

AGENDA
HOUSING AUTHORITY BOARD REGULAR MEETING
February 23, 2016

1. Informational Update:

HOUSING

- a) 7 recertifications and 2 interims were performed.
- b) 2 current vouchers moved into new units as of 3/1/2016.
- c) Fair Hearing Officer rendered decision to allow #15HAP to keep voucher but sign a Letter of Understanding detailing specific conditions in order to remain on program.

COMMUNITY DEVELOPMENT

- a) .

2. Resolutions:

- a) MOTION – to approve minutes January 26, 2016.
- b) MOTION – to approve accounts payable for March 2016 totaling \$_____ (see below):

Voucher Program March 2016 MONTHLY EXPENSES

HAP, PORT RENTS & UTILITY REIMBURSEMENTS (80 Units)	\$.00
OFFICE EXPENSES	\$
ATTY FEES	\$0.00
PORT FEES	\$58.30
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMP BENES)	\$
TOTAL	\$

- c) MOTION to approve accounts payable for March 2016 for 213 Center Street totaling \$_____ and 278 2nd Street totaling \$_____ (see below):

Community Development March 2016 MONTHLY EXPENSES

213 Center Street

Beginning Balance 2/1/16	\$39,494.16
Village Electric	\$
Village Water	\$
Salary Reimb	\$142.80
TOTAL EXPENSES	\$
Approx Ending Balance	\$

278 2nd Street

Beginning Balance 2/1/16	\$57,645.51
Payment for 278 2 nd St	\$1,000.00
Electric	\$
Water	\$
Hands Fuel Co	\$
Admin Fee Deficit to HA	\$
Mattituck Enviro Srvcs	\$
Salary	\$428.40
TOTAL EXPENSES	\$
Approx Ending Balance	\$

Rental Income

Income	
278 # 1	\$1240.00
278 # 2	\$1125.00
278 # 3	\$1125.00
213 Center	\$1125.00
TOTAL	\$4,615.00

3. Next meeting date: **Tuesday, March 29, 2016** at 5:00 PM.
4. Motion to adjourn.



Village of Greenport Housing Authority Regular Board Meeting

MINUTES 1/26/2016

The regular monthly meeting was held on Tuesday, 1/26/2016. Meeting was called to order at 5:07 pm by Tina Finne, Chairperson. Those present were: Robert Brandt, Asha Gallacher, Tina Finne, Marilyn Corwin, Valerie Shelby, and Karen Jimenez.

1. Resolutions:

- a) A resolution was made to appoint Karen Jimenez to the board to fill the vacancy left by Ann Reitman whose appointment will expire on 4/16).
- b) Motion was made by Valerie Shelby and second by Tina Finne to approve minutes of December 1, 2015. Motion Carried.
- c) Motion was made by Valerie Shelby and second by Karen Jimenez to approve 2016 legal services agreement with Nina JG Stewart. Motion Carried.
- d) Motion was made by Valerie Shelby and second by Marilyn Corwin to approve accounts payable for January 2016 totaling \$75, 200.12. Motion Carried
- e) Motion was made by Valerie Shelby and second by Karen Jimenez to approve accounts payable for February 2016 totaling \$75,095.38. Motion Carried.
- f) Motion was made by Karen Jimenez and second by Valerie Shelby to ratify accounts payable for January 2016 for 213 Center Street totaling \$3065.70 and 278 Second Street totaling \$5,962.62. Motion Carried.
- g) Motion made by Karen Jimenez and second by Marilyn Corwin to approve accounts payable for February 2, 2016 for 213 Center Street totaling \$893.06 and 278 Second Street totaling \$6856.41. Motion Carried.

2. Section 8 Housing Update:

- a) 8 recertifications and 8 interims were performed.
- b) 2 Vouchers leased up and moved in 1/1/2016.
- c) 2 vouchers leased up and will move in 2/1/2016.
- d) #42 HAP voucher expired due to inability to find housing. The voucher is good for 2 months. If there is a hardship there can be an extension.
- e) #43 VC will port to NFHA as of 2/1/16- Moved to East Marion (NFHA jurisdiction). Tina questioned why they had to port when we have clients residing outside of the Village of Greenport. Asha explained that a few years ago the HUD NY Field Office asked all HA's to limit the amount of vouchers outside the HA's jurisdiction, therefore vouchers should stay within Greenport.
- f) # 10 HAP will be porting to Lancaster County Housing Authority as of 2/1/2016.
- g) Units 1VC, 9VC, 33VC, and 20 VC failed inspections. Landlords have 30 days to make repairs. As of 1/5/16 repairs have been completed on 1 VC, 9VC and 33VC.
- h) Village of Greenport Board approved the nomination of Karen Jimenez to HA Board by Resolution # 12-2015-22.
- i) j) HUD is conducting a nationwide study to measure the amount and sources of error associated with determinations of eligibility and tenant rent in HUD-assisted housing programs and to collect information about utility allowance subsidies, A HUD representative will be coming to the VGHA mid-February to conduct their study.
- j) Fair Hearing was held for #15HAP. Officer will render decision by end of January.

3. Community Development Update:

4. Discussion

- a) A letter was sent to Asha by North Fork Housing Alliance requesting the payment from VGHA for a contract that was terminated a year ago. Asha stated that she had documentation that the contract was indeed terminated. The letter was sent by a NFHA board member who also happens to be a lawyer. The letter was only signed by him. The NFHA owns the house that our client rents and the house has not passed inspection.
- b) It was decided that the date of our next monthly meeting will be February 23, 2016.
- c) Marilyn Corwin made motion to adjourn second by Valerie Shelby. Motion carried.
- d) Meeting adjourned at 5:43pm

Respectfully submitted by: Marilyn Corwin, Secretary