



236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
GEORGE W. HUBBARD, JR.  
EXT. 215

**TRUSTEES**  
JACK MARTILOTTA  
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**INTERIM TREASURER**  
STEPHEN GAFFGA  
EXT. 213

December 15, 2022 at 7:00 PM  
Mayor and Board of Trustees - Work Session Meeting  
Third Street  
Firehouse  
Greenport, NY 11944

## PLEDGE OF ALLEGIANCE

### MONTHLY REPORTS FOR THE FOLLOWING:

○ **FIRE DEPARTMENT** – CHIEF WAYDE MANWARING  
Including compilation of all monthly meeting minutes

○ **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.  
Road and Water Department  
Sewer Department  
Light Department  
Building Department  
Recreation Department  
Harbor Department  
Marina Manager

○ **INTERIM VILLAGE TREASURER** – Stephen Gaffga  
Meter Department  
Housing Authority & Community Development

○ **VILLAGE CLERK** – SYLVIA PIRILLO, RMC

○ **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

### REMINDER

○ The public hearing regarding a proposed local law of 2022 amending parking regulations remains open.

## MAYOR AND VILLAGE BOARD OF TRUSTEES

## PUBLIC TO ADDRESS THE BOARD



236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
GEORGE W. HUBBARD,  
JR.  
EXT. 215

**TRUSTEES**  
JACK MARTILOTTA  
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**INTERIM TREASURER**  
STEPHEN GAFFGA  
EXT. 213

Submitted: December 5, 2022  
Meeting: December 15, 2022 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Debbie Boyle, *Assistant*  
From: Debbie Boyle, *Assistant*  
Department: Village Clerk Department

---

## Fire Department December 2022 Work Session Report

### Attachments:

Fire Department December 2022 Work Session Report (PDF)

CHIEF WAYDE MANWARING  
1<sup>ST</sup> ASST. CHIEF ALAIN DEKERILLIS  
2<sup>ND</sup> ASST. CHIEF CRAIG JOHNSON  
CHAPLAIN FRANK MUSTO  
ASST. CHAPLAIN CLAUDE KUMJIAN  
SECRETARY/TREASURER ALAIN DEKERILLIS  
DEPARTMENT SECRETARY JAMES KALIN



(631) 477-9801 - STATION 1  
(631) 477-8261 - STATION 2  
(631) 477-1943 - CHIEFS OFFICE  
(631) 477-4012 - FAX  
311 THIRD STREET · P.O. BOX 58  
GREENPORT, NY 11944  
Email: [gdfire@optonline.net](mailto:gdfire@optonline.net)  
[www.greenportfd.org](http://www.greenportfd.org)

## Meeting of the Board of Wardens

WEDNESDAY November 16, 2022

### OPENING

Chief Wayde Manwaring opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

### ATTENDANCE

Chief Wayde Manwaring

1<sup>st</sup> Ass't Chief Alain de Kerillis

Wardens Bernard Purcell and Joseph Milovich of Eagle Hose Co. #1

Warden Antone Volinski, III of Relief Hose Co. #2

Wardens Patrick Brennan and Robert Jester of Star Hose Co. #3

Wardens Scott Hollid and Wayne Miller of Standard Hose Co. #4

Wardens Clifford Harris and John Grilli of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

Excused: 2<sup>nd</sup> Ass't Chief Craig Johnson, Warden Robert Corwin of Relief Hose Co. #2

### **THOSE WISHING TO ADDRESS THE BOARD –**

1. Patrick Carey said that he has the list for the Northfork VFA. On the 26<sup>th</sup> of April Greenport will be hosting. As far as the meetings go, the same people are showing up. It is open to everyone. Gary is new president this year. He wants to do an event in the summer for all departments, like tug of war etc.

### **READING OF THE PREVIOUS MINUTES**

Motion made by Cliff Harris, seconded by Antone Volinski III, to approve the minutes of the October 19, 2022 meeting of the Board of Wardens as printed and distributed. Motion Carried.

### **FINANCE COMMITTEE**

The finance committee report was read by Chief Manwaring. Motion made by Wayne Miller, seconded by Joseph Milovich, to accept the report and approve purchases. Motion Carried.

### **COMPANY OFFICERS' MEETING MINUTES-** None.

### **TREASURER'S REPORT**

1. 1<sup>st</sup> Asst Chief Alain de Kerillis reported that the Treasurer's report will be submitted after the audit committee reviews it.
2. Scott Hollid asked if 1<sup>st</sup> Asst Chief Alain de Kerillis has access to all accounts now. Chief de Kerillis said that he does not have access to the Capital One account which is mass casualty, fire chiefs, and fire school. He is in the process of closing them out.

### **BILLS-** None.

### **COMMUNICATIONS**

1. West Islip is looking for a per diem paramedic.
2. West Sayville is looking for a fire house attendant.

3. Cutchogue FD hosting Stuff the Sleigh Race and Toy Drive, Dec. 11, 2022.
4. EMS/Fire Mental Health Awareness Day, Kings Park FD, Dec. 10, 2022.
5. Technical Large Animal Emergency Rescue Seminar May 20-21.

Motion by Wayne Miller, seconded by Cliff Harris, to file and/or forward all communications. Motion carried.

**APPLICATIONS FOR MEMBERSHIP-** None.

### **REPORTS OF COMMITTEES**

#### **Buildings and Grounds**

1. Cliff Harris reported that he talked to Paul Pallas who was hoping to talk to the architect today, but it did not happen. He has it on his list to do tomorrow.
2. Cliff Harris also asked Paul Pallas about the roof at Station 2 and he said that it is going out to bid shortly, but Station 2, sewer dept and Village Hall all need roofs. Wayne Miller said that it is taking a long time and they should only give them another month.
3. Joseph Milovich asked if they are taking care of the drains that are not done properly, Winter is coming. Chief Manwaring said that he will mention it again, he showed him last year and he said he would take care of it. He doesn't want another accident.

**Bylaws-** No report.

#### **Finance-**

1. The tool ends up being \$299 with the rebate. Chief Manwaring reported that Bob Corwin mentioned deconditioning of low band system and converting over to high band. He has two quotes. One from LI Telecom for \$7,000 and one from Integrated Wireless for \$11,460.
2. Chief Manwaring requested an executive session for personnel matters.
3. Chief Manwaring also said that after the finance meeting 2<sup>nd</sup> Asst. Chief Johnson mentioned he would like to buy 3 tablets for the Chief's cars. The ones they bought aren't working right. They are \$625 a piece. Wayne Miller mentioned that we just got the ones that we have and asked what we are going to do with them. Chief Manwaring said we can give them to the Rescue Squad Officers to do PCRs since that is all they are good for. Wayne Miller asked who did research on buying the ones we got. Chief Manwaring

said 2<sup>nd</sup> Asst Chief Johnson did, but he thinks he just got the cheapest we could find to save money. W. Miller mentioned that it didn't save money because now we need to buy more. Chief Manwaring also mentioned giving them to Peconic Landing for the EMTs there for PCR's since they were looking to get one anyway. Cliff Harris said to start with buying one to make sure it works first before purchasing 3.

**Fire District** – No Report.

**Pre-Incident Planning**- No Report.

**Service Awards**- No Report.

**Recruitment**- No Report.

**Casualty Fund**- No Report.

**Funeral** – No Report.

**Communications**-

1. Cliff Harris reported that the generator is there, they are trying to find switch gear for it to work.

**Trips & Travel**- No Report.

## **COMPANY REQUESTS**

**Eagle Hose Co. #1**- Budget items.

**Relief Hose Co. #2**- Budget items.

**Star Hose Co. #3**- Budget items.

**Standard Hose Co. #4**- Turn out gear & class A for 4 members that need it. Motion made by Wayne Miller, seconded by Scott Hollid, to purchase turn out gear and Class A Uniforms. Motion Carried.

**Phenix Hook & Ladder Co. #1**- Budget items.

**Rescue Squad**- As per Finance Report.

**Fire Police**- Budget items.

Water Marine Rescue- As per Finance Report.

**UNFINISHED BUSINESS –**

1. Antone Volinski III passed out the Fundraiser information. He reported that it was approximately \$30,000 in total deposits which is \$4,000 less than last year. Total splits is \$27,485.40. \$3,485.07 per company. Wayne Miller said that if we are opening a new account we should deposit these checks into the new account, not an old one that we do not have access to. Motion made by Wayne Miller, seconded by Bernard Purcell to send out the checks. Motion Carried.
2. John Grilli handed out the social media policy. He wants to give everyone a chance to read it so we will table it until next month. Come back with ideas to change it or we can just keep it the same. Robert Jester mentioned that we should hand it out at yearly training and have members sign saying they received it. A. Volinski reported that we used to give a packet to new members with policies, bylaws, etc.
3. Robert Jester asked if the Chief's computer issue has been addressed. 1<sup>ST</sup> Asst. Chief de Kerillis said that it has been addressed, but still has not been resolved. He hasn't had any contact with him since the initial conversation. We tried to get our own IT guy and the Village said no. Mary Bess Phillips will reach out and contact the Chief tomorrow. She sent him an email saying to get a new computer. W. Miller said he doesn't understand why we can't get our own computer, why we have to wait for the Village. We wait for everything. Mary Bess Phillips said that the Chief was supposed to get a PO and get what we need. 1<sup>st</sup> Asst Chief Alain de Kerillis said he is waiting to hear from the IT guy on exactly what they need. We don't want to run in the same issue that we had with the tablets.

**REPORTS OF DELEGATES-** No Report.

**NEW BUSINESS-**

1. Motion made by Robert Jester, seconded by Scott Hollid, to have John Mantzopoulos removed from probationary status. Motion Carried.
2. Scott Hollid said that Pete Harris is not doing fire prevention anymore and he would like to take over. Motion made by Wayne Miller, seconded by

Antone Volinski III, to have Scott Hollid take over the responsibility of Fire Prevention. Motion Carried.

### GOOD OF THE DEPARTMENT

1. Chief Manwaring reported that he has tickets to the Mattituck Installation on January 14th. at East Wind if any of the Wardens want to attend.
2. Joseph Milovich asked if everything is running smoothly with the boat and Zeldin's office. Robert Jester reported that he got an email saying that the Village has done everything they are supposed to do and everything is in place, it will be transferred to Zeldin's successor. They are having a meeting on December 7<sup>th</sup> to discuss plans we should be making.
3. Wayne Miller said that they had 13 people show up for Coast Guard training and will set up another one after the holiday. He said there is a class in Center Moriches if a member missed this one.
4. Cliff Harris has two quotes for the phone system. One quote for \$23,353.22 for 12 phones and another quote for \$10,736.76 for 14 phones. He is working on a third quote. Wayne Miller said that he will see if he can find another on county contract. This will be tabled another month.
5. Scott Hollid asked if there was any resolution to the picnic. Everyone voted different, but majority wanted it at the beach. We just need to decide whether it will be catered, or we will be cooking. Wardens to go back to their companies and come back with a decision next month.
6. Cliff Harris asked what truck is due for service next. Chief Manwaring said that 8-3-1 is going out for power steering so we will do that one.
7. Antone Volinski III asked if the pickup has been inspected yet, it is 4 months overdue. Chief Manwaring said that he wished he knew that, but he will get it done. He asked where the reports are. 1<sup>st</sup> Asst Chief de Kerillis said that 2<sup>nd</sup> Asst Chief Johnson has them.
8. Scott Hollid asked if everything for the Xmas parade was ready to go. Cliff Harris said yes.

### EXECUTIVE SESSION

Motion made by Cliff Harris, seconded by Wayne Miller, to adjourn to an executive session. Motion carried. Adjourned to executive session at 7:57pm.



Upon returning from executive session a motion made by Antone Volinski, seconded by Bernard Purcell, to resume with the regular meeting. Motion Carried. Regular meeting resumed at 8:09pm.

9. Motion made by R. Jester, seconded by W. Miller to accept the MOU for the Coast Guard. Motion Carried.

10. Chief de Kerillis will finish up the audit in December.

### **READING OF THE MINUTES**

Motion by S. Hollid, seconded by A. Volinski III, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

### **ADJOURMENT**

Motion by C. Harris, seconded by B. Purcell, to adjourn. Motion carried. The meeting was adjourned at 9:25pm.

Submitted by,

Rebecca J. McKnight

Recording Secretary

CHIEF WAYDE MANWARING  
1<sup>ST</sup> ASST. CHIEF ALAIN DEKERILLIS  
2<sup>ND</sup> ASST. CHIEF CRAIG JOHNSON  
CHAPLAIN FRANK MUSTO  
ASST. CHAPLAIN CLAUDE KUMJIAN  
SECRETARY/TREASURER ALAIN DEKERILLIS  
DEPARTMENT SECRETARY JAMES KALIN



(631) 477-9801 - STATION 1  
(631) 477-8261 - STATION 2  
(631) 477-1943 - CHIEFS OFFICE  
(631) 477-4012 - FAX  
311 THIRD STREET · P.O. BOX 58  
GREENPORT, NY 11944  
Email: [gfdfire@optonline.net](mailto:gfdfire@optonline.net)  
[www.greenportfd.org](http://www.greenportfd.org)

## Greenport Fire Department Monthly Report November, 2022

Number of calls this month: 82

Number of calls to date: 917

Breakdown of calls by signal numbers:

9 (stand/by) 0  
12 (brush fire) 1  
13 (automatic alarm, smoke, etc.) 18  
13-35 (working structure fire) 0  
14 (vehicle fire) 0  
16 (ambulance/rescue) 54  
16-23 (MVA, water rescue, misc.) 4  
16-59 (routine transport) 0  
23 (CO alarm, medi-vac) 5  
24/13-35 (mutual aid working structure fire) 0  
24/16 (mutual aid ambulance/rescue) 0  
24/16-23 (mutual aid MVA) 0  
24/23 (mutual aid water rescue/misc.) 0  
26 (boat fire) 0

Breakdown of calls by location:

Within the Incorporated Village of Greenport 30  
Within the East/West Fire Protection District 52  
Other (mutual aid) 0

Prepared by: James Kalin, Secretary 12/01/2022

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1																									
2	Greenport Fire Department period ending November 30, 2022																								
3																									
4																									
5	Aguilera, Hermogenes		5	1.8	%	0	2	0.3	%	0	0	0	5	2	8	0	0	15							
6	Arnold, Jordan		105	37	%	25	158	25	%	25	0	0	20	11	25	2	0	108							
7	Barron, Megan		23	8.2	%	0	14	2.2	%	0	1	4	5	25	1	0	36								
8	Barszczewski, Joseph (W)		0	0	%	0	0	0	%	0	0	6	4	3	0	2	15								
9	Barszczewski, Joseph III		28	10	%	25	7	1.1	%	0	0	11	9	5	3	0	53								
10	Betz, James		6	2.1	%	0	39	6.3	%	0	0	15	2	25	0	0	42								
11	Birmingham, Kenneth		0	0	%	0	0	0	%	0	0	4	6	3	0	0	13								
12	Breese, Harry	D	63	22	%	25	6	1	%	0	1	10	13	3	1	3	56								
13	Brennan, Patrick	W	34	12	%	25	7	1.1	%	0	0	20	7	25	1	6	84								
14	Britt, Harley		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
15	Buchanan, Shawn		61	22	%	25	18	2.9	%	0	0	6	15	13	2	0	61								
16	Bumble III, Charles	T	0	0	%	0	1	0.2	%	0	0	11	7	0	0	5	23								
17	Bumble, Samantha		0	0	%	0	2	0.3	%	0	0	7	2	3	0	0	12								
18	Butler, Michael		84	30	%	25	18	2.9	%	0	0	7	2	4	1	0	39								
19	Capon, George		108	38	%	25	189	30	%	25	0	12	15	3	1	0	81								

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
20	Carey, Patrick		13	4.6	0	30	4.8	0	0	0	1	8	9	3	0	0	21	X	X	X	X				
21	Charters, Gary		4	1.4	0	2	0.3	0	0	0	0	7	2	3	0	0	12	X	X	X	X				
22	Clark III, Henry		0	0	0	0	0	0	0	0	0	1	0	0	0	0	1								
23	Clark, James	S,T	53	19	25	8	1.3	25	0	0	0	12	11	3	0	10	61		X	X	X				
24	Clark, Jeffrey		100	36	25	10	1.6	25	0	0	0	11	15	3	1	0	55	X	X	X	X				
25	Corazzini, Jeffrey		6	2.1	0	3	0.5	0	0	0	0	9	2	0	2	0	13	X						X	
26	Corazzini, Warren		16	5.7	0	5	0.8	0	0	0	0	2	1	0	0	0	3								
27	Corwin, Everett		81	29	25	189	30	25	25	25	0	17	15	4	2	0	88	X	X	X	X				
28	Corwin, Norma	(W)	69	25	25	209	33	25	25	25	4	20	15	6	2	2	99	X	X	X	X			X	
29	Corwin, Robert E.	C,D,ID,W	83	30	25	195	31	25	25	25	5	20	15	25	5	22	142	X	X	X	X			X	
30	Corwin, Robert J.		70	25	25	130	21	25	25	25	5	20	15	25	4	0	119		X	X	X			X	
31	Corwin, Scott		48	17	25	11	1.8	25	0	0	0	14	1	1	0	0	41	X							
32	Costas, Tom		35	12	25	19	3	25	0	0	0	18	5	8	0	0	56		X	X	X				
33	Creedon, Daniel	S	120	43	25	333	53	25	25	25	0	17	8	4	2	5	86	X	X	X	X			X	
34	Creighton, Ryan		20	7.1	0	6	1	0	0	0	0	8	7	15	1	0	31	X	X	X	X				
35	De Kerillis, Alain	CH,S,T	129	46	25	260	42	25	25	25	2	20	15	5	4	25	121	X	X	X	X			X	
36	DelGaudio, Malyssa		2	0.7	0	6	1	0	0	0	0	1	1	0	0	0	2								
37	Detrick, Gary		1	0.4	0	0	0	0	0	0	0	0	0	1	0	0	1								

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
38	Diaz, Juan		11	3.9	%	0	3	0.5	%	0	1	10	8	4	2	0	25		X	X	X				
39	Diaz, Nicolas		0	0	%	0	0	0	%	0	0	6	0	16	0	0	22								
40	Edwards, Alson		54	19	%	25	12	1.9	%	0	2	7	6	25	2	0	67							X	
41	Ellis, Scott		0	0	%	0	0	0	%	0	0	1	2	0	0	0	3								
42	Ferguson, Peter		5	1.8	%	0	1	0.2	%	0	0	10	4	3	1	0	18	X	X	X	X			X	
43	Ficurilli, Michael		78	28	%	25	5	0.8	%	0	0	10	9	3	0	0	47		X	X	X			X	
44	Flora, Michael		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
45	Fogarty, Jonathan		19	6.8	%	0	0	0	%	0	0	10	7	11	0	0	28								
46	Garcia-Dinizio, Gloria		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
47	Grattan, Timothy		9	3.2	%	0	1	0.2	%	0	0	7	1	0	1	0	9							X	
48	Gray, Enya		1	0.4	%	0	3	0.5	%	0	0	1	4	4	1	0	10		X	X	X				
49	Gray, Sally Anne	L	16	5.7	%	0	46	7.4	%	0	1	6	10	6	1	5	29	X	X	X	X				
50	Grilli, Jennifer	L	1	0.4	%	0	3	0.5	%	0	0	8	7	3	0	5	23		X	X	X				
51	Grilli, John	W	2	0.7	%	0	3	0.5	%	0	0	14	8	3	0	8	33	X	X	X	X				
52	Hamilton Jr., Robert	D	107	38	%	25	37	5.9	%	0	0	17	13	4	0	3	62	X	X	X	X				
53	Hanold, Christopher	C,T	21	7.5	%	0	36	5.8	%	0	1	13	12	7	2	11.75	46.75		X	X	X			X	
54	Hanold, Christopher, Jr.		0	0	%	0	0	0	%	0	0	2	0	0	0	0	2								
55	Harris, Cliff	C,W	7	2.5	%	0	2	0.3	%	0	0	17	9	2	1	16	45	X							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap				
56	Harris, Peter	L,T,D	106	38 %	25	29	4.6 %	0	0	14	15	3	2	13	72	X	X	X	X	X	X	X	X	X	
57	Harvey, Russell		36	13 %	25	7	1.1 %	0	0	6	3	3	1	1	39	X	X	X	X	X	X	X	X	X	
58	Hollid, Scott	W	50	18 %	25	6	1 %	0	0	16	12	3	0	8	64										
59	Holmes, Joseph		45	16 %	25	7	1.1 %	0	1	6	3	3	1	0	39										
60	Hubbard Jr, George		27	9.6 %	0	6	1 %	0	0	10	14	3	0	0	27										
61	Hughes, Colleen	S	54	19 %	25	59	9.5 %	25	1	15	15	7	1	5	94	X	X	X	X	X	X	X	X	X	
62	Huzsek, Andrew H		111	40 %	25	22	3.5 %	0	0	13	13	4	1	0	56	X	X	X	X	X	X	X	X	X	
63	Hydell, Carol	C,(L),S	7	2.5 %	0	5	0.8 %	0	1	19	15	4	1	12.25	52.25	X	X	X	X	X	X	X	X	X	
64	Hydell, Charles		18	6.4 %	0	6	1 %	0	1	8	15	4	1	0	29										
65	Hydell, Charles, Jr.		0	0 %	0	2	0.3 %	0	0	3	7	25	1	0	36	X									
66	Jensen, Warren	(W)	59	21 %	25	10	1.6 %	0	1	20	15	5	1	2	69	X	X	X	X	X	X	X	X	X	
67	Jester, Robert	W	3	1.1 %	0	4	0.6 %	0	0	20	11	4	0	8	43										
68	Jimenez, Susano		1	0.4 %	0	0	0 %	0	0	10	6	3	0	0	19										
69	Jobes, Craig	L	126	45 %	25	197	32 %	25	3	17	15	17	2	5	109	X	X	X	X	X	X	X	X	X	
70	Johnson, Craig	CH,(C)	134	48 %	25	264	42 %	25	3	20	15	11	4	20.75	123.8										
71	Kalin, James	(CH),(T)	223	79 %	25	474	76 %	25	1	20	15	4	1	7.5	98.5	X	X	X	X	X	X	X	X	X	
72	King, Kendra		0	0 %	0	1	0.2 %	0	0	0	1	2	0	0	3										
73	Luke, Alexander		106	38 %	25	48	7.7 %	25	0	12	14	6	1	0	83	X	X	X	X	X	X	X	X	X	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap				
74	Mantzopoulos, John		88	31	%	25	21	3.4	%	0	7	8	12	3	0	55		X	X	X	X				
75	Manwaring, Julia		81	29	%	25	93	15	%	25	20	15	4	1	0	90	X	X	X	X					
76	Manwaring, Wayde	CH	199	71	%	25	216	35	%	25	20	15	13	1	25	124		X	X	X	X				
77	Marczewski, Macy		16	5.7	%	0	3	0.5	%	0	12	15	3	0	0	31	X	X	X	X					
78	Martocchia, Jerome		31	11	%	25	16	2.6	%	0	8	9	4	0	0	46	X	X	X	X					
79	Miller, Wayne	W	44	16	%	25	3	0.5	%	0	20	10	5	1	8	69		X	X	X	X				
80	Milovich Jr., Joseph	W	97	35	%	25	14	2.2	%	0	18	7	3	0	8	62	X	X	X	X					
81	Musto, Francis	S, Ch	113	40	%	25	223	36	%	25	20	15	10	3	10	108	X	X	X	X					
82	Mysliborski, Linda		0	0	%	0	11	1.8	%	0	3	4	9	0	0	18	X	X	X	X					
83	Narkiewicz, Piotr		81	29	%	25	228	37	%	25	11	11	8	2	5	87	X	X	X	X					
84	Nedoszytko, William	S	0	0	%	0	0	0	%	0	10	1	0	0	5	16	X								
85	Nyce, David	C	168	60	%	25	170	27	%	25	20	15	12	4	8	111	X	X	X	X					
86	O'Brien, Michael		39	14	%	25	4	0.6	%	0	11	9	6	0	0	52									
87	Pal-Singh, Vijay		0	0	%	0	0	0	%	0	1	0	3	0	0	4		X	X	X					
88	Petrigliano, Victor		8	2.8	%	0	12	1.9	%	0	5	2	7	0	0	14									
89	Piel, Jeffrey		1	0.4	%	0	0	0	%	0	7	0	0	0	0	7									
90	Pirillo, James A.		110	39	%	25	10	1.6	%	0	20	15	6	4	0	70	X	X	X	X					
91	Pope, George		57	20	%	25	62	9.9	%	25	16	13	7	6	0	95	X	X	X	X					

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap				
92	Purcell, Bernard	W	270	96	%	25	504	81	%	25	2	20	15	11	6	6	110	X	X	X	X	X	X	X	X
93	Purcell, Ryan	L	32	11	%	25	40	6.4	%	0	1	11	12	5	0	3.75	57.75	X	X	X	X	X	X	X	
94	Quillin, Michael	D	48	17	%	25	2	0.3	%	0	0	12	15	4	4	3	63	X	X	X	X	X	X	X	
95	Raynor, Dale	L	62	22	%	25	45	7.2	%	0	0	13	15	6	3	3.75	65.75	X	X	X	X	X	X	X	
96	Reed, Michael		13	4.6	%	0	10	1.6	%	0	0	6	6	25	1	0	38	X						X	
97	Reed, Taylor	L	70	25	%	25	186	30	%	25	0	16	15	25	4	3.75	113.8	X	X	X	X	X	X	X	
98	Reiss, Helen	C	80	28	%	25	252	40	%	25	2	18	8	10	1	8	97	X	X	X	X	X	X	X	
99	Rempe Jr, Fred		47	17	%	25	99	16	%	25	0	0	12	3	0	0	65	X	X	X	X	X	X	X	
100	Richter, Michael	T,T	39	14	%	25	66	11	%	25	0	10	5	3	0	10	78	X	X	X	X	X	X	X	
101	Robins, William		77	27	%	25	12	1.9	%	0	1	11	14	4	2	0	57	X	X	X	X	X	X	X	
102	Rosa, Lisa		30	11	%	25	9	1.4	%	0	0	13	12	4	1	0	55	X	X	X	X	X	X	X	
103	Ruffner, William		0	0	%	0	0	0	%	0	0	4	1	3	0	0	8	X	X	X	X	X	X	X	
104	Rung, Rosalie	(L)	14	5	%	0	95	15	%	25	0	7	1	4	1	1.25	39.25	X							
105	Rutkowski, Stephen	L,D	141	50	%	25	296	47	%	25	4	20	15	10	4	8	111	X	X	X	X	X	X	X	
106	Skrezec, John		0	0	%	0	0	0	%	0	0	4	0	0	0	0	4								
107	Spanos, James		0	0	%	0	0	0	%	0	0	4	0	0	0	0	4								
108	Staples, Halsey		90	32	%	25	139	22	%	25	0	8	6	4	0	0	68	X	X	X	X	X	X	X	
109	Stoner, Gary		8	2.8	%	0	3	0.5	%	0	0	2	0	0	1	0	3							X	



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
110	Strickland, Samuel	L,D	123	44 %	25	196	31 %	25	25 %	5	20	15	20	3	8	121		X	X	X	X	X	X		
111	Swetland, Jessica		8	2.8 %	0	21	3.4 %	0	0 %	2	3	2	4	1	0	12	X	X	X	X	X	X	X		
112	Tamin, John		70	25 %	25	109	17 %	25	25 %	0	13	14	3	0	0	80	X	X	X	X	X	X	X		
113	Tejada, Yira		7	2.5 %	0	7	1.1 %	0	0 %	0	8	5	3	0	1	17	X								
114	Thorp, Thomas	L	53	19 %	25	20	3.2 %	0	0 %	0	4	11	6	0	5	51	X	X	X	X	X	X	X		
115	Toussaint, Gabrielle		1	0.4 %	0	4	0.6 %	0	0 %	0	2	0	3	0	0	5		X	X	X	X	X	X		
116	Trapani, Heather		24	8.5 %	0	30	4.8 %	0	0 %	0	1	1	3	1	0	6		X	X	X	X	X	X		
117	Vandenburgh, Richard		3	1.1 %	0	2	0.3 %	0	0 %	0	3	4	25	0	0	32									
118	VanEttten, George	D	112	40 %	25	25	4 %	0	0 %	0	17	11	4	1	3	61	X	X	X	X	X	X	X		
119	Verity, Michael		0	0 %	0	0	0 %	0	0 %	0	0	1	0	0	0	1	X								
120	Verley, Joseph, Jr.		0	0 %	0	0	0 %	0	0 %	0	4	0	3	0	0	7		X	X	X	X	X	X		
121	Volinski, Antone, III	W	36	13 %	25	147	24 %	25	25 %	2	20	12	3	0	8	95	X	X	X	X	X	X	X		
122	Volinski, Darryl		15	5.3 %	0	48	7.7 %	25	25 %	0	2	6	17	0	0	50		X	X	X	X	X	X		
123	Walters, Joseph		0	0 %	0	0	0 %	0	0 %	0	7	2	3	0	0	12	X	X	X	X	X	X	X		
124	Zaymayar, Elias	L	101	36 %	25	23	3.7 %	0	0 %	4	18	15	23	4	5	94	X	X	X	X	X	X	X		
125	Zurek, Gregory		48	17 %	25	8	1.3 %	0	0 %	0	11	12	4	2	0	54	X	X	X	X	X	X	X		
126	Zurek Jr, Stanley		40	14 %	25	11	1.8 %	0	0 %	0	14	4	5	1	0	49	X	X	X	X	X	X	X		
127																									

# December 2022

## Greenport F D

DUTY COMPANIES 8-3-1 & 8-3-4 1ST. DUE ON SIGNAL 24s = 8-3-4  
 OFFICE 631.477.1943 gfdfire @optonline.net  
 FAX 631.477.4012 gfdsec@optonline.net

Sun	Mon	Tue	Wed	Thu	Fri	Sat
4 rain date for Christmas Parade)	5 Chief Wayde Manwaring 631.644.5430 1st. Ass't. Chief Alain DeKerillis 631.208.7506 2nd. Ass't. Chief Craig Johnson 631.466.5294	6 Eagle	7 Marine Fire / Rescue	8 Dept. Training 7 PM - 11:25 PM Department Training 7pm	9	10
11	12 Star Physicals	13 Rescue Finance	14 Phenix Physicals	15	16	17
18	19 Southold Town Chiefs Dinner Sta. #1	20 Fire Police	21 Wardens	22	23	24
25 <b>Christmas</b>	26	27	28	29	30	31 Christmas Parade 5pm

Important Future Events on Reverse Side !

2023

Wednesday, January 18  
Wardens Meeting, Sta #1 7pm

*Annual Parade*  
*Saturday, February 18*  
*1PM*



236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
GEORGE W. HUBBARD,  
JR.  
EXT. 215

**TRUSTEES**  
JACK MARTILOTTA  
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**INTERIM TREASURER**  
STEPHEN GAFFGA  
EXT. 213

Submitted: December 7, 2022  
Meeting: December 15, 2022 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Paul Pallas, P.E. Village Administrator  
From: Paul Pallas, P.E. Village Administrator  
Department: Village Administrator

### Work Session

## Work Session Report for Road and Utilities

December 15, 2022

### Administrator's Office

#### Statistics

##### Work Orders:

Electric = 52 Written, 52 Completed

Water = 06 Written, 06 Completed

Sewer = 32 Written, 32 Completed

Road = 45 Written, 45 Completed

#### Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 11-07-2022. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 11-07-2022.

## Discussion

- Microgrid Project Status
- Ferry Queue Project Status
- Ice Rink Status

## Resolutions

### Trustee Reminders Awaiting information/comments

- Infrastructure project ideas for potential federal grant monies
- Peconic Estuary Protection Sign ideas

## Road/Water Department

### Statistics

Water Distribution:

5,663,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.51 mg/L

Third Street Firehouse - Kitchen Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.52 mg/L

The form, DOH-360, was filed with the DOH on November 7, 2022, with the above results.

## Report

### Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Performed water machine maintenance.
- ❖ Continuation of seasonal mowing.
- ❖ Ongoing weekly street sweeping.
- ❖ Graded 4<sup>th</sup> street intersections.
- ❖ Maintained and repaired salters.
- ❖ Changed oil and blades on mowers.
- ❖ Trimmed trees on plow routes.
- ❖ Moved Christmas tree from 4<sup>th</sup> street to Mitchell Park.
- ❖ Repaired snow blowers for upcoming winter season.
- ❖ Repaired 30-minute parking sign on 3<sup>rd</sup> street.
- ❖ Moved Ice Rink from building #10 to Mitchell Park.
- ❖ Moved glycol system to Mitchell Park.
- ❖ Patched throughout village.
- ❖ Removed beach grass from 6<sup>th</sup> street beach.
- ❖ Removed garbage dumped at pollo grounds.

## Sewer Department

Flow and Sampling:

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of November = 7,857,000 Gallons

Average Daily Flow = .262 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 975 Permit Limit = 75%

CBOD percent removal = 98% Permit Limit = 75%

Coliform Fecal General = 11 MPN. Permit limit 200 MPN/100

Coliform Total General = 280 MPN. Permit limit 700 MPN/100

Total Nitrogen = 8.5 LBS/day

#### Sludge Removal:

14,000 Gallons of sludge hauled in November

#### Report

##### ❖ Treatment Plant:

Built new vent covers for Imhoff Tank

Contractor installed new brushes for clarifier cleaning system

Link on chain on aerotor #2 failed, working on repair

##### ❖ Collection System:

Contractor repaired hospital control panel/level sensor

Cleared blockage on 5<sup>th</sup> St.

## Electric Department

### Statistics

#### Monthly Power Usage:

Maximum usage day = November 21 @ 95.900 Mwh

Minimum usage day = November 2 @ 68.026 Mwh

Peak demand for the month = 4.796 MW November 20 5:30 pm

Monthly total usage = 2,332.174 Mwh

Service calls/call outs = 9

Street light repairs = 12

Customers shut off for nonpayment = 5

Customers turned on for payment = 5

Customers turned on for the season = 0

New Services = 3

#### Tasks Accomplished:

- ❖ The distribution portion of the micro-Grid project completed, except for punch list items and pole removals by Verizon. We are waiting on the delivery of the batteries and storage building for the battery section of the solar systems at the fire station and wastewater plant.
- ❖ The new plant station batteries have been installed inside and outside, and the old batteries were removed for recycling by contractor.
- ❖ Cut and moved Christmas for the park, enlisted the help of Johnson Tree Service and North Fork Welding. (North Fork Welding was used to lift and set the tree at the park). Thank you, John, and Jane Williams, for your donation of the tree.
- ❖ Holiday lights: replaced all the lights on the stars, ships, seahorses, and mermaids; the lights have been installed, the trees are ready, and installed temp lighting for the park.



- ❖ Service upgrades performed at a two of locations: one included the relocation of the electric service; the other was an upgrade and addition of a 2<sup>nd</sup> meter for an apartment.
- ❖ Broken pole on Angler Rd was replaced.
- ❖ Changed out electric meter, due to age, we will be continuing to replace some of the older meters.
- ❖ Repaired/replace several streetlights as needed
- ❖ Several service calls due to half-power, no power.
- ❖ General clean up and maintenance of plant and grounds.

**Attachments:**

Greenport Meter 11-2022 (PDF)

Total Usage: 2,332,174.0000 KWH  
 Peak Demand: 4,796.00 KW  
 Occured On: Nov 20 2022 17:30  
 Load Factor: 67.44%  
 Date Start: Tuesday, November 1, 2022  
 Date End: Wednesday, November 30, 2022

Period Ending	KWH
11/1/2022	70,110.00
11/2/2022	68,026.00
11/3/2022	69,608.00
11/4/2022	71,301.00
11/5/2022	69,161.00
11/6/2022	71,769.00
11/7/2022	68,961.00
11/8/2022	69,085.00
11/9/2022	74,415.00
11/10/2022	72,104.00
11/11/2022	70,478.00
11/12/2022	69,587.00
11/13/2022	70,491.00
11/14/2022	78,705.00
11/15/2022	84,487.00
11/16/2022	80,346.00
11/17/2022	83,767.00
11/18/2022	88,011.00
11/19/2022	89,393.00
11/20/2022	95,844.00
11/21/2022	95,900.00
11/22/2022	84,383.00
11/23/2022	81,443.00
11/24/2022	78,172.00
11/25/2022	80,951.00
11/26/2022	81,532.00
11/27/2022	77,454.00
11/28/2022	74,742.00
11/29/2022	81,669.00
11/30/2022	80,279.00



236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
GEORGE W. HUBBARD,  
JR.  
EXT. 215

**TRUSTEES**  
JACK MARTILOTTA  
DEPUTY MAYOR

PETER CLARKE  
MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**INTERIM TREASURER**  
STEPHEN GAFFGA  
EXT. 213

Submitted: December 7, 2022  
Meeting: December 15, 2022 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Paul Pallas, P.E. Village Administrator  
From: Paul Pallas, P.E. Village Administrator  
Department: Village Administrator

## Building

# Work Session Report for Building Department & Enforcement

December 15, 2022

## Office of Code Enforcement & Fire Prevention

### Reports

- ❖ Code Enforcement continues to patrol the Village and respond to complaints.
- ❖ Rental permit renewal review is being conducted. All property owners are being issued a letter of notification informing them that their permit is expired.
- ❖ Board of Trustees Special Meeting December 2, 2022
- ❖ Tree Lighting Celebration December 3, 2022
- ❖ Planning Board Work Session and Regular Session December 14, 2022
- ❖ Historic Preservation Commission December 15, 2022
- ❖ Board of Trustees Work Session December 15, 2022
- ❖ Menorah Lighting December 18, 2022
- ❖ Zoning Board Regular Session December 20, 2022

- ❖ **Board of Trustees Regular Session December 22, 2022**
- ❖ **Village Hall Closed / Christmas December 26, 2022**

**NOTES & TIPS:**

**Please ensure you pay attention to parking regulations when parking.**

Code Enforcement Report is attached.

Building Permit Report is attached.

**Attachments:**

November - December 2022 Building Report (PDF)

November- December 2022 Building CO Report (PDF)



# Village of Greenport Building Department

November 1, 2022 -  
December 1, 2022

## Monthly Report REPORT COVERING 11/1/2022 through 12/1/2022

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Alteration & Renovations	02941	11/1/2022	2.-6-42	630 First Street Greenport NY 11944	Open
Demolition	02942	11/8/2022	5.-2-15	148 Bay Street Greenport NY 11944	Open
Alteration & Renovations	02943	11/9/2022	5.-2-15	148 Bay Street Greenport NY 11944	Open
LP Tank Install	02944	11/15/2022	2.-5-33.7	727 First Street Greenport NY 11944	Open
Wetlands Permit	W22-05	11/30/2022	3.-3-8	20 Beach Street Greenport NY 11944	Open



# Village of Greenport Building Department

## Monthly Report CERTIFICATE OF OCCUPANCY 11/1/2022 - 12/1/2022

WORK TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	CO ISSUED
Certificate of Compliance	02478	11/8/2022	7.-1-15.1	133 Sixth Street Greenport NY 11944	11/8/2022
Certificate of Occupancy	02944	11/15/2022	2.-5-33.7	727 First Street Greenport NY 11944	11/15/2022



236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
GEORGE W. HUBBARD,  
JR.  
EXT. 215

**TRUSTEES**  
JACK MARTILOTTA  
DEPUTY MAYOR

PETER CLARKE  
MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**INTERIM TREASURER**  
STEPHEN GAFFGA  
EXT. 213

Submitted: December 7, 2022  
Meeting: December 15, 2022 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Paul Pallas, P.E. Village Administrator  
From: Paul Pallas, P.E. Village Administrator  
Department: Village Administrator

## Recreation

# Work Session Report Recreation Department

December 15, 2022

## Mitchell Park Marina/Parks

- ❖ The Marina has been fully winterized, including all dock water systems, 150-foot floating dock relocation, irrigation, and pumpout station.
- ❖ Carousel hours will change December 1<sup>st</sup> to Saturday and Sunday 11:00 am - 5:00 pm. The Carousel is open when Greenport Schools are closed. The Carousel will be closed on Christmas Day.
- ❖ The Carousel winter door has been installed.
- ❖ Ice rink set up has been installed by the park crew with numerous repairs done to floor glycol lines.
- ❖ New RPZ has been installed in the Zamboni room.
- ❖ Ice will be made when there are two days of highs below freezing after there is a healthy green light from our chiller contractor on our system in December.
- ❖ The marina employees assisted with the Park Christmas Tree relocation.
- ❖ Moorings have been vacated and are being winterized.
- ❖ Carousel routine maintenance continues.
- ❖ Ensured all heating systems are functional at all park asserts.
- ❖ Fall landscape clean up has been completed.

Monthly Revenue Reports are attached.

## **Recreation Center**

### **Statistics**

Attendance:

After School Program=13 Children Enrolled

### **Reports**

- ❖ The After-Care Program is going very well.
- ❖ The literacy Program with Floyd Memorial Library continues every Wednesday and is going very well. The children are enjoying all the activities and reading programs.
- ❖ The recreation center is preparing for the holiday festivities for the month of December. The recreation center has been decorated for the holidays.
- ❖ The holiday party is scheduled for December 14<sup>th</sup>.
- ❖ The marina staff installed 15 window blinds at the recreation center.
- ❖ The recreation center is sanitized daily.

## **Campground**

### **Tasks Accomplished**

- ❖ The campground will close on December 1<sup>st</sup>.
- ❖ All payments for November rent were processed.
- ❖ Preparing for the closing of the campground, cleaning all sites, moving equipment and furniture.
- ❖ Organizing 2022 paperwork.
- ❖ Completing 2023 seasonal reservations.
- ❖ McCann's Campground remained busy with reservations, November check ins, seasonal checkouts and next year's deposits/paperwork.



- ❖ Site maps updated.
- ❖ General grounds maintenance continues daily.
- ❖ Bathrooms are cleaned several times a day.
- ❖ Campsites are being cleaned daily.

**Attachments:**

RECREATION MONTHLY REVENUE REPORT NOVEMBER 2022 (PDF)





236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
GEORGE W. HUBBARD,  
JR.  
EXT. 215

**TRUSTEES**  
JACK MARTILOTTA  
DEPUTY MAYOR  
  
PETER CLARKE  
  
MARY BESS PHILLIPS  
  
JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**INTERIM TREASURER**  
STEPHEN GAFFGA  
EXT. 213

Submitted: December 7, 2022  
Meeting: December 15, 2022 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Stephen Gaffga, *Village Interim Treasurer*  
From: Stephen Gaffga, *Village Interim Treasurer*  
Department: Treasurer's Department

---

**DECEMBER 2022 INTERIM TREASURER REPORT**

**REQUEST A MOTION BE PLACED ON THE AGENDA FOR:**

RESOLUTION authorizing Interim Treasurer Gaffga to perform attached Budget Amendment # 5144 to appropriate reserves to fund service proposal for sewer clarifier maintenance, and directing that Budget Amendment # 5144 be included as part of the formal meeting minutes of the November 28, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Interim Treasurer Gaffga to transfer funds from General, Light, Water, and Sewer to NYCLASS and post to the following new General Ledger Accounts:

- A.0201.110 General Investment Savings
- E.0121.110 Light Investment Savings
- F.0201.120 Water Investment Savings
- G.0201.110 Sewer Investment Savings

**UTILITY BILLING**

End of month statistics for November has been completed.  
Sector 1 bills produced and mailed on 12/9/22.  
Sector 2 currently being read, to be completed week of 12/16/22.

**COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY**

a) 6 recertifications and 1 interims were performed for November 2022.

**SIGNIFICANT COLLECTIONS**

Rents for November 2022 - \$ 101,683.38

Property Tax Collected through October 2022 - \$ 953,276.55

**SIGNIFICANT PAYMENTS**

EFC BOND PAYMENT- \$59,200.00

**INFORMATIONAL:**

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

**Attachments:**

BANK BALANCE SHEET NOVEMBER 2022 (PDF)

BILLING STATISTICS NOVEMBER 2022 (PDF)

PROPERTY TAX COLLECTED THROUGH NOV 2022 (PDF)

HA FINANCIALS NOVEMBER 2022 (PDF)

CD FINANCIALS NOVEMBER 2022 (PDF)

BUDGET AMENDMENT 5144 (PDF)

**BANK ACCOUNT BALANCES  
FOR THE MONTH OF OCTOBER 2022**

<b>FUND</b>	<b>BANK ACCOUNT NAME</b>	<b>G/L ACCT#</b>	<b>TYPE</b>	<b>BALANCE</b>	
A	General	A.0200.000	Checking	75,190.65	
A	Repair & Maintenance	A.0200.400	Checking	101,830.59	
A	Greenhill Cemetery	A.0201.100	Savings	33,652.95	
A	Money Market	A.0201.130	Money Market	2,018,011.99	
A	Fire Apparatus	A.0221.110	Savings	683,757.96	
A	Bulding Department Escrow	A.0235.101	Checking	51,547.59	
A	Parks and Recreation	A.0200.200	Checking	8,545.82	
A	American Recovery Plan	A.0200.415	Checking	-	
					<b>TOTAL GENERAL FUND \$ 2,972,537.55</b>
CD	Small Cities Rehab.	CD.0200.000	Savings	15,467.14	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
					<b>TOTAL COMMUNITY DEVELOPMENT \$ 15,693.35</b>
E	Light Fund	E.0121.100	Checking	412,255.39	
E	Light Depreciation Savings	E.0116.100	Savings	1,639,441.71	
E	TTC Collections	E.0121.120	Savings	1,372.59	
E	Renewable Energy Savings	E.0121.130	Savings	158,433.80	
E	Consumer Deposit Savings	E.0191.100	Savings	122,059.31	
E	Consumer Deposit Checking	E.0244.200	Checking	5,649.07	
					<b>TOTAL LIGHT FUND \$ 2,339,211.87</b>
F	Water	F.0200.000	Checking	591,926.17	
F	Water Fund Capital	F.0200.400	Savings	8,395.47	
F	Water Fund CD (MM)	F.0201.000	Money Market	203,511.57	
F	Water Fund Money Market	F.0201.130	Money Market	386,610.31	
					<b>\$ 1,190,443.52</b>
G	Sewer	G.0200.000	Checking	428,083.83	
G	NYS DEC Consent	G.0201.000	Savings	31,544.16	
G	Sewer Fund I	G.0201.100	Money Market	896,604.91	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,178.19	

G	NYSERDA	G.0525.000	Checking	111.01	
				<b>TOTAL SEWER FUND</b>	<b>\$ 1,554,373.71</b>
H	Capital	H.0200.000	Checking	535,887.36	
H	Capital Reserve	H.0200.400	Savings	49,704.32	
				<b>TOTAL CAPITAL FUND</b>	<b>\$ 585,591.68</b>
TA	Trust & Agency	TA.0200.000	Checking	55,280.26	
TA	Retirement Savings	TA.0201.000	Savings	49,056.28	
TA	WWI Memorial Trust	TA.0201.001	Savings	731.80	
TA	T & A Special Escrow	TA.0201.002	Savings	6,610.52	
TA	Justice Court	TA.0201.004	Savings	4,798.31	
TA	Global Common	TA.0201.009	Savings	271,824.95	
TA	Basketball Court Donations	TA.0200.101	Checking	1,992.00	
TA	Tree Committee	TA.0200.102	Checking	5,540.73	
TA	Summer Day Camp Donations	TA.0200.103	Checking	1,680.00	
TA	Recreation Center Donations	TA.0200.104	Checking	18,439.07	
TA	Friends of Fifth Street	TA.0200.106	Checking	113.00	
TA	American Legion Bldg	TA.0200.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0200.120	Checking	13,796.00	
TA	Carousel Committee	TA.0200.113	Checking	16,064.74	
TA	Mitchell Park Bathrooms Rehab	TA.0200.115	Checking	30,000.00	
TA	Accounts Payable	TA.0202.000	Checking	1,225,032.90	
				<b>TOTAL TRUST &amp; AGENCY FUND</b>	<b>\$ 1,701,160.56</b>
	Wire Account			9.89	
	Utility Clearing			79,974.31	
					<b>\$ 79,984.20</b>
				<b>TOTAL VILLAGE WIDE</b>	<b>\$ 10,438,996.44</b>

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSSES	Comm Tax	Res Tax
Electric	2 - Electric - Flat Charge	11	0	0		0		523.60				8.80
	9 - Residential (1, 1)	1372	0	270098	39,823.12	0			4,531.01	1,274.74		1,414.68
	10 - Water Heating (2, 2)	11	0	1082	96.84	0			37.63	5.10		3.49
	11 - All Electric (3, 3)	352	0	153537	18,383.99	0			5,338.81	724.39		607.08
	13 - Demand - Class 3 (5, 5)	5	0	292600	16,356.34	818.5	9,653.38		10,174.28	1,380.49	663.92	
	14 - Village St. Lighting (6, 6)	5	0	32006.425	3,683.94	0			1,112.92	151.00		
	15 - Town St Lighting (7, 7)	1	0	1234.355	142.07	0			42.92	5.82		
	19 - Traffic Lights (11, 11)	1	0	944	100.91	0			32.82	4.45		
	20 - Contract St Lighting (12, 12)	4	0	821.75	0.00	0						
	21 - Sterling Harbor (13, 13)	2	0	1535.375	176.72	0			53.39	7.25	20.47	
	66 - Reconnection Fee- Residential	5	0	0	0	0		375.00				
	67 - NSF Fee	2	0	0	0	0		46.67				
Electric Total		1771	0	753858.905	78,763.93	818.5	9,653.38	945.27	21,323.78	3,553.24	684.39	2,034.05
Sewer	3 - Sewer -INSIDE Flat Charge	31	0	0	1,633.70	0						
	23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	898	597	3126.5	50,452.10	0						
	25 - Sewer - IN VILL 1" W/SEWER (15, 15)	30	8	429.7	5,256.80	0						
	27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	12	4	131.4	1,825.65	0						
	29 - Sewer - IN VILL 2" W/SEWER (17, 17)	28	9	383.2	5,443.00	0						
	31 - Sewer - IN VILL 3" W/SEWER (18, 18)	1	1	0	42.00	0						
	33 - Sewer - IN VILL 4" W/SEWER (19, 19)	3	1	482.4	7,430.85	0						
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	80	59	770.1408	16,698.90	0						
	57 - SPLIT SEWER BILLING (52, 52)	1	0	0	0.00	0						
	62 - O/S DRIFTWOOD COVE 52	1	1	88.8624	3,276.00	0						
	63 - O/S DRIFTWOOD COVE 49	1	1	83.4768	3,087.00	0						
	64 - O/S PECONIC LANDING 301	1	1	640	18,963.00	0						
	65 - O/S CLIFFSIDE CONDOS-SEWER	1	1	80	4,410.00	0						
	69 - Sewer NSF	1	0	0	0	0		11.66				
Sewer Total		1089	683	6215.68	118,519.00	0		11.66				
Water	5 - Water - Flat Charge	32	0	0	901.50	0						
	22 - RES VILL 3/4" W/SEWER (14, 14)	925	368	3516	25,059.50	0						
	24 - RES VILL 1" W/SEWER (15, 15)	31	3	481	2,308.56	0						
	26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	6	164	834.39	0						
	28 - COMM VILL 2" W/SEWER (17, 17)	30	16	461	2,381.00	0						
	30 - COMM VILL 3" W/SEWER (18, 18)	1	1	0	44.46	0						
	32 - COMM VILL 4" W/SEWER (19, 19)	3	0	545	2,561.98	0						
	46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	44.46	0						
	47 - COMM VILLAGE 2" (43, 43)	7	3	202	885.99	0						
	48 - RES VILLAGE 3/4" (44, 44)	127	96	294	3,138.08	0						
	49 - RES VILLAGE SEWER ONLY (45, 45)	6	0	1	0.00	0						
	52 - FLAT-FIRE SPRINKLERS (49, 49)	32	0	0	0.00	0						
	53 - OUTSIDE RES SEWER (50, 50)	78	0	855.712	0.00	0						
	68 - Water NSF	1	0	0	0	0		11.66				
Water Total		1287	494	6519.712	38,159.92	0		11.66				
electric-small commercial	12 - Commercial (4, 4)	367	0	484449.2	54,172.32	0			15,367.85	2,285.67	5,011.75	0.00
	16 - Operating Municipal (8, 8)	33	0	52843	6,064.40	0			1,837.45	249.29		
	17 - Water Department (9, 9)	2	0	0	24.86	0						
	18 - Sewer Department (10, 10)	10	0	56474	6,167.02	0			1,963.71	266.44		

12/7/2022 12:25:25 PM

### EOM Billing Statistics Report

Page 15 of 17

Rate Summary - All Routes

<u>Service</u>	<u>Rate# - Description</u>
electric-small commercial Total	73 - Electric Power Plant
Grand Total	

<u>Bills</u>	<u>Min. Bills</u>	<u>Usage</u>	<u>Charge</u>	<u>Usage</u>	<u>Demand</u>	<u>Contract</u>	<u>PCA</u>	<u>NYSCES</u>	<u>Comm Tax</u>	<u>Res Tax</u>
6	0	60620	0.00	0						
418	0	654386.2	66,428.60	0			19,169.01	2,801.40	5,011.75	0.00
4565	1177	1420980.497	301,871.45	818.5	9,653.38	968.59	40,492.79	6,354.64	5,696.14	2,034.05



EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Total
Electric	2 - Electric - Flat Charge	532.40
	9 - Residential (1,1)	47,043.55
	10 - Water Heating (2, 2)	143.06
	11 - All Electric (3, 3)	25,054.27
	13 - Demand - Class 3 (5, 5)	38,228.41
	14 - Village St. Lighting (6, 6)	4,947.86
	15 - Town St Lighting (7, 7)	190.81
	19 - Traffic Lights (11, 11)	138.18
	20 - Contract St Lighting (12, 12)	0.00
	21 - Sterling Harbor (13, 13)	257.83
	66 - Reconnection Fee- Residential	375.00
	67 - NSF Fee	46.67
	<b>Electric Total</b>	<b>116,958.04</b>
	Sewer	3 - Sewer -INSIDE Flat Charge
23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)		50,452.10
25 - Sewer - IN VILL 1" W/SEWER (15, 15)		5,256.80
27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)		1,825.65
29 - Sewer - IN VILL 2" W/SEWER (17, 17)		5,443.00
31 - Sewer - IN VILL 3" W/SEWER (18, 18)		42.00
33 - Sewer - IN VILL 4" W/SEWER (19, 19)		7,430.85
54 - Sewer - OUTSIDE RES SEWER (50, 50)		16,698.90
57 - SPLIT SEWER BILLING (52, 52)		0.00
62 - O/S DRIFTWOOD COVE 52		3,276.00
63 - O/S DRIFTWOOD COVE 49		3,087.00
64 - O/S PECONIC LANDING 301		18,963.00
65 - O/S CLIFFSIDE CONDOS-SEWER		4,410.00
69 - Sewer NSF		11.66
<b>Sewer Total</b>	<b>118,530.66</b>	
Water	5 - Water - Flat Charge	901.50
	22 - RES VILL 3/4" W/SEWER (14, 14)	25,059.50
	24 - RES VILL 1" W/SEWER (15, 15)	2,308.56
	26 - COMM VILL 1 1/2" W/SEWER (16, 16)	834.39
	28 - COMM VILL 2" W/SEWER (17, 17)	2,381.00
	30 - COMM VILL 3" W/SEWER (18, 18)	44.46
	32 - COMM VILL 4" W/SEWER (19, 19)	2,561.98
	46 - COMM VILLAGE 1 1/2" (42, 42)	44.46
	47 - COMM VILLAGE 2" (43, 43)	885.99
	48 - RES VILLAGE 3/4" (44, 44)	3,138.08
	49 - RES VILLAGE SEWER ONLY (45, 45)	0.00
	52 - FLAT-FIRE SPRINKLERS (49, 49)	0.00
	53 - OUTSIDE RES SEWER (50, 50)	0.00
	68 - Water NSF	11.66
<b>Water Total</b>	<b>38,171.58</b>	
electric-small commercial	12 - Commercial (4, 4)	76,837.59
	16 - Operating Municipalt (8, 8)	8,151.14
	17 - Water Department (9, 9)	24.86
	18 - Sewer Department (10, 10)	8,397.17

12/7/2022 12:25:26 PM

### EOM Billing Statistics Report

Page 17 of 17

Rate Summary - All Routes

<u>Service</u>	<u>Rate# - Description</u>	<u>Total</u>
	73 - Electric Power Plant	0.00
electric-small commercial Total		93,410.76
Grand Total		367,071.04

---

Report Setup Information:

Report Design EOM Billing Statistics Report  
Output Type Graphics

<u>Start Route</u>	<u>End Route</u>	<u>Start Date</u>	<u>End Date</u>
51	56	10/12/2022	11/7/2022
57	63	10/15/2022	11/11/2022
64	72	10/22/2022	11/18/2022
73	79	10/29/2022	11/30/2022
82	82	10/29/2022	11/30/2022
80	80	10/29/2022	11/30/2022
81	81	10/29/2022	11/30/2022

# VILLAGE OF GREENPORT

## Payment 05/26/2022 To 11/30/2022 Report

<b>Grand Totals</b>		Count	Payment Amt	Count	Refunds	Payment Total	Writeoff
BID	MT	91	41,072.33			41,072.33	
SEWER	MT	14	7,351.11			7,351.11	
VILLT		818	895,007.52			895,007.52	
WATER	MT	16	5,130.14			5,130.14	
<b>Total PRINCIPAL</b>			<u>948,561.10</u>			<u>948,561.10</u>	
PEN		64	4,715.45			4,715.45	
<b>Total PENALTY</b>			<u>4,715.45</u>			<u>4,715.45</u>	
<b>Total</b>			<u>953,276.55</u>			<u>953,276.55</u>	

Financial Data Schedule - Monthly Revenue & Expenses (HAP REGISTER) - NOVEMBER 2022				77	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	95,829.00	36.00	\$ 100.00	\$ -
Account Description				75	Vouchers Leased on last day of month					
				2	New Vouchers Issued/No Lease/Searching					
<b>REVENUE:</b>										
706	PHA HUD Operating Grants	\$ 91,099.00								
706a	Admin fee revenues	\$ 9,845.00	\$ 50.00	Fraud Recovery HAP (714.010)		1				
711	Interest Earned - HAP	\$ 50.00		Fraud Recovery ADMIN (714.020)		1				
	Interest Earned - ADMIN	\$ 3,874.00		Add'l HAP Admin Fee Supplemental from CD	0					
714	Fraud recovery	\$ 100.00			77					
700	<b>TOTAL REVENUE</b>	<b>\$ 104,918.00</b>		Add'l ADMIN from HUD						
<b>EXPENSES:</b>										
<b>Administrative</b>										
912	Auditing fees									
	Salaries - Asha (\$28.43), Robert Column E, Paul Column F 2 payperiods	\$ 3,980.64	\$ 326.16	\$ 576.92	\$ 3,557.79					
911a	Medical	\$ 2,118.74	\$ 44.71	\$ 127.52	\$ 1,718.23	Medical Total	PORT BREAKDOWN	DATE	BILLED	ADMIN FEE
911b	Dental	\$ 169.48		\$ 8.47	\$ 131.46	Dental Total	PORT IN			
911c	Pension T4 15.7%, T5 12.9%	\$ 624.96	\$ 42.07	\$ 90.58	\$ 568.21	Pension Total				
914	Payroll Taxes FICA	\$ 304.52	\$ 24.95	\$ 44.13	\$ 280.20	FICA Total	TOTAL PORT IN	0	\$ -	\$ -
915	Employee Benefit Contribution TOTAL	\$ 3,217.70	\$ 111.74	\$ 270.70	\$ 2,700.10	Benefits Total	PORT OUT			
	Times Review Media Grp	\$ 46.24								
917	Nina JG Stewart, Esq									
916	A Gallacher Reimb									
918	A Gallacher Mileage									
916	Office Expenses Total	\$ 46.24				TOTAL PORT OUT	0	\$ -	\$ -	
910	Administrative Total	\$ 6,409.13		\$ 6,912.89		Village of Greenport total				
962	Other General Expenses (Office Rent)	\$ 550.00								
969	<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 6,959.13</b>								
970	<b>EXCESS OPERATING REVENUE OVER OPERATING EXPENSES</b>			\$ 2,935.87		<b>TERMINATED</b>	Starting this Village FYE 2023, HA will be charged 75% of payroll expenses 25% difference will come from CD on a monthly basis			
973.1	PHA Utility Allowance	\$ 36.00				<b>DECEASED</b>				
973.2	HAP payments	\$ 95,793.00		\$ 95,793.00		<b>ABSORBED</b>				
	PORT payments									
973	(HAP, PORT and UTILITY TOTAL)	\$ 95,829.00								
	HAP & UTIL less Port payments	\$ 95,829.00								
1117-020	Total Admin Revenue	\$ 9,895.00								
1117	Net ADMIN	\$ 2,935.87				<b>RELINQUISHED</b>				
1118	Total Hap Revenue	\$ 95,023.00								
1118-020	Net HAP	\$ (806.00)								
900	<b>TOTAL EXPENSES</b>	<b>\$ 102,788.13</b>		<b>\$ 102,788.13</b>		<b>TOTAL CASH DISBURSEMENTS</b>				
1000	<b>EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES</b>			\$ 2,129.87						

**FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - November 2022**

**\$ 4,800.00**

Account Description	REVENUE: 213 Center	REVENUE: 278 2nd Street				
	213 Center	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE	
Rent	\$ 1,125.00	\$ 1,375.00	#REF!	\$ 1,175.00		
Late Fees/Credits	\$ 50.00					
<b>TOTAL REVENUE</b>	<b>\$ 1,175.00</b>	<b>\$ 1,375.00</b>	<b>\$ 1,125.00</b>	<b>\$ 1,175.00</b>	<b>\$ 3,675.00</b>	<b>\$ 4,850.00</b>
<b>EXPENSES:</b>	<b>EXPENSES: 213 Center</b>	<b>EXPENSES: 278 2nd Street</b>				
	213 CENTER	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3 - 8328	HOUSE - 8590	RE/8361 SW
<u>Utilities</u>						
Electric	\$ 74.92				\$ 14.84	
Water/Sewer	\$ 64.17				\$ 77.40	
Propane/Heating Oil						
<u>Admin</u>						
Salaries & Benefits (Asha, Robert, Paul)	\$ 530.24				\$ 1,590.72	\$ 2,120.96
Payment Agreement to Village					\$ 1,000.00	
<b>Total</b>	<b>\$ 669.33</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,682.96</b>	<b>\$ 2,682.96</b>
	213 CENTER	UNIT 1	UNIT 2	UNIT 3	HOUSE	
<u>Maintenance Repairs/Other</u>						
Pine Oaks Landscaping					\$ 225.00	
Mattituck Enviro Services					\$ 40.60	
Pine Oaks Landscaping					\$ 180.00	
<b>Total Expenses</b>	<b>\$ 669.33</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 445.60</b>	<b>\$ 445.60</b>
<b>MONTHLY FINANCIAL SUMMARY</b>	<b>213 CENTER</b>	<b>278 2nd STREET</b>				
Interest Earned						
Total Revenue	\$ 1,175.00			\$ 3,675.00		
Total Expenses	\$ 669.33			\$ 3,128.56		
NET REVENUE	\$ 505.67			\$ 546.44		
<b>EXCESS (DEFICIENCY) OF TOTAL REVENUE</b>						
<b>OVER (UNDER) TOTAL EXPENSES</b>	<b>\$ 505.67</b>			<b>\$ 546.44</b>		

1000





236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
GEORGE W. HUBBARD,  
JR.  
EXT. 215

**TRUSTEES**  
JACK MARTILOTTA  
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**INTERIM TREASURER**  
STEPHEN GAFFGA  
EXT. 213

Submitted: December 8, 2022  
Meeting: December 15, 2022 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Debbie Boyle, *Assistant*  
From: Debbie Boyle, *Assistant*  
Department: Village Clerk Department

**Village Clerk December 2022 Work Session Report**

**VILLAGE of GREENPORT - BOARD of TRUSTEES WORK  
SESSION**

to be presented at the meeting held on December 15, 2022

Report of Sylvia Lazzari Pirillo, Village Clerk

**Agreements and Contracts**

The First Amendment to Lease Agreement between the Village and SMSA (d/b/a Verizon) was signed by the Mayor on November 30, 2022 and was transmitted electronically to Verizon for signature.

The Granicus/Carahsoft annual contract renewal was signed by the Mayor on November 30, 2022 and was transmitted electronically to Carahsoft for signature. It was fully executed on December 8, 2022.

The annual LOSAP Fee Services Agreement for 2022-2023 was signed by the Mayor on November 30, 2022 and was transmitted electronically to Penflex. It was fully executed.

**Election - 2023**

The Notice of Polling Place was published in the December 8<sup>th</sup> edition of the paper.

The Notice of [two] Village Voter Registration Days was published in the December 8<sup>th</sup> edition of the paper.

### **Financial**

Notification was received from the NYSOSC that \$ 4,070 is due to the Village from the Justice Court for the month of October 2022.

### **Fire Department**

The annual Service Award Program Data Request Package from Penflex was received on December 1, 2022 and was placed in the Chiefs' mailbox in Village Hall on that same day.

### **Legal Notices**

The notice regarding the new liquor license application was placed in the November 24<sup>th</sup> edition of the paper.

The notice regarding the repair of specified rooves throughout the Village was published in the December 1<sup>st</sup> edition of the paper. Bids are returnable on the 22<sup>nd</sup> of December.

The following annual bids were noticed in the December 8<sup>th</sup> edition of the paper, and are returnable on the 15<sup>th</sup> of December:

- The delivery of unleaded (87 octane) gasoline
- The delivery of No. 2 heating oil
- The delivery of diesel fuel
- Quotes for snow removal and disposal, and
- Quotes for a requirement contractor.

The public hearing notice regarding the proposed local law concerning a six-month moratorium on specified districts within the Village of Greenport was noticed in the December 8<sup>th</sup> edition of the paper.



## **Resolutions for the Regular Meeting**

RESOLUTION authorizing the solicitation of bids for the hauling of liquid sludge from the Village of Greenport Wastewater Treatment Plant, and directing Clerk Pirillo to notice the Request for Bids accordingly.

RESOLUTION accepting the resignation of Parker Bakowski as a Laborer for the Village of Greenport Recreation/Marina Department, effective December 13, 2022.

RESOLUTION ratifying the hiring of Matthew Malinowski as a Carousel employee, at an hourly wage rate of \$15.00 per hour, effective November 19, 2022.

RESOLUTION ratifying the hiring of Jessica Sousis as an Ice Rink employee, at an hourly wage rate of \$ 15.00 per hour, effective December 14, 2022.

RESOLUTION authorizing the issuance of a check made payable to Paul Pallas as Village Administrator in the amount of \$1,000.00 to be used to set up the required cash drawer/banks for the Village of Greenport Ice Rink.

RESOLUTION appointing four Election Inspectors, and one Chairperson, for the Village General Election on March 21, 2023; as follows:

- Jerri Woodhouse, Chairperson
- Guido Dossena,
- Umberto Fasolino, and
- Marion Latney.

The Inspectors are to be paid \$ 15.00 per hour and \$ 16.00 per hour for the Chairperson of the Inspectors, and further authorizing the Inspectors to work on the two Village Voter registration days, as well as on the day of the election. This will be expensed from Account A.1450.100 (Election Personnel Services).

RESOLUTION allowing the Clerk's Office to appoint two alternate Election Inspectors for the Village General Election on March 21, 2023, as follows:

- Gerald S. Clum, and
- Andrea M. Esposito.

The alternate Election Inspectors are to be paid \$ 15.00 per hour if required to work, and further authorizing the Inspectors to work on the two Village Voter registration days if required, as well as on the day of the election, if required. This will be expensed from Account A.1450.100 (Election Personnel Services).

RESOLUTION approving the attached contract between the Village of Greenport and the Greenport Hockey Club, Ltd. for the use of the Village of Greenport Ice Rink and associated equipment, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and the Greenport Hockey Club, Ltd.

RESOLUTION approving the attached contract between the Village of Greenport and the Greenport Open Hockey League for the use of the Village of Greenport Ice Rink and associated equipment, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and the Greenport Open Hockey League.

RESOLUTION authorizing the attendance of Trustee Julia Robins and Village Administrator Paul Pallas at the NYAPP Annual Business Meeting on January 18, 2023 and January 19, 2023 in Albany, New York at a conference fee of \$ 250 per person and a lodging fee of \$ 137.00 per night, with all applicable meal and travel expenses to be reimbursed in accordance with the Village of Greenport Travel Policy, to be expensed from Account E.0782.000 (Management Services).

**Attachments:**

- Contract between VOG & the Greenport Hockey Club Ltd. (PDF)
- Contract between VOG & Greenport Open Hockey League (PDF)

**GREENPORT ICE RINK AGREEMENT**

AGREEMENT made this                    day of                    2022, by and between the Greenport Hockey Club Ltd., (the "Club"), a domestic New York State not-for-profit corporation with an address of 900 Harvest Lane, Mattituck, New York, 11952 and the Village of Greenport (the "Village"), a New York State municipal corporation with an address of 236 Third Street, Greenport, New York 11944 (the "Village") as follows:

WHEREAS the Village is the owner of the area located on Front Street in the Village of Greenport where the Village installs a seasonal ice rink (the "rink") and associated equipment, and the Village is also the owner of the rink and the equipment associated with the rink; and

WHEREAS the Village is desirous of enhancing the use of the rink by the public by making the rink available to the Club provided the use by the Club does not interfere with public skating times or the use of the rink by the general public, and provided that the Village does not incur any additional costs or expenditures for the use of rink by the Club and entering an agreement for the use of the rink by the Club for that purpose; and

WHEREAS the Club is desirous of entering an agreement with the Village for the use of the rink and to ensure that the use of the rink by the Club does not interfere with the use of the rink by the general public or result in any additional costs to the Village, it is therefore

AGREED that;

1. The Village will provide scheduled ice time to the Club at the rink, on a previously agreed scheduled basis. The scheduled ice times will be set so as to not interfere with scheduled general skating times.

2. The Club will pay the Village the amount of \$100 per hour for the use of the rink for times other than Saturday night, and the Club shall pay the Village the standard rental rate for the use of the rink for Saturday night.

3. The Club acknowledges that the Village is not obligated to offer any form of discount on season skating passes.

4. The Club shall be responsible for paying for ice time that is safe and generally suitable for playing hockey. The ice surface at the rink must be Zamboni cleared at the beginning of each session. The Club is not responsible to pay for the use of the rink when the rink is closed or when unsafe or soft conditions are present on the ice, preventing the play of ice hockey.

5. The Club shall have the option of rescheduling any cancelled sessions to another time or day when the ice is not previously reserved and the date or time proposed by the Club does not interfere with or limit the use of the rink by the general public.

6. The term of this agreement shall be from December 1, 2022 until May 1, 2023 unless terminated by one of the parties prior to May 1, 2023. The Village may terminate this Agreement on ten days written notice in the event of any breach or default by the Club, which is not corrected within ten days of the mailing of the notice of default as provided herein, including but not limited to the failure to make payment. In the event that the Club fails to obtain or maintain the required insurance or is responsible for the creation or continuance of a dangerous condition at the rink or premises, the Village may terminate this agreement on three days prior written notice as provided herein.

7. The Club shall make payments to the Village on the first day of each month starting with December 1, 2022 for the time that the Club has scheduled for that month. The payment on the first day of each month shall be based on the schedule below with the payment due on the 1<sup>st</sup> day of each month (December, January, February, and March). The rate and payment for the actual time for which the rink was actually used by the Club in any month shall be adjusted in the amount paid at the end of that month, with the second payments due on December 31, 2022, January 31, 2023, February 28, 2023, and March 31, 2023, and the Club shall pay any balance due to the Village under this Agreement within ten days of March 31, 2023, the end of the term of the Agreement.

December estimated total fee: \$ 1,200 Balance based on actual use due on December 31, 2022  
Initial monthly Payment: \$ 600 (due December 1, 2022)

January estimated total fee: \$ 1,200 Balance based on actual use due on January 31, 2023  
Initial monthly Payment: \$ 600 (due January 1, 2023)

February estimated total fee: \$ 1,200 Balance based on actual use due on February 28, 2023  
Initial monthly Payment: \$ 600 (due February 1, 2023)

March estimated total fee : \$ 1,200 Balance based on actual use due on March 31, 2023.  
Initial monthly Payment: \$ 600 (due March 1, 2023)

8. The Village shall be responsible for the payment of all utilities used at the Rink and shall be responsible for cleaning the rink except as otherwise mentioned in this Agreement.

9. The Village of Greenport shall add and maintain, for the term of this Agreement and any extensions thereto, the rink to the Village liability insurance policy as named additional insured with respect to the Premises and use. The Village, at its expense, shall maintain at all times during the term of this lease public liability insurance in respect of the demised premises and the conduct or operation of business or activities therein, not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount.

10. The Club shall obtain liability insurance and provide proof of coverage thereof including but not limited to in respect of the rink and the use thereof by the Club, and the operation and activities therein, in the amount of not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount. The insurance obtained by the Club shall name the Village of Greenport as additional insured and the Club shall provide proof of the coverage to the Village prior to the use of the rink by the Club and on request by the Village. The Club shall procure and pay for renewals of such insurance from time to time before the expiration thereof, and the Club shall deliver to the Village proof of said renewal policy at least thirty (30) days before the expiration of any existing policy. All the policies shall be issued by companies satisfactory to Village and all the policies shall contain a provision whereby the same cannot be canceled or modified unless the Village is given at least twenty (20) days' prior written notice of said cancellation or modification, including, without limitation, any cancellation resulting from non-payment of premiums.

11. The Club agrees not to suffer any act of commission or omission at the rink or on the premises which will increase the rate of insurance or cause the cancellation of any policy of insurance of any nature thereon or which is extra hazardous on account of Fire Risk; and not to permit any odors, noises or accumulation of dirt or refuse matter which may impair said building or interfere with Lessor.

12. This Agreement shall not be assignable by the Club.

15. All notices by or to either party herein shall be in writing and sent by certified mail, return receipt requested, and regular mail, as follows:

To the Club:  
Greenport Hockey Club Ltd.,  
900 Harvest Lane,  
Mattituck, New York 11952

To the Village:  
Sylvia Pirillo, RMC, Village Clerk  
Village of Greenport  
236 Third Street  
Greenport, New York 11944

16. The Club agrees to and shall defend, indemnify, and hold harmless the Village of Greenport and the respective officials, officers, agents, and employees of the Village of Greenport from and against any and all claims, suits, loss, costs or liability arising from or on account of the Club's use of the Rink and the Premises and that the Village of Greenport shall not be liable or responsible to the Club for any act or omission of the Village that is not the direct

This Agreement constitutes the entire agreement between the Club and the Village regarding this matter, no other verbal agreements have been entered into, and any modification of this Agreement or any of its terms and conditions or of any matter relating to this Agreement must be in writing and duly executed by the Club and the Village.

Dated:

Greenport Hockey Club Ltd.

By: \_\_\_\_\_

Village of Greenport

By: \_\_\_\_\_

George W. Hubbard, Jr., Mayor

STATE OF NEW YORK )  
 )ss:  
COUNTY OF SUFFOLK )

On this \_\_\_\_ day of \_\_\_\_\_, 2021, before me personally came \_\_\_\_\_ to me known, who, being by me duly sworn did depose and say that he resides at \_\_\_\_\_ that he is the \_\_\_\_\_ of \_\_\_\_\_ described in and which executed the foregoing instrument.

(SEAL)

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK )  
 ) ss:  
COUNTY OF SUFFOLK )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally came \_\_\_\_\_ to me known to be the \_\_\_\_\_ the persona described as such in and who as such executed the foregoing instrument and he acknowledged to me that he executed the same as for purposes therein mentioned.

(SEAL)

\_\_\_\_\_  
Notary Public

## GREENPORT ICE RINK AGREEMENT

AGREEMENT made this                    day of                    2022, by and between the Greenport Open Hockey League, (the "Club"), a domestic New York State not for profit corporation with an address of P.O. Box 476, Laurel, New York, 11948 and the Village of Greenport (the "Village"), a New York State municipal corporation with an address of 236 Third Street, Greenport, New York 11944 (the "Village") as follows:

WHEREAS the Village is the owner of the area located on Front Street in the Village of Greenport where the Village installs a seasonal ice rink (the "rink") and associated equipment, and the Village is also the owner of the rink and the equipment associated with the rink; and

WHEREAS the Village is desirous of enhancing the use of the rink by the public by making the rink available to the Club provided the use by the Club does not interfere with public skating times or the use of the rink by the general public, and provided that the Village does not incur any additional costs or expenditures for the use of rink by the Club and entering an agreement for the use of the rink by the Club for that purpose; and

WHEREAS the Club is desirous of entering an agreement with the Village for the use of the rink and to ensure that the use of the rink by the Club does not interfere with the use of the rink by the general public or result in any additional costs to the Village, it is therefore

AGREED that;

1. The Village will provide scheduled ice time to the Club at the rink, on a previously agreed scheduled basis. The scheduled ice times will be set so as to not interfere with scheduled general skating times or other scheduled activities.
2. The Club will pay the Village the amount of \$100 per hour for the use of the rink for times other than Saturday night, and the Club shall pay the Village the standard rental rate for the use of the rink for Saturday night.
3. The Club will provide volunteers that will help to spray and create the sheet at the beginning of the season and acknowledges that overnights are usually required.
4. The Club acknowledges that acknowledges that the Village is not obligated to offer any form of discount on season skating passes.



5. The Club shall be responsible for paying for ice time that is safe and generally suitable for playing hockey. The ice surface at the rink must be Zamboni cleared at the beginning of each session. The Club is not responsible to pay for the use of the rink when the rink is closed or when unsafe or soft conditions are present on the ice, preventing the play of ice hockey.

6. The Club shall have the option of rescheduling any cancelled sessions to another time or day when the ice is not previously reserved and the date or time proposed by the Club does not interfere with or limit the use of the rink by the general public.

7. The term of this agreement shall be from December 1, 2022 until May 1, 2023 unless terminated by one of the parties prior to May 1, 2023. The Village may terminate this Agreement on ten days written notice in the event of any breach or default by the Club, which is not corrected within ten days of the mailing of the notice of default as provided herein, including but not limited to the failure to make payment. In the event that the Club fails to obtain or maintain the required insurance or is responsible for the creation or continuance of a dangerous condition at the rink or premises, the Village may terminate this agreement on three days prior written notice as provided herein.

8. The Club shall make payments to the Village on the first day of each month starting with December 1, 2022 for the time that the Club has scheduled for that month. The payment on the first day of each month shall be based on the schedule below with the payment due on the 1<sup>st</sup> day of each month (December, January, February, and March,). The rate and payment for the actual time for which the rink was actually used by the Club in any month shall be adjusted in the amount paid at the end of that month, with the second payments due on December 31, 2022, January 31, 2023, February 28, 2023, and March 31, 2023, and the Club shall pay any balance due to the Village under this Agreement within ten days of March 31, 2023, the end of the term of the Agreement.

December estimated total fee: \$ 1,600 Balance based on actual use due on December 31, 2022  
Initial monthly Payment: \$ 800 (due December 1, 2022)

January estimated total fee: \$ 1,600 Balance based on actual use due on January 31, 2023  
Initial monthly Payment: \$ 800 (due January 1, 2023)

February estimated total fee: \$ 1,600 Balance based on actual use due on February 28, 2023  
Initial monthly Payment: \$ 800 (due February 1, 2023)

March estimated total fee : \$ 1,800 Balance based on actual use due on March 31, 2023.  
Initial monthly Payment: \$ 900 (due March 1, 2023)

9. The Village shall be responsible for the payment of all utilities used at the Rink and shall be responsible for cleaning the rink except as otherwise mentioned in this Agreement.

10. The Village of Greenport shall add and maintain, for the term of this Agreement and any extensions thereto, the rink to the Village liability insurance policy as named additional insured with respect to the Premises and use. The Village, at its expense, shall maintain at all times during the term of this lease public liability insurance in respect of the demised premises and the conduct or operation of business or activities therein, not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount.

11. The Club shall obtain liability insurance and provide proof of coverage thereof including but not limited to in respect of the rink and the use thereof by the Club, and the operation and activities therein, in the amount of not less than \$1,000,000.00 for bodily injury, death and/or property damage in any one occurrence, and not less than a \$2,000,000.00 in general aggregate amount. The insurance obtained by the Club shall name the Village of Greenport as additional insured and the Club shall provide proof of the coverage to the Village prior to the use of the rink by the Club and on request by the Village. The Club shall procure and pay for renewals of such insurance from time to time before the expiration thereof, and the Club shall deliver to the Village proof of said renewal policy at least thirty (30) days before the expiration of any existing policy. All the policies shall be issued by companies satisfactory to Village and all the policies shall contain a provision whereby the same cannot be canceled or modified unless the Village is given at least twenty (20) days' prior written notice of said cancellation or modification, including, without limitation, any cancellation resulting from non-payment of premiums.

12. The Club agrees not to suffer any act of commission or omission at the rink or on the premises which will increase the rate of insurance or cause the cancellation of any policy of insurance of any nature thereon or which is extra hazardous on account of Fire Risk; and not to permit any odors, noises or accumulation of dirt or refuse matter which may impair said building or interfere with Lessor.

13. This Agreement shall not be assignable by the Club.

14. All notices by or to either party herein shall be in writing and sent by certified mail, return receipt requested, and regular mail, as follows:

To the Club:  
Greenport Open Hockey League  
P. O. Box 476,  
Laurel, New York 11948

To the Village:  
Sylvia Pirillo, RMC, Village Clerk  
Village of Greenport  
236 Third Street  
Greenport, New York 11944

15. The Club agrees to and shall defend, indemnify, and hold harmless the Village of Greenport and the respective officials, officers, agents, and employees of the Village of Greenport from and against any and all claims, suits, loss, costs or liability arising from or on account of the Club's use of the Rink and the Premises and that the Village of Greenport shall not be liable or responsible to the Club for any act or omission of the Village that is not the direct

This Agreement constitutes the entire agreement between the Club and the Village regarding this matter, no other verbal agreements have been entered into, and any modification of this Agreement or any of its terms and conditions or of any matter relating to this Agreement must be in writing and duly executed by the Club and the Village.

Dated:

Greenport Open Hockey League

By: \_\_\_\_\_

Village of Greenport

By: \_\_\_\_\_

George W. Hubbard, Jr., Mayor

