



236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
GEORGE W. HUBBARD, JR.  
EXT. 215

**TRUSTEES**  
JACK MARTILOTTA  
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**TREASURER**  
ROBERT BRANDT  
EXT. 217

September 15, 2022 at 7:00 PM  
Mayor and Board of Trustees - Work Session Meeting  
Third Street  
Firehouse  
Greenport, NY 11944

## **PLEDGE OF ALLEGIANCE**

### **MONTHLY REPORTS FOR THE FOLLOWING:**

- **FIRE DEPARTMENT** – CHIEF WAYDE MANWARING  
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.  
Road and Water Department  
Sewer Department  
Light Department  
Building Department  
Recreation Department  
Harbor Department  
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT  
Meter Department  
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

## **MAYOR AND VILLAGE BOARD OF TRUSTEES**

### **PUBLIC TO ADDRESS THE BOARD**



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EXT. 206

**TREASURER**  
ROBERT BRANDT  
EXT. 217

Submitted: September 7, 2022  
Meeting: September 15, 2022 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Debbie Boyle, *Assistant*  
From: Debbie Boyle, *Assistant*  
Department: Fire Department

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## **Fire Department September 2022 Work Session Report**

### **Attachments:**

Fire Department September 2022 Work Session Report (PDF)

CHIEF WAYDE MANWARING  
1<sup>ST</sup> ASST. CHIEF ALAIN DEKERILLIS  
2<sup>ND</sup> ASST. CHIEF CRAIG JOHNSON  
CHAPLAIN FRANK MUSTO  
ASST. CHAPLAIN CLAUDE KUMJIAN  
SECRETARY/TREASURER ALAIN DEKERILLIS  
DEPARTMENT SECRETARY JAMES KALIN



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Email: [gldfire@optonline.net](mailto:gldfire@optonline.net)  
[www.greenportfd.org](http://www.greenportfd.org)

## **Meeting of the Board of Wardens**

**WEDNESDAY August 17, 2022**

### **OPENING**

Chief Wayde Manwaring opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

### **ATTENDANCE**

Chief Wayde Manwaring

1<sup>st</sup> Ass't Chief Alain de Kerillis

2<sup>nd</sup> Ass't Chief Craig Johnson

Wardens Bernard Purcell and Joseph Milovich of Eagle Hose Co. #1

Wardens Robert Corwin and Antone Volinski III of Relief Hose Co. #2

Wardens Patrick Brennan and Robert Jester of Star Hose Co. #3

Wardens Scott Hollid and Wayne Miller of Standard Hose Co. #4

Wardens Clifford Harris and John Grilli of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

### **THOSE WISHING TO ADDRESS THE BOARD --**

1. David Nyce brought up how GFD has been inundated with calls and 75% of them are rescue calls. He said that it is time that the board addresses the need to recruit and retain EMTs. He said that he thinks eventually it's going to have to go to paid or partial paid because there isn't enough people stepping up. He also mentioned that the Rescue Squad has no direct representation on the board, but each company has two Warden's to bring their issues to. This is an issue that needs to be addressed. He explained that he's only been an EMT for two years and he's burnt out. He said that the Officers are not treated with the same respect as company officers.
2. David Nyce also wanted to bring up the agreement with Peconic Landing- it was supposed to take stress off the Rescue Squad. He said the EMTs don't ride, they don't so PCR's, and they don't restock the ambulance. He said that they don't ride outside of Peconic Landing because they get their points from the Peconic Landing calls. He also mentioned that they don't have as many EMTs as they did additionally. He said generally, there isn't coverage at night. Helen Reiss mentioned she was there in support of David.

### **READING OF THE PREVIOUS MINUTES**

Motion made by Cliff Harris, seconded by Joseph Milovich, to approve the minutes of the July 20, 2022 meeting of the Board of Wardens as printed and distributed. Motion Carried.

### **FINANCE COMMITTEE**

The finance committee report was read by Chief Manwaring. Motion made by Joseph Milovich, seconded by Robert Corwin, to accept the report. Motion Carried.

**COMPANY OFFICERS' MEETING MINUTES- No Report.**

**TREASURER'S REPORT**

The Treasurer's report for the period of July 20, 2022 through August 17, 2022 was read by Secretary/Treasurer Alain de Kerillis. Motion made by Robert Corwin, seconded by Antone Volinski III, to accept the treasurer's report pending Executive Session. Motion carried. (report attached)

1. 1<sup>st</sup> Asst. Chief Alain de Kerillis requested an Executive Session regarding the treasurer's report.
2. Scott Hollid asked what the fire school account is for. Chief Manwaring explained that it is for books, dinner, but money has been taken out of other places instead.
3. Scott Hollid said that we need to pay people back ASAP if we have access to the account. Chief Alain de Kerillis explained that there is still a lot to be sorted out, this hasn't gone smoothly. He is working on going through everything.

**BILLS-** None.

**COMMUNICATIONS**

1. Holly Cato donated \$1,000 for the FD's response to the coffee pot fire.
2. Stirling Eastern Shores Homeowner's Association- \$150 donation.
3. 25<sup>th</sup> Anniversary NY State Fallen Fire Fighter Memorial Ceremony- 10/11/22, Empire State Plaza.
4. East Quogue FD, Seafood and beer festival 9/17/22.
5. Terry Farrell Fund- looking for donations for old gear.
6. Jodi Giglio- gave guide to volunteer FD funding opportunities from NY State Assembly.
7. Cutchogue FD job opening- Firehouse attendant.
8. Board of Elections Aug 23<sup>rd</sup>. Delivery of machines 8/15.
9. Manorville FD country night barn dance fundraiser, 9/10/22
10. Southampton FD Antique Muster, 9/10/22
11. Brookhaven Town Fire District Annual Workshop 10/14/22,
12. Southold Town Police Dept. Benevolent Association looking for donations.
13. Mattituck FD 9<sup>th</sup> Annual car show 9/18/22.
14. Letter regarding beneficiary form for the cancer beneficiary. The ones that were filled out were old, new ones need to be filled out.
15. Bob Feller Act of Valor Award Foundation doing a walk- "Walk for Valor". They would like access to GFD bathrooms and will be setting up a water station.
16. Lt. Joseph DiBernardo Memorial Seminar Nov 4-6 2022.

Motion by Joseph Milovich, seconded by Robert Corwin, to file and/or forward all communications and deposit donations, Motion carried.

**APPLICATIONS FOR MEMBERSHIP-**

1. Robert Corwin reported that member Alison Edwards transferred from

## **REPORTS OF COMMITTEES**

### **Buildings and Grounds**

1. Cliff Harris said that he spoke to Paul & the architect regarding the RFP and there was some language in the contract that the architect didn't like so they rewrote the contract and it was sent to the Village Attorney.

**Bylaws-** No Report.

**Finance-** No Report.

**Fire District-** No Report.

**Pre-Incident Planning-** No Report.

**Service Awards-** No Report.

**Recruitment-** No Report.

**Casualty Fund-** No Report.

**Funeral-** No Report.

### **Communications**

1. Chief Manwaring mentioned that at Southold Town Chief's something came up about the UHF-how come we can't talk back to them, but Southold can. Robert Corwin said that the other depts didn't want to talk on the channel because 800 has to wait for whoever's talking to be done to dispatch calls. We all have our own dispatch frequency and should be using it. The one frequency should be for emergencies not announcements.
2. Robert Corwin also reported that Tuesday they are going to start with the new dispatch console.
3. Joseph Milovich asked what the status was with the tower. Chief Manwaring said that they are still working on it. Harris said that there is a possibility of tapping into another generator and they are looking into it.

**Trips & Travel-** No Report.

## **COMPANY REQUESTS**

**Eagle Hose Co. #1-** Hazmat kit & Spill kit, light on 8-3-1- when the high beam is on the whole thing dies-electrical problem, still need fuel gage fixed.

**Relief Hose Co. #2-** Budget items.

**Star Hose Co. #3-** As per finance report.

**Standard Hose Co. #4-** Budget items, request use of back barn starting 9/5 for trucks, fittings for 8-3-4

**Phenix Hook & Ladder Co. #1-** Budget items.

**Rescue Squad-** As per finance report.

**Fire Police-** Budget items.

**Water Rescue-** Budget items.

## **UNFINISHED BUSINESS -**

1. 1<sup>st</sup> Asst. Chief de Kerillis said that after 2 years and 4 months the Chief's car arrived to Firematics Aug 11<sup>th</sup> and it is just waiting for safety package. He inspected it and accepted it as it. He would like the Warden's to accept the car as per his inspection and as per another inspection on the 23<sup>rd</sup> so it can go to Village Board and not be delayed. B. Purcell asked if every 2 years you get a new vehicle. 1<sup>st</sup> Asst. Chief de Kerillis explained that every 32 gets a new vehicle to carry them through until end of Chief line (6 years). Covid hit when he was supposed to get his. Motion made by Robert Corwin, seconded by Wayne Miller, to accept the Chief's car based on Chief de Kerillis' inspection. Motion Carried. 2<sup>nd</sup> Asst. Chief Johnson's Chief Car came info discussion and discussion ensued about 1500 vs 2500 and why he went with 1500 and the differences between the two. 2<sup>nd</sup> Asst. Chief Johnson wants to get the Specs over to Robert Brandt. C. Harris said

that he would like to see it be a 2500 so that we can eventually replace 9 with it.

2. Chief Manwaring reported that he got the specs in for the Rescue Squad's ambulance. Next month they'll be back with the proposal.
3. Cliff Harris said that 10 6ft round tables with shipping was \$700 so he didn't order them. He has a call out to Peconic Landing to see where they got theirs from. Antone Volinski III said they just got new ones and he'll look into where they got them.
4. Cliff Harris reported that there is a reoccurring cost for the Fire Rescue Systems and it is 12% per year for updates and maintenance so that is another \$4,000 per year.
5. Cliff Harris also brought up the bail out ropes. They postponed training because people were concerned. He had a train to trainer set up. First class would be a trainer teaching and second class would be those people training others. People were concerned about liability. Robert Corwin said we need to use a third party, we don't even test hoses anymore because of liability. Cliff Harris said that we do not test hoses anymore because of manpower not liability. Much discussion ensued about having in-house training vs third party after initial training. Motion made by J. Milovich, seconded by W. Miller, to have C. Harris set up the training for the bail out ropes. Motion Carried.
6. Antone Volinski III said that he was told that \$1,800 was paid out of our account in April for the monument, but he doesn't see that he got paid on the treasurer's report. 1<sup>st</sup> Asst. Chief Alain de Kerillis will have it paid out of the May Mile Fund.
7. Scott Hollid asked where we were with the chairs for the meeting room. 1<sup>st</sup> Asst. Chief de Kerillis said he needs info on what Jim Kalin ordered. He's waiting on that from him. A. Volinski III said that his order was cancelled. A. Volinski gave 1<sup>st</sup> Asst. Chief de Kerillis info on chairs to order. It was \$95 dollars a chair, ends up being \$3,800 for 40 chairs. It will be taken out of the May Mile Fund. We will also need 1 or 2 dollys.

**REPORTS OF DELEGATES**- No Report.

**NEW BUSINESS**- No Report.

### **GOOD OF THE DEPARTMENT**

1. Chief Manwaring said that Rob called about the Ladies Auxillary. They have two members and they have an insurance policy. He is redoing the insurance policy and wants to know if we should keep it or drop it. Robert Corwin said that they do march with us and serve chowder, I would keep it.
2. Robert Jester reported that on the boat they finished performance specs and tried to send it to at least 3 members of each company and the Chiefs. He said they made progress on the MLU with the Coast Guard. The Village Board and The Mayor is working hard on getting politicians to support us. The committee is looking into a trip to Virginia to look at a boat similar to the one that they are doing specs for.
3. Robert Corwin said that when we started the 175<sup>th</sup> Anniversary committee they ordered a banner that was a temporary one because they couldn't get a stitched banner. There is money left over in the account that they talked about splitting between the companies, but before that happens he wants to contact All American Awards and get a price for a legitimate banner instead of the silk screen one. Robert Corwin got permission from the Board of Wardens to get a price.

4. Robert Jester asked if his Captain can get the code for the gator. Robert Corwin said that he can, but he needs to be trained with someone. 4 people have training to teach. He said that having only 4 people that can drive department equipment is ridiculous. Robert Jester asked who approved the code box. It should not be locked up, it's wrong. Robert Corwin explained that it is seen as a toy and it shouldn't be. It goes a lot faster than the old gator. The Chief Driver is willing to do training on it. Chief Manwaring said that the old gator's keys were locked in the Chiefs' office. Chief Manwaring said he was aware of the box being there. Wayne Miller asked if there was training when we first got it. Robert Corwin said that there was training, a few people got trained. Chief Driver will set up more training on an available Sunday.
5. Antone Volinski mentioned that the Sept 11 2022 deadline to sign up for the victim's compensation fund is coming up. Anyone that went to the Twin Towers should be registered. If you aren't registered and something happens you won't get anything from it. A. Volinski has forms and info for those that might have questions or need help.
6. 1<sup>ST</sup> Asst Chief de Kerillis said that a couple of years ago we had volunteers with the old 33 and did a great job and they built a shed to keep their equipment. He wants the Warden's to go back to their companies and tell them to keep that area clean, if it's not the member will get a written warning.

#### **EXECUTIVE SESSION**

Motion made by Wayne Miller, seconded by Antone Volinski III, to adjourn to an executive session. Motion Carried. Adjourned to executive session at 8:25pm.

Upon returning from executive session, a motion made by Wayne Miller, seconded by Joseph Milovich, to resume with the regular meeting. Motion Carried. Regular meeting resumed at 9:12 pm.

7. Motion made by A. Volinski III, seconded by Robert Jester, to accept the 2% money as written and have treasurer pay the bills for the monument and tables and chairs. Motion Carried.
8. Motion made by A. Volinski III, seconded by W. Miller to let 2<sup>nd</sup> Asst Chief Johnson get a new Chief truck, but it should be a 2500 series and talk to Robert on how we can pay for it. Motion Carried.
9. The Necklace drawing was pulled and it was won by Eagle Hose member.

#### **READING OF THE MINUTES**

Motion by John Grilli, seconded by Wayne Miller, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

#### **ADJOURMENT**

Motion by John Grilli, seconded by Wayne Miller, to adjourn. Motion carried. The meeting was adjourned 9:30 pm.

Submitted by,

Rebecca J. McKnight

Recording Secretary

# September 2022

## Greenport F D

DUTY COMPANIES 8-3-1 & 8-3-4 1ST. DUE ON SIGNAL 24s = 8-3-1

OFFICE 631.477.1943 gfdfire@optonline.net

FAX 631.477.4012 gfdsec@optonline.net

Sun  
 Chief Wayde Manwaring 631.644.5430  
 1st. Ass't. Chief Alain Dekerillis 631.208.7506  
 2nd. Ass't. Chief Craig Johnson 631.466.5294

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	5 Labor Day	6 EAGLE HOSE mtg	7 Boat Committee Mtg. Sta. #1 7pm	8 Dept Training 7pm Vehicle Extrication	9	10
4						
11 9-11 Memorial Peconic	12 RELIEF HOSE mtg STANDARD HOSE mtg	13 RESCUE SQUAD mtg 7PM FINANCE COMM. mtg 7:30PM	14 PHENIX H&L mtg	15	16	17
18 Co. Off. Mtg Sta #1 9am	19 STAR HOSE mtg Dept. Physicals	20 Fire Police Sra #1 6pm	21 WARDENS mtg 7pm Dept. Physicals	22	23	24 Maritime Festival Parade
25 FIT Testing 9am Sta #1 Maritime Festival	26	27 CME Class 7pm Sta #1	28	29	30	

Important Future Events on Reverse Side !



Saturday, October 1

Fire Police Field Day @ Suffolk County Fire Academy

Sunday, October 9 thru Saturday, October 15

Fire Prevention Week

Tuesday, October 11

NYS Fallen Firefighters Memorial - Albany

Physicals - Monday, October 17 & Wednesday, October 19

sign in sheet posted at Sta #1

Wednesday, October 19

Wardens Meeting, Sta #1 7pm

CHIEF WAYDE MANWARING  
1<sup>ST</sup> ASST. CHIEF ALAIN DEKERILLIS  
2<sup>ND</sup> ASST. CHIEF CRAIG JOHNSON  
CHAPLAIN FRANK MUSTO  
ASST. CHAPLAIN CLAUDE KUMJIAN  
SECRETARY/TREASURER ALAIN DEKERILLIS  
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## Greenport Fire Department Monthly Report August, 2022

Number of calls this month: 108

Number of calls to date: 661

Breakdown of calls by signal numbers:

9 (stand/by) 4  
12 (brush fire) 1  
13 (automatic alarm, smoke, etc.) 28  
13-35 (working structure fire) 0  
14 (vehicle fire) 0  
16 (ambulance/rescue) 63  
16-23 (MVA, water rescue, misc.) 4  
16-59 (routine transport) 0  
23 (CO alarm, medi-vac) 5  
24/13-35 (mutual aid working structure fire) 0  
24/16 (mutual aid ambulance/rescue) 2  
24/16-23 (mutual aid MVA) 0  
24/23 (mutual aid water rescue/misc.) 0  
26 (boat fire) 1

Breakdown of calls by location:

Within the Incorporated Village of Greenport 55  
Within the East/West Fire Protection District 50  
Other (mutual aid) 3

Prepared by: James Kalin, Secretary 09/01/2022

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1																									
2																									
3																									
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Greenport Fire Department period ending August 31, 2022

## maximum points in category

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtas	misc	train	drill	pos(dis)	points	phys	haz	bbp	wr/sh	yap					
4																									
20	Carey, Patrick		11	5.6%	0	28	6.1%	0	0	6	8	3	0	0	17	X	X	X	X						
21	Charters, Gary		3	1.5%	0	0	0%	0	0	4	1	3	0	0	8	X	X	X	X						
22	Clark III, Henry		0	0%	0	0	0%	0	0	0	0	0	0	0	0										
23	Clark, James	S,T	36	18%	25	5	1.1%	0	0	9	7	3	0	10	54		X	X	X						
24	Clark, Jeffrey		78	40%	25	9	2%	0	0	8	15	3	1	0	52		X	X	X						
25	Corazzini, Jeffrey		2	1%	0	0	0%	0	0	7	1	0	1	0	9	X									
26	Corazzini, Warren		11	5.6%	0	5	1.1%	0	0	2	1	0	0	0	3										
27	Corwin, Everett		62	32%	25	143	31%	25	0	11	14	4	1	0	80	X	X	X	X						
28	Corwin, Norma	(W)	52	27%	25	147	32%	25	1	19	15	5	2	2	94	X	X	X	X						
29	Corwin, Robert E.	C,D,ID,W	61	31%	25	134	29%	25	2	20	15	17	3	22	129	X	X	X	X						
30	Corwin, Robert J.		54	28%	25	94	21%	25	3	16	15	25	2	0	111		X	X	X						
31	Corwin, Scott		38	19%	25	9	2%	0	0	7	1	0	0	0	33	X									
32	Costas, Tom		26	13%	25	16	3.5%	0	0	12	4	3	0	0	44		X	X	X						
33	Creedon, Daniel	S	94	48%	25	255	56%	25	0	12	7	3	1	5	78	X	X	X	X						
34	Creighton, Ryan		13	6.6%	0	6	1.3%	0	0	7	6	15	1	0	29	X	X	X	X						
35	De Kerillis, Alain	CH,S,T	92	47%	25	187	41%	25	1	20	15	3	3	25	117		X	X	X						
36	DeiGaudio, Malysa		1	0.5%	0	2	0.4%	0	0	1	0	0	0	0	1										
37	Detrick, Gary		1	0.5%	0	0	0%	0	0	0	0	1	0	0	1										

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)	points		phys	haz	bb	wp/sh	yap	
4																									
38	Diaz, Juan		9	4.6%	0	2	0.4%	0	0	0	0	8	8	3	1	0	0	20			X	X	X	X	
39	Diaz, Nicolas		0	0%	0	0	0%	0	0	0	0	6	0	0	16	0	0	22							
40	Edwards, Alson		41	21%	25	11	2.4%	0	1	5	4	25	4	25	1	0	0	61							
41	Ellis, Scott		0	0%	0	0	0%	0	0	1	2	0	0	0	0	0	0	3							
42	Ferguson, Peter		1	0.5%	0	1	0.2%	0	0	7	4	3	0	0	0	0	0	14		X	X	X	X		
43	Ficurilli, Michael		59	30%	25	2	0.4%	0	0	7	8	3	0	0	0	0	0	43			X	X	X		
44	Flora, Michael		0	0%	0	0	0%	0	0	0	0	0	0	0	0	0	0	0							
45	Fogarty, Jonathan		19	9.7%	0	0	0%	0	0	8	7	11	0	0	0	0	0	26							
46	Garcia-Dinizio, Gloria		0	0%	0	0	0%	0	0	0	0	0	0	0	0	0	0	0							
47	Grattan, Timothy		9	4.6%	0	1	0.2%	0	0	4	1	0	0	0	0	0	0	5							
48	Gray, Erya		1	0.5%	0	3	0.7%	0	0	1	4	4	1	1	0	0	0	10			X	X	X		
49	Gray, Sally Anne	L	15	7.7%	0	36	7.9%	0	1	6	9	6	1	5	5	28				X	X	X	X		
50	Grilli, Jennifer	L	1	0.5%	0	1	0.2%	0	0	6	6	3	0	5	20					X	X	X	X		
51	Grilli, John	W	2	1%	0	1	0.2%	0	0	12	7	3	0	8	30					X	X	X	X		
52	Hamilton Jr, Robert	D	77	39%	25	30	6.6%	0	0	13	9	4	0	3	54					X	X	X	X		
53	Hanold, Christopher	C,T	15	7.7%	0	24	5.3%	0	1	11	11	5	1	11.75	40.75						X	X	X		
54	Hanold, Christopher, Jr.		0	0%	0	0	0%	0	0	0	0	0	0	0	0	0	0	0							
55	Harris, Cliff	C,W	7	3.6%	0	1	0.2%	0	0	16	8	8	0	1	16	41				X					

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtes	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
4																									
56	Harris, Peter	L,T,D	77	39%	25	25	5.5%	0	0	11	15	3	2	13	69	X	X	X	X						X
57	Harvey, Russell		28	14%	25	7	1.5%	0	0	5	3	3	0	1	37	X	X	X	X						
58	Hollid, Scott	W	40	20%	25	5	1.1%	0	0	12	9	3	0	8	57		X	X	X						
59	Holmes, Joseph		22	11%	25	3	0.7%	0	1	3	2	0	0	0	31										
60	Hubbard Jr, George		21	11%	25	5	1.1%	0	0	9	11	3	0	0	48		X	X	X						
61	Hughes, Colleen	S	40	20%	25	41	9%	0	0	13	12	7	1	5	63	X	X	X	X						
62	Huzsek, Andrew H		88	45%	25	18	3.9%	0	0	10	12	3	1	0	51	X	X	X	X						
63	Hydell, Carol	C,(L),S	6	3.1%	0	3	0.7%	0	1	15	15	4	1	12.25	48.25	X	X	X	X						
64	Hydell, Charles		18	9.2%	0	6	1.3%	0	1	7	15	4	1	0	28		X	X	X						
65	Hydell, Charles, Jr.		0	0%	0	1	0.2%	0	0	2	5	25	1	0	33										
66	Jensen, Warren	(W)	40	20%	25	7	1.5%	0	1	20	11	3	1	2	63	X	X	X	X						
67	Jester, Robert	W	1	0.5%	0	3	0.7%	0	0	20	10	3	0	8	41		X	X	X						
68	Jimenez, Susano		1	0.5%	0	0	0%	0	0	7	5	3	0	0	15		X	X	X						
69	Jobes, Craig	L	96	49%	25	162	35%	25	3	14	15	15	2	5	104		X	X	X						
70	Johnson, Craig	CH,(C)	105	54%	25	212	46%	25	3	20	13	10	2	20.75	118.8		X	X	X						
71	Kalin, James	(CH),(T)	164	84%	25	359	79%	25	1	20	14	4	1	7.5	97.5	X	X	X	X						
72	King, Kendra		0	0%	0	1	0.2%	0	0	0	1	2	0	0	3										
73	Lulke, Alexander		72	37%	25	38	8.3%	0	0	8	11	5	0	0	49	X	X	X	X						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
4																									
74	Mantzopoulos, John		58	30%	25	16	3.5%	0	0	5	7	12	2	0	51		X	X	X						X
75	Manwaring, Julia		59	30%	25	82	18%	25	0	14	13	3	1	0	81		X	X	X						
76	Manwaring, Wayde	CH	137	70%	25	174	38%	25	0	20	15	12	1	25	123		X	X	X						
77	Marczewski, Macy		11	5.6%	0	2	0.4%	0	0	9	10	3	0	0	22		X	X	X						
78	Martocchia, Jerome		26	13%	25	10	2.2%	0	0	6	9	3	0	0	43	X	X	X	X						
79	Miller, Wayne	W	32	16%	25	1	0.2%	0	0	19	8	3	0	8	63		X	X	X						
80	Milovich Jr., Joseph	W	69	35%	25	11	2.4%	0	1	14	7	3	0	8	58	X	X	X	X						
81	Musto, Francis	S, Ch	83	42%	25	171	37%	25	0	20	15	7	2	10	104	X	X	X	X						X
82	Myeliborski, Linda		0	0%	0	10	2.2%	0	0	0	2	9	0	0	11		X	X	X						
83	Narkiewicz, Piotr		59	30%	25	167	37%	25	0	7	9	3	1	5	75	X	X	X	X						
84	Nedoszytko, William	S	0	0%	0	0	0%	0	0	8	1	0	0	5	14	X									
85	Nyce, David	C	110	56%	25	130	28%	25	1	19	15	9	3	8	105		X	X	X						X
86	O'Brien, Michael		32	16%	25	4	0.9%	0	0	8	8	6	0	0	47										
87	Pal-Singh, Vijay		0	0%	0	0	0%	0	0	1	0	3	0	0	4		X	X	X						
88	Petrigliano, Victor		6	3.1%	0	12	2.6%	0	0	2	2	6	0	0	10										
89	Piel, Jeffrey		0	0%	0	0	0%	0	0	6	0	0	0	0	6										
90	Pirillo, James A.		78	40%	25	8	1.8%	0	0	14	13	4	2	0	58		X	X	X						X
91	Pope, George		44	22%	25	39	8.5%	0	2	11	10	6	5	0	59		X	X	X						X

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wr/sh	yap					
92	Purcell, Bernard	W	191	97%	25	344	75%	25	1	20	15	10	5	6	107		X	X	X	X					
93	Purcell, Ryan	L	32	16%	25	40	8.8%	0	1	11	12	5	0	3.75	57.75	X	X	X	X						
94	Quillin, Michael	D	37	19%	25	0	0%	0	0	9	14	3	3	3	57	X	X	X	X						
95	Raynor, Dale	L	51	26%	25	37	8.1%	0	0	10	13	4	2	3.75	57.75	X	X	X	X						
96	Reed, Michael		10	5.1%	0	8	1.8%	0	0	6	4	25	0	0	35	X									
97	Reed, Taylor	L	56	29%	25	146	32%	25	0	14	14	25	2	3.75	108.8	X	X	X	X						
98	Reiss, Helen	C	64	33%	25	193	42%	25	2	14	8	10	1	8	93	X	X	X	X						
99	Rempe Jr, Fred		36	18%	25	89	19%	25	0	0	10	3	0	0	63		X	X	X						
100	Richter, Michael	T,T	17	8.7%	0	48	11%	25	0	6	4	3	0	10	48	X	X	X	X						
101	Robins, William		66	34%	25	9	2%	0	0	9	10	4	2	0	50		X	X	X						
102	Rosa, Lisa		21	11%	25	6	1.3%	0	0	9	11	3	0	0	48	X	X	X	X						
103	Ruffner, William		0	0%	0	0	0%	0	0	4	1	3	0	0	8		X	X	X						
104	Rung, Rosalie	(L)	13	6.6%	0	70	15%	25	0	5	1	4	1	1.25	37.25		X								
105	Rutkowski, Stephen	L,D	104	53%	25	223	49%	25	2	20	14	8	2	8	104		X	X	X						
106	Skrezec, John		0	0%	0	0	0%	0	0	2	0	0	0	0	2										
107	Spanos, James		0	0%	0	0	0%	0	0	2	0	0	0	0	2										
108	Staples, Halsey		81	41%	25	123	27%	25	0	6	6	4	0	0	66	X	X	X	X						
109	Stoner, Gary		8	4.1%	0	3	0.7%	0	0	2	0	0	0	0	2										



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%		pts	# EMVS	%		pts		st/dv	mtgs	misc	train	drill	pos(dis)	points		phys	haz	bb	wp/sh	yap	
4																									
110	Strickland, Samuel	L,D	96	49%	25	154	34%	25	4	20	15	19	3	8	119						X	X	X	X	X
111	Swetland, Jessica		1	0.5%	0	7	1.5%	0	0	1	0	4	1	0	6						X	X	X	X	
112	Tamin, John		54	28%	25	97	21%	25	0	9	13	3	0	0	75					X	X	X	X	X	
113	Tejada, Yira		5	2.6%	0	7	1.5%	0	0	6	5	3	0	1	15					X					
114	Thorp, Thomas	L	42	21%	25	16	3.5%	0	0	2	10	4	0	5	46					X	X	X	X	X	
115	Toussaint, Gabrielle		0	0%	0	2	0.4%	0	0	1	0	3	0	0	4						X	X	X	X	
116	Trapani, Heather		24	12%	25	30	6.6%	0	0	1	1	3	1	0	31						X	X	X	X	X
117	Vandenburgh, Richard		1	0.5%	0	1	0.2%	0	0	1	0	25	0	0	26										
118	VanEtten, George	D	76	39%	25	22	4.8%	0	0	13	8	3	1	3	53						X	X	X	X	X
119	Verity, Michael		0	0%	0	0	0%	0	0	0	1	0	0	0	1					X					
120	Verley, Joseph, Jr.		0	0%	0	0	0%	0	0	4	0	3	0	0	7						X	X	X	X	
121	Volinski, Antone, III	W	32	16%	25	103	23%	25	0	17	10	3	0	8	88					X	X	X	X	X	
122	Volinski, Darryl		11	5.6%	0	45	9.8%	0	0	2	6	3	0	0	11						X	X	X	X	
123	Walters, Joseph		0	0%	0	0	0%	0	0	4	2	3	0	0	9					X	X	X	X	X	
124	Zaymayar, Elias	L	83	42%	25	19	4.2%	0	3	14	14	21	3	5	85					X	X	X	X	X	X
125	Zurek, Gregory		34	17%	25	6	1.3%	0	0	9	10	3	0	0	47						X	X	X	X	
126	Zurek Jr, Stanley		27	14%	25	8	1.8%	0	0	8	4	3	0	0	40					X	X	X	X	X	
127																									



236 THIRD STREET  
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**TREASURER**  
ROBERT BRANDT  
EXT. 217

Submitted: September 9, 2022  
Meeting: September 15, 2022 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Paul Pallas, P.E. Village Administrator  
From: Paul Pallas, P.E. Village Administrator  
Department: Village Administrator

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## Work Session

# Work Session Report for Road and Utilities

September 15, 2022

## Administrator's Office

### Statistics

#### Work Orders:

Electric = 64 Written 64 Completed  
Water = 02 Written, 02 Completed  
Sewer = 40 Written, 40 Completed  
Road = 64 Written, 64 Completed

### Reports

- ❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 8-04-2022. The results are detailed below in the Road Department's *Sampling* section.
- ❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 8-04-2022.

## Discussion

- Microgrid Project Status
- Ferry Queue Project Status
- Sandy Beach sewer expansion update

## Resolutions

- Attendance at New York Association of Public Power fall meeting

## Trustee Reminders Awaiting information/comments

- Infrastructure project ideas for potential federal grant monies
- Peconic Estuary Protection Sign ideas

## Road/Water Department

### Statistics

Water Distribution:

11,955,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations:     419 Sixth Street - Slop Sink  
Total Coliform = Absent  
E Coli = Absent  
Residual Chlorine = 0.76 mg/L

Third Street Firehouse - Kitchen Sink  
Total Coliform = Absent  
E Coli = Absent  
Residual Chlorine = 0.58 mg/L

The form, DOH-360, was filed with the DOH on August 4, 2022, with the above results.

## Report

### Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Performed water machine maintenance.
- ❖ Continuation of seasonal mowing.
- ❖ Ongoing weekly street sweeping.
- ❖ Ongoing watering of planters
- ❖ Chad Osmer attended and completed CDL school and successfully completed road test.
- ❖ Removed staging from the skate park event.
- ❖ Replaced street sweeper brooms.
- ❖ Repaired curb on Main Street.
- ❖ Painted railroad crossing signs on 4<sup>th</sup> street.
- ❖ Trimmed bushes at 3<sup>rd</sup> street park.
- ❖ Cleared walk paths at 6<sup>th</sup> street beach.
- ❖ Painted cross walks by IGA.
- ❖ Filled in holes with RCA by parking lot at softball field.
- ❖ Repaired aprons on 6<sup>th</sup> street.
- ❖ Removed weeds and replaced sand at 3<sup>rd</sup> street park.
- ❖ Weeded 5<sup>th</sup> street park by flagpole and steamboat corner.
- ❖

## Sewer Department

### Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of August = 9,553,000 Gallons

Average Daily Flow = .308 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 97% Permit Limit = 75%

CBOD percent removal = 98% Permit Limit = 75%

Coliform Fecal General = <12.1 MPN. Permit limit 200 MPN/100

Coliform Total General = <230 MPN. Permit limit 700 MPN/100

Total Nitrogen = 8.0 LBS/day

### Sludge Removal:

42,000 Gallons of sludge hauled in August

## Report

### ❖ Treatment Plant:

Cleaned UV Channel & System

Performed intensive coliform sampling

### ❖ Collection System:

Cleaned wet wells at Peconic Landing, Cliffside, Hospital and Claudio's Stations

Central Pump Station upgrade almost complete, minor site work pending

Doug J. repaired starter for Pump #2 at Ludlam Station

Cleaned manhole at corner of Bailey & Route 48

## Electric Department

### Statistics

#### Monthly Power Usage:

Maximum usage day = August 7 @ 146.723 Mwh

Minimum usage day = August 17 @ 94.538 Mwh

Peak demand for the month = 7.700 MW August 9 4:15 pm

Monthly total usage = 3,738.799 Mwh

Service calls/call outs = 9

Street light repairs = 12

Customers shut off for nonpayment = 5

Customers turned on for payment = 4

Customers turned on for the season = 0

New Services = 0

Tasks Accomplished:

- ❖ Completed the semi-annual DMNC test for the engines, all three performed and ran very well.
- ❖ Performed circuit switching for microgrid, so that they were able to reconnector circuits 1 and 2. This was done by using the newly installed gang operated switches that are part of the Micro-Grid project.
- ❖ The distribution portion of the microgrid project is nearing completion, work has started on the Manhasset reconstruction (poles and reconnectoring of the circuit).
- ❖ The pole transfers are progressing very well.
- ❖ Responded to service calls to the campground.
- ❖ Marina required several 30- and 50-amp breakers to be replaced.
- ❖ Repaired several streetlights throughout the village.
- ❖ Performed troubleshooting for the air conditioner at the radio tower, have be able to keep it running, but it will need replacement.
- ❖ Removed all the banners of the graduates.
- ❖ Changed out several meters.
- ❖ General shop, yard, and truck maintenance

**Attachments:**

Greenport Meter 8-2022 (PDF)

Total Usage: 3,738,799.0000 KWH  
 Peak Demand: 7,700.00 KW  
 Occured On: Aug 9 2022 16:15  
 Load Factor: 65.26%  
 Date Start: Monday, August 1, 2022  
 Date End: Wednesday, August 31, 2022

Period Ending	KWH
8/1/2022	103,827.00
8/2/2022	119,058.00
8/3/2022	124,704.00
8/4/2022	136,245.00
8/5/2022	138,106.00
8/6/2022	146,166.00
8/7/2022	146,723.00
8/8/2022	141,500.00
8/9/2022	145,019.00
8/10/2022	126,362.00
8/11/2022	120,985.00
8/12/2022	115,659.00
8/13/2022	106,854.00
8/14/2022	100,725.00
8/15/2022	101,341.00
8/16/2022	102,611.00
8/17/2022	94,538.00
8/18/2022	105,364.00
8/19/2022	114,395.00
8/20/2022	126,527.00
8/21/2022	120,353.00
8/22/2022	109,511.00
8/23/2022	116,248.00
8/24/2022	120,709.00
8/25/2022	123,687.00
8/26/2022	129,986.00
8/27/2022	129,374.00
8/28/2022	114,545.00
8/29/2022	116,004.00
8/30/2022	122,775.00
8/31/2022	118,898.00



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Submitted: September 9, 2022  
Meeting: September 15, 2022 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Paul Pallas, P.E. Village Administrator  
From: Paul Pallas, P.E. Village Administrator  
Department: Village Administrator

## Building

# Work Session Report for Building Department & Enforcement

September 15, 2022

## Office of Code Enforcement & Fire Prevention

### Report

- ❖ Code Enforcement continues to patrol the Village and respond to complaints.
- ❖ Rental permit renewal review is being conducted. All property owners are being issued a letter of notification informing them that their permit is expired.
- ❖ September 24-25, 2022 / Maritime festival

### NOTES & TIPS:

Please ensure you pay attention to parking regulations when parking.

Code Enforcement Report is attached.

Building Permit Report is attached.

### **Attachments:**

August 2022 Building CO Report (PDF)

August 2022 Building Report (PDF)

August 2022 CODE (PDF)





## Village of Greenport Building Department

### Monthly Report

CERTIFICATE OF OCCUPANCY

8/1/2022 through 9/1/2022

WORK TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	CO ISSUED
Install LP Tank	00269	3/15/2022	4.-8-36	211 Third Street Greenport NY 11944	8/12/2022
Accessory Structure	02877	8/13/2021	4.-7-18	449 Main Street Greenport NY 11944	8/12/2022
Demolition and Renovation	02444	3/4/2014	4.-7-18	449 Main Street Greenport NY 11944	8/12/2022
Fence Installation	02711	8/22/2022	2.-4-10.1	633 Third Street Greenport NY 11944	8/22/2022



# Village of Greenport Building Department

August 2022

## Monthly Report REPORT COVERING 8/1/2022 through 9/1/2022

Incorporated Village

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Install Inground Pool	02931	8/18/2022	3.-4-24	618 Carpenter Street Greenport NY 11944	Open
Addition & Alteration	02932	8/24/2022	7.-1-3	237 Sixth Street Greenport NY 11944	Open
Alteration and Renovation	02933	8/25/2022	2.-1-25	817 Main Street Greenport NY 11944	Open



# Village of Greenport Enforcement Report

## CODE ENFORCEMENT & FIRE PREVENTION

August 2022,

### Monthly Report REPORT COVERING

Incorporated Village

115 Third Street	8/17/2022	Illegal Airbnb	Code Enforcement will continue to monitor.
541 Main Street Greenport NY 11944	8/31/2022	Illegal Airbnb	Code Enforcement will continue to monitor.

# RENTAL PERMIT INFORMATION

## INFORMATION

*The following statistics represent the status of rental permits and rental permit violations from August 1, 2022-September 1,2022*

**New Applications/Renewal Applications Received: 21**

**Incomplete Applications** (Missing fees, docs, etc.): **2**

**Applications Pending Inspection:55**

**Applications Pending Re-Inspection 1**

**Completed/Permits Issued: 12**

**Applications Completed/Permits Issued: 250**

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Submitted: September 9, 2022  
Meeting: September 15, 2022 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Paul Pallas, P.E. Village Administrator  
From: Paul Pallas, P.E. Village Administrator  
Department: Village Administrator

## Recreation

# Work Session Report Recreation Department

September 15, 2022

## Mitchell Park Marina/Parks

- ❖ The Carousel remains open from 9:00 am - 8:00 pm daily until September 4<sup>th</sup>. The hours of operation on Labor Day is 10:00 am - 6:00 pm.
- ❖ The new hours of operation from Labor Day through Columbus Day are as follows: Fridays 3:00 pm - 8:00 pm, Saturdays, 9:00 am - 8:00 pm and 10:00 am - 6:00 pm.
- ❖ Railroad dock repair of fender system and piling. Additional reinforced steel cleaning installed.
- ❖ Mitchell Park Marina remains very active through the month of August with mega yachts, large vessels and day stays.
- ❖ Mister plumbing repairs complete.

Monthly Revenue Reports are attached

# Recreation Center

## Statistics

Attendance:

Summer Day Camp= 80 Children Enrolled

## Reports

- ❖ The last day of Summer Day Camp was August 19<sup>th</sup>. The campers had a great summer experience.
- ❖ A great big shout out to Southold, Southampton and Riverhead Police Department that took time out of their busy day to spend the morning with the counselors and campers for the Annual K-9 Program at Mitchell Park August 4<sup>th</sup>. This special event was sponsored by the Paul Drum Experience. The campers had the opportunity to learn about each K-9 Officer and the extensive training these dogs need to become a K-9 officer.
- ❖ The children also enjoyed an end of the summer Circus Day with carnival games, music, refreshments, prizes and plenty of treats.
- ❖ The Recreation Center is busy preparing for the upcoming school year. The building was thoroughly sanitized, and the classrooms were decorated and reorganized.
- ❖ Application Packets for the After school program were made and posted on the Village website.
- ❖ The After School Program will commence on September 12<sup>th</sup>.

# Campground

## Tasks Accomplished

- ❖ General grounds and maintenance continue daily.
- ❖ Bathrooms are cleaned and stocked daily.
- ❖ All payments were processed through August.
- ❖ Site map updated.
- ❖ All RV sites have been prepared for August arrivals.

## Attachments:

RECREATION MONTHLY REVENUE REPORT AUGUST 2022 (PDF)





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EXT. 217

Submitted: September 7, 2022  
Meeting: September 15, 2022 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Robert Brandt, *Treasurer*  
From: Robert Brandt, *Treasurer*  
Department: Treasurer's Department

## **SEPTEMBER 2022 TREASURER'S REPORT**

### **REQUEST A MOTION BE PLACED ON THE AGENDA FOR:**

RESOLUTION authorizing Interim Treasurer Gaffga to perform attached Budget Amendment # 5124 to appropriate surplus to fund the purchase and installation of the new Village telephone system, and directing that Budget Amendment # 5124 be included as part of the formal meeting minutes of the September 22, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Interim Treasurer Gaffga to perform attached Budget Amendment # 5126 to appropriate surplus to fund the replacement and installation of the server network switches, and directing that Budget Amendment # 5126 be included as part of the formal meeting minutes of the September 22, 2022 Regular Meeting of the Board of Trustees.

### **UTILITY BILLING**

End of month statistics for August completed.

Sector 1 currently being read, to be completed and mailed by 9/12/22.

Sector 3 red tags due 9/22/22



## **COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY**

7 recertifications and 4 interims were performed for July 2022.

The unaudited FASS was submitted on 6/21/202.

The June 28, 2022 board meeting was cancelled due to a lack of a quorum.

## **SIGNIFICANT COLLECTIONS**

Rents for August 2022 - \$ 92,837.83

Property Tax Collected through August 2022 - \$ 895,139.71

## **INFORMATIONAL:**

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

### **Attachments:**

BANK BALANCES AUGUST 2022 (PDF)

BILLING STATISTICS REPORT AUGUST 2022 (PDF)

PROPERTY TAX COLLECTED THROUGH AUGUST 2022 (PDF)

HA FINANCIALS AUGUST 2022 (PDF)

CD FINANCIALS AUGUST 2022 (PDF)

BUDGET AMENDMENT # 5124 (PDF)

BUDGET AMENDMENT # 5126 (PDF)

**BANK ACCOUNT BALANCES  
FOR THE MONTH OF AUGUST 2022**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	142,918.61
A	Repair & Maintenance	A.0200.400	Checking	101,830.59
A	Greenhill Cemetery	A.0201.100	Savings	33,646.55
A	Money Market	A.0201.130	Money Market	2,732,303.36
A	Fire Apparatus	A.0221.110	Savings	683,672.73
A	Bulding Department Escrow	A.0235.101	Checking	50,947.59
A	Parks and Recreation	A.0200.200	Checking	43,277.54
A	American Recovery Plan	A.0200.415	Checking	228,819.82
<b>TOTAL GENERAL FUND</b>				<b>\$ 4,017,416.79</b>
CD	Small Cities Rehab.	CD.0200.000	Savings	454.22
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
<b>TOTAL COMMUNITY DEVELOPMENT</b>				<b>\$ 680.43</b>
E	Light Fund	E.0121.100	Checking	710,373.84
E	Light Depreciation Savings	E.0116.100	Savings	2,362,501.53
E	TTC Collections	E.0121.120	Savings	346,394.53
E	Renewable Energy Savings	E.0121.130	Savings	152,220.85
E	Consumer Deposit Savings	E.0191.100	Savings	121,521.81
E	Consumer Deposit Checking	E.0244.200	Checking	5,794.63
<b>TOTAL LIGHT FUND</b>				<b>\$ 3,698,807.19</b>
F	Water	F.0200.000	Checking	597,157.41
F	Water Fund Capital	F.0200.400	Savings	8,394.43
F	Water Fund CD (MM)	F.0201.000	Money Market	203,472.83
F	Water Fund Money Market	F.0201.130	Money Market	386,562.11
<b>TOTAL WATER FUND</b>				<b>\$ 1,195,586.78</b>
G	Sewer	G.0200.000	Checking	391,304.98
G	NYS DEC Consent	G.0201.000	Savings	31,538.16
G	Sewer Fund I	G.0201.100	Money Market	1,396,330.95
G	NYSEFC	G.0205.000	Checking	185,851.61
G	Sewer Wastewater	G.0220.110	Savings	12,176.68

G	NYSERDA	G.0525.000	Checking	111.01	
					<b>TOTAL SEWER FUND \$ 2,017,313.39</b>
H	Capital	H.0200.000	Checking	309,947.97	
H	Capital Reserve	H.0200.400	Savings	49,662.47	
					<b>TOTAL CAPITAL FUND \$ 359,610.44</b>
TA	Trust & Agency	TA.0200.000	Checking	20,916.38	
TA	Retirement Savings	TA.0201.000	Savings	49,014.97	
TA	WWI Memorial Trust	TA.0201.001	Savings	731.72	
TA	T & A Special Escrow	TA.0201.002	Savings	6,609.70	
TA	Justice Court	TA.0201.004	Savings	4,797.72	
TA	Global Common	TA.0201.009	Savings	271,791.07	
TA	Basketball Court Donations	TA.0200.101	Checking	1,992.00	
TA	Tree Committee	TA.0200.102	Checking	5,540.73	
TA	Summer Day Camp Donations	TA.0200.103	Checking	1,680.00	
TA	Recreation Center Donations	TA.0200.104	Checking	21,504.08	
TA	Friends of Fifth Street	TA.0200.106	Checking	113.00	
TA	American Legion Bldg	TA.0200.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0200.120	Checking	13,796.00	
TA	Carousel Committee	TA.0200.113	Checking	15,676.74	
TA	Mitchell Park Bathrooms Rehab	TA.0200.115	Checking	30,000.00	
TA	Accounts Payable	TA.0202.000	Checking	692,303.38	
					<b>TOTAL TRUST &amp; AGENCY FUND \$ 1,136,667.49</b>
	Wire Account			1,670.21	
	Utility Clearing			30,987.49	
					<b>\$ 32,657.70</b>
					<b>TOTAL VILLAGE WIDE \$ 12,458,740.21</b>

# EOM Billing Statistics Report

Rate Summary - All Routes

Service  
Electric

Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCEs	Comm Tax	Res Tax
2 - Electric - Flat Charge	11	0	0		0	0	523.60				
9 - Residential (1, 1)	1371	0	1259837	135,020.41	0	0	-30,505.75	5,940.07			8.80
10 - Water Heating (2, 2)	11	0	1196	101.49	0	0	-28.95	5.64			2,657.05
11 - All Electric (3, 3)	352	0	238414	26,425.22	0	0	-5,772.95	1,124.08			1.96
13 - Demand - Class 3 (5, 5)	5	0	430600	24,070.54	920	10,810.00	-10,426.55	2,030.28			542.27
14 - Village St Lighting (6, 6)	5	0	36098.3	4,154.91	0	0	-874.08	170.20		651.43	
15 - Town St Lighting (7, 7)	1	0	1427	164.25	0	0	-34.55	6.73			
19 - Traffic Lights (11, 11)	1	0	1019	108.18	0	0	-24.67	4.80			
20 - Contract St Lighting (12, 12)	4	0	0	0.00	0	0					
21 - Sterling Harbor (13, 13)	2	0	725	83.45	0	0	-17.56	3.42		5.98	
66 - Reconnection Fee- Residential	9	0	0		0	0	675.00				
67 - NSF Fee	1	0	0		0	0	35.00				

Electric Total

3 - Sewer - INSIDE Flat Charge	1773	0	1969316.3	190,128.45	920	10,810.00	1,233.60	-47,985.06	9,285.22	657.41	3,210.08
23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	33	0	0	1,739.10	0	0					
25 - Sewer - IN VILL 1" W/SEWER (15, 15)	894	407	5910.1	77,046.90	0	0					
27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	30	9	580.3	7,178.00	0	0					
29 - Sewer - IN VILL 2" W/SEWER (17, 17)	12	2	153	2,074.50	0	0					
31 - Sewer - IN VILL 3" W/SEWER (18, 18)	29	4	1019.7	14,805.20	0	0					
33 - Sewer - IN VILL 4" W/SEWER (19, 19)	1	1	1.8	42.00	0	0					
54 - Sewer - OUTSIDE RES SEWER (50, 50)	3	2	5.4	149.40	0	0					
57 - SPLIT SEWER BILLING (52, 52)	80	54	1316.7792	27,060.85	0	0					
62 - O/S DRIFTWOOD COVE 52	1	0	0	0.00	0	0					
63 - O/S DRIFTWOOD COVE 49	1	1	111.7512	3,276.00	0	0					
64 - O/S PECONIC LANDING 301	1	1	102.3254	3,087.00	0	0					
65 - O/S CLIFFSIDE CONDOS-SEWER	1	0	1114	19,571.00	0	0					
	1	0	301	5,390.00	0	0					
	1087	481	10616.1568	161,420.95	0	0					

Sewer Total

5 - Water - Flat Charge	32	0	0	901.50	0	0					
22 - RES VILL 3/4" W/SEWER (14, 14)	916	197	6846	37,151.72	0	0					
24 - RES VILL 1" W/SEWER (15, 15)	31	4	656	3,119.94	0	0					
26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	4	203	954.27	0	0					
28 - COMM VILL 2" W/SEWER (17, 17)	31	5	1173	5,114.20	0	0					
30 - COMM VILL 3" W/SEWER (18, 18)	1	1	2	44.46	0	0					
32 - COMM VILL 4" W/SEWER (19, 19)	3	2	80	370.97	0	0					
46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	44.46	0	0					
47 - COMM VILLAGE 2" (43, 43)	7	1	1187	5,397.81	0	0					
48 - RES VILLAGE 3/4" (44, 44)	127	44	1808	9,047.42	0	0					
49 - RES VILLAGE SEWER ONLY (45, 45)	7	0	1	0.00	0	0					
52 - FLAT-FIRE SPRINKLERS (49, 49)	32	0	0	0.00	0	0					
53 - OUTSIDE RES SEWER (50, 50)	78	0	1463.088	0.00	0	0					

Water Total

12 - Commercial (4, 4)	1279	259	13419.088	62,156.75	0	0					
16 - Operating Municipal (8, 8)	366	0	1085389.5	135,679.89	0	0					
17 - Water Department (9, 9)	34	0	125445	15,943.24	0	0					
18 - Sewer Department (10, 10)	2	0	0	24.86	0	0					
73 - Electric Power Plant	10	0	63546	8,074.34	0	0					
	6	0	27318	0.00	0	0					
electric-small commercial Total	418	0	1301698.5	159,722.33	0	0					
							-30,857.82	6,008.65		8,674.78	

Rate Summary - All Routes

EOM Billing Statistics Report

Service  
Grand Total

Rate# - Description

<u>Bills</u>	<u>Min. Bills</u>	<u>Usage</u>	<u>Charge</u>	<u>Usage</u>	<u>Demand</u>	<u>Contract</u>	<u>PCA</u>	<u>NYSCEES</u>	<u>Comm Tax</u>	<u>Res Tax</u>
4557	740	3295050.0448	573,428.48	920	10,810.00	1,233.60	-78,542.88	15,293.87	9,332.19	3,210.08

**Financial Data Schedule - Monthly Revenue & Expenses (HAP REGISTER) - AUGUST 2022**

Account Description	78	77	78	77	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	96,522.00	36.00	\$	-	\$
<b>REVENUE:</b>											
706 PHA HUD Operating Grants											
706a Admin fee revenues											
711 Interest Earned - HAP											
714 Fraud recovery											
<b>EXPENSES:</b>											
911 Salaries - Asha (\$28.43), Robert Column E, Paul Column F 2 payperiods											
911a Medical											
911b Dental											
911c Pension T4 15.7%, T5 12.9%											
914 Payroll Taxes FICA											
915 Employee Benefit Contribution											
917 Ning JG Stewart, Esq											
916 A Gallacher Reimb											
918 A Gallacher Mileage											
916 Office Expenses Total											
910 Administrative Total											
962 Other General Expenses (Office Rent)											
<b>969 TOTAL OPERATING EXPENSES</b>											
<b>970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES</b>											
973.1 PHA Utility Allowance											
973.2 HAP payments											
973 (HAP, PORT and UTILITY TOTAL)											
1117.020 Total Admin Revenue											
1117 Net ADMIN											
1118 Total Hap Revenue											
1118.020 Net HAP											
<b>900 TOTAL EXPENSES</b>											
<b>1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES</b>											

TERMINATED Starting this Village FYE 2023, HA will be charged 75% of payroll expenses 25% difference will come from CD on a monthly basis

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - August 2022

\$ 4,800.00

Account Description	REVENUE: 213 Center	REVENUE: 278 2nd Street	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE			
Rent	\$ 1,125.00	\$ 1,375.00	\$ 1,375.00	\$ 1,125.00	\$ 1,175.00				
Late Fees/Credits	\$ 50.00								
<b>TOTAL REVENUE</b>	<b>\$ 1,175.00</b>	<b>\$ 1,375.00</b>	<b>\$ 1,375.00</b>	<b>\$ 1,125.00</b>	<b>\$ 1,175.00</b>	<b>\$ 3,675.00</b>	<b>\$ 4,850.00</b>		
<b>EXPENSES:</b>	<b>EXPENSES: 213 Center</b>	<b>EXPENSES: 278 2nd Street</b>							
<b>Utilities</b>	<b>213 CENTER</b>	<b>UNIT 1 - 8124</b>	<b>UNIT 2 - 8327</b>	<b>UNIT 3 -</b>	<b>HOUSE - 8590 RE/8361 SW</b>				
Electric	\$ 59.59				\$ 12.09				
Water/Sewer	\$ 64.17				\$ 117.09				
Propane/Heating Oil	\$ 180.83								
Admin									
Salaries & Benefits (Asha, Robert, Paul)	\$ 527.91				\$ 1,583.73		\$ 2,111.64		
Payment Agreement to Village					\$ 1,000.00				
<b>Total</b>	<b>\$ 832.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,712.91</b>	<b>\$ 2,712.91</b>			
	<b>MAINTENANCE: 213 Center</b>	<b>MAINTENANCE: 278 2nd Street</b>	<b>UNIT 1</b>	<b>UNIT 2</b>	<b>UNIT 3</b>	<b>HOUSE</b>			
<b>Maintenance Repairs/Other</b>	<b>213 CENTER</b>	<b>UNIT 1</b>	<b>UNIT 2</b>	<b>UNIT 3</b>	<b>HOUSE</b>				
JP McHale Pest Mgmt	\$ 229.00								
Mattituck Enviro Services					\$ 81.34				
Pine Oaks Landscaping					\$ 750.00				
Total Expenses	\$ 229.00	\$ -	\$ -	\$ -	\$ 831.34	\$ 831.34			
	\$ 1,061.50				\$ 831.34				
<b>MONTHLY FINANCIAL SUMMARY</b>	<b>213 CENTER</b>	<b>278 2nd STREET</b>							
Interest Earned									
Total Revenue	\$ 1,175.00	\$ 3,675.00							
Total Expenses	\$ 1,061.50	\$ 3,544.25							
NET REVENUE	\$ 113.50	\$ 130.75							
<b>EXCESS (DEFICIENCY) OF TOTAL REVENUE</b>	<b>\$ 113.50</b>	<b>\$ 130.75</b>							
<b>OVER (UNDER) TOTAL EXPENSES</b>	<b>\$ 113.50</b>	<b>\$ 130.75</b>							

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# VILLAGE OF GREENPORT

## Payment 05/26/2022 To 08/31/2022 Report

<b>Grand Totals</b>		Count	Payment Amt	Count	Refunds	Payment Total	Writeoff
BID	MT	81	37,844.10			37,844.10	
SEWER	MT	11	5,940.06			5,940.06	
VILLT		771	846,130.35			846,130.35	
WATER	MT	13	4,325.23			4,325.23	
<b>Total PRINCIPAL</b>			894,239.74			894,239.74	
PEN		21	899.97			899.97	
<b>Total PENALTY</b>			899.97			899.97	
<b>Total</b>			895,139.71			895,139.71	



# VILLAGE OF GREENPORT

## Budget Adjustment Form

Year: 2023 Period: 9 Trans Type: B2 - Amend Status: Batch  
Trans No: 5126 Trans Date: 09/07/2022 User Ref: ROBERT  
Requested: P. PALLAS Approved: Created by: ROBERT 09/07/2022  
Description: TO APPROPRIATE SURPLUS TO FUND THE REPLACEMENT AND  
INSTALLATION OF THE SERVER NETWORK SWITCHES Account # Order: No  
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	10,000.00
A.8843.900	TRANSFER TO CAPITAL..	10,000.00
H.1620.210	VILLAGE BLDG IT..	10,000.00
H.2816.500	TRANSFER FROM GENERAL..	10,000.00
<b>Total Amount:</b>		<u>40,000.00</u>

# VILLAGE OF GREENPORT

## Budget Adjustment Form

Year: 2023 Period: 8 Trans Type: B2 - Amend Status: Batch  
Trans No: 5124 Trans Date: 08/24/2022 User Ref: STEPHEN  
Requested: P. PALLAS Approved: Created by: STEPHEN 08/24/2022  
Description: TO APPROPRIATE SURPLUS TO FUND THE PURCHASE AND INSTALLATION OF  
THE NEW VILLAGE PHONE SYSTEM Account # Order: No  
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	10,000.00
A.8843.900	TRANSFER TO CAPITAL..	10,000.00
H.1620.210	VILLAGE BLDG IT..	10,000.00
H.2816.500	TRANSFER FROM GENERAL..	10,000.00
<b>Total Amount:</b>		<u>40,000.00</u>



236 THIRD STREET  
GREENPORT NY 11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**  
GEORGE W. HUBBARD, JR.  
EXT. 215

**TRUSTEES**  
JACK MARTILOTTA  
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**TREASURER**  
ROBERT BRANDT  
EXT. 217

Submitted: September 8, 2022  
Meeting: September 15, 2022 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Debbie Boyle, *Assistant*  
From: Debbie Boyle, *Assistant*  
Department: Village Clerk Department

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### **Village Clerk September 2022 Work Session Report**

### **VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION**

to be presented at the meeting held on September 15, 2022  
Report of Sylvia Lazzari Pirillo, Village Clerk

#### **Legal Notices**

The help wanted advertisement for the Wastewater Treatment Plant Helper was published in the September 1<sup>st</sup> edition of the paper. Resumes/applications are returnable by the 20<sup>th</sup> of September.

The RFP for the service, maintenance and repair of the Wastewater Sewage Pumping Stations was noticed in the September 1<sup>st</sup> edition of the paper, and is returnable on the 13<sup>th</sup> of September.

The public hearing notice regarding Chapter 150-4 (Zoning Map) of the Greenport Village Code was published in the September 1<sup>st</sup> edition of the paper.

The rate case study RFP is scheduled to be published in the September 15<sup>th</sup> edition of the newspaper and on the NYS Contract Reporter, and is returnable on October 13<sup>th</sup>.

## **Resolution(s) for the Work Session Meeting**

RESOLUTION approving the Public Assembly Permit Application submitted by Brian Toussaint on behalf of the Greenport Union Free School District for the use of specified Village streets from 5:30 p.m. - 7:00 p.m. on September 23, 2022 for the annual Greenport High School Homecoming Parade, and rescinding Resolution # 08-2022-10 approved at the August 25, 2022 Regular Meeting of the Village of Greenport Board of Trustees.

## **Resolutions for the Regular Meeting**

RESOLUTION approving the Public Assembly Permit Application submitted by Rena Wilhelm on behalf of Greenport Skate Park, Inc. for the use of a portion of the Polo Grounds at Moores Lane from 12:00 noon through 5:00 p.m. on October 15, 2022 for a pop-up mini fest, with a waiver of the \$ 50.00 permit fee as requested by Greenport Skate Park, Inc.

RESOLUTION authorizing the attendance of Village Administrator Paul Pallas at the NYAPP Business Meeting in Corning, New York from October 12, 2022 through October 13, 2022 in at a conference fee of \$ 250.00 per person and a room rate not to exceed \$129.00 per night per person, plus all applicable travel and meal costs in accordance with the Village of Greenport Travel Policy to be expensed from account number E.0782.000 (Management Services).

RESOLUTION ratifying the hiring of Michael B. Noone, Jr. as a full-time Account Clerk for the Village of Greenport, at a pay rate of \$ 16.48 per hour, effective September 5, 2022. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.

RESOLUTION accepting the resignation of Anthony Yasso as a Maintenance Mechanic II for the Village of Greenport effective September 6, 2022.

### **Attachments:**