



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

February 15, 2024 at 6:00 PM
Mayor and Board of Trustees – Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

MOTION TO OPEN MEETING

PLEDGE OF ALLEGIANCE

**BOARD PUBLIC MEETING TO RECEIVE COMMENTS ON THE
FOLLOWING STATE LIQUOR AUTHORITY APPLICATION**

**Application from North Fork Arts Center, Inc., 211 Front
Street, Greenport.**

PUBLIC HEARING

Public hearing regarding the proposed local law 2 for the maximum speed limit in non-school zones throughout the Village to 25 miles per hour and the proposed local law 3 in relation to the imposition of fees by the Board of Trustees resolution.

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT – CHIEF WAYDE MANWARING**
Including compilation of all monthly meeting minutes
- o **VILLAGE ADMINISTRATOR – PAUL J. PALLAS, P.E.**
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE DEPUTY TREASURER – ADAM BRAUTIGAM**
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK – CANDACE HALL**
- o **VILLAGE ATTORNEY – HARRIS BEACH PLLC**

MAYOR AND VILLAGE BOARD OF TRUSTEES

BOARD DISCUSSION

PUBLIC TO ADDRESS THE BOARD

Bill VOG 02-24.

A local law to amend the Code of the Village of Greenport, to amend the maximum speed limit in non-school zones throughout the Village to 25 miles per hour.

Section 1. Legislative Intent and Findings.

The Village of Greenport currently imposes a speed limit of 25 miles per hour on Main Street and Front Street, and 30 miles per hour on all other streets (except in school zones where the speed limit is 20 miles per hour). The Village recognizes that there is significant pedestrian and bicycle traffic, including residents and tourists, throughout the Village, not just on Main and Front Streets but on the residential streets in the Village, and finds that due to these conditions and traffic engineering considerations streets would be made safer if the speed limit on all streets, other than in school zones, is 25 miles per hour. Establishing a Village-wide 25 miles per hour speed limit will reduce the potential for traffic accidents and pedestrian or bicyclist injuries and will improve the character of the Village.

Section 2. Chapter 132 of the Code of the Village of Greenport is hereby amended, to read as follows:

“§132-45. Schedule VII: Speed Limits.

In accordance with the provisions of §132-10, the maximum speed limit at which vehicles may proceed on or along any streets or highways within the Village is hereby established at 25 miles per hour, except as indicated below.

Name of Street	Speed limit (mph)	Location
Moore's Lane (school zone)	20	1,450 feet from Route 25 to Water Tower Property (this would include the stone-paved road which is the entrance to the polo grounds on the north end.)

Section 3. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 4. Effective date. This local law shall take effect immediately upon filing with the Secretary of State.

Bill VOG 03-24.

A local law to amend the Code of the Village of Greenport in relation to the imposition of fees by Board of Trustees resolution.

Section 1. Intent. The Village Code provides for various fees to be adopted by resolution and others are provided by fee amounts established by local law. The Board intends to create a uniform method of establishing fees in all instances. Each of the Code provisions that currently provides for a fee amount is hereby amended to authorize the Board of Trustees to establish fees from time to time.

Section 2. The following sections of the Code of the Village of Greenport are amended, to read as follows:

“§61-7. Fee. Every application for determination under this Chapter shall be accompanied by a fee in an amount as determined from time to time by resolution of the Board of Trustees. In addition, an applicant shall be responsible for fees for consultants, in accordance with Part 617 of Title 6 of the New York Codes, Rules and Regulations. Where the village must prepare a final environmental impact statement, the fee charged shall be the actual cost incurred by the Village.

§63-6(A). Fee. The fee for a filming permit (for a period of three days or less) shall be a nonrefundable fee in an amount as determined from time to time by resolution of the Board of Trustees, payable in cash or check at the time of submission of the film permit application.

§65-7. Building Department Fee Schedule. The fee to file an application for a building, construction, demolition or sign permit, certificate application or any other Building Department application shall be in an amount as determined from time to time by resolution of the Board of Trustees. No application shall be deemed filed and no permit shall be issued until required fees have been paid and all other pertinent requirements have been met.

§68-11(B). Fees. All applications for a floodplain development permit shall be accompanied by a fee in an amount as determined from time to time by resolution of the Board of Trustees. In addition, the applicant shall be responsible for reimbursing the Village of Greenport for any additional costs necessary for review, inspection and approval of this project. The local administrator may require a deposit of no more than \$500 to cover these additional costs.

§76-10. The fee for a certificate of appropriateness and for the preparation and publication of any required notice shall be in an amount as determined from time to time by resolution of the Board of Trustees.

§103-11. The biennial permit fee for a rental permit or a renewal rental permit, including the fee for an owner of a rental property found by any court of competent jurisdiction to have violated this

chapter within a two-year period preceding the date of the commencement of the renewal period, shall be in an amount as determined from time to time by resolution of the Board of Trustees.

§105-40(A). The application fee for a new sewer connection shall be in an amount as determined from time to time by resolution of the Board of Trustees.

§105-40(D). Inspection fees for new services and for disconnection of sewer services shall be in an amount as determined from time to time by resolution of the Board of Trustees.

§105-40(E). Upfront connections fees outside of the Village limits shall be in an amount as determined from time to time by resolution of the Board of Trustees.

§112-6. The application fee for a dumpster permit shall be in an amount as determined from time to time by resolution of the Board of Trustees.

§115-13(C). A road opening permit fee shall be in an amount as determined from time to time by resolution of the Board of Trustees.

§118-14. The fee for Planning Board applications for subdivisions, mergers or as otherwise required by this Chapter shall be in an amount as determined from time to time by resolution of the Board of Trustees.

§136-4(l). Only devices deemed acceptable by the New York State Department of Health are acceptable. Plans and installations must conform to New York State Health Department of Health guidelines. Failed installation inspections that are required by this Chapter will necessitate a charge to be billed to the customer's water account based on the size of the service line in an amount as determined from time to time by resolution of the Board of Trustees.

§142-7. Wetland Permit Application Fees. The fee for a wetland permit application, any other applications required by this Chapter, and any required hearing notice shall be in an amount as determined from time to time by resolution of the Board of Trustees. The applicant is separately responsible for payment to the Village of all consulting and professional fees incurred by the Village in reviewing the application.

§150-15(l). Businesses which are not located on Front Street, Main Street or Third Street. south of Front Street may have one or more directional sign(s) on either Front Street, Main Street or Third Street, south of Front Street. Applications for such off-street business directional sign(s) must be approved by the Planning Board. Such off-street business directional sign(s) shall be limited to 8 inches x 24 inches in size. The sign(s) shall only be installed by the Greenport Public Works Department for a fee in an amount as determined from time to time by resolution of the Board of Trustees. The sign(s) shall be licensed for a period of two years, and such license(s) shall be renewed upon expiration. When the business is discontinued the sign(s) will be taken down."

Section 3. The following sections shall be added to the Code of the Village of Greenport, to read as follows:

“§150-27(L). The fee for applications to the Board of Appeals shall be in an amount as determined from time to time by resolution of the Board of Trustees.

§150-29(H). The fee for a conditional use permit application shall be in an amount as determined from time to time by resolution of the Board of Trustees.

§150-30(E). The fee for a site plan application shall be in an amount as determined from time to time by resolution of the Board of Trustees.

§150-30.1(F). The fee for a curb cut application shall be in an amount as determined from time to time by resolution of the Board of Trustees.

§150-50(C). The fee for a SWPPP application shall be in an amount as determined from time to time by resolution of the Board of Trustees.”

Section 4. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date. This local law shall take effect immediately upon filing with the Secretary of State.



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Submitted: February 8, 2024
Meeting: February 15, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Candace Hall, *Village Clerk*
Department: Village Clerk Department

Greenport Fire Dept February 2024 Work Session

Attachments:

Greenport Fire Dept February 2024 Work Session (PDF)

CHIEF WAYDE MANWARING
1ST ASST CHIEF ALAIN DEKERILLIS
2ND ASST. CHIEF CRAIG JOHNSON
CHAPLAIN FRANK MUSTO
ASST. CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER ALAIN DEKERILLIS
DEPARTMENT SECRETARY JAMES KALIN



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(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gldfire@optonline.net
www.greenportfd.org

Meeting of the Board of Wardens

WEDNESDAY January 17, 2024

OPENING

Chief Wayde Manwaring opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayde Manwaring

2nd Ass't Chief Craig Johnson

Wardens Bernard Purcell and Joseph Walters of Eagle Hose Co. #1

Wardens Norma Corwin and Antone Volinski III of Relief Hose Co. #2

Warden Patrick Brennan of Star Hose Co. #3

Warden Wayne Miller of Standard Hose Co. #4

Wardens Clifford Harris and Peter Harris of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

Excused: 1st Ass't Chief Alain de Kerillis, Warden Robert Hamilton of Star Hose Co. #3 and Warden Scott Hollid of Standard Hose Co. #4

THOSE WISHING TO ADDRESS THE BOARD –

1. Warren Jensen thanks the Wardens for their support on behalf of the Marine Fire Rescue Squad and wanted to officially notify the Wardens that they received a letter from Fred Thiele saying that they were awarded a grant for \$500,000 towards the purchase of a new fire rescue boat. W. Jensen would like to put the wheels in motion and find out where we go from here. In the meantime, the police boat will be used to get us through. Chief Manwaring reported that he did talk to the Mayor and he is getting paperwork together for both boats. W. Jensen also mentioned that the used police boat needs to be picked up by Southold Marine- it will need some work done. About \$5,000-10,000 will need to be invested to make it a functioning vessel.
2. Peter Harris gave a \$500 check to the Marine Fire Rescue Squad on behalf of Phenix Hook & Ladder.
3. Helen Reiss said that in the office that she works in it is too cold. She put a thermometer in there today and after 5 minutes the temperature was still dropping and it was 52 degrees. She said something really needs to be done with heating for the room and someone else will be starting in that position and they shouldn't have to sit in the cold either. A. Volinski III mentioned that there are also complaints about the radio room too.

READING OF THE PREVIOUS MINUTES

Motion made by C. Harris, seconded by P. Harris, to approve the minutes of the December 20, 2023 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

There was no finance committee report.

COMPANY OFFICERS' MEETING MINUTES-

The Company Officers' report was read by Chief Wayde Manwaring for information only.

TREASURER'S REPORT

There was no treasurer's report.

BILLS- None.

COMMUNICATIONS

1. East Marion's 125th Anniversary parade August 10, 2024.
2. Long Island Metro Fire/EMS Expo 2/2-2/4 at Nassau Coliseum.
3. \$200 donation from 5th Street Productions.
4. \$500 donation from Atlas Sales Realty.
5. Service agreement for the air machine.
6. \$100 donation and thank you letter from Maryjean Moore- will forward to rescue.
7. Waterway Pump and weigh testing- prices the same as last year \$1400 for pump and \$680 for weighing.
8. Chilli cook off and polar plunge at Silver Sands 1/28
9. Peter Harris mentioned his sister said she sent a check for donation in memory of his mother-in-law, Arlene Hubbard, and wasn't sure if it was received. N. Corwin said that the Rescue squad got one that came directly to them, she isn't sure who it was from but she will double check.

Motion by W. Miller, seconded by C.Harris, to file and/or forward all communications and deposit checks, Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. Philip Stringfellow to Rescue Squad.
2. Yeney Sarai Garza Mateo to Rescue Squad.
3. Alessandro Beza to Rescue Squad.

Motion made by A.Volinski III, seconded by J. Walters, to accept all applications for membership. Motion Carried.

REPORTS OF COMMITTEES

Buildings and Grounds

1. C. Harris reported that him and David Nyce started the cabinet work in the kitchen this past weekend. When measuring was done it was measured incorrectly so the cabinets need to be altered. He also said the

sink is ordered and hopefully will be here next week. The plumber is ready to put it in.

Bylaws- No Report.

Finance- No Report.

Fire District – No Report.

Pre-Incident Planning- No Report.

Service Awards

1. Chief Manwaring reported that the final numbers are up and the grievance was moved to the 28th. If you can't make it, let Jimmy know and he will schedule a private one. W. Miller said that it is the Chief's responsibility and authority to award points, not Kalin. A. Volinski III asked if there is anyone with points, but not the required training. Chief Manwaring said that he has to check. More discussion ensued about the points stopping if someone doesn't have their mandatory training. A. Volinski III also said that he is still doing percentages and not whole points. 2nd Asst Chief Johnson mentioned that it should only be that way because of officer positions and not being in the position for the whole year. N. Corwin said that he has some formula and it depends on the number of calls etc. P. Brennan asked how we handle this going forward. N. Corwin said that the new person in the position will be doing what the Chiefs tell her to do so she will do what she is taught. More discussion ensued about the percentage points and how it has been in the past. C. Harris said that the committee should sit down and see how it should be and explain it to her. P. Brennan requested an executive session to discuss personnel matters.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral – No Report.

Communications- No Report.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items and wishlist for the year with top 3.

Relief Hose Co. #2 6 Streamlight replacement rechargeable batteries, 2 streamlight rechargeable flashlights, LED replacement headlights for 8-3-2 and use of 8-3-14 on 2/4 for expo at Nassau Coliseum.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- Bags for scottmasks and budget items.

Phenix Hook & Ladder Co. #1- Budget items.

Rescue Squad- Budget items, Request to move the Rescue Squad to the back building once the kitchen is complete and do a bathroom in the future. Will need to move some equipment around.

Fire Police- Budget items.

Water Rescue-PFDs, portable pump, monitor, P.O to move the Police boat over to Southold Marine, and wish list. 2nd Asst Chief Johnson said the PFDs were delivered to Village Hall.

UNFINISHED BUSINESS –

1. A. Volinski III said that there was a motion last month to move the bus and he wants to know why it's still sitting there. 2nd Asst. Chief Johnson said that he just got permission today from Paul Pallas to move it. He said it is in process.
2. N. Corwin reported that the Rescue Squad cooler was used for the Wardens Xmas party in December and it is still sitting over by Hook and Ladder full of beverages. She said nobody asked to use it and it needs to be cleaned and put back where it belongs.
3. Bernard Purcell asked if the forms for the bail out ropes ever got printed and distributed because they didn't receive any.
4. B. Purcell also asked if there is a schedule for fireschools. 2nd Asst. Chief Craig Johnson said that the annual schedule for all trainings is complete and he will put it out. B. Purcell also requested that we tell the members a week or two ahead of time which truck will be going.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS- No Report.

GOOD OF THE DEPARTMENT

1. B. Purcell said that they have been looking into the fallen firefighters and getting George Matthias on the wall in Albany. He started the process and hopes it will be done by Oct 2025. He said he meets all criteria, but it wasn't a thing back then. He said maybe somewhere along the line they can get a plaque made and put it on the statue. A. Volinski said the monument was done originally for Richie and Bruce.
2. W. Miller said that there is a cut out on Flint Street for a driveway by the fire house at the house next door. There has never been a driveway there before. Chief Manwaring said that he looked into it and he did everything the right way and there isn't much they can do about it. Mary Bess Phillips said that the Village trustees don't do cut outs anymore its all through the planning board.
3. A. Volinski III said that there was a conflict with the meeting room last night. He said there was another unannounced meeting by the Village for the zoning board. They came in, took over the meeting room when there was two meeting scheduled. He said no one came to them to see if the room was available. Mary Bess Phillips said that the Village Clerk calls over and speaks with the secretary to make sure the room is available. A. Volinski III said that it is not on the Village's calendar that is hanging in the fire house. Mary Bess Phillips said that it is on their Calendar and they need to go to the website to see the most recent, but she will look into it.
4. A. Volinski III also said that he heard that the Chiefs bought 3 toughbooks and he asked when they were approved and what they're being used for. 2nd Asst Chief Johnson and W. Miller said that they were approved a long time ago. 2nd Asst Chief Johnson reported that they are being used for incident reports, working remotely. A. Volinski III said that it is a waste of money and said that they could use the tablets for it. N. Corwin said that tablets that are in the ambulances do have the ability to be on the internet and do fire and EMS reports if you go in the program, she isn't sure why you need a tablet in the truck and a tough book. 2nd Asst Chief Johnson said they don't use the small tablets any more, they don't work well with the ESO application. N. Corwin said that she knows something they can work for. She also mentioned that the one in the 80 car works fine.

5. Chief Manwaring said that the Chiefs and Helen had interviews with Ann Sue Kostal to replace Helen. They recommend that she replace Helen. W. Miller asked if she had any EMS background or anything. Chief Manwaring said she doesn't but she is good with computers and can learn medical terms as she goes. P. Brennan asked how she would be trained. Chief Manwaring said that Helen will be training her. N. Corwin said that she is good at inventory and keeping track of things which is important. She has run inventory, she does it at Fitness advantage and sets up Christmas tree farms inventory and warehouse. N. Corwin is very optimistic.
6. P. Harris asked what the latest on the heating situation is. Chief Manwaring said that Albie was working on it with Burts before he left. C. Harris reported that there was air in the lines so they put in a valve to let the air escape. Once they did that the radiator started leaking bad, there is nothing left to it. There are more that are like that. It was left to leak for a while onto the floor. C. Harris did put a cup under which ended up overflowing and then put a pan there, but a ceiling tile dropped downstairs cause it was leaking down. All of the radiators need to be replaced along with the piping. C. Harris said that he isn't sure how far Albie got with it, he doesn't want to do double work. P. Harris said that once it is fixed it should be that prior to the heating season we get everything inspected. The panels have probably not ever been taken off and cleaned. If they were cleaned we would have seen how bad of shape they got into.
7. B. Purcell mentioned the stove. C. Harris said that A. Volinski was able to do some research. The original quote is \$1,747.47 to clean and repair the stove we have. A. Volinski found a similar stove for \$2,689. That is the cheapest of three prices. C. Harris is concerned about the quality because of how cheap it is. He said that for \$900 more we should definitely consider a new one rather than repairing the old one. C. Harris said that the other prices are \$3,850 and \$4,599. The same stove we have now was \$5,890. C. Harris said that he can call the company tomorrow with the cheaper price and investigate a little. He also is going to look into the price for shipping.
8. C. Harris said that he got a quote for 10 tables- \$139 a piece, just shy of \$1,400, but it's \$500 for shipping. Motion made by A. Volinski III, seconded by P. Harris, to purchase the tables using money from the May Mile. Motion Carried.

9. C. Harris reported that he spoke with Billy Schultz about the leaders out front because they still haven't been redirected. They were supposed to be rerouted. He had someone, but they couldn't figure out how to do it so now he has someone else working on it.
10. B. Purcell said he spoke to Paul C. about the ice machine. He said he would just charge them for the parts. W. Miller asked who was moving the machine. B. Purcell said he could do it but he would charge them labor.

EXECUTIVE SESSION

Motion made by P. Brennan, seconded by W. Miller, to adjourn to an executive session to discuss personnel matters. Motion Carried. Adjourned to executive session at 8:15PM.

Upon returning from executive session, a motion made by W. Miller, seconded by A. Volinski III, to resume regular meeting. Regular meeting resumed at 8:44 pm.

11. Motion made by N. Corwin, seconded by C. Harris to set up waterway contract for Summer hose test.
12. Motion made by A. Volinski III, seconded by W. Miller to allow Relief Hose use of 8-3-14 for the expo. Motion carried.

READING OF THE MINUTES

Motion by Norma Corwin, seconded by Cliff Harris, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by Norma Corwin, seconded by Cliff Harris, to adjourn. Motion carried. The meeting was adjourned at 8:48 pm.

Submitted by,

Rebecca J. McKnight

Recording Secretary

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1																									
2	Greenport Fire Department period ending January 31, 2024																								
3																									
4																									
5	Arnold, Jordan		4	31	%	25	6	8.2	%	0	0	0	1	0	5	1	0	32							
6	Barron, Megan		4	31	%	25	8	11	%	25	0	0	0	0	1	1	0	52							
7	Barszczewski, Joseph		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0	0							
8	Barszczewski, Joseph III	L	2	15	%	25	0	0	%	0	0	0	0	0	4	0	1.25	30.25					X	X	X
9	Betz, James		0	0	%	0	3	4.1	%	0	0	0	0	0	0	0	0	0							
10	Birmingham, Kenneth		1	7.7	%	0	1	1.4	%	0	0	1	0	0	0	0	0	1							
11	Blasko, Bruce		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0	0							
12	Breese, Colleen	S	2	15	%	25	13	18	%	25	0	1	0	0	0	0	1.25	52.25							
13	Breese, Harry	D	3	23	%	25	1	1.4	%	0	0	0	0	0	0	0	0.75	25.75							
14	Brennan, Patrick	W	0	0	%	0	0	0	%	0	1	2	0	0	0	0	2	5							
15	Buchanan, Shawn		1	7.7	%	0	0	0	%	0	0	1	0	4	0	0	0	5					X	X	X
16	Bumble III, Charles	T	0	0	%	0	0	0	%	0	0	0	0	0	0	0	1.25	1.25							
17	Bumble, Samantha		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0	0							
18	Butler, Michael		4	31	%	25	0	0	%	0	0	0	0	0	4	0	0	29					X	X	X
19	Capon, George		5	38	%	25	27	37	%	25	0	1	0	0	0	0	0	51							
20	Carey, Patrick		0	0	%	0	1	1.4	%	0	0	1	0	4	0	0	0	5					X	X	X
21	Carrig, Melinda		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0	0							
22	Charters, Gary		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0	0							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap		
23	Ciriello, Frank		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
24	Clark III, Henry		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
25	Clark, James	S	3	23	25	1	1.4	25	1.4	0	0	0	1	0	4	0	1.25	31.25		X	X	X			
26	Clark, Jeffrey		7	54	25	1	1.4	25	1.4	0	0	0	1	0	0	0	0	26							
27	Corazzini, Jeffrey		1	7.7	0	11	15	0	15	25	0	0	0	0	0	0	0	25							
28	Corazzini, Warren		0	0	0	3	4.1	0	4.1	0	0	0	1	0	0	0	0	1							
29	Corwin, Everett		2	15	25	15	21	25	21	25	0	0	3	0	4	0	0	57		X	X	X			
30	Corwin, Norma	C,W	5	38	25	28	38	25	38	25	0	0	5	0	2	0	4	61							
31	Corwin, Robert E.	C,D,ID	6	46	25	36	49	25	49	25	1	4	4	0	2	0	4	61							
32	Corwin, Robert J.	L	0	0	0	9	12	0	12	25	0	4	4	0	0	0	1.25	30.25							
33	Corwin, Scott		7	54	25	4	5.5	25	5.5	0	0	0	4	1	4	0	0	34	X	X	X	X			
34	Costas, Tom		3	23	25	0	0	25	0	0	0	0	3	0	4	0	0	32		X	X	X			
35	Creedon, Daniel	S	7	54	25	41	56	25	56	25	0	2	2	0	5	0	1.25	58.25		X	X	X			
36	Creighton, Ryan		0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1							
37	De Kenillis, Alain	CH,S,T	4	31	25	19	26	25	26	25	0	2	2	0	0	0	8.75	60.75							
38	DelGaudio, Malysa		3	23	25	14	19	25	19	25	1	2	2	0	0	0	0	53							
39	Detrick, Gary		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							
40	Diaz, Juan		2	15	25	3	4.1	25	4.1	0	0	2	2	0	5	1	0	33		X	X	X			
41	Diaz, Nicolas		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							
42	Dinizio, Anthony		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							
43	Dinizio, Paul		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
4																								
44	Edwards, Alson	0	0 %	0	0	0 %	0	0 %	0	0	1	0	0	0	0	1								
45	Edwards, Carol	1	7.7 %	0	28	38 %	25	25 %	25	0	0	0	0	0	0	25								
46	Ellis, Scott	0	0 %	0	0	0 %	0	0 %	0	0	0	0	0	0	0	0								
47	Ferguson, Peter	0	0 %	0	0	0 %	0	0 %	0	0	0	0	0	0	0	0								
48	Ferrari, Dakota	0	0 %	0	0	0 %	0	0 %	0	0	0	0	0	0	0	0								
49	Ficurilli, Michael	5	38 %	25	3	4.1 %	0	0 %	0	0	1	0	4	0	0	30	X	X	X	X				
50	Flora, Michael	0	0 %	0	0	0 %	0	0 %	0	0	0	0	0	0	0	0								
51	Fogarty, Jonathan	2	15 %	25	0	0 %	0	0 %	0	0	1	0	4	0	1.25	31.25	X	X	X	X				
52	Garcia-Dinizio, Gloria	0	0 %	0	0	0 %	0	0 %	0	0	0	0	0	0	0	0								
53	Golden, Danielle	0	0 %	0	0	0 %	0	0 %	0	0	0	0	0	0	0	0								
54	Golden, Jillian	0	0 %	0	0	0 %	0	0 %	0	0	0	0	0	0	0	0								
55	Grattan, Timothy	0	0 %	0	0	0 %	0	0 %	0	0	1	0	0	0	0	1								
56	Gray, Enya	0	0 %	0	0	0 %	0	0 %	0	0	0	0	0	0	0	0								
57	Gray, Sally Anne	0	0 %	0	4	5.5 %	0	0 %	0	0	0	0	0	0	0	0								
58	Grilli, Jared	0	0 %	0	0	0 %	0	0 %	0	0	0	0	0	0	0	0								
59	Grilli, Jennifer	0	0 %	0	0	0 %	0	0 %	0	0	1	0	4	0	1.25	6.25	X	X	X	X				
60	Grilli, John	0	0 %	0	0	0 %	0	0 %	0	0	1	0	4	0	0	5	X	X	X	X				
61	Hamilton Jr., Robert	3	23 %	25	5	6.8 %	0	0 %	0	0	0	0	4	0	2.75	31.75	X	X	X	X				
62	Hanold, Christopher	0	0 %	0	3	4.1 %	0	0 %	0	0	0	0	0	0	3.25	3.25								
63	Hanold, Christopher, Jr.	0	0 %	0	0	0 %	0	0 %	0	0	0	0	0	0	0	0								
64	Harris, Cliff	0	0 %	0	0	0 %	0	0 %	0	0	2	0	4	0	4	10	X	X	X	X				

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
4																									
65	Harris, Peter	L,T,D,W	7	54 %	25	3	4.1 %	0	0	4	0	4	0	5.25	38.25		X	X	X						
66	Harvey, Russell		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
67	Hollid, Scott	W	0	0 %	0	0	0 %	0	0	0	0	0	0	2	2										
68	Holmes, Joseph	L	5	38 %	25	7	9.6 %	0	0	0	0	4	0	1.25	30.25		X	X	X						
69	Hubbard Jr, George		0	0 %	0	0	0 %	0	0	1	0	4	0	0	5		X	X	X						
70	Huzsek, Andrew H		6	46 %	25	1	1.4 %	0	0	1	0	4	0	0	30		X	X	X						
71	Hydell, Carol	C	0	0 %	0	0	0 %	0	0	0	0	0	0	2	2										
72	Hydell, Charles		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
73	Hydell, Charles, Jr.		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
74	Jensen, Warren		2	15 %	25	1	1.4 %	0	0	1	0	4	0	0	30		X	X	X						
75	Jester, Robert		0	0 %	0	0	0 %	0	0	1	0	4	0	0	5		X	X	X						
76	Jimenez, Susano		0	0 %	0	0	0 %	0	0	0	0	4	0	0	4		X	X	X						
77	Jobes, Craig	L	6	46 %	25	16	22 %	25	0	2	0	4	0	1.25	57.25		X	X	X						
78	Johnson, Craig	CH	2	15 %	25	19	26 %	25	0	3	1	4	0	6.25	64.25		X	X	X						
79	Kalin, James		11	85 %	25	59	81 %	25	0	1	0	0	0	0	51										
80	King, Kendra		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
81	Kumjian, Claude		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
82	Land, Shannon		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
83	Luke, Alexander		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
84	Mantzopoulos, John		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
85	Manwaring, Julia		3	23 %	25	13	18 %	25	0	2	0	9	0	0	61		X	X	X						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts				st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap		
4																									
86	Manwaring, Wayde	CH	11	85%	25	16	22%	25				0	5	0	9	0	6.25	70.25		X	X	X			
87	Marczewski, Macy		0	0%	0	0	0%	0				0	1	0	4	0	0	5		X	X	X			
88	Martocchia, Jerome		0	0%	0	2	2.7%	0				0	1	0	0	0	0	1							
89	McDaniels, Leslie		0	0%	0	0	0%	0				0	0	0	0	0	0	0							
90	Melly, Megan		0	0%	0	0	0%	0				0	0	0	0	0	0	0							
91	Miller, Peter		0	0%	0	0	0%	0				0	0	0	0	0	0	0							
92	Miller, Wayne	W	1	7.7%	0	1	1.4%	0				0	3	0	4	0	2	9		X	X	X			
93	Mills, Wm. J., III		0	0%	0	0	0%	0				0	0	0	0	0	0	0							
94	Mills, Robert		0	0%	0	0	0%	0				0	0	0	0	0	0	0							
95	Milovich Jr., Joseph		7	54%	25	1	1.4%	0				0	0	0	4	0	0	29		X	X	X			
96	Mims, Ralph		0	0%	0	0	0%	0				0	0	0	0	0	0	0							
97	Musto, Francis	S, Ch	1	7.7%	0	11	15%	25				0	3	1	4	0	2.5	35.5	X	X	X	X			
98	Mysitborski, Linda		0	0%	0	0	0%	0				0	0	0	0	0	0	0							
99	Narkiewicz, Piotr		3	23%	25	17	23%	25				0	0	0	1	0	0	51					X		
100	Nedoszyrko, William	S	0	0%	0	0	0%	0				0	1	0	4	0	1.25	6.25		X	X	X			
101	Nyce, David		9	69%	25	5	6.8%	0				1	3	0	6	0	0	35		X	X	X			
102	O'Brien, Michael		1	7.7%	0	0	0%	0				0	1	0	4	0	0	5		X	X	X			
103	Pal-Singh, Vijay		0	0%	0	0	0%	0				0	0	0	0	0	0	0							
104	Petrignano, Victor		0	0%	0	0	0%	0				0	0	0	0	0	0	0							
105	Piel, Jeffrey		0	0%	0	0	0%	0				0	1	0	0	0	0	1							
106	Pirillo, James A.		6	46%	25	2	2.7%	0				0	2	0	5	1	0	33		X	X	X			

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts		pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
107	Pope, George		8	62	%	25	19	26	%	25	0	2	0	4	0	0	56		X	X	X				
108	Purcell, Bernard	W	13	100	%	25	62	85	%	25	0	4	0	5	1	2	62		X	X	X				
109	Purcell, Ryan		5	38	%	25	6	8.2	%	0	0	0	1	4	0	0	30	X	X	X	X				
110	Quillin, Michael	D	0	0	%	0	0	0	%	0	0	1	0	4	0	0.75	5.75		X	X	X				
111	Raynor, Dale	L	4	31	%	25	1	1.4	%	0	0	1	0	4	0	1.25	31.25		X	X	X				
112	Reed, Michael		2	15	%	25	4	5.5	%	0	0	1	0	4	0	0	30		X	X	X				
113	Reed, Taylor	L	1	7.7	%	0	15	21	%	25	1	2	0	4	0	1.25	33.25		X	X	X				
114	Reiss, Helen		1	7.7	%	0	2	2.7	%	0	0	2	0	9	0	0	11		X	X	X				
115	Richter, Michael	T,T	0	0	%	0	6	8.2	%	0	0	2	0	4	0	2.5	8.5		X	X	X				
116	Robins, William	L	6	46	%	25	3	4.1	%	0	0	3	0	4	0	1.25	33.25		X	X	X				
117	Rosa, Lisa		4	31	%	25	2	2.7	%	0	0	0	0	4	0	0	29		X	X	X				
118	Rung, Rosalie		1	7.7	%	0	16	22	%	25	0	0	0	0	0	0	25								
119	Rutkowski, Stephen	D	10	77	%	25	45	62	%	25	0	2	0	4	0	0.75	56.75		X	X	X				
120	Skrezec, John		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
121	Spanos, James		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
122	Spinozzi, Matthew		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
123	Staples, Halsey		2	15	%	25	3	4.1	%	0	0	1	0	4	0	0	30		X	X	X				
124	Strickland, Samuel	L,D	4	31	%	25	19	26	%	25	1	4	0	4	0	2	61		X	X	X				
125	Swetland, Jessica		2	15	%	25	0	0	%	0	0	2	0	4	0	0	31		X	X	X				
126	Tamin, John		1	7.7	%	0	6	8.2	%	0	0	0	1	4	0	0	5	X	X	X	X				
127	Taylor, Vernetta		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
4																								
128	Tejada, Yira	1	7.7 %	0	3	4.1 %	0	0	0	1	0	0	3	0	0	4								
129	Thorp, Thomas	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	1.25	1.25								
130	Trapani, Heather	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0								
131	Vandenburgh, Richard	0	0 %	0	0	0 %	0	0	0	0	1	0	4	0	0	5		X	X	X				
132	VanEtten, George	5	38 %	25	1	1.4 %	0	0	0	0	1	0	4	0	0.75	30.75		X	X	X				
133	Verity, Michael	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0								
134	Verley, Joseph, Jr.	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0								
135	Volinski, Antone, III	3	23 %	25	28	38 %	25	0	0	0	4	0	0	0	3.25	57.25								
136	Volinski, Darryl	2	15 %	25	4	5.5 %	0	0	0	0	0	0	0	0	0	25								
137	Walker, David, Jr.	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0								
138	Waller, Kristie	0	0 %	0	0	0 %	0	0	0	0	1	0	0	0	0	1								
139	Walters, Joseph	0	0 %	0	0	0 %	0	0	0	0	1	0	4	0	2	7		X	X	X				
140	Weingart, Jeffrey	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0								
141	Wright, William	5	38 %	25	18	25 %	25	0	0	0	0	0	4	0	0	54		X	X	X				
142	Zaymayar, Elias	8	62 %	25	14	19 %	25	0	0	0	3	0	4	0	2	59		X	X	X				
143	Zurek, Gregory	2	15 %	25	0	0 %	0	0	0	0	0	0	0	0	0	25								
144	Zurek Jr, Stanley	2	15 %	25	0	0 %	0	0	0	0	0	0	4	0	0	29		X	X	X				
145																								

CHIEF WAYDE MANWARING
1ST ASST. CHIEF ALAIN DEKERILLIS
2ND ASST. CHIEF CRAIG JOHNSON
CHAPLAIN FRANK MUSTO
ASST. CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER ALAIN DEKERILLIS
DEPARTMENT SECRETARY JAMES KALIN



(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gtdfire@optonline.net
www.greenportfd.org

Greenport Fire Department Monthly Report January, 2024

Number of calls this month: 87

Number of calls to date: 87

Breakdown of calls by signal numbers:

9 (stand/by) 1
12 (brush fire) 0
13 (automatic alarm, smoke, etc.) 8
13-35 (working structure fire) 0
14 (vehicle fire) 0
16 (ambulance/rescue) 73
16-23 (MVA, water rescue, misc.) 0
16-59 (routine transport) 0
23 (CO alarm, medi-vac) 4
24/13-35 (mutual aid working structure fire) 1
24/16 (mutual aid ambulance/rescue) 0
24/16-23 (mutual aid MVA) 0
24/23 (mutual aid water rescue/misc.) 0
26 (boat fire) 0

Breakdown of calls by location:

Within the Incorporated Village of Greenport 26
Within the East/West Fire Protection District 60
Other (mutual aid) 1

(22 calls ahead of last year)

Prepared by: James Kalin, Secretary 02/02/2024

GREENPORT F.D.

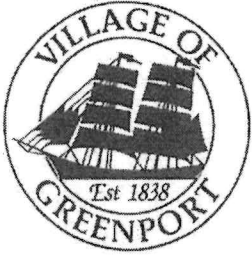
February 2024

DUTY COMPANIES 8-3-2 & 8-3-3 FIRST DUE ON SIGNAL 24s = 8-3-3

OFFICE 631.477.1943 gfdfire@optonline.net

FAX 631.477.4012 gfdsec@optonline.net

	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 Standard Mtg Relief Hose Mtg	6 Eagle Hose Mtg	7 Marine Rescue 19:00 CME SFD Sub St. @ 19:00	8 Fire House Training Station 1 19:00	9	10
11	12 CO Officers Mtg Station 1 09:00 FF1 CPR Station 2 09:30	13 Rescue & Finance Mtg Station 1 @19:00	14 Phenix H&L Meeting	15 WBD Chowder Prep & Truck Clean-Up @ 18:00	16 Department Clean-Up Gear Inspection @ 18:00 Both Houses.	17 WBD Inspection 2:00 Station 1 Then Station 2 Parade 13:00
18	19 Department Physicals Dr. Buonoo	20 Fire Police Mtg. 18:00	21 Department Physicals Dr. Buono Wardens Mtg. @ 19:00	22 QA & QI CME @ ELIH Dinner @ 18:30 Mtg @ 19:00	23	24
25	26 FF1 Fisrt Aid Station 2 @ 09:30	27	28 CME @ Peconic Landing @ 19:00	29	Chief Manwaring 631.644.5430 1 ST Assistant Chief de Kerillis 631.208.7506 2 nd Assistant Chief Johnson 631.466.5294	



236 THIRD STREET
GREENPORT, NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: February 7, 2024
Meeting: February 15, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: William Schulz,
From: William Schulz,
Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

February 15, 2024

Administrator's Office

Statistics

Work Orders:

Electric = 56 Written, 56 Completed

Water = 20 Written, 20 Completed

Sewer = 30 Written, 30 Completed

Road = 33 Written, 33 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 01-08-2024. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 01-08-2024.

Discussion

- Microgrid Project Status
- Ferry Queue Project Status

Resolutions

- Bulkhead Cost Update-Consultant
- Planning Board Consultant proposal

Road/Water Department

Statistics

Water Distribution:

5,219,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.41 mg/L

Third Street Firehouse - Kitchen Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.46 mg/L

The form, DOH-360, was filed with the DOH on January 8, 2023, with the above results.

Report

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Ongoing Christmas tree collection and bring to Orient state park.
- ❖ Back filled various curbs throughout the Village.
- ❖ Replaced 5th street beach fence.
- ❖ Assisted with drain repair at Arcade parking lot.
- ❖ Removed garbage on Moores Lane.
- ❖ Trimmed trees at Rec Center.
- ❖ Repaired G-32 salter.
- ❖ Repaired back fence at Highway Department.
- ❖ Salted roads and salted sidewalks on 1/7/24 and salted road on 1/15/24.
- ❖ Picked up new plow blades from Trius.
- ❖ Cleaned drains throughout Village.
- ❖ Removed fallen tree in cemetery.

- ❖ Replaced stop sign on Webb Street and 1st Street and Park and Carpenter Street Sign.
- ❖ Removed holiday décor from steamboat corner.
- ❖ Cleaned up debris from car wreck on Main Street.
- ❖ Assisted Power Plant with Holiday tree removal at Mitchell Park and Holiday boat removal.
- ❖ Cleaned parks of debris and litter.
- ❖ Cleaned skate park of garbage and cleaned Moores Lane trail.
- ❖ Brought CAT to North Fork Welding for repairs.
- ❖ Replaced various handicap parking signs throughout the Village.
- ❖ Closed off part of Moores lane trail due to fallen trees, awaiting contractor for removal.
- ❖ Patched throughout the Village.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of January = 14,342,000 Gallons

Average Daily Flow = .462 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 94% Permit Limit = 75%

CBOD percent removal = 98% Permit Limit = 75%

Coliform Fecal General = 3.4 MPN. Permit limit 200 MPN/100

Coliform Total General = 7.8 MPN. Permit limit 700 MPN/100

Total Nitrogen = 17.9 LBS/day

Sludge Removal:

45,000 Gallons of sludge hauled in January

Report

❖ Treatment Plant:

Replaced bad UV bulb in Bank 2b

De-ragged nitrate recirculation pump

Cleaned and greased UV system

Calibrated PH meter

❖ Collection System:

Eastern Environmental cleaned out wet wells at Central and Hospital pump stations.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = January 20 @ 127.662 Mwh

Minimum usage day = January 13 @ 87.857 Mwh

Peak demand for the month = 6.040 MW January 20, 5:45pm

Monthly total usage = 3,140.093 Mwh

Service calls/call outs =9

Street light repairs = 11

Customers shut off for nonpayment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services/Upgrade = 1 new service and 1 service upgrade.

Tasks Accomplished:

- ❖ Assisted contractor for repair of customer owned service.
- ❖ Assisted Sterling Condo's for relocation of electrical service for bulkhead repair.
- ❖ Responded to a few no power or half-power calls.
- ❖ Removed all holiday lights through the Village and removed the Christmas tree from Mitchell Park.
- ❖ Installed solar net meters at various locations throughout the Village.
- ❖ Assisted Wastewater with some electrical issues.
- ❖ General Shop and grounds maintenance.
- ❖ G-16 bucket truck hydraulic pump is being repaired.

Attachments:

Greenport Meter 1-2024 (PDF)

Total Usage: 3,140,093.0000 KWH
Peak Demand: 6,040.00 KW
Occured On: Jan 20 2024 17:45
Load Factor: 69.88%
Date Start: Monday, January 1, 2024
Date End: Wednesday, January 31, 2024

Period Ending	KWH
1/1/2024	87,919.00
1/2/2024	97,925.00
1/3/2024	92,808.00
1/4/2024	94,032.00
1/5/2024	105,458.00
1/6/2024	104,021.00
1/7/2024	103,850.00
1/8/2024	97,940.00
1/9/2024	98,066.00
1/10/2024	85,901.00
1/11/2024	90,239.00
1/12/2024	88,439.00
1/13/2024	87,857.00
1/14/2024	101,057.00
1/15/2024	108,656.00
1/16/2024	111,543.00
1/17/2024	121,576.00
1/18/2024	117,754.00
1/19/2024	115,741.00
1/20/2024	127,662.00
1/21/2024	125,938.00
1/22/2024	111,038.00
1/23/2024	99,929.00
1/24/2024	95,004.00
1/25/2024	85,774.00
1/26/2024	92,572.00
1/27/2024	91,657.00
1/28/2024	97,125.00
1/29/2024	100,870.00
1/30/2024	102,267.00
1/31/2024	99,475.00

RAYMOND G. DiBIASE, P.E., P.T.O., P.T.P., PRESIDENT and CEO
ROBERT A. STEELE, P.E., EXECUTIVE VICE PRESIDENT
JAMES L. DeKONING, P.E.

Associates
CHRISTOPHER F. DWYER
STEVEN W. EISENBERG, P.E.
ANDREW B. SPEISER
MATTHEW C. JEDLICKA, LEOP AP
KEITH J. MESSERIA, P.E.
VINCENT A. CORRADO, P.E.
TAMARA STILLMAN, P.L.S.

TRANSMITTED VIA EMAIL

February 6, 2024

Mr. Paul Pallas, P.E., Village Administrator
Village of Greenport
236 Third Street
Greenport, NY 11944

**Re: *Village of Greenport – Planning Board
Proposal for 2024 Professional Services***

Dear Mr. Pallas:

L.K. McLean Associates, P.C. (LKMA) is pleased to extend this proposal for 2024 Professional Services to the Village of Greenport.

We have very much appreciated the opportunity to serve the Village Planning Board for the past two years. In light of recent Village Code changes, the scope of services to continue this support is now broader and the site plan application process in the Village is more complex.

As indicated in discussions with the Village and within provisions of the new code, the Village may be in need of traffic studies and engineering services that exceed the scope of our prior contract with the Village, which went into effect in the year 2022. As such, LKMA proposes the following scope of services and rate adjustments for the year of 2024.

SCOPE OF SERVICES

- I. Provide the Village Planning Board engineering and planning support to assist them in the review of site plan applications and other approvals required by Village Code §150 and related code sections. Services shall include, but not be limited to, review of surveys, site plans, application materials, permit documents, architectural plans, impact reports, feasibility studies and traffic studies. Work shall be inclusive of all correspondence, communications and regulatory review necessary provide a comprehensive review of all materials required by and all standards defined in Village Code §150. Due to the complexity of the new code, the standard turn-around time for all reviews shall be no less than thirty (30) days. This work shall be billed on an hourly

basis, according to the attached rate schedule. The majority of review work will be completed by Senior Traffic and/or Site Plan Engineers in accordance with the "Review" rate. Review of Significant Applications, as defined in Village Code §150-2, will require some involvement and oversight of Senior Project Managers. Site Plan review of applications which do not meet the criteria for Significant Applications may be accommodated in twenty (20) days or less, depending on staff availability.

- II. At the Village's request, engage in independent traffic studies, feasibility studies, impact reports and other engineering design work. This task would include, but not be limited to, the activities described by §150-31.D.(6). This task will also include development of forms, documents and other materials to support the Village on the implementation of new codes and procedures. For projects such as this, a specific cost proposal, utilizing the rate schedule in effect at the time, would be provided to the Village prior to initiating work. The specific proposal would outline the scope of services and time frame for completion of tasks requested by the Village.
- III. Virtual and in-person meetings will be attended as requested by the Village, depending on staff availability. Compensation for these meetings will be based on the hourly rate for staff member required, including travel time and all transportation expenses. Rates for 2024 will not exceed those on the included rate schedule.
- IV. LKMA attendance at advertised Planning Board meetings must be arranged a minimum of fourteen (14) calendar days in advance of meeting date. Compensation for these meetings will be based on the hourly rate for staff member required, including travel time and all transportation expenses. Rates for 2024 will not exceed those on the included rate schedule.

FEE AND PAYMENT

For Tasks I., III., and IV., LKMA will invoice the Village as directed (general monthly invoice or site plan specific invoice which can be paid by the applicant). For Task II., the specific cost proposal to be provided upon Village request will contain a lump sum cost for engineering services inclusive of all labor, materials, and insurance requirements for professional services, travel expenses, reproductive costs, overhead and profit. For Task II., LKMA will be compensated by the Village for a percentage of each task's level of completion.

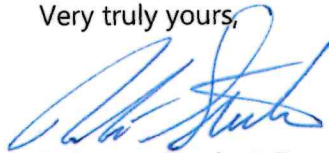
The above price is based on the following assumptions as detailed above and below:

1. It is proposed that any additional authorized work be authorized separately by the Department. No additional work will be performed without prior authorization.
2. Cost assumptions as indicated throughout details provided in Task Descriptions.

3. Rates billed for 2024 will be in accordance with rate schedule attached. Should this contract be extended by mutual agreement, rates for years 2025 and beyond will be determined by transmission of an updated rate schedule by LKMA to the Village.
4. Upon receiving a site plan application for its initial review, LKMA shall provide the Village with an estimated timeframe required for the review. Additionally, any potentially significant issues that are evident from a brief initial review of the submittal package will be brought to the attention of the Village. The purpose of this is to provide the applicant the ability to correct and resubmit the submission before a full review occurs and time is wasted.
5. LKMA to copy Village Council on all correspondence and label DRAFT comments accordingly in the subject of the email correspondence.

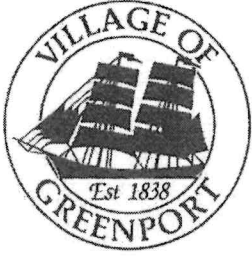
We want to thank you for the continued opportunity to serve the Village of Greenport. L.K. McLean Associates looks forward to working with your talented officials and volunteers in service to your community. Should you have any questions or concerns, feel free to contact me at any time via phone 631-286-8668 or email rsteele@lkma.com .

Very truly yours,



Robert A. Steele, P.E.,
L.K. McLean Associates, P.C.

Cc: Christine Belson, LKMA Comptroller



236 THIRD STREET
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Fax: (631)477-1877

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KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: February 7, 2024
Meeting: February 15, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: William Schulz,
From: William Schulz,
Department: Village Administrator

Building

**Work Session Report for
Building Department & Enforcement**

February 15, 2024

Office of Code Enforcement & Fire Prevention

Reports

- ❖ Code Enforcement continues to patrol the Village and respond to complaints.
- ❖ Rental permit renewal review is being conducted. All property owners are being issued a letter of notification informing them that their permit is expired.
- ❖ Board of Trustees Special Work Session February 1, 2024
- ❖ Planning Board Work Session Regular Meeting & Public Hearings
February 2, 2024
- ❖ Communication Subcommittee February 5, 2024
- ❖ Carousel Committee February 6, 2024
- ❖ Harbor Management & Infrastructure February 6, 2024
- ❖ Greenport Skate Park February 7, 2024

- ❖ **Stirling Historical Meeting CANCELLED February 12, 2024**
- ❖ **Subcommittee on Parking Wayfinding & Traffic February 13, 2024**
- ❖ **Tree Committee February 13, 2024**
- ❖ **Board of Trustees Work Session February 15, 2024**
- ❖ **Planning Board Work Session CANCELLED February 16, 2024**
- ❖ **Village Hall Closed Presidents Day February 19, 2024**
- ❖ **Harbor Management & Infrastructure February 20, 2024**
- ❖ **Zoning Board Regular Meeting February 20, 2024**
- ❖ **Stirling Historical February 21, 2024**
- ❖ **Board of Trustees Regular Session February 22, 2024**
- ❖ **Subcommittee on Parking Wayfinding & Traffic February 27, 2024**
- ❖ **Harbor Management & Infrastructure February 27, 2024**
- ❖ **Historical Preservation Commission February 28, 2024**

Attachments:

January 2024 CODE (PDF)

January 2024 Building Report (PDF)

January 2024 Building CO Report (PDF)



Village of Greenport Enforcement Report

CODE ENFORCEMENT & FIRE PREVENTION

January 1, 2024 -
February 1, 2024

Monthly Report
REPORT COVERING

Incorporated Village

RENTAL PERMIT INFORMATION

INFORMATION

*The following statistics represent the status of rental permits and rental permit violations from
January 1, 2023 – February 1, 2024*

New Applications/Renewal Applications Received: 4

Incomplete Applications (Missing fees, docs, etc.): **0**

Applications Pending Inspection: 0

Applications Pending Re-Inspection 2

Completed/Permits Issued:

Applications Completed/Permits Issued: 370



Village of Greenport Building Department

January 1, 2024 -
February 1, 2024

Monthly Report REPORT COVERING 1/1/2023 through 2/1/2024

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Alterations / Renovation	24001	1/5/2024	1001-6.-5-7	415 Sixth Street Greenport NY 11944	Open
Install Sprinklers	03007	1/17/2024	1001-3.-4-8	624 Main Street Greenport NY 11944	Open
Alterations / Renovation	03008	1/17/2024	1001-3.-4-22	628 Carpenter Street Greenport NY 11944	Open
Alterations	03009	1/29/2024	1001-4.-6-11	218 South Street Greenport NY 11944	Open
Alterations / Renovation	03006	1/29/2024	1001-4.-3-22.5	11 North Street Greenport NY 11944	Open



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**VILLAGE
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PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: February 7, 2024
Meeting: February 15, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: William Schulz,
From: William Schulz,
Department: Village Administrator

Recreation

Work Session Report Recreation Department

January 18, 2023

Mitchell Park Marina/Parks

- ❖ Dockwa Marina reservations are coming in at an above normal rate.
- ❖ CVAP funding request has been documented and submitted to the New York State Department of Health for reimbursement of pump out program costs.
- ❖ There is an increased in sinkhole activity along bulkheads due to higher than normal tidal activity.
- ❖ The Marina office building interior has received recent upgrades, including new privacy screening and furniture.
- ❖ Bayman Dock assembly and construction is being completed by a contractor off-site and is expected to be installed by the end of February.
- ❖ The Carousel continues on the winter schedule, 11:00 am - 5:00 pm on weekends and school holidays.
- ❖ Fifth Street Pier has received repairs to its decking due to storm damage.
- ❖ Routine debris collection and garbage hauling for Mitchell Park is routinely completed daily by park personnel.
- ❖ Cleaning and sanitation of Village Hall continues three time a week.
- ❖ Repair of adjacent neighbors' fence at the Recreation Center to ensure safety of

employees and children.

- ❖ Mooring field and Mitchell Park repairs will be getting quoted for anticipated work in the spring.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

After School Program=15 Children Enrolled

Reports

- ❖ The After-Care Program is going very well.
- ❖ The children continue to enjoy the weekly literacy program at Floyd Memorial Library. They continue to work on their creative writing and reading skills.
- ❖ The Recreation Center is preparing to decorate for Black History Month, Grounds Hog Day and Valentine's Day
- ❖ The recreation center sanitized daily.
- ❖ The Summer Day Camp application for the 2024 season has been completed.
- ❖ We have received many calls regarding the Summer Day Camp Program and applications have been sent to interested parties.

Campground

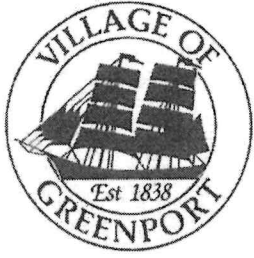
Tasks Accomplished

- ❖ McCann's Campground is closed for the season.

McCann's Campground maintenance and clean up is ongoing with the intention to rejuvenate the bathroom facility exterior and new hot water heater installation

Attachments:

RECREATION MONTHLY REVENUE REPORT JAN 2024 (PDF)



236 THIRD STREET
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**VILLAGE
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PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: February 9, 2024
Meeting: February 15, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Candace Hall, *Village Clerk*
Department: Village Clerk Department

Village Deputy Treasurer February 2024 Work Session

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Deputy Treasurer Brautigam to perform attached budget Amendment #5428 to appropriate light fund reserves to fund the repair of a 2" water line at plant, and compliance work for Suffolk County Health Department, and directing that Budget amendment #5428 be included as part of the formal meeting minutes of the February 22nd Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Deputy Treasurer Brautigam to perform attached budget Amendment #5446 to transfer funds from Fire Repair and Maintenance to Fire Apparatus and Maintenance to cover vehicle repairs, and directing that Budget amendment #5446 be included as part of the formal meeting minutes of the February 22nd Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Deputy Treasurer Brautigam to perform attached Budget Amendment #5510, recording the budget for the purchase of the new Ambulance by appropriating Fire Apparatus Reserves, and directing that Budget amendment #5510 be included as part of the formal meeting minutes of the February 22nd Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Deputy Treasurer Brautigam to preform attached Budget Amendment #5511 to transfer funds from Wastewater payroll to Wastewater treatment plant expense to partially fund the J.R.H consulting infrastructure review, and directing that Budget amendment #5511 be included as part of the formal meeting minutes of the February 22nd Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Deputy Treasurer Brautigam to appropriate funds from CD.0200.000 - Operating Cash Small Cities- to fund repairs at Village owned house located at 278 Second Street, not exceed the amount of \$17,800.00.

UTILITY BILLING

End of Month Statistics for January completed

Sector one read, to be billed by 2/9/24

Sector two is currently being read

TALKING POINTS

ONLINE BILL PAY

SIGNIFICANT COLLECTIONS

RENTS COLLECTED ON JANUARY 2024- \$81,741.38

PROPERTY TAX COLLECTED THROUGH JANUARY 2024-
1,384,821.97

SIGNIFICANT PAYMENTS

NONE

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

6 recertifications and 3 interims were performed for January 2024

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

Attachments:

BANK BALANCE SHEET JAN 2024 (PDF)

CD MONTHLY EXPENSES (PDF)

HA MONTHLY FINANCALS (PDF)

EOM JAN 2024 (PDF)

PROPERTY TAXES COLLECTED THROUGH JAN 2024 (PDF)

budget amendment #5428 (PDF)

budget amendment #5446 (PDF)

BUDGET AMENDMENT #5510 (PDF)

budget amendment #5511 (PDF)

278 2nd Street Letter to VOG and estimates (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF NOVEMBER 2023**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	27,558.45	
A	Repair & Maintenance	A.0200.400	Checking	128,252.34	
A	Greenhill Cemetery	A.0201.100	Savings	33,692.34	
A	Money Market	A.0201.130	Money Market	549,252.02	
A	Fire Apparatus	A.0221.110	Savings	534,453.15	
A	Bulding Department Escrow	A.0235.101	Checking	65,447.59	
A	Parks and Recreation	A.0200.200	Checking	11,014.22	
A	General Investment Savings	A.0201.110	Muni Investment Pool	1,155,940.57	
A	American Recovery Plan	A.0200.415	Checking	-	
			TOTAL GENERAL FUND		\$ 2,505,610.68
CD	Small Cities Rehab.	CD.0200.000	Savings	18,904.34	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
			TOTAL COMMUNITY DEVELOPMENT		\$ 19,130.55
E	Light Fund	E.0121.100	Checking	150,242.17	
E	Light Depreciation Savings	E.0116.100	Savings	1,794,696.89	
E	Light Investment Savings	E.0201.110	Muni Investment Pool	999,750.05	
E	TTC Collections	E.0121.120	Savings	174,020.95	
E	Renewable Energy Savings	E.0121.130	Savings	195,701.35	
E	Consumer Deposit Savings	E.0191.100	Savings	125,219.76	
E	Consumer Deposit Checking	E.0244.200	Checking	6,818.57	
			TOTAL LIGHT FUND		\$ 3,446,449.74
F	Water	F.0200.000	Checking	46,140.06	
F	Water Fund Capital	F.0200.400	Savings	\$8,400.37	
F	Water Investment Savings	F.0201.120	Muni Investment Pool	473,885.52	
F	Water Fund CD (MM)	F.0201.000	Money Market	203,749.79	
F	Water Fund Money Market	F.0201.130	Money Market	456,784.28	
					\$ 1,188,960.02
G	Sewer	G.0200.000	Checking	4,356.40	
G	NYS DEC Consent	G.0201.000	Savings	31,581.09	

G	Sewer Fund I	G.0201.100	Money Market	297,182.46	
G	Sewer Investment Savings	G.0201.110	Muni Investment Pool	758,387.81	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,185.31	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 1,289,655.69
H	Capital	H.0200.000	Checking	363,755.83	
H	Capital Reserve	H.0200.400	Savings	50,415.48	
				TOTAL CAPITAL FUND	\$ 414,171.31
TA	Trust & Agency	TA.0200.000	Checking	25,333.66	
TA	Retirement Savings	TA.0201.000	Savings	49,758.17	
TA	WWI Memorial Trust	TA.0201.001	Savings	732.22	
TA	T & A Special Escrow	TA.0201.002	Savings	6,614.38	
TA	Justice Court	TA.0201.004	Savings	4,801.10	
TA	Global Common	TA.0201.009	Savings	271,983.99	
TA	Basketball Court Donations	TA.0200.101	Checking	92.00	
TA	Tree Committee	TA.0200.102	Checking	5,690.73	
TA	Summer Day Camp Donations	TA.0200.103	Checking	1,680.00	
TA	Recreation Center Donations	TA.0200.104	Checking	16,037.01	
TA	Friends of Fifth Street	TA.0200.106	Checking	113.00	
TA	American Legion Bldg	TA.0200.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0200.120	Checking	13,796.00	
TA	Carousel Committee	TA.0200.113	Checking	17,855.81	
TA	Mitchell Park Bathrooms Rehab	TA.0200.115	Checking	30,000.00	
TA	Accounts Payable	TA.0202.000	Checking	518,995.17	
				TOTAL TRUST & AGENCY FUND	\$ 963,683.24
	Wire Account			14,379.27	
	Utility Clearing			104,272.42	
					\$ 118,651.69
				TOTAL VILLAGE WIDE	\$ 9,946,312.92

DS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - January 2024

\$ 5,100.00

50.00

Account Description	REVENUE: 213 Center	REVENUE: 278 2nd Street			
	213 Center	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE
Rent	\$ 1,125.00	\$ 1,475.00	1,225.00	\$ 1,275.00	
Late Fees/Credits	\$ 50.00				
TOTAL REVENUE	\$ 1,175.00	\$ 1,475.00	\$ 1,225.00	\$ 1,275.00	\$ 3,975.00
					\$ 5,150.00
EXPENSES:	EXPENSES: 213 Center	EXPENSES: 278 2nd Street			
	213 CENTER	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3 - 8328	HOUSE - 8590 RE/8361 SW
<u>Utilities</u>					
Electric					\$ 24.44
Water/Sewer					\$ 375.41
Propane/Heating Oil					\$ 794.26
<u>Admin</u>					
Salaries & Benefits (Asha, Adam, Paul)	\$ 617.77				\$ 1,853.32
Payment Agreement to Village					\$ 1,000.00
Total	\$ 617.77	\$ -	\$ -	\$ -	\$ 4,047.43
					\$ 4,047.43
<u>Maintenance Repairs/Other</u>		UNIT 1	UNIT 2	UNIT 3	HOUSE
Southold Town Receiver of Taxes	\$ 3,712.38				\$ 2,969.88
JP McHale Pest Mgmt, LLC	\$ 55.00				\$ 83.00
Mattituck Enviro Services					\$ 225.00
Pine Oaks Landscaping Lawn cuts					\$ 3,277.88
Total Maintenance Expenses	\$ 3,767.38	\$ -	\$ -	\$ -	\$ 3,277.88
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET			
Interest Earned					
Total Revenue	\$ 1,175.00		\$ 3,975.00		
Total Expenses	\$ 4,385.15		\$ 7,325.31		
NET REVENUE	\$ (3,210.15)		\$ (3,350.31)		
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ (3,210.15)		\$ (3,350.31)		

EOM Billing Statistics Report

2/7/2024 3:03:00 PM

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCES	Comm Tax	Res Tax	
Electric	2 - Electric - Flat Charge	9	0	0	0	0	0	406.80				5.88	
	9 - Residential (1, 1)	1370	0	1098467	125,274.81	0			13,728.22	4,355.40		3,486.13	
	10 - Water Heating (2, 2)	11	0	1623	118.85	0			20.28	6.43		3.64	
	11 - All Electric (3, 3)	343	0	362386	40,034.51	0			4,527.62	1,436.93		1,142.06	
	13 - Demand - Class 3 (5, 5)	4	0	257200	14,377.48	752.5	8,841.88		3,214.49	1,019.79	750.88		
	14 - Village St. Lighting (6, 6)	5	0	37643.425	4,332.75	0			470.46	149.25			
	15 - Town St Lighting (7, 7)	1	0	1377.055	158.50	0			17.21	5.46			
	19 - Traffic Lights (11, 11)	1	0	1019	108.18	0			12.74	4.04			
	20 - Contract St Lighting (12, 12)	2	0	193	0.00	0			21.40	6.79	19.44		
	21 - Sterling Harbor (13, 13)	2	0	1712.875	197.16	0			116.64	37.03		30.88	
	77 - RESIDENTIAL SOLAR	10	0	9333	1,081.65	0			829.87	263.28			
	78 - CLASS 3 SOLAR	1	0	66400	3,711.76	152	1,786.00						
	Electric Total		1759	0	1837354.355	189,395.65	904.5	10,627.88	406.80	22,958.93	7,284.40	770.32	4,668.59
	Sewer	3 - Sewer -INSIDE Flat Charge	33	0	0	1,739.10	0						
		23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	893	603	3143.7	51,056.50	0						
		25 - Sewer - IN VILL 1" W/SEWER (15, 15)	31	10	233.7	3,302.64	0						
		27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	12	5	126	1,825.20	0						
		29 - Sewer - IN VILL 2" W/SEWER (17, 17)	28	16	264.1	4,119.25	0						
		31 - Sewer - IN VILL 3" W/SEWER (18, 18)	1	0	3.6	42.00	0						
		33 - Sewer - IN VILL 4" W/SEWER (19, 19)	3	1	347.7	5,301.00	0						
		54 - Sewer - OUTSIDE RES SEWER (50, 50)	89	53	1124.898	22,028.05	0						
		57 - SPLIT SEWER BILLING (52, 52)	1	0	44	0.00	0						
		62 - O/S DRIFTWOOD COVE 52	1	1	96.2676	3,276.00	0						
		63 - O/S DRIFTWOOD COVE 49	1	1	88.8624	3,087.00	0						
		64 - O/S PECONIC LANDING 301	1	0	3842	74,131.00	0						
65 - O/S CLIFFSIDE CONDOS-SEWER		1	1	28	4,410.00	0							
Sewer Total			1095	691	9342.828	174,317.74	0						
Water		5 - Water - Flat Charge	33	0	0	936.05	0						
		22 - RES VILL 3/4" W/SEWER (14, 14)	909	377	3486	24,873.50	0						
		24 - RES VILL 1" W/SEWER (15, 15)	32	4	303	1,500.90	0						
	26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	9	140	847.71	0							
	28 - COMM VILL 2" W/SEWER (17, 17)	30	21	292	2,042.50	0							
	30 - COMM VILL 3" W/SEWER (18, 18)	1	1	4	44.46	0							
	32 - COMM VILL 4" W/SEWER (19, 19)	3	2	386	1,827.81	0							
	46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	44.46	0							
	47 - COMM VILLAGE 2" (43, 43)	7	6	109	703.69	0							
	48 - RES VILLAGE 3/4" (44, 44)	141	128	364	4,169.09	0							
	49 - RES VILLAGE SEWER ONLY (45, 45)	7	0	6	0.00	0							
	52 - FLAT-FIRE SPRINKLERS (49, 49)	33	0	0	0.00	0							
	53 - OUTSIDE RES SEWER (50, 50)	86	0	1225.504	0.00	0							
	Water Total		1296	549	6315.504	36,990.17	0						
	electric-small commercial	12 - Commercial (4, 4)	377	0	776269.1	87,747.03	0			9,701.76	3,077.96	7,257.68	
		16 - Operating Municipal (8, 8)	32	0	46183	5,339.34	0			577.18	183.13		
		17 - Water Department (9, 9)	2	0	0	24.86	0						
18 - Sewer Department (10, 10)		9	0	22121	2,478.83	0			276.48	87.70			
70 - NSF Fee		1	0	0	0	0		35.00					
73 - Electric Power Plant	5	0	87772	0.00	0								

EOM Billing Statistics Report

2/7/2024 3:03:01 PM

Rate Summary - All Routes

<u>Service</u>	<u>Rate# - Description</u>	<u>Bills</u>	<u>Min. Bills</u>	<u>Usage</u>	<u>Charge</u>	<u>Usage</u>	<u>Demand</u>	<u>Contract</u>	<u>PCA</u>	<u>NYSCE</u>	<u>Comm Tax</u>	<u>Res Tax</u>
	79 - SMALL COMMERCIAL SOLAR	2	0	107640	11,542.34	0			1,345.29	426.79		
	80 - COMMERCIAL SOLAR	1	0	479	63.68	0			5.99	1.90	6.17	
	electric-small commercial Total	429	0	1040464.1	107,196.08	0		35.00	11,906.70	3,777.48	7,263.85	
	Grand Total	4579	1240	2893476.787	507,899.64	904.5	10,627.88	441.80	34,865.63	11,061.88	8,034.17	4,668.59

EOM Billing Statistics Report

2/7/2024 3:03:01 PM
 Rate Summary - All Routes

Service	Rate# - Description	Total	
Electric	2 - Electric - Flat Charge	412.68	
	9 - Residential (1, 1)	146,844.56	
	10 - Water Heating (2, 2)	149.20	
	11 - All Electric (3, 3)	47,141.12	
	13 - Demand - Class 3 (5, 5)	28,204.52	
	14 - Village St. Lighting (6, 6)	4,952.46	
	15 - Town St Lighting (7, 7)	181.17	
	19 - Traffic Lights (11, 11)	124.96	
	20 - Contract St Lighting (12, 12)	0.00	
	21 - Sterling Harbor (13, 13)	244.79	
77 - RESIDENTIAL SOLAR	1,266.20		
78 - CLASS 3 SOLAR	6,590.91		
Electric Total	236,112.57		
Sewer	3 - Sewer -INSIDE Flat Charge	1,739.10	
	23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	51,056.50	
	25 - Sewer - IN VILL 1" W/SEWER (15, 15)	3,302.64	
	27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	1,825.20	
	29 - Sewer - IN VILL 2" W/SEWER (17, 17)	4,119.25	
	31 - Sewer - IN VILL 3" W/SEWER (18, 18)	42.00	
	33 - Sewer - IN VILL 4" W/SEWER (19, 19)	5,301.00	
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	22,028.05	
	57 - SPLIT SEWER BILLING (52, 52)	0.00	
	62 - O/S DRIFTWOOD COVE 52	3,276.00	
	63 - O/S DRIFTWOOD COVE 49	3,087.00	
	64 - O/S PECONIC LANDING 301	74,131.00	
	65 - O/S CLIFFSIDE CONDOS-SEWER	4,410.00	
	Sewer Total	174,317.74	
	Water	5 - Water - Flat Charge	936.05
		22 - RES VILL 3/4" W/SEWER (14, 14)	24,873.50
		24 - RES VILL 1" W/SEWER (15, 15)	1,500.90
26 - COMM VILL 1 1/2" W/SEWER (16, 16)		847.71	
28 - COMM VILL 2" W/SEWER (17, 17)		2,042.50	
30 - COMM VILL 3" W/SEWER (18, 18)		44.46	
32 - COMM VILL 4" W/SEWER (19, 19)		1,827.81	
46 - COMM VILLAGE 1 1/2" (42, 42)		44.46	
47 - COMM VILLAGE 2" (43, 43)		703.69	
48 - RES VILLAGE 3/4" (44, 44)		4,169.09	
49 - RES VILLAGE SEWER ONLY (45, 45)		0.00	
52 - FLAT-FIRE SPRINKLERS (49, 49)		0.00	
53 - OUTSIDE RES SEWER (50, 50)		0.00	
Water Total		36,990.17	
electric-small commercial		12 - Commercial (4, 4)	107,784.43
		16 - Operating Municipalt (8, 8)	6,099.65
		17 - Water Department (9, 9)	24.86
	18 - Sewer Department (10, 10)	2,843.01	
	70 - NSF Fee	35.00	
	73 - Electric Power Plant	0.00	
	Water Total	107,784.43	

EOM Billing Statistics Report

2/7/2024 3:03:01 PM

Rate Summary - All Routes

<u>Service</u>	<u>Rate# - Description</u>	<u>Total</u>
	79 - SMALL COMMERCIAL SOLAR	13,314.42
	80 - COMMERCIAL SOLAR	77.74
electric-small commercial Total		130,179.11
Grand Total		577,599.59

Report Setup Information:

Report Design EOM Billing Statistics Report

Output Type Graphics

<u>Start Route</u>	<u>End Route</u>	<u>Start Date</u>	<u>End Date</u>
51	56	12/9/2023	1/5/2024
57	63	12/15/2023	1/12/2024
64	72	12/27/2023	1/23/2024
73	79	12/30/2023	2/1/2024
82	82	12/30/2023	2/1/2024
80	80	12/30/2023	2/1/2024
81	81	12/30/2023	2/1/2024

VILLAGE OF GREENPORT

Payment To 01/31/2024 Report

Date Prepared: 02/09/2024 10:42 AM
 Report Date: 01/31/2024
 Purpose Table: ALL

	Count	Payment Amt	Count	Refunds	Payment Total	Writeoff
Grand Totals						
BID	112	52,258.98			52,258.98	
SEWER	23	16,418.57			16,418.57	
VILLT	1,043	1,308,737.54			1,308,737.54	
WATER	25	7,406.88			7,406.88	
Total PRINCIPAL		<u>1,384,821.97</u>			<u>1,384,821.97</u>	
PEN	60	5,419.60			5,419.60	
Total PENALTY		<u>5,419.60</u>			<u>5,419.60</u>	
Total		<u>1,390,241.57</u>			<u>1,390,241.57</u>	

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2024 Period: 2 Trans Type: B1 - Transfer Status: Batch
 Trans No: 5446 Trans Date: 02/01/2024 User Ref: ADAM
 Requested: W. MANWARING Approved: Created by: ADAM 02/01/2024
 Description: TO TRANSFER FUNDS FROM FIRE REPAIR AND MAINTENANCE- BUILDING, TO Account # Order: No
 FIRE APPARATUS/MAINTENANCE TO COVER VEHICLE REPAIRS Print Parent Account: No

Account No.	Account Description	Amount
A.3410.412	FIRE.REPAIR & MAINT - BUILD..	-6,000.00
A.3410.415	FIRE.REPAIR & MAINT - TRANS EQUIP..	6,000.00
Total Amount:		0.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2024 Period: 2 Trans Type: B2 - Amend Status: Batch
Trans No: 5510 Trans Date: 02/15/2024 User Ref: ADAM
Requested: Approved: Created by: ADAM 02/15/2024
Description: TO TRANSFER RESERVES TO FUND PURCHASE OF AMBULANCE Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	497,000.00
A.8843.900	TRANSFER TO CAPITAL..	497,000.00
H.2816.500	TRANSFER FROM GENERAL..	497,000.00
H.3410.200	FIRE DEPARTMENT EQUIPMENT	497,000.00
	Total Amount:	<u><u>1,988,000.00</u></u>



**VILLAGE OF GREENPORT
HOUSING AUTHORITY**

236 Third Street • Greenport, NY 11944
Phone: (631)477-2391 x 208 • Fax: (631)477-1877

Village of Greenport
Mayor, Board of Trustees
236 3rd Street
Greenport, NY 11944

Dear Mayor Stuessi and Trustees:

Per your request, attached are the estimates for the emergency repairs to the bathroom and roof at 278 2nd Street.

1. Roof and gutter repair	\$7,500.00
2. Bathroom repair	<u>\$10,300.00</u>
Total:	\$17,800.00

Thank you for your attention to this matter.

Sincerely,

Tina Finne
VGHA Chairperson

If you or anyone in your family is a person with disabilities and you require a reasonable accommodation in order to fully utilize our programs or services, please contact (or have your proxy contact) the Housing Authority office.

ESTIMATE



Prepared For

278 2nd Street, Apartment 1, Greenport
278 2nd Street, Apartment 1
Greenport

Five Star Construction LI Inc

Po Box 685
Center Moriches, NY 11934
Phone: (631) 909-2589
Email: fivestarmarc@optonline.net
Fax: (631) 909-2139
Web: fivestarconstructionli.com/

Estimate # 2321
Date 09/14/2023

Description	Total
Bathroom Remove existing tub walls, toilet, mirror and damaged sheetrock Remove rotted subfloor around toilet Supply and install new 3/4 plywood to repair subfloor Supply and install new 1/2" cement board on tub walls Supply and install 1/2" Greenboard sheetrock to patch in walls as needed Supply and install white subway tile on tub walls with 2 corner soap dishes Supply and install plywood paneling on main floor Install vinyl stick down tiles on main floor supplied by owner Supply and install new mirror above vanity Supply and install 3 1/2" base molding Supply and install new baseboard heat cover Tape, spackle and paint entire bathroom Reinstall existing toilet bowl Repair damaged Sheetrock on kitchen ceiling and wall. Spackle and paint kitchen area only Dumpster on site	\$10,300.00

If we decide not to use white subway tile on tub walls and we use a vinyl FRP white panel around all tub walls credit of \$300 will be applied.

Subtotal	\$10,300.00
Total	\$10,300.00

J.SALGUERO INC.

Po box 960 Jamesport NY 11947

631 871 6178

jsconstruction2002@hotmail.com

CONTRACT DATE 2/6/23

SUBMITTED TO: Housing Administrator Village of Greenport
ADDRESS:

- 1- Remove existing asphalt membrane on built in gutters.
- 2- supply and install new epdm rubber membrane on built in gutters.
- 3- fabricate and install copper flashing on chimney.

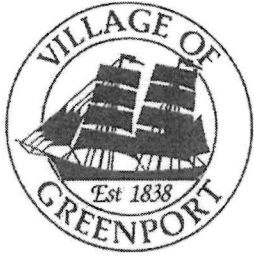
Labor and materials \$7,500

with payments to be as follows: deposit of \$3,750 will be needed upon acceptance of this proposal. The remaining balance must be paid in full upon completion of work

If this contract meets agreement please acknowledge by signing copy bellow

Accepted by: _____

Jose Salguero _____



236 THIRD STREET
GREENPORT, NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: February 12, 2024
Meeting: February 15, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Candace Hall, *Village Clerk*
Department: Village Clerk Department

Village Clerk February 2024 Work Session Report

Village Clerk February Work Session Report

VILLAGE of GREENPORT - BOARD OF TRUSTEES WORK SESSION

To be presented at the meeting held on February 15th, 2024

Report of Candace Hall, Village Clerk

Resolutions:

- RESOLUTION approving an increase in the cost of a single ride on the Village of Greenport Carousel from \$2.50 to \$3.00 per single ride, with a 15-ticket purchase cost increasing from \$25.00 to \$30.00, with the cost increases to be effective on June 1, 2024.
- RESOLUTION accepting the attached Service Agreement submitted by Garratt-Callahan Company for the provision of a water treatment chemical program and service therefore, and authorizing Mayor Stuessi to sign the Service Agreement with Garratt-Callahan Company.
- RESOLUTION accepting the attached proposal submitted by Lisa Otis for the management of the Village of Greenport McCann Campground per the Request For Proposals opening on February 14, 2024 and authorizing Mayor Stuessi to sign the contract between the Village of Greenport and Lisa Otis for the management of the Village of Greenport McCann Campground.

Public Assembly Permit Applications Received:

- Greenport BID - Annual Egg Roll to be held on Saturday, March 30th, 2024. The BID is requesting the waiver of the application fee for this event.
- Greenport Skatepark Inc. submitted applications for the following events and is requesting a waiver of the application fee for each event.
 - Community Photo Shoot to be held on Saturday, May 18th, 2024.
 - National Get Out and Skate Day to be held on Friday, June 21st and Saturday, June 22nd 2024.
 - Skatepark Festival to be held on Saturday, July 13th (rain date July 14th)
- East End Seaport Museum and Marine Foundation - for the 2024 Maritime Festival to be held on September 21st and 22nd 2024.

Legal Notices:

- Special Work Session - held on February 1st, 2024.
- RFP for McCann Campground Management: February 8th, 2024 - February 13th, 2024
- Bid Mitchell Park Bathrooms - BID opening March 8th, 2024 at 3:00 p.m.
- Public Hearings
 - SLA for North Fork Arts Center Inc.
 - Local Law 2 - Speed Limit
 - Local Law 3 - Building Fees
 - Chapter 44 - Assemblies and Chapter 101 - Recreation Areas and Beaches
 - Wetlands Permit for St. Agnes Church
 - Local Law 4 - Paid Parking
 - Cable TV Franchise Agreement

Announcements:

- Meeting with the Tree Committee to discuss committee processes, requests of the Village and how to collaborate in 2024.
- Online Bill Pay launched on February 15th, 2024.
- The 2024 Village of Greenport property tax lien sale will be at 10:00 a.m. on March 12, 2024 at Greenport Village Hall, 236 Third Street, New York, 11944.

Attachments:

Garratt-Callahan Company - Contract (PDF)



SERVICE AGREEMENT

Beginning Date: 3/1/2024 End Date: 2/28/2025 Customer Number: 9786052
 Bill To: Attn: Doug Jacobs Customer Site: Attn: Doug Jacobs
Village of Greenport, Electric Department Village of Greenport, Electric Department
236 Third Street, Greenport NY 11944 236 Third Street, Greenport NY 11944

GARRATT-CALLAHAN COMPANY agrees to provide a water treatment chemical program and service from the effective date as described in the following program summary.

For this program, CLIENT agrees to pay to GARRATT-CALLAHAN COMPANY the starting sum of:
Ten Thousand Eight Hundred DOLLARS \$ 10,800.00

Payable in 1 MONTHLY, QUARTERLY, ANNUAL (Check One) installment(s) of:
Ten Thousand Eight Hundred DOLLARS \$ 10,800.00

Such invoices are to be paid by CLIENT monthly/quarterly/annually. Only monthly/quarterly/annual invoices will be submitted to the customer.

GARRATT-CALLAHAN COMPANY has the ability to request a price increase for agreements annually based on current inflationary trends, increased cost of raw materials, shipping, manufacturing, labor, etc. not to exceed ___% of the current price. Requests will be submitted approximately 11 months into the agreement of each year and will go into effect on the first invoice of the next renewal. Example: Terms of agreement are January - December. In November a notice will be sent about price increase and the new price will be effective January of the following year.
 Initial: _____ Date: _____

In the event that the contract is terminated prematurely, the client will pay any balance that exists as a result of more product having been shipped than has been accounted for with regular monthly invoicing.
 Initial: _____ Date: _____

For those agreements including equipment, GARRATT-CALLAHAN COMPANY will keep track of the equipment pay-off balance. Should the client terminate the agreement prior to the equipment being paid off, GARRATT-CALLAHAN COMPANY will invoice the client the remaining balance of said equipment. If equipment is included, the agreement is not to exceed 12 months.
 Initial: _____ Date: _____

State and local taxes are not included in the dollar amount shown and will be added to each invoice unless a tax exemption certificate is submitted to GARRATT-CALLAHAN COMPANY.
 Initial: _____ Date: _____

Invoices for materials used in conducting the program will be maintained internally by GARRATT-CALLAHAN COMPANY.

GARRATT-CALLAHAN COMPANY will make periodic calls to your facility, during which time we will perform all pertinent analyses for you applicable systems and make recommendations for all necessary parameters in order to make your treatment operation successful. Copies of our reports will be sent to responsible personnel as required.

The contract figure is based upon maintaining all limits according to our specifications and recommendations, and also upon normal load conditions and operations. Any change in the criteria, including expansions, additions, product costs, etc., will require renegotiation of terms.



GARRATT-CALLAHAN COMPANY will be responsible only for reasonable diligence and care in providing its program under the agreement. GARRATT-CALLAHAN COMPANY will not be responsible for failure or delay in providing its program due to any act or circumstances beyond its control.

Either party may terminate this agreement when just cause has been identified and delivered in writing, and if the deficient party has not taken corrective action within 90 days of the written notification. Upon termination the remaining chemical inventory (unopened container and within shelf life) and equipment shall be returned to G-C.

By signing, you are indicating that you have read and agreed to our Terms and Conditions of Sale, PO3410.

CLIENT: _____	_____
	GARRATT-CALLAHAN COMPANY
BY: _____	BY: Peter Cheng
(PRINTED NAME)	(PRINTED NAME)
_____	_____
(SIGNATURE/DATE)	(SIGNATURE/DATE)
TITLE: _____	TITLE: Senior Territory Manager



Terms and Conditions of Sale

Approval and Acceptance

All orders are subject to approval and acceptance at the Seller's office in Burlingame, California. The quoted prices are subject to acceptance within thirty (30) days of this quotation date, and may change without notice after that time. Orders received within the thirty (30) days period will be invoiced at the quoted figure provided delivery is accepted within six (6) months of G-C's receipt of the order.

Prices and Freight Charges

Unless specifically quoted otherwise, all Garratt-Callahan (G-C) prices are f.o.b. destination, freight prepaid to any point in the Continental United States serviced by commercial truck lines. Alaska, Hawaii and all other destinations outside the continental U.S. will incur additional freight charges.

Note: The following exception applies:

A freight charge of \$100.00 will be added to shipments of chemicals less than or equal to 100 pounds gross weight. This charge does not apply to equipment, test kits or reagents.

As G-C prices include freight (except as noted above) you are not billed freight by the freight line.* In comparing G-C chemical formulation prices with those of companies that ship collect, add in a freight cost to their prices.

*When the customer requires delivery by a Garratt-Callahan truck or special services such as ChemFeed delivery, chemical transfer into another container, lift gate or stake trucks, weekend or holiday delivery, air freight, rush orders, delivery within a building, gather and ship, etc., the charges will be added to the invoice. Where ChemFeed is available for a specific product the service includes chemical transfer into another container and removal of transferred empty drums. (Excluding 5 gal pails).

Note: Lift gates will not be used to off-load totes (IBCs) due to the inherent danger of doing so.

International Orders

Buyer must pay the costs and freight charge to import the goods. Freight terms are EX-Works unless approved otherwise by the Burlingame Corporate Office.

Prices and Freight Charges – Maritime Sales

Maritime Sales are F.O.B Port within continental U.S.A. Selling prices are evaluated quarterly in order to determine whether a price change is warranted.

Applicable Taxes

Quoted prices do not include any applicable taxes or other charges levied by the government of the United States, any State, County, or local government body. Such levies, or charges, are to be paid by the Buyer.



Invoice Payment Terms

Terms are net thirty (30) days from the date of the sellers invoice and prices do not include any applicable sales taxes. Customers with unpaid invoices after ninety (90) days will be subject to being placed on credit hold status until payment verification is made. Orders pending may be released at the discretion of the local Garratt-Callahan office or the Accounting Department Manager.

Warranty and Return

Manufactured materials sold are warranted to be free of defects in composition and workmanship. All other warranties, whether expressed or implied, are excluded unless such warranties are expressed in writing and signed by an officer of the G-C Company. Upon inspection and instructions by the Buyer, defective materials may be returned to the Seller. If found to be defective such goods will be replaced or repaired by the Seller. The Seller shall not be liable for breach of warranty for any loss or damage arising from the use of such materials, either direct, indirect, consequential and or punitive damages. The exclusive remedy against the Seller for breach of warranty shall be that of replacement of defective materials.

Any chemical product provided to the customer becomes the property of the customer once the delivered chemical container, is opened, or if a stored chemical exceeds its' expiration date. Chemical containers received at customer location, remove opened, if a stored chemical exceeds its expiration date or used in the management of the customers' water treatment system become the property of the customer. In addition, spill residue or spill cleanup materials of chemicals accidentally or inadvertently released at the customer's facility become the responsibility of the customer. Unopened chemicals within their expiration date may be returned to Garratt-Callahan upon approval, however, shipping will be the responsibility of the customer and there will be a restocking charge.

Note: For return of merchandise ordered in error, or that is not wanted for any reason, there will be a 20% restocking charge for full resalable drums of chemicals and/or resalable equipment items if prepaid to G-C plant; a 25% restocking charge if not prepaid.

Delivery and Losses

G-C will make every effort to provide the quoted materials and services promptly and on a schedule required by the Buyer and/or estimated by G-C. The Seller shall not be liable for losses, either direct, indirect, consequential or punitive damages, caused by delays in delivery resulting from labor disputes, shortage of raw materials, fire, flood, riot, insurrection, and acts of God, or any other cause beyond the control of the Seller.

Right to Cure

Buyer shall give G-C written notice specifying any performance deficiencies and allow G-C a meaningful opportunity of no less than ninety (90) days to correct prior to taking actions adverse to G-C.



Insurance

G-C shall be relieved of its obligations with respect to its warranties, performance goals, cost saving or usage goals or any other commitments, in addition to any other remedies it may have, in the event of Buyer's failure: (a) to operate the systems treated with G-C's Goods and all related equipment and processes ("Systems") within control parameters or, if none, within industry customary operating conditions; (b) to maintain the Systems in good operating order and repair; (c) to follow G-C's recommendations or to fulfill its responsibilities for System operation; (d) to communicate to G-C hidden or not obvious system, process, or equipment conditions affecting G-C's Goods or (e) to provide complete and accurate System data. In the event G-C fails to comply with any of Buyer's insurance requirements, whether imposed by contract or otherwise, Buyer's sole remedy shall be termination of purchases from G-C.

Exceptions

All orders are accepted solely on the basis of the above terms and conditions, regardless of contrary conditions set up in Buyer's purchase order, unless exceptions are clearly stated in writing and signed by an officer of Garratt-Callahan Company.

Indemnification

Each Party, by the execution and delivery of this Agreement, expressly indemnifies the other Party with respect to any and all liabilities, costs, including reasonable attorneys' fees, losses, claims, demands or judgments arising from or as a consequence of the actions, inactions or other activities of the indemnifying Party performed, or which the indemnifying Party has failed to perform, under or pursuant to this Agreement. The indemnifying Party, at the sole cost and expense of that indemnifying Party, will assume and will thereafter defend, utilizing legal counsel and other consultants who are specifically approved, in advance, by the Party being indemnified (such approval not to be unreasonably withheld), any lawsuits or other litigation which is instituted or filed against the indemnified Party, or where the indemnified Party is subsequently impleaded or joined, by reason of such actions, inactions or other activities by or on the part of the indemnifying Party.

Assignment

This agreement cannot be assigned by either party without the prior written consent of the other, except to a parent or subsidiary or a subsidiary of its parent, or to a successor by merger, consolidation or purchase of substantially all the assets of at least that portion of the assigning party's business related specifically to this agreement.

Equal Opportunity

This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a), and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status, or disability.



U.S. Department of Homeland Security's E-Verify System

By entering into this Contract, Garratt-Callahan certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security's E-Verify system to determine the eligibility of all persons employed to perform duties within the United States of America, during the term of the Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date(s) set forth below.

CUSTOMER

DATE

GARRATT-CALLAHAN COMPANY

DATE

Lisa Otis



Office of the Village Clerk
Village Hall
Village of Greenport
236 Third Street
Greenport, NY 11944

February 9, 2024

Dear Village Clerk:

**Response To: Request For Proposal (RFP) issued by the Village of Greenport New York
for the Management of McCann Campground for the 2024 Season**

In response to the above-referenced RFP, I submit the following scope of work and cost proposal for your consideration.

Opening & Closing Season:

- Clean-up of signage, office, and bathrooms.
- Prepare campsites for campers and grounds by weed whacking and grass cutting where village equipment cannot reach.
- Verify that electricity, gas and water are turned on by village staff and working properly. Will notify village of any repairs to water/electricity prior to opening.
- Call to arrange waste management and gas delivery for the start of the season.
- Prepare campground for close of season and work with village to communicate year end procedures.
- Inform the village when all trailers are removed from grounds to allow for services to be turned off at the end of the season.

Rents:

- Collect rents and fees when due and deliver receipts to the Village office on a mutually agreed upon schedule.
- Maintain copies of daily records, rental agreements and camper information and work with Village to maintain accurate records for accounting.

Grounds:

- Prepare campsites for opening day **following spring leaf clean-up and removal by the Village.**
- Prepare grounds for opening day and maintain them throughout season to ensure a clean and welcoming campground. Includes grass cutting and weed whacking where village

equipment cannot reach (around campsites & picnic tables, office/ restrooms areas). Remove any refuse left behind, arranging picnic tables and firepits.

- Clean and paint bathrooms and signage as needed.
- Maintain entrance into campground for cleanliness and welcoming atmosphere.
- Notify Village staff electricians for repairs needed to maintain utilities and assure they remain working properly throughout the season and prepared to turn off at the end of the season.
- This proposal does not include spring leaf clean-up and removal, tree trimming, removal of downed large branches and stumps.

Bathroom Facilities:

- Clean and maintain the bathrooms which will include daily checking, cleaning and disinfecting of high touch points and traffic areas to avoid the spread of Covid-19.
- Stock the bathrooms as need with supplies provided by the Village.
- Ensure that each bathroom is prepared and cleaned prior to opening day.
- Notify the village of any necessary repairs.

Point of Contact for Campers:

- Throughout the season I will handle camper inquiries, reservations and concerns and resolve any conflicts as necessary.
- Off season, will assist Village staff with questions and inquiries regarding reservations.

Relevant Experience/Capabilities:

As McCann's Campground Manager for the 2021-2023 seasons, I believe that my knowledge and experience well prepared me to continue as manager for the 2024 season. I believe I am in a unique position to provide a smooth continuity of service. As in the past, I look forward to providing the Village with a fully booked campground and a successful season. In addition, I established relationships with new and existing campers and worked hard to maintain the friendly rustic atmosphere that McCann's Campground is known for. I diligently worked with the Village to secure much needed repairs and improvements that were appreciated by the campers. Physically active, I was able to multitask and maintain order in a faced pace environment. As a camping and outdoor enthusiast, I am knowledgeable and capable enough to help campers with problems common to the RV lifestyle. On the other hand, I believe I know when to alert the Village of issues that may arise that are beyond my capabilities and work with them for a proper solution.

I welcome the opportunity to return as Campground Manager and build on some of the accomplishments and friendships that I was able to achieve during prior seasons.

Cost Proposal for 2024 Season

Labor cost - \$20.00 per hour

- I propose a one-year contract beginning April 1, 2024 to help ensure smooth reservation process for entire year, including when campground closed. During season includes a

minimum of fifteen (15) hours per week. Will work on-site five (5) days per week which will include one (1) weekend day with additional flexible hours as needed during peak season. Off season remote answer phone, take reservations and assist village staff with payment processing up to (10) hours per month to assist campers with winter reservations for opening camping season May 1, 2025.

Trailer space

- Full cost of trailer space for Campground Manager for the full season the campground remains open.
- ½ cost of trailer space for Work Camper for the season – Worker camper will assist on-site with general clean-up duties under the direction of the Campground Manager. Will also assist campers with checking in and any issues that may arise when camp manager is not on site.

Respectfully Submitted,



Lisa Otis



Online Utility Bill Pay is LIVE!
¡El pago de facturas de servicios públicos en línea está EN VIVO!

Please use the link below to access your account and begin paying your utility bills online. <https://www.invoicecloud.com/VillageofGreenportNY>

In addition to the New Online Bill Pay system, the option to pay via an automated Pay-By-Phone System is available at the following phone number: **(866) 766-0261**

Utilice el enlace a continuación para acceder a su cuenta y comenzar a pagar sus facturas de servicios públicos en línea.

<https://www.invoicecloud.com/VillageofGreenportNY>

Además del nuevo sistema de pago de facturas en línea, la opción de pagar mediante un sistema automatizado de pago por teléfono está disponible en el siguiente número de teléfono: **(866) 766-0261**



236 THIRD STREET
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Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: February 12, 2024
Meeting: February 15, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Candace Hall, *Village Clerk*
Department: Village Clerk Department

Trustee Brennan Work Session Report February 2024

Attachments:

TRUSTEE BRENNAN WORK SESSION REPORT 2 11 2024 (PDF)

**VILLAGE OF GREENPORT
WORK SESSION REPORT**

TO: MAYOR STUESSI & TRUSTEES

FROM: TRUSTEE BRENNAN

DATE: 2/11/2024

RE: 2/15/2024 WORK SESSION

FOR DISCUSSION PURPOSES

**PROPOSED GUIDELINES FOR CONSIDERATION BY PLANNING BOARD FOR OFF-SITE PARKING
IMPACT FEE DETERMINATION**

BOARD OF TRUSTEES – GENERAL POWERS

“The general powers of the board... provides that: In addition to any other powers... the board of trustees of a village... may take all measures and do all acts,... which shall be deemed expedient or desirable for the good government of the village, its management and business, the protection of its property, the safety, health, comfort, and general welfare of its inhabitants, the protection of their property, the preservation of peace and good order, the suppression of vice, the benefit of trade, and the preservation of public works...”

(NYCOM – HANDBOOK FOR ELECTED VILLAGE OFFICIALS)

PLANNING BOARD – POWERS

CONDITIONAL USES

“In approving any such use, the Planning Board shall take into consideration the public health, safety and welfare and the comfort and convenience of the public in general and of the residents of the immediate neighborhood in particular, and may prescribe appropriate conditions and safeguards as may be required in order that the result of its action may, to the maximum extent possible, further the expressed intent of this chapter and the accomplishment of the following objectives in particular:”

(VILLAGE CODE – 150-29 CONDITIONAL USES)

PLANNING BOARD - POWERS (CONTINUED)

SITE DEVELOPMENT PLANS

"In considering and acting upon site development plans, the Planning Board shall take into consideration the public health, safety and welfare and the comfort and convenience of the public in general and of the residents of the immediate neighborhood in particular, and may prescribe appropriate conditions and safeguards as may be required in order that the result of its action may, to the maximum extent possible, further the expressed intent of this chapter and the accomplishment of the following objectives in particular:"

(VILLAGE CODE – 150-30 APPROVAL OF SITE DEVELOPMENT PLANS)

150-16(G)

PAYMENT IN LIEU OF PARKING ("PILOP")

(2) "the Planning Board, upon a finding that a proper case exists for the need for additional off-site parking... may require that the applicant make a payment to the Village..."

PLANNING BOARD QUESTIONS:

1. If an applicant is automatically entitled to relief, or if the Planning Board has to first make a determination that relief is warranted?
2. How amount of payment is to be determined on a clear and transparent basis?

PLANNING BOARD REQUESTS:

- a. Set forth criteria for determining whether PILOP should be granted in general to a particular use.
- b. Set forth criteria that is to be taken into account in determining sizing of payment amount.
- c. Set forth criteria on how to determine pro rata cost apportionment.
- d. Set forth criteria to be taken in to account in any parking study with respect to the use of vacant or underutilized spaces.

SUGGESTION:

- a. **Create a test to determine project eligibility for PILOP.**

Does the project support and further the objectives identified in various community planning initiatives?

- LOCAL WATERFRONT REVITALIZATION PROGRAM (LWRP)
- PRO-HOUSING PLEDGE
- ENVIRONMENTAL COMPACT (Climate?)

Or

Will the project have a meaningful and positive impact on specific community challenges, such as those identified in the *Climate and Economic Justice Screening Tool (CEJST)*?

The *Climate and Economic Justice Screening Tool (CEJST)* identifies the Village of Greenport census tract as *'Disadvantaged'*.

Number: 36103170101
County: Suffolk County
State: New York
Population: 2,082

This tract is considered disadvantaged because it meets *more than 1 burden threshold AND the associated socioeconomic threshold*. Specific burdens and socioeconomic categories include:

Housing – Lead Paint = 92nd percentile (above 90th percentile). The share of homes that are considered likely to have lead paint.

AND

Housing - Low Income = 77th percentile (above 65th percentile). People in households where income is less than or equal to twice the federal poverty level, not including students enrolled in higher education.

Workforce Development – Unemployment = 92nd percentile (above 90th percentile). Number of unemployed people as part of the labor force.

AND

Workforce Development – High School Education = 17% (above 10%). Percent of people above 25 years or older whose high school education is less than a high school diploma.



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Submitted: February 9, 2024
Meeting: February 15, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Odon, *Deputy Clerk*
From: Candace Hall, *Village Clerk*
Department: Village Clerk Department

Trustee Lily Dougherty-Johnson Work Session Report February 2024

Attachments:

February Work Session Report, LDJ (PDF)

February Work Session Report, Village of Greenport

Submitted: February 9, 2024

Meeting: February 15, 2024

To: Mayor Kevin Stuessi
Board of Trustees

From: Lily Dougherty-Johnson, Trustee

Prepared by: Lily Dougherty-Johnson

Dances in the Park:

New committee's had two meetings and will continue to meet every 2 weeks, Thursdays at 11am at Village Hall - next is 2/29

Banner back with schedule this year

Working with FOMP as potential fiscal sponsor

New ideas: Labor Day Battle of the bands, t shirts, step and repeat

Camera Obscura:

Working with FOMP to have more regularly scheduled open hours and workshops

Possible docent program with stipend for volunteers

Possibly open weekend afternoons as well as maybe one weekday

Waterfront Communication Committee:

Regular meeting every other Monday at 9am at the schoolhouse (except holidays)

March 7th meeting, Thursday 6pm at the firehouse

Earth Day:

April 22nd - looking at Saturday or Sunday April 20/21 for cleanups around town

Moore's Woods, Monsell Trail, sandpits, end of Webb st, Mitchell Park

Volunteers welcome