

# HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

**February 23, 2021 at 5:00 PM**  
**GoToMeeting**  
**Access Code: 243-010-173**  
**Phone #: 1-408-650-3123**

## 1. Informational Update:

### **VOUCHER/HAP PROGRAM**

- a) 10 recertifications and 2 interims were performed for February 2021.
- b) 10 recertifications and 3 interims were performed for March 2021.
- c) 2 vouchers were voluntarily relinquished.
- d) 1 family is looking for housing because their landlord is selling the property.
- e) 1 family is still searching for housing since October 2020 issuance.
- f) 1 family could not find housing under portability and is back in our jurisdiction looking for housing.

### **March 2021 Projected Monthly Expenses (see attached):**

Total Expenses **\$ 83,151.00**

### **COMMUNITY DEVELOPMENT**

- a) .

### **March 2021 Projected Monthly Expenses (see attached):**

#### **213 Center Street**

Beginning Balance 2/01/2021	\$ 46,003.80
Total Expenses	\$ 362.00
Ending Balance	<b>\$ 45,641.80</b>

## **278 Second Street**

Beginning Balance 2/01/2021	\$ 44,963.11
Total Expenses	\$ 2,347.20
Ending Balance	<b>\$ 42,615.91</b>

### **2021 Projected Income:**

278 2 <sup>nd</sup> St, Unit # 1	\$1,375.00
278 2 <sup>nd</sup> St, Unit # 2	\$1,125.00
278 2 <sup>nd</sup> St, Unit # 3	\$1,175.00
213 Center St	\$1,200.00
Total Expected Revenue	<b>\$4,975.00</b>

## **2. Resolutions:**

- a) MOTION – to approve the minutes of the December 29, 2020 Board Meeting.
- b) MOTION – to ratify accounts payable for January 2021 for the Housing Authority totaling \$81,481.00.
- c) MOTION – to ratify accounts payable for January 2021 for 213 Center Street totaling \$ \$3,695.55.
- d) MOTION – to ratify accounts payable for January 2021 for 278 2<sup>nd</sup> Street totaling \$ \$7,650.95.
- e) MOTION – to ratify accounts payable for February 2021 for the Housing Authority totaling \$92,167.18.
- f) MOTION – to ratify accounts payable for February 2021 for 213 Center Street totaling \$717.27.
- g) MOTION – to ratify accounts payable for February 2021 for 278 2<sup>nd</sup> Street totaling \$2,197.70.
- h) MOTION – to approve accounts payable for March 2021 for the Housing Authority totaling \$83,151.00.
- i) MOTION – to approve accounts payable for March 2021 for 213 Center Street totaling \$362.00.
- j) MOTION – to ratify accounts payable for March 2021 for 278 2<sup>nd</sup> Street totaling \$2,347.20.

**3.** Next meeting will be held on Tuesday, March 30, 2021 at 5:00pm.

**4.** Motion to adjourn.



236 THIRD STREET  
GREENPORT, NEW YORK 11944

## Village of Greenport Housing Authority Regular Board Meeting

### MINUTES 12/29/2020

The regular monthly meeting was held on Tuesday, December 29, 2020.

Those present via video conference were Tina Finne, Christopher North, Marilyn Corwin, and Robert Brandt: Meeting was called to order by Board Member Tina Finne at 5:04 pm.

#### 1. Section 8 Housing Update:

- a) 7 recertifications and 6 interims were performed for January 2021.
- b) 1 voucher was issued in August. 1 voucher was terminated in August.
- c) 1 voucher was relinquished due to impending termination in September.
- d) 1 voucher was issued in October but was relinquished because assistance was no longer needed due to change in income.
- e) 1 voucher holder passed away in November. 3 vouchers were issued in December. All 3 leased up for January.
- f) Karen Jimenez resigned her position as Board Member on November 16, 2020.
- g) The COVID-19 Regulatory Waivers Notice PIH 2020 33(HA Rev-2) issued on November 30, 2020 from HUD has been extended to June 30, 2021.
- h) The Eviction Moratorium has been extended until January 31, 2021.

#### 2. Community Development:

- a) .

#### 3. Resolutions:

- a) MOTION – was made to approve the minutes of the October 27, 2020 Board Meeting. Tina Finne made motion; Marilyn Corwin carried.
- b) MOTION – to ratify accounts payable for November 2020 for the Housing Authority totaling \$90,111.14. Tina Finne made motion; Christopher North carried.
- c) MOTION – was made to ratify accounts payable for November 2020 for 213 Center Street totaling \$227.50. Tina Finne made motion; Valerie Shelby carried.
- d) MOTION – was made to ratify accounts payable for November 2020 for 278 2nd Street totaling \$2,089.29. Tina Finne made motion; Marilyn Corwin carried.
- e) MOTION – was made to ratify accounts payable for December 2020 for the Housing Authority totaling \$93,820.80. Tina Finne made motion; Christopher North carried.
- f) MOTION – was made to ratify accounts payable for December 2020 for 213 Center Street totaling \$2,384.02. Tina Finne made motion; Valerie Shelby carried.
- g) MOTION – was made to ratify accounts payable for December 2020 for 278 2nd Street totaling \$4,862.73. Tina Finne made motion; Marilyn Corwin carried.

- h) MOTION – was made to approve projected accounts payable for January 2021 for the Housing Authority totaling \$89,820.30. Tina Finne made motion; Christopher North carried.
  - i) MOTION – was made to approve projected accounts payable for January 2021 for 213 Center Street totaling \$3,695.55. Tina Finne made motion; Valerie Shelby carried.
  - j) MOTION – was made to approve projected accounts payable for January 2021 for 278 2nd Street totaling \$7,650.95. Tina Finne made motion; Marilyn Corwin carried.
  - k) MOTION – was made to approve the extension of the COVID-19 Regulatory Waivers Notice PIH 2020 33(HA Rev-2) issued on November 30, 2020 from HUD to June 30, 2021. Tina Finne made motion; Christopher North carried.
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- 5. Next meeting will be held on Tuesday, January 26, 2021 at 5:00pm.
  - 6. Tina Finne made motion to adjourn, Christopher North carried. Meeting adjourned at 5:20 pm.
  - 7. Tina Finne made motion to go into executive session, Marilyn Corwin carried.
  - 8. Tina Finne made motion to close executive session. Marilyn Corwin carried. Executive session adjourned at 5:36pm.

Respectfully submitted by Tina Finne, Board Chairperson