



236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**

GEORGE W. HUBBARD, JR.  
EXT. 215

**TRUSTEES**

JACK MARTILOTTA  
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**

PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**

SYLVIA PIRILLO, RMC  
EXT. 206

**TREASURER**

ROBERT BRANDT  
EXT. 217

April 23, 2015 at 7:00 PM  
Mayor and Board of Trustees - Regular Meeting  
Third Street  
Firehouse  
Greenport, NY 11944

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

- o Cornelia C. Keogh
- o Linda Livni
- o Helen C. Savino

**ANNOUNCEMENTS**

- o May 2<sup>nd</sup> is "Love My Parks Day"!
- o There will be a beach clean-up at 5th/6<sup>th</sup> Street Beach on May 9<sup>th</sup>, from 9-11 a.m. Please bring rubber gloves and if you have one, please bring a rake. Garbage bags will be provided.
- o The Peconic Landing annual May Mile fundraiser will be held on May 9<sup>th</sup>.
- o The annual Village Arbor Day celebration will be held on May 21<sup>st</sup> at 10:00 a.m. at Larry Tuthill Park, or at the Old Schoolhouse in the event of rain.
- o The Village will be creating an information-only Facebook page.

**LIQUOR LICENSE APPLICATION**

- o Stirling Sake, 477 Main Street
- o Susan DePaola as applicant for 45 Front Street
- o Iberico Jamon, Inc as applicant for 300C Main Street

**PUBLIC TO ADDRESS THE BOARD**

**REGULAR AGENDA**

## CALL TO ORDER

## RESOLUTIONS

**RESOLUTION # 04-2015-1**

RESOLUTION adopting the April, 2015 agenda as printed.

**RESOLUTION # 04-2015-2**

RESOLUTION accepting the monthly reports of the Greenport Fire Department, Village Administrator, Village Treasurer, Village Clerk, Village Attorney, Mayor and Board of Trustees.

## FIRE DEPARTMENT

**RESOLUTION # 04-2015-3**

RESOLUTION authorizing the Village of Greenport Fire Department to solicit bids for the purchase of a Type III Emergency vehicle, following review and approval of the bid specifications by Village Attorney Prokop, and directing Clerk Pirillo to notice the bid accordingly.

**RESOLUTION # 04-2015-4**

RESOLUTION authorizing the advertisement of the open employment position of part-time Administrative Assistant for the Village of Greenport Fire Department, at a pay rate of \$ 14.00 per hour, not to exceed 17 1/2 hours per week.

## VILLAGE ADMINISTRATOR

**RESOLUTION # 04-2015-5**

RESOLUTION authorizing Mayor Hubbard to sign the Requests for Work Authorization as submitted by Duncan, Weinberg, Genzer and Pembroke, P.C. regarding the New York Association of Public Power 2015-2016 Scope of Work.

**RESOLUTION # 04-2015-6**

RESOLUTION authorizing the attendance of Village Administrator Pallas at the APPA National Conference in Minneapolis, Minnesota from June 5, 2015 through June 10, 2015; at a cost not to exceed \$ 3,000.00 plus all applicable meal and travel expenses, to be expensed from account E.0781.100 (Executive Department) and E.0785.210 (Employee Training), in equal shares of \$ 1500.00 per account.

**RESOLUTION # 04-2015-7**

RESOLUTION authorizing Clerk Pirillo to notice a Request for Proposals for a consultant for the Mitchell Park Marina Bulkhead Feasibility study.

**RESOLUTION # 04-2015-8**

RESOLUTION ratifying the hiring of Gus Constantine Klavas as a Park Attendant at the Mitchell Park Marina, at a rate of \$8.75 per hour, effective April 1, 2015.

**RESOLUTION # 04-2015-9**

RESOLUTION approving the proposal submitted by Bruce Garritano for the use of the Village of Greenport Rail Road Dock for a dinner cruise boat.

**RESOLUTION # 04-2015-10**

RESOLUTION authorizing the ALS Ride for Life to utilize a portion of Mitchell Park in front of the Village of Greenport Carousel, as a kickoff point to begin the Ride on April 27, 2015.

**RESOLUTION # 04-2015-11**

RESOLUTION approving an increase in the hourly wage rate of Eileen Wingate, from \$ 25.52 to \$ 28.85 per hour, to be effective on May 1, 2015; owing to the assumption of additional duties, per Article VII (Salaries and Compensation), Section (9) a - Merit Clause - of the current collective bargaining agreement between the Village of Greenport and the CSEA.

**RESOLUTION # 04-2015-12**

RESOLUTION approving an increase in the hourly wage rate of Mike Flora, from \$ 14.28 to \$ 15.36 per hour, to be effective on May 1, 2015; owing to the assumption of additional duties, per Article VII (Salaries and Compensation), Section (9) a - Merit Clause - of the current collective bargaining agreement between the Village of Greenport and the CSEA.

**RESOLUTION # 04-2015-13**

RESOLUTION authorizing an increase in the hourly wage rate of William Schulz, from \$ 14.36 to \$ 15.44 per hour, to be effective on May 1, 2015; owing to the assumption of additional duties, per Article VII (Salaries and Compensation), Section (9) a - Merit Clause - of the current collective bargaining agreement between the Village of Greenport and the CSEA.

**VILLAGE TREASURER****RESOLUTION # 04-2015-14**

RESOLUTION to adopt the Fiscal Year 2015 / 2016 Preliminary Budget as proposed.

**RESOLUTION # 04-2015-15**

RESOLUTION authorizing the Village of Greenport to add the outstanding water and sewer balances in arrears for any such property to the Village of Greenport 2015 tax bills for that property, per calculations to be completed on or by April 30, 2015.



**RESOLUTION # 04-2015-16**

RESOLUTION authorizing the issuance of a check made payable to Paul Pallas as Village Administrator, in the amount of \$ 1,112.50 to be used to set up the required cash drawers/ banks for the operation of the Village of Greenport Marina.

**RESOLUTION # 04-2015-17**

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2093, to fund expenses for marketing and public relations purposes for the Tall Ships 2015 event, and directing that Budget Amendment # 2093 be included as part of the formal meeting minutes for the April 23, 2015 regular meeting of the Board of Trustees.

**RESOLUTION # 04-2015-18**

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 2094, for additional funding needed for East End Seaport Museum roof replacement, and directing that Budget Amendment # 2094 be included as part of the formal meeting minutes for the April 23, 2015 regular meeting of the Board of Trustees.

**VILLAGE CLERK****RESOLUTION # 04-2015-19**

RESOLUTION approving the request by Shelly Scoggin of the Market to close Main Street from Bay Avenue to the southern terminus at Claudio's Circle, and to close Front Street from Main Street west to First Street, on May 16, 2015 from 9:45 a.m. to 11:00 a.m. for the Fourth Annual Waiter Race.

**RESOLUTION # 04-2015-20**

RESOLUTION accepting the proposal as submitted by Kit Liset as recommended by the Tall Ships 2015 Event Steering Committee, for the performance of Independent Contractor services as the Event Co-Ordinator for the Tall Ships 2015 Event, effective April 8, 2015; per the bid opening on January 22, 2015, and authorizing Mayor Hubbard to execute the resulting contract between the Village of Greenport and Kit Liset.

**RESOLUTION # 04-2015-21**

RESOLUTION accepting the proposal as submitted by Nadira Vlaun for the creation of art work, including, but not limited to: website landing page, web banners, event posters, ticket sales location poster, print advertisements and event map updates, for the Tall Ships 2015 Event; at a total cost of \$ 2,500 to be divided into one payment of \$ 1,250 due at acceptance, and one payment of \$ 1,250 due upon completion of all tasks.

**RESOLUTION # 04-2015-22**

RESOLUTION accepting the proposal as submitted by Harry Munroe for the performance of Independent Contractor services as the Manager of McCann Campground, effective April 6, 2015; per the bid opening on March 26, 2015, and authorizing Mayor Hubbard to execute the resulting contract between the Village of Greenport and Harry Munroe.

**RESOLUTION # 04-2015-23**

RESOLUTION approving the attendance of Mayor George W. Hubbard, Jr., Trustee Martilotta, Trustee Phillips, Trustee Robins, Clerk Pirillo, Deputy Clerk Odon, Administrative Assistant Boyle and any other interested Trustee, Planning or Zoning Board member, at the SCVOA Municipal Training at the Atlantis in Riverhead, New York from 5:30 p.m. through 9:30 p.m. on May 12, 2015. The \$ 55 per person fee, plus any applicable travel costs, are to be expensed from the corresponding departmental account number(s).

**RESOLUTION # 04-2015-24**

RESOLUTION accepting the proposal as submitted by Margaret DeVito for the performance of Independent Contractor services at a rate of \$ 20.00 per hour as the Recreation Program Director for the Village of Greenport After-School and Summer Camp Programs, effective April 23, 2015; per the bid opening on April 2, 2015, and authorizing Mayor Hubbard to execute the resulting contract between the Village of Greenport and Margaret DeVito. This acceptance is subject to an applicable probationary period of four months.

**RESOLUTION # 04-2015-25**

RESOLUTION authorizing the Village of Greenport Tree Committee to solicit bids for the purchase of specified Village trees and further directing Clerk Pirillo to notice the bid accordingly.

**RESOLUTION # 04-2015-26**

RESOLUTION authorizing the Village of Greenport Tree Committee to solicit bids for the removal of specified Village trees and stumps, and for the pruning of specified Village trees; and further directing Clerk Pirillo to notice the bid accordingly.

**RESOLUTION # 04-2015-27**

RESOLUTION approving an increase in the annual salary of Deputy Clerk Jeanmarie Odon, from \$ 39,500 to \$ 45,000; effective May 1, 2015.

**RESOLUTION # 04-2015-28**

RESOLUTION approving an increase in the hourly wage rate of Deborah Boyle, from \$ 17.11 to \$ 18.36 per hour, to be effective on May 1, 2015; owing to the assumption of additional duties, per Article VII (Salaries and Compensation), Section (9) a - Merit Clause - of the current collective bargaining agreement between the Village of Greenport and the CSEA.



**RESOLUTION # 04-2015-29**

RESOLUTION approving the payment of \$150 per person to the following individuals, in accordance with the recommendation of the Village of Greenport Carousel Committee :

- o John Wissman
- o Nancy Wissman-Woodbig
- o Rich Fiedler, and
- o Scott McIntire

as one-time, consultant reviewers of the responses received by the Village of Greenport to the Rounding Boards RFP, with the \$ 150 per person to be reimbursed by The Friends of Mitchell Park via the grant from the Friends of Mitchell Park to the Village of Greenport, and with the expenditure to be expensed from account A.7312.401 (Carousel Expense).

**RESOLUTION # 04-2015-30**

RESOLUTION confirming the schedule of the 2015 season of the annual Dances in the Park program, to be held every Monday at 7:30 p.m. starting on July 6th, 2015 and ending on August 31, 2015; and confirming that the expenses of the program in its entirety are not to exceed \$ 11,000.

**VILLAGE ATTORNEY****RESOLUTION # 04-2015-31**

RESOLUTION denying the appeal of Margaret Richards of the April 2, 2015 decision of the Village Planning Board and determining that the correct time period for the Notice of Public Nuisance was five days.

**MAYOR****RESOLUTION # 04-2015-32**

RESOLUTION authorizing Mayor Hubbard to sign the Letter of Intent for the Feasibility Study for the NY Microgrid Prize Program.

**RESOLUTION # 04-2015-33**

RESOLUTION ending the moratorium on mass public assembly permits for Mitchell Park, effective May 1, 2015.

**RESOLUTION # 04-2015-34**

RESOLUTION appointing the following to the Dances in the Park Committee:

Kevin Callahan, as liaison to the Friends of Mitchell Park, and Joseph Campisi.

**RESOLUTION # 04-2015-35**

RESOLUTION approving a lease agreement dated April 21, 2015 between the Village of Greenport and the Clinton A.M.E. Zion Church for the use of a portion of the property located at 612 Third Street, Greenport that is owned by the Clinton A.M.E Zion Church, for use by the Village of Greenport Recreation Program and authorizing Mayor Hubbard to execute the lease agreement on behalf of the Village after review and approval by the Village Attorney.

**VOUCHER SUMMARY****RESOLUTION # 04-2015-36**

RESOLUTION approving all checks per the Voucher Summary Reports dated April 17, 2015 and April 21, 2015 in the total amount of \$ 821,869.75 consisting of:

- o All regular checks in the amount of \$ 697,446.25, and
- o All prepaid checks (including wire transfers) in the amount of \$ 124,423.50.





