



**October 24, 2019 at 7:00 PM  
Mayor and Board of Trustees – Regular Meeting  
Third Street Firehouse  
Greenport, NY 11944**

236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
GEORGE W. HUBBARD,  
JR.  
EXT. 215

**TRUSTEES**  
JACK MARTILOTTA  
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**TREASURER**  
ROBERT BRANDT  
EXT. 217

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

- Myron Goldstein
- Brian T. Higgins
- Merle P. Levine
- Marc Santiago
- Marilyn Grace Hoffman Scheiner

**ANNOUNCEMENTS**

- Welcome, and thank you to Valerie Shelby, who has volunteered to serve on the Carousel Committee.
- The annual Halloween Parade has been scheduled for October 26, 2019 beginning at 10 a.m.
- The annual Fire Department hydrant test will begin at 9 a.m. on October 27, 2019.
- The Village Offices will be closed on November 11, 2019 in honor of Veterans' Day.
- The Village Offices will be closed on November 28, 2019 and November 29, 2019 in celebration of Thanksgiving. The November regular meeting of the Board of Trustees is scheduled for November 25, 2019.
- The annual Christmas Parade of Lights has been scheduled for December 7, 2019 beginning at 5:00 p.m.

**PRESENTATION**

- Historic Grant Informational Presentation

**PUBLIC HEARINGS**

- Wetlands Permit Application of applicant Paul Pawlowski on behalf of 123 Sterling Avenue, LLC.

**PUBLIC TO ADDRESS THE BOARD**

**REGULAR AGENDA**

**CALL TO ORDER****RESOLUTIONS****RESOLUTION # 10-2019-1**

RESOLUTION adopting the October, 2019 Agenda as printed.

**RESOLUTION # 10-2019-2**

RESOLUTION accepting the monthly reports of the Greenport Fire Department, Village Administrator, Village Treasurer, Village Clerk, Village Attorney, Mayor and Board of Trustees.

**FIRE DEPARTMENT****RESOLUTION # 10-2019-3**

RESOLUTION awarding a Village of Greenport Fire Department Length of Service Award Program participant a pre-entitlement age total and permanent disability benefit, and authorizing Mayor Hubbard to sign the corresponding Verification Letter.

**RESOLUTION # 10-2019-4**

RESOLUTION accepting the resignation of Susano Jimenez as 1st Assistant Chief Engineer of the Greenport Fire Department, effective August 22, 2019.

**RESOLUTION # 10-2019-5**

RESOLUTION accepting the appointment of Wayde Manwaring as 1st Assistant Chief Engineer of the Greenport Fire Department, per the Greenport Fire Department Board of Wardens, effective October 16, 2019.

**VILLAGE ADMINISTRATOR****RESOLUTION # 10-2019-6**

RESOLUTION authorizing the solicitation of bids for the construction of the Village-wide electric distribution system for storm hardening resiliency, and the installation of solar/battery stations at the Wastewater Treatment Plant and the Station One Firehouse; and directing Clerk Pirillo to notice the solicitation of bids accordingly.

**RESOLUTION # 10-2019-7**

RESOLUTION approving an increase in the hourly wage rate for Craig Johnson, from \$ 17.23 to \$ 18.73 per hour, effective November 6, 2019 owing to the assumption of additional duties, per Article VII (Salaries and Compensation), Section 9 (a) - Merit Clause – of the collective bargaining agreement currently in force between the Village of Greenport and CSEA Local 1000.

**RESOLUTION # 10-2019-8**

RESOLUTION approving an increase in the hourly wage rate for Juan Diaz, from \$ 15.30 to \$ 16.80 per hour, effective November 6, 2019 owing to the acquisition of substantial expertise in his area of work experience, per Article VII (Salaries and Compensation), Section 9 (b) - Merit Clause – of the collective bargaining agreement currently in force between the Village of Greenport and CSEA Local 1000.

**VILLAGE TREASURER****RESOLUTION # 10-2019-9**

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 4225, to fund Fire Department legal fees, and directing that Budget Transfer # 4225 be included as part of the formal meeting minutes of the October 24, 2019 regular meeting of the Board of Trustees.

**VILLAGE CLERK****RESOLUTION # 10-2019-10**

RESOLUTION adopting the attached SEQRA resolution regarding the proposed local law of 2019 amending Chapter 142 (Wetlands, Floodplains and Drainage) of the Village of Greenport Code; adopting lead agency status, determining the adoption of the local law amending Chapter 142 (Wetlands, Floodplains and Drainage) to be an Unlisted Action for purposes of SEQRA, and adopting a Negative Declaration, determining that the approval of the Local Law will not have a significant negative impact on the environment.

**RESOLUTION # 10-2019-11**

RESOLUTION adopting Local Law # \_\_\_\_\_ of 2019, amending Village of Greenport Code Chapter 142 (Wetlands, Floodplains and Drainage), regarding the updating of regulations contained in Chapter 142 concerning Wetlands Permit Applications in the Village of Greenport.

**RESOLUTION # 10-2019-12**

RESOLUTION approving the closing of North Street from Main Street to Front Street, and Front Street from Main Street to the Carousel, from 9:30 a.m. through 11:30 a.m. on October 26, 2019 for the Village-sponsored Halloween Parade, in collaboration with the Business Improvement District.

**RESOLUTION # 10-2019-13**

RESOLUTION approving the attached 2019 – 2020 Service Fee Agreement between the Village of Greenport and Penflex, Inc. regarding the 2019 – 2020 fees applicable to the administration by Penflex, Inc. of the Village of Greenport Volunteer Firefighter Length of Service Awards Program.

**TRUSTEES****RESOLUTION # 10-2019-14**

RESOLUTION scheduling a public hearing for 7:00 p.m. on Monday, November 25, 2019 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding a proposed amendment to Chapter 132 (Vehicles and Traffic), Section 54A, Schedule XVI (Limited Time Parking) of the Village of Greenport Code, and directing Clerk Pirillo to notice the public hearing accordingly.

**VOUCHER SUMMARY****RESOLUTION # 10-2019-15**

RESOLUTION approving all checks per the Voucher Summary Report dated October 18, 2019, in the total amount of \$ 1,425,934.56 consisting of:

- o All regular checks in the amount of \$ 704,827.40, and
- o All prepaid checks (including wire transfers) in the amount of \$ 721,107.16.

# VILLAGE OF GREENPORT

## Budget Adjustment Form

Year: 2020 Period: 10 Trans Type: B1 - Transfer Status: Batch  
Trans No: 4225 Trans Date: 10/09/2019 User Ref: ROBERT  
Requested: J KALIN Approved: Created by: ROBERT 10/09/2019  
Description: FUNDING OF FIRE DEPARTMENT LEGAL FEES

Account # Order: No  
Print Parent Account: No

Account No.	Account Description	Amount
A.3410.433	FIRE.LEGAL EXPENSE..	14,250.00
A.3410.200	FIRE DEPT.EQUIPMENT	-4,950.00
A.3410.450	FIRE.MISC EXPENSE..	-3,300.00
A.3410.453	FIRE CHIEF EXP..	-3,000.00
A.3410.454	FIRE WARDEN EXPENSE..	-3,000.00
<b>Total Amount:</b>		<u>0.00</u>

BOARD OF TRUSTEES - VILLAGE OF GREENPORT  
SEQRA RESOLUTION REGARDING THE AMENDMENT OF CHAPTER 142  
(WETLANDS, FLOODPLAINS AND DRAINAGE)  
OF THE VILLAGE OF GREENPORT CODE

WHEREAS THE Village of Greenport intends to amend Chapter 142 (Wetlands, Floodplains and Drainage), of the Village of Greenport Code to update the regulations contained in Chapter 142 regarding wetlands permit applications in the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the amendment of Chapter 142 (Wetlands, Floodplains and Drainage) and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the amendment of Chapter 142 (Wetlands, Floodplains and Drainage), of the Village of Greenport Code regarding the updating of regulations contained in Chapter 142 regarding wetlands permit applications; and it is further

RESOLVED that the Board of Trustees hereby determines that the amendment of Chapter 142 (Wetlands, Floodplains and Drainage) of the Village of Greenport Code regarding the updating of regulations contained in Chapter 142 regarding wetlands permit applications; it is further

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the amendment of Chapter 142 (Wetlands, Floodplains and Drainage) regarding the updating of regulations contained in Chapter 142 4 regarding wetlands permit applications; is an Unlisted Action for purposes of SEQRA;

Will not have a significant negative impact on the environment in the action, and;  
Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage

problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two ore more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee / seconded by Trustee

this resolution is carried as follows:

Dated: July 17, 2019

May 2, 2019

LOCAL LAW NO. OF THE YEAR 2019  
A LOCAL LAW AMENDING CHAPTER 142 WETLANDS,  
FLOODPLAINS AND DRAINAGE  
OF THE GREENPORT VILLAGE CODE

BE IT ENACTED BY THE BOARD OF TRUSTEES OF THE INCORPORATED  
VILLAGE OF GREENPORT AS FOLLOWS:

Section 1.0 Enactment, Effective Date,  
Purpose and Definitions.

1.1 Title of Local Law

1.2 Enactment.

1.3 Effective Date.

1.4 Purpose and Intent of Local Law.

2.0 General Provisions

2.1. Amendment to §142-6(B)(4).

2.2 Amendment to §142-6(D).

2.3 Creation of §142-8(G).

2.4 Deletion of §142-9(A).

2.5 Amendment to §142-9(B).

2.6 Amendment to §142-9(D)

2.7 Deletion of §142-9(E)

3.0 Severability.

1.1 Title.

This Local Law shall be entitled “Local Law of 2019 Amending Chapter 142 Wetlands  
Floodplains and Drainage”



1.2. Enactment.

Pursuant to Section 10 of the Home Rule Law and the Village Law of the State of New York, the Incorporated Village of Greenport, County of Suffolk and State of New York, hereby enacts by this Local Law of 2019, a Local Law of the Village of Greenport.

1.3. Effective Date.

This Local Law shall take effect on the filing of the approved Local Law with the Secretary of State of New York, which shall be within twenty (20) days after its approval by the Board of Trustees of the Incorporated Village of Greenport.

1.4 Purpose and Intent of Local Law.

The purpose and intent of this Local Law is to update the regulations contained in Chapter 142 regarding wetlands permit applications in the Village of Greenport.

2.0 General Provisions.

2.1. Amendment to §142-6(B)(4).

§142-6(B)(4) is hereby amended to read as follows:

(4) Copies of all applications made to any other agencies and any correspondence to or from those agencies and any approvals or denials from those agencies.

2.2 Amendment to §142-6(D).

§142-6(D) is hereby amended to read as follows:

All applications for building permits, filed subdivision maps or any development within the watercourses, coastal wetlands, tidal marshes, floodplain lands, natural drainage systems, freshwater wetlands, watersheds and water recharge areas shall be reviewed by the Village Conservation Advisory Council. The Council shall file its report with the Village Board as provided in § 142-8B

below.

2.3 Creation of §142-8(G).

There shall be a new §142-8(G) created to read as follows:

The term of a permit granted by the Board of Trustees shall not be longer than two years and shall be no longer than the term of any permit issued by another agency.

2.4 Deletion of §142-9(A).

§142-9(A) is deleted and reserved for future use.

2.5 Amendment to §142-9(B).

§142-9(B) is hereby amended to read as follows:

Prior to the issuance of an approved permit the applicant shall provide proof to the Village that the applicant has workmen compensation insurance and Public liability insurance in the amount of \$1,000,000 per occurrence and \$2,000,000, and property damage insurance in the amount of \$500,000 which insurance shall name the Village of Greenport as additional insured while the permit is outstanding and which insurance shall be in effect during the term of the permit.

The applicant shall provide proof of the insurance and the renewal of the insurance in the form of a binder. The applicant shall also provide an original policy naming the Village of Greenport as additional insured if requested by the Village.

2.6 Amendment to §142-9(D)

§142-9(D) is hereby amended to read as follows:

D. In the case of removal, deposition or placement of structures and other operations or uses permitted within the watercourses, coastal wetlands, tidal marshes, floodplain lands, freshwater wetlands, watersheds, water recharge areas or any natural drainage systems, the Village Board shall reserves the right to require a permit or license for that activity, use or operation, including the right

to require payments to the Village in an amount and in such manner as the Village Board shall direct.

2.7 Deletion of §142-9(E)

§142-9E is hereby deleted from the Greenport Village Code.

3.0 Severability

In the event that one or more sections of this law shall be deemed to be void or invalid, the remaining sections of this law shall remain in full force and effect.

**Penflex, Inc. 11/1/2019-10/31/2020 Service Fee Agreement**

**VILLAGE OF GREENPORT  
SERVICE AWARD PROGRAM**

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**Standard Services Fee Schedule**

Base Fee: \$3,500, \$0 change from 2018

Per-Participant Fee: \$17, \$0 change from 2018

Payment certification and trustee directive letters: \$75 per letter, \$0 change from 2018

**Total Estimated Standard and Distribution Services Fees: \$6,000**

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**Preparation of Financial Statement Disclosures**

Disclosure Packages Provided For Program Year 2018:

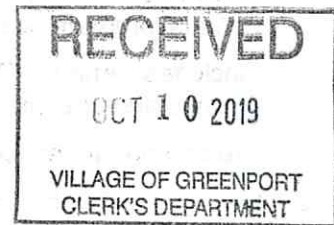
NYS LOSAP Audit Package: No

GASB 73 Package: Yes

Auditing Firm:

Contact Name:

Email Address:



Please Check 'Yes' Or 'No' For Program Year 2019:

Complete the NYS LOSAP Audit Package for a fee of \$495:  Yes  No

This is a \$0 change from 2018. Please refer to the enclosed newsletter titled 'New York State Volunteer Firefighter LOSAP Audit Requirement' for more information

Complete the GASB 73 Package for a fee of \$950:  Yes  No

This is a \$0 change from 2018. Please refer to the enclosed 'GASB 73 FAQs' for more information. For a sample GASB 73 package, please email: [info@penflexinc.com](mailto:info@penflexinc.com).

**PLEASE NOTE: If you are requesting any Disclosure Packages, please review and make any necessary changes to your auditor's information noted above.**

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All other services are optional and are billed only when requested. Please call for fee estimates and purchase order arrangements. Optional services include additional client meetings, drafting of special correspondence and documents, and performing actuarial cost estimate calculations.

To authorize Penflex, Inc. to begin providing these services in accordance with this fee schedule, please have the Mayor sign and return this Service Fee Agreement. Keep a copy for your records.

\_\_\_\_\_  
Mayor  
Village of Greenport

*Edward J. Holohan*

Edward J. Holohan, ASA  
President, Penflex, Inc.