



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

April 18, 2019 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF JEFFREY WEINGART
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
EXT. 217

Submitted: April 11, 2019
Meeting: April 18, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department April 2019 Work Session Report

Attachments:

Fire Department April 2019 Work Session Report (PDF)

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
ASST. CHAPLAIN THOMAS MURRAY
SECRETARY/TREASURER JAMES KALIN



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Email: gdfire@optonline.net
www.greenportfd.org

MEETING OF THE BOARD OF WARDENS

WEDNESDAY March 20, 2019

OPENING

Chief Weingart opened the meeting at 7:05pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Jeffrey Weingart

1st Ass't Chief Susano Jimenez

2nd Ass't Chief James Kalin

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Wardens Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Warden Joseph Barszczewski of Star Hose Co. #3

Warden Peter Harris of Phenix Hook & Ladder Co. #1

Excused: Warden Jerome Martocchia of Standard Hose Co. #4, Warden John Grilli of Phenix Hook & Ladder Co. #1, Warden Edward Sieban of Star Hose Co. #3 and Warden David Nyce of Standard Hose Co. #4.

THOSE WISHING TO ADDRESS THE BOARD –

1. Officer Frank Mele of Southold Town Police Dept. requested the use of Station # 1 for police and K-9 drug training. Motion by A. Volinski III,

seconded by P. Harris, to approve the use of Station # 1 as requested when authorized by the Chief. Motion carried

2. Stanley Zurek requested use of Station # 1 meeting room for the Dart League dinner on Saturday, March 23, 2019. Motion by P. Harris, seconded by J. Milovich, to approve the use of the meeting room. Motion carried.

READING OF THE PREVIOUS MINUTES

Motion made by A. Volinski III, seconded by J. Milovich, to approve the minutes of the February 20, 2019 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Jimenez. Motion made by P. Harris, seconded by J. Milovich, to accept the report. Motion Carried.

TREASURER'S REPORT

The Treasurer's report for the period of February 21, 2019 through March 20, 2019 was read by Assistant Secretary/Treasurer W. Jensen. Motion made by A. Volinski III, seconded by J. Barszczewski, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- none

COMMUNICATIONS

1. Invitation from Greenport School to a spaghetti dinner on Monday, April 1, 2019 at 6pm for all department members and their significant others. Also to see a preview of the video prepared by students about the Greenport Fire Dept.

Motion by A. Volinski III, seconded by D.Nyce, to file and/or forward all communications , Motion carried.

APPLICATIONS FOR MEMBERSHIP- None.

REPORTS OF COMMITTEES

Buildings and Grounds

1. Village Overhead Doors has been awarded the contract to replace the five (5) overhead doors at Station # 1 and will start the job on March 21, 2019.

Bylaws- No Report.

Finance- No Report.

Fire District – No Report.

Pre-Incident Planning- No Report.

Service Awards- No Report.

Recruitment- No Report

Casualty Fund – No Report.

Funeral – No Report.

Communications-

1. The radios have been installed in the "80" car and it is in service.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items, repair back door at Station # 1 by sink.

Relief Hose Co. #2- Budget items, request for an executive session.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- Absent.

Phenix Hook & Ladder Co. #1- Budget items, request for an executive session.

Rescue Squad- As per Finance Report.

Fire Police- Budget items.

Water Rescue- Budget items.

UNFINISHED BUSINESS –

1. Lit sign at Station # 1 needs temperature probe replaced. Estimated cost upwards of \$1,000.

2. J. Milovich questioned the status of the roof replacement on Station # 1. Chief Jimenez will inquire at Village Hall.
3. J. Milovich also questioned the status of the upcoming budget. Chief Jimenez will also inquire at Village Hall.
4. W. Jensen asked about the ID printer. Chief Jimenez will check with Chief Weingart.

REPORTS OF DELEGATES-

The North Fork Vollies dinner will be Saturday, May 18, 2019 at the Birchwood in Riverhead.

NEW BUSINESS- none

GOOD OF THE DEPARTMENT

1. Darryl Volinski is requesting reimbursement for uniform pants and shirt he purchased prior to the February parade. Suggestion was made that the request be submitted to his company. The department has shirts and will purchase uniform parts as needed, when requested.
2. Motion by A. Volinski III, seconded by P. Harris, to purchase door opener in front of 8-3-5 and battery backps for radio repeater at the tower as per the Chiefs quotes.
3. A. Volinski III received a quote for cleaning and sealing the accessory structures (bell, statue sign, etc.). Cost would be \$1,500-1,800. He and Chief Jimenez will check the current condition of the accessory structures and report back at the next meeting in April.
4. Peconic Landing has requested that the department hold a "meet and greet" for their residents. Motion by J. Milovich, seconded by W. Jensen, to hold such an event. The event is scheduled for Saturday, April 13, 2019 from 10am until 12 noon.
5. The Fundraising Committee presented a display of thank you notes and cards that were received with donations.

6. Eagle Hose Co. No. 1 requested the use of the van (8-3-14) for the annual trip to deposit, NY scheduled for July 19-21, 2019. Motion by J. Kalin, seconded by N. Corwin, to approve the use of the van. Motion carried.

7. Discussion re: the new electronic PCR's and using the cell phones in the ambulances and those of the chiefs as "hot spots". To do so will require a plan modification with Verizon. Chief Weingart will coordinate with Mike Richter to set this up.

EXECUTIVE SESSION

Motion made by N. Corwin, seconded by P. Harris, to adjourn to an executive session to discuss personnel issues. Motion Carried. Adjourned to executive session at 8:10pm.

Upon returning from executive session, a motion made by P. Harris, seconded by J. Milovich, to resume with the regular meeting. Motion Carried. Regular meeting resumed at 9:10 pm.

Lt. R. Corwin was addressed by Chief Weingart who apologized for the misunderstanding.

READING OF THE MINUTES

Motion by P. Harris, seconded by N. Corwin, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by P. Harris, seconded by N. Corwin, to adjourn. Motion carried. The meeting was adjourned at 9:25 pm.

Submitted by,

Warren Jensen

Assistant Secretary-Treasurer

GREENPORT FIRE DEPARTMENT
 TREASURERS REPORT
 02/21/2019 thru 03/20/2019

GENERAL FUND	<u>beginning balance</u>	\$ 8,879.44
<u>expenditures</u>	Red Knights-Burn Center	+ \$100.00
	<u>ending balance</u>	<u>\$8,779.44</u>
MEMORIAL FUND	<u>balance unchanged</u>	<u>\$511.99</u>
MAY MILE FUND	<u>balance unchanged</u>	<u>\$ 17,465.01</u>
WATER RESCUE SQUAD FUND	<u>balance unchanged</u>	<u>(\$51.96)</u>
WASH. B'DAY FUND	<u>beginning balance</u>	\$1,291.01
<u>expenditures</u>	Polywoda Bev.	↔ \$508.33
	<u>ending balance</u>	<u>\$782.68</u>
RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$3,649.24</u>

submitted by James H. Kalin, Secretary-Treasurer

Greenport Fire Department April 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 RIT Class w/ Southold FD @ Yaphank	2 Company Annual Meetings 1-Townsend Manor Inn 2-Hellenic 3-Soundview 4-St. 2 5-Andy's	3 Finance	4 Chief's Elections St 1 7-9pm	5	6
7	8 RIT Class w/ Southold FD @ Yaphank	9 Rescue	10	11 Southold Town Chiefs Execs	12	13
14	15 Southold Town Chiefs Council @ Cutchogue FD	16 Wardens ST 1 7pm	17	18 Department Training 8-3-3 7pm	19	20
21	22 Physicals Standpipe Ops @ Yaphank	23	24 Physicals	25 Fire Police 6pm	26	27
28	29 Defensive Driver Class 6-9pm St 1	30 Defensive Driver Class 6-9pm St 1		<u>Duty Companies:</u> 832 & 833 833 First due on 24's		

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Organized 1845

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April 2019 Finance Report

In attendance were Chiefs Weingart, Jimenez & Kalin.

Wardens Nyce, Barszczewski, & Richter.

Went over all bills and approved to pay.

Company and Squad requests.

8-3-1-3-4 all Budget.

8-3-2-5 were absent.

Rescue- Hammer Medical for \$706.85. And to increase internet speed to 200. Will get price.

Meeting adjourned at 19:20 hrs..

Respectively submitted.

2nd Asst. Chief Susano Jimenez

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts		pts		st/by	migs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap		
19	Corazzini, Jeffrey	L	0	0 %	0	2	1.5 %	0		0		0	0	0	1	0	0.75	1.75		X					
20	Corazzini, Warren		0	0 %	0	2	1.5 %	0		0		0	0	0	1	0	0	1		X					
21	Corwin, Everett		17	37 %	25	30	23 %	25		25		1	4	10	3	0	0	68	X	X	X	X			
22	Corwin, Norma	W,C	8	17 %	25	40	30 %	25		25		0	9	8	6	0	4	77	X	X					
23	Corwin, Raymond		17	37 %	25	13	9.8 %	0		0		1	3	5	3	0	0	37	X	X	X	X			
24	Corwin, Robert	L,D	16	35 %	25	76	58 %	25		25		0	7	8	7	0	2	74	X	X					
25	Corwin, Scott		14	30 %	25	0	0 %	0		0		1	6	3	1	0	0	36	X	X					
26	Costas, Tom		4	8.7 %	0	2	1.5 %	0		0		0	2	2	3	0	0	7		X	X	X			
27	Creedon, Daniel		1	2.2 %	0	4	3 %	0		0		0	2	2	3	0	0	7		X	X	X			
28	De Kerillis, Alain	T,L	13	28 %	25	26	20 %	25		25		1	2	5	0	0	2.5	60.5							
29	Detrick, Gary		3	6.5 %	0	0	0 %	0		0		0	1	4	0	0	0	5	X						
30	Ellis, Scott		2	4.3 %	0	8	6.1 %	0		0		0	0	2	0	0	0	2							
31	Ferrari, Dakota		11	24 %	25	0	0 %	0		0		0	3	3	0	0	0	31							
32	Ficurilli, Michael		28	61 %	25	1	0.8 %	0		0		1	3	8	3	0	0	40	X	X	X	X			
33	Flora, Michael	L	14	30 %	25	4	3 %	0		0		1	4	5	2	0	1.25	38.25			X	X	X		
34	Garcia-Dinizio, Gloria		0	0 %	0	0	0 %	0		0		0	0	0	0	0	0	0							
35	Golden, Danielle		0	0 %	0	0	0 %	0		0		0	2	0	1	0	0	3							

points as of MARCH 31, 2019 prepared by James H. Kalin

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
1																								
6	Goldstein, Myron		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							
7	Grattan, Timothy		5	11	0	0	25	0	0	0	4	3	3	0	0	35	X	X	X	X				
8	Gray, Sally Anne		2	4.3	0	14	11	25	0	1	0	1	1	0	0	28		X						
9	Grilli, Jared		1	2.2	0	0	0	0	0	0	3	5	3	0	0	11		X	X	X	X			
10	Grilli, Jennifer		1	2.2	0	1	0.8	0	0	0	3	6	5	0	0	14	X	X	X	X				
11	Grilli, John	W	1	2.2	0	0	0	0	0	0	4	7	3	0	2	16		X	X	X	X			
12	Hamilton Jr., Robert	D	26	57	25	7	5.3	0	0	1	3	5	0	0	0.75	34.75								
13	Hanold, Christopher	D,C	19	41	25	26	20	25	0	0	8	9	1	0	2.75	70.75		X						
14	Harris, Cliff	C	3	6.5	0	1	0.8	0	0	0	3	5	1	0	2	11		X						
15	Harris, Peter	L,T	22	48	25	2	1.5	0	0	1	8	12	3	0	3.75	52.75		X	X	X				
16	Hays, Spencer		9	20	25	1	0.8	0	0	0	3	8	6	0	0	42		X						
17	Hollid, Scott	C	17	37	25	2	1.5	0	0	0	5	9	3	0	2	44		X	X	X				
18	Hubbard Jr, George		1	2.2	0	1	0.8	0	0	0	4	7	0	0	0	11								
19	Hughes, Colleen	S	7	15	25	7	5.3	0	0	1	2	6	1	0	1.25	36.25								
20	Huzsek, Andrew H		25	54	25	4	3	0	0	1	5	7	1	0	0	39	X	X						
21	Hydell, Carol	S	0	0	0	2	1.5	0	0	0	3	3	3	0	1.25	10.25		X	X	X				
22	Hydell, Charles	L	4	8.7	0	4	3	0	0	0	2	3	3	0	1.25	9.25		X	X	X				

points as of MARCH 31, 2019 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap				
4	Jenkins, Karolyn		0	0	0	0	0	0	0	0	0	2	0	5	0	0	7									
53	Jensen, Warren	W	5	11	25	0	0	0	0	0	0	6	11	1	0	2	45		X							
54	Jester, Robert		2	4.3	0	0	0	0	0	0	0	4	4	3	0	0	11		X	X	X					
55	Jimenez, Susano	CH	41	89	25	58	44	25	25	25	1	12	6	3	0	6.25	78.25		X	X	X					
56	Johnson, Craig	L	13	28	25	52	39	25	25	25	1	5	7	3	0	1.25	67.25		X	X	X					
57	Kalin, James	CH,T	36	78	25	103	78	25	25	25	1	13	10	3	0	7.5	84.5		X							
58	King, David	T,D	23	50	25	6	4.5	0	0	0	1	3	5	3	0	2	39		X	X	X					
59	Kostal, Shelby		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0									
60	La Du, Claudia		0	0	0	0	0	0	0	0	0	3	0	0	0	0	3									
61	Land, Shannon		0	0	0	0	0	0	0	0	0	1	2	3	0	0	6		X	X	X					
62	Luke, Alexander		19	41	25	7	5.3	0	0	0	1	4	7	3	0	0	40		X	X	X					
63	Maker, Travis		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0									
64	Maloney, Michael		1	2.2	0	1	0.8	0	0	0	0	3	6	0	0	0	9									
65	Manwaring, Julia		10	22	25	11	8.3	0	0	0	1	5	5	6	0	0	42		X	X	X					
66	Manwaring, Wayde	C	18	39	25	17	13	25	25	25	1	5	6	6	0	2	70		X	X	X					
67	Marczewski, Macy		0	0	0	0	0	0	0	0	0	4	9	3	0	0	16		X	X	X					
68	Martocchia, Jerome	W	10	22	25	14	11	25	25	25	0	4	3	3	0	2	62		X	X	X					

points as of MARCH 31, 2019 prepared by James H. Kalin

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
0	Mazzei, Aileen	1	2.2	0	1	0.8	0	0	0	0	3	5	3	0	0	11	X	X	X	X				
1	Melly, Megan	2	4.3	0	7	5.3	0	0	0	1	1	2	3	0	1.25	8.25		X	X	X	X			
2	Miller, Joseph	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
3	Miller, Wayne	10	22	25	3	2.3	0	0	0	0	4	8	3	0	0	40		X	X	X	X			
4	Mills, William, III	0	0	0	0	0	0	0	0	0	2	0	2	0	0	4		X	X	X				
5	Milovich Jr., Joseph	24	52	25	1	0.8	0	0	0	0	7	2	3	0	2	39		X	X	X	X			
6	Mims, Ralph	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
7	Morris, Gregory	0	0	0	0	0	0	0	0	0	1	6	0	0	0	7								
8	Musto, Francis	18	39	25	46	35	25	25	25	1	5	10	1	0	1.25	68.25	X	X						
9	Myslborski, Henry	0	0	0	0	0	0	0	0	0	3	4	1	0	0	8		X						
0	Nedoszytko, William	0	0	0	0	0	0	0	0	0	1	0	0	0	1.25	2.25								
1	Nyce, David	24	52	25	61	46	25	25	25	1	7	9	3	0	3.25	73.25		X	X	X	X			
2	Pirillo, James A. (s)	20	43	25	0	0	0	0	0	0	3	7	1	0	0	36		X						
3	Pirillo, James J. (f)	0	0	0	0	0	0	0	0	0	1	2	3	0	0	6		X	X	X	X			
4	Pope, George	25	54	25	47	36	25	25	25	1	3	1	4	0	0.75	59.75		X	X	X	X			

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
4																									
35	Purcell, Bernard		43	93	%	25	66	50	%	25	1	6	10	1	0	0	68		X						
36	Purcell, Ryan	C	0	0	%	0	0	0	%	0	0	3	6	0	0	2	11	X							
37	Quillin, Michael	D	10	22	%	25	1	0.8	%	0	0	2	7	3	0	0.75	37.75		X	X	X				
38	Raynor, Dale		11	24	%	25	11	8.3	%	0	1	2	8	3	0	0	39		X	X	X				
39	Reiss, Helen	L	14	30	%	25	62	47	%	25	0	5	2	2	0	1.25	60.25		X						
40	Rempe Jr, Fred		7	15	%	25	20	15	%	25	0	3	5	3	0	0	61		X	X	X				
41	Richter, Michael	T,T	10	22	%	25	23	17	%	25	0	6	3	4	0	2.5	65.5		X	X	X				
42	Rosa, Lisa		2	4.3	%	0	2	1.5	%	0	0	3	8	3	0	0	14	X	X	X	X				
43	Ruffner, William		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
44	Rung, Rosalie		0	0	%	0	18	14	%	25	0	3	0	25	0	0	53		X	X	X				
45	Rutkowski, Stephen	L,D	28	61	%	25	61	46	%	25	1	8	9	1	0	2	71		X						
46	Sieban, Edward	S,T,W	2	4.3	%	0	1	0.8	%	0	0	6	8	3	0	4.5	21.5		X	X	X				
47	Skrezec, John		16	35	%	25	25	19	%	25	1	3	8	2	0	0	64	X	X						
48	Spanos, James		0	0	%	0	0	0	%	0	0	1	0	3	0	0	4		X	X	X				
49	Spinozzi, Matthew		14	30	%	25	34	26	%	25	1	3	0	3	0	0	57		X	X	X				
50	Staples, Halsey		24	52	%	25	23	17	%	25	1	3	0	1	0	0	55		X						
51	Stoner, Gary		7	15	%	25	0	0	%	0	1	2	5	0	0	0	33	X							

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
2	Stoner, Kylie	7	15%	25	18	14%	25	0	0	4	0	0	0	54										
3	Tamin, John	25	54%	25	36	27%	25	1	4	6	3	0	0	64	X	X	X					X		
4	Tejada, Yira	3	6.5%	0	4	3%	0	1	2	3	1	0	0	7	X	X								
5	Thorp, Thomas	0	0%	0	0	0%	0	0	0	0	3	0	0	3		X	X					X		
6	VanEtten, George	37	80%	25	8	6.1%	0	1	3	7	3	0	0	39		X	X					X		
7	Verity, Michael	0	0%	0	0	0%	0	0	0	0	0	0	0	0										
8	Volinski, Antone, Jr.	18	39%	25	47	36%	25	1	4	8	25	0	0	88	X	X	X					X		
9	Volinski, Antone, III	6	13%	25	52	39%	25	1	4	5	1	0	2	63	X	X								
10	Volinski, Darryl	5	11%	25	12	9.1%	0	0	0	6	0	0	0	31										
	Walker, David	0	0%	0	0	0%	0	0	0	0	0	0	0	0										
	Walters, Joseph	0	0%	0	0	0%	0	0	2	0	1	0	0	3		X								
	Weingart, Jeffrey	13	28%	25	14	11%	25	1	9	8	3	0	6.25	77.25		X	X					X		
	Wright, William	29	63%	25	4	3%	0	0	5	9	3	0	1.25	43.25		X	X					X		
	Zaymayar, Elias	36	78%	25	9	6.8%	0	0	4	6	0	0	0	35										
	Zurek, Gregory	13	28%	25	4	3%	0	1	4	7	1	0	0	38		X								
	Zurek Jr, Stanley	3	6.5%	0	3	2.3%	0	1	4	3	3	0	0	11	X	X	X					X		



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Submitted: April 11, 2019
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Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

April 18, 2019

Work Session Report for Building Department & Code Enforcement

March 18, 2019

Office of Code Enforcement & Fire Prevention

Reports

- ❖ We are continuing to issue rental permits. We are processing applications and continue to perform required inspections. Code Enforcement has begun to investigate properties that are not in compliance with our rental permit requirements and short-term rental law.
- ❖ Code Enforcement continues to conduct daily patrols of the Village and respond to complaints and concerns.
- ❖ Code Enforcement continues to process and issue Building Permits.
- ❖ The 72-hour time restriction in the Fourth Street MTA lot is now in effect. Vehicles that are in violation of this law will be ticketed for each day the vehicle is observed to be in violation.

Code Enforcement Report is attached.

Building Permit Report is attached.

Traffic Enforcement Statistics Report is attached.

Attachments:

- March 2019 Building Report (PDF)
- March 2019 CODE (PDF)
- March 2019 Traffic (PDF)



Village of Greenport Building Department

April 1, 2019

Monthly Report

Incorporated Village

REPORT COVERING
3/1/2019 through 3/31/2019

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Residential Alterations and Repairs	02773	03/19/2019	5.-1-8	412 Carpenter Street Greenport, New York 11944	OPEN
Mixed Use Building. *NEW CONSTRUCTION*	02774	02/11/2019	3.-5-16.4	123 Sterling Avenue Greenport, New York 11944	OPEN



Village of Greenport Enforcement Report

CODE ENFORCEMENT

April 1, 2019

Monthly Report

Incorporated Village

REPORT COVERING
3/1/2019 through 3/31/2019

LOCATION	DATE	FACTUAL	DISPOSITION
337 Second Street Greenport, New York 11944	03/04/2019	Second attempt for inspection request.	Request to inspect property not answered. Code Enforcement & Village attorney preparing for court intervention.
511 Fifth Street Greenport, New York 11944	03/04/2019	*COMPLAINT* Building not being built to specs.	Complaint of a stoop not being built to approved plans. Investigation determined that stoop is in compliance with approved drawings.
39 Washington Avenue Greenport, New York 11944	03/06/2019	*COMPLAINT* Complaint of accessory building used for residential habitation.	Inspection of property confirmed that an accessory shed was being used for residential purposes. The homeowner was given a Notice of Violation and ordered the residential use cease and desist. Re-inspection of the property has confirmed that the property owner adhered to the Notice of Violation and ceased residential use. Code Enforcement will continue to monitor.
140 Sterling Avenue Greenport, New York 11944	03/11/2019	*COMPLAINT* Lighting across lot-lines.	Property owner contacted by Code Enforcement. Property owner will adjust lighting. Code Enforcement will follow-up.
325 South Street Greenport, New York 11944	03/11/2019	Illegal Dumping	Rugs and debris in front of location. Property owner contacted. Rugs and debris have been removed.
221 Fifth Avenue Greenport, New York 11944	03/11/2019	*COMPLAINT* Unreasonable Noise.	Several complaints received for a rooster on Fifth Avenue constantly crowing. Notice of Violation issued but property owner but has not complied. Appearance tickets issued to property owner in regard.
511 Fifth Street Greenport, New York 11944	03/13/2019	*COMPLAINT* Window opening into right-of-way.	Complaint of a window swinging into right-of-way. Interview with property owner determined window swing is for emergency egress from basement and will not be opened unless emergency.
429 Sixth Street Greenport, New York 11944	03/15/2019	Stop Work Order	Property commencing construction with invalid/expired building permit. Property owner to submit new application.

LOCATION	DATE	FACTUAL	DISPOSITION
409 South Street Greenport, New York 11944	03/15/2019	Stop Work Order	Property commencing construction without required permits.
740 Main Street Greenport, New York 11944	03/19/2019	*COMPLAINT* Fence in disrepair.	Neighboring property reporting a section of fence has collapsed. Complainant advised they will try to resolve issue and notify Code Enforcement if issue cannot be rectified.
511 Fifth Street Greenport, New York 11944	03/20/2019	*COMPLAINT* Scaffold in right-of-way	Complaint of scaffold being set up on right-of-way. Upon arrival, workers had scaffolding equipment out of right-of-way and in position. Worker advised the scaffold equipment was in right-of-way temporarily to allow for setup.
337 Wiggins Street Greenport, New York 11944	03/22/2019	Stop Work Order	Construction commenced without required building permits. Stop Work Order issued. Property has since obtained Building Permit.
239 Fourth Avenue Greenport, New York 11944	03/26/2019	*COMPLAINT* Complaint of extended fence.	Complaint of a fence extended without permit. Property owner sent building permit application and CC application.
511 Carpenter Street Greenport, New York 11944	03/29/2019	Stop Work Order	Property commencing construction without a required building permit.
211 Carpenter Street Greenport, New York 11944	03/29/2019	APPEARANCE TICKET	Business has illegal sign and dumpster on Village property. On-going occurrence. Appearance tickets issued in regard.
End of Fourth Street Greenport, New York 11944	03/31/2019	*COMPLAINT* Homeless men urinating in public at night.	Police matter.

RENTAL PERMIT INFORMATION

INFORMATION BY MONTH: 2019

MONTH	APPLICATIONS RECEIVED	*INSPECTIONS PERFORMED	*PERMITS ISSUED
JANUARY	2	3	3
FEBRUARY	3	4	2
MARCH	2	2	7
APRIL			
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YTD	7	9	12

* - Include inspections performed & properties now in compliance from applications received in previous year.

INFORMATION BY YEAR: 2018

APPLICATIONS RECEIVED	INSPECTIONS PERFORMED	PERMITS ISSUED
96	71	54



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT

April 1, 2019

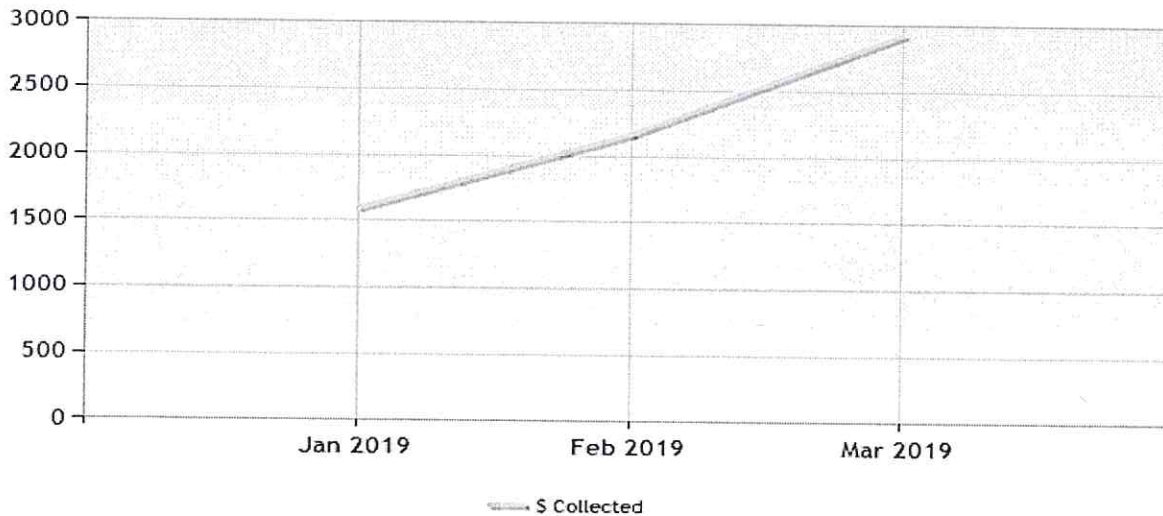
Monthly Report
 REPORT COVERING
 03/01/2019 through 03/31/2019

Incorporated Village

FINE COLLECTION BY MONTH: 2019

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING)
January	10	\$1,600.00
February	14	\$2,170.00
March	18	\$2,930.00
April		
May		
June		
July		
August		
September		
October		
November		
December		
YTD	42	\$6,700.00

MARCH 2019



TICKETS ISSUED: MARCH 2019

Case by Violation Type

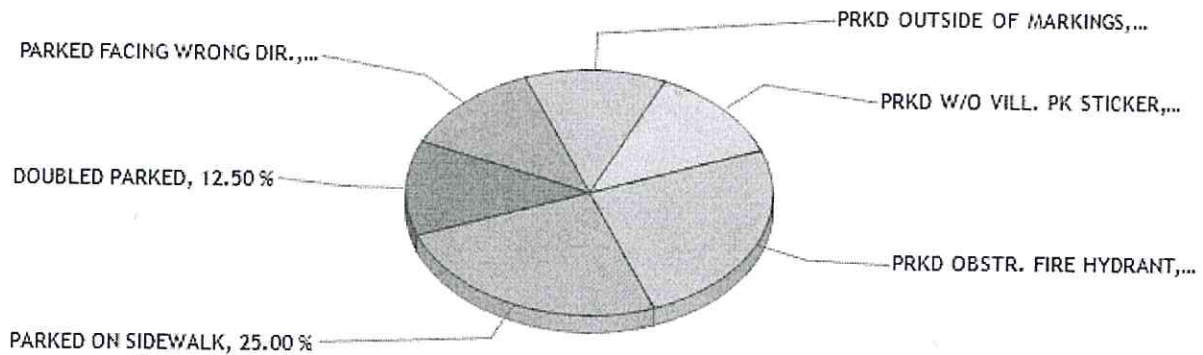
Code	Description	2019	Total
11	PRKD OBSTR. FIRE HYDRANT	2	2
12	DOUBLED PARKED	1	1
13	PARKED ON SIDEWALK	2	2
16	PARKED FACING WRONG DIR.	1	1
18	PRKD OUTSIDE OF MARKINGS	1	1
19	PRKD W/O VILL. PK STICKER	1	1
Total		8	8

Top five by Violation Types

- PRKD OBSTR. FIRE HYDRANT
- PARKED ON SIDEWALK
- DOUBLED PARKED
- PARKED FACING WRONG DIR.
- PRKD OUTSIDE OF MARKINGS

These Violations combined represent 87.5% of issuance Village wide.

Frequently Issued Violations





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Board of Trustees
Prepared By: Paul Pallas, *P.E. Village Administrator*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

April 18, 2019 Monthly Report

Work Session Report Recreation Department

April 18, 2019

Mitchell Park Marina/Parks

- ❖ Reservations continue to be taken for the Marina daily for the 2019 season through Dockwa. The slips are filling up for the season.
- ❖ Mooring and Bayman's dock renewal applications continue to be received throughout the month of March.
- ❖ The Ice Rink officially closed on March 12th. It was a great season!
- ❖ Received both checks from the Pump-Out Station and Pump-Out Boat from the Clean Vessel Assistant Program Grant totaling \$5283.82.
- ❖ An Ad was placed in Suffolk Times for various part-time/seasonal positions.
- ❖ Four Life Guards will be returning this year.
- ❖ The Carousel Permit application has been completed and submitted to the Department of Labor for Review.
- ❖ The hours of operation for the Carousel will change to 10:00 am - 6:00 pm after April 21st.
- ❖ On March 8th, sixth graders from Greenport School came to the Carousel for pictures for Kids Day for this year's publication.
- ❖ Install New fittings / Activate Pump out Station
- ❖ Reinstall East Pier Tires and make wrap repairs
- ❖ Mister Pump manifold repair in preparation for May pole installations

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =20 Enrolled in After-School Program

Reports

- ❖ After School Program is going extremely well.
- ❖ Homework Help and Literacy programs continue at Floyd Memorial Library and are going very well.
- ❖ Saturday Dance classes are going very well. Enrollment=15 children.
- ❖ A trip to Charnews Farm is being planned with the After-Care Program and Floyd Memorial library on May 8th.
- ❖ Preparing for the pre-operational Inspection from the Department of Health that will be held in June to operate the Summer Day Camp. Light bulbs have been changed in all exit signs to LED bulbs, Fire extinguishers and alarm system will be inspected in April and an annual report will be completed through Suffolk Security Systems.
- ❖ The application for the camp permit was completed and submitted to the Department of Health for review.
- ❖ Classes for mandatory CPR and First Aid certification will be scheduled in early June for Camp Counselors.
- ❖ AED machine was checked to ensure it's in working order and both infant/child pads and adult pads have been ordered.
- ❖ The 2019 Safety Plan for the Summer Day Camp will be updated accordingly.
- ❖ Library Programs and trips have been developed with Floyd Memorial Library and will be incorporated in the Camp schedule.

Campground

Tasks Accomplished

- ❖ McCann's Camp Ground is preparing for its opening on May 1st.
- ❖ Clean-up of the park, potholes and lose limbs will be removed.
- ❖ All Slots have been filled for the season. There are several slips for tents left.
- ❖ Money continues to be retrieved for the reserved slots.

Attachments:

Copy of RECREATION MONTHLY REVENUE REPORT (PDF)

	MARINA		CAMPGROUND		MOORINGS		CAMERA OBSCURA		CAROUSEL	
	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019
JUNE	\$ 91,826.21	\$ 201,996.91	\$ 32,229.11	\$ 63,499.00	\$ 40,250.00	\$ 40,023.90	\$ 173.00	\$ 172.00	\$ 19,507.95	\$ 19,308.00
JULY	173,950.62	120,925.35	23,168.00	24,728.50	8,376.00	-	219.00	150.00	57,084.83	51,051.91
AUGUST	174,687.33	153,314.62	15,120.00	19,490.00	72.00	-	463.00	117.00	57,786.06	58,950.67
SEPTEMBER	96,914.81	78,674.19	9,110.00	14,400.00	7,050.00	-	127.00	24.00	23,626.60	20,299.17
OCTOBER	46,023.43	25,199.87	12,662.00	7,947.50	-	1,300.00	25.00	13.00	8,361.65	8,027.82
NOVEMBER	632.05	21,303.50	13.55	1,935.00	1,176.05	1,300.00	-	388.00	6,505.00	6,035.83
DECEMBER	602.19	-	-	-	1,700.00	500.00	-	-	3,300.00	5,973.00
JANUARY	-	-	2,875.00	1,700.00	6,300.00	8,000.00	-	-	3,748.00	2,657.69
FEBRUARY	1,689.04	-	1,600.00	937.50	3,100.00	2,100.00	-	-	5,015.22	5,631.00
MARCH	1,854.00	2,203.04	1,072.00	3,739.00	2,000.00	500.00	-	-	3,005.00	3,512.00
YEAR TO DATE	\$ 588,179.68	\$ 603,617.48	\$ 97,849.66	\$ 138,376.50	\$ 70,024.05	\$ 53,723.90	\$ 1,007.00	\$ 864.00	\$ 187,940.31	\$ 181,447.09



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EXT. 217

Submitted: April 11, 2019
Meeting: April 18, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

April 18, 2019 Monthly Report

Work Session Report for Road and Utilities

April 18, 2019

Administrator's Office

Statistics

Work Orders:

Electric = 28 Written, 27 Completed

Water = 21 Written, 21 Completed

Sewer = 38 Written, 38 Completed

Road = 67 Written, 67 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 03-06-2019. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 03-06-2019.

Resolutions

Support for Grant Investigation for Sewer System Expansion

Bid for purchase of Cylinder Heads

Hiring various seasonal/part time positions

Discussion

Status of 5th St. Park Renovation

Road/Water Department

Statistics

Water Distribution:

3,431,800 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.51 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.50 mg/L

The form, DOH-360, was filed with the DOH on March 6, 2019 outlining the above results.

Report

Tasks Accomplished:

- ❖ Cleaned storm drains.
- ❖ Patched potholes around village.
- ❖ Salted icy roads and sidewalks throughout Village on four occasions during the month.
- ❖ Continued work on 6th St. Road barn facility improvements.
- ❖ Repaired right spot light in G-66, Repaired G-55 plow hydraulic system and replaced front left caliber on G-12.
- ❖ Turned water on Lower Main street, exercised valves on Washington Ave and Carpenter street, processed water meter orders, performed mark outs on 6th street and 3rd street.
- ❖ Purchased generator from RBS.
- ❖ Assisted in preparing firehouse ready for election.
- ❖ Purchased air compressor and supplies and installed in new road barn.
- ❖ Picked up mats, glass and walls from ice rink and stored in Building 10.
- ❖ Installed no parking signs in front of driveways sign on Wiggins street.
- ❖ Repaired road barn gate.
- ❖ Completed safety training.
- ❖ Removed tree trunk from 5th street park and one tree trunk on

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.
Total plant flow for the month of March = 8,460,000 gallons.
Average Daily Flow = .273 (MGD) Permit limit = .650 MGD
Total Suspended Solids percent removal (TSS) = 96%. Permit limit is 75%
CBOD percent removal, = 98%. Permit removal level is = 75%
Coliform Fecal General = 9.8 MPN. Permit limit, 200 MPN/100
Coliform Total General = 121 MPN. Permit limit 700 MPN/100
Total Nitrogen = 5.1 LBS/day

Sludge Removal:

7,000 Gallons of sludge hauled in March.

Report

❖ Treatment Plant:

Plowed Treatment Plant and Power Plant parking lots

Insulated pipes for Huber screen feed water

Cleaned brush and debris from drying beds, hauled to dump

Cleaned polymer room sub floor

❖ Collection System:

Jet-Rod 5th Ave. for preventative maintenance

Phone lines and alarm dialers installed at 6th St., Claudio's and Ludlam pump stations

Commander replaced voltage regulator and battery at Nursing Home pump station

Responded to report of backup 902 Main St. - Non-issue

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = March 7 @ 111.61 Mwh
Minimum usage day = March 11 @ 83.83 Mwh
Peak demand for the month = 5.184 MW March 6, 7:45 pm
Monthly total usage = 2721.35 Mwh

Service calls/call outs = 5
Street light repairs = 23
Customers shut off for none payment = 6
Customers turned on for payment = 5
Customers turned on for the season = 0
New Services = 0

Tasks Accomplished:

- ❖ Replaced the DC power distribution panel and wiring to the switch boards in the plant.
- ❖ Relay issue for Transformer #2 resolved
- ❖ Replaced the service entrance panel at the Highway Department's new building and installed 2 sub panels for different area in the building.
- ❖ Repaired and replace several street lights throughout the Village.
- ❖ Performed switching of distribution circuits to facilitate testing circuit breakers
- ❖ Resolved DC power problem associated with generator #6 breaker not operating, repaired and back in service.
- ❖ Replaced a cylinder head on engine #5, test ran unit and performed DMNC test of the generator.
- ❖ Resolved Engine 6 air supply issue, ran engine and generator, operated normally.

Attachments:

Greenport Meter Daily Totals March 19 (PDF)

Daily Totals - GREENPORT

Customer Information

Name: GREENPORT JEMSTAR
 Address: Village of Greenport
 Long Island
 Acct. No:
 Meter No: KW DEL

Fri Mar 1 2019 to Sun Mar 31 2019

Total Usage: 2,721,353.00 KWH
 Peak Demand: 5,184.00 KW
 Occurred On: Mar 6 2019 19:45
 Load Factor: 70.65 %

Period Ending	Ch. 1 (KWH)
03/01/2019	105,411.00
03/02/2019	100,493.00
03/03/2019	90,304.00
03/04/2019	97,392.00
03/05/2019	103,222.00
03/06/2019	109,420.00
03/07/2019	111,609.00
03/08/2019	103,279.00
03/09/2019	91,966.00
03/10/2019	91,779.00
03/11/2019	83,828.00
03/12/2019	87,608.00
03/13/2019	87,609.00
03/14/2019	80,046.00
03/15/2019	76,079.00
03/16/2019	75,345.00
03/17/2019	83,634.00
03/18/2019	85,685.00
03/19/2019	84,689.00
03/20/2019	82,760.00
03/21/2019	86,716.00
03/22/2019	88,523.00
03/23/2019	89,152.00
03/24/2019	83,394.00
03/25/2019	77,484.00
03/26/2019	81,018.00
03/27/2019	83,765.00
03/28/2019	80,848.00
03/29/2019	78,017.00
03/30/2019	69,453.00
03/31/2019	70,825.00



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EXT. 217

Submitted: April 10, 2019
Meeting: April 18, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

APRIL 2019 WORK SESSION REPORT

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION adopting the Fiscal Year 2019/2020 Tentative Budget as proposed.

RESOLUTION approving the agreement between Munistat Services Inc. And the Village of Greenport with respect to the Annual Information Statement as required by the U.S. Security and Exchange Commission, at a cost of \$3,500.00, to be expensed proportionately from the General, Water, Electric and Sewer funds; and further authorizing Mayor Hubbard to execute the agreement with Munistat on behalf of the Village of Greenport.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4091, to appropriate reserves to fund the purchase of a cooling unit for the BNR Control Panel Enclosure at the Wastewater Treatment Plant, and directing that Budget Amendment #4091 be included as part of the formal meeting minutes for the April 25, 2019 regular meeting of the Board of Trustees.

UTILITY BILLING

Billing of Sector 1 completed. Sector 2 bills to be calculated and mailed by 4/12/19. Billing statistics for the month of March finished. Sector 4 red tags hand delivered/mailed on 4/8/19. Sector 2 red tags were due 4/4/19 (previously hand delivered/certified mailed on 3/19/19). Sector 3 red tags due 4/23/19.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

7 recertifications and 3 interims were performed for April 2019.

2 families have leased up for April 1st.

One voucher that was issued in February was suspended due to insufficient program funds.

SIGNIFICANT COLLECTIONS

Rents Received for March 2019 - \$ 74,804.19

SIGNIFICANT PAYMENTS

Debt Service Interest Payment of \$ 56,071.88 for the following:

Marina Electric Upgrade- \$ 4,800.00

Street Sweeper - \$ 1,775.00

Light Plant Upgrade - \$ 49,496.88

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - see attached

CD/HA Monthly Financials - See attached

Attachments:

BANK BALANCES MARCH 2019 (PDF)

BILLING STATISTIC REPORT MARCH 2019 (PDF)

CD FINANCIALS MARCH 2019 (PDF)

HA FINANCIALS MARCH 2019 (PDF)

BUDGET AMENDMENT # 4091 (PDF)

MUNISTAT ANNUAL SEC FILING AGREEMENT (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF MARCH 2019**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	385,821.98
A	Repair & Maintenance	A.0200.400	Checking	45,000.00
A	Greenhill Cemetery	A.0201.100	Savings	33,450.27
A	Clarks Beach Reserve	A.0201.120	Money Market	181,400.40
A	Money Market	A.0201.130	Money Market	1,381,553.35
A	Fire Apparatus	A.0221.110	Savings	550,433.32
A	Bulding Department Escrow	A.0235.101	Checking	18,672.09
A	Parks and Recreation	A.0200.200	Checking	895.00
TOTAL GENERAL FUND				\$ 2,597,226.41
CD	Small Cities Rehab.	CD.0200.000	Savings	152,814.80
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,732.85
CD	Watkins	CD.0201.001	Savings	21,771.29
TOTAL COMMUNITY DEVELOPMENT				\$ 180,545.15
E	Light Fund	E.0121.100	Checking	491,620.12
E	Light Depreciation Savings	E.0116.100	Savings	2,174,775.67
E	TTC Collections	E.0121.120	Savings	231,024.24
E	Consumer Deposit Savings	E.0191.100	Savings	129,261.51
E	Consumer Deposit Checking	E.0244.200	Checking	3,486.36
TOTAL LIGHT FUND				\$ 3,030,167.90
F	Water	F.0200.000	Checking	301,900.61
F	Water Fund Capital	F.0200.400	Savings	8,375.26
F	Water Fund CD (MM)	F.0201.000	Money Market	202,285.86
F	Water Fund Money Market	F.0201.130	Money Market	385,900.23
				\$ 898,461.96

G	Sewer	G.0200.000	Checking	602,021.97	
G	NYS DEC Consent	G.0201.000	Savings	31,354.18	
G	Sewer Fund I	G.0201.100	Money Market	362,582.20	
G	Sewer Fund III	G.0201.120	Money Market	720,398.00	
G	NYSEFC	G.0205.000	Checking	185,771.25	
G	Sewer Wastewater	G.0220.110	Savings	12,148.88	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 1,914,387.49
H	Capital	H.0200.000	Checking	527,631.71	
H	Capital Reserve	H.0200.400	Savings	49,533.02	
				TOTAL CAPITAL FUND	\$ 577,164.73
TA	Trust & Agency	TA.0200.000	Checking	60,661.35	
TA	Retirement Savings	TA.0201.000	Savings	48,887.21	
TA	WWI Memorial Trust	TA.0201.001	Savings	730.05	
TA	T & A Special Escrow	TA.0201.002	Savings	6,594.61	
TA	Justice Court	TA.0201.004	Savings	4,786.76	
TA	Concert Fund	TA.0201.008	Savings	2,283.45	
TA	Global Common	TA.0201.009	Savings	271,325.71	
TA	Accounts Payable	TA.0202.000	Checking	428,126.16	
				TOTAL TRUST & AGENCY FUND	\$ 823,395.30
	Wire Account			1.00	
	Utility Clearing			158,674.81	
					\$ 158,675.81
				TOTAL VILLAGE WIDE	\$ 10,180,024.75

EOM Billing Statistics Report

Rate Summary - All Routes

Service
Electric

Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCES	Comm Tax	Res Tax
2 - Electric - Flat Charge	12	0	0	0	0	0	0	0	0	0	0
9 - Residential (1, 1)	1361	0	814172	94,169.56	0	0	654.16	12,473.93	3,108.18	8.80	2,649.53
10 - Water Heating (2, 2)	13	0	1823	136.60	0	0	0	27.64	6.95	4.28	0
11 - All Electric (3, 3)	335	0	355525	39,159.24	0	0	0	5,389.90	1,357.48	0	0
13 - Demand - Class 3 (5, 5)	5	0	263800	14,746.42	771.6	9,172.80	0	3,998.15	1,006.92	312.18	1,142.30
14 - Village St. Lighting (6, 6)	5	0	58615.7	6,746.67	0	0	0	888.37	223.73	0	0
15 - Town St Lighting (7, 7)	1	0	7107.1	818.03	0	0	0	107.72	27.13	0	0
19 - Traffic Lights (11, 11)	1	0	1416	146.65	0	0	0	21.46	5.40	0	0
20 - Contract St Lighting (12, 12)	2	0	286	0.00	0	0	0	0	0	0	0
21 - Sterling Harbor (13, 13)	2	0	2538.25	292.15	0	0	0	0	0	0	0
66 - Reconnection Fee- Residential	7	0	0	0	0	0	525.00	38.47	9.69	29.35	0
67 - NSF Fee	2	0	0	0	0	0	37.50	0	0	0	0

Electric Total

3 - Sewer - Flat Charge	1746	0	1505383.05	156,215.32	771.6	9,172.80	1,216.66	22,945.64	5,745.49	341.53	3,804.91
4 - Sewer - Flat Charge	38	0	0	2,302.60	0	0	0	0	0	0	0
23 - Sewer - VILL 3/4" W/SEWER (14, 14)	1	0	0	63.70	0	0	0	0	0	0	0
25 - Sewer - VILL 1" W/SEWER (15, 15)	879	616	1755	34,068.00	0	0	0	0	0	0	0
27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	28	12	206.4	2,691.24	0	0	0	0	0	0	0
29 - Sewer - VILL 2" W/SEWER (17, 17)	12	5	188.1	2,831.40	0	0	0	0	0	0	0
31 - Sewer - VILL 3" W/SEWER (18, 18)	27	12	121.6	1,389.55	0	0	0	0	0	0	0
33 - Sewer - VILL 4" W/SEWER (19, 19)	1	1	1.8	42.00	0	0	0	0	0	0	0
54 - Sewer - OUTSIDE RES SEWER (50, 50)	3	1	378.3	5,741.70	0	0	0	0	0	0	0
57 - SPLT SEWER BILLING (52, 52)	75	52	668.5624	7,976.10	0	0	0	0	0	0	0
62 - DRIFTWOOD COVE 52	1	0	6	0.00	0	0	0	0	0	0	0
63 - DRIFTWOOD COVE 49	1	1	138.006	-1,760.58	0	0	0	0	0	0	0
64 - PECONIC LANDING 301	1	1	114.444	3,087.00	0	0	0	0	0	0	0
65 - CLIFFSIDE CONDOS-SEWER	1	1	138	18,963.00	0	0	0	0	0	0	0
69 - Sewer NSF	1	1	13	4,410.00	0	0	0	0	0	0	0
5 - Water - Flat Charge	1071	703	3729.2124	82,094.71	0	0	25.00	0	0	0	0
22 - VILL 3/4" W/SEWER (14, 14)	30	0	0	832.40	0	0	25.00	0	0	0	0
24 - VILL 1" W/SEWER (15, 15)	890	360	1950.8	14,703.66	0	0	0	0	0	0	0
26 - VILL 1 1/2" W/SEWER (16, 16)	29	6	236	999.12	0	0	0	0	0	0	0
28 - VILL 2" W/SEWER (17, 17)	13	9	209	997.74	0	0	0	0	0	0	0
30 - VILL 3" W/SEWER (18, 18)	29	23	138	1,125.30	0	0	0	0	0	0	0
32 - VILL 4" W/SEWER (19, 19)	1	1	2	36.90	0	0	0	0	0	0	0
46 - VILLAGE 1 1/2" (42, 42)	3	2	363	1,457.46	0	0	0	0	0	0	0
47 - VILLAGE 2" (43, 43)	1	1	0	36.90	0	0	0	0	0	0	0
48 - VILLAGE 3/4" (44, 44)	7	5	313	1,315.68	0	0	0	0	0	0	0
49 - VILLAGE SEWER ONLY (45, 45)	109	101	220	2,406.42	0	0	0	0	0	0	0
52 - FIRE SPRINKLERS (49, 49)	5	0	6	0.00	0	0	0	0	0	0	0
53 - OUTSIDE RES SEWER (50, 50)	30	0	0	0.00	0	0	0	0	0	0	0
68 - Water NSF	71	0	707.608	0.00	0	0	0	0	0	0	0
Water Total	1	0	0	0.00	0	0	0	0	0	0	0

Sewer Total

12 - Commercial (4, 4)	1219	508	4145.408	23,511.58	0	0	12.50	0	0	0	0
16 - Operating Municipal (8, 8)	364	0	743147.7	84,041.45	0	0	12.50	11,263.17	2,836.61	6,245.62	0
17 - Water Department (9, 9)	33	0	72840	8,204.09	0	0	0	1,103.95	278.03	0	0
Electric-small commercial	2	0	0	24.86	0	0	0	0	0	0	0

EOM Billing Statistics Report

Rate Summary - All Routes

<u>Service</u>	<u>Rate# - Description</u>	<u>Bills</u>	<u>Min. Bills</u>	<u>Usage</u>	<u>Charge</u>	<u>Usage</u>	<u>Demand</u>	<u>Contract</u>	<u>PCA</u>	<u>NYSCEES</u>	<u>Comm Tax</u>	<u>Res Tax</u>
	18 - Sewer Department (10, 10)	10	0	81978	8,895.96	0			1,242.47	312.91		
	73 - Electric Power Plant	5	0	66255	0.00	0						
	electric-small commercial Total	414	0	964220.7	101,166.36	0			13,609.59	3,427.55	6,245.62	
	Grand Total	4450	1211	2477478.3704	363,297.97	771.6	9,172.80	1,254.16	36,555.23	9,173.04	6,587.15	3,804.91

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - March 2019

\$4,775.00

75.00

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3	HOUSE	
Rent	\$ 1,125.00	\$ 1,350.00	1,125.00	\$ 1,175.00
Late Fees/Credits	\$ 75.00	\$ -		
TOTAL REVENUE	\$ 1,200.00	\$ 1,350.00	\$ 1,125.00	\$ 1,175.00
EXPENSES:	EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 8328	HOUSE - 8590 RE/8361 SW	
Utilities				
Electric	\$ 57.95			\$ 28.01
Water/Sewer	\$ 59.88			\$ 97.87
Propane/Heating Oil				\$ 473.27
Admin				
Salary (\$6.25 X 2 payperiods 140 hrs=\$875.00 divide by 25% and 75% [\$25.51 x 25%=\$6.25])	\$ 328.06			\$ 984.19
Payment Agreement to Village				\$ 1,000.00
Total	\$ 445.89	\$ -	\$ -	\$ 2,583.34
				\$ 2,583.34
MAINTENANCE: 213 Center		MAINTENANCE: 278 2nd Street		
213 CENTER		UNIT 1	UNIT 2	UNIT 3
				HOUSE
Maintenance Repairs/Other				
Jim Shaw Electric		162.94		
Reimb to Asha Gallacher for Affordable Hsing Event	\$ 90.00			
Paul R. Golance Inc				\$ 6,070.00
Mattuck Enviro Services				\$ 28.75
Pine Oaks Landscaping				
Total Expenses	\$ 90.00	\$ 162.94	\$ -	\$ 6,098.75
	\$ 535.89			\$ 6,261.69
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET		
Interest Earned	\$ 1,200.00	\$ 3,650.00		
Total Revenue	\$ 535.89	\$ 8,845.03		
NET REVENUE	\$ 664.11	\$ (5,195.03)		
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 664.11	\$ (5,195.03)		

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - March 2019

\$4,775.00 75.00

Account Description

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3	HOUSE
Rent	\$ 1,125.00	\$ 1,125.00	\$ 1,175.00
Late Fees/Credits	\$ 75.00	\$ -	\$ -
TOTAL REVENUE	\$ 1,200.00	\$ 1,350.00	\$ 1,175.00

EXPENSES:

EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 8328	HOUSE - 8590 RE/8361 SW
Utilities		
Electric	\$ 57.95	\$ 28.01
Water/Sewer	\$ 59.88	\$ 97.87
Propane/Heating Oil		\$ 473.27
Admin		
Salary (\$6.25 X 2 payperiods 140 hrs=\$875.00 divide by 25% and 75%) [\$25.51 x 25%=\$6.25]	\$ 328.06	\$ 984.19
Payment Agreement to Village		\$ 1,000.00
Total	\$ 445.89	\$ 2,583.34

MAINTENANCE: 213 Center 213 CENTER	MAINTENANCE: 278 2nd Street UNIT 1	UNIT 2	UNIT 3	HOUSE
	\$ -	\$ -	\$ -	\$ 2,583.34
				\$ 162.94

Maintenance Repairs/Other

Jim Shaw Electric 162.94

Reimb to Asha Gallacher for Affordable Hsing Event \$ 90.00

Paul R. Golancz Inc \$ 90.00

Mattuck Enviro Services \$ 6,070.00

Pine Oaks Landscaping \$ 28.75

MONTHLY FINANCIAL SUMMARY

	213 CENTER	278 2nd STREET
Total Expenses	\$ 90.00	\$ 162.94
Interest Earned	\$ 535.89	\$ -
Total Revenue	\$ 1,200.00	\$ 3,650.00
Total Expenses	\$ 535.89	\$ 8,845.03
NET REVENUE	\$ 664.11	\$ (5,195.03)

EXCESS (DEFICIENCY) OF TOTAL REVENUE

1600 OVER (UNDER) TOTAL EXPENSES \$ 664.11 \$ (5,195.03)

**Financial Data Schedule - Monthly Revenue & Expenses
(HAP REGISTER) - Mar 19**

Account Description	Revenue	Expenses	Net	PORT IN	DATE	BILLED	ADMIN FEE	ABSORBED	TOTAL HAP, PORT, UTILITIES	TOTAL CASH DISBURSEMENTS
706 REVENUE: PHA HUD Operating Grants	\$ 78,676.00			82					82,160.00	363.00
706a Admin fee revenues	\$ 7,260.00									
711 Interest Earned - HAP	\$			3						
Interest Earned - ADMIN	\$									
714 Fraud recovery	\$									
700 TOTAL REVENUE	\$ 106,873.25	\$ 10,937.25	\$ 95,936.00	82					82,160.00	363.00
EXPENSES: Administrative Auditing fees	\$									
911 Salaries - Asha (\$25.51) Robert Column E 2	\$ 3,612.10	\$ 256.54	\$ 3,355.56							
911a Medical	\$ 2,162.21	\$ 41.71	\$ 2,120.50							
911b Dental	\$ 151.52	\$	\$ 151.52							
911c Pension 14.15 8%, 15.15 % April 18- 14	\$ 567.10	\$ 33.09	\$ 534.01							
914 Payroll Taxes FICA	\$ 278.53	\$ 19.63	\$ 258.90							
915 Employee Benefit Contribution TOTAL	\$ 2,880.85	\$ 74.86	\$ 2,805.99							
914 Compensated absences	\$	\$	\$							
917 Academy Printing	\$ 217.27	\$	\$ 217.27							
917 Stop Payment Fee	\$ 15.00	\$	\$ 15.00							
917 Kara G Stewart, Esq	\$ 1,137.50	\$	\$ 1,137.50							
918 A Gallacher Mileage	\$ 128.08	\$ 128.08	\$							
916 Office Expenses Total	\$ 1,369.77	\$	\$ 1,369.77							
910 Administrative Total	\$ 8,618.07	\$	\$ 8,618.07							
962 Other General Expenses (Office Rent)	\$ 550.00	\$	\$ 550.00							
969 TOTAL OPERATING EXPENSES	\$ 9,168.07	\$	\$ 9,168.07							
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES			\$ 19,029.18							
973.1 PHA Utilities Allowance	\$ 563.00	\$	\$ 563.00							
973.2 HAP payments	\$ 81,797.00	\$	\$ 81,797.00							
973 PORT payments	\$	\$	\$							
973 (HAP, PORT and UTILITY TOTAL)	\$ 82,989.00	\$	\$ 82,989.00							
1117 HAP & UTIL less Port payments	\$ 28,197.25	\$	\$ 28,197.25							
1118 Total Hap Revenue	\$ 88,676.00	\$	\$ 88,676.00							
1118.02c Net HAP	\$ 5,687.00	\$	\$ 5,687.00							
900 TOTAL EXPENSES	\$ 92,157.07	\$	\$ 92,157.07							
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 92,986.07	\$	\$ 92,986.07							

PORT BREAKDOWN	DATE	BILLED	ADMIN FEE	ABSORBED
PORT IN				
PORT OUT				
TOTAL PORT IN	0	\$	\$	\$
TOTAL PORT OUT	0	\$	\$	\$

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2019 Period: 4 Trans Type: B2 - Amend Status: Batch

Trans No: 4091 Trans Date: 04/09/2019 User Ref: ROBERT

Requested: A. HUBBARD Approved: Created by: ROBERT 04/09/2019

Description: TO APPROPRIATE RESERVES FOR THE PURCHASE OF A COOLING UNIT FOR THE BNR CONTROL PANEL ENCLOSURE Account # Order: No

Print Parent Account: No

Account No.	Account Description	Amount
G.5990	APPROPRIATED FUND BALANCE	7,200.00
G.8130.201	EQUIPMENT / SECONDARY TREATMENT..	7,200.00
	Total Amount:	14,400.00

MUNICIPAL ADVISOR SERVICES AGREEMENT

THIS MUNICIPAL ADVISOR SERVICES AGREEMENT (the "Agreement") is entered into as of, March 22, 2019 (the "Effective Date") between the Village of Greenport, ("Village") and Munistat Services, Inc. ("Munistat") (collectively referred to herein as the "Parties").

RECITALS

WHEREAS, Munistat is a Municipal Advisory firm specializing in municipal finance and municipal government related matters; and

WHEREAS, the Village desires to engage Munistat to provide certain services relative to the issuance of the certain obligations as set forth in **Appendix A** ("Work Orders"), and Munistat desires to provide services to the Village in connection with such Work Orders.

AGREEMENT

NOW THEREFOR, the Parties agree as follows:

1. Municipal Advisory Services. The Parties hereto agree that Munistat shall provide those services set forth in the Work Orders, and Munistat's services, as the Village's Municipal Advisor shall be expressly limited to the services noted therein.
2. Term and Termination. This Agreement shall be effective as of the Effective Date and shall remain in effect until terminated by either party upon (30) days written notice; provided, however, that in the event of termination of any such engagement, Munistat reserves that right to assess fees for any work performed pursuant to a Work Order in accordance with the Fee Schedule set forth in **Appendix B**.
3. Agreement to Provide Information. The Village agrees to provide Munistat with factual, not misleading information as shall be required by Munistat in furtherance of the services set forth herein, including financial statements, budgets, and other relevant documents. The Village further agrees to not intentionally omit any material information relevant to Munistat's provision of services. Munistat agrees to promptly amend or supplement this Agreement to reflect any material changes or additions to this Agreement, including material changes to the information provided in Sections 1, 2, 4, 6 and 7.
4. Compensation. Munistat shall receive a fee for any services rendered to the Village pursuant to this Agreement in accordance with the fee schedule set forth in Appendix B attached hereto and incorporated herein by reference.
5. Indemnity. Each party shall defend, indemnify and hold harmless the other from and against any and all claims, demands, expenses, cost or causes, arising out of or in connection with any claim, suit, action, or proceeding for personal injury, death or property damage sustained or incurred as a result of any act, failure, or default by the other party's employee while acting within the scope of their duties as determined by this Agreement.

6. Required Regulatory Disclosures. Munistat is registered as a “Municipal Advisor” pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the United States Securities and Exchange Commission (“SEC”) (Registration #867-00429) and the Municipal Securities Rulemaking Board (“MSRB”) (Registration #K0114). As part of this SEC registration Munistat is required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Munistat. Pursuant to MSRB Rule G-42, Munistat is required to disclose any legal or disciplinary event that is material to the Village’s evaluation of Munistat or the integrity of its management or advisory personnel. Munistat has determined that no such event exists. Copies of Munistat’s filings with the United States Securities and Exchange Commission can currently be found by accessing the SEC’s EDGAR system Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either “Munistat Services Inc.” or for our CIK number which is 0001608472.

The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

7. Disclosure of Conflicts of Interest. The Village acknowledges that it has received those disclosures set forth and contained within **Appendix C** attached hereto and incorporated herein by reference. The Village further acknowledges that it has been given the opportunity to raise questions and discuss such disclosures with Munistat and that it fully appreciates the nature of such disclosures and any and all conflicts noted therein. The Village hereby waives such conflicts and authorizes Munistat to provide services pursuant to this Agreement. From time to time, Munistat may provide additional conflict of interest disclosures to the Village as noted in Appendix C. In this regard, Village hereby authorizes the Treasurer to acknowledge and/or waive any such additional conflict of interest disclosures of Munistat on behalf of the Village.

Munistat certifies, under penalty of perjury, that it has and implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all of its employees. Our policy meets the requirements of section 201-g of the Labor Law.

[Signature page follows]

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed by their respective representatives as of the date first written above.

VILLAGE OF GREENPORT

MUNISTAT SERVICES, INC.

By: _____

By:  _____

Name: _____

Name: Noah Nadelson

Title: _____

Title: Chief Executive Officer

APPENDIX A

SERVICES

FOR THE SEC FILING REQUIREMENT

As the Village's designated dissemination agent, we will be responsible for all necessary research and analysis in order to prepare the Annual Information Statement as required and will file it together with the audited financial statements of the Village, on or before the due date with the SEC's designated repositories in accordance with SEC Rule 15c12-12 and the Village's Undertaking to Provide Continuing Disclosure. We will also be responsible for the filing of all Notices of Material Events with the SEC's Designated Information Repositories.

APPENDIX B

FEE SCHEDULE

The all inclusive fee for our services will be \$3,500. The administrative and out-of-pocket costs, such as postage, word processing, overnight delivery charges, website posting, email distribution, submission of documents to ratings agencies, copies and scanning are included in the fees set forth above.

APPENDIX C

DISCLOSURE OF CONFLICTS OF INTEREST

FIXED FEE

Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the client and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the municipal advisor's fee is contingent upon the successful completion of a financing, as described below.

CONTINGENT COMPENSATION

The fees to be paid by the Village to Munistat Services, Inc. are contingent on the successful closing of the transaction. Although this form of compensation may be customary, it presents a conflict because Munistat Services, Inc. may have an incentive to recommend unnecessary financings to the Village. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, Munistat Services, Inc. may have an incentive to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Munistat Services, Inc. manages and mitigates these conflicts primarily by adherence to the fiduciary duty which it owes to municipal entities which require it to put the interests of the Village ahead of its own.

OTHER MATERIAL CONFLICTS OF INTEREST

Munistat Services, Inc. has determined, after exercising reasonable diligence, that it has no other known material conflicts of interest that would impair its ability to provide advice to the Village in accordance with its fiduciary duty to municipal entity clients. To the extent any such material conflicts of interest arise after the date of this Agreement, Munistat Services, Inc. will provide information with respect to such conflicts in the form of a written amendment or supplement to this Agreement.



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 11, 2019
Meeting: April 18, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk April 2019 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on April 18, 2019
Report of Sylvia Lazzari Pirillo, Village Clerk

Board Discussion Items / Reminder(s)

The Bull/Svoboda Wetlands Permit Application vote from last month's regular meeting was tabled.

Agreements & Contracts

The contract between the Village and A&F Testing, for inspection of the Power Plant, was fully executed on March 20th.

The contract between the Village and Commander Electric [for the purchase and installation of emergency sewer generators] was sent to Commander for execution on the 2nd of April.

The fully executed First Amendment to Standard Lease Agreement between the Village and Black Dot/T-Mobile was sent to Black Dot/T-Mobile on April 2nd.

Associations/Organizations

The Village Contact Listing for the NYS OSC was updated.

Employment

The help wanted ad for the hiring of seasonal TCO(s) was published in the April 11th edition of the paper. Applications will be accepted until the 6th of May.

An applicant was offered the Bay Constable position on April 10th.

Financial

A statement in the amount of \$ 2,795 was received from the NYSOSC for monies owed by the Town [Justice Court] for the month of February 2019.

Fire Department

The requisite year-end LOSAP paperwork was filed with Penflex, and accepted.

Legal Notices

The notice regarding the Tentative Budget public hearing was published in the March 28th edition of the paper.

The notice regarding the Turett/Leighton Wetlands Permit Application was published in the April 11th edition of the paper. That public hearing was since postponed.

Liquor Licenses

The notice regarding the new liquor license application for The Gallery Bar LLC was published in the April 11th edition of the paper.

The notice regarding the new liquor license application for La Capri Pizza Inc. was published in the April 18th edition of the paper.

Local Law Approvals

Notice from the NYS DOS was received on April 1st for the approval of the timed parking in the 4th Street lot.

Public Service Announcements

The annual brush pick-up advertisement was published in the April 4th edition of the paper. The first brush pick-up date is the 16th of April.

Resolutions

RESOLUTION approving the attendance of any interested: Board of Trustees member, Village Manager, Village staff member, Zoning Board of Appeals member and/or Planning Board member at the SCVOA-sponsored Municipal Training Workshop, from 5:30 p.m. through 9:30 p.m. on May 15, 2019 in Riverhead, New York; with all applicable mileage reimbursements, in accordance with the Village of Greenport Travel Policy, to be expensed from the corresponding account numbers.

RESOLUTION modifying Resolution # 06-2015-21 approved at the June 25, 2015 Regular meeting of the Board of Trustees to read as follows (deleting the words "stenography and"):

RESOLUTION to re-bill to the respective applicant the costs of the consulting services of the public meetings, public hearings and special meetings of the Village of Greenport: Planning Board, Zoning Board, Historic Preservation Commission and Board of Trustees.

RESOLUTION approving the Public Assembly Permit Application as submitted by the Hellenic American Taxpayers and Civic Association of Southold Township ("HATCAST") to use a portion of Mitchell Park from 5:30 p.m. through 9:30 p.m. on August 31, 2019 for an annual Greek music and dance festival.

RESOLUTION approving the Public Assembly Permit Application submitted by Charles Ritchie on behalf of the Fireboat Fire Fighter Museum for the use of a portion of Mitchell Park from 9:00 a.m. through 4:00 p.m. on August 24, 2019; for an antique fire apparatus muster, with the application fee for this Village co-sponsored event to be waived, and with approval contingent upon the receipt by the Village of the additional event insurance obtained by the Fireboat Firefighter Museum.

RESOLUTION approving the Public Assembly Permit Application submitted by Southold Police and Paul Drum Life Experience Project for the use of a portion of Mitchell Park from 10:00 a.m. through 12:00 noon on August 14, 2019; for a Children's Fun Fest, with the application fee for this event to be waived.

Attachments:



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 11, 2019
Meeting: April 18, 2019 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Robins April 2019 Work Session Report

Attachments:

Trustee Robins April 2019 Work Session Report (PDF)

BID Meeting 3/28/2019
Trustee Julia Robins

Adopt minutes of @ 2/28/19 meeting
Rich Vandenburg asked that I speak with Robert Brandt about a 10% increase in the BID budget
Review the Treasurers Report submitted and reviewed by Rich Vandenburg
Profit & Loss
July 2018 to Feb 2019
Ask Jason for the report from last year for comparison

SOBO
David Abatelli
Planters Update
Review the 3 RFPs from contractors
Only one contractor was interested in doing the work due to busy schedules
Cameron Christiansen
Approve the contract of Cameron Christiansen for \$5985

The Sponsorship of planters is progressing

PRIDE

The Annual Egg Roll at Mitchell Park will take place at 10:30 on Sunday 4/20/19.

Paul Kreiling - new Chairman of the East End Seaport Museum
He reported that Bug Light needs work
He shared his ideas for new programs and rebranding
He requested \$500 for the purchase display rack for brochures and cards like the one the BID in the Schoolhouse. He was offered the rack which is no longer being used.

Noah Doyle
Request for funds for the 2019 North Fork TV Festival - \$7500
The festival date is changed this year to October 4 & 5 due to industry schedules.
The Toronto Film Festival is the week after Labor Day.

The Producer of one of the films from last year's festival, The Russian Cousin won an Oscar
Funding was approved

Steven Bull
Request funds for a grant to do a survey of all the properties within the Village of Greenport to measure and document all of the historic assets of the Village - \$2,000
Funding was approved

PRIDE
Review discussion from last meeting about the Travel Show
Kim Loper will check into the availability of other booth locations
Next Meeting 4/25/2019

Carousel Meeting 4/2/19
Trustee Julia Robins

Approve minutes from March

Bob Wissman reported that Kate Eisenburg has finished painting another horse. She has worked a number of hours on the painting with very nice results.
Two new employees are being trained to help with maintenance

Gail Horton will confirm an installation date for the panels.

I will discuss with Paul Pallas the logistics of where to prepare the panels.

They are currently at the light plant. They will need surface prep prior to application of digital image by Bill Von Eiff.

Consider setting up work space at the plant for Bill Von Eiff to work.

Auction

David Abatelli reported the Gallery Walk schedule for this summer.

Friday July 5 the paintings will be displayed at School House

The committee agreed to do an auction preview on Friday July 5th from 6 to 9 PM and then have the silent auction on Saturday July 6th from noon to 8 PM

Marjory Stevens reports that the library will display the paintings for entire month of June
The Exhibit at the Floyd Memorial Library will run from Saturday June 1st thru Sunday June 30th. Marjory will talk to Poppy about the library's requirements for setup and takedown.

Christine will make bid sheets and design an advertising poster and 8 1/2 x 11 and 4x6 postcards

She will email options for the committee to decide which painting to use for the poster.
It was decided to set the minimum bid at \$500 with increments of \$25.

The Committee decided to have a special meeting on Monday, April 22nd at 10 AM at Village Hall to discuss the exhibit and auction.

Gail reported that the Stirling Historical Society has archived the old minutes from the Carousel Committee.

The next regular meeting is 5/7/2019

□