of the Village code on noise.

Request to continue the discussion of visual meetings.

The recent national and local news are full of COVID 19 updates on hospitalizations, increase in confirmed cases of positive test results for many here in Suffolk County. Along with a recent announcement of a local village restaurant closed for major cleaning due to staff testing positive for the virus and their beginning of contact tracing. We need to be proactive with this news in mind, the possibility of another shut down similar to this past March. It is only recently the Village Board has been able to move forward on items that were placed on hold in March 2020. We, as a board need to discuss a policy in setting up the mechanic of visual meetings. A second reason for moving this along will be the 123 Sterling Street project that will be following a process with their proposed request of changes to the Stipulation. I am proposing the following path to moving the proposed application for amendments to the stipulation.

We pass a resolution to published notice for a Joint Visual Public Meeting, not Public Hearing, in January 2021 of the involved Village Board and Statutory boards. These boards all have one common action - review of the application and resolutions to accept and schedule Public Hearings. The applicant could do their presentation to everyone at the same time which could be done visually for the public to view as well. Since this is a published public meeting, each board could at this type of public meeting pass their resolutions to schedule their Public Hearings. The Sterling Basin Homeowners Association and the 123 Sterling Street LLC worked at creating a general consensus on their desires for the project. It is now the Village Boards time to move forward in the process of the application review. We as a board have oversight on a Wastewater Treatment Plant, Electric Department, Road Department, Recreational Department, along with the responsibility of the Village community being able to view our workings, we certainly can manage to start being proactive in the communication world.

Update to November work session

5th and 6th Street Beach area, parking and open space

We do need to discuss and plan for the overall operation of that area for summer 2021. During our budget discussions for 2021-2022 I am suggesting that we review and discuss hiring 2 part time park attendants to be the oversight on the upland portion of the park. The lifeguards dealing with the beach, the park attendants dealing with the rules and regulations to be the eyes and ears for the Code enforcement Officer might decrease the numerous complaints received this summer season.

12/17/2020- In a November 27, 2020 of the Suffolk Times Town of Southold Officials are discussing eliminating daily beach passes. If there is follow through on this type of action from the Town of Southold, our 5th & 6th Street beach will become a magnet for those looking to spend the day at the beach. I am requesting that within the next budget year we work on my proposal from November.

Update on November work session

12/17/2020 - Please forward the responses from the Planning Board and Zoning Board for us to review to continue the discussion on this topic.

Update from February 2020 Village Board Work Session

Planning Board

In reviewing the video of the Planning Board's meeting December 5, 2019, several members expressed frustration over this section of our Village of Greenport Code. The suggestion was made to write a letter to the Village Board of their concerns. If this has not happened to date, perhaps the Chairman of the Planning Board can meet with our board at the January work session to express their concerns and ideas to us directly.

**"Article District Bulk and Parking Regulations <<https://www.ecode360.com/10977691>>
§ 150-12 Schedule of regulations. <<https://www.ecode360.com/10977692>>**

The following schedules of regulations apply to the area of lots, the heights of buildings, the yards and other open spaces to be provided, off-street parking spaces, minimum floor areas and all other matters contained therein as indicated for the various districts established by this chapter. Additional bulk requirements are specified in § 150-13 <<https://www.ecode360.com/10977697>>, and off-street loading and parking requirements are specified in § 150-16 <<https://www.ecode360.com/10977748>>.

C. <<https://www.ecode360.com/10977695>>

The use, adaptation or change of use of any building within the CR and WC Districts in existence as of January 1, 1991, shall be entirely exempt from any off-street parking requirements as provided in this or in any other Article. This exemption shall apply thenceforth to improved parcels only and shall not apply to unimproved parcels, notwithstanding other provisions to the contrary.

[Added 11-15-1990 by L.L. No. 4-1990]"

Village of Greenport Chapter 150-30- Approval of site development plans

Section C - Procedure

"Language was being developed by the Village Administrator and Village Attorney. Any update of suggested change to Village Code following October's Village Board's Work Session discussion."

Has there been any progress on this review and discussion for placing a time limit on site plans that are approved by the Planning Board?

August work session

The uncertainty of the COVID 19 health crisis is going to be with us for some time. We started discussions dealing with our zoning code and some of the issues that need to be discussed as the policy makers of our Village of Greenport. Chapter 88 - Noise is moving forward and looking forward to the discussion at this work session. We asked for input from the Statutory Boards dealing with Article V District Bulk & Parking Regulation 150-12 off Street Parking that LL No.4-1990 included some exemptions. There also needs to be clarifying wording for the height of buildings in all zones. It is time to review our Village of Greenport Code or “playbook”.

Attachments:



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From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Trustee Robins December 2020 Work Session Report

Attachments:

Trustee Robins December 2020 Work Session Report (PDF)

Work Session Report - Trustee Julia Robins

Virtual Meetings

I think the Board needs to move forward with setting up virtual meetings. The public has the right to participate in the workings of their government. Many residents are not able to attend meetings in person for a variety of reasons. They should not be penalized for that. In the interests of full transparency, I think it is essential that we offer every possible means of participation by our residents.

123 Sterling

The part of this project that concerns me is the affordable housing units. I think that the units should be affordable in perpetuity through a covenant.

Affordable Housing

One of the major failures of the last 35-40 years has been not retaining houses that were built as part of affordable housing programs. These houses have been permitted to return to the regular housing market when sold by the initial owner. With the limited number of houses that were built with Town and Village programs, a program that began with noble intentions has not achieved its goal.

Downtown Business District

I am doing research on ideas to help manage our parking problem.

Once we move past the need for the parklets I think we should be looking ahead to a more inviting downtown experience.

The idea of a pedestrian friendly downtown with outdoor dining and other merchant uses are ideas that should be explored.

I have begun doing research on ideas to help manage our parking situation.

I will have more information to share at the work session.

BID Report 11/24/2- to 12/9/20

The main initiative is to support Small Businesses for the Holiday Shopping Season has been the primary focus since Thanksgiving.

SOBO

The Trees from the trees from the planters were planted on Tuesday although not all the locations worked out as planned.

Only one was planted at the Greenporter.

The one by the schoolhouse encountered a large stump buried there.

Several were planted on South Street.

There will be get some future trees from the Village that will be planted Downtown when sites are cleared of obstructions.

SOBO is the decorating 13 empty planter pots with cuttings of White Pine and probably other Spruce and Cedar, plus the birch branches, red berries and bows left over from last year.

They hope to take all the greenery out of the Pots in early January and decorate the remaining rectangular planter boxes with spruces that remain throughout the winter.

PRIDE

Nancy Kouros says 50 businesses have placed Snow Globes in their windows for the contest

They are still working on certain locations that need attention with the tree lights and spritzers that blew down

Most of tree lights and spritzers are now working and the Village looks wonderful.

The Sag Harbor Express is published and businesses are well represented

BID Meeting 11/24/20

Zoom

Treasurer Deborah Pittorino - Checks paid with advisor Jason Odell

\$27320k balance as of 11/24/20

Move bank account from Capital One to BNB

FEMA approved the BID application for materials for the parklets

PRIDE

Nancy Kouros

Snow Globes for business windows as part of the window decorating contest

50 businesses have placed them in their windows

SMILE

Shop Small Promotion

Set up for voting for the window decoration contest

Help set up meeting with Deborah to interview candidates to help with website data entry

Update businesses on the website

Boston TV article was posted on FB and website

Sarah First and South is doing a Dinner and a Show of
A Christmas Carol will offer help for CAST
Keep businesses updated on Covid guidelines

SOBO

Trees being moved next Tuesday

Parklets and wind

Cost of planting trees to be shared with Village

Planters

GATE

Rich - BID made a donation of \$250 to FD

Will work on parking and loading zones

and waiting hear proposed areas from the Mayor and Paul Pallas

Next meeting 12/16/20