



# PLANNING BOARD SITE PLAN REVIEW APPLICATION

236 Third Street, Greenport, New York, 11944

(631) 477-0248

[www.villageofgreenport.org](http://www.villageofgreenport.org)

Date of Application 3/17/22

All information below is to be completed by the applicant. This completed application is to be accompanied by the proposed Site Plan, Copies of Covenants and/or Restrictions, where applicable, Environmental Assessment Form, building plans showing elevations, setbacks, floor plans, room dimensions, current survey and quality of material, where applicable.

### THE OWNER OF THE PROPERTY IS: (PLEASE PRINT CLEARLY)

Shari Hynes Shebest Greenport LLC.  
First Name Last Name Business Name, if applicable

c/o Richmond Realty 889 Harrison Ave, 2nd fl. Riverhead Ny  
Mailing Address City/ Town/ Village State Zip 11901

631 727-5500  
Phone # E-Mail Address

### CONTACT PERSON (if different from owner)

The person to receive all correspondence:

Emily Demarcheher Demarcheher Bistro Inc.  
First Name Last Name Business Name, if applicable

[REDACTED]  
Mailing Address City/ Town/ Village State Zip

[REDACTED]  
Phone # E-Mail Address

**IF ANYONE OTHER THAN THE OWNER COMPLETES THIS APPLICATION, WRITTEN CONSENT FROM THE OWNER MUST BE SUBMITTED WITH THIS APPLICATION.**

### Location:

Suffolk County Tax Map Number: 1001 Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot \_\_\_\_\_

Street Address: 471 Main Street. Greenport, New York, 11944

Zoning District:  WC  R1  R2  PD  CR  CG

Is property located within the Historic District?  Yes  No

RECEIVED  
MAR 17 2022  
VILLAGE OF GREENPORT  
BUILDING DEPARTMENT



**PLANNING BOARD**  
**SITE PLAN REVIEW APPLICATION**

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**Project Information:**

Residential  Commercial

Proposed Starting Date: 5/1/22

**Project Description:**

*Please describe project in detail. (Use an additional sheet if necessary)*

Install a reel retractable J. Mills awning to protect the outdoor seating area (patio) from the elements.

See full description of the awning from J. Mills.

The awning would replace current signage above the door and will not be enclosed.

**Please check the following boxes for permits this project will require:**

- Building Permit
- Wetlands Permit
- Suffolk County Planning Board
- New York State D.E.C.
- United States Army Corps of Engineers
- Suffolk County Health Department
- New York State Department of State Coastal Flood Management

Does this application require a Zoning Board of Appeals Variance?  Yes  No

PO Box 2126  
Greenport, NY 11944

631-477-1500 Fax 631-477-1504  
www.millsanvas.com



**QUOTATION**

Date	Quote #
1/27/2022	5274

Name **Demarchelier Bistro**  
Address **Attn: Emily**  
**471 Main Street**  
**Greenport NY 11944**

Property **Demarchelier Bistro**  
**471 Main Street**  
**Greenport, NY 11944**

Phone:

Email:

Description	Total
<p>B. LETTERING PAINTED ( 3 COATS) IN WHITE ON THE VALANCE TO BE CENTERED AND READ AS FOLLOWS:</p> <p style="text-align: center;">Demarchelier Bistro</p> <p>PHONE NUMBER TO BE PAINTED IN WHITE ( 3 COATS) ON THE RIGHT END OF THE VALANCE :</p> <p>ADDRESS TO BE PAINTED IN WHITE ( 3 COATS) ON THE LEFT END OF THE VALANCE</p> <p>631-593-1650 THE HEIGHT OF THE PHONE NUMBER &amp; ADDRESS TO BE THE SAME HEIGHT AS " emarchelier" and " istro".</p> <p style="text-align: right;">(COMPLETE &amp; INSTALLED)</p> <p>We anticipate delivery to be 5-6 weeks from receipt of your order ( if ordered now). Delivery time stated begins upon receipt of deposit and is based upon our production schedule as of the above date.</p> <p>If favored with an order WE REQUEST A 50 % DEPOSIT. The balance is due upon completion.</p> <p>When you provide a deposit by credit card, Mills &amp; Co. reserves the right to automatically charge your credit card for any balance due upon completion of the work specified.</p>	

This instrument is subject to all the terms and conditions on the reverse side or attached here of those including those related warranties.  
NOTE: Kindly sign and return white copy. Your signature constitutes a contract for the manufacture or services of the above described at the price stated per the Terms and Conditions attached

**Subtotal**

**Sales Tax.**

**Total**

Mills Authorization	<u>MAC</u> ...	Date:	1/27/2022	Accepted :	_____	Date:	_____
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<p><b>A: FURNISH &amp; INSTALL ONE (1) NEW SUNFLEXX RETRACTABLE AWNING SYSTEM LOCATED</b> see: <a href="http://www.easternawning.com">www.easternawning.com</a></p> <ul style="list-style-type: none"> <li>- Measuring 25'0" wide by 8'0" projection.</li> <li>- Awning to be right end manually operated.</li> <li>- Awning frame finish to be white powder coated finish.</li> <li>- Fabric to be Sunbrella acrylic. The color to be a solid color. <i>- Red.</i></li> <li>- A swatch book may be delivered or shipped to you upon your request.</li> <li>- Awning to have a 12" straight style valance with white braid.</li> <li>- Awning unit will have 3 arms and 6 mounting brackets.</li> <li>- Awning unit will have 1 roller tube center support.</li> <li>- Appropriate length aluminum crank to be supplied.</li> <li>- All aluminum extruded frame to have powder coating to prevent corrosion. All arm cables are stainless steel.</li> <li>- The unit is installed with a safe drop arm system in case of downpour when left unattended.</li> <li>- The epoxied arm joints eliminate noise and increase strength.</li> <li>- Folding arm hinge and upper arm hinge have bronze oil impregnated bushings.</li> <li>- Awning unit will have hood with end caps.</li> <li>- Awning to be mounted on the frieze board above the sign ( see picture)</li> <li>- All holes to be properly waterproofed.</li> <li>- A 15-year manufacturer's warranty is extended on the frame &amp; hardware.</li> <li>- A 10-year limited manufacturer's warranty is supplied on acrylic Sunbrella fabrics.</li> <li>- The thread will be anti-wick twisted polyester with ultraviolet protection. All stitching will be properly backtacked and wear areas will be properly reinforced.</li> </ul> <p style="text-align: right;">(COMPLETE &amp; INSTALLED)</p>	

<b>Subtotal</b>
<b>Sales Tax.</b>
<b>Total</b>

Mills Authorization

**MAC**

Date: 1/27/2022	Accepted : _____	Date: _____
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BISTRO  
DEMARCHELLIER

DEMARCHELLIER  
BISTRO  
BAR

DEMARCHELLIER  
CAFE  
BAR





