



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

January 16, 2020 at 7:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF WAYDE MANWARING
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSIONS

A Public Hearing regarding a Wetlands Permit Application on behalf of 123 Sterling Avenue to remove and replace in-place approximately 132 linear feet of bulkhead, raised 18 inches in height.

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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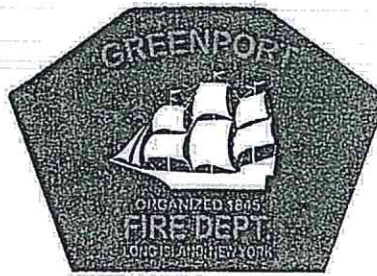
Submitted: January 9, 2020
Meeting: January 16, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department January 2020 Work Session Report

Attachments:

Fire Department January 2020 Work Session Report (PDF)

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF WAYDE MANWARING
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
ASST. CHAPLAIN THOMAS MURRAY
SECRETARY/TREASURER JAMES KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

MEETING OF THE BOARD OF WARDENS

WEDNESDAY December 18, 2019

OPENING

1st. Ass't. Chief Wayde Manwaring opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

1st, Ass't. Chief Wayde Manwaring

2nd Ass't Chief James Kalin

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Norma Corwin of Relief Hose Co. #2

Wardens Joseph Barszczewski and Edward Sieban of Star Hose Co. #3

Wardens David Nyce and Wayne Miller of Standard Hose Co. #4

Wardens Peter Harris and John Grilli of Phenix Hook & Ladder Co. #1

Excused: Warden Antone Volinski III of Relief Hose Co. #2

THOSE WISHING TO ADDRESS THE BOARD –

1. Craig Johnson introduced Russel Harvey to The Board of Wardens.

READING OF THE PREVIOUS MINUTES

Motion made by Peter Harris, seconded by David Nyce, to approve the minutes of the November 20, 2019 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Kalin. Motion made by D. Nyce seconded by P. Harris, to accept the report. Motion Carried.

1. Zoll contract was extended for a year for \$2,635.50
2. David Nyce introduced Trustee Mary Bess Phillips who is now the liaison for the FD. Chief Manwaring reported that David Nyce will be going to the Board meetings with the Chief.

COMPANY OFFICERS' MEETING MINUTES- No Report.

TREASURER'S REPORT

The Treasurer's report for the period of November 21, 2019 through December 18, 2019 was read by Secretary/Treasurer James Kalin. Motion made by P. Harris, seconded by W. Miller, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None

COMMUNICATIONS

1. Letter from East Farmingdale FD announcing the passing of Michael Cardinale Sr. Line of duty death.
2. Letter/\$100 Donation from Pipes Cove Management Association.
3. Letter from Joseph Cherepowich's family thanking GFD for the firematic service.

4. Resignation from Kylie Stoner who was a member of the Rescue Squad, she was an EMT student.

Motion by P. Harris, seconded by W. Jensen, to file and/or forward all communications and accept, with regret, Kylie Stoner's resignation letter, Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. Peter Miller to Star Hose Company.
2. Jeffery Piel to Standard Hose Company.
3. Warren Jensen asked about an application for Peter Ferguson. Chief James Kalin said that it is not complete yet, but it is almost done.

Motion made by David Nyce, seconded by Edward Sieban, to accept the applications for membership to the GFD. Motion Carried.

REPORTS OF COMMITTEES

Buildings and Grounds

1. Joseph Milovich said that the quotes from Village Door were submitted to the second assistant Chief. 2nd Assistant Chief James Kalin said that they are still reviewing them making sure that it is detailed enough.

Bylaws- No Report

Finance- No Report.

Fire District- No Report.

Pre-Incident Planning-

1. 2nd Asst Chief James Kalin said that they are still waiting for a call back from the construction foreman from Vineyard View for a date.
2. Warren Jensen said he spent a little bit of time in the radio room today and mentioned that the pre-incident plan book is way overdue for an update and maybe we can get the committee back together to take a look at it. He also said that he is willing to help re-type stuff.

Service Awards-

1. 2nd Asst Chief James Kalin reported that they got the paperwork from Penflex to start the process once the year is over. Once we get the points, we will set a grievance day.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral – No Report.

Communications-

1. Warren Jensen asked if there was an update on the base radios. Bob Corwin mentioned to him that there is a new vendor we are looking at. Chief Wayne Manwaring said that he is supposed to come in and look at it and give us an idea of what we need and what the cost would be to get it repaired. Wayne Miller asked who the vendor is. Chief Manwaring said that it is Relay Communications.
2. David Nyce asked if there were any updates on the generator. 2nd Asst Chief James Kalin said that there is no further update, but they do have the keys to the gate and the building.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- There is another air leak, not sure if it was related to the last one, but the guy that came out to fix the last one needs to come back. We ended up using plastic ware for the Chiefs Dinner. New utensils need to be ordered, update the stock.

Relief Hose Co. #2- update on Generator, Chief Manwaring said that the part is in and on the desk and he will call tomorrow. They would also like to see a real service contract for someone to come and fix the trucks. We need a company to provide regular routine maintenance to the trucks and not wait until there are issues.

Star Hose Co. #3- Asking for update on hose that was supposed to be ordered. Chief Kalin said that Weignart had gotten quotes, although they were only able to find one, but there was no purchase order done. Peter Harris asked if there was

enough in the budget to order the hose. 2nd Asst. Chief James Kalin said that there are legal expenses that need to be paid from other line items so he's not able to answer at this time. Peter Harris mentioned that instead of every month having them ask about the hose, if we know we can't order it this budget year because we may need the money to offset legal fees, then we just need to say that. 2nd Asst. Chief James Kalin said that he won't have an answer until the legal fees are taken care of.

Standard Hose Co. #4- Requested that the company reimburses the members going to fire school for the south ferry and then the company gets reimbursed by the Department. 2nd Asst Chief James Kalin suggested that they use the fire school account that we have. Also, wanted an update on painting the truck bays. Chief Kalin said that it needs to be on hold as well because of the legal fees. Wayne Miller made a request for an executive session. D. Nyce said that there is a list of things that have been approved that have not been received yet: 5 inch hose & 5 inch gate, helmet shields and turnout gear for Zamayar and Morris, name tag for back of turn out gear for Tim Grattan, welcome packages for 3 new members, air chisel for 8-3-15, and a current list of interiors and exterior Class A's for the accountability tags. Joseph Milovich asked if the 5in hose can be borrowed off another truck for now. David Nyce said he wouldn't recommend that. W. Jensen asked if there is adequate 3 inch supply. David Nyce said yes there is.

Phenix Hook & Ladder Co. #1- Budget items and just wanted to thank all companies for their participation in The Christmas Parade.

Rescue Squad- There was a motion made and approved to turn ambulances, not just cellphones, into hotspots for E-PCRs and they are getting push back. Norma Corwin said they are having difficulty faxing the PCRs and are having to use their personal phone. W. Jensen asked how it works and asked if a hot spot would need to be purchased for each ambulance. N. Corwin said that she's not positive how it works but you just have to contact the phone company. W. Jensen said that they are only going to be good as the service that you have and if it is not good enough from the phone it won't be better than the hot spot, it uses the same cellular signal. Norma Corwin reported that other departments have switched and are not having issues any longer. Craig Johnson said that the problem with the cellphone hot spots is that you are using your voice speaking option and the data at the same time, its tied into both. When you just have an individual hotspot, they are strictly data and don't get blocked by any voice over. Mary Bess said that it is straight connection to the internet connection. Norma Corwin also reported that

the company that they got the videoscope from never returned her call regarding returning it so she's thinking the lady doesn't work there anymore and they might not even know they have one. Also, starting in January we will be permitted to do 100% online CMEs for all levels, but there is a cost involved. She thinks that GFD should pick up the tab for that. The department is paying for cost of using department vehicle, etc. Warren Jensen asked if they would be able to do it from home. Norma Corwin said that they would be able to, everyone has an individual account. D. Nyce said that she should look into the price and come back with a proposal.

Fire Police- Budget items

Water Rescue- Budget items

UNFINISHED BUSINESS – None

REPORTS OF DELEGATES- No Report.

NEW BUSINESS- None

GOOD OF THE DEPARTMENT

1. Chief Wayde Manwaring wanted to wish everyone a Merry Christmas and Happy New Year from the Chief's line.
2. Warren Jensen asked for an update on PESH and where we are with everything and what we know. Chief Wayde Manwaring said that everything was submitted, and they want a copy of last year's work place violence. Chief James Kalin said it was done here by him and Bobby Jester and they just need to send in the paperwork. Mary Bess asked what the deadline date they have on that. 2ND Asst Chief James Kalin said that it will be going in tomorrow. Mary Bess Phillips said that from what she understands they were looking for workplace violence and sexual harassment and she will confirm. Warren Jensen said that it is not clear communication. Mary Bess Phillips mentioned that this is why she is here.
3. Joseph Milovich said that he was told that there was going to be a PESH inspection this month. Mary Bess Phillips asked if he was told by

someone by PESH or someone in this department. He said that he was told by a Chief. Mary Bess said they don't usually announce when they are coming. Chief Manwaring reported that it would be in the months to follow.

4. 2nd Asst Chief James Kalin said that Sunday morning they decorated the outside of the fire house and ran an extension cord for the lights and that night the lights were out. They went out to look at the extension cord and it was missing. Chief James Kalin said that he looked at the cameras and a lady from the gingerbread house auction took the extension cord when she was cleaning up their stuff so he emailed someone saying that he is sure it was an honest mistake, but is asking for it back.

EXECUTIVE SESSION

Motion made by Warren Jensen, seconded by David Nyce, to adjourn to an executive session to discuss a personnel matter. Motion Carried. Adjourned to executive session at 7:02PM.

Upon returning from executive session, a motion made by David Nyce, seconded by Warren Jensen, to resume with the regular meeting. Motion Carried. Regular meeting resumed at 8:19 pm.

READING OF THE MINUTES

Motion by David Nyce, seconded by Wayne Miller, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by Warren Jensen, seconded by David Nyce, to adjourn. Motion carried. The meeting was adjourned at 8:23pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT

TREASURERS REPORT

11/21/2019 thru 12/18/2019

GENERAL FUND	<u>beginning balance</u>	\$ 10,612.42
	<u>receipts</u>	
	donation-Pipes Cove Mgt.	+ \$100.00
	GFD fund raising	+ \$2,000.00
	<u>expenditures</u>	
	Sou. Town Chiefs casino trip	- \$300.00
	Sterlington Deli - town chiefs	- \$700.00
	Gpt. IGA - town chiefs	- \$168.85
	TMI - exec dinner	- \$180.00
	TMI - exec refresh.	- \$187.00
	R. Jensen - rec sec	- \$472.50
	<u>ending balance</u>	<u>\$10,704.07</u>

MEMORIAL FUND	<u>balance unchanged</u>	<u>\$976.13</u>
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MAY MILE FUND	<u>balance unchanged</u>	<u>\$ 29,836.91</u>
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WATER RESCUE SQUAD FUND	<u>balance unchanged</u>	<u>(\$51.96)</u>
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WASH. B'DAY FUND	<u>balance unchanged</u>	<u>\$1,235.50</u>
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RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$3,649.24</u>
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submitted by James H. Kalin, Secretary-Treasurer



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EXT. 217

Submitted: January 8, 2020
Meeting: January 16, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

January 16, 2020

Administrator's Office

Statistics

Work Orders:

Electric = 32 Written, 32 Completed
Water = 4 Written, 4 Completed
Sewer = 51 Written, 51 Completed
Road = 68 Written, 68 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 12-09-2019. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 12-13-2019.

Resolutions

Authorization to Bid for Central Pump Station

Road/Water Department

Statistics

Water Distribution:

5,773,800 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.42 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.52 mg/L

The form, DOH-360, was filed with the DOH on December 9, 2019 with the above results.

Report

Tasks Accomplished:

- ❖ Cleaned storm drains.
- ❖ Did all normal highway tasks.
- ❖ Salted roads and sidewalks (12/3,12/11)
- ❖ Plowed roads and shoveled sidewalks (12/11)
- ❖ Performed vehicle maintenance including: changed plow blade on G-2 and G-44, repaired G-66 power steering, installed radio in G-36, fixed tire hydraulic line on skid steer, winterized case and sweeper.
- ❖ Cut limb that fell by bridge on walking trail and cleared leaves from walking trail.
- ❖ Patched around village.
- ❖ Assisted asphalt repair on Front street associated with new water service.
- ❖ Set up staging for Christmas tree lighting.
- ❖ Swept streets around the village.
- ❖ Installed bleachers for ice rink.
- ❖ Continued work on new 6th St facility including: deck replacement, installation of a new oil tank, construction of work bench, installation of heaters in garage area.

- ❖ Cut beach grass and dead shrubs at 6th street park.
- ❖ Cleaned rain gardens on Main Street.
- ❖ Removed sign post on 1st street.
- ❖ Picked up Christmas trees throughout village.
- ❖ Picked up fallen limb on Kaplan Avenue.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.
 Total plant flow for the month of December = 10,941,000 gallons.
 Average Daily Flow = .353 (MGD) Permit limit = .650 MGD
 Total Suspended Solids percent removal (TSS) = 98%. Permit limit is 75%
 CBOD percent removal, = 98%. Permit removal level is = 75%
 Coliform Fecal General = <5.6 MPN. Permit limit, 200 MPN/100
 Coliform Total General = <1.8 MPN. Permit limit 700 MPN/100
 Total Nitrogen = 5.7 LBS/day

Sludge Removal:

70,000 Gallons of sludge hauled in December.

Report

❖ Treatment Plant:

Contractor repaired bearing on west screw pump

Sludge holding tank mixer repaired and returned

Repaired suction piping for #1 pumps at 6th St

De-ragged nitrate recirculation pumps #1 & #2

❖ Collection System:

De-ragged #2 pump at Nursing Home pump station

Responded to report of sewer backup 600 Main St. - Non issue

Cleaned floats and probes at all pump stations

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = December 13 @ 125.181 Mwh
Minimum usage day = December 1 @ 80.711 Mwh
Peak demand for the month = 6.092 MW December 13, 5:30 pm
Monthly total usage = 3043.883 Mwh

Service calls/call outs = 3
Street light repairs = 6
Customers shut off for none payment = 2
Customers turned on for payment = 2
Customers turned on for the season = 1
New Services = 3 services upgrades to 200 amp and 100 temp service

Tasks Accomplished:

- ❖ 300 Block of Wiggins St. arcing wires, open wire touching mid-span, re-sagged wire.
- ❖ Removed a large limb from on the wires on 800 block Front St.
- ❖ Investigated cause of an electrical burning smell at store on Front St., they had a bad main breaker, that was arcing. Instructed to call an electrician to replace the breaker.
- ❖ Half power call for the football field, found a primary jumper was broken loose from the transformer bushing, repaired and re-fused power bank, and the lateral fuse.
- ❖ Finalized installation of holiday decorations.
- ❖ Installed new spot lights at the ice rink facing the ticket booth window.
- ❖ Changed out a motor contactor for one compressor at ice rink, tested the motor and additional work will be required.
- ❖ Cleaned the truck garage, and machine shop
- ❖ Service upgrade on South and First St.
- ❖ Temp service at 110 South St. in advance of permanent underground service.
- ❖ Half power call at Verizon, found a primary fuse was blown, cable test good, re-fused.
- ❖ Ran engine #5 for switch board training.
- ❖ Had several calls to one customers home, checked all the connections at the pole, weather head at the house and meter socket. We did not find any problems.
- ❖ Assisted Waste Water Department with the lift station removing the pump for cleaning.
- ❖ Installed the new TV at the rec center (large flat screen with wall mount bracket)

Attachments:



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Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Building

Work Session Report for Building Department & Code Enforcement

January 16, 2020

Office of Code Enforcement & Fire Prevention

Reports

- ❖ Code Enforcement continues to patrol the Village and respond to complaints.
- ❖ We continue to process and issue Building & Rental Permits. Code Enforcement continues to perform fire safety inspections.
- ❖ Please do not place discarded Christmas trees into the street. Discarded Christmas trees may be placed out on the curb line/mow strip in front of the property. Please ensure all decorations and any other materials are completely removed. Discarded Christmas trees will be picked up by Village Road Department through January. The Village WILL NOT pick up any other brush piles.

Code Enforcement Report is attached.

Building Permit Report is attached.

Traffic Enforcement Statistics Report is attached.

Attachments:

- December 2019 Building Report (PDF)
- December 2019 CODE (PDF)
- December 2019 Traffic (PDF)



Village of Greenport Building Department

January 1, 2020

Monthly Report REPORT COVERING 12/1/2019 through 12/31/2019

Incorporated Village

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Alterations and Repairs	02804	12/5/2019	7.-1-5	229 Sixth Street, Greenport, New York 11944	OPEN
Alterations and Repairs	02805	12/12/2019	7.-1-14.1	143 Sixth Street Greenport, New York 11944	OPEN



Village of Greenport Enforcement Report

CODE ENFORCEMENT & FIRE PREVENTION



January 1, 2020

Monthly Report REPORT COVERING 12/01/2019 through 12/31/2019

Incorporated Village

LOCATION	DATE	FACTUAL	DISPOSITION
239 Fifth Avenue Greenport, New York 11944	12/2/2019	Added Kitchen	Online Complaint of added kitchen at location. No evidence of construction observed.
I/V/O Fifth Avenue South Street to Front Street Greenport, New York 11944	12/2/2019	Damaged vehicle on street.	Online Complaint of damaged vehicle parked on street after motor vehicle accident. Registered owner contacted and vehicle has since been removed.
200 Fourth Street Greenport, New York 11944	12/5/2019	Report of unregistered trailer.	Trailer parked on street without license plate. Owner stated plates were stolen. Southold PD took report. Trailer must be removed from street until new plates issued. Trailer has since been removed.
407 Main Street Greenport, New York 11944	12/9/2019	Commercial space opened without required inspection.	New tenant operating without required inspection. Cease & Desist posted. Property must schedule an inspection and be given clearance prior to re-opening.
139 Fifth Street Greenport, New York 11944	12/11/2019	Brush pile.	Brush placed out after the conclusion of the 2019 schedule. Property owner notified.
157 Fifth Street Greenport, New York 11944	12/11/2019	Brush pile.	Brush placed out after the conclusion of the 2019 schedule. Property owner notified.
408 Front Street Greenport, New York 11944	12/11/2019	Brush pile.	Brush placed out after the conclusion of the 2019 schedule. Property owner notified.
C/O Third Street & South Street Greenport, New York 11944	12/16/2019	Stop intersection violation.	Vehicle observed to proceed through stop sign without stopping. Registered owner of vehicle issued ticket.
640 Third Street Greenport, New York 11944	12/16/2019	House trailer in front yard.	Property owner advised to move house trailer to rear yard.
2 Front Street Greenport, New York 11944	12/17/2019	Grease-interceptor requirement.	Property flagged by WWTP for not having grease trap installed. Property owner issued Notice of Violation

LOCATION	DATE	FACTUAL	DISPOSITION
727 First Street Greenport, New York 11944	12/17/2019	Public Nuisances	Property owner issued violations and Notice of Abatement to have property cleaned up. Property owner has since cleaned up property.
407 Main Street Greenport, New York 11944	12/18/2019	Removal of Cease & Desist Order.	Cease & Desist order has been removed. Appearance Tickets issued. Property can not open until after appearance ticket is answered.
C/O Third Street & South Street Greenport, New York 11944	12/23/2019	Stop intersection violation.	Vehicle observed to proceed through stop sign without stopping. Registered owner of vehicle issued ticket.
207 Front Street Greenport, New York 11944	12/31/2019	Site Plan violation	Property owner issued appearance tickets for violation of roof deck Site Plan.

RENTAL PERMIT INFORMATION

INFORMATION

*The following statistics represent the status of rental permits and rental permit violations from
January 1, 2018 – December 31, 2019*

Applications Received: 164

Incomplete Applications (Missing fees, docs, etc.): 22

Applications Pending Inspection: 21

(These include several North Fork Housing Alliance Units & Properties who have opted to have an architect/engineer certify compliance.)

Applications Pending Re-Inspection (Corrections needed to be made to rental unit): 12

Applications Completed/Permits Issued: 109



Village of Greenport Enforcement Report



TRAFFIC ENFORCEMENT

January 1, 2020

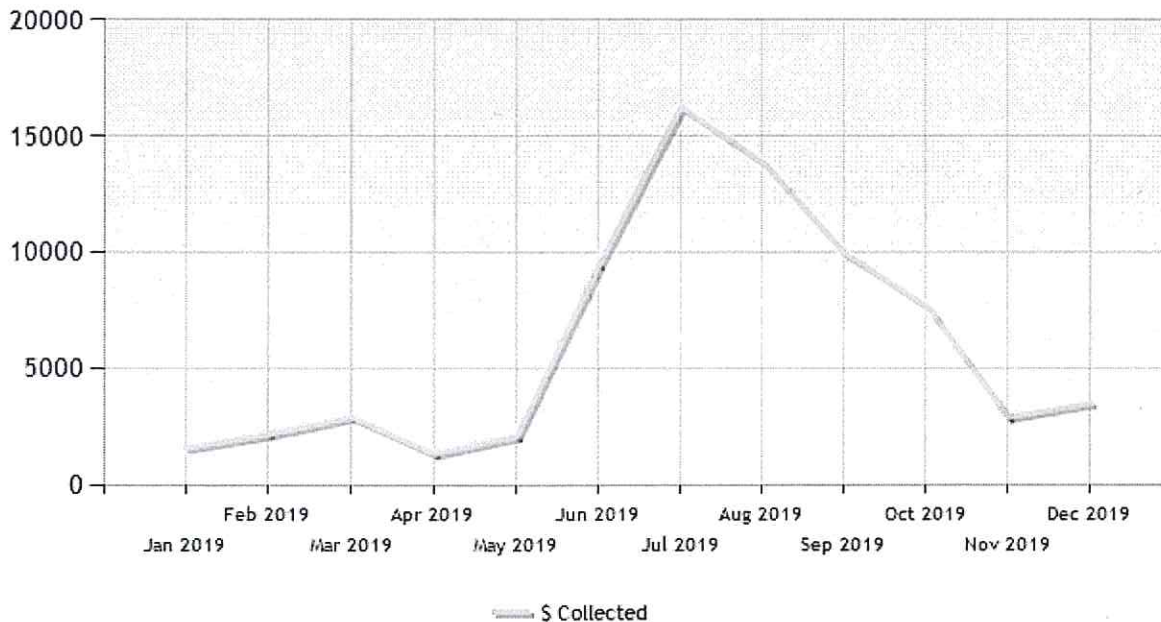
Monthly Report
REPORT COVERING
12/01/2019 through 12/31/2019

Incorporated Village

FINE COLLECTION BY MONTH: 2019

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING)
January	10	\$1,600.00
February	14	\$2,170.00
March	18	\$2,930.00
April	16	\$1,350.00
May	20	\$2,090.00
June	118	\$9,450.00
July	201	\$16,265.00
August	155	\$13,885.00
September	108	\$9,980.00
October	70	\$7,685.00
November	24	\$2,900.00
December	27	\$3,496.00
YTD	781	\$73,801.00

DECEMBER 2019 Case Track



TICKETS ISSUED: DECEMBER 2019

Case by Violation Type

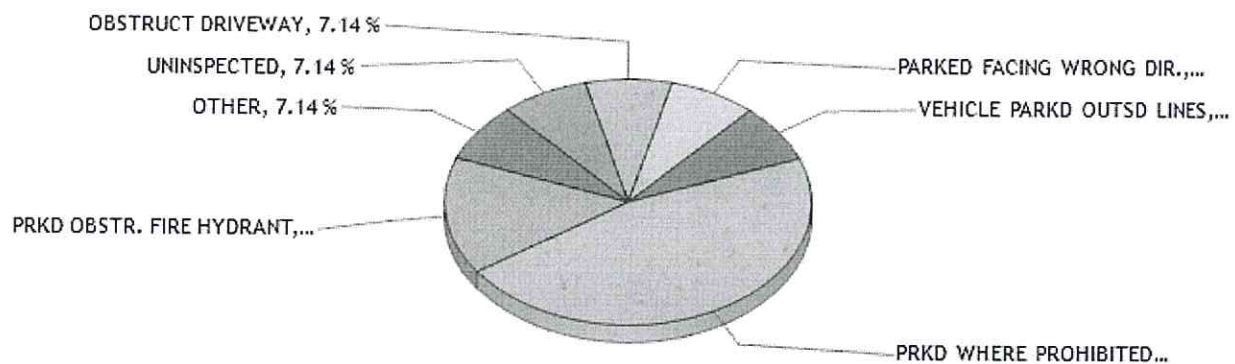
Code	Description	2019	Total
1	VEHICLE PARKD OUTSD LINES	1	1
11	PRKD OBSTR. FIRE HYDRANT	2	2
15	UNINSPECTED	1	1
16	PARKED FACING WRONG DIR.	1	1
17	OBSTRUCT DRIVEWAY	1	1
2	PRKD WHERE PROHIBITED SCHEDULE XI.	6	6
21	OTHER	1	1
OTHER	402-1A NYSVTL Non-Dist. Plate Trailer Parked on Street W/O Plates Non-Dist. Plate	1	1
Total		14	14

Top five by Violation Types

- PRKD WHERE PROHIBITED SCHEDULE XI.
- PRKD OBSTR. FIRE HYDRANT
- OTHER
- UNINSPECTED

These Violations combined represent 78.57% of issuance Village wide.

Frequently Issued Violations





236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: January 8, 2020
Meeting: January 16, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Recreation

Work Session Report Recreation Department

January 16, 2020

Mitchell Park Marina/Parks

- ❖ Added 100 pounds of additional R22 refrigerant to ice rink chiller A.
- ❖ Three consecutive days of late-night ice spraying allowed the ice rink to open on December 21st.
- ❖ We had a very successful opening day at the Ice Rink. A smooth transition with full staff.
- ❖ Schedule for January have been completed for Ice Rink office, Skate Guards and Carousel.
- ❖ Ice Rink chiller is keeping up with warmer temperatures, however we have had several closings due to rain and full sun.
- ❖ New PVC skate training bars have been fabricated by the staff, replacing the older ones.
- ❖ Continue to retrieve money for Ice Rink Signage.
- ❖ Money for Bayman's Dock and Moorings continue to be collected.
- ❖ Skate School will commence on January 4th and will be held every Saturday.
- ❖ Carousel routine maintenance continues.
- ❖ A Carousel Staff Meeting will be held on January 9th to review policies and procedures.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

After School Program = 31 children enrolled in After School Program

Reports

- ❖ The Recreation Center celebrated their Annual Holiday Party on December 11th. A wonderful time was had by all.
- ❖ A very BIG Thank You to Mayor George Hubbard, The Trustees, Village Administrator Paul Pallas, Village Clerk Sylvia Pirillo and Doug Jacobs (Santa Claus) for their continued support on this successful event.
- ❖ A new Library Program has been developed with Floyd Memorial Library and will begin on January 6th. Ms. Vicky Kutola will be visiting the Recreation Center with age appropriate books for all the children. They will have the opportunity to read their favorite books and sign out other ones. All the children will learn the fundamentals of borrowing and returning books.
- ❖ The Literacy Program and Homework Help will resume on January 8th.

Campground

Tasks Accomplished

- ❖ McCann's Campground is closed for the season.

Attachments:

RECREATION MONTHLY REVENUE REPORT 011620 (PDF)

	MARINA			CAMPGROUND			MOORINGS		
	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020
JUNE	\$ 91,826.21	\$ 201,996.91	\$ 189,694.54	\$ 32,229.11	\$ 63,499.00	\$ 78,130.00	\$ 40,250.00	\$ 40,023.90	\$ 36,400.00
JULY	173,950.62	120,925.35	134,727.53	23,168.00	24,728.50	24,652.03	8,376.00	-	-
AUGUST	174,687.33	153,314.62	117,311.08	15,120.00	19,490.00	17,539.50	72.00	-	-
SEPTEMBER	96,914.81	78,674.19	101,314.05	9,110.00	14,400.00	18,185.00	(7,050.00)	-	-
OCTOBER	46,023.43	25,199.87	17,715.25	12,662.00	7,947.50	10,349.50	-	1,300.00	-
NOVEMBER	632.05	3,000.00	-	13.55	1,935.00	-	1,176.05	1,300.00	2,200.00
DECEMBER	602.19	-	-	-	-	-	1,700.00	500.00	1,400.00
JANUARY	-	-	-	2,875.00	1,700.00	-	6,300.00	8,000.00	-
FEBRUARY	1,689.04	(20.00)	-	1,600.00	937.50	-	3,100.00	2,100.00	-
MARCH	1,854.00	2,203.04	-	2,101.00	65.00	-	2,000.00	2,300.00	-
APRIL	1,676.01	4,972.83	-	2,930.00	1,770.00	-	1,200.00	1,100.00	-
MAY	21,660.02	17,237.16	-	11,595.00	8,792.50	-	1,300.00	-	-
YEAR TO DATE	\$ 611,515.71	\$ 607,503.97	\$ 560,762.45	\$ 113,403.66	\$ 145,265.00	\$ 148,856.03	\$ 58,424.05	\$ 56,623.90	\$ 40,000.00
	CAMERA OBSCURA			CAROUSEL			ICE RINK		
	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020
JUNE	\$ 173.00	\$ 172.00	\$ 30.00	\$ 19,507.95	\$ 19,308.00	\$ 19,439.00			
JULY	219.00	150.00	108.00	57,084.83	51,051.91	55,026.85			
AUGUST	463.00	117.00	106.00	57,786.06	58,950.67	55,430.64			
SEPTEMBER	127.00	24.00	37.00	23,626.60	19,858.80	22,070.65			
OCTOBER	25.00	13.00	14.00	8,361.65	8,027.82	10,096.43	50.00		300.00
NOVEMBER	-	388.00	-	6,505.00	6,035.83	8,976.38	1,650.00	1,050.00	950.00
DECEMBER	-	-	-	3,300.00	5,973.00	1,861.00	15,779.50	3,595.00	12,196.00
JANUARY	-	-	-	3,748.00	2,657.69	-	15,706.22	15,983.00	-
FEBRUARY	-	-	-	5,015.22	5,631.00	-	11,006.00	15,378.01	-
MARCH	-	-	-	3,005.00	3,512.00	-	1,072.00	3,739.00	-
APRIL	8.00	-	-	8,817.00	9,351.19	-	812.50	-	-
MAY	53.00	25.00	-	10,969.40	13,541.75	-	-	-	-
YEAR TO DATE	\$ 1,068.00	\$ 889.00	\$ 295.00	\$ 207,726.71	\$ 203,899.66	\$ 172,900.95	\$ 45,076.22	\$ 39,745.01	\$ 13,446.00



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: January 8, 2020
Meeting: January 16, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Karen Rotan, *Assistant*
Department: Treasurer's Department

TREASURER'S REPORT JANUARY 2020

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4248, to appropriate reserves to fund the screw pump repair at the Wastewater Treatment Plant, and directing that Budget Amendment # 4248 be included as part of the formal meeting minutes for the January 23, 2020 regular meeting of the Board of Trustees.

RESOLUTION authorizing the Village of Greenport to add the outstanding water and sewer balances in arrears to the Village of Greenport 2020 tax bills for the respective property, per calculations to be completed by or on or before April 30, 2020.

RESOLUTION scheduling a public hearing for the 2019-2020 Tentative Village Budget at 6:00 p.m. on April 9, 2020 at the Old Schoolhouse, Front and First Streets, Greenport, New York 11944; and directing Clerk Pirillo to notice the budget hearing accordingly.

UTILITY BILLING

Sector 1 January bills currently being read, to be completed by 1/10/20. Billing statistics for the month of December finished. Sector 3 red tags were due 1/06/20. (previously hand delivered/certified mailed on 12/5/19). Two residential accounts disconnected. Both reconnected the same day.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

6 recertifications and 3 interims were performed for January 2020.

Currently, there are 81 participants.

The 5 Year Plan was approved by the Housing board, and submitted to Suffolk County.

The audited FASS document was filed with HUD.

SIGNIFICANT COLLECTIONS

Property Tax Received through December 2019- \$ 1,131,999.15

Rents Received for November 2019 - \$ 79,281.18

INFORMATIONAL:

Financial Presentation by William Freitag from BST Co. on Fiscal 2018-2019 at this month's Village Board Meeting

Cash Holdings Report - See attached

Utility Billing Statistics Report - see attached

CD/HA Monthly Financials - See attached

Property Tax Collection - See attached

Attachments:

BILLING STATISTIC REPORT DECEMBER 2019 (PDF)

DECEMBER 2019 BANK BALANCES (PDF)

CD FINANCIALS DECEMBER 2019 (PDF)

HA FINANCIALS DECEMBER 2019 (PDF)

PROPERTY TAX COLLECTIONS THROUGH DECEMBER 2019 (PDF)

BUDGET AMENDMENT 4248 (PDF)

1/7/2020 11:39:21 AM

Rate Summary - All Routes

Service

Grand Total

Rate Description

EOM Billing Statistics Report

<u>Bills</u>	<u>Min. Bills</u>	<u>Usage</u>	<u>Charge</u>	<u>Usage</u>	<u>Demand</u>	<u>Contract</u>	<u>PCA</u>	<u>NYSCES</u>	<u>Contract Tax</u>	<u>Res Tax</u>
4458	1177	2438058.6584	396.93708	813.5	9,682.75	581.16	51,260.45	10,212.07	6,957.28	3,690.57

**BANK ACCOUNT BALANCES
FOR THE MONTH OF DECEMBER 2019**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	111,559.68
A	Repair & Maintenance	A.0200.400	Checking	52,762.50
A	Greenhill Cemetery	A.0201.100	Savings	33,523.67
A	Money Market	A.0201.130	Money Market	1,300,477.02
A	Fire Apparatus	A.0221.110	Savings	33.23
A	Bulding Department Escrow	A.0235.101	Checking	64,372.09
A	Parks and Recreation	A.0200.200	Checking	10,644.95
TOTAL GENERAL FUND				\$ 1,573,373.14
CD	Small Cities Rehab.	CD.0200.000	Savings	152,930.82
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,735.02
CD	Watkins	CD.0201.001	Savings	21,779.53
TOTAL COMMUNITY DEVELOPMENT				\$ 180,671.58
E	Light Fund	E.0121.100	Checking	432,747.29
E	Light Depreciation Savings	E.0116.100	Savings	2,225,619.11
E	TTC Collections	E.0121.120	Savings	1,085.88
E	Renewable Energy Savings	E.0121.130	Savings	6,711.75
E	Consumer Deposit Savings	E.0191.100	Savings	130,302.27
E	Consumer Deposit Checking	E.0244.200	Checking	4,034.06
TOTAL LIGHT FUND				\$ 2,800,500.38
F	Water	F.0200.000	Checking	371,314.72
F	Water Fund Capital	F.0200.400	Savings	8,381.62
F	Water Fund CD (MM)	F.0201.000	Money Market	202,729.71
F	Water Fund Money Market	F.0201.130	Money Market	386,046.69
				\$ 968,472.74

G	Sewer	G 0200.000	Checking	500,626.57
G	NYS DEC Consent	G.0201.000	Savings	31,422.98
G	Sewer Fund I	G 0201.100	Money Market	363,377.77
G	Sewer Fund III	G 0201.120	Money Market	957,409.16
G	NYSEFC	G 0205.000	Checking	185,851.61
G	Sewer Wastewater	G 0220.110	Savings	12,158.10
G	NYSERDA	G 0525.000	Checking	111.01

TOTAL SEWER FUND \$ 2,050,957.20

H	Capital	H 0200.000	Checking	284,341.40
H	Capital Reserve	H 0200.400	Savings	49,570.63

TOTAL CAPITAL FUND \$ 333,912.03

TA	Trust & Agency	TA.0200.000	Checking	113,579.79
TA	Retirement Savings	TA.0201.000	Savings	48,924.33
TA	WWI Memorial Trust	TA.0201.001	Savings	730.61
TA	T & A Special Escrow	TA.0201.002	Savings	6,599.62
TA	Justice Court	TA.0201.004	Savings	4,790.40
TA	Concert Fund	TA.0201.008	Savings	2,285.18
TA	Global Common	TA.0201.009	Savings	271,428.67
TA	Basketball Court Donations	TA.0600.101	Checking	1,992.00
TA	Tree Committee	TA.0600.102	Checking	3,863.23
TA	Summer Day Camp Donations	TA.0600.103	Checking	1,200.00
TA	Recreation Center Donations	TA.0600.104	Checking	27,539.05
TA	Friends of Fifth Street	TA.0600.106	Checking	113.00
TA	American Legion Bldg	TA.0600.107	Checking	200.00
TA	Carousel Committee	TA.0600.113	Checking	13,085.46
TA	Accounts Payable	TA.0202.000	Checking	800,536.76

TOTAL TRUST & AGENCY FUND \$ 1,296,868.10

Wire Account	360.38
Utility Clearing	241,302.87

\$ 241,663.25

TOTAL VILLAGE WIDE \$ 9,446,418.42

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - December 2019

\$ 4,775.00 75.00

Account Description

REVENUE: 213 Center	REVENUE: 278 2nd Street		
213 Center	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3
			HOUSE
\$ 1,125.00	\$ 1,350.00	1,150.00	\$ 1,175.00
\$ 75.00	\$ 75.00		
TOTAL REVENUE	\$ 1,425.00	\$ 1,150.00	\$ 1,175.00

EXPENSES:	EXPENSES: 278 2nd Street
213 CENTER	UNIT 1 - 8124
	UNIT 2 - 8327
	8328
	HOUSE - 8590 RE/8361 SW

Utilities			
Electric	\$ 64.39		\$ 17.11
Water/Sewer	\$ 59.88		\$ 123.19
Propane/Heating Oil			\$ 419.16
Admin			
Salary (\$6.50 X 2 payperiods 140 hrs=\$910.00) divide by 25% and 75% (\$26.01 X 25%=\$6.50)	\$ 227.50		\$ 682.50
Payment Agreement to Village			\$ 1,000.00
Total	\$ 351.77	\$ -	\$ 2,241.96

MAINTENANCE: 213 Center	MAINTENANCE: 278 2nd Street
213 CENTER	UNIT 1
	UNIT 2
	UNIT 3
	HOUSE

Supp Admin Funds to HA	\$ 2,200.00
Mattituck Enviro Services	\$ 39.49
Pine Oaks Landscaping	\$ 175.00
Total Expenses	\$ -
213 CENTER	\$ 351.77
278 2nd STREET	\$ -
MONTHLY FINANCIAL SUMMARY	\$ 2,414.49
Interest Earned	
Total Revenue	\$ 3,750.00
Total Expenses	\$ 4,656.45
NET REVENUE	\$ (906.45)

EXPENSES (DEFICIENCY) OF TOTAL REVENUE	\$ (906.45)
OVER (UNDER) TOTAL EXPENSES	\$ (906.45)

1000

**Financial Data Schedule - Monthly Revenue & Expenses
(HAP REGISTER) - DECEMBER 19**

Account Description	81	TOTAL VOUCHERS	TOTAL HAP.	82
	Vouchers Leased on last day of month		PORT. UTILITIES	
	80		82,979.00	64.00
	1	New Vouchers Issued/No Lease/Searching		\$
	0	Portable Vouchers		
	82	All other Vouchers		
REVENUE:				
706 PHA HUD Operating Grants	\$ 84,266.00			
706a Admin fee revenues	\$ 7,375.00			
711 Interest Earned - HAP	\$			
Interest Earned - ADMIN				
714 Fund recovery	\$			
700 TOTAL REVENUE	\$ 91,641.00			
EXPENSES:				
Administrative Auditing fees				
Salaries - Asha (\$26.02) Robert Columi 1.2	\$ 3,683.84			
Payoverds	\$ 2,642.35			
Medical	\$ 2,217.89			
Dental	\$ 136.86			
Health (1.15, 8%, 1.5, 1.5%, April 18, F 1	\$ 578.32			
1.5, 7%, 1.5, 1.2, 0%	\$ 281.79			
Health - Taxes HCA	\$ 202.21			
Employee Benefit Contributions - TOTAI	\$ 2,953.07			
Compensated absences	\$ 75.80			
ALHA 2020 Dues	\$ 75.00			
Times review - Nessippery	\$ 31.85			
Anna EG Steward, Essi	\$ 1,531.25			
A Calladec Reimb	\$ 200.94			
A Calladec Mileage	\$ 260.04			
Office Expenses Total	\$ 307.79			
Administrative Total	\$ 7,387.37			
Other General Expenses (Office Rent)	\$ 530.00			
900 TOTAL OPERATING EXPENSES	\$ 9,667.68			
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES				
973.1 PHA Credits Allowance	\$ 64.00			
973.2 HAP payments	\$ 82,915.00			
PORT payments	\$			
(HAP PORT and UTILITY TOTAL)	\$ 82,979.00			
(HAP & UTIL less Port payments	\$ 82,979.00			
Total Admin Revenue	\$ 9,575.00			
Total Hap Revenue	\$ 84,266.00			
1118-026 Net HAP	\$ 1,287.00			
Net ADMIN	\$ (92.68)			
900 TOTAL EXPENSES	\$ 92,646.68			
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 1,194.32			

PORT BREAKDOWN	DATE	BUILD	ADMIN FEE	ABSORBED
TOTAL PORT IN	0	\$	\$	\$
PORT OUT				
TOTAL PORT OUT	0	\$	\$	\$

TERMINATED
DECEASED
ABSORBED
RELINQUISHED

Village of Greenport total

\$ 92,646.68 TOTAL CASH DISBURSEMENTS

VILLAGE OF GREENPORT
Payment to 12/31/2019, Balance as of 12/31/2019

	Count	Balance Amt	Count	Paid Amt	Count	Refunds	Payment Total	Writeoff
Grand Totals								
BID MT	3	786.89	114	49,703.10			49,703.10	
SEWER MT	7	3,532.17	21	48,551.07			48,551.07	
VILLT	21	18,612.20	1,005	1,007,756.95			1,007,756.95	
WATER MT	7	1,682.01	21	18,297.55			18,297.55	
Total PRINCIPAL		24,613.27		1,124,308.67			1,124,308.67	
PEN			52	7,690.45			7,690.45	
Total PENALTY				7,690.45			7,690.45	
OVRPY	1	(0.03)	1	0.03			0.03	
Total OVRPY		(0.03)		0.03			0.03	
Total		24,613.24		1,131,999.15			1,131,999.15	

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2020 Period: 12 Trans Type: B2 - Amend Status: Batch
Trans No: 4248 Trans Date: 12/13/2019 User Ref: STEPHEN
Requested: A. HUBBARD Approved: Created by: STEPHEN 12/13/2019
Description: TO APPROPRIATE RESERVES TO FUND SCREW PUMP REPAIR AT WWTP Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
G.5990	APPROPRIATED FUND BALANCE	5,750.00
G.8130.204	MAJOR EQUIP REPAIRS/PURCHASES	5,750.00
Total Amount:		11,500.00



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ROBERT BRANDT
EXT. 217

Submitted: January 9, 2020
Meeting: January 16, 2020 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk Work Session January 2020 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on January 16, 2020
Report of Sylvia Lazzari Pirillo, Village Clerk

Contracts and Agreements

On December 26th, Demarest Holding Company, d/b/a Hands Fuel Company, agreed to the proposed contract extension for the delivery of Unleaded 87 Octane Gasoline for the 2020 contract year.

The agreement between the Village of Greenport and the Greenport Open Hockey League was fully executed on December 26th.

The agreement between the Village of Greenport and the Greenport Hockey Club Ltd. was fully executed on December 30th.

The contract between the Village of Greenport and Stanley F. Skrezec for Contractor Services was sent to Skrezec for execution on the 27th of December.

The contract between the Village of Greenport and Stanley F. Skrezec for the removal and disposal of snow was sent to Skrezec for execution on the 27th of December.

The contract between the Village of Greenport and Burt's Reliable for the Delivery of No. 2 Heating Oil was sent to Burt's Reliable for execution on the 27th of December. The contract was fully executed on January 8, 2020.

The contract between the Village of Greenport and Burt's Reliable for the Delivery of Diesel Fuel was sent to Burt Reliable for execution on the 27th of December. The contract was fully executed on January 6, 2020.

Grants

The Village was notified by the NYS DOS on December 26th that the submitted CFA Application for bulkhead replacement was not selected for funding.

Legal Notices

The new application for The Gallery Bar liquor license was noticed in the January 9th edition of the paper.

The renewal application for the Triangle Yacht Club was noticed in the January 9th edition of the paper.

The public hearing for the proposed amendment to Chapter 136 (Water) of the Village of Greenport Code was noticed in the January 9th edition of the paper.

Permits

The Village was notified by the NYS DEC on December 20th that the permit for the dredging of Sterling Basin was approved.

Resolutions

RESOLUTION adopting the attached SEQRA resolution regarding the approval of the Wetlands Permit Application submitted by applicant Paul Pawlowski on behalf of 123 Sterling Avenue, LLC for the property at 123 Sterling Avenue, Greenport, New York, 11944; adopting lead agency status, determining that the approval of the application is an Unlisted Action for purposes of SEQRA, and adopting a Negative Declaration determining that the approval of the Wetlands Permit Application will not have a significant negative impact on the environment.

RESOLUTION approving the Wetlands Permit Application submitted by applicant Paul Pawlowski on behalf of 123 Sterling Avenue, LLC for the property at 123 Sterling Avenue, Greenport, NY 11944 to: replace in-place approximately 132 linear feet of bulkhead, raised eighteen (18) inches in height. Per prior recommendations by the Village of Greenport Conservation Advisory Council, the following conditions shall also apply to the approval of this permit application:

- The approved Wetlands Permit Application will have an expiration date of two (2) years from the date of approval,
- The applicant must install a pump out station that is accessible to the public, and
- Any required fill material shall come from site material previously removed and currently stored on-site.

RESOLUTION scheduling a public hearing for 7:00 p.m. on February 27, 2020 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by applicant Robert I. Brown Architect, P.C. on behalf of owner Scott Wachenfeld to add a second story and undertake interior renovations on the property at 3 Sandy Beach, Greenport, New York, 11944; and directing Clerk Pirillo to notice the public hearing accordingly.

RESOLUTION approving the Public Assembly Permit Application submitted by the Greenport BID for the use of various Village streets from 8:00 a.m. through 12 noon on March 15, 2020 for a three-mile running/walking event.

RESOLUTION setting the 2020 Village of Greenport property tax lien sale for 10:00 a.m. on March 10, 2020 at Greenport Village Hall, 236 Third Street, Greenport, New York, 11944; and directing Clerk Pirillo to notice the tax lien sale accordingly.

Attachments:

SEQRA Wetlands Permit Application - Paul Pawlowski -123 Sterling Avenue, LLC (PDF)

BOARD OF TRUSTEES
VILLAGE OF GREENPORT

SEQRA RESOLUTION REGARDING THE WETLANDS PERMIT APPLICATION
OF APPLICANT PAUL PAWLOWSKI ON BEHALF OF 123 STERLING AVENUE, LLC.

WHEREAS an application for a wetlands permit approval was filed by applicant Paul Pawlowski on behalf of 123 Sterling Avenue, LLC with the Board of Trustees of the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the wetlands permit application and the Board of Trustees of the Village of Greenport with regard to SEQRA, and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the consideration and approval of the wetlands permit application and it is further

RESOLVED that the Board of Trustees hereby determines that the approval of the wetlands permit application is an Unlisted Action for purposes of SEQRA; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the approval of the wetlands permit application;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than

a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

seconded by Trustee

this resolution is carried as follows:

Dated: December 27, 2019



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: January 8, 2020

Meeting: January 16, 2020 7:00 PM
Work Session Meeting

To: Mayor George W.
Hubbard, Jr.
Board of Trustees

Prepared By: Mary Bess Phillips, *Trustee*

From: Mary Bess Phillips, *Trustee*

Department: Mayor and Board of Trustees

Village Trustee Mary Bess Phillips Work Session Report January 16, 2020

Village of Greenport Chapter 150-30- Approval of site development plans

Section C - Procedure

Language was being developed by the Village Administrator and Village Attorney. Any update of suggested change to Village Code following October's Village Board's Work Session discussion.

Village Of Greenport Web Page

The Historic Commission has sent to the Village Board for review their Proposed Guidelines and Forms for the Mayor and Village Trustees review and comment. When the final approval is completed do we have are or are we working on outline for changing the web page to accomplish their goal?

Noise Ordinance

Have any new developments in this discussion to date?

"In my October's work session report during the discussion of reaching out to the Village of Greenport BID, Village Trustee Robins mentioned that the BID Board was working towards some discussions within the business community. We have the quiet of the next few months to develop a compromise or change the current code to improve the stress that was very apparent between the residential and business zoned area in the village. "

Any follow up from our discussion at the December work session?

Net Metering & Climate Smart Communities

In the news and along with some inquiries as to what or where to locate the Village of Greenport's policy on solar panels and other renewable energy systems, reviewing our Micro Grid projects, and

the recently installed electric vehicle charging station, I returned to the emails that started in January 27, 2017 from our Village Administrator Paul Pallas on his proposal, at the time, to NYPA as a formal approval to initiate a new tariff. This proposal has been sitting dormant since May 17, 2017.

I took the time to print out the emails and the March 16, 2017 Work session minutes 2017 for the Mayor and Trustees to review looking to have a discussion at January work session. Some of my questions,

- Will our Micro Grid project work towards our commitment as a Climate Smart Community?
- Would we be able to write into the tariff “off peak rates” for our village residents that choose to purchase Electric Charging Vehicles?
- What other renewal energy systems are available?
- How would solar panels fit within our Historic District?
- Would we need to create a section within the Village Code for the construction of solar panels, or other renewal energy systems?

Just some of my questions and believe it is worth the discussion.

Planning Board

In reviewing the video of the Planning Board’s meeting December 5, 2019, several members expressed frustration over this section of our Village of Greenport Code. The suggestion was made to write a letter to the Village Board of their concerns. If this has not happened to date, perhaps the Chairman of the Planning Board can meet with our board at the January work session to express their concerns and ideas to us directly.

Any follow up information from the discussion at the December meeting.

“Article District Bulk and Parking Regulations <<https://www.ecode360.com/10977691>>

§ 150-12Schedule of regulations. <<https://www.ecode360.com/10977692>>

The following schedules of regulations apply to the area of lots, the heights of buildings, the yards and other open spaces to be provided, off-street parking spaces, minimum floor areas and all other matters contained therein as indicated for the various districts established by this chapter. Additional bulk requirements are specified in § 150-13 <<https://www.ecode360.com/10977697>>, and off-street loading and parking requirements are specified in § 150-16 <<https://www.ecode360.com/10977748>>.

C. <<https://www.ecode360.com/10977695>>

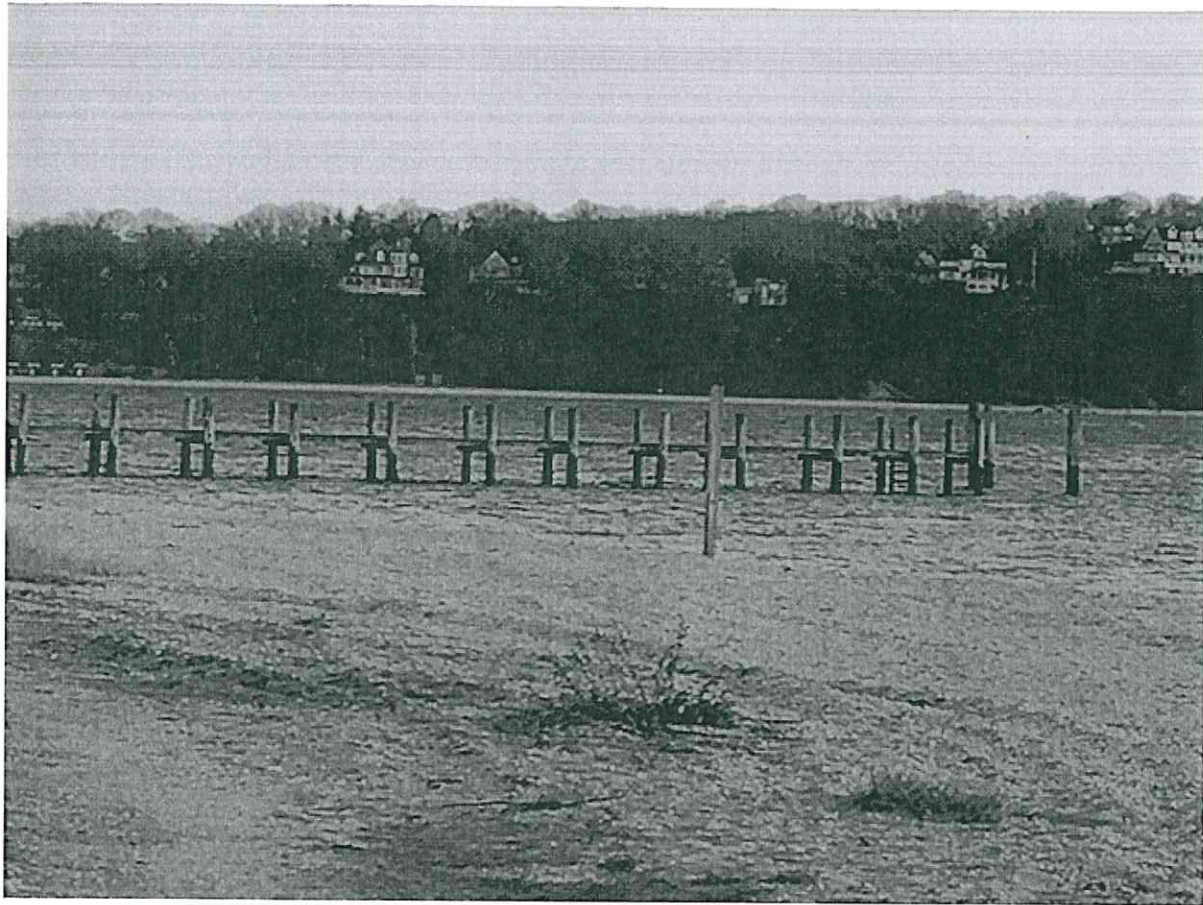
The use, adaptation or change of use of any building within the CR and WC Districts in existence as of January 1, 1991, shall be entirely exempt from any off-street parking requirements as provided in this or in any other Article. This exemption shall apply thenceforth to improved parcels only and shall not apply to unimproved parcels, notwithstanding other provisions to the contrary.

[Added 11-15-1990 by L.L. No. 4-1990]”

SUNKEN SAILBOAT OFF 6TH STREET ROAD END

I took the attach photos were taken this past Sunday January 5, 2020 at 4:31 PM from the 6th Street road end. Could we follow up with the Town of Southold as to the status of removing this sunken boat?





Attachments: