

HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

March 29,2022 at 5:00 PM

1. Informational Update:

VOUCHER/HAP PROGRAM

- a) 5 recertifications and 2 interims were performed for April 2022.
- b) Cullen & Danowski, LLP assisted Asha Gallacher in submitting the 2021 FASS financial audited report to HUD.
- c) Lynda Smith from BST, LLP will be assisting Asha Gallacher in submitting the 2021 unaudited FASS financial report.
- d) 1 voucher was terminated due to failure to report change in household composition.
- e) 1 voucher was issued which was a lease in place and contract started 4/1/22.
- f) There are 2 vouchers that are still looking for housing.

April 2022 Projected Monthly Expenses (see attached):

Total Expenses \$

2. Informational Update:

COMMUNITY DEVELOPMENT

- a) Rents will need to be raised to compensate for increased costs of utilities and administration costs.

April 2022 Projected Monthly Expenses (see attached):

213 Center Street

Beginning Balance 4/01/2022	\$ 47,178.03
Total Expenses	\$ 888.92
Ending Balance	\$46,289.11

278 Second Street

Beginning Balance 4/01/2022	\$ 48,701.56
Total Expenses	\$ 7,445.25
Ending Balance	\$41,256.31

2021 Monthly Projected Income:

278 2 nd St, Unit # 1	\$1,375.00
278 2 nd St, Unit # 2	\$1,125.00
278 2 nd St, Unit # 3	\$1,175.00
213 Center St	\$1,125.00
Total Expected Revenue	\$4,800.00

3. Resolutions:

- a) MOTION – to approve the minutes of the March 1, 2022 Board Meeting.
- b) MOTION – to approve accounts payable for April 2022 for the Housing Authority totaling \$.
- c) MOTION – to approve accounts payable for April 2022 for 213 Center Street totaling \$888.92.
- d) MOTION – to approve accounts payable for April 2022 for 278 2nd Street totaling \$7,445.25.

4. Next meeting will be held on Tuesday, April 26, 2022 at 5:00pm.

5. Motion to adjourn.



236 THIRD STREET
GREENPORT, NEW YORK 11944

Village of Greenport Housing Authority Regular Board Meeting

MINUTES 03/01/2022

The regular monthly meeting was held on Tuesday, March 1, 2022.

Those present via video/tele conference were Tina Finne, Marilyn Corwin, Inga Van Eysden, Robert Brandt and Asha Gallacher: Meeting was called to order by Chairperson Tina Finne at 5:03pm.

1. Section 8 Housing Update:

- a) 10 recertifications and 5 interims were performed for January 2022.
- b) 8 recertifications and 3 interims were performed for February 2022.
- c) 8 recertifications and 5 interims were performed for March 2022.
- d) Nina JG Stewart submitted a Legal Services Agreement for 2022 for board approval.

2. Community Development:

- a) The board members were polled via email re their approval to replace 278 2nd St #1's stove on 1/5/2022, with all members approving the purchase; the stove was installed on 1/15/2022.

3. Resolutions:

- a) MOTION – to approve the minutes of the November 30, 2021 Board Meeting. Tina Finne made motion; Marilyn Corwin carried.
- b) MOTION – to ratify accounts payable for January 2022 for the Housing Authority totaling \$101,803.80. Tina Finne made motion; Marilyn Corwin carried.
- c) MOTION – to ratify accounts payable for January 2022 for 213 Center Street totaling \$6,412.65. Tina Finne made motion; Inga Van Eysden carried.
- d) MOTION – to ratify accounts payable for January 2022 for 278 2nd Street totaling \$9,040.08. Tina Finne made motion; Marilyn Corwin carried.
- e) MOTION – to ratify accounts payable for February 2022 for the Housing Authority totaling \$101,187.80. Tina Finne made motion; Inga Van Eysden carried.
- f) MOTION – to ratify accounts payable for February 2022 for 213 Center Street totaling \$2,484.50. Tina Finne made motion; Marilyn Corwin carried.
- g) MOTION – to ratify accounts payable for February 2022 for 278 2nd Street totaling \$1,742.99. Tina Finne made motion; Inga Van Eysden carried.

- h) MOTION – to approve accounts payable for March 2022 for the Housing Authority totaling \$103,334.71. Tina Finne made motion; Marilyn Corwin carried.
 - i) MOTION – to approve accounts payable for March 2022 for 213 Center Street totaling \$1,180.63. Tina Finne made motion; Inga Van Eysden carried.
 - j) MOTION – to approve accounts payable for March 2022 for 278 2nd Street totaling \$3,198.22. Tina Finne made motion; Marilyn Corwin carried.
- 4. Next meeting will be held on Tuesday, March 29, 2022 at 5:00pm.
 - 5. Marilyn Corwin made motion to adjourn, Tina Finne carried. Meeting adjourned at 5:21pm.

Respectfully submitted by Tina Finne, Board Chairperson