



March 23, 2023 at 7:00 PM  
Mayor and Board of Trustees – Regular Meeting  
Third Street Firehouse  
Greenport, NY 11944

236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**

GEORGE W. HUBBARD,  
JR.  
EXT. 215

**TRUSTEES**

JACK MARTILOTTA  
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE**

**ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**

SYLVIA PIRILLO, RMC  
EXT. 206

**INTERIM TREASURER**

STEPHEN GAFFGA  
EXT. 213

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Norbert A. Bertsch  
Dirk Blank  
Annette Elizabeth Church Ray

Ario "George" Lazzari

**ANNOUNCEMENTS**

The Annual Organizational Meeting will be held at 6:00 p.m. on April 6, 2023 at The Old Schoolhouse.

The 2023 - 2024 Tentative Budget Hearing will be held at 6:00 p.m. on April 13, 2023 at The Old Schoolhouse.

**LIQUOR LICENSE APPLICATION**

New application received from 19 Front Street LLC with the Trade Name Salumeria Sarta for the property at 19 Front Street.

New application received from Spring Street Stuff LLC for the property at 216 Main Street.

**PUBLIC HEARINGS**

The public hearing regarding a proposed local law of 2023 creating Section 150-51 of the Greenport Village Code creating a six-month moratorium on development in the WC Waterfront Commercial, CR Retail Commercial and CG General Commercial zoning districts of the Village of Greenport remains open.

A public hearing regarding the proposed addition of provisions regarding net metering to the Village of Greenport electric service tariff, with any approved changes to be filed with the New York State Power Authority remains open.

**PUBLIC TO ADDRESS THE BOARD**

**REGULAR AGENDA**

## CALL TO ORDER

## RESOLUTIONS

**RESOLUTION # 03-2023-1**

RESOLUTION adopting the March, 2023 agenda as printed.

**RESOLUTION # 03-2023-2**

RESOLUTION accepting the monthly reports of the Greenport Fire Department, Village Administrator, Village Treasurer, Village Clerk, Village Attorney, Mayor and Board of Trustees.

## FIRE DEPARTMENT

**RESOLUTION # 03-2023-3**

RESOLUTION approving the application for membership of Addison J. Johnson to the Juniors of the Greenport Fire Department, as approved by the Village of Greenport Fire department Board of Wardens on March 15, 2023.

**RESOLUTION # 03-2023-4**

RESOLUTION authorizing the solicitation of a Request for Bids for a 2023 or newer Ford F-450 or equivalent, to be used as an ambulance for the Village of Greenport Fire Department, and directing Clerk Pirillo to notice the Request for Bids accordingly.

## VILLAGE ADMINISTRATOR

**RESOLUTION # 03-2023-5**

RESOLUTION approving an increase of \$ 2.50 per hour in the hourly wage rate for Tyler Doherty, from \$ 20.00 per hour to \$ 22.50 per hour, effective March 29, 2023 owing to the acquisition of substantial expertise in his area of employment by virtue of work experience, per Article VII (Salaries and Compensation), Section 9 (b) - Merit Clause - of the collective bargaining agreement currently in force between the Village of Greenport and CSEA Local 1000.

**RESOLUTION # 03-2023-6**

RESOLUTION approving the attached Request for Work Authorizations submitted by Duncan, Weinberg, Genzer & Pembroke, P.C. for the payment of a portion of the expenses incurred regarding the New York Association of Public Power 2023 - 2024 Scope of Work, and authorizing Mayor Hubbard to sign the Request for Work Authorizations submitted by Duncan, Weinberg, Genzer & Pembroke, P.C.

**RESOLUTION # 03-2023-7**

RESOLUTION approving the attached Proposal from Susan Stohr of SJS Associates for the payment of a portion of the expenses incurred for the provision of governmental affairs representation for the municipal members of the New York Association of Public Power.

**VILLAGE TREASURER****RESOLUTION # 03-2023-8**

RESOLUTION authorizing Interim Treasurer Gaffga to perform attached Budget Amendment # 5158 to appropriate General Fund Reserves for the repair of the Railroad Dock fender system, pilings, and cleating, and directing that Budget Amendment # 5158 be included as part of the formal meeting minutes of the March 23, 2023 Regular Meeting of the Board of Trustees.

**RESOLUTION # 03-2023-9**

RESOLUTION authorizing Interim Treasurer Gaffga to perform attached Budget Amendment # 5159 to appropriate General Fund Reserves for the funding of new "no wake zone" buoys and hardware for the buoys, and directing that Budget Amendment # 5159 be included as part of the formal meeting minutes of the March 23, 2023 Regular Meeting of the Board of Trustees.

**RESOLUTION # 03-2023-10**

RESOLUTION authorizing Interim Treasurer Gaffga to perform attached Budget Amendment # 5162 to appropriate Electric Fund reserves for the purchase of materials and supplies to install electricity to the Greenport Mini Railroad, and directing that Budget Amendment # 5162 be included as part of the formal meeting minutes of the March 23, 2023 Regular Meeting of the Board of Trustees.

**RESOLUTION # 03-2023-11**

RESOLUTION authorizing Interim Treasurer Gaffga to perform attached Budget Amendment # 5163, to appropriate General Fund reserves to fund election attorney expenses related to the Village of Greenport Election on March 21, 2023, and directing that Budget Amendment # 5163 be included as part of the formal meeting minutes of the March 23, 2023 Regular Meeting of the Board of Trustees.

## VILLAGE CLERK

**RESOLUTION # 03-2023-12**

RESOLUTION approving the Public Assembly Permit Application submitted by Linda Kessler on behalf of the Business Improvement District for the use of a portion of Mitchell Park from 9:30 a.m. through 2:30 p.m. on April 8, 2023 for the annual Egg Roll event, and approving a waiver of the requisite permit application fee.

**RESOLUTION # 03-2023-13**

RESOLUTION approving the Public Assembly Permit Application submitted by Rena Casey-Wilhelm on behalf of the Greenport Skate Park Inc. for the use of the Village of Greenport Skate Park from 12:00 noon through 3:00 p.m. on April 15, 2023 for a photo shoot, and approving a waiver of the requisite permit application fee.

**RESOLUTION # 03-2023-14**

RESOLUTION approving the Public Assembly Permit Application submitted by Monique Gohorel on behalf of the Business Improvement District for the use of a portion of the Third Street Fire Station and the use of specified Village streets from 8:00 a.m. through 11:00 a.m. on April 29, 2023 for a 5K fundraiser for the Business Improvement District.

**RESOLUTION # 03-2023-15**

RESOLUTION approving the Public Assembly Permit Application submitted by the Star Hose Company of the Greenport Fire Department for the use of the Polo Grounds at Moore's Lane from 5:00 p.m. through 10:00 p.m. from May 25, 2023 through May 28, 2023 for the annual Carnival Fundraiser, with a fireworks display scheduled for May 27, 2023 with a rain date of May 28, 2023.

**RESOLUTION # 03-2023-16**

RESOLUTION approving the Public Assembly Permit Application submitted by James Morrison and sponsored by the Friends of Mitchell Park for the use of a portion of Mitchell Park from 7:00 p.m. through 10:00 p.m. on June 3, 2023 for an outdoor screening of short films made by Greenport filmmakers.

**RESOLUTION # 03-2023-17**

RESOLUTION approving the Public Assembly Permit Application as submitted by the Relief Hose and Phenix Hook and Ladder Companies of the Greenport Fire Department, for the use of the Polo Grounds at Moore's Lane from 6:00 p.m. through 11:00 p.m. from July 4, 2023 through July 8, 2023 for the annual Carnival fundraiser, with fireworks scheduled for July 5, 2023 and July 8, 2023.

**RESOLUTION # 03-2023-18**

RESOLUTION approving the Public Assembly Permit Application submitted by Candace Hall for the use of the Third Street Basketball Court from 11:00 a.m. through 7:00 p.m. on July 22, 2023 for the annual Youth Basketball Tournament.

**RESOLUTION # 03-2023-19**

RESOLUTION approving the Public Assembly Permit Application submitted by the East End Seaport Museum for the use of various Village streets and facilities, including Mitchell Park, from 7:00 a.m. through 5:00 p.m. from September 23, 2023 through September 24, 2023; for the annual Maritime Festival.

**RESOLUTION # 03-2023-20**

RESOLUTION authorizing the suspension of the open container law of the Village of Greenport, per Sections 35-3B and 35-3C of the Greenport Village Code, within the Festival parameters of the East End Seaport Museum Maritime Festival, from 9:00 a.m. through 5:00 p.m. on September 23, 2023 and from noon to 5:00 p.m. on September 24, 2023 for the annual Maritime Festival.

**RESOLUTION # 03-2023-21**

RESOLUTION approving a retroactive increase in the hourly wage rate of part-time employee Andrea Malinowski to \$ 18.00 per hour, effective March 6, 2023.

**RESOLUTION # 03-2023-22**

RESOLUTION approving a retroactive increase in the hourly wage rate of part-time employee Jordyn Maichin to \$ 18.00 per hour, effective March 14, 2023.

**RESOLUTION # 03-2023-23**

RESOLUTION accepting the attached proposal submitted by Lisa Otis for the management of the Village of Greenport McCann Campground per the Request For Proposals opening on February 23, 2023 and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and Lisa Otis for the management of the Village of Greenport McCann Campground.

## TRUSTEES

**RESOLUTION # 03-2023-24**

RESOLUTION adopting the attached SEQRA resolution regarding the approval of the application of Sofia Antoniadis and Michael Antoniadis and On Front Street LLC for a hardship exemption from the provisions of the moratorium adopted by the Village of Greenport Board of Trustees, regarding the property 308 Front Street, Greenport, New York, 11944; adopting lead agency status, determining that the approval of the application is an Unlisted Action for purposes of SEQRA, and adopting a Negative Declaration determining that the approval of the hardship exemption application will not have a significant negative impact on the environment.

**RESOLUTION # 03-2023-25**

RESOLUTION approving the attached resolution approving the application of Sofia Antoniadis and Michael Antoniadis and On Front Street LLC for a hardship exemption for the property 308 Front Street, Greenport, New York, 11944 from the moratorium in the Village of Greenport on applications for development in the Waterfront Commercial and Retail Commercial Zoning Districts of the Village of Greenport.

**RESOLUTION # 03-2023-26**

RESOLVED, that the Board of Trustees hereby ratifies and approves the attached Memorandum of Agreement with the Civil Service Employees Association, Inc., Local 1000, AFSCME, AFL-CIO, Village of Greenport Unit, dated March 21, 2023.

## VOUCHER SUMMARY

**RESOLUTION # 03-2023-27**

RESOLUTION approving all checks per the Voucher Summary Report dated March 20, 2023, in the total amount of \$ 518,471.02 consisting of:

- o All regular checks in the amount of \$ 475,963.80, and
- o All prepaid checks (including wire transfers) in the amount of \$ 42,507.22.

Approved at January \_\_, 2023 NYAPP Meeting

**REQUEST FOR WORK AUTHORIZATION  
BY  
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.**

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

[DWG&P Billing Number: 1506]

Purpose: Represent the views and interests of participating municipal and cooperative electric systems on the New York Independent System Operator (NYISO) market participant committees.

Period Covered by Request: March 1, 2023 – February 28, 2024

Work: Organize, prepare for and participate in the regularly scheduled meetings of the Management Committee and Business Issues Committee, which are usually held monthly, as well as the public power sector meeting and joint MC/Board of Directors meeting. Monitor agendas of NYISO working groups (*e.g.*, Market Issues Working Group) and subcommittees, and participate on issues of significance to NYAPP members, within the stated budget. It is recognized and agreed that litigation before the Federal Energy Regulatory Commission and other agencies and courts, is not included and would be the subject of additional specific work orders. Prepare motions and presentations as needed before the NYISO. Review documents and other materials to be discussed at the meetings. Consult with other parties and consultants on issues presented at the meetings. Prepare written reports on the meetings as requested.

Cost: Not to exceed \$200,000, including all travel expenses, absent written approval from participating members. Fees are billed to individual systems that approve this work order, whether listed above or not, on a ratio based on the number of customer meters, or by such other method as is acceptable to the group.

Approved By: \_\_\_\_\_

For Municipal or Cooperative System: \_\_\_\_\_

Approved at January \_\_, 2023 NYAPP Meeting

**REQUEST FOR WORK AUTHORIZATION  
BY  
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.**

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Village of Sherburne; City of Sherrill Power & Light; and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1550

Purpose: Representation at meetings and conference calls of the New York Association of Public Power ("NYAPP").

Period Covered by Request: March 1, 2023 - February 28, 2024

Scope of Work: Attend and make presentations at NYAPP member meetings and participate in monthly teleconferences of NYAPP Executive Committee.

Cost: Not to exceed System's pro rate share of \$20,000 in fees for the period, plus expenses, absent written approval from participating systems. Fees are billed to individual systems that approve this work order, whether listed above or not, on a ratio based on the number of customer meters, or by such other method as is acceptable to the group.

Approved By: \_\_\_\_\_

For Municipal or Cooperative System: \_\_\_\_\_



Approved at January \_\_, 2023 NYAPP Meeting

REQUEST FOR WORK AUTHORIZATION  
BY  
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1574

Purpose: General representation of the New York Association of Public Power ("NYAPP") for special projects. The NYAPP Executive Committee will determine what items are to be included in this Work Order.

Period Covered by Request: March 1, 2023 - February 28, 2024

Scope of Work: Inform and advise NYAPP members on matters of general concern that are not included within individual specific work orders.

Cost: Not to exceed System's pro rata share of \$100,000 for the period, including all travel expenses, absent written approval from participating systems. Fees are billed to individual systems that approve this work order, whether listed above or not, on a ratio based on the number of customer meters, or by such other method as is acceptable to the group.

Approved By: \_\_\_\_\_

For Municipal or Cooperative System: \_\_\_\_\_

Approved at January \_\_, 2023 NYAPP Meeting

**REQUEST FOR WORK AUTHORIZATION  
BY  
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.**

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1643

Purpose: Represent Members in New York Power Authority hydro production rate case in 2023.

Period Covered by Request: February 1, 2023 – February 28, 2024

Work: Review cost support for rate increase; coordinate with rate consultant; prepare and review discovery requests and responses; conduct settlement negotiations as appropriate; participate in technical conferences; prepare public comments and present public hearing; draft pleading and testimony as needed.

Cost: Not to exceed \$100,000, including any expenses.

Approved By: \_\_\_\_\_

For Municipal or Cooperative System: \_\_\_\_\_

Approved at January \_\_, 2023 NYAPP Meeting

**REQUEST FOR WORK AUTHORIZATION  
BY  
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.**

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1747

Purpose: Continue to assess the scope of the proceedings possible outcomes for Member systems in the New York Public Service Commission's Reforming the Energy Vision (REV) proceeding, Case No. 14-M-0101; the Clean Energy Standard (CES) in Case 15-E-0302 and the Resource Adequacy proceeding in Case 19-E-0530.

Period Covered by Request: January 1, 2023 – February 28, 2024

Work: Organize, prepare for and participate in the work related to the PSC's on-going regulatory effort to fundamentally reform the distribution and retail supply function of utility service in New York (REV). The CES effort advising on how Members can implement the CES requirements to purchase Renewable Energy Credits (Tiers 1-4) and Zero Emission Credits. The Resource Adequacy matter includes what changes should be made in the current regulatory, tariff and market design structures to better align utility interests with achieving the State's policies of meeting the renewable energy goals. Review documents and other materials to be discussed at the meetings. Consult with other parties and consultants on issues to be presented at the meetings. Prepare written reports on the meetings as requested.

Cost: Not to exceed \$100,000, including expenses.

Approved By: \_\_\_\_\_

For Municipal or Cooperative System: \_\_\_\_\_

Approved at January \_\_, 2023 NYAPP Meeting

**REQUEST FOR WORK AUTHORIZATION  
BY  
DUNCAN, WEINBERG, GENZER & PEMBROKE, P.C.**

For

Delaware County Electric Cooperative, Inc.; Village of Freeport/Freeport Electric; Green Island Power Authority; Village of Greenport; Jamestown Board of Public Utilities; Town of Massena Electric Department; Oneida-Madison Electric Cooperative, Inc.; Otsego Electric Cooperative, Inc.; Village of Rockville Centre; Village of Sherburne; City of Sherrill Power & Light; Village of Solvay and Steuben Rural Electric Cooperative, Inc.

DWG&P Billing Number: 1755

Purpose: Represent Members in Public Policy Transmission Projects at NYISO which include the AC Transmission Projects, the Western NY Transmission Project, and NYPA's Smart Path Connect in the north and the PSC's implementation of Coordinated Grid Planning at the the local transmission level in Case 20-E-0197 and related cases. The PSC is developing cost allocation methods for transmission needed to unbottle renewable resources, and how costs are allocated to NYPA customers will be an issue.

Period Covered by Request: January 1, 2023 – February 28, 2024

Work: Monitor and prepare reports on developments in public policy transmission projects. Prepare and file comments, as necessary at the PSC and protests and other pleadings at FERC. Attend technical conferences as required at PSC and settlement and other hearings at FERC.

Cost: Not to exceed \$50,000, including any expenses.

Approved By: \_\_\_\_\_

For Municipal or Cooperative System: \_\_\_\_\_

## PRPOOSAL NYAPP 2023 SCOPE OF WORK

By Susan Stohr, SJS Associates  
Government Affairs Representation for the New York Association of Public Power Municipal  
Members (NYAPP).

For NYAPP Members:  
Village of Freeport Electric, Green Island Power Authority, Village of Greenport, Jamestown Board  
of Public Utilities, Town of Massena Electric Department, Village of Rockville Centre, Village of  
Sherburne, and City of Sherrill Power & Light.

*Period Covered by Request: March 1, 2023- December 31, 2023*

### **2023 NYAPP GOVERNMENT AFFAIRS PROGRAM OBJECTIVES:**

- Identify opportunities for NYAPP municipal utilities to influence federal policy through enhanced communications, education and collaboration with other stakeholders.
- *Develop and maintain relationships with newly-elected NY Congressional Members and staff by providing background on NYAPP utility/community challenges and opportunities, and updates on legislation and relevant policy issues, including the impacts and benefits of specific legislation for NYAPP municipal members and communities.*
- Maintain and enhance existing relationships with the NY Congressional delegation and staff, and federal agency staff, and the Administration by continuing to provide timely, reliable and credible information on legislation and relevant policy issues, including the impacts and benefits of specific legislation for NYAPP municipal members and communities.
- Facilitate the ability of NYAPP municipal members to identify relevant policy issues and effectively communicate with their own Congressional Members and staff to provide benefit and impact information on pending and emerging legislation and policies.
- Identify opportunities, develop and implement strategies to secure external federal funding to support NYAPP municipal utility projects, policies and objectives.
- Monitor U.S. House of Representatives and U.S. Senate discussions on policy priorities, proposals and legislation on issues relevant to NYPP utilities and communities.
- Develop and implement outreach strategies to provide timely information on impacts and benefits of existing and emerging federal policies on NYAPP utilities and communities.

### **2023 CONGRESSIONAL FOCUS, OUTREACH, STRATEGIES:**

- *Continue to identify and develop and implement strategies to secure potential federal funds available for NYAPP municipal utilities and communities through the "Infrastructure Investment and Jobs Act" and the "Inflation Reduction Act".*
- Facilitate discussions, development and implement outreach strategies, as appropriate, with NYS agencies, including NYSERDA and the PSC regarding potential federal and/or state funds available for NYAPP municipal utility projects and initiatives.
- Develop and implement strategies to positively impact FY2023/FY 2024 federal and state budget discussions and maximize benefit for the NYAPP municipal utilities and communities.
- Develop and implement strategies to maximize emerging and existing federal policy opportunities for NYAPP members, (particularly as related to climate change, *supply chain constraints*; energy markets; tax-exempt financing and tax reform; pole attachments; cyber and *physical* grid security; development of renewable generation and energy efficiency initiatives; energy regulation; infrastructure development; local control; budget, and general energy and environmental issues).
- Develop and implement strategies to communicate NYAPP policy priorities and positions to members of Congress, Congressional staff, NYS Agencies, NYPA and other stakeholders, as relevant and appropriate.
- Develop and implement NYAPP education and communication policy objectives and strategies for the NY Congressional delegation, the Administration, relevant federal agencies.
- Develop and maintain relationships with incoming 2023 federal policy makers including the newly elected members of the NY Congressional delegation and relevant new members of the Administration and federal agencies.
- Maximize opportunities for NYAPP and its members to participate in federal policy forums, (including Congressional hearings) on the development of relevant initiatives that promote NYAPP strategic policy goals.

- Arrangement of and preparation for DC and District Office meetings between the NYAPP utility representatives and the relevant New York State Congressional Legislators and staff to discuss relevant pending legislation and NYAPP positions, general policy concerns and challenges, and identify opportunities in the current and future legislative sessions.
- As needed, arrange and prepare for meetings between the NYAPP utility representatives and relevant federal agencies, authorities and policy makers to discuss proposed policy objectives, initiatives, etc. that have the potential to impact NYAPP members and their communities.
- Attend relevant national association and coalition meetings and Congressional hearings as required, to monitor pending legislation and policy initiatives, provide information regarding NYAPP positions, impacts, challenges and opportunities.
- *As needed and requested, provide support to achieve NYAPP state legislative and regulatory goals.*

**Routine Monitoring and Communications:**

- Analyze pending legislation in Congress; provide analysis and recommendations on position development, communications and strategy in response to legislation that may impact NYAPP members.
- Develop and maintain relationships with NY Congressional Members and staff; and Congressional Committees and staff to facilitate understanding of the challenges and objectives of NYAPP and its members.
- Identify opportunities and provide timely information exchange with the relevant NY Congressional Members; Committees of Congress; and others regarding policy concerns of NYAPP and its members.
- Identify opportunities for NYAPP to advance policy concerns through active participation in APPA and other relevant association and coalition discussions and initiatives.

**Legislative Strategies to Promote Specific Projects or Objectives:**

- Regular communications with NYAPP representatives, contacts in relevant legislative offices, Committees and relevant national trade associations to monitor potential developments related to policy issues and operational objectives.
- Development and implementation of legislative strategies to secure objectives.

**Association Communications, Public Relations, Administrative Support**

- Provide NYAPP members with regular updates on federal government affairs initiatives, objectives and strategies.
- Support NYAPP Board and NYAPP Administrative Director as needed with planning and program development and support for the NYAPP business meetings and the annual Conference.
- Support NYAPP Administrative Director as needed with communications outreach (press releases, tweets, etc.) for NYAPP.

**SCHEDULE OF FEES**

I propose a ten-month contract that provides for up to 480 hours of consulting services (48 hours per month/12 hours per week for the period of the contract) for the period of March 1, 2023 through December 31, 2023, at a fee of \$150 per hour for the term of the contract.











## **Lisa Otis**

2701 Connecticut Avenue  
Medford, NY 11763  
631-682-9630

Office of the Village Clerk  
Village Hall  
Village of Greenport  
236 Third Street  
Greenport, NY 11944

February 15, 2023

Village Clerk:

**Response To: Request For Proposal (RFP) issued by the Village of Greenport New York  
for the Management of McCann Campground for the 2023 Season**

In response to the above-referenced RFP, I submit the following scope of work and cost proposal for your consideration.

### **Opening & Closing Season:**

- Clean-up of signage, office and bathrooms.
- Prepare campsites for campers and grounds by weed whacking and grass cutting where village equipment cannot reach.
- Verify that electricity, gas and water are turned on by village staff and working properly. Will notify village of any repairs to water/electricity prior to opening.
- Call to arrange waste management and gas delivery for the start of the season.
- Prepare campground for close of season and work with village to communicate year end procedures.
- Inform village when all trailers are removed from grounds to allow for services to be turned off at the end of the season.

### **Rents:**

- Collect rents and fees when due and deliver receipts to the Village office on a mutually agreed upon schedule.
  - Maintain copies of daily records and seasonal camper information.
-

### Grounds:

- Prepare campsites for opening day **following spring leaf clean-up and removal by the Village.**
- Maintain grounds throughout season to ensure a clean and welcoming campground. Includes grass cutting and weed whacking where village equipment cannot reach (around campsites & picnic tables, office/ restrooms areas). Remove any refuse left behind, arranging picnic tables and firepits.
- Clean and paint bathrooms and signage as needed.
- Maintain entrance into campground for cleanliness and welcoming atmosphere.
- Notify Village staff electricians for repairs needed to maintain utilities and assure they remain working properly throughout the season and prepared to turn off at the end of the season.
- This proposal does not include spring leaf clean-up and removal, tree trimming, removal of downed large branches and stumps.

### Bathroom Facilities:

- Clean and maintain the bathrooms which will include daily checking, cleaning and disinfecting of high touch points and traffic areas to avoid the spread of Covid-19.
- Stock the bathrooms as need with supplies provided by the Village.
- Ensure that each bathroom is prepared and cleaned prior to opening day.
- Notify village of any necessary repairs.

### Point of Contact for Campers:

- Throughout season will handle camper inquiries, reservations and concerns and resolve any conflicts as necessary.
- At the end of the season will create and provide to Village staff a site map of all reservations for the 2024 season received to date.
- Off season, will assist Village staff with questions and inquiries regarding reservations.

### Relevant Experience/Capabilities:

As McCann's Campground Manager for the 2021 and 2022 seasons, I believe that my knowledge and experience well prepared me to continue as manager for the 2023 season. I believe I am in a unique position to provide a smooth continuity of service. As in the past, I look forward to providing the Village with a fully booked campground and a successful season. In addition, I established relationships with new and existing campers and worked hard to maintain the friendly rustic atmosphere that McCann's Campground is known for. I diligently worked with the Village to secure much needed repairs and improvements that were appreciated by the campers. Physically active, I was able to multitask and maintain order in a faced pace environment. As a camping and outdoor enthusiast, I am knowledgeable and capable enough to help campers with problems common to the RV lifestyle. On the other hand, I believe I know when to alert the Village of issues that may arise that are beyond my capabilities and work with them for a proper solution.

I welcome the opportunity to return as Campground Manager and build on some of the accomplishments and friendships that I was able to achieve during prior seasons.

## Cost Proposal for 2023 Season

### Labor cost - \$17.00 per hour

- Includes a minimum of fifteen (15) hours per week. During season, will work on-site five (5) days per week which will include one (1) weekend day. During peak summer season, opening week, closing week and Maritime Festive may require up to 30 hours per week.
- Off season, willing to assist Village with questions or inquiries regard reservations.

### Trailer space

- Full cost of trailer space for Campground Manager for the full season the campground remains open.
- ½ cost of trailer space for Work Camper for the season – Worker camper will assist on-site with general clean-up duties under the direction of the Campground Manager. Will also assist campers with checking in and any issues that may arise when camp manager is not on site.

The cost of the worker camper will be ½ cost of a seasonal trailer space calculated as follows:

Cost ½ of a Seasonal space is worth \$2,100 (\$4,200 divided by 2)

Camper Worker will provide 140 hours of work throughout the season calculated as follows:

\$2,100 divided by \$15.00 per hour (minimum wage in NYS)

Respectfully Submitted,

**Lisa Otis**

BOARD OF TRUSTEES  
VILLAGE OF GREENPORT

SEQRA RESOLUTION REGARDING THE APPLICATION OF SOFIA ANTONIADIS AND MICHAEL ANTONIADIS AND ON FRONT STREET LLC REGARDING THE PROPERTY 308 FRONT STREET, GREENPORT, NY, 11944 FOR A HARDSHIP EXEMPTION FROM THE PROVISIONS OF THE MORATORIUM ADOPTED BY THE VILLAGE OF GREENPORT BOARD OF TRUSTEES

WHEREAS an application for a hardship exemption from the provisions of the moratorium adopted by the Village of Greenport Board of Trustees was filed with the Village of Greenport Board of Trustees by Sofia Antoniadis and Michael Antoniadis and On Front Street LLC regarding the property 308 Front Street, Greenport, NY, 11944; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the application for a hardship exemption from the provisions of the moratorium adopted by the Village of Greenport Board of Trustees with regard to SEQRA, and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the consideration and approval of the hardship exemption application and it is further

RESOLVED that the Board of Trustees hereby determines that the approval of the hardship exemption application is an Unlisted Action for purposes of SEQRA; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the approval of the hardship exemption application;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

seconded by Trustee

this resolution is carried as follows:

Dated: March 20, 2023

BOARD OF TRUSTEES  
VILLAGE OF GREENPORT

RESOLUTION APPROVING THE APPLICATION OF  
SOFIA AND MICHAEL ANTONIADIS AND ON FRONT LLC  
FOR A HARDSHIP EXEMPTION FOR THE PROPERTY 308 FRONT STREET,  
VILLAGE OF GREENPORT

Sofia and Michael Antoniadis and On Front LLC (the “Applicants”) as the owners of the property 308 Front Street, Greenport, having filed an application and supporting materials to the Board of Trustees of the Village of Greenport for a hardship exemption from the moratorium in effect in the Village of Greenport on applications for development in the Waterfront Commercial and Retail Commercial Zoning Districts of the Village of Greenport (the “Application”); and

The Board of Trustees having conducted a public hearing on the Application on February 23, 2023 at which time the Board of Trustees accepted comments from the applicants and the public on the Application; and

The Application having come before the Board of Trustees of the Village of Greenport for discussion and review at a public meeting of the Board of Trustees on March 16, 2023 and the Board of Trustees having reviewed and considered the Application at that time; and

The Board of Trustees having adopted a resolution for purposes of SEQRA whereby the Board of Trustees adopted lead agency status for purposes of SEQRA with regard to the review possible action on the application for an exemption in which resolution the Board of Trustees adopted lead agency status for purposes of SEQRA, determined that the consideration and possible action on the application for exemption is an Unlisted Action for purposes of SEQRA and that the consideration and approval of the application for an exemption would not have a negative impact on one or more aspects of the environment and therefore adopted a negative declaration; IT IS THEREFORE

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the Applicants have demonstrated to the Board of Trustees that;

- (a) A failure to grant such relief to the applicant may result in a hardship to the applicant, which hardship is unique and is substantially greater than any harm to the general public welfare resulting from the grant of such relief; and
- (b) The Applicant’s circumstances are different from other members of the community; and
- (c) The granting of the exemption will clearly have no adverse effect upon any of the goals or objectives enumerated in the moratorium; and



(d) The project or activity for which the applicant seeks an exemption and the relief that is requested or to be granted is harmony with the existing character of the Village and the area of the applicant's property and is consistent with the health, safety and general welfare of the residents of the Village and their property and will not cause significant environmental degradation or adversely impact adjacent natural resources or waterfront area; and it is therefore further

RESOLVED that the Board of Trustees of the Village of Greenport hereby approves the Application for exemption as applied for; and it is further

RESOLVED that this approval of the Application for an exemption is conditional on and does not supersede or replace any other Village permit or board approval that the Applicants may require from any agency, officer or board of the Village of Greenport with respect to underlying work or application.

Dated: March 23, 2023

Board of Trustees  
Village of Greenport  
236 Third Street  
Greenport, New York 11944

3/20/23

AGREEMENT made this 20<sup>th</sup> day of March 2023 by and between the VILLAGE OF GREENPORT and the CIVIL SERVICE EMPLOYEES ASSOCIATION, INC., LOCAL 1000, AFSCME, AFL-CIO, VILLAGE OF GREENPORT UNIT ("the CSEA").

WHEREAS, the Village and the CSEA are parties to a collective bargaining agreement covering the period of June 1, 2021 through May 31, 2025 ("the CBA"); and

WHEREAS, CBA Article VII (Section 1) ("Salaries") provides the negotiated wage increases during the term of the CBA; and

WHEREAS, the Village desires to increase the hourly rates of all full-time bargaining unit members by \$2 per hour, to be effective with the pay period following the complete ratification and approval of this Agreement; and

WHEREAS, the parties have negotiated in good faith and have arrived at a tentative agreement.

NOW, THEREFORE, in consideration of the mutual covenants and premises contained herein, and the Recitals set forth above, which are incorporated into this Agreement as though fully set forth in this Agreement, the parties hereby stipulate and agree as follows:

1. Effective with the pay period following the complete ratification and approval of this Agreement, and notwithstanding anything to the contrary in CBA Article VII (Section 1) ("Salaries"), the current hourly rates of all full-time bargaining unit members will be increased by \$2 per hour, as set forth in the attached "Appendix A."
2. The remainder of CBA Article VII (Section 1) ("Salaries") will remain in full force and effect, including, but not limited to, the negotiated 3% wage increases effective June 1, 2023 and June 1, 2024.
3. This Agreement represents the entire agreement between the parties with respect to increasing the hourly rates of full-time bargaining unit members. No other promises have been made, oral or otherwise. This Agreement, including this paragraph, may only be modified by a written agreement executed by the parties.
4. This Agreement is subject to ratification and approval by the Village Board of Trustees. If the Board of Trustees does not ratify and approve the Agreement, then it will become null and void and no adverse inference will be drawn against either party by virtue of having entered into it.
5. This Agreement may be executed in more than one counterpart, each of which will be deemed an original, but all of which will constitute one and the same instrument. This Agreement may also be executed by facsimile or PDF-scanned signatures in counterparts,

which will be deemed as an original, but all of which will constitute one and the same instrument.

3/20/23

FOR THE VILLAGE  
[Signature]  
Dated: 3/21/2023

FOR THE CSEA  
[Signature]  
Dated: 3/21/23  
[Signature]  
Dated: 3/20/23

3/20/23

APPENDIX A

Employee ID	Current Rate of Pay/ HR	Proposed Wage with Increase
665	\$ 45.2500	47.2500
680	\$ 21.8848	23.8848
683	\$ 38.7674	40.7674
715	\$ 20.9185	22.9185
785	\$ 25.6200	27.6200
804	\$ 28.4332	30.4332
839	\$ 20.8929	22.8929
884	\$ 27.9547	29.9547
941	\$ 17.4836	19.4836
1056	\$ 49.8500	51.8500
1060	\$ 25.7500	27.7500
1061	\$ 39.1400	41.1400
1151	\$ 31.0339	33.0339
1204	\$ 29.5673	31.5673
1222	\$ 25.9196	27.9196
1237	\$ 23.2900	25.2900
1241	\$ 30.0000	32.0000
1246	\$ 30.9000	32.9000
1312	\$ 20.0026	22.0026
1333	\$ 30.9000	32.9000
1355	\$ 18.4800	20.4800
1356	\$ 18.4800	20.4800
1378	\$ 19.0000	21.0000
1380	\$ 20.8900	22.8900