

HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

September 26, 2023 at 5:00 PM

1. Informational Update:

VOUCHER/HAP PROGRAM

- a) The regularly scheduled Board Meeting **was not held** on August 29, 2023.
- b) 6 recertifications and 6 interims were performed for July 2023.
- c) Balance of VGHA HAP Checking account as of 7/31/2023 is: \$10,058.00.
- d) Balance of VGHA Admin Checking account as of 7/31/2023 is: \$45,715.86.
- e) Balance of VGHA HAP Savings account as of 7/31/2023 is: \$1,880.54.
- f) 3 recertifications and 5 interims were performed for August 2023.
- g) Balance of VGHA HAP Checking account as of 8/31/2023 is: \$10,058.00.
- h) Balance of VGHA Admin Checking account as of 8/31/2023 is: \$47,546.76.
- i) Balance of VGHA HAP Savings account as of 8/31/2023 is: \$4,456.57.
- j) 1 voucher was issued. 1 voucher holder relinquished their voucher. 1 voucher was terminated due to inability to find housing.
- k) As of August 2023, there are 5 vouchers holders searching for housing.

2. Informational Update:

COMMUNITY DEVELOPMENT

- a) Balance of 213 Center Street Checking account as of 7/31/2023 was: \$41,402.35.
- b) Balance of 278 2nd Street checking account as of 7/31/2023 was: \$10,627.09.
- c) Balance of 213 Center Street Checking account as of 8/31/2023 was: \$41,821.68.
- d) Balance of 278 2nd Street checking account as of 8/31/2023 was: \$10,863.87.
- e) Discuss estimate submitted by 5 Star Construction to make various repairs to bathroom for 278 2nd Street #1.

2023 Monthly Projected Income:

278 2 nd St, Unit # 1	\$1,475.00
278 2 nd St, Unit # 2	\$1,125.00
278 2 nd St, Unit # 3	\$1,275.00
Total 278 Total Rental Income	\$3,875.00

213 Center St	\$1,125.00
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3. Resolutions:

- a) MOTION – to approve the minutes of the July 27, 2023 Board Meeting.

- b) MOTION – to ratify July 2023 accounts payable for the Housing Authority totaling \$114,530.15.
- c) MOTION – to ratify July 2023 accounts payable for 213 Center Street totaling \$1,601.12.
- d) MOTION – to ratify July 2023 accounts payable for 278 2nd Street totaling \$4,808.97.
- e) MOTION – to ratify August 2023 accounts payable for the Housing Authority totaling \$107,080.09.
- f) MOTION – to ratify August 2023 accounts payable for 213 Center Street totaling \$755.67.
- g) MOTION – to ratify August 2023 accounts payable for 278 2nd Street totaling \$3,643.22.

- 4. Next meeting will be held on Tuesday, October 31, 2023 at 5:00pm.
- 5. Motion to adjourn.



Village of Greenport Housing Authority Regular Board Meeting

MINUTES

The regular monthly meeting **was not held** on August 29, 2023.

The following minutes are from the July 25, 2023 monthly meeting:

Those present were: Tina Finne, Marilyn Corwin, Inga Van Eysden, Christopher North, Valerie Shelby, Stephen Gaffga and Asha Gallacher: Meeting was called to order by Board Chairperson, Tina Finne at 5:08 pm.

1. Section 8 Housing Update:

- a) 7 recertifications and 8 interims were performed for June 2023.
- b) Balance of VGHA HAP Checking account as of 6/30/2023 is: \$10,058.00.
- c) Balance of VGHA Admin Checking account as of 6/30/2023 is: \$49,827.02.
- a) Balance of VGHA HAP Savings account as of 6/30/2023 is: \$2,306.47.
- b) 1 voucher was issued 6/29/23.

2. Community Development:

- a) Balance of 213 Center Street Checking account as of 6/30/2023 was: \$43,413.81.
- b) Balance of 278 2nd Street checking account as of 6/30/2023 was: \$11,517.06.
- c) Discussion of hiring Jose Chavez (JZ Renovations) to repair the shower enclosure of 278 2nd Street #1.
- d) Discussion of 123 Sterling Street/Boat House Lofts and the 5 affordable housing units, and the VGHA's role in vetting the approved applicants.

3. Resolutions:

- a) MOTION was made to approve the minutes of the June 27, 2023 Board Meeting. Tina Finne made motion; Marilyn Corwin carried.
- b) MOTION was made to ratify June 2023 accounts payable for the Housing Authority totaling \$109,610.24. Tina Finne made motion; Christopher North carried.
- c) MOTION was made to ratify June 2023 accounts payable for 213 Center Street totaling \$1,601.12. Tina Finne made motion; Inga Van Eysden carried.
- d) MOTION was made to ratify June 2023 accounts payable for 278 2nd Street totaling \$4,808.97. Tina Finne made motion; Valerie Shelby carried.

4. Tina Finne made a motion to adjourn, Marilyn Corwin carried. The meeting adjourned at 5:25pm.

Respectfully submitted by Tina Finne, Board Chairperson