



236 THIRD STREET
GREENPORT, NY 11944

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villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

**September 28, 2023 at 6:00 PM
Mayor and Board of Trustees – Regular Meeting
Third Street Firehouse
Greenport, NY 11944**

AMENDED 9/28/2023

MOTION TO OPEN THE MEETING

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Joseph W. Brush, Jr.
Jacquelin "Jackie" A. Mazzaferro
Rosemarie Heaney Baker
Gerard H. "Jerry" Schultheis
Carol Ann Peters
Frances L. Allen

ANNOUNCEMENTS

Village Hall will be closed Monday October 9, 2023, in Observance of Indigenous Peoples Day and Columbus Day.

Greenport Skate Park Sound and Skate Festival will be held on October 7, 2023.

Greenport Harbor Brewery Annual Oyster Festival will be held on October 8, 2023.

Halloween Parade will be held on October 28, 2023, with a rain date of October 29, 2023.

BOARD PUBLIC MEETING TO RECEIVE COMMENTS ON THE FOLLOWING STATE LIQUOR AUTHORITY APPLICATIONS

- Lobby Bar LLC, 30 Front Street D/B/A Whiskey Wind

PUBLIC HEARINGS

Public hearings regarding a local law amending Chapter 150, entitled "Zoning", and repealing Chapter 42, entitled "Arts District", of Code of the Village of Greenport. Public hearing regarding a local law to amend the zoning map of the Village of Greenport, to reclassify certain property from the WC Waterfront Commercial District to the CR Retail Commercial District and property from the R-2 One-and Two-Family Residence District to the Park District and property from CR Retail Commercial District to the WC Waterfront Commercial District remains open.

PUBLIC TO ADDRESS THE BOARD

MOTION TO EXTEND PUBLIC HEARING, SPECIAL MEETING SET FOR TUESDAY, OCTOBER 10, 2023

MOTION TO OPEN REGULAR SESSION MEETING

RESOLUTIONS**RESOLUTION # 09-2023-1**

RESOLUTION adopting the September, 2023 agenda as printed.

RESOLUTION # 09-2023-2

RESOLUTION accepting the monthly reports of the Greenport Fire Department, Village Administrator, Village Treasurer, Village Clerk, Village Attorney, Mayor and Board of Trustees.

RESOLUTION # 09-2023-3

RESOLUTION ratifying the following, as approved at the September 21, 2023, Work Session meeting of the Board of Trustees:

(A.) RESOLUTION authorizing Deputy Treasurer Brautigam to perform attached Budget Amendment #5275 appropriating General Fund Reserves to fund permit fee for the North Ferry Terminal Project and requesting that Budget Amendment #5275 be included as part of the formal meeting minutes of the September 28, 2023 Regular Meeting of the Board of Trustees.

(B.) WHEREAS, a part of the 2023 Maritime Festival, the Land & Sea Gala event, which is a Mardi Gras Maritime celebration, will be held under a tent on the pier at Crabby Jerry's, and WHEREAS, the location of the tent, on a temporary basis solely for use as part of the Land & Sea Gala event, will eliminate required parking at the Crabby Jerry's premises, NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby waives compliance with any parking requirements and any site plan or conditional use permit requirements for the period of time necessary to install a temporary tent, conduct the Land & Sea Gala event, and remove the tent after the event, on the condition that the tent is approved by the Building Department in accordance with applicable health and safety laws and regulation, and BE IT FURTHER RESOLVED, that the tent shall be removed no more that 24 hours after the end of the Maritime Festival.

FIRE DEPARTMENT**RESOLUTION # 09-2023-4**

RESOLUTION approving the application for membership of Jillian Golden to the Rescue Squad of the Greenport Fire Department, as approved by the Village of Greenport Fire Department Board of Wardens on September 20, 2023.

VILLAGE ADMINISTRATOR**RESOLUTION # 09-2023-5**

RESOLUTION authorizing Village Administrator Paul Pallas to attend the NYAPP Annual Fall meeting on October 2nd through October 4th, 2023 in Cooperstown, New York, at a conference fee of \$300.00 per person and a room rate of \$ 300.00 per night per person, plus all applicable travel costs, to be expensed from account number E.0782.000 (Management Services).

RESOLUTION # 09-2023-6

A RESOLUTION TO ADOPT A CITIZEN PARTICIPATION PLAN AS REQUIRED UNDER THE NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANT-DISASTER RECOVERY (CDBG-DR) PROGRAM. WHEREAS, the Village of Greenport is a subrecipient receiving New York State Community Development Block Grant-Disaster Recovery (CDBG-DR) funds, as administered by the Housing Trust Fund Corporation, Governor's Office of Storm Recovery (GOSR) to assist in addressing unmet needs from either Hurricane Irene, Tropical Storm Lee, or Superstorm Sandy; and, WHEREAS, participation in the New York State Community Development Block Grant-Disaster Recovery (CDBG-DR) Program requires the adoption and implementation of a Citizen Participation Plan to comply with Section 508 of the Housing and Community Development Act of 1974, as amended; and, WHEREAS, the purpose of this plan is to provide for and encourage citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used. NOW, THEREFORE, BE IT RESOLVED by the Village of Greenport that the attached New York State Community Development Block Grant-Disaster Recovery (CDBG-DR) Citizen Participation Plan be hereby officially adopted for implementation in the Village of Greenport New York State CDBG-DR Program.

RESOLUTION # 09-2023-7

RESOLUTION accepting the attached proposal submitted by Robert Brandt for the provision of consulting services for the Treasurer's Department at an hourly rate of \$135 per hour.

RESOLUTION # 09-2023-8

RESOLUTION amending Resolution 07-2023-8 to change the effective date from November 29, 2023 to October 4th, 2023 of the salary increase to \$60,375 for Deputy Treasurer Adam Brautigam.

RESOLUTION # 09-2023-9

RESOLUTION approving an increase in the hourly wage rate for Jorge Portillo, from \$ 24.60 per hour to \$ 26.83 per hour, effective October 4th, 2023 owing to the completion of a job-related course of study, per Article VII (Salaries and Compensation), Section 9 (c) - Merit Clause – of the collective bargaining agreement currently in force between the Village of Greenport and CSEA Local 1000.

VILLAGE TREASURER**RESOLUTION # 09-2023-10**

RESOLUTION authorizing Mayor Stuessi, Village Clerk Hall, Village Deputy Treasurer Brautigam to sign the attached Certification of Investment Powers agreement from RBC Wealth Management, regarding the investment of monies pertaining to the Length of Service Award Program for the Village of Greenport Fire Department.

RESOLUTION # 09-2023-11

RESOLUTION scheduling a public hearing for 6:00 pm on October 19, 2023 at the Third Street Fire Station Third and South Streets, Greenport, NY, 11944 regarding potential CDBG (Community Development Block Grant) opportunities for the Village of Greenport and directing Clerk Hall to notice the public hearing accordingly.

VILLAGE CLERK**RESOLUTION # 09-2023-12**

RESOLUTION amending RESOLUTION 03-2023-19 approving the Public Assembly Permit Application submitted by the East End Seaport Museum for the use of various Village streets and facilities, including Mitchell Park, from 7:00 a.m. through 5:00 p.m. from October 21, 2023 through October 22, 2023; for the annual Maritime Festival.

RESOLUTION # 09-2023-13

RESOLUTION amending RESOLUTION number 03-2023-20 authorizing the suspension of the open container law of the Village of Greenport, per Sections 35-3B and 35-3C of the Greenport Village Code, within the Festival parameters of the East End Seaport Museum Maritime Festival, from 9:00 a.m. through 5:00 p.m. on October 21, 2023 and from noon to 5:00 p.m. on October 22, 2023 for the annual Maritime Festival.

RESOLUTION # 09-2023-14

RESOLUTION approving and amending RESOLUTION number 08-2023-11 the Public Assembly Permit Application submitted by the Relief Hose Company #2 of the Greenport Fire Department for the use of the Polo Grounds at Moore's Lane from 9:00 a.m. through 1:00 p.m., changing from October 24, 2023 to October 8, 2023, for the Car Show Fundraiser, and approving a waiver of the \$50 application fee and \$500 security fee.

RESOLUTION # 09-2023-15

RESOLUTION approving the Public Assembly Permit submitted by The Greenport Rotary Club, for a Thank You Event to be held on October 8, 2023, from 3:00-5:00 PM at the Polo Grounds at Moore's Lane, and approving a waiver of the \$50.00 application fee, and The Greenport Rotary Club has requested a waiver of the Village of Greenport no alcohol policy for a celebratory champagne toast.

RESOLUTION # 09-2023-16

RESOLUTION approving the Public Assembly Permit submitted by Greenport UFSD, for the Homecoming Parade for the use of specified Village streets to be held on October 20, 2023 from 4:30-6:30 PM.

RESOLUTION # 09-2023-17

RESOLUTION approving the Public Assembly Permit submitted by The North Fork Kid Connect, Inc., for Truck or Treat to be held on October 28, 2023 with a rain dated of October 29, 2023 from 2:00 PM – 8:00 PM at the Polo Grounds "Fireman's Row" area and approving a waiver of the \$50.00 application fee.

MAYOR**RESOLUTION # 09-2023-18**

RESOLUTION to appoint to the Village of Greenport Business Improvement District Mario Corrado, as the Owner's representative for a term of one (1) year.

VOUCHER SUMMARY**RESOLUTION # 09-2023-19**

RESOLUTION approving all checks per the Voucher Summary Report dated September 26, 2023, in the total amount of \$1,027,433.77 consisting of:

- o All regular checks in the amount of \$935,570.54, and
- o All prepaid checks (including wire transfers) in the amount of \$91,863.23.

Village of Greenport

NEW YORK STATE GOVERNOR'S OFFICE OF STORM RECOVERY (GOSR) COMMUNITY DEVELOPMENT BLOCK GRANT-DISASTER RECOVERY PROGRAM

CITIZEN PARTICIPATION PLAN

The Village of Greenport has adopted the following Citizen Participation Plan to meet the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended, and the program policies of the New York State Community Development Block Grant-Disaster Recovery (CDBG-DR) Program.

The Village of Greenport is committed through adoption of this plan to the full and total involvement of all residents of the community in the composition, implementation, and assessment of its Community Development Block Grant-Disaster Recovery (CDBG-DR) Program. Attempts will be made to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas, and of areas in which funds are proposed to be used. A copy of this plan will be made available to the public upon request.

As part of the citizen participation requirements and to maximize citizen interaction, the Village of Greenport shall:

- 1) Provide citizens with reasonable and timely access to local meetings, information, and records relating to the State's proposed method of distribution, as required by the Secretary of Housing and Urban Development, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended;
- 2) When applicable, provide for public hearings and respond to proposals and questions at all stages of the community development program. These hearings will consist of the development of needs and proposed activities and review of program performance. These hearings will be held after adequate notice, a minimum of five (5) calendar days, at times and locations convenient to potential or actual beneficiaries with accommodations for persons with disabilities;
- 3) Provide for and encourage citizen participation with particular emphasis on participation by persons of low and moderate income and residents of slum and blighted areas as well as those affected by the proposed project;
- 4) Provide technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals;
- 5) Where applicable, identify how the needs of non-English speaking residents will be met in the case of public hearings; and

- 6) Provide for a formal written procedure that will accommodate a timely written response, within fifteen (15) days where practicable, to written complaints and grievances.

I. PUBLIC HEARINGS

If a public hearing is held to obtain citizen input, notices informing citizens of any public hearings will appear in the official newspaper or in a newspaper having general circulation within the municipality, of Village of Greenport a minimum of five (5) calendar days prior to the hearing. In addition, notices will also be posted publicly in municipal office buildings and the hearing will be publicized through local community organizations, and/or posting of information in LMI areas. Hearings will be held at times and locations convenient to potential or actual beneficiaries with accommodations for individuals with disabilities and non-English speaking persons. Whenever possible, these hearings will be held within or near the LMI areas, at times affording participation by the most affected residents.

Written minutes of the hearings and an attendance roster will be maintained by the Village of Greenport.

II. APPLICATION

1. Seven (7) calendar days, at a minimum, prior to the scheduled submittal of the application for project funding through the NY Rising Community Reconstruction Program or Infrastructure Program, a notice shall appear in the official newspaper, if applicable, or in a newspaper having general circulation within the municipality, informing the citizens of the following:
 - a. Proposed submittal date of the application;
 - b. Proposed objectives;
 - c. Proposed activities;
 - d. Location of proposed activities;
 - e. Dollar amount of proposed activities; and
 - f. Location and hours the application is available for review.

In addition, the notice shall state "all citizens, particularly persons of low and moderate income and residents of slum and blighted areas as well as those affected by the proposed project, are encouraged to review the proposed application and submit any written comments on the application to:

Village of Greenport 236 Third St. Greenport NY 11944”

2. The public notice will also state that the following information is available:
 - a. The amount of funds, including program income, available for proposed community development disaster recovery activities for the current fiscal year;
 - b. The range of CDBG-DR activities that may be undertaken,
 - c. The estimated amount of CDBG-DR funds proposed to be used for activities that will meet the national objective of benefitting low and moderate income persons; and
 - d. The plan(s) designated for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by the Village of Greenport to persons actually displaced as a result of such activities.
3. In addition, the application will be published on the Village of Greenport’s website.

Comments received, along with the response, will be incorporated in the application to the New York State Governor’s Office of Storm Recovery (GOSR) or the application will be withdrawn if necessary.

III. AMENDMENTS

Program amendments, which substantially alter the CDBG-DR project from that approved in the original application, shall not be submitted to the State without publication of notice in the official newspaper, if applicable, or in a newspaper having general circulation within the municipality, informing citizens of the following:

- a. Proposed submittal date of the amendment;
- b. Proposed objectives;
- c. Proposed activities;
- d. Location of proposed activities;
- e. Dollar amount of proposed activities; and
- f. Location and hours the application is available for review.

In addition, the notice shall state "all citizens, particularly persons of low and moderate income and residents of slum and blighted areas as well as those affected by the proposed project, are encouraged to review the proposed application and submit any written

comments on the application to:

Village of Greenport 236 Third St. Greenport NY 11944”

Any comments received including the responses will be submitted with the request for the amendment.

Citizens may, at any time, contact GOSR directly to register comments, objections, or complaints concerning the subrecipient’s CDBG-DR application(s), amendment(s), and/or performance. Citizens are encouraged, however, to attempt to resolve any complaints at the local level as outlined above prior to contacting GOSR.

IV. CONSIDERATION OF OBJECTION TO APPLICATION OR AMENDMENT

Persons wishing to object to approval of an application or amendment by the State may make such objection known to:

New York State
Governor’s Office of Storm Recovery
25 Beaver Street
Post Office Box 230
New York, New York 10004
Email: citizenparticipation@stormrecovery.ny.gov

V. LIMITED ENGLISH PROFICIENCY

Whenever a significant number of persons and/or residents of blighted neighborhoods communicate with a primary language other than English attend public hearings, the Village of Greenport will provide an interpreter for dissemination of information to them provided the Village of Greenport is given sufficient notification of three (3) calendar day(s). Documents will be available in the appropriate languages for the geographic area served by the Village of Greenport.

VI. TECHNICAL ASSISTANCE

Technical assistance may be provided directly by the Village of Greenport to any citizen, particularly to low and moderate income persons, residents of blighted neighborhoods and minorities, who request assistance in the development of proposals and statement of views concerning the CDBG-DR Program. Local officials will conduct informational meetings with the residents of the low to moderate income areas if a written request is received by the Village of Greenport with at least a one (1) week notification. The persons who conduct the technical assistance meetings will disseminate information on the program and answer all pertinent questions.

VII. TIMELY ACCESS AND ADEQUATE INFORMATION

The Village of Greenport shall provide timely disclosure of records, information and documents related to the CDBG-DR program activities. Documents will be made available for copying upon request at the Village of Greenport Offices, Monday thru Friday, 8:30 a.m. thru

4:30 p.m. Such documents may include the following:

1. All meetings and promotional materials;
2. Records of hearings and meetings;
3. All key documents, including prior applications, letters, grant agreements, citizen participation plans, and proposed applications;
4. Copies of the regulations (final statements) concerning the program; and,
5. Documents regarding other important requirements, such as Procurement Procedures, Fair Housing, Equal Employment Opportunity, Uniform Act, Labor Provisions, and Environmental Procedures.

VIII. CITIZEN COMPLAINT PROCEDURE

SECTION 1

It is the policy of the Village of Greenport to review all complaints received.

SECTION 2

The following procedures will be followed on all complaints received by the Village of Greenport:

1. The complainant shall notify the Village Clerk of the complaint. The initial complaint may be expressed orally or by written correspondence.
2. The Village clerk will notify the Chief Elected Official or designated representative of the complaint within three (3) working days.
3. The Chief Elected Official or designated representative will investigate the complaint and will report the findings to the Village Clerk within five (5) working days.
4. The Village Clerk will notify the complainant of the findings of the Chief Elected Official or designated representative in writing or by telephone within five (5) working days.
5. If the complainant is aggrieved by the decision, he must forward the complaint in writing (if previously submitted orally) to the Village of Clerk who will forward the complaint and all actions taken by the Chief Elected Official or designated representative to the appropriate committee for its review. This will be accomplished within thirty (30) working days of receipt of the written complaint.
6. The reviewing committee will have fifteen (15) working days to review the complaint and forward its decision to the complainant in writing.

7. If the complainant is aggrieved with the decision of the committee, he must notify the Village Clerk in writing that he desires to be afforded a hearing by the Village of Greenport Board of Trustees. The complainant will be placed on the next regularly scheduled agenda. The Village Clerk will notify the complainant in writing of the date of the hearing.
8. The complainant must bring all relevant data, witnesses, etc., to the hearing. The Village of Greenport Board of Trustees, at the hearing, will review the complaint and forward within fifteen (15) days a certified copy of the minutes of the meeting at which the hearing was conducted and a decision was rendered to the complainant. If a decision is not reached at the hearing, the Village Clerk will inform complainant of an appropriate date to expect a response. Within five (5) working days of reaching a decision, the complainant will be notified in writing of the decision.

SECTION 3

All citizen complaints relative to Fair Housing/Equal Opportunity violations alleging discrimination shall be forwarded for disposition to the:

Fair Housing Complaints
New York State
Office of the Attorney General
Civil Rights Bureau
120 Broadway
New York, New York 10271
(212) 416-8250 (Voice)
(800) 788-9898 (TDD)
Email: civil.rights@ag.ny.gov
Website: www.ag.ny.gov

Complaints of Discrimination
New York State
Division of Human Rights
One Fordham Plaza, 4th Floor
Bronx, New York 10458
(718) 741-8300 (Voice & TDD)
Website: www.dhr.state.ny.us

SECTION 4

The Village of Greenport will maintain a file for the purpose of keeping reports of complaints.

SECTION 5

This policy does not invalidate nor supersede the personnel or other policies of the Village of Greenport which are currently adopted, but is intended to serve as a guide for complaints.

SECTION 6

This policy may be amended by a majority vote at any of the Village of Greenport's regularly scheduled meetings.

ADOPTION

This Citizen Participation Plan was adopted by the Village of Greenport in regular session on the 28th day of September, 2023, under Resolution No. _____.

ROBERT BRANDT

PAUL PALLAS
Village Administrator
Village of Greenport
236 Third St., Greenport, NY 11944

CONTACT
1903 Cambridge Drive
Kinston, NY 28504
rbrandt60@gmail.com
631-875-7895

September 11, 2023

PROPOSAL

Provide financial advisory services to the Village of Greenport Treasury Department during the period of Treasurer Transition. Providing guidance and or assistance in the following areas:

- Preparation of the annual operating and capital budgets;
- Analysis of transactions to complete reconciliations, if needed;
- Propose adjusting entries needed to reconcile accounts;
- Provide accounting support as directed by the Village Interim Treasurer.

Municipal accounting hourly rate: \$ 135.00

Scheduled support to be provided via remote video meetings, phone and email support on an as needed, on- call basis, at the direction of the Village Interim Treasurer.

Support services shall be available during regular Village Hall hours, with reasonable notice, not to exceed ten hours weekly.

This agreement shall be for a period of up to 120 days, with the option for renewal.

I appreciate the opportunity to be of service to the Village and if you have any questions, please do not hesitate to contact me.

Sincerely,

Robert Brandt



RBC Wealth Management



5G20230831-0041430303748UCIP02

Account Number 30303748

Rep ID 0002FW Alternate Branch 010AY

CERTIFICATION OF INVESTMENT POWERS
CORPORATE/LIMITED LIABILITY COMPANY/PARTNERSHIP
FAMILY LIMITED PARTNERSHIP/SOLE PROPRIETORSHIP ACCOUNTS

CLIENT INFORMATION

Name and Address
Village Of Greenport
LENGTH OF SERVICE AWARD PGM
ATTN DEP TREAS A BRAUTIGAM
236 Third Street
GREENPORT NY 11944-1647

CLIENT CERTIFICATION

In consideration of RBC Wealth Management, a division of RBC Capital Markets, LLC ("RBC WM"), Member NYSE/FINRA/SIPC, agreeing to open and maintain an account for the Corporation/Limited Liability Company/Partnership/Family Limited Partnership/Sole Proprietorship (the "Entity") named above, I or we, the undersigned Officer(s), Manager(s), Partner(s) and/or Sole Proprietor (collectively, the "Authorized Party" or "Authorized Parties"), as applicable, certify as follows:

- 1. The Entity was incorporated or organized in the state/country of New York in 1838 (year)
2. Distributions, Investments and RBC Express Credit (margin) or Other Credit Transactions. We certify that we have full authority to:
a. Make distributions/transfers from the account.
b. Enter into transactions to trade, buy, sell, convey, pledge, mortgage, lease, transfer title or otherwise acquire or dispose of any interest in real or personal property including, without limitation, stocks, bonds, notes, warrants and other securities, and annuities, futures, currencies and commodities, EXCEPT as limited by the following: NONE
c. Engage in the following borrowing and other credit transactions (check all that apply):
[] RBC Express Credit (margin) transactions, including the granting of a security interest in favor of RBC WM in the assets of the account.
[] Pledge or subject to a security interest in favor of RBC WM or third parties any of the property of the Entity as security for any liability of the Entity or third parties.
[] Option transactions: (check all that apply)
- Covered Call Writing/Protective Put Purchasing
- Cash Backed Put Writing
- Purchasing Puts/Calls
- Spreads
- Naked Call/Put Writing & Writing Combinations/Straddles
- Other
3. Single Authorized Party's Ability to Bind the Entity. We represent and warrant that:
a. Any one of the Authorized Parties who signs below may independently exercise any of the Entity's powers, including the power to take the actions set forth in Item No. 2.
b. Any one Authorized Party may individually act on behalf of, and bind the Entity, as well as execute any documents on behalf of the Entity that RBC WM requires, including an agreement to arbitrate all disputes concerning the Entity accounts.
4. We, the Authorized Parties jointly and severally, and on behalf of the Entity named above, agree to indemnify, and agree that the Entity shall indemnify RBC WM and hold RBC WM harmless from any liability for effecting transactions of the type specified above, if RBC WM acts pursuant to instructions given by any of the Authorized Parties listed under Item No. 7.
5. We agree to inform RBC WM in writing of any amendment to the relevant investment authorization resolution or other authorization by the Entity, any changes in the composition of the Authorized Parties named below, or any other event which could materially alter the certifications made herein.
6. This Certification of Investment Powers shall not be deemed to be, or construed as, an amendment or modification to any agreement(s) between RBC WM and the account owner(s) named above.



RBC Wealth Management



5G20230831-0041430303748UCIP02

Account Number 30303748

Rep ID 0002FW

Alternate Branch 010AY

CERTIFICATION OF INVESTMENT POWERS

CORPORATE/LIMITED LIABILITY COMPANY/PARTNERSHIP
FAMILY LIMITED PARTNERSHIP/SOLE PROPRIETORSHIP ACCOUNTS

CLIENT CERTIFICATION CONTINUED

7. Authorized Parties with Investment Authority. We hereby certify that the undersigned are all of the Authorized Parties entitled to make investment decisions on behalf of the Entity and that such authority has been granted by resolution or other required Entity action duly adopted by the governing body of the Entity. We further certify that the authority conferred to the Authorized Parties hereunder is not inconsistent with the Charter, By-Laws or other governing documents of the Entity, that the statements contained in this Certification of Investment Powers are true and correct, and there are no other provisions in relevant resolutions or amendments to it that limit the powers of the Authorized Parties to sell, convey, pledge, mortgage, lease, or transfer title to or interests in real personal property including, without limitation, stocks, bonds, notes, warrants and other securities, as indicated under Item No. 2b and c.

SIGNATURES

Authorized Party Signature	Date	Authorized Party Signature	Date
Print Name from Signature Above		Print Name from Signature Above	
Authorized Party Signature	Date	Authorized Party Signature	Date
Print Name from Signature Above		Print Name from Signature Above	
Authorized Party Signature	Date	Authorized Party Signature	Date
Print Name from Signature Above		Print Name from Signature Above	

(All officers with investment authority must sign. Attach extra page if necessary.)

SECRETARY CERTIFICATION (REQUIRED IF ENTITY IS A CORPORATION)

I hereby certify that I am the duly appointed Secretary or Assistant Secretary of the Entity and that the Board of Directors of the Entity has granted the Authorized Parties listed above the authority to, on behalf of the Entity, purchase, invest in, acquire, sell, assign, transfer, or otherwise dispose of any and all types and kinds of securities including but not limited to stocks, bonds, debentures, notes, rights, options, warrants, certificates of every kind and nature whatsoever; and to enter into agreements, contracts, and arrangements with respect to such security transactions, and to execute, sign or endorse on behalf of the Entity such agreements and to affix the corporate seal on same.

I further certify that the authority thereby conferred is not inconsistent with the Charter or Bylaws of the Entity and that the Authorized Parties listed above are officers of the Entity as of the present date.

In Witness whereof, I have hereunto set my hand this _____ day of _____ (month) (year)

Signature of Secretary/Assistant Secretary	Date	Print Name of Secretary/Assistant Secretary
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Please do not return this completed form to RBC WM via email as we cannot ensure the security of in-bound electronic messages. Documents containing confidential information should be delivered to RBC WM via U.S. Mail or facsimile.

RBC WEALTH MANAGEMENT - LOSAP Contact List

ACCOUNT NAME:

Village of Greenport

LENGTH OF SERVICE AWARD PROGRAM

ACCOUNT:

303-03748

PRIMARY CONTACT #1

Name: _____

Title: _____

Address: _____

Business Phone: _____ Cell Phone: _____

E-Mail Address: _____

ADDITIONAL CONTACT #2

Name: _____

Title: _____

Address: _____

Business Phone: _____ Cell Phone: _____

E-Mail Address: _____

ADDITIONAL CONTACT #3

Name: _____

Title: _____

Address: _____

Business Phone: _____ Cell Phone: _____

E-Mail Address: _____

ADDITIONAL CONTACT #4

Name: _____

Title: _____

Address: _____

Business Phone: _____ Cell Phone: _____

E-Mail Address: _____