



236 Third Street  
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11944

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**MAYOR**

GEORGE W. HUBBARD, JR.  
Ext. 215

**TRUSTEES**

JACK MARTILOTTA  
Deputy Mayor

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE**

**ADMINISTRATOR**

PAUL J. PALLAS, P.E.  
Ext. 219

**CLERK**

SYLVIA LAZZARI PIRILLO,  
RMC  
Ext. 206

**TREASURER**

ROBERT BRANDT  
Ext. 217

Mayor and Board of Trustees  
Annual Organizational Meeting  
April 7, 2016 at 6:00 PM  
Old Schoolhouse Building  
Front and First Streets  
Greenport, NY, 11944

**AGENDA**

- I. Call To Order**
- II. Pledge of Allegiance**
- III. Moment of Silence**
- IV. Mayor's Address to the Public**
- V. Resolutions**

**Resolutions approving appointment of officers and officials**

**Resolution authorizing officers and employees of the Village to attend conferences and seminars**

**Resolution to appoint all Committee Members**

**Resolution designating official Village banks, depositories, newspapers and radio stations**

**Resolution determining cost of bonding Village officers to be a Village expense**

**Resolution authorizing and setting rate of mileage reimbursement for Village officers and employees**

**Resolution authorizing payment of certain claims prior to audit**

**Resolution adopting the Village Fiscal Policies**

**Resolution adopting Roberts Rules of Order as the official procedure of the Board**

**CALL TO ORDER****PLEDGE OF ALLEGIANCE****MOMENT OF SILENCE FOR DEPARTED VILLAGE RESIDENTS**

- 1. Motion to accept the agenda as printed.**
  
- 2. Mayor to appoint Jack Martilotta as Deputy Mayor for a term of one (1) year.**
  
- 3. Mayor to appoint Sylvia Lazzari Pirillo as Village Clerk, for a term of one (1) year.**
  
- 4. Mayor to appoint Robert Brandt as Village Treasurer, for a term of one (1) year.**
  
- 5. Mayor to appoint Joseph W. Prokop, Esq., as Village Attorney, at the rate of \$ 175.00 per hour, for a term of one (1) year.**
  
- 6. Mayor to appoint Jeanmarie Odon as Village Deputy Clerk, for a term of one (1) year.**
  
- 7. Mayor to appoint Stephen Gaffga as Village Deputy Treasurer, for a term of one (1) year.**
  
- 8. Motion to appoint the following, for a term of one (1) year:**

Records Access Officer:	Sylvia Lazzari Pirillo
Records Access Appeal Officer:	Joseph W. Prokop
Village Registrar:	Jeanmarie Odon
Deputy Records Access Officer:	Jeanmarie Odon
Deputy Registrar:	Sylvia Lazzari Pirillo
Sub-Registrar:	Deborah Boyle

**9. Motion to appoint the following officers and liaisons, for a term of one (1) year.**

Affirmative Action Officer and MBE/WBE Compliance Officer:  
Trustee Mary Bess Phillips

Emergency Management Officers:  
Mayor George Hubbard, Jr., and Deputy Mayor Jack Martilotta

Liaison to Building Department:  
Deputy Mayor Jack Martilotta

Liaison to Village Hall:  
Trustee Mary Bess Phillips

Liaison to Village Parks and Marina:  
Trustee Douglas Roberts

Liaison to Utilities Department:  
Trustee Julia Robins

**10. Motion to authorize Officers and employees to attend conferences and seminars after prior approval, and in accordance with the regulations of the New York State Comptroller's Office.**

**11. Motion to authorize Trustee Julia Robins or Village Administrator Paul J. Pallas, to cast one (1) vote on each transaction brought before the New York Association of Public Power.**

**12. Motion to authorize Village Administrator Paul J. Pallas to cast one (1) vote on each transaction brought before the American Public Power Association.**

- 13. Motion to re-appoint Sister Margaret Smyth as the Village Liaison to the Latin-American community, for a term of one (1) year.**
- 14. Motion to appoint Valerie Shelby as the Village Youth Education and Recreation Services Co-Ordinator, for a term of one (1) year.**
- 15. Motion to appoint the following as Village Historians, for a term of one (1) year.**
- Carlos DeJesus  
Thomas Monsell  
Robert White
- 16. Motion to appoint to the Business Improvement District as follows:**
- John Kramer, as Treasurer's appointment to the Village of Greenport BID, Kim Loper, as Mayoral appointment, and Trustee Julia Robins as Board appointment; all for a term of one (1) year.
- 17. Motion to appoint Trustee Mary Bess Phillips and Trustee Douglas Roberts to the Village of Greenport Audit Committee, for a term of one (1) year.**
- 18. Motion to re-appoint Doug Moore as Chairperson of the Village of Greenport Zoning Board of Appeals, for a term of one (1) year.**
- 19. Motion to re-appoint Diana Gordon to the Village of Greenport Zoning Board of Appeals, for a term to expire on April 5, 2021.**



- 20. Motion to re-appoint Frank Uellendahl as Chairperson of the Village of Greenport Historic Preservation Commission, for a term of one (1) year.**
  
- 21. Motion to accept the resignation of Mary Louise Given from the Village of Greenport Historic Preservation Commission, effective April 5, 2016.**
  
- 22. Motion to appoint Susan Orlic to the Village of Greenport Historic Preservation Commission, to fill the balance of the term of Mary Louise Given, which expires March 31, 2019.**
  
- 23. Motion to re-appoint Dennis McMahon to the Village of Greenport Historic Preservation Commission for a term to expire on April 5, 2021.**
  
- 24. Motion to appoint Devin McMahon as Chairperson of the Village of Greenport Planning Board, for a term of one (1) year.**
  
- 25. Motion to appoint Mary Louise Given to the Village of Greenport Planning Board for a term to expire on April 5, 2021.**
  
- 26. Motion to suspend the meetings of the Code Committee of the Village of Greenport until further action by the Board of Trustees of the Village of Greenport.**
  
- 27. Motion to re-appoint Tina Finne as Chairperson of the Village of Greenport Housing Authority, for a term of one (1) year.**

- 28. Motion to re-appoint Karen Jimenez to the Village of Greenport Housing Authority, for a term to expire on April 5, 2021.**
- 29. Motion to appoint the following to the Village of Greenport Conservation Advisory Council, for a term of one (1) year:**
- Paul J. Pallas, Village Administrator
  - Michael Acebo
  - David Corwin
  - Jeff Goubeaud
  - John Saladino
  - Elizabeth Smith
- 30. Motion to appoint Village Administrator Paul J. Pallas or Administrative Assistant Derryl Baumer as liaison to the Southold Town Transportation Commission, for a term of one (1) year.**
- 31. Motion to appoint the following to the Village of Greenport Greenhill Cemetery Committee, for a term of one (1) year:**
- Mayor George Hubbard, Jr., as Liaison
  - Barbara Davidson (Chairperson)
  - David Abatelli
  - Gail Horton
  - Robert Staples
- 32. Motion to appoint the following to the Village of Greenport Tree Committee, for a term of one (1) year:**
- George Hubbard, Jr., as Liaison
  - John Quinlan (Chairperson)
  - John Corazzini
  - Polly Dixon
  - Jack Weiskott
  - Jane Ratsey Williams

**33. Motion to appoint the following to the Village of Greenport Improvement Committee, for a term of one (1) year:**

Mary Bess Phillips, as Liaison  
Tom Payne (Chairperson)  
Dave Abatelli  
Francis Dubois  
Gail Horton  
Lisa Richland  
Helen Weinstein  
Carol Wilder

**34. Motion to appoint the following to the Village of Greenport Carousel Committee, for a term of one (1) year:**

Trustee Julia Robins, as Liaison  
David Abatelli (Chairperson)  
Victor Brown  
Gail Horton  
Arlene Klein  
Marjory Stevens  
Robert Wissman

**35. Motion to appoint the following to the Village of Greenport Dances in the Park Committee, for a term of one (1) year:**

Deputy Mayor Jack Martilotta, as Liaison  
Trustee Douglas Roberts  
Kathleen Becker  
Kevin Cahill - Liaison to Friends of Mitchell Park  
Joseph Campisi  
Lily Dougherty-Johnson  
Diane Mulvaney  
Rosemary Skabelkas  
Elizabeth Smith  
Noah Thomas

**36. Motion to name the official depositories for the Village of Greenport as follows:**

Capital One Bank  
JP Morgan Chase Bank  
Bridgehampton National Bank  
M&T Bank  
Suffolk County National Bank

**37. Motion to designate the following as the official radio stations for the Village of Greenport:**

WBAZ  
WLNG  
WPPB  
WPKN

**38. Motion to designate the following official newspapers for legal notices:**

The Suffolk Times  
Newsday

**39. Motion that the bonding of the Village of Greenport Officers be considered a Village expense.**

**40. Motion to reimburse the mileage expense based on the then current IRS rate (presently at .54 cents per mile) as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village of Greenport.**

**41. Motion to designate Norton, Ruse, Fulbright US, LLP as the Village of Greenport bond counsel.**

**42. Motion to authorize the payment of certain claims prior to audit.**



**43. Motion to ratify the continued adherence to the following fiscal policies:**

Village of Greenport Procurement Policy  
Village of Greenport Fund Balance Policy  
Village of Greenport Debt Reserve Policy  
Village of Greenport Investment Policy

**44. Motion to ratify the continued adherence to any/all Village policies and procedures as adopted.**

**45. Motion to adopt Roberts Rules of Order and any/all pertinent rules as adopted by the Village of Greenport Board of Trustees as the official rules and procedures for Village Board of Trustees meetings.**

**46. Motion to waive the requirement of posting an undertaking by the Mayor or Trustees.**

**47. Motion to appoint Village Administrator Paul J. Pallas or Administrative Assistant Derryl Baumer as Village Peconic Estuary Program representative for a term of one (1) year.**

**48. Motion to appoint Village Administrator Paul J. Pallas as Village Safety Officer for a term of one (1) year.**

**49. Motion to schedule the Village of Greenport Board of Trustees meetings as follows, to be held the at Third Street Firehouse.**

Work Session: The third Thursday of each month, commencing at 7 p.m.

Regular Session: The fourth Thursday of each month, commencing at 7 p.m.; with the following changes:

- Monday, November 28, 2016: Board regular meeting in observance of Thanksgiving Day.

**50. Motion to set the date of the 2017 Organizational Meeting, to be held on Thursday, the 6th of April, 2017 at 6:00 p.m.**

**51. Motion to adjourn.**